



**AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
JANUARY 7, 2020**

9:00 a.m.

- (1) CONVENE COUNTY BOARD**
- (2) REORGANIZATION FOR 2020**
 - 2.1 Nominations for and Election of Chair for 2020
 - 2.2 Nominations for and Election of Vice Chair for 2020
- (3) AMENDMENTS TO THE AGENDA**
- (4) APPROVE MINUTES OF [DECEMBER 17, 2019](#) COUNTY BOARD MEETING**
- (5) RECOGNITION OF INTERESTED CITIZENS**

Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.
- (6) NEW EMPLOYEE WELCOME**
- (7) CONSENT AGENDA**

Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively

 - [7.1](#) Adopt Resolution No. 2020-001; Appointing Commissioners and Other County Officials to Boards and Committees for 2020 *(No fiscal impact)*
 - [7.2](#) Adopt Resolution No. 2020-003; Acknowledging Receipt and Acceptance of Gifts to Scott County *(No fiscal impact)*
 - [7.3](#) Approve the Renewal of the Southwest Metro Drug Task Force Joint Powers Agreement *(No fiscal impact)*
 - [7.4](#) Approve a New Joint Powers Agreement With the State of Minnesota for the National Incident-Based Reporting System *(No fiscal impact)*

Communication: We will always be clear about what we're doing and why we're doing it

 - [7.5](#) Adopt Resolution No. 2020-002; Adopting the Scott County Board of Commissioners Operating Rules and Guidelines, and Rescinding Resolution No. 2019-002 *(No fiscal impact)*
 - [7.6](#) Approve the 2020 County Board Meeting Schedule *(No fiscal impact)*

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

 - [7.7](#) Approve Payroll Processing of Personnel Actions *(No fiscal impact)*

CONSENT AGENDA CONTINUED

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

- [7.8](#) Approve the Master Service Agreement With Goosebusters, Inc. for Dr. Michael R. Wilcox to Serve as Scott County's Medical Director *(No fiscal impact)*
- [7.9](#) Adopt Resolution No. 2020-004; Authorizing Final Payment to H&R Construction Co. in the Amount of \$1,000 for Sign Replacement Project CP 99-17 *(No fiscal impact)*
- [7.10](#) Adopt Resolution No. 2020-005; Authorizing the Use of the County's Website as an Alternative Method to the Official Newspaper to Disseminate Solicitations of Bids, Requests for Information, and Requests for Proposals for Transportation Projects, and Rescinding Resolution No. 2018-120 *(No fiscal impact)*
- [7.11](#) Adopt Resolution No. 2020-006; Authorizing Entering Into a Fiscal Year 2020 Parks and Trails Legacy Grant Agreement with the Metropolitan Council for the Construction of the Cleary Maintenance Building *(No fiscal impact)*
- [7.12](#) Adopt Resolution No. 2020-007; Authorizing Entering Into an Agreement With Stratus Building Solutions for Custodial Services for Scott County Facilities *(No fiscal impact)*
- [7.13](#) Adopt Resolution No. 2020-008; Approving Entering Into an Agreement With the Minnesota Pollution Control Agency for the 2020 Select Committee On Recycling and the Environment (SCORE) Grant *(No fiscal impact)*

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

(9) COUNTY ADMINISTRATOR UPDATE

(10) RECESS FOR ATTORNEY/CLIENT MEETING

(11) ADJOURN

FOLLOWING THE MEETING THE COUNTY BOARD WILL MEET IN A WORKSHOP SETTING TO RECEIVE INFORMATION ON:

- **MERRIAM JUNCTION ENVIRONMENTAL IMPACT STATEMENT UPDATE**
- **PARKS AND TRAILS UPDATE**
- **PROPOSED LEGISLATIVE PRIORITIES**

UPCOMING MEETINGS

January 21, 2020	9:00 a.m. County Board Meeting
February 4, 2020	8:00 a.m. Joint Workshop – County Board/Minnesota Department of Human Services Regarding the Refugee Resettlement Program
	9:00 a.m. County Board Meeting

**Lezlie A. Vermillion
County Administrator
(952) 496-8100**

MINUTES

BOARD OF COMMISSIONERS

COUNTY OF SCOTT

DECEMBER 17, 2019

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, Commissioner Beer and Commissioner Ulrich.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Aaron Kotila, Shop Supervisor
- D. Molly Bruner, Community Corrections Director
- E. Keri Lorenz, Community Corrections Supervisor
- F. Bob Nelson, Juvenile Facility Manager
- G. Scott Haas, Sheriff's Captain
- H. Luke Hennen, Sheriff
- I. Lori Huss, Employee Relations Director
- J. Pam Selvig, Health and Human Services Director
- K. Jessie Rudi, Data and Research Analyst
- L. Cindy Geis, Community Services Director
- M. Christie Weaver, Administrative Services Supervisor
- N. Ellen Paulsen, Taxation Supervisor
- O. Jackie Paquette, Senior Tax Specialist
- P. Tony Winiecki, County Engineer
- Q. Steven Jones, Principal Financial Analyst
- R. Danny Lenz, Deputy County Administrator/Chief Financial Officer
- S. Troy Beam, Transit and Fleet Manager
- T. Pam Worm, Senior Infrastructure Analyst
- U. Mary Kaye Doerr, Administrative Specialist
- V. Dave O'Sell, Infrastructure Analyst
- W. Kate Sedlacek, Environmental Services Specialist
- X. Nicole Juba, Community Corrections Supervisor
- Y. Chris Harder, Quality Improvement Manager
- Z. Joyce Arlt, IT Business Center Manager
- AA. Brad Davis, Planning and Resource Management Director
- AB. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Jon Olson, 26301 Wyldewood Drive, Webster
- B. Lloyd Erbaugh, Scott County Mental Health Local Advisory Council
- C. John Myser

(4) Amendments to the Agenda

Chair Weckman Brekke announced the addition of an agenda item to approve an Agreement between Scott County and the Scott County Association of Human Services Supervisors.

On a motion by Commissioner Beard, seconded by Commissioner Wolf, the amended Agenda was approved.

(5) Minutes:

On a motion by Commissioner Ulrich, seconded by Commissioner Wolf, the Minutes of December 5, 2019 were approved.

(6) Recognition of Interested Citizens:

A. John Myser spoke regarding his perception of the definition of a person and the deception that is happening regarding this definition.

B. Jon Olson, Cedar Lake Township, introduced himself and announced he is running for the Minnesota Senate District 20 seat.

(7) Consent Agenda:

A. On the recommendation of the Credit River Town Board, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the request to extend the preliminary plat rights for the Territory Development in Sections 32 and 33 of Credit River Township, zoned Rural Residential Single Family District (RR-2), an additional six months to June 30, 2020. The motion carried unanimously.

B. On the recommendation of the Helena Town Board and the Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the request for preliminary plat and final plat of Delmar Estates (Randy and Chris Kubes, applicants, and Glen and Duane Bauer, property owners) consisting of 5 lots and 1 outlot on 96.76 acres in Section 5 of Helena Township and Three-Way Development Agreement (Developer, Township, and County). This action is in accordance with Chapters 2 and 34 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

C. On the recommendation of the St. Lawrence Town Board and the Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the request to rezone 62.43 acres from Urban Expansion Reserve District (UER) to Urban Expansion Reserve Cluster District (UER-C) (LeRoy Chard, applicant and property owner) in Section 32 of St. Lawrence Township. This action is in accordance with Chapters 2 and 31 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

D. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-179; Authorizing the Permanent Detachment of a Split-Residential Parcel (PID #264840190 and #264840191) That Lies in Burnsville-Eagan-Savage School District #191 and Annex it to Prior Lake-Savage Area School District #719. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

E. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-180; Authorizing the Permanent Detachment of a Split-Residential Parcel (PID #264840240 and #264840241) That Lies in Burnsville-Eagan-Savage School District #191 and Annex it to Prior Lake-Savage Area School District #719. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

F. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-181; Authorizing the Permanent Detachment of a Split-Residential Parcel (PID #264840170 and #264480171) That Lies in Burnsville-Eagan-Savage School District #191 and Annex it to Prior Lake-Savage Area School District #719. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

G. Commissioner Wolf moved, seconded by Commissioner Ulrich to acknowledge the listing of assessment changes made due to clerical errors discovered after the 2019 County Board of Equalization had adjourned. The motion carried unanimously.

H. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve Renewal Applications for Scott County Intoxicating Liquor Licenses for 2020 for Doherty's Tavern and Jordan Supper Club located within Scott County Townships. The motion carried unanimously.

I. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve Renewal Applications for Scott County 3.2 Malt Liquor at Retail Licenses for 2020 for Joleen Yong dba Suzette Inc., Teri Ann Cook dba MN Harvest LLC., Michael B. Sticha dba St. Patrick Athletic Association, Michael Miller dba St. Patrick Church, Gary Melburn Brant dba Holiday Stationstores LLC, and Dale R. Stender dba Oakdale Ridge located within Scott County Townships. The motion carried unanimously.

J. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve an Application for a new 2 a.m. On-Sale Intoxicating Liquor Licenses Permit for 2020 for Horseshoe Bar & Grill dba Shakopee Bowl LLC with Louisville Township. The motion carried unanimously.

K. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-172; Authorizing Execution of Attachment 4 to the 2017 Master Agreement With Cyber Advisors for the Provision of Professional Technical Services Delivered by a Systems Engineer. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

L. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-173; Authorizing Attachment 6 to the 2017 Master Agreement With Loffler Companies, Inc. for a Senior Systems Engineer to Assist With Technical Projects and Daily Operations as Required. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

M. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve Property Assessed Clean Energy (PACE) Special Assessments as requested by a property owner located in the City of Shakopee. The motion carried unanimously.

N. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the appointment and reappointment of citizens to advisory committees.

Board of Adjustment/Planning Advisory Commission (Terms effective 1/1/2020 – 12/31/2020)

- Reappointment of Ed Hrabec of Commissioner District 1
- Reappointment of Tom Vonhof of Commissioner District 2
- Reappointment of Gary Hartmann of Commissioner District 3
- Reappointment of Barbara Kane Johnson of Commissioner District 4
- Reappointment of Lee Watson of Commissioner District 5
- Reappointment of Ray Huber of Commissioner District 2 to an at-large position
- Reappointment of Donna Hentges of Commissioner District 2 to an at-large position

Community Corrections Advisory Board (Terms effective 1/1/2020 – 12/31/2021)

- Reappointment of Gil Hartmann of Commissioner District 1
- Reappointment of Mark Siemers of Commissioner District 2
- Reappointment of Ed Egan of Commissioner District 4

Community Development Agency (Term effective 1/1/2020 – 12/31/2024)

- Appointment of Jeff Delbow of Commissioner District 3

Extension Committee (Term effective 1/1/2020 – 12/31/2022)

- Reappointment of Joy Schmitt of Commissioner District 1

Human Services Resource Council (Terms effective 1/1/2020 – 12/31/2021)

- Reappointment of Noelle Rodriguez of Commissioner District 1
- Reappointment of Cassey Lake of Commissioner District 2
- Appointment of Lloyd Erbaugh of Commissioner District 2

- Appointment of Kent Robbins of Commissioner District 3
- Appointment of Gigi Soud of Commissioner District 3
- Reappointment of Dawnya Mohs of Commissioner District 4
- Appointment of Chris Fowler of Commissioner District 4
- Reappointment of Andrew Petrenko of Commissioner District 5
- Reappointment of Richard Pfau of Commissioner District 5

Library Board of Advisors (Terms effective 1/1/2020 – 12/31/2022)

- Reappointment of Jill Kurfin of Commissioner District 4
- Appointment of Lauren Spranger of Commissioner District 5

Mental Health Local Advisory Council (Terms effective 1/1/2020 – 12/31/2021) (All members serve in an at-large capacity)

- Reappointment of Shamrock Adams of Commissioner District 1
- Appointment of Sara Danielson of Commissioner District 1
- Reappointment of Kim Sirek of Commissioner District 1
- Reappointment of Kimberly Churchill of Commissioner District 2
- Reappointment of Lloyd Erbaugh of Commissioner District 2
- Appointment of Lorraine Estrada-White of Commissioner District 3
- Appointment of Sahra Odowa of Commissioner District 3
- Reappointment of Catherine Hopen of Commissioner District 5
- Reappointment of Rodney Seuer of Commissioner District 5

Parks Advisory Commission (Terms effective 1/1/2020 – 12/31/2020)

- Reappointment of Barbara Hedstrom of Commissioner District 1
- Reappointment of Eric Spieler of Commissioner District 2
- Reappointment of Kathy Gerlach of Commissioner District 3
- Reappointment of Mark Ewert of Commissioner District 4
- Reappointment of Patrick Stieg of Commissioner District 5
- Reappointment of Kristin French of Commissioner District 1 to an at-large position
- Reappointment of Jerry Hennen of Commissioner District 3 to an at-large position

Scott Watershed Management Organization Planning Commission (Terms effective 1/1/2020 – 12/31/2022)

- Reappointment of Brian Schmidt representing the Southwest Watershed
- Appointment of Joseph Thill representing the Sand Creek Watershed

Solid Waste Advisory Committee (Terms effective 1/1/2020 – 12/31/2022)

- Reappointment of Meg Glattly of Commissioner District 2
- Appointment of Christine Lusian of Commissioner District 3

The motion carried unanimously.

O. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the appointment of Scott County Sheriff's Office Staff, Radio System Administrator Nick Schatz as the primary representative and Director of Emergency Management and 911 Communications Scott Haas as the alternate, to the Metropolitan Emergency Services Board Radio Technical Operating Committee. The motion carried unanimously.

P. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the appointment of Scott County Sheriff's Office Staff, 911 Dispatch Supervisor Carrie Bauer as the primary representative and Director of Emergency Management and 911 Communications Scott Haas as the alternate, to the 911 Technical Operating Committee. The motion carried unanimously.

Q. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-194; Approving a Five-Year Agreement With Motorola Solutions to Replace the 911 Phone System. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

R. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the Contract Extension for Attachment 1 to the Master Agreement with Canvas Health, Inc. to provide after-hours emergency social services response in the amount of \$121,212.60 for calendar year 2020. The motion carried unanimously.

S. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt the 2020 Technical Assistance, Cost-Share, and Incentives Program Policy Manual through the Scott Soil and Water Conservation District. The motion carried unanimously.

T. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the 2020 Comprehensive County Fee Schedule. The motion carried unanimously.

U. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the record of disbursements and approve the claims made to Scott County from November 1, 2019 through November 30 in the amount of \$40,639,345.75. The motion carried unanimously.

V. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-176; Authorizing a Three-Year Software Agreement With Environmental Systems Research Institute, Inc. for Small Enterprise Geographic Information Systems Software. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

W. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-177; Authorizing an Annual Agreement for Consultant Services With Spack Solutions for Traffic Engineering Services. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

X. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-182; Approving the Final 2020 Budget and Levy of \$34,000 for the Scott County Vermillion River Watershed Special Taxing District. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

Y. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-183; Authorizing a Second Amendment to a Design Consultant Service Agreement With Kimley-Horn and Associates, Inc. for the County Highway 42 Expansion Project in the Cities of Shakopee and Prior Lake. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

Z. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-187; Fixing the 2020 Per Diem Rate for County Board Appointed Citizen Members of Advisory Bodies Serving Scott County, Minnesota. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

AA. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-190; Sustaining a Special Fund in 2020 for Solid Waste Management. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

AB. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-191; Approving the Final 2020 Levy of \$1,253,314 and the 2020 Budget for the Scott Watershed Management Organization Special Taxing District. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

AC. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-171; Approving a Three-Year Agreement Between the County of Scott and the Law Enforcement Labor Services, Inc. (Local 157) – Sheriff Essential Licensed Employee Unit, Effective January 1, 2020 Through December 31, 2020, and Rescinding Resolution No. 2016-195. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

AD. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-188; Approving a Three-Year Agreement Between the County of Scott and the Minnesota Public Employees Association – Sheriff Non-Licensed Essential 911 Dispatchers Effective January 1, 2020, Through December 31, 2022, and Rescinding Resolution No. 2016-193. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

AE. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-184; Setting the Annual Salary Rate for the Elected Position of County Attorney for 2020, and Rescinding Resolution No. 2018-192. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

AF. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-185; Setting the Annual Salary Rate for the Elected Position of County Sheriff for 2020, and Rescinding Resolution No. 2018-193. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

AG. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-186; Establishing the 2020 Compensation Plan Policy, Merit Increase Matrix, and Grade Schedule, and Rescinding Resolution No. 2019-149. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

AH. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-189; Setting the Annual Salary Rate for the Board of Commissioners for 2020, and Rescinding Resolution No. 2018-191. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

AI. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Tyrell Jefferson, Intermittent (34% FTE) Corrections Officer-Unclassified, Sheriff's Office, effective 10/20/19.
2. Separation of employment for Andrew Hamm, Intermittent (34% FTE) Facility Probation Officer-Unclassified, Health and Human Services Division, effective 12/01/19.
3. FT Probationary employment for Schyler Benson-Studer, Therapist, Health and Human Services Division, effective 01/02/20.
4. FT Probationary employment for Rebekah Duerkop, 911 Dispatcher, Sheriff's Office, effective 12/16/19.
5. PT (40% FTE to 80% FTE) Temporary employment for Megan Anderson, Office Assistant-Unclassified, Health and Human Services Division, effective 11/25/19 (status changing to FT Temporary on 12/09/19).
6. Intermittent (34% FTE) employment for Victoria Barnett, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 01/06/20.
7. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Add: Paul Webber, Samantha Matzke, and Lissette Vislisel.

Motion carried unanimously.

(8) Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community:

Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-195; Approving a Three-Year Agreement Between the County of Scott and the Scott County Association of Human Service Supervisors Effective January 1, 2020 Through December 31, 2022, and Rescinding Resolution No. 2016-202. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(9) Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented:

Principal Planner Greg Wagner reported 2019 Third Quarter Spirit of Scott Awards have been presented to Administrative Specialist Mary Kaye Doerr, Project Manager Leena Neelakantan, Infrastructure Analyst Dave O'Sell, Systems Support Technician Goodwin Chong, Infrastructure Analyst Andrew Nelson, and Senior Infrastructure Analyst Pam Worm for going above and beyond in the area of excellence in customer service.

(10) Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public:

A. Community Corrections Director Molly Bruner reviewed the 2020-2021 Community Corrections Comprehensive Plan. The purpose of the Comprehensive Plan is to demonstrate to the Commissioner of Corrections substantial compliance with the standards established by the Community Corrections Act and policies and procedures prescribed by the Commissioner. Upon approval of the Comprehensive Plan by the County Board and the Minnesota Department of Corrections, Scott County receives annual subsidy funding to offset corrections' costs. For fiscal year 2020-2021, the subsidy to Scott County is \$1,370,318 per year.

Commissioner Beard requested a future County Board workshop be scheduled to receive an update from Community Corrections.

Commissioner Beer moved, seconded by Commissioner Wolf to approve the 2020-2021 Community Corrections Comprehensive Plan. The motion carried unanimously.

B. Deputy County Administrator/Chief Financial Officer Danny Lenz presented the proposed 2020 Scott County levy. He noted the Commissioners have heard numerous levy and budget presentations at workshops and meetings including the proposed budget and tax meeting held on December 5, 2019. Staff is recommending a 2020 levy of \$71,123,000 which would be an increase of 3.95% over the 2019 levy.

Commissioner Beer stated he would like the levy to be based on new growth only. He thanked staff for their willingness to look at new and innovative ways of doing business and for being willing to ask the tough questions.

Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-174; Setting the Scott County, Minnesota Gross Levy for Taxes Payable in the Year 2020 in the Amount of \$77,142,164 Less \$6,019,164 Certified Property Tax Aids for a Net Levy of \$71,123,000. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Beer dissenting.

C. On a related item, Mr. Lenz presented the proposed 2020 Scott County budget of \$154,239,409. Mr. Lenz gave a recap of the proposed budget noting it has been presented at numerous workshops, discussions, and deliberations with County Board members, division managers, and staff. In addition, a presentation of the preliminary budget and levy recommendation was given at the 2020 proposed budget and tax meeting held on December 5, 2019.

Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-175; Approving the 2020 Budgets for Scott County, Minnesota, Offices, Departments, and Agencies and Adopting a Capital Improvement Plan. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(11) Innovation: Exploring and Adopting New Technologies and Processes With the Goal of Improving Service and Reducing the Long Term Cost of Service Delivery:

Quality Improvement Manager Chris Harder reviewed the proposed updated Scott County values, objectives, and strategies. This adoption is the next step in a continued evolution of moving Scott County's operation toward strategic planning, management, and budgeting.

Scott County Values

Scott County values transform the public's expectations for service delivery through our caring, creation and innovation:

- **Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- **Communication:** We will always be clear about what we're doing and why we're doing it
- **Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- **Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- **Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- **Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- **Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

Objectives and Strategies

Objectives: Scott County Objectives are long-term (4-6 year) goals that set priorities for the strategies.

Strategies: Scott County strategies are short-term (1-3 year) specific strategies to achieve the Board's objectives

Objective #1: Community Safety & Well-being: Through strategic partnerships, residents will have convenient and reliable access to necessary and important services and activities

- Strategy: Assess the need, availability and access to services to meet the needs of our most vulnerable residents
- Strategy: Promote & expand services that help residents lead healthy, active lives
- Strategy: Reduce recidivism among youth and adults and make communities safer
- Strategy: Enhance the safety of residents by ensuring efforts that prepare residents and communities for emergencies

Objective #2: Housing: Partners will come together to support expanded housing resources, recognizing that housing is a community foundation

- Strategy: Implement a plan to ensure appropriate housing is available to meet the needs of all residents and that homelessness is brief, rare, and non-recurring

Objective #3: Children: Strong families and community partners will come together supporting children in having safe, healthy, and successful lives

- Strategy: Promote healthy child development and family resiliency by aligning resources and community partnerships directed at prevention and early intervention

Objective#4: Infrastructure: Private and public partners collaborate to develop a foundation promoting economic and employment opportunities

- Strategy: Work with community partners to conduct targeted expansion of broadband services to underserved residents and communities.
- Strategy: Work with SCALE partners to increase access to employment and education opportunities
- Strategy: Create a more sustainable, resilient system of regional infrastructure

Objective #5: Performance: Identify and implement changes to service delivery leading to improved outcomes

- Strategy: Design and implement business model changes that improve service delivery
- Strategy: Broaden community participation in all aspects of planning, decision-making and plan implementation
- Strategy: Evaluate and address Scott County Government operations based on the 2040 Comprehensive Plan
- Strategy: Recruit, retain, and support a high-quality, culturally-informed workforce

Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-193; Updating and Adopting Scott County's Values, Objectives, and Strategies. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(12) Committee Reports and Commissioner Updates:

- A. The Commissioners all attended the 2020 Proposed Property Tax meeting on December 5.
- B. Commissioners Wolf and Weckman Brekke attended the Dakota-Scott Workforce Development Board annual awards banquet on December 6.
- C. Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on December 9.
- D. Commissioners Wolf and Beer and County Administrator Lezlie Vermillion met with the Prior Lake Mayor and City Manager on December 10.
- E. Commissioner Wolf attended the Prior Lake-Spring Lake Watershed District Board of Managers meeting on December 10.
- F. Commissioner Wolf and Ms. Vermillion met with the Elko New Market Mayor and City Administrator on December 11.
- G. Commissioner Wolf attended the Cedar Lake Water and Sanitary Sewer District Board meeting on December 11.
- H. Commissioner Wolf attended the Spring Lake Town Board meeting on December 12.
- I. Commissioner Wolf attended the St. Lawrence Town Board meeting on December 12.
- J. The Commissioners all attended the Scott County Association for Leadership and Efficiency (SCALE) meeting on December 13.
- K. Commissioner Wolf attended the Credit River Town Board meeting on December 16.
- L. Commissioners Beer and Ulrich attended the Families and Individuals Sharing Hope (FISH) regular meeting and holiday gathering on December 12.
- M. Commissioner Beer met with representatives from Beacon Interfaith Housing Collaborative on December 13.
- N. Commissioner Beer met with Senator Pratt on December 16.
- O. Commissioner Beard attended the funeral service for Darlene Schesso on December 6.
- P. Commissioner Beard attended the Association of Minnesota Counties Annual Conference December 11.

Q. Commissioner Beard attended the Minnesota Inter-County Association Board of Directors meeting on December 11.

R. Commissioners Beard and Weckman Brekke attended a Shakopee Chamber of Commerce event on December 12.

S. Commissioner Beard attended a Scott County employee luncheon on December 13.

T. Commissioner Beard met with Ms. Vermillion on December 13.

U. Commissioner Beard attended the SCALE Service Delivery Committee meeting on December 16.

V. Commissioner Beard attended the Transportation Alliance Board of Directors Legislative Committee meeting on December 16.

W. Commissioner Ulrich attended the SCALE Executive Committee meeting on December 6.

X. Commissioner Ulrich attended the SCALE Joint Regional Training Facility Board meeting on December 13.

Y. Commissioner Ulrich attended the Suburban Transit Association meeting on December 16.

Z. Commissioner Weckman Brekke attended the Association of Minnesota Counties Annual Conference December 8-10.

AA. Commissioner Weckman Brekke attended the Justice Steering Committee meeting on December 12.

AB. Commissioner Weckman Brekke met with the Scott County Health and Human Services Director on December 17.

(13) County Administrator Update:

- A meeting will be scheduled in January with the State for the refugee discussion.
- County offices and the Government Center building will be closed December 24 and 25 in observance of Christmas. The Justice Center and Courts will be open December 24.
- County offices and the Justice Center will be closed on January 1 in observance of the New Year holiday.

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 10:42 a.m.

Barb Weckman Brekke
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board

**AGENDA #7.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JANUARY 7, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	County Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lezlie Vermillion	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-001; Appointing Commissioners and Other County Officials to Boards and Committees for 2020		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-001; Appointing Commissioners and Other County Officials to Boards and Committees for 2020.

The appointments were discussed at the 2020 County Board planning workshop on November 22, 2019.

Fiscal Impact:
None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-001
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-001; APPOINTING COMMISSIONERS AND
OTHER COUNTY OFFICIALS TO BOARDS AND COMMITTEES FOR 2020

BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the Commissioners and certain other officials are hereby appointed to serve for one-year terms expiring on December 31, 2020, on the designated committees attached.

BE IT FURTHER RESOLVED, that the Chair of the Board of County Commissioners shall ex-officio be the Chair of the Regional Rail Authority and Community Health Board; however, the Chair shall not serve as Chair of any other County standing committee.

BE IT FINALLY RESOLVED, that a copy of this resolution be transmitted to each appointee and the sponsoring agency, where appropriate, by the County Administrator

COMMITTEE

Association of Minnesota Counties (AMC) District X
Delegates

AMC District X Committee

AMC Board of Directors

AMC Policy Committees:

- Environment/Natural Resources
- General Government
- Health and Human Services
- Indian Affairs Advisory Committee

- Transportation/Infrastructure
- Public Safety and Corrections

Belle Plaine-Belle Plaine Township Joint Planning Board

Belle Plaine-Blakeley Township Orderly Annexation Board

Belle Plaine-St. Lawrence Township Joint Planning Board

Cedar Lake Water and Sanitary Sewer District Board

Choose Not to Use Drug Prevention Task Force

- Education Sub-Committee

Community Corrections Advisory Board

DELEGATES

All Commissioners
County Administrator Lezlie Vermillion
Deputy County Administrator Danny Lenz
Public Affairs Coordinator Lisa Kohner

All Commissioners

Commissioner Michael Beard
Commissioner Barb Weckman Brekke, Alternate

Commissioner Michael Beard
Commissioner Tom Wolf
Commissioner Barb Weckman Brekke
Commissioner Michael Beard
Commissioner Dave Beer, Alternate
Commissioner Jon Ulrich
Commissioner Dave Beer

Commissioner Dave Beer

Commissioner Tom Wolf

Commissioner Dave Beer

Commissioner Tom Wolf
Environmental Services Manager Kate Sedlacek

Commissioner Dave Beer
Commissioner Dave Beer

Commissioner Dave Beer
Deputy County Administrator Danny Lenz

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-001
Motion by Commissioner:	
Seconded by Commissioner:	

Community Development Agency	Commissioner Jon Ulrich, Liaison Commissioner Michael Beard, Alternate
Community Health Board	All Commissioners
County/Court Communication and Policy Committee	Commissioner Dave Beer Commissioner Barb Weckman Brekke
Dakota-Scott Workforce Development Board	Commissioner Barb Weckman Brekke Commissioner Tom Wolf, Alternate
Ditch Boards – Joint	
• LeSueur-Scott Joint Ditch #4 Board	Commissioner Barb Weckman Brekke Commissioner Tom Wolf
• Scott-LeSueur Joint Ditch #1 Board	Commissioner Michael Beard Commissioner Barb Weckman Brekke Commissioner Tom Wolf
• Scott-LeSueur Joint Ditch #1, Lateral #2 Board	Commissioner Michael Beard Commissioner Barb Weckman Brekke Commissioner Tom Wolf
Families & Individuals Sharing Hope (FISH)	
• Board of Directors	All Commissioners Commissioner Dave Beer Commissioner Jon Ulrich
• Executive Committee	Commissioner Jon Ulrich
• Partner Outreach	Commissioner Jon Ulrich
• Programming Committee	Commissioner Jon Ulrich
Greater MSP	Commissioner Jon Ulrich
Human Services Resource Council	Commissioner Barb Weckman Brekke, Liaison
I35W Solutions Alliance	Commissioner Tom Wolf Commissioner Michael Beard, Alternate Transportation Services Director Lisa Freese
Inter-Governmental Work Group	Commissioner Michael Beard Commissioner Dave Beer County Administrator Lezlie Vermillion
Law Library Board of Trustees	Commissioner Barb Weckman Brekke

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-001
Motion by Commissioner:	
Seconded by Commissioner:	

Live, Learn, Earn <ul style="list-style-type: none"> • Steering Committee • Housing: Engaging Partners/Engaging Community • Establishing Post Secondary • Development Jobs Website • Building Early Childhood Network & Campaign • Unified Transit Management Plan 	All Commissioners Commissioner Jon Ulrich Commissioner Michael Beard Commissioner Dave Beer Commissioner Tom Wolf Commissioner Barb Weckman Brekke Commissioner Jon Ulrich
Lower Minnesota River Watershed District	Commissioner Michael Beard
Mental Health Local Advisory Council	Commissioner Barb Weckman Brekke
Metro Alliance for Healthy Families	Commissioner Barb Weckman Brekke
Metro GIS Policy Board	Commissioner Barb Weckman Brekke
Metropolitan Council Transportation Advisory Board	Commissioner Jon Ulrich Commissioner Michael Beard, Alternate
Metropolitan Emergency Services Board <ul style="list-style-type: none"> • Executive Committee • Finance Committee 	Commissioner Dave Beer Commissioner Tom Wolf Commissioner Tom Wolf Commissioner Tom Wolf
Metropolitan Library Service Agency (MELSA)	Commissioner Barb Weckman Brekke
Metropolitan Mosquito Control District Board of Directors <ul style="list-style-type: none"> • Executive Committee 	Commissioner Michael Beard Commissioner Tom Wolf Commissioner Tom Wolf
Minnesota Counties Insurance Trust	Commissioner Michael Beard Commissioner Barb Weckman Brekke
Minnesota Inter-County Association (MICA) Board of Directors	Commissioner Michael Beard Commissioner Jon Ulrich
Minnesota Transportation Alliance	Commissioner Michael Beard
Minnesota Valley Transit Authority	Commissioner Jon Ulrich Transportation Services Director Lisa Freese, Alternate
New Prague-Helena Township Orderly Annexation Board	Commissioner Tom Wolf
Prior Lake-Spring Lake Township Orderly Annexation Board	Commissioner Barb Weckman Brekke
Prior Lake-Spring Lake Watershed District	Commissioner Dave Beer, Liaison

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-001
Motion by Commissioner:	
Seconded by Commissioner:	

ProAct	Commissioner Barb Weckman Brekke, Liaison
Regional Hauler Licensing Board	Commissioner Dave Beer
Scott-Carver-Dakota Community Action Program	Commissioner Michael Beard
Scott County Association for Leadership & Efficiency <ul style="list-style-type: none"> • Executive Committee • Joint Regional Training Facility Board • Service Delivery Committee 	All Commissioners Commissioner Jon Ulrich Commissioner Jon Ulrich Commissioner Michael Beard, Alternate Commissioner Michael Beard Commissioner Jon Ulrich
Scott County Ditch Board	All Commissioners
Scott County Employee Insurance Committee	Commissioner Tom Wolf Commissioner Michael Beard, Alternate
Scott County Extension Committee	Commissioner Dave Beer Commissioner Barb Weckman Brekke County Auditor, Cindy Geis, Statutory Secretary
Scott County Historical Society	Commissioner Barb Weckman Brekke
Scott County Justice Steering Committee	Commissioner Barb Weckman Brekke
Scott County Labor Management Committees: <ul style="list-style-type: none"> • American Federation of State, County & Municipal Employees (AFSCME) • International Union of Operating Engineers (IUOE) 	Commissioner Barb Weckman Brekke Commissioner Michael Beard, Alternate Commissioner Barb Weckman Brekke Commissioner Michael Beard, Alternate
Scott County Library Board of Advisors	Commissioner Barb Weckman Brekke, Liaison
Scott County Parks Advisory Commission	Commissioner Jon Ulrich, Liaison Commissioner Michael Beard, Alternate
Scott County Planning Advisory Commission/Board of Adjustment	Commissioner Tom Wolf, Liaison Commissioner Barb Weckman Brekke, Alternate
Scott County Regional Rail Authority	All Commissioners
Scott County Spirit of Scott Committee	Commissioner Barb Weckman Brekke
Scott County-Three Rivers Parks Partnership Policy Committee	Commissioner Dave Beer Commissioner Jon Ulrich
Scott County Transportation Committee	Commissioner Michael Beard Commissioner Jon Ulrich

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-001
Motion by Commissioner:	
Seconded by Commissioner:	

Scott WMO Planning Commission	Commissioner Tom Wolf, Liaison
State Community Health Advisory Committee	Community Health Administrator Lisa Brodsky Commissioner Barb Weckman Brekke, Alternate
State Revolving Fund Screening Committee	Commissioner Tom Wolf
Statewide Health Improvement Partnership	Commissioner Michael Beard
Strategic Plan to End Child Abuse and Neglect Steering Committee	Commissioner Weckman Brekke
Suburban Counties' Working Group	Commissioner Michael Beard Commissioner Jon Ulrich
Suburban Transit Association	Commissioner Jon Ulrich
Transit Mobility Management Board	Commissioner Jon Ulrich
Trunk Highway 169 Corridor Coalition & Subcommittees	Commissioner Michael Beard Commissioner Jon Ulrich
Vermillion River Watershed Joint Powers Board	Commissioner Tom Wolf Commissioner Dave Beer, Alternate

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of January, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7th day of January, 2020.

County Administrator
Administrator's Designee

**AGENDA #7.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JANUARY 7, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	County Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Debra Brazil	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-003; Acknowledging Receipt and Acceptance of Gifts to Scott County		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-003; Acknowledging Receipt and Acceptance of Gifts to Scott County.

Pursuant to Resolution No. 99025, a thank you letter is sent to the contributor acknowledging the gift when it is received. A resolution is brought to the County Board bi-annually that acknowledges and accepts the gifts that have been received to date. A list of the gifts received from May 2019 through November 2019 is included in the attached resolution.

Fiscal Impact:
None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-003
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-003; ACKNOWLEDGING RECEIPT
AND ACCEPTANCE OF GIFTS TO SCOTT COUNTY

WHEREAS, it is the policy of Scott County that gifts to the County shall be accepted by the Board of Commissioners in accordance with established procedures for acceptance of gifts as outlined in Resolution No. 99025; and

WHEREAS, various offices within Scott County have received gift donations from the following entities during the months of April 2019 through November 2019;

Donations to the Choose Not to Use Golf Tournament Fundraiser

- Adolfson and Peterson
- Allina Health
- Arvig
- Badger
- Bail Bonds Doctor
- Belle Plaine Police Department
- Bill Rena Hammes
- Bill's Toggery
- Bloomington Center for the Arts
- Bruegger's Bagels
- Bryan Rock Products, Inc.
- Buck Hill
- Buffalo Tap
- Canterbury Park
- Carbone's – New Prague
- Carver County Attorney's Office
- Casey's General Stores
- Cherry Berry
- Chick-Fil-A
- Chili's
- Chuck and Don's Pet Food Outlet
- Clancy's Bar and Pizza Parlor
- Coborn's – Belle Plaine
- Coborn's – New Prague
- Crayola Experience
- Culvers – Savage
- Culvers – Shakopee
- Dairy Queen – Tasha Drive, Shakopee
- Daniel and Roxana Demers
- Dangerfield's
- Dave Beer
- Dave Menden
- Dragon Café
- Dream Nails

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-003
Motion by Commissioner:	
Seconded by Commissioner:	

Donations to the Choose Not to Use Golf Tournament Fundraiser Continued

- Dunn Bros. Savage
- Edelweiss Bakery
- Edward Jones/Tammy Laurent
- Eileen's Colossal Cookies
- El Toro
- Electric Beach Tanning
- Emma Krumbree's
- eNails
- Fishtail Bar and Grill
- Fong's Restaurant and Bar
- Freddy's Frozen Custard and Steakburgers
- Fresh Thyme
- Guthrie Theater
- Hampton Inn
- Iris Valley Boutique and Gifts
- Jaspers, Moriarty and Wetherille
- Jordan Feedmill Restaurant
- Jordan Police Department
- Ken Jarcho Insurance Agency
- Kowalski's Market
- Kwik Trip
- Kyoto Sushi
- Laker's Tavern and Pizza
- Lau's Bakery
- Linda and Gary Shelton
- Linsey's BBQ
- Lions Tap
- Lunds and Byerlys
- Mainstream Boutique – New Prague
- Mainstream Boutique – Savage
- Mall of America
- Max, Natalie, and Micah Tieben
- McHugh's Public House
- Minnesota Landscape Arboretum
- Minnesota Timberwolves
- Minnesota Twins
- Minnesota Valley Electric Co-operative
- Minnesota's Largest Candy Store
- Mr. Pig Stuff
- Muddy Cow
- Munkabeans
- Mustard Seed
- My Pillow
- Mystic Lake Casino and Hotel

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-003
Motion by Commissioner:	
Seconded by Commissioner:	

Donations to the Choose Not to Use Golf Tournament Fundraiser Continued

- Nails by Natalie (Allure Salon)
- New Prague Police Department
- New Wave Broadband
- Next Chapter Technology
- O'Brien Dental
- O'Brien Public House
- Olive Moon
- Opatz Charters LLC
- Pablo's Mexican Restaurant
- Paintball Minnesota
- Papa Murphy's
- Pat Ciliberto
- Patrick, Kathy, Sammi, and Olive Welter
- Paul Gabbert and Lisa Skoog
- Pekarna's Meat Market
- Prior Lake Optimist Club
- Prior Lake Rotary
- Qdoba
- R.F. Moehler Jewelers
- Rahr Corporation
- Radermacher's
- Real Gem Jewelers
- Renaissance Festival
- Roasted Pear
- Ruby Tuesday's
- Sailer's Greenhouse
- Sam's Club
- Sapporo
- Sassy Kat Boutique
- Savage Police Department
- Schmidt Roofing, Inc.
- Scott County Attorney's Office
- Scott County Sheriff's Office
- Sever's Fall Festival
- Shakopee Lions Club
- Shakopee Mdewakanton Sioux Community
- Shakopee Police Department
- Shakopee Valley Lions Club
- Shakopee Valley Sports
- Small Cakes
- Southside Liquor
- Southwest Arms
- St. Patrick's Tavern

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-003
Motion by Commissioner:	
Seconded by Commissioner:	

Donations to the Choose Not to Use Golf Tournament Fundraiser Continued

- Stems and Vines
- Stonebrooke Golf Course
- Subway – Egan Drive, Savage
- Subway – Prior Lake
- Sweet Nautical Boutique
- T.J. Hooligans
- Taco Loco
- Target – Savage
- Target - Shakopee
- The Feed Mill
- The Fun Squad
- The Laker Store
- The Pointe
- The UPS Store – Prior Lake
- Theresa’s Mexican Restaurant
- Turtle’s Bar and Grill
- ValleyFair
- Viking Liquor Barrel
- Village Liquor
- Von Hanson’s Meats
- Wampach’s Restaurant
- Wheel of Fortune
- Whiskey Inferno
- Wild Ruffle
- Zayo
- Zuppa Cucina

Donations to the Scott County Sheriff’s Office Catfish Derby

- Belle Plaine Sportsmen’s Club – Monetary Donation
- Countryside Construction – Monetary Donation
- Doug and Sheryl Schmitt – Monetary Donation
- Final Grade, Inc. – Monetary Donation
- Jordan Area Lions Club – Monetary Donation
- MAH Auto Repair – Monetary Donation
- New Market Sportsmen’s Club – Monetary Donation
- Pheasants Forever – Monetary Donation
- Weise Masonry – Monetary Donation

Donations to the Scott County Sheriff’s Office Community Outreach Program

- New Prague EMS – Monetary Donation

Donations to the Scott County Jail Correctional Emergency Response Team

- Shakopee Jaycees – Monetary Donation

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-003
Motion by Commissioner:	
Seconded by Commissioner:	

Donations to the Scott County Library Readmobile

- Prior Lake-Savage Optimist Club – Monetary Donation

Donations to the Savage Branch of the Scott County Library System

- Marth Muska – Monetary Donation
- Prior Lake-Savage Optimist Club – Monetary Donation;

and

WHEREAS, the County Administrator has determined that no new or additional County service, function, staffing, or liability shall be obligated or necessary to fulfill any specific conditions of the gift donation.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that receipt and acceptance of these gift donations be formally acknowledged.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of January 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7th day of January, 2020.

County Administrator
Administrator's Designee

**AGENDA #7.3
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JANUARY 7, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Sheriff Support & Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Luke Hennen	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Approve the Renewal of the Southwest Metro Drug Task Force Joint Powers Agreement		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Steve Collins, Sheriff's Support & Services Captain Cassie Koch, Accounting & Contracts Mgmt. Coord.
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the renewal of the Southwest Metro Drug Task Force (SWMDTF) Joint Powers Agreement.

The purpose of the SWMDTF is to provide a comprehensive and multi-jurisdictional effort to reduce felony level drug trafficking through the coordination of the law enforcement agencies that make up the governing board. The Task Force shall be primarily funded through federal and state grants administered by the Minnesota Department of Public Safety. 2020 does, however, mark a change in participating agencies' contributions. In the past, each agency would contribute \$4,200-\$8,400 annually. Contributions are now broken into four (4) categories:

1. Voting Membership

\$16,800 Annually or provide personnel (For Cities/Counties with a population greater than 7,000 persons)

a. Belle Plaine membership dues schedule is listed below.

i. 2020 -- \$8,400

ii. 2021 -- \$11,200 + \$2,800

iii. 2022 -- \$14,000 + \$2,800

iv. 2023 -- \$16,800 + \$2,800

2. Voting Membership

\$8,400 Annually (For Cities/Counties with a population less than 7,000 persons)

3. Partners Against Drugs

\$2,100 Annually (Agencies contributing this amount have voice and attend Board meetings but have no voting rights within the Task Force Governance)

4. Partners Against Drugs

Donations from a government entity with no law enforcement agency and/or from a personal or non-profit organization (no voting rights)

The County falls under Category 1 and provides personnel (one full-time agent) and will not pay an annual contribution. While we will also no longer receive reimbursement for the agent, the partners are continuing to provide reimbursement for the Commander position, which will be filled by Scott County Sheriff's Sergeant Matt Carns for 2020 and 2021, and the part-time Support Staff position, also currently filled by the County.

Fiscal Impact:

The changes to the agency contributions and personnel reimbursements were anticipated during the last budgeting cycle and is accounted for in the 2020 budget.

**AGENDA #7.4
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JANUARY 7, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Sheriff Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Luke Hennen	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Approve a New Joint Powers Agreement With the State of Minnesota for the National Incident-Based Reporting System		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Customer Service: We will delivery government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Adam Pirri, Sheriff's Chief Deputy Cassie Koch, Accounting & Contracts Mgmt. Coord.
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve a new Joint Powers Agreement (JPA) with the State of Minnesota for the National Incident-Based Reporting System (NIBRS).

Law enforcement agencies in the State of Minnesota are required to report crime statistics to the State's Bureau of Criminal Apprehension (BCA). Subsequently, the State reports those statistics to the FBI pursuant to

Minnesota Statutes § 299C.05. Current crime statistics reporting has less detail than is required to be MN-NIBRS compliant.

The FBI has established January 1, 2021, as the deadline by which all states must submit crime statistics in the NIBRS format. The State is in need of assistance from Governmental Units to implement and certify the integration of incident reporting and the submission of crime statistics in the NIBRS format as well as crime statistics unique to Minnesota (MN-NIBRS). The State has funding available to assist Governmental Units to implement and certify crime statistics reporting to meet MN-NIBRS requirements as well as submit incident data for use during investigations pursuant to Minnesota Statutes § 299C.40.

The JPA lays out the responsibilities of the County and the State to upgrade this reporting process. The State will reimburse the County \$8,000 to fully fund the requested electronic submission format within our Records Management System of our Public Safety Information System, LETG, that will report our incident data in a format that meets BCA and MN-NIBRS reporting requirements.

LETG is aware of this need and is prioritizing it for all affected customers.

Based on the information provided above, we are seeking approval upon final consent from the County Attorney and Risk Management.

Fiscal Impact:

None. The Sheriff's Office will need to pay LETG for the service and later submit receipt to the State for reimbursement. Both of these transactions should be completed within the 2020 budget cycle

**AGENDA #7.5
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JANUARY 7, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	County Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lezlie Vermillion	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-002; Adopting the Scott County Board of Commissioners Operating Rules and Guidelines, and Rescinding Resolution No. 2019-002		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-002; Adopting the Scott County Board of Commissioners Operating Rules and Guidelines, and Rescinding Resolution No. 2019-002.

The Rules and Guidelines are intended to facilitate the transaction of business by the County Board and its committees. The Board approves this document annually. This document was reviewed at the November 22, 2019 County Board workshop.

Following the adoption by the Board, the 2020 Operating Rules and Guidelines will be distributed to the Commissioners and posted on the County’s website. Click [here](#) to view the 2020 Operating Rules and Guidelines

Fiscal Impact: None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-002
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-002; ADOPTING THE 2020 SCOTT COUNTY
BOARD OF COMMISSIONERS OPERATING RULES AND GUIDELINES
AND RESCINDING RESOLUTION NO. 2019-002

WHEREAS, the Scott County Board of Commissioners Operating Rules and Guidelines are intended to facilitate the transaction of business by the County Board and its committees; and

WHEREAS, the Scott County Board of Commissioners Operating Rules and Guidelines is adopted annually.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the 2020 Scott County Board of Commissioners Operating Rules and Guidelines are adopted.

BE IT FINALLY RESOLVED, that Resolution No. 2019-002 is hereby rescinded.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of January, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7th day of January, 2020.

County Administrator
Administrator's Designee

**AGENDA #7.6
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JANUARY 7, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	County Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lezlie Vermillion	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve the 2020 County Board Meeting Schedule		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the 2020 County Board meeting schedule.

Per statute, the 2020 Regular Annual Board meeting is held on Tuesday, January 7. In addition to the County Board meetings and Board workshops listed on the attached schedule, the Commissioners will meet as the Community Health Board and the Regional Rail Authority as needed.

The attached meeting schedule was reviewed and recommended for approval at the County Board Workshop on November 22, 2019.

Fiscal Impact:
None

2020 BOARD MEETINGS

January 7, 2020	Regular Annual Meeting
January 14, 2020	No Meeting
January 21, 2020	County Board Meeting
January 28, 2020	No Meeting

February 4, 2020	County Board Meeting
February 11, 2020	No Meeting
February 18, 2020	County Board Meeting
February 25, 2020	No Meeting

March 3, 2020	County Board Meeting
March 10, 2020	No Meeting
March 17, 2020	County Board Meeting
March 24, 2020	No Meeting
March 31, 2020	County Board Workshop

April 7, 2020	County Board Meeting
April 14, 2020	No Meeting
April 21, 2020	County Board Meeting
April 28, 2020	No Meeting

May 5, 2020	Community Health Board County Board Meeting
May 12, 2020	Budget Workshop
May 19, 2020	County Board Meeting
May 26, 2020	No Meeting

June 2, 2020	County Board Meeting
June 9, 2020	No Meeting
June 16, 2020	County Board Meeting
June 23, 2020	No Meeting
June 30, 2020	County Board Workshop

July 7, 2020	County Board Meeting
July 14, 2020	No Meeting
July 21, 2020	County Board Meeting
July 28, 2020	Budget Workshop

2020 BOARD MEETINGS

August 4, 2020	County Board Meeting
August 11, 2020	No Meeting
August 18, 2020	County Board Meeting
August 25, 2020	Budget Workshop

September 1, 2020	County Board Meeting
September 8, 2020	CIP & Budget Workshop
September 15, 2020	County Board Meeting
September 22, 2020	No Meeting
September 29, 2020	County Board Workshop

October 6, 2020	County Board Meeting
October 13, 2020	No Meeting
October 20, 2020	County Board Meeting
October 27, 2020	Budget Workshop

November 3, 2020	Community Health Board County Board Meeting
November 10, 2020	No Meeting
November 17, 2020	County Board Meeting
November 20, 2020	2021 County Board Planning Workshop
November 24, 2020	No Meeting

December 1, 2020	No Meeting
December 3, 2020	3:00/4:00 pm County Board Meeting 6:00 pm – Proposed Property Tax Meeting
December 8, 2020	No Meeting
December 15, 2020	County Board Meeting
December 22, 2020	No Meeting
December 29, 2020	No Meeting

Unless otherwise stated, all meetings convene at 9:00 a.m. in the County Board Room located in the Scott County Government Center, Shakopee.

In addition to the meetings listed, the Commissioners will meet as the Regional Rail Authority, as needed.

**AGENDA #7.7
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JANUARY 7, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Monica Siegle	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	---	TIME REQUESTED:	---
ACTION REQUESTED:	Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:			
<input type="checkbox"/> Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public <input type="checkbox"/> Partnership: Aligning existing resources, volunteers and programs to achieve shared goals <input type="checkbox"/> Leadership: Anticipating changes and managing challenges based on reliable information and citizen input <input checked="" type="checkbox"/> Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community <input checked="" type="checkbox"/> Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented <input type="checkbox"/> Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery			
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Monica Siegle, Employee Relations	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

1. Separation of employment for Matthew Larson, FT Sheriff's Deputy, Sheriff's Office, effective 01/02/20.
2. Separation of employment for Teja Lawrence, FT Probationary 911 Dispatcher, Sheriff's Office, effective 12/15/19.
3. Separation of employment for Ayman Sabry, FT Probationary Therapist, Health and Human Services Division, effective 12/23/19.

4. FT Probationary employment for Jesse Atwood, Maintenance Worker II, Planning and Resource Management Development Division, effective 12/16/19.
5. FT Probationary employment for Jessica Dalton, Principal Accounting Technician, Health and Human Services Division, effective 01/06/20.
6. FT Probationary employment for Madelyn Denhartog, 911 Dispatcher, Sheriff's Office, effective 12/30/19.
7. Intermittent (34% FTE) employment for Natalie Koepp, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 01/06/20.
8. Intermittent (34% FTE) employment for Heather Thurmes, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 12/23/19.
9. Intermittent (34% FTE) employment for Jared Anderson, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 12/18/19.
10. Intermittent (34% FTE) employment for Margelyn Knoeck, Library Associate-Unclassified, Administration Division, effective 01/07/20.
11. Intermittent (34% FTE) employment for Allison Kent, Library Associate-Unclassified, Administration Division, effective 01/07/20.
12. Intermittent (34% FTE) employment for Sandra Flemming, Library Associate-Unclassified, Administration Division, effective 01/07/20.
13. Intermittent (34% FTE) employment for Kathy Dummer, Delivery Driver-Unclassified, Administration Division, effective 01/29/20.
14. Promotion for Matthew Schuldt, FT Assistant Probation Officer to FT Probationary Field Probation Officer, Health and Human Services Division, effective 01/02/10.

Fiscal Impact: N/A

**AGENDA #7.8
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JANUARY 7, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Health & Human Services and Sheriff's Office	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lisa Brodsky, Public Health Director	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve the Master Service Agreement With Goosebusters, Inc. for Dr. Michael R. Wilcox to Serve as Scott County's Medical Director		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Lisa Brodsky Pam Selvig Luke Hennen
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the Master Service Agreement with Goosebusters, Inc. for Dr. Michael R. Wilcox, M.D. to serve as the Medical Director for Scott County.

The term of this Agreement is from January 1, 2020 through December 31, 2022 with the option to extend the Agreement for two additional 12-month periods.

Minnesota Statutes Section 145A.10, Subdivision 3 requires the Community Health Board to appoint, employ, or contract with a medical consultant to ensure appropriate medical advice and direction for the Board of Health and assist the Board and its staff in the coordination of community health services with local medical care and other health services. Dr. Wilcox has effectively served as Medical Director since January 2000.

As the Medical Director, Dr. Wilcox provides responsible consultation and direction to Scott County. Responsibilities include but are not limited to:

- a. Planning and policy development activities; and
- b. Participation in the development and revision of the Community Health Service Plan; and
- c. Fulfilling medical responsibilities in disease prevention and control; and
- d. Providing services as set forth in the Public Health Emergency Preparedness Plan.

Dr. Wilcox plays a key role in planning and education activities to protect the health of persons in Scott County.

As the Jail Medical Director, Dr. Wilcox provides medical consultation and direction to the Scott County Jail and fulfills medical responsibilities in the administration of health care services provided to inmates in the jail. The weekly jail clinic helps reduce costly inmate visits to the emergency room and medical clinics.

Fiscal Impact:

The Service Agreement with Dr. Michael R. Wilcox and Goosebusters, Inc. shall not exceed \$121,380 annually and includes all travel and related expenses. The costs for these services are included in the 2020 budget, with \$61,380 to be paid by Health and Human Services and \$60,000 by the Jail Division. Approval of this Service Agreement is budget neutral.

**AGENDA #7.9
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JANUARY 7, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services- Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiecki- 8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP 99-17	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-004; Authorizing Final Payment to H&R Construction, Co. in the Amount of \$1,000 for Sign Replacement Project CP 99-17		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

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Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

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Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-004; Authorizing Final Payment to H&R Construction, Co. in the Amount of \$1,000 for Sign Replacement Project CP 99-17.

The Sign Replacement Project has been completed and signs were replaced along the following five County Highway corridors:

- County Highway (CH) 101, length 6.18 miles, from Carver County to US 169. 359 signs and sign posts were replaced.
- CH 23, length 11.29 miles, from Trunk Highway (TH) 19 to TH 13. 190 signs and sign posts were replaced.

- CH 17, length 4.36 miles, from TH 282 to CH 42. 103 signs and sign posts were replaced.
- CH 16, length 2.05 miles, from CH 15 to Sarazin St. 175 signs and sign posts were replaced.
- CH 8, length 15.09 miles, from TH 21 to Dakota County. 174 signs and sign posts were replaced.

The original bid from H&R Construction, Co. was \$556,992 and was for 6 corridors. Due to the bid being higher than our engineer's estimate, CH 68, length 6.77 miles, from CH 23 to Dakota County was deleted from the Contract. This removed \$59,945 from the Contract. Scott County entered into a Contract with H&R Construction, Co in the amount of \$497,047.

Staff recommends approval of the final Contract payment amount. All work has been satisfactorily performed and the necessary closeout documentation has been completed by the contractor and reviewed by the County Engineer.

The final Contract amount is \$496,348. To date, \$495,348 has been paid to the contractor, leaving a final balance of \$1,000.

The County 2019-2028 Transportation Improvement Program (TIP) programmed \$450,000 for construction of this project in 2019. The remainder of the funding came from a one-time general fund appropriation from the State Legislature in the 2018-2019 biennium. It requires the seven metro area counties to spend these funds on either maintenance or construction activities. In the 2018 budget process, \$120,000 of this revenue was allocated to sign replacement.

Fiscal Impact:

None.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-004
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-004; AUTHORIZING FINAL PAYMENT TO H&R CONSTRUCTION, CO.
IN THE AMOUNT OF \$1,000 FOR SIGN REPLACEMENT PROJECT CP 99-17**

WHEREAS, the CP 99-17 Sign Replacement Project on various County Highways has been completed; and

WHEREAS, the final Contract amount is \$496,348. To date, \$495,348 has been paid to the contractor, leaving a balance of \$1000; and

WHEREAS, the work has been satisfactorily performed and all necessary forms have been completed, received, and accepted by the County Engineer.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to accept said completed project and authorizes final payment to H&R Construction Co. in the amount of \$1000.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of January, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7th day of January, 2020.

County Administrator

Administrator's Designee

MAP

SCOTT COUNTY

CP 99-17

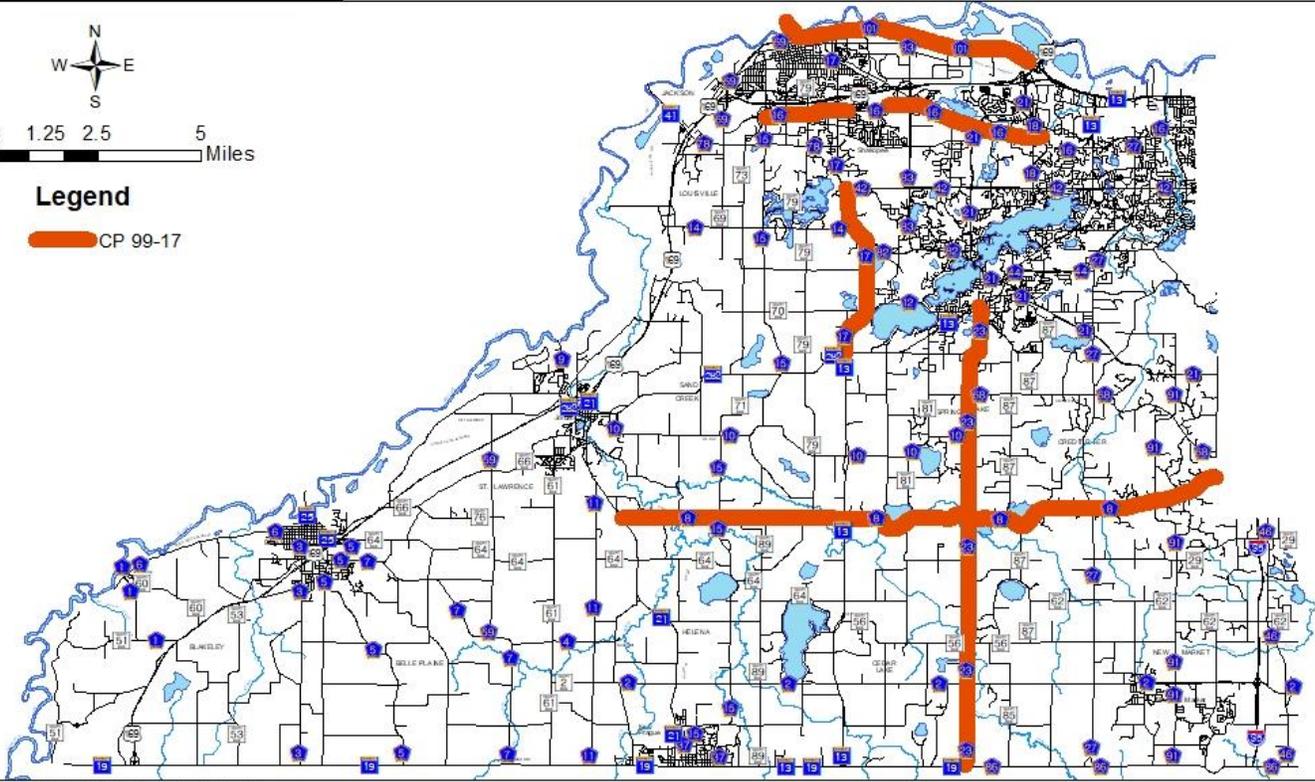
2020 RBA



0 1.25 2.5 5 Miles

Legend

 CP 99-17



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the same items, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.

Date: 12/19/2019

**AGENDA #7.10
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JANUARY 7, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway Department	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiecki - 8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-005, Authorizing the Use of the County's Website as an Alternative Method to the Official Newspaper to Disseminate Solicitations of Bids, Requests for Information, and Requests for Proposals for Transportation Projects, and Rescinding Resolution No. 2018-120		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

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Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-005; Authorizing the Use of the County's Website as an Alternative to the Official Newspaper to Disseminate Solicitations of Bids, Requests for Information, and Requests for Proposals for Transportation Projects; and Rescinding Resolution No. 2018-120.

Minn. Stat. 331A.12, Web Site Advertisement for Transportation Project Bids, allows a County to use its website as an alternative to disseminate solicitations of bids, requests for information, and requests for proposals. Scott County Transportation Services will use the County's website www.scottcountymn.gov, as an alternative means to advertising in the official newspaper to disseminate solicitations of bids, requests for

information, and requests for proposals for transportation related construction and maintenance projects. Notices will be published on the County's website instead of in the official newspaper. Notices will have substantially the same format as newspaper publication and they will be posted on the website following the same timeline requirements as if they had been published in the newspaper.

The County Engineer has recommended this approach due to the changing nature of how contractors receive information about County projects. Most, if not all, contractors have become accustomed to using a centralized website hosted by the Minnesota Department of Transportation (MnDOT) for finding information on upcoming projects statewide rather than newspapers. Many counties, including Scott County, post their projects on the MnDOT site, which is then linked back to the County's project website. Several counties adjacent to Scott County have already moved to solely using a website advertising method and contractors have acclimated to this method without any issues. Using this approach for all highway contraction and maintenance projects will be more efficient and cost effective and will result in more visibility to contractors than the current newspaper advertising method. The Transportation Services Division will continue to advertise open house and pre-bid project activities in the official newspaper.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-005
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-005; AUTHORIZING THE USE OF THE COUNTY’S WEBSITE AS AN ALTERNATIVE METHOD TO THE OFFICIAL NEWSPAPER TO DISSEMINATE SOLICITATIONS OF BIDS, REQUESTS FOR INFORMATION, AND REQUESTS FOR PROPOSALS FOR TRANSPORTATION PROJECTS; AND RESCINDING RESOLUTION NO. 2018-120

WHEREAS, Minnesota Statute 331A.12, allows a County to use its website as an alternative to disseminate solicitations of bids, requests for information, and requests for proposals for transportation projects; and

WHEREAS, due to the changing nature of how contractors receive information regarding projects, it has been determined that advertising on the County’s website will reach more contractors and be more cost effective.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that from this day forward, the County of Scott’s Transportation Services Division will use the Scott County website, www.scottcountymn.gov, as an alternative means to disseminate solicitations of bids, requests for information, and requests for proposals for transportation related construction and maintenance projects.

BE IT FURTHER RESOLVED that any website publication must be in substantially the same format and for the same period of time as a publication would otherwise be required under Minn. Statutes.

BE IT FINALLY RESOLVED, that Resolution No. 2018-120 is hereby rescinded.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of January, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7th day of January, 2020.

County Administrator

Administrator's Designee

**AGENDA #7.11
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JANUARY 7, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res. Mgmt. Parks and Trails	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Patty Freeman - 8752	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	Cleary Maintenance Building	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-006; Authorizing Entering Into A Fiscal Year 2020 Parks And Trails Legacy Grant Agreement With the Metropolitan Council for the Construction of the Cleary Maintenance Building		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

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Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-006; Authorizing Entering Into A Fiscal Year 2020 Parks And Trails Legacy Grant Agreement With the Metropolitan Council for the Construction of the Cleary Maintenance Building.

This Grant Agreement (SG-11374) with the Metropolitan Council authorizes \$449,956 in grant funds for the replacement of the Cleary Maintenance Building with a new facility consisting of a shop and maintenance staff support space.

This is an approved project in the Parks Improvement Program (PIP). Additional funding will come from Scott County, Three Rivers Park District, and one other Parks and Trails Legacy Grant (SG-06022) which was previously accepted by the Scott County Board. The County Board approved entering into an Agreement with the Metropolitan Council for this Grant in August 2018.

Fiscal Impact:

None. Project and funding are accounted for in the approved Parks Improvement Program.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-006
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-006; AUTHORIZING ENTERING INTO A FISCAL YEAR 2020
PARKS AND TRAILS LEGACY GRANT AGREEMENT WITH THE METROPOLITAN COUNCIL
FOR THE CONSTRUCTION OF THE CLEARY MAINTENANCE BUILDING**

WHEREAS, Grant SG-11374 in the amount of \$449,956 provides funding for the Cleary Maintenance Building project; and

WHEREAS, the funding provided by SG-11374 is accounted for in the approved Parks Improvement Plan and will partially fund the approved Cleary Lake Maintenance Building replacement; and

WHEREAS, there is no unbudgeted impact to the County levy with this project.

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into Parks and Trails Legacy Agreement for SG-11374 with the Metropolitan Council for the Cleary Maintenance Building project.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of January, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7th day of January, 2020.

County Administrator
Administrator's Designee

**AGENDA #7.12
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JANUARY 7, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res. Mgmt. Facilities Management	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Kathy Davis - 8629	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Custodial Services	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-007; Authorizing Entering Into an Agreement With Stratus Building Solutions for Custodial Services for Scott County Facilities		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No 2020-007; Authorizing Entering Into an Agreement With Stratus Building Solutions for Custodial Services for Scott County Facilities.

This spring, the County awarded a three-year Contract to Coverall to provide custodial services for all of its facilities. The vendor began work on July 1, 2019. Due to several job performance issues, the County ended the contract with Coverall at the end of July.

The County went out for bid a second time and a three-year contract was awarded to Kleen-Tech Services Corporation. In September 2019 we receive notice from Kleen-Tech that they were unable to enter into a contract at the original bid price due to their inability to hire employees at the budgeted wages.

In October the County entered into an Agreement with Stratus Building Solutions to provide temporary limited custodial services in the Government Center, Justice Center, and Law Enforcement Center. Six additional buildings have been added to this Agreement which is currently in place.

In accordance with State Statute, a Request for Bid was issued for this service with a scope of work required for the services based on the general needs and requirements of the facilities. Scott County conducted a mandatory pre-submission meeting to tour the facilities and answered any questions for all potential responders prior to bid submittals. Four vendors responded along with their monthly bid amounts for custodial service proposal using four scenarios:

Vendor Name	Day Cleaning with Centralized Garbage	Day Cleaning without Centralized Garbage	Evening Cleaning with Centralized Garbage	Evening Cleaning without Centralized Garbage
ABM Industry Groups, LLC	40,758.38	40,638.62	37,798.43	37,814.26
Triangle Services	33,716.33	33,716.33	33,716.33	33,716.33
Perfections Plus	31,070.00	35,437.00	28,029.00	32,396.00
Stratus Building Solutions	29,950.00	30,950.00	29,950.00	30,950.00

Stratus Building Solutions was the lowest responsible bidder that met the Request for Bid requirements for evening cleaning without centralized garbage. Staff recommends the County Board approve a Contract with Stratus Building Solutions. The new Contract would be effective January 2, 2020 and continue for a two-year period until December 31, 2021 with an option to extend the terms of this Contract for three additional one-year periods if both parties agree.

Fiscal Impact:

Funding is available in the 2020 budget.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-007
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-007; AUTHORIZING ENTERING INTO AN AGREEMENT WITH STRATUS BUILDING SOLUTIONS FOR CUSTODIAL SERVICES FOR SCOTT COUNTY FACILITIES

WHEREAS, in November 2019 the County accepted four bids for custodial services; and

WHEREAS, Stratus Building Solutions was the lowest responsible bidder that met all of the Request for Bids (RFB) requirements; and

WHEREAS, the Contract is for two years with an option to renew for up to three additional one-year periods at the same or better terms upon agreement of both parties; and

WHEREAS, the monthly amount of the Contract is \$30,950.00 and funding is available in the 2020 budget.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into an Agreement with Stratus Building Solutions for custodial services.

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of January, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7th day of January 2020.

County Administrator
Administrator's Designee

**AGENDA #7.13
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JANUARY 7, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res. Mgmt. Environmental Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Kate Sedlacek - 8351	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Solid Waste Management	TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-008; Approving Entering Into An Agreement With the Minnesota Pollution Control Agency for the 2020 Select Committee On Recycling and the Environment (SCORE) Grant		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Kate Sedlacek, Environmental Services Manager Nick Reishus, Environmentalist II
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-008; Approving Entering Into an Agreement With the Minnesota Pollution Control Agency (MPCA) for the 2020 Select Committee On Recycling and the Environment (SCORE) Grant.

The County receives the SCORE Grant from the MPCA annually. SCORE funds are derived from a percentage of State tax for municipal and non-municipal solid waste management services. Services subject to this tax include collection, transportation, processing, and disposal of solid waste. Haulers and disposal facility operators who directly bill generators or customers are responsible for collecting and remitting the tax to the State. Roughly 50 percent of the state solid waste tax goes to the MPCA's Environmental Fund for solid waste

and landfill cleanup activities, 30 percent goes to the State General Fund, and 20 percent is distributed to Minnesota counties as SCORE allocations to support local waste reduction and recycling programs. Scott County will receive \$419,222 in 2020. Entering into an Annual Agreement will now be a requirement for all the metro counties to receive the Grant.

Fiscal Impact:

SCORE Grant funds were included in the approved 2020 budget. The SCORE Grant requires a 25% match. The County Solid Waste Management Special Assessment will be used to make the required match for the Grant, which is also included in the approved budget.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	January 7, 2020
Resolution No.:	2020-008
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-008; APPROVING ENTERING INTO AN AGREEMENT WITH THE MINNESOTA POLLUTION CONTROL AGENCY FOR THE 2020 SELECT COMMITTEE ON RECYCLING AND THE ENVIRONMENT (SCORE) BLOCK GRANT

WHEREAS, Scott County has a state-approved Solid Waste Master Plan that includes objectives for recycling that are consistent with the Minnesota Pollution Control Agency's Metropolitan Solid Waste Policy Plan; and

WHEREAS, the approved Solid Waste Master Plan includes improved recycling efforts that are eligible for and historically funded with the SCORE Block Grant; and

WHEREAS, the Local Recycling Development Grant for 2020 is \$419,222.00 and match is available through the Solid Waste Management Special Assessment Fund.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota hereby authorizes entering into a Grant Agreement with the Minnesota Pollution Control Agency for the 2020 SCORE Block Grant in the amount of \$419,222.00.

BE IT FINALLY RESOLVED that the Board of Commissioners authorizes Scott County Environmental Services Program Manager Kate Sedlacek to execute said Agreement, subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of January, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7th day of January, 2020.

County Administrator

Administrator's Designee