AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
FEBRUARY 19, 2019

9:00 a.m.

(1) CONVENE COUNTY BOARD

(2) AMENDMENTS TO THE AGENDA

(3) APPROVE MINUTES OF FEBRUARY 5, 2019 COUNTY BOARD MEETING

(4) RECOGNITION OF INTERESTED CITIZENS
Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) INNOVATION: EXPLORING AND ADOPTING NEW TECHNOLOGIES AND PROCESSES WITH THE GOAL OF IMPROVING SERVICE AND REDUCING THE LONG TERM COST OF SERVICE DELIVERY
5.1 Receive Information on Scott County Delivers Topic: Housing (No fiscal impact)

10:15 a.m.

(6) RECESS FOR ROOM RECONFIGURATION

(7) CONSENT AGENDA
Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public
7.1 Adopt Resolution No. 2019-016; Approving Entering Into a Three-Year Contract With PLM Lake and Land Management Corporation for Treatment of Curyleaf Pondweed in Cedar Lake in an Amount Not to Exceed $172,260 (No fiscal impact)
7.3 Adopt Resolution No. 2019-018; Recommending Transportation Projects to be Submitted to the Minnesota Department of Transportation for Local Road Improvement Program Funds (No fiscal impact)
7.4 Adopt Resolution No. 2019-020; Authorizing Amendment No. 1 to the Agreement With Kimley Horn and Associates, Inc. for Consultant Services for the County Highway 42 Expansion Project in the Cities of Shakopee and Prior Lake (No fiscal impact)
7.5 Adopt Resolution No. 2019-022; Authorizing County Administrator Lezlie Vermillion and/or Her Designee to Execute Agreements, Amendments, and Change Orders That are Within the Approved Construction Budget for the Government Center Campus Project (No fiscal impact)
7.6 Approve Record of Disbursements and Approve Claims (No fiscal impact)

Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
7.7 Adopt Resolution No. 2019-019; Authorizing Entering Into a Cooperative Agreement With the City of Jordan for Cost Participation on the Trunk Highways 169 and 282 Interchange Preliminary Design and Environmental Documentation (No fiscal impact)
Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented

7.8 Approve a New On Sale Liquor License for Thirsty Grouse Hospitality dba Red Fox Tavern in New Market Township *(No fiscal impact)*

7.9 Approve the Renewal Application for Scott County Precious Metal Dealer License for Mark Smith dba PawnXchange LLC for 2019 *(No fiscal impact)*

7.10 Authorize Staff to Issue a Solid Waste License for a Concrete Storage and Recycling Facility to Pentagon Materials, Inc. at 9900 Old Highway 169 Blvd., Belle Plaine, MN 56011 in St. Lawrence Township

Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community

7.11 Approve Payroll Processing of Personnel Actions *(No fiscal impact)*

(8) CUSTOMER SERVICE: CREATING A CUSTOMER EXPERIENCE THAT IS RESPECTFUL, RESPONSIVE AND SOLUTION-ORIENTED

8.1 Presentation of the 2018 Fourth Quarter Spirit of Scott Awards *(No fiscal impact)*

(9) PARTNERSHIP: ALIGNING EXISTING RESOURCES, VOLUNTEERS AND PROGRAMS TO ACHIEVE SHARED GOALS

9.1 Adopt Resolution No. 2019-021; Awarding 2019 Recycling, Infrastructure, Innovation, and Outreach Grants *(No fiscal impact)*

(10) STEWARDSHIP: ENSURING THE RESPONSIBLE AND STABLE INVESTMENT OF TAXPAYER DOLLARS AND COMMUNICATING ITS VALUE TO THE PUBLIC

10.1 Adopt Resolution No. 2019-023; Providing for the Issuance and Sale of General Obligation Capital Improvement Plan and Refunding Bonds, Series 2019A, in the Proposed Aggregate Principle Amount of $78,660,000 *(Fiscal impact included in County’s 5-year model and long-term debt service planning)*

(11) COMMITTEE REPORTS AND COMMISSIONER UPDATES

(12) COUNTY ADMINISTRATOR UPDATE

(13) RECESS FOR ATTORNEY/CLIENT MEETING

(14) ADJOURN

UPCOMING MEETINGS

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>February 26, 2019</td>
<td>8:00 a.m.</td>
<td>County Board Strategic Plan Work Session</td>
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<td>Elko New Market Library</td>
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<tr>
<td>March 5, 2019</td>
<td>9:00 a.m.</td>
<td>County Board Meeting</td>
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<tr>
<td>March 19, 2019</td>
<td>9:00 a.m.</td>
<td>County Board Meeting</td>
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Lezlie A. Vermillion
County Administrator
(952) 496-8100
MINUTES
BOARD OF COMMISSIONERS
COUNTY OF SCOTT
FEBRUARY 5, 2019

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, Commissioner Beer and Commissioner Ulrich.

(2) County Staff Present:
   A. Lezlie Vermillion, County Administrator
   B. Ron Hocevar, County Attorney
   C. Jake Grussing, Library Director
   D. Joe Wiita, Highway Division Program Manager
   E. Pam Selvig, Health and Human Services Director
   F. Brad Davis, Planning Manager
   G. Himani Joshi, Student Intern
   H. Luke Hennen, Sheriff
   I. Lori Huss, Employee Relations Director
   J. Amy Boese, Library Branch Manager
   K. Fahad Al Hameedi, Corrections Officer
   L. Julie Jacobsen, Library Associate
   M. Javier Soto, Corrections Officer
   N. Michael Groh, First Assistant County Attorney
   O. Danny Lenz, Deputy County Administrator
   P. Marty Schmitz, Zoning Administrator
   Q. Nathan Hall, Associate Planner
   R. Chris Harder, Quality Improvement Manager
   S. Lisa Freese, Transportation Services Director
   T. Jake Balk, Highway Division Manager
   U. Tony Winiecki, County Engineer
   W. Kynan Reynolds, Student Intern
   V. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:
   A. Stephen Manweiler, Metropolitan Mosquito Control District
   B. Mike McLean, Metropolitan Mosquito Control District
   C. Adam Frey, Metropolitan Mosquito Control District
   D. Curt Hennes, Prior Lake-Spring Lake Watershed District Board of Managers
   E. Josh Brudelie, Ames Construction
   F. Pat Mason, Ames Construction
   G. Jamie Michael, Prior Lake
   H. John Myser

(4) Media Present:
   A. Meg Britton-Mehlisch, Southwest News Media

(5) Minutes:

   On a motion by Commissioner Ulrich, seconded by Commissioner Wolf, the Minutes of January 15, 2019 were approved.
Recognition of Interested Citizens:

John Myser questioned what the timeframe is for an elected official to take the oath of office before assuming the duties of the office. Mr. Myser requested that the Commissioners assist him in defining this timeframe.

New Employee Welcome:

The following new employees introduced themselves: Library Branch Manager Amy Boese, Corrections Officer Fahad Al Hameedi, Associate Librarian Julie Jacobsen, Corrections Officer Javier Soto, Student Intern Himani Joshi, and Student Intern Kynan Reynolds.

Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals:

Metropolitan Mosquito Control District (MMCD) Executive Director Stephen Manweiler presented the annual MMCD update. Mr. Manweiler’s report focused on governance, the 2019 levy and budget, mosquito biology and control, disease prevention, and plans for 2019.

Consent Agenda:

Commissioner Ulrich requested to have the item authorizing a Memorandum of Understanding with the City of Prior Lake for the future Commerce Avenue extension pulled from the consent agenda for a presentation.

Commissioner Beard requested to have the item requesting the Metropolitan Council to approve functional classification changes on certain County roads pulled from the consent agenda for comment.


B. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-009; Declaring the Official Intent of Scott County to Reimburse Certain Expenditures From the Proceeds of Bonds to be Issued by the County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

C. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-011; Authorizing an Amendment to the Professional Design Services Contract With Wold Architects and Engineers Associated With the Government Center Campus Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

D. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-012; Authorizing Entering Into an Agreement With Wold Architects and Engineers for Roof Improvements on County Owned Buildings. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

E. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-014; Certifying Final Approved Appraisal of Value for Certain Land Acquisitions and Authorizing Acquisition by Expedited (“Quick Take”) Eminent Domain Proceedings for County Project CP 21-27, Located in the City of Prior Lake, Minnesota. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.
F. Commissioner Wolf moved, seconded by Commissioner Beard to approve the Application and Permit for a Temporary On-Sale Liquor License for the Shakopee Lions Club for an event to be held at the Jackson Town Hall Park in Jackson Township on February 9, 2019. The motion carried unanimously.

G. On the recommendation of the Louisville Town Board and the Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beard to approve the request from Ames Construction (Ames Construction, Applicant, Jess Moeding and Joseph Card, Owners) for an Interim Use Permit to operate a mining facility in Section 21, Louisville Township. This action is in accordance with Chapters 2, 10, and 50 of the Scott County Zoning Ordinance based on the criteria listed for approval. The motion carried unanimously.

H. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-015; Authorizing the Execution of a Quit Claim Deed Conveying a Parcel of Land (PID 23-004-004-1) to the City of Elko New Market. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

I. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-007; Authorizing the Appointment of Michael Groh as First Assistant County Attorney Pursuant to Minn. Stat, 388.10. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

J. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Beard to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:
1. Separation of employment for Peggy Flaig, FT Assistant County Attorney III, Attorney’s Office, effective 01/31/19.
2. Separation of employment for Jason Heitzinger, FT Commercial Appraiser, Community Services Division, effective 01/22/19.
3. Separation of employment for Mikayla Meyer, FT Registered Nurse, Health and Human Services Division, effective 02/08/19.
5. Separation of employment for John Babin, Intermittent (34% FTE) Burn Tower Operator-Unclassified, Community Services Division, effective 12/31/18.
6. Separation of employment for Chad Briese, Intermittent (34% FTE) Burn Tower Operator-Unclassified, Community Services Division, effective 12/31/18.
7. Separation of employment for Jason Melby, Intermittent (34% FTE) Burn Tower Operator-Unclassified, Community Services Division, effective 12/31/18.
8. Separation of employment for James Kline, Intermittent (34% FTE) Burn Tower Operator-Unclassified, Community Services Division, effective 12/31/18.
9. Separation of employment for Jesse Soller, Intermittent (34% FTE) Burn Tower Operator-Unclassified, Community Services Division, effective 12/31/18.
10. Separation of employment for Daniel Graczak, Intermittent (34% FTE) Burn Tower Operator-Unclassified, Community Services Division, effective 12/31/18.
11. Separation of employment for Justen Riley, Intermittent (34% FTE) Burn Tower Operator-Unclassified, Community Services Division, effective 12/31/18.
12. Separation of employment for David Holzer, Intermittent (34% FTE) Burn Tower Operator-Unclassified, Community Services Division, effective 12/31/18.
13. Separation of employment for Jeremy Heitzman, Intermittent (34% FTE) Burn Tower Operator-Unclassified, Community Services Division, effective 12/31/18.
14. FT Probationary employment for Javier Soto, Corrections Officer, Sheriff’s Office, effective 01/28/19.
15. FT Probationary employment for Stefanie Menning, Assistant County Attorney III, Attorney’s Office, effective 02/04/19.
16. PT (50% FTE) Temporary employment for Stefnie Hatch, Senior Legal Assistant-Unclassified, Attorney’s Office, effective 01/17/19.
17. Promotion for Tulsa Crum, FT Senior Public Works Technician to FT Probationary Constructions Supervisor, Transportation Services Division, effective 01/07/19.

18. Change in employment status for Michael Groh, FT Assistant County Attorney III to Appointed First Assistant County Attorney (see Res. No. 2019-007), Attorney’s Office, effective 01/14/19.

19. Change in employment status for Todd Zettler, Appointed First Assistant County Attorney to FT Senior Attorney, Attorney’s Office, effective 01/14/19.

20. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

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<tr>
<th>Add</th>
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<tbody>
<tr>
<td>Nancy Nelson</td>
<td>Kevin Spieler</td>
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<tr>
<td>Shawna Thompson</td>
<td>Joseph Green</td>
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<tr>
<td>Dustin Christensen</td>
<td>Lois Burkhart</td>
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<tr>
<td>Laray Hilson</td>
<td>Jessica Goettl</td>
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<td>Sydney Maxwell</td>
<td>Anna Streed</td>
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Motion carried unanimously.

(10) Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

Commissioner Beard thanked staff for their work with other governmental entities on the proposed functional classification changes of County highways and noted the potential positive long-term effect of the reclassifications.

Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-013; Requesting the Metropolitan Council to Approve the Functional Classification Change of a Portion of County State Aid Highways 42, 17, and 78 to Principal Arterial and a Portion of County State Aid Highway 21 to A-Minor Arterial Expander on the Metropolitan Highway System. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(11) Partnership: Aligning existing resources, volunteers and programs to achieve shared goals:

County Administrator Lezlie Vermillion reviewed the terms of the proposed Memorandum of Understanding (MOU) with the City of Prior Lake for the future extension of Commerce Avenue located in Prior Lake. The MOU outlines the County’s intent to provide right-of-way easements, establishes an understanding that the property will not have direct access to County Highway 42, and that the costs associated with the construction of this future extension will be the responsibility of the City. Ms. Vermillion confirmed at this time there is no timeframe for this extension to be completed.

Commissioner Beer moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-010; Authorizing Entering Into a Memorandum of Understanding With the City of Prior Lake for the Future Commerce Avenue Extension Located in the City of Prior Lake. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(12) Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented:

Associate Planner Nathan Hall presented the request to approve the rezoning, preliminary plat, and final plat of County View (Jamie Michael, applicant and owner) in Section 26, Spring Lake Township. The applicant is proposing to create a lot of approximately 4.62 acres surrounding the existing home and two new buildable lots of approximately 2.50 acres. The proposed subdivision would create a non-conforming structure because a new lot line between Lot 1 and Lot 2 would be established 15 feet from an existing accessory structure, not the 30 feet required by the Scott County Zoning Ordinance.
At the January Spring Lake Town Board meeting, the Town Board recommended that the applicant sign an agreement stating that if the building needs to be repaired or replaced at some point in the future, it must be done to meet the required 30 foot setback. Scott County staff recommended that the structure be altered or moved now or that the applicant provide financial assurance that it will be altered or moved now to meet the setback requirement. The Scott County Planning Advisory Commission followed staff’s recommendation at its January meeting adding the condition that the accessory building be brought into compliance with the setback requirements or financial guarantee be provided to ensure the structure becomes compliant prior to this request going to the Board for final action. The applicant is appealing this condition set by the Planning Commission and is asking the County Board to allow the existing building to remain where it is and unaltered.

In response to Commissioners’ questions, Zoning Administrator Marty Schmitz further explained the setback requirements and the options for approving the request.

On the recommendation of the Spring Lake Town Board, Commissioner Beard moved, seconded by Commissioner Wolf to approve the request for rezoning of 10 acres from Rural Residential Reserve (RR-1) to Rural Residential Single Family (RR-2), preliminary plat, and final plat of Country View consisting of three lots on 10 acres (Jamie Michael, applicant and owner) with the condition that the applicant sign an agreement stating that if the building needs to be repaired or replaced at some point in the future, it must be repaired or rebuilt to meet the required 30 foot setback. This action is in accordance with Chapter 42 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

(13) Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public:

County Engineer Tony Winiecki presented an update regarding the reconstruction of the intersection of State Trunk Highway 13 and County Highway 21 under County Project 21-27 located in the City of Prior. Mr. Winiecki reviewed the updated project delivery schedule, construction staging, construction communications plan, and project coordination with the Minnesota Department of Transportation’s Trunk Highway 13 Pavement Rehabilitation Project and the City of Prior Lake’s Duluth Street Improvement Project.

(14) Committee Reports and Commissioner Updates:

A. Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board meeting on January 16.
B. Commissioners Ulrich, Beard, and Wolf attended the Minnesota Inter-County Association annual meeting on January 16.
C. Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) Marketing Committee meeting on January 18.
D. Commissioner Ulrich attended the FISH Fundraising Committee meeting on January 18.
E. The FISH Empty Bowls fundraiser is Thursday, February 7.
F. Commissioners Ulrich and Beard attended the Trunk Highway 169 Corridor Coalition meeting on January 18.
G. Commissioners Ulrich, Beard, Beer, and Weckman Brekke met with Congresswoman Angie Craig on January 22.
H. Commissioner Ulrich attended the Live, Learn, Earn Steering Committee meeting on January 22.
I. Commissioner Ulrich attended the Minnesota Valley Transit Authority meeting on January 23.
J. Commissioners Ulrich and Beer attended the FISH Board meeting January 24.
K. Commissioner Ulrich led church services at the Scott County Jail on January 27.
L. The Commissioners all attended the meeting with the Scott County Legislative delegation on February 1.
M. Commissioner Ulrich attended the Transit Mobility Management Board meeting on February 4.
N. Commissioner Beard attended the Shakopee High School Industry Council meeting on January 17.
O. Commissioner Beard attended the Association of Minnesota Counties Board of Directors meeting on January 18.
P. Commissioner Beard met with a Shakopee City Council member on January 21.
Q. Commissioner Beard met with Ms. Vermillion on January 23.
R. Commissioner Beard met with the new Minnesota Commissioner of Transportation on January 23.
S. The Commissioners all attended the County Board strategic plan work session on January 24.
T. Commissioner Beard reported he will be out of town for two weeks but will be back for the February 19 County Board meeting.
U. Commissioner Beer met with Ms. Vermillion on January 15.
V. Commissioner Beer participated in a White House intergovernmental conference call on January 15.
W. Commissioner Beer attended the Prior Lake City Council meeting on January 21.
X. Commissioners Beer and Weckman Brekke conducted the Chair/Vice Chair planning meeting on January 22.
Y. Commissioner Beer participated in Future Leaders of Scott County school presentations on January 24.
Z. Commissioner Beer attended the Prior Lake-Spring Lake Watershed District Farmer-Led Council meeting on January 30.
AA. Commissioner Beer attended the Prior Lake City Council meeting on February 4.
AB. Commissioners Beer and Weckman Brekke participated in the New Employee Welcome on February 5.
AC. Commissioner Wolf met with the Elko New Market Mayor on January 16.
AD. Commissioner Wolf met with an Elko New Market City Council member on January 16.
AE. Commissioner Wolf participated in Future Leaders of Scott County school presentations on January 17.
AF. Commissioner Wolf met with Sheriff Hennen on January 18.
AG. Commissioner Wolf attended the Metropolitan Mosquito Control District meeting on January 23.
AH. Commissioner Wolf attended the Elko New Market City Council meeting on January 24.
AI. Commissioner Wolf met with Ms. Vermillion on January 28.
AJ. Commissioner Wolf attended the Scott Watershed Management Organization Planning Commission meeting on January 28.
AK. Commissioners Wolf and Weckman Brekke attended the Scott-LeSueur Joint Ditch Board meeting on January 31.
AL. Commissioner Wolf attended the Prior Lake City Council workshop on February 5.
AM. Commissioner Wolf attended the Credit River Town Board meeting on February 5.
AN. Commissioner Wolf attended the Cedar Lake Town Board meeting on February 5.
AO. Commissioner Weckman Brekke attended the Scott County Historical Society fundraiser on January 16.
AP. Commissioner Weckman Brekke attended the Metropolitan Library Service Agency meeting on January 17.
AQ. Commissioner Weckman Brekke attended the Scott County Library Board of Advisors meeting on January 17.
AR. Commissioner Weckman Brekke attended the Dakota-Scott Workforce Development Board meeting on January 18.
AS. Commissioner Weckman Brekke attended the Scott County Mental Health Local Advisory Council meeting on January 22.
AT. Commissioner Weckman Brekke attended the Live, Learn, Earn Building Early Childhood Network and Campaign Committee meeting on January 22.
AU. Commissioner Weckman Brekke participated in the National Association of Counties Human Services Committee conference call on January 23.
AV. Commissioner Weckman Brekke attended the Shakopee Chamber of Commerce annual meeting on January 24.
AW. Commissioner Weckman Brekke attended the Jordan Commercial Club meeting on January 24.
AX. Commissioner Weckman Brekke participated in Future Leaders of Scott County school presentations on January 25.
AY. Commissioner Weckman Brekke and Ms. Vermillion met with the Belle Plaine Mayor and City Administrator on January 31.
AZ. Commissioners Weckman Brekke and Wolf attended the Canterbury Park relaunch event on January 31.
BA. Commissioner Weckman Brekke attended the Pork Producers meeting on February 4.
BB. Commissioners Weckman Brekke and Wolf reported they are receiving calls regarding the proposed YMCA in New Market Township.

(15) County Administrator Update:

County offices will be closed Monday, February 18, in observance of Presidents' Day

(16) County Attorney Update:

Registration for the Choose Not to Use golf tournament fundraiser being held in September is almost full.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the meeting adjourned at 10:55 a.m.

Barb Weckman Brekke
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board
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<tr>
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<th>ORIGINATING DEPARTMENT:</th>
<th>County Administration</th>
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<tr>
<td>PRESENTER:</td>
<td>Various</td>
<td>CONSENT AGENDA:</td>
<td>Yes No</td>
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<tr>
<td>PROJECT:</td>
<td>Scott County Delivers</td>
<td>ATTACHMENTS:</td>
<td>Yes No</td>
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<tr>
<td>ACTION REQUESTED:</td>
<td>Receive Information on Scott County Delivers Topic: Housing</td>
<td>TIME REQUESTED:</td>
<td>75 minutes</td>
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**ORGANIZATIONAL VALUES:**

- **Stewardship:** Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- **Partnership:** Aligning existing resources, volunteers and programs to achieve shared goals
- **Leadership:** Anticipating changes and managing challenges based on reliable information and citizen input
- **Commitment:** Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- **Customer Service:** Creating a customer experience that is respectful, responsive and solution-oriented
- **Innovation:** Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**

**COUNTY ADMINISTRATOR SIGNATURE:**

**Approved:**

**Denied:**

**Tabled:**

**Other:**

**Deputy Clerk:**

**Date:**

**DISTRIBUTION/FILING INSTRUCTIONS:**

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**Background/Justification:**

The purpose of this agenda item is to receive information on Scott County Delivers topic: Housing.

County programs support Safe, Healthy and Livable Communities. These programs are tied to Community Indicators which provide a high level some indication of overall program effectiveness. Scott County Delivers is a discussion on the Key Performance Indicators (KPIs) for County programs and Strategic Initiatives and how they are performing. These County programs also utilize business measures to track the effectiveness of programs as well as operational efficiencies. Scott County Delivers provides staff an opportunity to discuss programs and their data and shows what is working and not working in a broader setting.
Broader discussion on this data leads to understanding program impacts and overlaps between other departments and agencies. Understanding and discussing the data provides opportunities for broader collaborations, and improving process, technology, or staffing gaps.

To view materials including an overview of the program, outcomes, and measures, click here.

**Fiscal Impact:**
None
AGENDA #7.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 19, 2019

ORIGINATING DIVISION: Planning & Res. Mgmt. Natural Resources
ORIGINATING DEPARTMENT: Natural Resources
CONSENT AGENDA: Yes No

PRESENTER: Melissa Bokman - 8887
ATTACHMENTS: Yes No

PROJECT: Curlyleaf Pondweed Control Project
TIME REQUESTED:

ACTION REQUESTED: Adopt Resolution No. 2019-016; Approving Entering Into a Three-Year Contract With PLM Lake and Land Management Corporation for Treatment of Curlyleaf Pondweed in Cedar Lake in an Amount Not to Exceed $172,260

CONTRACT/POLICY/GRANT: County Attorney Review Risk Management Review
FISCAL: Finance Review Budget Change

ORGANIZATIONAL VALUES:

✓ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
✓ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
☐ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
☐ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
☐ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE: COUNTY ADMINISTRATOR SIGNATURE:

Approved: DENIED: Melissa Bokman, Sr. Water Resources Planner
Denied: Paul Nelson, Environmental Sciences Program Manager
Tabled: Jeanne Andersen, Sr. Assistant County Attorney
Other:

Deputy Clerk:
Date:

Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-016; Approving Entering Into a Three-Year Contract With PLM Lake and Land Management Corporation for Treatment of Curlyleaf Pondweed in Cedar Lake in an Amount Not to Exceed $172,260.

Staff has been working with the Cedar Lake Improvement District (CLID) for several years on curlyleaf pondweed control efforts in Cedar Lake. Curlyleaf pondweed is one of the management efforts listed in the Total Maximum Daily Load (TMDL) Implementation Plan for Cedar Lake. Staff has met with the CLID Board, Minnesota Department of Natural Resources (MDNR) staff, and Cedar Lake residents – all who want to
continue treatments to manage the invasive species. In 2018 the MDNR renewed the Lake Vegetation Management Plan (LVMP) for Cedar Lake to run through 2021. The LVMP allows us to treat more than 15% of the littoral area of the lake.

A Request for Proposals (RFP) outlining the scope of work for the Curlyleaf Pondweed Control Project was issued to ten firms. Two firms submitted proposals.

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<tr>
<td>PLM Lake and Land Management Corporation</td>
<td>$172,257.06</td>
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<tr>
<td>Clarke Aquatic Services</td>
<td>$264,500.00</td>
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Representatives from the Scott Watershed Management Organization (SWMO) and CLID evaluated all proposal responses. After the initial review, the committee followed up with firms to submit additional clarifying information. After this information was obtained and reviewed, PLM Lake and Land Management Corporation was selected based on each firms’ proposal considering the following information:

- Cost
- Responsiveness to the RFP
- Past performance

PLM Lake and Land Management Corp. was the lowest bidder and was considered the best value based on a combination of cost and their technical proposal meeting our criteria. Their understanding of the project, approach to delivering the project, and project team make them the best value.

Staff requests approval to enter into an Agreement with PLM Lake and Land Management Corp. for an amount not to exceed $172,260. This amount will cover three years of treatment for Cedar Lake.

The 2019 budget for the SWMO includes $25,000 for aquatic plant management specifically for Cedar Lake. CLID will pay the balance after the SWMO share has been applied.

**Fiscal Impact:**
This item is included in the 2019 budget for SWMO.
RESOLUTION NO. 2019-016; APPROVING ENTERING INTO A THREE-YEAR CONTRACT WITH PLM LAKE AND LAND MANAGEMENT CORPORATION FOR TREATMENT OF CURLYLEAF PONDWEED IN CEDAR LAKE IN AN AMOUNT NOT TO EXCEED $172,260

WHEREAS, the Scott Watershed Management Organization (SWMO) has been working together with the Cedar Lake Improvement District (CLID) and shoreline residents to develop a program to control curlyleaf pondweed; and

WHEREAS, the SWMO has completed a Total Maximum Daily Load (TMDL) Study for Cedar and McMahon Lakes and has been approved by the Minnesota Pollution Control Agency (MPCA) and the U.S. Environmental Protection Agency (USEPA); and

WHEREAS, one of the implementation actions in the approved Total Maximum Daily Load Study is controlling curlyleaf pondweed; and

WHEREAS, the SWMO has included in its 2019 budget matching funds for completing a project for controlling curlyleaf pondweed; and

WHEREAS, a Request for Proposals outlining the Scope of Work for the Curlyleaf Pondweed Control Project was issued to ten firms with two firms responding with proposals.

PLM Lake and Land Management Corporation $172,257.06
Clarke Aquatic Services $264,500.00; and

WHEREAS, PLM Lake and Land Management Corporation was the lowest cost of the two proposers and was considered the best value based on a combination of cost and their technical proposal meeting our criteria.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in the County of Scott, Minnesota that the Chairperson of the Board is authorized to enter into a three-year Contract with PLM Lake and Land Management Corporation for the effort to control curlyleaf pondweed in Cedar Lake in an amount not to exceed $172,260, subject to approval by the County Attorney’s Office as to form.

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State of Minnesota) County of Scott )
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of February, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 19th day of February, 2019.

______________________________
County Administrator

______________________________
Administrator’s Designee
Background/Justification:
The purpose of this request is to adopt Resolution No. 2019-017; authorizing entering into a five-year agreement with Midwest Paratransit Services for contract operations for Dial-A-Ride Services in Scott and Carver Counties and Rescinding Resolution No. 2018-187.

On December 6, 2018, the County approved a three-year Contract with an option to extend for an additional two one-year periods, under the advisement of the Metropolitan Council. Since the procurement was scoped as a five-year contract and not a three plus year contract, switching may constitute a material change to the...
Therefore, we are updating the term accordingly. The new contract will begin February 1, 2019, and will be for an amount not to exceed $8,445,862.14 for services through January 31, 2024.

Midwest Paratransit Services, Inc., the current Dial-A-Ride contractor, has given notice to terminate their contract with Scott County dba SmartLink, due to cost increases that could not be accommodated within the current contract. They will provide services, under this existing contract, through January of 2019.

A Request for Proposal (RFP) was issued on July 11, 2018, for SmartLink Transit (representing the Carver and Scott Counties service area for Dial-A-Ride). Scott County dba SmartLink Transit is the contracting body. The RFP outlined the scope of work required for the service based on the general needs and requirements of the program and followed Scott County’s standard process.

SmartLink conducted a mandatory pre-submission meeting to answer any questions for all potential responders prior to formal proposal submittals. It was attended by the three vendors who submitted formal proposals. Subsequently several questions and inconsistencies in assumption by the vendors resulted in a clarification and request to resubmit:

Three vendors provided updated responses along with their hourly rates:

- Midwest Paratransit Services (MPS) ($61.10 – $66.98)
- First Transit ($69.35 – $71.04)
- Metropolitan Transportation Network, Inc. ($57.99 – $62.74)

These proposals were evaluated by a team of staff representing Scott County, Carver County, and the Metropolitan Council.

Each proposal was reviewed and evaluated on the criteria below:
- Proposer experience in providing public dial-a-ride transportation services; and
- Employment process; and
- Proposer management, administrative, financial, and technical capabilities; and
- Proposer vehicle maintenance practices; and
- Proposer reporting capabilities; and
- References; and
- Cost.

Metropolitan Transportation Network, Inc.’s proposal was incomplete and they have never provided this type of public transportation service. They were not brought back for an interview based on the quality of their proposal.

The committee determined unanimously that MPS provided the best operation that would meet the needs and direction of SmartLink and the two County Board’s strategic initiatives. In particular, MPS’s approach to scheduling personnel allows us a larger number of service hours and keeps productivity levels maximized.

Some of the key services that will be delivered by MPS are as follows:
- Call Center for Dial-A-Ride services; and
- Dial-A-Ride bus service for Scott and Carver Counties; and
- Bus servicing and maintenance; and
- All employment of staff needed for above services; and
- All costs associated with the above services.

County staff has been coordinating closely with the Metropolitan Council during this process. Metropolitan Council Transportation Services staff has agreed that at a minimum to compensate SmartLink at the same rate that the County pays the provider as long as the provider meets all of the requirements of the RFP. In addition, the Metropolitan Council has agreed to keep the same level of Dial-A-Ride services that are currently provided
estimated at 102 daily revenue hours for regional Dial-A-Ride service. Scott County will provide up to 14 hours per weekday of additional hours during peak and evenings and up to 14 hours of weekend service using the Scott County Transportation Tax. None of the hours is guaranteed to MPS and is subject to change at the County’s sole discretion.

It is anticipated that SmartLink will have a new contract with the Metropolitan Council by March 30, 2019. The Council has agreed to pay the rates in the County’s new contract with MPS from the effective date of this MPS contract. Therefore, there should be no fiscal impact to the County.

**Fiscal Impact:**

None.
RESOLUTION NO. 2019-017; AUTHORIZING ENTERING INTO A FIVE-YEAR AGREEMENT WITH MIDWEST PARATRANSIT SERVICES FOR CONTRACT OPERATIONS FOR DIAL-A-RIDE SERVICES IN SCOTT AND CARVER COUNTIES AND RESCINDING RESOLUTION NO. 2018-187

WHEREAS, Midwest Paratransit Services, Inc., the current Dial-A-Ride Contractor, has given notice to terminate their Contract with Scott County dba SmartLink Transit; and

WHEREAS, they will provide services through January of 2019; and

WHEREAS, Scott County worked with the Metropolitan Council to develop a Request for Proposals that met the needs of Scott and Carver Counties; and

WHEREAS, Scott County issued a Request for Proposals on July 11, 2018 to August 14, 2018; and

WHEREAS, three vendors responded; and

WHEREAS, a team of staff from Scott County, Carver County, and the Metropolitan Council evaluated the proposals; and

WHEREAS, the team evaluated the proposals based on:
- Proposer experience in providing public dial a ride transportation services
- Employment process
- Proposer management, administrative, financial, and technical capabilities
- Proposer vehicle maintenance practices
- Proposer reporting capabilities
- References
- Cost

WHEREAS, Midwest Paratransit Services, Inc. was the vendor selected; and

WHEREAS, the County previously approved a three-year Contract with an option to extend for two additional one-year periods. Under the advisement of the Metropolitan Council, since the procurement was scoped as a five-year contract and not a three plus year contract, switching may constitute a material change to the scope and therefore, we are updating the term accordingly; and

WHEREAS, the County and Midwest Paratransit Services, Inc. intend to enter into a new Contract that will begin February 1, 2019 and run through January 31, 2024; and

WHEREAS, the cost of the Contract will be for an amount not to exceed $8,445,862.14; and

WHEREAS, funding for this transit Contract will come from the Metropolitan Council who has participated in this process and supports a competitive bid process.
NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to enter into a five-year Agreement with Midwest Paratransit Services (MPS) for Contracted Operations for Dial-A-Ride services in Scott and Carver Counties, subject to approval by the County Attorney's Office as to form.

BE IT FURTHER RESOLVED, that Resolution No. 2018-187 is hereby rescinded.

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State of Minnesota)  
County of Scott   
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of February, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 19th day of February, 2019.

______________________________
County Administrator

______________________________
Administrator's Designee
The purpose of this agenda item is to adopt Resolution No. 2019-018; Recommending Transportation Projects to be Submitted to the Minnesota Department of Transportation for Local Road Improvement Program Funds.

Minnesota cities, counties, and townships can submit projects for the inclusion to a list of future transportation infrastructure projects on local roads as part of the Minnesota Department of Transportation’s Local Road Improvement Program. The Local Road Improvement Program, established in Minnesota Statute 174.52, is for the construction or reconstruction of local roads in 2020 and 2021. The LRIP solicits projects that will
reduce traffic crashes on rural County State Aid Highways, for projects on local roads that have regional significance, or for the local share of a trunk highway project. Project submittals for Counties are due on March 1, 2019. The LRIP Advisory Committee requested MnDOT solicit for projects in early 2019. There is currently no funding available but this solicitation is being done in anticipation of an appropriation for the program during the 2019 legislative session.

Criteria for submitting projects are:

1. The project must be a local road (street or highway) construction, reconstruction, or reconditioning project under one of the three accounts established in the LRIP.
2. Safety. Address a transportation deficiency or improve safety on local roads.
3. Regionally significant. Demonstrate the regional significance of the route.
4. Be supported by agency board or council and other local agencies impacted by the project.
5. Consider availability of other funding sources.
7. Expected useful life. Have a minimum expected life of the project of 10 years.
8. High impact. Project demonstrates an improvement to local residents and businesses such as improving the roadway to 10-ton status.

Staff reviewed the LRIP application criteria and recommends the following projects for submission:

- County Project (CP) 42-19: County Highway (CH) 42 expansion to 4 lanes from CH 17 to CH 83, 2020 project
- CP 27-16: CH 27 expansion to 4 lanes from CH 44 to CH 21, 2021 project
- CP 83-24: CH 83 reconstruction from Trunk Highway (TH) 169 north to 4th Ave in Shakopee, 2021 project

Additionally, two other applications have been submitted by other local governments in Scott County and they have request support and sponsorship (in the case of townships, sponsorship is required)

- The City of Belle Plaine plans to submit an application for the construction of a roundabout at the intersection of County Highway 3 and Enterprise Drive south of US 169 including trail improvements.
- Sand Creek Township is requesting sponsorship of an application to extend a frontage road (Berkshire Ave North) to Bluff drive, access closures at 166th at TH169 and RCUT intersection improvements at Bluff Drive and TH169.

The recommended projects are consistent with the County's Transportation Improvement Program (TIP).

**Fiscal Impact:**

None
RESOLUTION NO. 2019-018; RECOMMENDING TRANSPORTATION PROJECTS TO BE SUBMITTED TO THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR LOCAL ROAD IMPROVEMENT PROGRAM FUNDS

WHEREAS, Minnesota cities, counties, and townships can apply for funding support for transportation infrastructure projects on local roads as part of the Minnesota Department of Transportation’s Local Road Improvement Program (LRIP); and

WHEREAS, LRIP was established in Minnesota Statute 174.52; and

WHEREAS, the LRIP program solicitation is available for constructing or reconstructing local roads in 2020, or 2021; and

WHEREAS, the 2019 solicitation is not currently funded by Minnesota Legislature appropriated bond funds; and

WHEREAS, funding may be requested for projects that will reduce traffic crashes on rural County State Aid Highways, for projects on local roads that have regional significance, or for the local share of a trunk highway project; and

WHEREAS, Scott County identified projects that improve the intermodal transportation system of the region; and

WHEREAS, the Scott County Board of Commissioners desires to support these projects.

NOW, THEREFORE, BE IT RESOLVED, that the Scott County Board of Commissioners hereby supports the submittal of the following projects to the Minnesota Department of Transportation for Local Road Improvement Program funds:

- CP 42-19: CH 42 expansion to 4 lanes from County Highway (CH) 17 to CH 83, 2020 project
- CP 27-16: CH 27 expansion to 4 lanes from CH 44 to CH 21, 2021 project
- CP 83-24: CH 83 reconstruction from Trunk Highway 169 north to 4th Ave in Shakopee, 2021 project
- CH 3 and Enterprise Drive roundabout construction led by the City of Belle Plaine
- Frontage Road and Bluff Drive/Trunk Highway 169 Intersection Improvements sponsored by the County on behalf of Sand Creek Township.

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State of Minnesota
County of Scott

I, Leslie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of February, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 19th day of February, 2019.

__________________________
County Administrator

__________________________
Administrator’s Designee
**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-020; Authorizing Amendment No. 1 to the Agreement With Kimley Horn and Associates, Inc. for Consultant Services for the County Highway (CH) 42 Expansion Project in the Cities of Shakopee and Prior Lake.

The County Board approved the initial Contract with Kimley Horn for design services in the amount of $585,890 on July 7, 2018 (Resolution No. 2018-109).
The proposed project will reconstruct and modernize a 1.4 mile segment of CH 42 from CH 17 to CH 83 from a two lane undivided roadway to a four lane rural/urban hybrid divided roadway. The project will improve roadway profiles, install turn lanes, formalize access locations, improve storm water management, and add trails to both sides of the roadway. This segment is proposed to be a four lane, divided highway and will provide trail accommodations. Curb and gutter, storm water detention ponding, and infiltration areas will be constructed at select locations for water quality and rate control purposes. This segment is the last remaining gap in the four lane arterial system on CH 42 in Scott County and will connect with the recently improved CH 17 corridor, which is also identified as a future principal north-south corridor in Scott County.

CH 42 is an important east/west principal arterial in the southern metro region from providing mobility from Chaska to Hastings. The corridor is experiencing development pressure with significant development occurring adjacent to this segment. This segment serves as a gateway to the large entertainment venues, Mystic Lake and Canterbury, which are adjacent to and nearby and are large traffic generators.

The County has requested that Kimley Horn perform the following additional tasks during the design that were not included in the original contract.

1) Additional Horizontal Alignment and Vertical Profile Adjustments
2) Preliminary Drainage Design Services
3) Infiltration Basin Soil Borings and Lab Services

Amendment No. 1 will increase the total Contract by $58,955 for an amount not to exceed $644,845. The Transportation Improvement Program (TIP) has programmed $690,044 for Design Consultant.

The project is scheduled for construction in 2020.

Fiscal Impact:
None.
RESOLUTION NO. 2019-020; AUTHORIZING AMENDMENT NO. 1 TO THE AGREEMENT WITH KIMLEY HORN AND ASSOCIATES, INC. FOR CONSULTANT SERVICES FOR THE COUNTY HIGHWAY 42 EXPANSION PROJECT IN THE CITIES OF SHAKOPEE AND PRIOR LAKE

WHEREAS, County Project (CP) 42-19 consists of reconstruction of a segment of County Highway (CH) 42 from CH 17 to CH 83 in the City of Shakopee and the City of Prior Lake; and

WHEREAS, the County has requested additional services through the design process; and

WHEREAS, the Amendment will compensate Kimley Horn and Associates, Inc., to provide the additional design services related to horizontal alignment and vertical profile adjustments, preliminary drainage design services, and infiltration basin soil borings; and

WHEREAS, the Amendment for Kimley Horn and Associates, Inc., is for $58,955 to extend the base Contract to an amount not to exceed $644,845.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into an Amendment to the Agreement with Kimley-Horn and Associates, Inc. for design consultation services for CP 42-19 in an amount not to exceed $644,845.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney’s Office as to form.

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State of Minnesota)
County of Scott     )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of February, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 19th day of February, 2019.

_____________________________  ________________________________
County Administrator  Administrator’s Designee
**AGENDA #7.5**  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: FEBRUARY 19, 2019

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<td>PRESENTER:</td>
<td>Jennifer Schultz - 8568</td>
<td>TIME REQUESTED:</td>
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<td>PROJECT:</td>
<td>Government Center Campus Project</td>
<td>Action Requested:</td>
<td>Adopt Resolution No. 2019-022; Authorizing County Administrator Lezlie Vermillion and/or her Designee to Execute Agreements, Amendments, and Change Orders That are Within the Approved Construction Budget for the Government Center Campus Project</td>
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**ORGANIZATIONAL VALUES:**

- ☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ☑ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ☑ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- ☑ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ☑ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:  
COUNTY ADMINISTRATOR SIGNATURE:

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**Background/Justification:**
The purpose of this agenda item is to adopt Resolution No. 2019-022; Authorizing County Administrator Lezlie Vermillion and/or Her Designee to Execute Agreements, Amendments and Change Orders, That are Within the Approved Construction Budget for the Government Center Campus Project.
During 2016 and 2017, the County, as a result of historical trends and present and future needs, completed a space study. The purpose of the study was to create a tool for the Scott County Board of Commissioners to utilize when making strategic long-term decisions regarding the use of and investment in County facilities.

In January of 2018 Wold Architects and Engineers was selected to complete the design of the new building (Government Center II), and remodels of the Justice Center and Government Center I as well as the Central Shop Warm Storage Facility.

In April of 2018, Kraus-Anderson Construction Company was selected to provide Construction Management Services. Using a Construction Manager on a project of this size will provide the County benefits from a value engineering, bidding, and scheduling standpoint resulting in efficiency and cost savings.

It is anticipated that construction will begin mid-2019. The Government Campus Project, including the above services, is included in the Capital Improvement Program with a total campus budget of $66.5 million. The project budgets per building are as follows:

1. New Government Center 2 Building - $44,488,111
2. Government Center 1 Building renovations - $13,649,821
3. Justice Center Building renovations – $6,220,683
4. New Warm Storage Building - $2,141,385

Kraus-Anderson will manage the procurement process per County policies for the above building projects. This will include managing the bid process as well as drafting vendor contracts using the County approved boilerplate. It is anticipated that projects of this size could produce an upwards of 40 contracts along with amendments and/or change orders. In addition, Kraus-Anderson is responsible to track these contracts, amendments, and change orders against the proposed budgets for each project. To keep these projects on timeline and to ensure work is not delayed, staff is recommending that contracts, amendments and change orders within the project budgets be approved and signed by the Administrator or her designee without having to bring each back to Board for approval based on current procurement policy. The Administrator or her designee may sign these documents with wet ink or electronically through secure signature software provided by Kraus-Anderson. Bid packages for all four projects would be approved by the Board. Further, a quarterly report will be provided to the County Board outlining all of the contracts, amendments and change orders approved for the previous three months.

**Fiscal Impact:**

None
RESOLUTION NO. 2019-022; AUTHORIZING COUNTY ADMINISTRATOR LEZLIE VERMILLION AND/OR HER DESIGNEE TO EXECUTE AGREEMENTS AND AMENDMENTS THAT ARE WITHIN THE APPROVED CONSTRUCTION BUDGET FOR THE GOVERNMENT CENTER CAMPUS PROJECT

WHEREAS, during 2016 and 2017 the County, as a result of historical trends and present and future needs, completed a space study; and

WHEREAS, the purpose of the study was to create a tool for the Scott County Board of Commissioners to utilize when making strategic long-term decisions regarding the use of and investment in County facilities; and

WHEREAS, in January of 2018 Wold Architects and Engineers was selected to complete the design of the new building (Government Center II), and remodels of the Justice Center and Government Center I as well as the Central Shop Warm Storage Facility; and

WHEREAS, in April of 2018, Kraus-Anderson Construction Company was selected to provide Construction Management Services; and

WHEREAS, using a Construction Manager on a project of this size will provide the County benefits from a value engineering, bidding, and scheduling standpoint resulting in efficiency and cost savings; and

WHEREAS, it is anticipated that construction will begin mid-2019; and

WHEREAS, the Government Campus Project, including the above services, is included in the Capital Improvement Program with a total campus budget of $66.5 million; and

WHEREAS, as part of the Government Center Campus Project, it is beneficial to have an authorized signer for items that come up as part of the construction phase; and

WHEREAS, this approval will allow for changes within that budget amount to be signed by the Administrator or her designee without having to bring it back to board for approval; and

WHEREAS, a quarterly report will be given to the County Board outlining all of the expenditures approved under this project.
NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby adopts Resolution No. 2019-022, Authorizing County Administrator Lezlie Vermillion and/or Her Designee to Execute Agreements and Amendments, That are in the Approved Construction Budget, for the Government Center Campus Project, subject to approval by the County Attorney’s Office as to form.

COMMISSIONERS | VOTE
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Weckman Brekke | Yes No Absent Abstain
Wolf | Yes No Absent Abstain
Beard | Yes No Absent Abstain
Beer | Yes No Absent Abstain
Ulrich | Yes No Absent Abstain

State of Minnesota
County of Scott

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of February, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 19th day of February, 2019.

______________________________
County Administrator

______________________________
Administrator's Designee
# Agenda Item 7.6

**Scott County, Minnesota**

**Request for Board Action**

**Meeting Date:** February 19, 2019

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<tbody>
<tr>
<td>Scott Goettl - 8586</td>
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<tr>
<th>Action Requested:</th>
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<tbody>
<tr>
<td>Approve Record of Disbursements and Approve Claims</td>
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**Organizational Values:**

- **Stewardship:** Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- **Partnership:** Aligning existing resources, volunteers and programs to achieve shared goals
- **Leadership:** Anticipating changes and managing challenges based on reliable information and citizen input
- **Commitment:** Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- **Customer Service:** Creating a customer experience that is respectful, responsive and solution-oriented
- **Innovation:** Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

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<th>County Administrator Signature:</th>
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**Distribution/Filing Instructions:**

- **Approved:**
- **Denied:** Kathy Shanks
- **Tabled:**
- **Other:**

<table>
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<th>Deputy Clerk:</th>
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<th>Date:</th>
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**Background/Justification:**

The purpose of this Agenda item is to approve the record of disbursements and claims.

To comply with MN Statute 375.18 Subd. 1b **Delegation for paying certain claims:** A list of all claims paid under the procedures established by the county board shall be presented to the board for informational purposes only at the next regularly scheduled meeting after payment of the claim.

The Record of Disbursements will be available at the meeting.

Invoices total $13,756,385.31 from January 1 through January 31, 2019. This includes tax distributions of $1,491,981.32.

**Fiscal Impact:** None
The purpose of this agenda item is to adopt Resolution No. 2019-019; Authorizing Entering Into a Cooperative Agreement With the City of Jordan for Cost Participation on the Trunk Highways 169 and 282 Interchange Preliminary Design and Environmental Documentation.

The City of Jordan has recently completed the Trunk Highway (TH) 169/TH 282/County Highway (CH) 9 Interchange Concept Study. The City of Jordan (City) has been working over the years with the Minnesota Department of Transportation (MnDOT) and the County on developing a long term solution for removing the signal at TH 169/TH 282/CH 9. There have been a number of concepts developed over the years. The
County’s 2040 Transportation Plan identifies this intersection both as a future interchange location and a project eligible to be considered for Transportation Tax funding. In April of 2018, the City hired Kimley-Horn and Associates, Inc. to develop concepts and build consensus towards a concept.

County staff participated on a Technical Advisory Committee (TAC) for the study along with City staff, City Council members, and MnDOT. The concept study work was completed with a TAC recommendation favoring alternatives 1 and 1a that have TH 282/CH 9 going over TH 169. The City approved the TH 169/TH 282/CH 9 Interchange Study at their December 3, 2018 Council Meeting.

Currently, the project is not funded by MnDOT for construction. The County does have funding programmed for design, but none for construction. The City desires additional work to be conducted on the intersection. Preparation of a preliminary design and environmental document can provide a project readiness benefit when working to assemble the funding package for the interchange through applications to the regional solicitation or other federal discretionary programs.

The preliminary design and environmental document approach by the City for this intersection is similar to the work that was completed at the CH 2 and I-35 Interchange redesign. That work resulted in a plan that has brought certainty to the area for future access locations and future right-of-way needs. The TH 169/TH 282/CH 9 work will also bring certainty to an area so development can continue knowing future access locations and right-of-way needs. It will also help the partner agencies to understand the options to build towards implementation through phasing necessary projects.

The City will continue to lead the project on behalf of the County and MnDOT. Kimley-Horn has been selected as the City’s consultant to conduct the preliminary design and environmental document preparation. The County committed to support the City’s efforts by funding this next step in the process from the Transportation Sales Tax fund. This Agreement lays out the responsibilities and expectations of both the City and the County in accomplishing this work, including the preliminary design and environmental review. The work is expected to take up to two years to complete. The County will be cost sharing in this work and the County contribution is not to exceed $689,020.

The County has funding programmed in 2019 and 2020 in the 2019-2028 Transportation Improvement Program for this project.

**Fiscal Impact:**
None
RESOLUTION NO. 2019-019; AUTHORIZING ENTERING INTO A COOPERATIVE AGREEMENT WITH THE CITY OF JORDAN FOR COST PARTICIPATION ON THE TRUNK HIGHWAYS 169 AND 282 INTERCHANGE PRELIMINARY DESIGN AND ENVIRONMENTAL DOCUMENTATION

WHEREAS, the City of Jordan has recently completed the Trunk Highway (TH) 169/TH 282/County Highway (CH) 9 Interchange Concept Study; and

WHEREAS, the County’s 2040 Transportation Plan identifies this intersection both as a future interchange location and a potential Transportation Tax project; and

WHEREAS, County staff participated in a Technical Advisory Committee (TAC) for the Study along with City staff, City Council members, and Minnesota Department of Transportation (MnDOT); and

WHEREAS, the City approved the TH 169/TH 282/CH 9 Interchange Study at their December 3, 2018 Council Meeting; and

WHEREAS, the City desires additional design work to be conducted on the intersection; and

WHEREAS, preparation of a preliminary design and environmental document can provide a project readiness benefit when seeking state and federal funding; and

WHEREAS, the City desires to lead the project on behalf of the County and MnDOT.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, hereby approves entering into a Cooperative Agreement with the City of Jordan for cost participation on the Trunk Highways 169/282 Interchange Preliminary Design and Environmental Documentation.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney’s Office as to form.

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<th>VOTE</th>
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<td>Beer</td>
<td>Yes</td>
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<td>Ulrich</td>
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State of Minnesota)
County of Scott     )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of February, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 19th day of February, 2019.

________________________________________________________________________
County Administrator
________________________________________________________________________
Administrator’s Designee
Background/Justification:
The purpose of this agenda item is to approve a new On Sale Liquor License for Thirsty Grouse Hospitality dba Red Fox Tavern in New Market Township.

Although Red Fox Tavern has carried an on sale liquor license with Scott County in previous years, a new application is required as the ownership has changed. All background, tax, and debt and judgement searches have been completed and were found to be satisfactory.

The New Market Township Board resolution has been received and recommends approval. Scott County staff recommends approval.

Fiscal Impact: None.
AGENDA #7.9
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: FEBRUARY 19, 2019

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<tr>
<th>ORIGINATING DIVISION:</th>
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<tr>
<td>PRESENTER:</td>
<td>David Gulstrand - 8165</td>
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<tr>
<td>PROJECT:</td>
<td></td>
<td>TIME REQUESTED:</td>
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<tr>
<td>ACTION REQUESTED:</td>
<td>Approve the Renewal Application for Scott County Precious Metal Dealer License for Mark Smith dba PawnXchange LLC for 2019</td>
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ORGANIZATIONAL VALUES:

☐ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

☐ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

☐ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

☐ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

☑ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:  COUNTY ADMINISTRATOR SIGNATURE:

Approved:

Denied:

Tabled:

Other:

Deputy Clerk :

Date:

DISTRIBUTION/FILING INSTRUCTIONS:

David Gulstrand, Customer Service Specialist

Background/Justification:
The purpose of this agenda item is to approve the Renewal Application for Scott County Precious Metal Dealer License for Mark Smith dba PawnXchange LLC for 2019.

All background, tax, debt and judgement searches have been completed and were found to be satisfactory.

Fiscal Impact:
None
**REQUEST FOR BOARD ACTION**

**MEETING DATE:** FEBRUARY 19, 2019

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<td>PRESENTER:</td>
<td>Nick Reishus - 8707</td>
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<tr>
<td>PROJECT:</td>
<td>ACTION REQUESTED:</td>
<td>Authorize Staff to Issue a Solid Waste License for a Concrete Storage and Recycling Facility to Pentagon Materials, Inc. at 9900 Old Highway 169 Blvd, Belle Plaine, MN 56011 in St. Lawrence Township (PID: 109330020)</td>
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**ORGANIZATIONAL VALUES:**

- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**

**COUNTY ADMINISTRATOR SIGNATURE:**

**DISTRIBUTION/FILING INSTRUCTIONS:**

- Approved: Paul Nelson, Environmental Services
- Denied: Paul Nelson, Environmental Services
- Tabled: Paul Nelson, Environmental Services
- Other: Paul Nelson, Environmental Services
- Deputy Clerk: Paul Nelson, Environmental Services
- Date: Paul Nelson, Environmental Services

**Background/Justification:**

The purpose of this request is to authorize staff to issue a Concrete and Asphalt Storage and Recycling Facility License to Pentagon Matterials, Inc. at 9900 Old Highway 169 Blvd, Belle Plaine, MN 56011 in St. Lawrence Township (PID: 109330020).

Pentagon Materials, Inc. has applied for a Solid Waste Facility License in conjunction with an Interim Use Permit (IUP) to mine sand and gravel at the same location. The IUP was issued last year.

Staff recommends approval of this license and recommends a Bond or Letter of Credit in the amount of $100,000 for this facility. Attached are the proposed license conditions.

**Fiscal Impact:** None
SCOTT COUNTY SOLID WASTE LICENSE FOR

PENTAGON MATERIALS, Inc. CONCRETE AND ASPHALT STORAGE AND RECYCLING FACILITY

Located at Schultz Property, 9900 Old Highway 169 Blvd, Belle Plaine, MN 56011, PID: 109330020

The following License conditions shall apply to Pentagon Materials, Inc.:

1. Only concrete and asphalt rubble shall be stored on this site. All other solid wastes must be removed immediately.

2. No more than 27,000 tons of unprocessed concrete and asphalt in combination shall be stored at this site.

3. The License is subject to the Scott County Solid Waste Management Ordinance Number 2 and any and all state and federal requirements and all conditions set by St. Lawrence Township and by the Scott County Planning Department as part of the Interim Use Permit.

4. The License shall apply for, and meet, all state of MN requirements to include coverage under the NPDES and SDS General Permit MNG490000 for Nonmetallic Mining Operations and Associated Activities, if required.

5. All processed and unprocessed concrete and asphalt shall be stored at least five feet above the water table.

6. Surface water shall be diverted from the concrete storage piles, and any drainage water from the storage piles shall be retained on the Licensee’s property.

7. The Licensee must provide to the Scott County Environmental Services Department an annual report listing the total amount of concrete and asphalt waste accepted, crushed, recycled, and stockpiled.

8. The Licensee must pay an annual license fee in accordance with the adopted County Fee schedule.

9. A $100,000 Permit Bond or Letter of Credit shall be submitted to the County. The term of the Permit Bond or Letter of Credit shall coincide with the license and be available to the County to ensure these permit conditions.

10. Insurance certificated of Worker’s Compensation, Comprehensive General Liability, Comprehensive Automobile Liability, and Personal Injury Liability must be provided to Scott County.

11. Any nuisance conditions, as determined by Scott County Environmental Services Department, shall be abated immediately.

12. Any modifications to the way that concrete is processed or stored must receive prior documented approval from the Scott County Environmental Services Department.

13. The Licensee must notify the Scott County Environmental Service Department immediately if waste other than that hereby permitted has been dumped on this site. The Licensee will be responsible for the removal and proper disposal of all such unacceptable waste and shall cooperate with Scott County in identifying and prosecuting any person who dumps solid waste on the site without permission from the Licensee.

14. Access to the premises shall be controlled by whatever means the Licensee determines is workable for this site and in a manner intended to limit unauthorized entry to the premises.
### Background/Justification:

1. Separation of employment for Imran Yousufzai, FT Information Technology Manager, Community Services Division, effective 02/22/19.

2. Separation of employment for Dan Walcome, FT 911 Dispatcher, Sheriff’s Office, effective 02/22/19.
3. Separation of employment for Timothy Cleveland, FT Community Corrections Director, Health and Human Services Division, effective 04/30/19.

4. Separation of Kathleen Pikal, FT Administrative Specialist, Health and Human Services Division, effective 04/30/19.

5. Separation of employment for Kristina Rudd, FT Probationary 911 Dispatcher, Sheriff’s Office, effective 02/01/19.

6. Promotion for Chandra Bhimavaranapu, FT Business Relationship Manager to FT Probationary Enterprise Business Technology Manager, Community Services Division, effective 01/28/19.

7. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

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<tr>
<td>Yvonne Carter</td>
<td>Mareitta McLeod</td>
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<td>Stephanie Ganser</td>
<td>Betsey Sandell</td>
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<td>Jacob Schoenecker</td>
<td>Joan Driemeyer</td>
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<td>Lori Rathjen</td>
<td>Jill Reber</td>
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<td>Sarah Geffre</td>
<td>Lisa Ohm</td>
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<td>Jacob Grussing</td>
<td>Moises Delatorre</td>
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Fiscal Impact: N/A
The purpose of this agenda item is to present the Spirit of Scott award (a year-round recognition program) to those Scott County employees who have gone above and beyond in the area of excellence in customer service in Quarter 4 of 2018.

Nominations are reviewed by the Spirit of Scott Committee and the recipients are chosen based on established guidelines. These guidelines are:

- Employees who consistently perform outside of their job scope to promote team spirit.
- Producing work that is high quality and/or beyond required job duties.
• Providing exceptional assistance to other employees and/or citizens.
• Excellence in providing service which responds to customer needs and which exemplifies the County’s mission. Customers include internal and external individuals or groups.
• Displays innovation and creativity in delivering products and services.
• Exhibits a strong commitment to treat all citizens/staff with respect and dignity while providing them with services or information.
• Maintains a positive attitude in the face of difficult situations.
• Adapts positively to change.
• Promotes leadership abilities of co-workers to aid others in reaching their potential.

We are recognizing the following Scott County employees:
• Michael Kelly – Customer Service
• Pat Gray – Human Services
• Tracy O’Day – 911 Dispatch

Michael Kelly – nominated by Julie Hanson
Mike was headed to lunch one rainy day and noticed an older gentleman with a walker that didn’t have an umbrella (and it was pouring!) Mike took the time to walk the gentleman to his vehicle while holding the umbrella over him so he would stay dry, while Mike himself got soaked. This is just one of the many caring things he does for his customers and coworkers!

Pat Gray – nominated by Mary Kosmatka
After volunteering at the Veteran’s Day Lunch on Election Day, Pat was returning to her desk to prepare for her afternoon meeting. On the way, she offered to assist a gentleman of advanced age, in walking the steps up to the Government Center. During the walk, the gentleman informed Pat that he was here to Vote. Unfortunately, as it was election day, he could no longer vote at the government center and needed to go to a different location. He stated he’d have to wait an hour for the next circulator bus to come back so he could take the bus. Pat, true to her generous spirit, offered the gentleman a ride to his polling location on her way to her afternoon appointment. He was very grateful to not have to wait for an hour. I am so inspired by Pat and believe she should be recognized for her on-going selflessness that she displays daily.

Tracy O’Day – nominated by Dan Walcome
I would like to nominate Tracy O’Day for the Spirit of Scott Award. There are numerous reasons for this nomination. Tracy, in a very stressful 911 Dispatch job environment is always positive. She is the consummate team player where she is not only willing to do her job at an exceptional level; she helps others to do their job with an excellent teaching methodology. Tracy handles both emergency and non-emergency calls with great compassion. She is patient, understanding and is diligent in working to achieve a quick response for all callers. Tracy helps the supervisors by taking on additional tasks within the call center. Tracy came to dispatch after working in the Scott County Jail for 8 years. Everyone who has met Tracy speak highly of her and I concur which is why I nominate Tracy O’Day for the Spirit of Scott award.

Fiscal Impact:
None
**AGENDA #9.1**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: FEBRUARY 19, 2019**

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<td>Kate Sedlacek - 8351</td>
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<td>PROJECT:</td>
<td>Solid Waste Management</td>
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<td>TIME REQUESTED:</td>
<td>10 minutes</td>
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<tr>
<td>ACTION REQUESTED:</td>
<td>Adopt Resolution 2019-021; Awarding 2019 Recycling, Infrastructure, Innovation, and Outreach Grants</td>
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<td>CONTRACT/POLICY/GRANT:</td>
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**ORGANIZATIONAL VALUES:**

- [✓] Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- [✓] Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- [ ] Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
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<th>COUNTY ADMINISTRATOR SIGNATURE:</th>
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**DISTRIBUTION/FILING INSTRUCTIONS:**
Paul Nelson, Environmental Services Program  
Manager  
Steve Steuber, Environmentalist II  
Nick Reishus, Environmentalist II

**Background/Justification:**
The purpose of this agenda item is to adopt Resolution No. 2019-021; Awarding 2019 Recycling, Infrastructure, Innovation and Outreach Grants.

This is a new grant program included in the recently approved Scott County Solid Waste Management Plan. The County Board authorized release of a Request for Applications for the grants on November 20, 2018. Five grant applications were received. The applications were reviewed and scored by staff in accordance with the requirements and criteria included in the Request for Applications. Staff recommends awarding grants to four of the five applications.
Staff does not recommend awarding a grant for the fifth application at this time. This application was for establishing a transfer station to collect organic waste for shipping to composting facilities in outstate areas. The application was lacking documentation and was incomplete. Staff will work with this applicant to facilitate submittal of a complete application for the next grant solicitation.

Applications recommended for award are listed and described in Attachment 1. All of the listed applications met the requirements of the grant program and each meets or exceeds their required match/contribution amounts. Note that for the Minnesota Waste Wise application staff is recommending approval of the full grant request, but intends to structure the contract to cover two events, assess their success and benefit, before committing to additional events.

Fiscal Impact:
The total amount recommended for award to the four grantees of $205,754.30 is less than the $350,000 that was included in the 2019 budget for this program. Grantees will contribute an additional $178,754.30 match as cash or labor to implement their projects bringing the total investment to $384,508.60 as shown in the following table. Half of the funding will come from the accumulated Local Recycling Development grant funds, with another large portion from the grantee matches, resulting in the County’s local share of $13,500. This County share is funded from the County’s Solid Waste Special Assessment. No funding comes from the general County levy.

| Total Investment | $205,754.30 | Grants awarded |
|                 | $178,754.30 | Cash and Labor Match from Grantees |
|                 | $384,508.60 | Total Investment |

| Funding Sources       | $192,254.30 | 50% from LRD funds |
|                      | $178,754.30 | Cash and Labor Match from Grantees |
|                      | $13,500.00  | County Share from Solid Waste Special Assessment |
|                      | $384,508.60 | Total |
RESOLUTION 2019-021; AWARDING 2019 RECYCLING, INFRASTRUCTURE, INNOVATION, AND OUTREACH GRANTS

WHEREAS, the Scott County Board of Commissioners adopted a Solid Waste Management Master Plan 2018-2036 on November 20, 2018; and

WHEREAS, the adopted Solid Waste Management Master Plan includes an Incentive Program for awarding Recycling, Infrastructure, Innovation and Outreach Grants; and

WHEREAS, the Scott County Board of Commissioners authorized release of a Request for Applications for the Recycling, Infrastructure, Innovation and Outreach Grants on November 20, 2018, and said Request for Applications was sent to the waste management industry and generally advertised; and

WHEREAS, applications received by the advertised deadline were reviewed and scored according to requirements and criteria in the Request for Applications; and

WHEREAS, the 2019 budget includes $350,000 for Recycling, Infrastructure, Innovation and Outreach Grants.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota awards 2019 Recycling, Infrastructure, Innovation, and Outreach Grants to the business and organizations listed in Attachment 1 dated February 19, 2019 for actual expenses not to exceed the grant award amount shown in Attachment 1 for implementation of the actions described in each applicants grant application conditioned on documentation of proportional matching contribution by each grantee as shown in Attachment 1.

BE IT FINALLY RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, here authorizes Paul Nelson, Environmental Services Program Manager to enter into an Agreement with each grantee subject to approval by the County Attorney’s Office as to form.

State of Minnesota) County of Scott )
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of February, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 19th day of February, 2019.

County Administrator

Administrator’s Designee
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<td>DEM-CON Companies</td>
<td>Infrastructure</td>
<td>This grant request is to upgrade the current PET #1 Optical Sorter at DEM-CON’s Material Recovery Facility (MRF). New technology is available that will result in a 31 percent increase in PET plastics captured per year resulting in an additional 825 tons captured per year at the facility. Eligible costs include purchase of the ungraded sorter and installation. Operation is not included as an eligible cost.</td>
<td>$135,000</td>
<td>$135,000**</td>
</tr>
<tr>
<td>DEM-CON Companies</td>
<td>Feasibility Study</td>
<td>This grant request is for a Feasibility Study that will provide information for making decisions regarding the feasibility of investing in anaerobic digestion in Scott County as a way to increase organics recovery and meet landfill diversion goals. In particular, the study will research the potential end use alternatives for the renewable natural gas and byproducts from anaerobic digestion of food and yard waste organics.</td>
<td>$25,125</td>
<td>$25,125</td>
</tr>
<tr>
<td>Recycling Association of Minnesota</td>
<td>Education and Outreach</td>
<td>This grant request complements the county’s education and outreach efforts regarding plastic film (i.e., shopping bags, etc.), and as well as increasing collection opportunities for residents and businesses. It will help address a couple of priority focus areas identified in the Request for Applications: 1) increasing the recycling of film plastic (a non-traditional material), and 2) helping to reduce the amount of film plastic delivered to Material Recovery Facilities where it gets tangled in equipment.</td>
<td>$21,800</td>
<td>$10,600</td>
</tr>
<tr>
<td>Minnesota Waste Wise Foundation</td>
<td>Education and Outreach</td>
<td>This grant request proposes to host four networking events for engaging Scott County businesses and organizations in an effort to promote and boost participation in Scott County’s Business Recycling Grant program. These events will be designed to create awareness of the grant program, showcase local businesses that have successfully implemented recycling programs, and provide business owners and managers with information regarding best practices for recycling and composting along with the next steps necessary in implementing recycling improvements.</td>
<td>$23,829.30</td>
<td>$7,943***</td>
</tr>
</tbody>
</table>

* Cash and in-kind staffing
**Meets equal match required for the grant category
***Exceeds the 25% match required for the grant category
### Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2019-023; Providing for the Issuance and Sale of General Obligation Capital Improvement Plan and Refunding Bonds, Series 2019A, in the Proposed Aggregate Principle Amount of $78,660,000.

Included in the County’s 2019 Capital Improvement Program is funding for several projects utilizing approximately $69 million dollars from the sale of bonds. The projects utilizing bond funds include:

- Construction of a new Government Center II building
- Renovations of the Justice Center
- Renovations of the current Government Center
- Cleary Lake Maintenance Facility Replacement
- New Highway Storage Facility
- Roof Replacements (Public Works, Extension and Workforce Center)
- Marshall Road Transit Station Elevator Modernization
- Public Works HVAC Radiant Heater

The Board is required to authorize the issuance of Bonds before the County can move forward with the sale of bonds. Following the Board’s approval of the resolution, the County advertises the sale of bonds, with a projected sale date of April 1, followed by the Board approving the Bond sale at their meeting on April 2.

Included in the resolution is authorization for the County Administrator to adjust the bond sale date based on changing market conditions. The bond market for AAA rated government bonds is currently favorable compared to historical rates. Current interest rates are within the range that will allow the County to issue debt structure so that it will not require an increase to the levy in order to fund the projects.

The total amount of the issuance is reflective of the new debt being issued as well as the amount being refunded.

**Fiscal Impact:**
The fiscal impact has been included in the County’s 5-year model and long-term debt service planning. The debt has been structured to take advantage of savings from a 2009 bond refunding, debt service retiring in 2020 and savings from having a fully funded OPEB trust in 2022.
RESOLUTION 2019-023; PROVIDING FOR THE ISSUANCE AND SALE OF GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN AND REFUNDING BONDS, SERIES 2019A, IN THE PROPOSED AGGREGATE PRINCIPAL AMOUNT OF $78,660,000

BE IT RESOLVED By the Board of Commissioners (the “Board”) of Scott County, Minnesota (the “County”) as follows:

1. **CIP Bonds.** It is hereby determined that:

   (a) The County is authorized by Minnesota Statutes, Chapter 475, as amended, and Minnesota Statutes, Section 373.40, as amended (collectively, the “Act”) to finance certain capital improvements under an approved capital improvement plan by the issuance of general obligation bonds of the County payable from ad valorem taxes. Capital improvements include acquisition or betterment of public lands, buildings or other improvements within a county for the purpose of a county courthouse, administrative building, health or social service facility, correctional facility, jail, law enforcement center, hospital, morgue, library, park, qualified indoor ice arena, roads and bridges, public works facilities, fairground buildings, and records and data storage facilities, and the acquisition of development rights in the form of conservation easements under Minnesota Statutes, Chapter 84C. Capital improvements do not include a recreation or sports facility building (such as, but not limited to, a gymnasium, ice arena, racquet sports facility, swimming pool, exercise room or health spa), unless the building is part of an outdoor park facility and is incidental to the primary purpose of outdoor recreation.

   (b) On December 18, 2018, in accordance with the Act, the Board held a duly noticed public hearing (the “Public Hearing”) regarding the adoption of the County’s Five-Year Capital Improvement Plan – 2019 through 2023 (the “Plan”) and the issuance of general obligation capital improvement plan bonds in the maximum principal amount of $75,000,000 thereunder. The Plan authorizes the issuance of general obligation bonds to provide for the undertaking of certain capital improvements described in the Capital Improvement Plan, including but not limited to the renovation of the County Justice Center, construction of additional buildings on the campus of the County Government Center, renovation of the County Government Center, and construction of a building for equipment storage (collectively, the “Capital Improvements”).

   (c) No petition requesting a referendum regarding issuance of bonds under the Plan was filed within thirty (30) days after the date of the Public Hearing, and the County is therefore authorized to issue such bonds under the Act.

   (d) It is necessary and expedient to the sound financial management of the affairs of the County to issue its general obligations in the proposed principal amount of $70,740,000 (the “CIP Bonds”), pursuant to the Act, in order to finance the Capital Improvements.

   (e) As required by the Act, the County has determined that: (i) the expected useful life of the Capital Improvements to be financed with the CIP Bonds will be at least five (5) years; and (ii) the amount of principal and interest due in any year on all outstanding bonds issued by the County under the Act, including the CIP Bonds, will not exceed 0.12 percent of the estimated market value of property in the County for taxes payable in 2019.
2. **Refunding Bonds.**

   (a) On November 18, 2009, the County issued its Taxable General Obligation Capital Improvement Plan Bonds, Series 2009A (Build America Bonds – Direct Pay) (the “Refunded Bonds”), in the original aggregate principal amount of $16,800,000, pursuant to the Act. The County used the proceeds of the Refunded Bonds to finance various road, bridge, and energy projects in the County. The Refunded Bonds are currently outstanding in the principal amount of $9,170,000 and are subject to optional redemption on or after December 1, 2017.

   (b) The County is authorized by Section 475.67, subdivision 3 of the Act to issue and sell its general obligation bonds to refund obligations and the interest thereon before the due date of the obligations, if consistent with covenants made with the holders thereof, when determined by the Board to be necessary or desirable for the reduction of debt service costs to the County or for the extension or adjustment of maturities in relation to the resources available for their payment.

   (c) It is necessary and desirable for the reduction of debt service costs to the County to issue its general obligations in the proposed principal amount of $7,920,000 (the “Refunding Bonds”), pursuant to the Act, including Section 475.67, subdivision 3, in order to redeem and prepay the Refunded Bonds.

3. **Sale of Bonds.**

   (a) The Board finds it necessary, expedient, and desirable for the reduction of debt service costs of the County to issue the County’s General Obligation Capital Improvement Plan and Refunding Bonds, Series 2019A (the “Bonds”), in the proposed aggregate principal amount of $78,660,000, pursuant to the Act, including Section 475.67, subdivision 3, to provide funds to finance the Capital Improvements and redeem and prepay the Refunded Bonds. The County will therefore issue and sell the Bonds in the proposed aggregate principal amount of $78,660,000, which amount is subject to adjustment in accordance with the official Terms of Proposal (the “Terms of Proposal”). The Bonds will be issued, sold and delivered in accordance with the Terms of Proposal attached hereto as EXHIBIT A.

   (b) The County is authorized by Section 475.60, subdivision 2(9) of the Act to negotiate the sale of the Bonds, it being determined that the County has retained an independent municipal advisor in connection with such sale. The actions of the County staff and the County’s municipal advisor in negotiating the sale of the Bonds are ratified and confirmed in all respects.

4. **Authority of Municipal Advisor.** Springsted Incorporated is authorized and directed to negotiate the sale of the Bonds in accordance with the Terms of Proposal. The Board will meet at 9:00 A.M. on Tuesday, April 2, 2019, or on another date selected by the County Administrator, to consider proposals on the Bonds and take any other appropriate action with respect to the Bonds.
5. **Authority of Bond Counsel.** The law firm of Kennedy & Graven, Chartered, as bond counsel for the County, is authorized to act as bond counsel and to assist in the preparation and review of necessary documents, certificates and instruments relating to the Bonds. The officers, employees and agents of the County are hereby authorized to assist Kennedy & Graven, Chartered in the preparation of such documents, certificates, and instruments.

6. **Covenants.** In the resolution awarding the sale of the Bonds, the Board will set forth the covenants and undertakings required by the Act.

7. **Official Statement.** In connection with the sale of the Bonds, the officers or employees of the County are authorized and directed to cooperate with Springsted Incorporated and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the County upon its completion.
THE COUNTY HAS AUTHORIZED SPRINGSTED INCORPORATED TO NEGOTIATE THIS ISSUE ON ITS BEHALF. PROPOSALS WILL BE RECEIVED ON THE FOLLOWING BASIS:

TERMS OF PROPOSAL

$78,660,000*

SCOTT COUNTY, MINNESOTA

GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN AND REFUNDING BONDS,
SERIES 2019A

(BOOK ENTRY ONLY)

Proposals for the above-referenced obligations (the “Bonds”) will be received by Scott County, Minnesota (the “County”) on Monday, April 1, 2019 (the “Sale Date”) until 1:00 P.M., Central Time at the offices of Springsted Incorporated (“Springsted”), 380 Jackson Street, Suite 300, Saint Paul, Minnesota, 55101, after which time proposals will be opened and tabulated. Consideration for award of the Bonds will be by the Board of Commissioners at its meeting commencing at 9:00 A.M., Central Time, of the following day, Tuesday, April 2, 2019.

SUBMISSION OF PROPOSALS

Springsted will assume no liability for the inability of a bidder to reach Springsted prior to the time of sale specified above. All bidders are advised that each proposal shall be deemed to constitute a contract between the bidder and the County to purchase the Bonds regardless of the manner in which the proposal is submitted.

(a) **Sealed Bidding.** Proposals may be submitted in a sealed envelope or by fax (651) 223-3046 to Springsted. Signed proposals, without final price or coupons, may be submitted to Springsted prior to the time of sale. The bidder shall be responsible for submitting to Springsted the final proposal price and coupons, by telephone (651) 223-3000 or fax (651) 223-3046 for inclusion in the submitted proposal.

OR

(b) **Electronic Bidding.** Notice is hereby given that electronic proposals will be received via PARITY®. For purposes of the electronic bidding process, the time as maintained by PARITY® shall constitute the official time with respect to all proposals submitted to PARITY®. Each bidder shall be solely responsible for making necessary arrangements to access PARITY® for purposes of submitting its electronic proposal in a timely manner and in compliance with the requirements of the Terms of Proposal. Neither the County, its agents, nor PARITY® shall have any duty or obligation to undertake registration to bid for any prospective bidder or to provide or ensure electronic access to any qualified prospective bidder, and neither the County, its agents, nor PARITY® shall be responsible for a bidder’s failure to register to bid or for any failure in the proper operation of, or have any liability for any delays or interruptions of or any damages caused by the services of PARITY®. The County is using the services of PARITY® solely as a communication mechanism to conduct the electronic bidding for the Bonds, and PARITY® is not an agent of the County.

If any provisions of this Terms of Proposal conflict with information provided by PARITY®, this Terms of Proposal shall control. Further information about PARITY®, including any fee charged, may be obtained from:

PARITY®, 1359 Broadway, 2nd Floor, New York, New York 10018
Customer Support: (212) 849-5000

* Preliminary; subject to change.
DETAILS OF THE BONDS

The Bonds will be dated as of the date of delivery and will bear interest payable on June 1 and December 1 of each year, commencing December 1, 2019. Interest will be computed on the basis of a 360-day year of twelve 30-day months.

The Bonds will mature December 1 in the years and amounts* as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2022</td>
<td>$1,050,000</td>
</tr>
<tr>
<td>2023</td>
<td>$1,095,000</td>
</tr>
<tr>
<td>2024</td>
<td>$1,145,000</td>
</tr>
<tr>
<td>2025</td>
<td>$1,275,000</td>
</tr>
<tr>
<td>2026</td>
<td>$1,290,000</td>
</tr>
<tr>
<td>2027</td>
<td>$1,350,000</td>
</tr>
<tr>
<td>2028</td>
<td>$3,530,000</td>
</tr>
<tr>
<td>2029</td>
<td>$1,975,000</td>
</tr>
<tr>
<td>2030</td>
<td>$2,075,000</td>
</tr>
<tr>
<td>2031</td>
<td>$2,125,000</td>
</tr>
<tr>
<td>2032</td>
<td>$2,205,000</td>
</tr>
<tr>
<td>2033</td>
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<tr>
<td>2034</td>
<td>$4,150,000</td>
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<td>2035</td>
<td>$4,520,000</td>
</tr>
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<td>2036</td>
<td>$4,670,000</td>
</tr>
<tr>
<td>2037</td>
<td>$4,835,000</td>
</tr>
<tr>
<td>2038</td>
<td>$5,005,000</td>
</tr>
<tr>
<td>2039</td>
<td>$5,180,000</td>
</tr>
<tr>
<td>2040</td>
<td>$5,365,000</td>
</tr>
<tr>
<td>2041</td>
<td>$5,560,000</td>
</tr>
<tr>
<td>2042</td>
<td>$5,770,000</td>
</tr>
<tr>
<td>2043</td>
<td>$5,985,000</td>
</tr>
<tr>
<td>2044</td>
<td>$6,210,000</td>
</tr>
</tbody>
</table>

*The County reserves the right, after proposals are opened and prior to award, to increase or reduce the principal amount of the Bonds or the amount of any maturity or maturities in multiples of $5,000. In the event the amount of any maturity is modified, the aggregate purchase price will be adjusted to result in the same gross spread per $1,000 of Bonds as that of the original proposal. Gross spread for this purpose is the differential between the price paid to the County for the new issue and the prices at which the proposal indicates the securities will be initially offered to the investing public.

Proposals for the Bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption at a price of par plus accrued interest to the date of redemption scheduled to conform to the maturity schedule set forth above. In order to designate term bonds, the proposal must specify “Years of Term Maturities” in the spaces provided on the proposal form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company (“DTC”), New York, New York, which will act as securities depository for the Bonds. Individual purchases of the Bonds may be made in the principal amount of $5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The lowest bidder (the “Purchaser”), as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The County will name the registrar which shall be subject to applicable regulations of the Securities and Exchange Commission. The County will pay for the services of the registrar.

OPTIONAL REDEMPTION

The County may elect on December 1, 2028, and on any day thereafter, to redeem Bonds due on or after December 1, 2029. Redemption may be in whole or in part and if in part at the option of the County and in such manner as the County shall determine. If less than all Bonds of a maturity are called for redemption, the County will notify DTC of the particular amount of such maturity to be redeemed. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All redemptions shall be at a price of par plus accrued interest.
SECURITY AND PURPOSE

The Bonds will be general obligations of the County for which the County will pledge its full faith and credit and power to levy direct general ad valorem taxes. The proceeds of the Bonds will be used to (i) finance various projects included in the County’s 2019-2023 Capital Improvement Plan (the “Improvement Portion”); (ii) redeem the December 1, 2019 through December 1, 2026 maturities of the County’s Taxable General Obligation Capital Improvement Plan Bonds, Series 2009A (Build America Bonds – Direct Pay), dated November 18, 2009; (iii) pay capitalized interest on the Improvement Portion of the Bonds; and (iv) pay costs of issuance.

BIDDING PARAMETERS

Proposals shall be for not less than $78,660,000 (Par) plus accrued interest, if any, on the total principal amount of the Bonds. No proposal can be withdrawn or amended after the time set for receiving proposals on the Sale Date unless the meeting of the County scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. The Bonds maturing on or after December 1, 2029 shall bear interest at a rate or rates not exceeding 4.50% per annum, to be fixed by the purpose therefor. Proposals shall specify rates in integral multiples of 1/100 or 1/8 of 1%. The initial price to the public for each maturity as stated on the proposal must be 98.0% or greater. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

ESTABLISHMENT OF ISSUE PRICE

In order to provide the County with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the “Code”), the Purchaser will be required to assist the County in establishing the issue price of the Bonds and shall complete, execute, and deliver to the County prior to the closing date, a written certification in a form acceptable to the Purchaser, the County, and Bond Counsel (the “Issue Price Certificate”) containing the following for each maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the “public” (as said term is defined in Treasury Regulation Section 1.148-1(f) (the “Regulation”)) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. Any action to be taken or documentation to be received by the County pursuant hereto may be taken or received on behalf of the County by Springsted.

The County intends that the sale of the Bonds pursuant to this Terms of Proposal shall constitute a “competitive sale” as defined in the Regulation based on the following:

(i) the County shall cause this Terms of Proposal to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
(ii) all bidders shall have an equal opportunity to submit a bid;
(iii) the County reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and
(iv) the County anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest true interest cost, as set forth in this Terms of Proposal (See “AWARD” herein).

Any bid submitted pursuant to this Terms of Proposal shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an “underwriter” as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.
If all of the requirements of a “competitive sale” are not satisfied, the County shall advise the Purchaser of such fact prior to the time of award of the sale of the Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Bonds, the Purchaser shall advise the County and Springsted if 10% of any maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which it was sold. The County will treat such sale price as the “issue price” for such maturity, applied on a maturity-by-maturity basis. The County will not require the Purchaser to comply with that portion of the Regulation commonly described as the “hold-the-offering-price” requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the County will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly provide the County and Springsted the prices at which 10% of such maturities are sold to the public; provided such determination shall be made and the County and Springsted notified of such prices whether or not the closing date has occurred, until the 10% test has been satisfied as to each maturity of the Bonds or until all of the Bonds of a maturity have been sold.

**GOOD FAITH DEPOSIT**

To have its proposal considered for award, the Purchaser is required to submit a good faith deposit to the County in the amount of $786,600 (the “Deposit”) no later than 3:00 P.M., Central Time on the Sale Date. The Deposit may be delivered as described herein in the form of either (i) a certified or cashier’s check payable to the County; or (ii) a wire transfer. The Purchaser shall be solely responsible for the timely delivery of its Deposit whether by check or wire transfer. Neither the County nor Springsted have any liability for delays in the receipt of the Deposit. If the Deposit is not received by the specified time, the County may, at its sole discretion, reject the proposal of the lowest bidder, direct the second lowest bidder to submit a Deposit, and thereafter award the sale to such bidder.

**Certified or Cashier’s Check.** A Deposit made by certified or cashier’s check will be considered timely delivered to the County if it is made payable to the County and delivered to Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota 55101 by the time specified above.

**Wire Transfer.** A Deposit made by wire will be considered timely delivered to the County upon submission of a federal wire reference number by the specified time. Wire transfer instructions will be available from Springsted following the receipt and tabulation of proposals. The successful bidder must send an e-mail including the following information: (i) the federal reference number and time received; (ii) the amount of the wire transfer; and (iii) the issue to which it applies.

Once an award has been made, the Deposit received from the Purchaser will be retained by the County and no interest will accrue to the Purchaser. The amount of the Deposit will be deducted at settlement from the purchase price. In the event the Purchaser fails to comply with the accepted proposal, said amount will be retained by the County.

**AWARD**

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis calculated on the proposal prior to any adjustment made by the County. The County’s computation of the interest rate of each proposal, in accordance with customary practice, will be controlling.

The County will reserve the right to: (i) waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, (ii) reject all proposals without cause, and (iii) reject any proposal that the County determines to have failed to comply with the terms herein.
CUSIP NUMBERS

If the Bonds qualify for the assignment of CUSIP numbers such numbers will be printed on the Bonds; however, neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the Purchaser to accept delivery of the Bonds. Springsted will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the Purchaser.

SETTLEMENT

On or about May 2, 2019, the Bonds will be delivered without cost to the Purchaser through DTC in New York, New York. Delivery will be subject to receipt by the Purchaser of an approving legal opinion of Kennedy & Graven, Chartered of Minneapolis, Minnesota, and of customary closing papers, including a no-litigation certificate. On the date of settlement, payment for the Bonds shall be made in federal, or equivalent, funds that shall be received at the offices of the County or its designee not later than 12:00 Noon, Central Time. Unless compliance with the terms of payment for the Bonds has been made impossible by action of the County, or its agents, the Purchaser shall be liable to the County for any loss suffered by the County by reason of the Purchaser's non-compliance with said terms for payment.

CONTINUING DISCLOSURE

In accordance with SEC Rule 15c2-12(b)(5), the County will undertake, pursuant to the resolution awarding sale of the Bonds, to provide annual reports and notices of certain events. A description of this undertaking is set forth in the Official Statement. The Purchaser's obligation to purchase the Bonds will be conditioned upon receiving evidence of this undertaking at or prior to delivery of the Bonds.

OFFICIAL STATEMENT

The County has authorized the preparation of a Preliminary Official Statement containing pertinent information relative to the Bonds, and said Preliminary Official Statement has been deemed final by the County as of the date thereof within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Preliminary Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Municipal Advisor to the County, Springsted Incorporated, 380 Jackson Street, Suite 300, Saint Paul, Minnesota 55101, telephone (651) 223-3000.

A Final Official Statement (as that term is defined in Rule 15c2-12) will be prepared, specifying the maturity dates, principal amounts, and interest rates of the Bonds, together with any other information required by law. By awarding the Bonds to the Purchaser, the County agrees that, no more than seven business days after the date of such award, it shall provide without cost to the Purchaser up to 25 copies of the Final Official Statement. The County designates the Purchaser as its agent for purposes of distributing copies of the Final Official Statement to each syndicate member, if applicable. The Purchaser agrees that if its proposal is accepted by the County, (i) it shall accept designation and (ii) it shall enter into a contractual relationship with its syndicate members for purposes of assuring the receipt of the Final Official Statement by each such syndicate member.

Dated February 19, 2019

BY ORDER OF THE BOARD OF COMMISSIONERS

/s/ Cynthia M. Geis
Auditor/Treasurer

- V -
STATE OF MINNESOTA  
COUNTY OF SCOTT  

I, the undersigned, being the duly qualified and acting Clerk to the Board of Commissioners (the “County Board”) of Scott County, Minnesota (the “County”), hereby certify that I have carefully compared the attached and foregoing extract of minutes of a regular meeting of the County Board held on Tuesday, February 19, 2019, with the original minutes on file in my office and the extract is a full, true and correct copy of the minutes, insofar as they relate to the issuance and sale of the County’s General Obligation Capital Improvement Plan and Refunding Bonds, Series 2019A, in the proposed aggregate principal amount of $78,660,000.

WITNESS My hand as Clerk to the County Board and the corporate seal of the County this 19th day of February, 2019.

______________________________
Clerk to the County Board
Scott County, Minnesota

(SEAL)