9:00 a.m.
(1) CONVENE COUNTY BOARD

(2) AMENDMENTS TO THE AGENDA

(3) APPROVE MINUTES OF **FEBRUARY 19, 2019** COUNTY BOARD MEETING

(4) RECOGNITION OF INTERESTED CITIZENS
Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) CONSENT AGENDA
**Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented**

5.1 Approve the Request for Rezoning of 76.98 Acres From A-1, Agricultural Preservation District, to A-3, Agricultural Preservation Density District, Colin Neisen, Applicant, Elizabeth Neisen Estate, Property Owner, in Section 32 of Belle Plaine Township (*No fiscal impact*)

5.2 Approve the Request for a Conditional Use Permit Amendment for Action Overhead Garage Door (Action Overhead Garage Door LLC, Applicant, Dem Con Properties LLC, Property Owner) to Expand the Existing Facility in Section 17 of Credit River Township (*No fiscal impact*)

5.3 Approve the Request for Final Plat of Harvest Bluffs Second Addition (On-Site Marketing, Applicant and Property Owner) Consisting of 12 Lots on 34.4 Acres in Section 26 of Spring Lake Township (*No fiscal impact*)

5.4 Approve the Renewal Application for a Consumption and Display Permit for 2019 for MN Harvest LLC Located in St. Lawrence Township (*No fiscal impact*)

5.5 Approve the Renewal Application for an Intoxicating Liquor License for 2019 for Creeks Bend Golf Course, Inc. in Cedar Lake Township (*No fiscal impact*)

5.6 Approve the Renewal Application for a 3.2 Beer License for 2019 for Sean O’Neill dba Union Hill Baseball Association Located in Belle Plaine Township (*No fiscal impact*)

**Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public**

5.7 Approve the Application and Acceptance of Sauer Family Foundation Grant Funds (*No fiscal impact*)

5.8 Approve Abatement of a 2019 Property Assessed Clean Energy (PACE) Special Assessment Requested by Saint Paul Port Authority for a Property Located in Blakeley Township (*No fiscal impact*)

5.9 Adopt Resolution No. 2019-024; Authorizing Entering Into a Cooperative Agreement With the City of Savage for Cost Participation in the County Highways 42 and 27 Intersection Area Traffic Study (*No fiscal impact*)

5.10 Adopt Resolution No. 2019-025; Awarding a Contract to Wm. Mueller and Sons, Inc. for Overlaying, Sign Replacement, and Seal Coating of Various County Highways (*No fiscal impact*)
**Innovation:** Exploring and Adopting New Technologies and Processes With the Goal of Improving Service and Reducing the Long Term Cost of Service Delivery  


**Partnership:** Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals  

5.12 Adopt Resolution No. 2019-027; Supporting the Repeal of the Dan Patch Commuter Rail Line; Prohibitions, 2002 Minnesota State Law Chapter 393 (House File 3618, SEC. 85) Enabling the State of Minnesota, the Metropolitan Council, and Regional Rail Authorities to Study the Dan Patch Commuter Rail Line *(No fiscal impact)*  

5.13 Adopt Resolution No. 2019-028; Supporting Legislation Authorizing Infrastructure Development Fees *(No fiscal impact)*

**Commitment:** Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community  

5.14 Approve Payroll Processing of Personnel Actions *(No fiscal impact)*

(6) **PARTNERSHIP: ALIGNING EXISTING RESOURCES, VOLUNTEERS AND PROGRAMS TO ACHIEVE SHARED GOALS**

6.1 Receive Information on the Scott County Mental Health Local Advisory Council *(No fiscal impact)*

(7) **CUSTOMER SERVICE: CREATING A CUSTOMER EXPERIENCE THAT IS RESPECTFUL, RESPONSIVE AND SOLUTION-ORIENTED**

7.1 Informational Update on the 2019 Assessment and Impact on Taxes Payable in 2020 *(No fiscal impact)*

(8) **COMMITTEE REPORTS AND COMMISSIONER UPDATES**

(9) **COUNTY ADMINISTRATOR UPDATE**

(10) **RECESS FOR ATTORNEY/CLIENT MEETING**

(11) **ADJOURN**

FOLLOWING THE MEETING THE COUNTY BOARD WILL MEET IN A WORKSHOP SETTING TO REVIEW PROPOSED EMPLOYEE RELATIONS SAFETY POLICY UPDATES

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**UPCOMING MEETINGS**

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<tr>
<td>March 19, 2019</td>
<td>9:00 a.m.</td>
<td>County Board Meeting</td>
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<tr>
<td>April 2, 2019</td>
<td>9:00 a.m.</td>
<td>County Board Meeting</td>
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Lezlie A. Vermillion  
County Administrator  
(952) 496-8100
MINUTES
BOARD OF COMMISSIONERS
COUNTY OF SCOTT
FEBRUARY 19, 2019

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:02 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, Commissioner Beer and Commissioner Ulrich.

(2) County Staff Present:
A. Lezlie Vermillion, County Administrator
B. Ron Hocevar, County Attorney
C. Suzanne Arntson, Child Welfare Manager
D. Heather Wilson, Foster America Fellow
E. Chris Harder, Quality Improvement Manager
F. Himani Joshi, Student Intern
G. Lori Reller, Social Work Supervisor
H. Cara Madsen, Volunteer and Community Coordinator
I. Jennifer Schultz, Enterprise Risk Manager
J. Peter Goldstein, Housing Coordinator
K. Brad Davis, Planning and Resource Management Director
L. Tony Winiecki, County Engineer
M. Danielle Fox, Adult Services Manager
N. Dan Lauer-Schumacher, Housing Coordinator
O. Cindy Geis, Customer Service Director
P. Jake Grussing, Library Director
Q. Lisa Brodsky, Public Health Director
R. Joe Wiita, Highway Division Program Manager
S. Lisa Freese, Transportation Services Director
T. Mary Keen, Business Information/System Specialist
U. Pam Selvig, Health and Human Services Director
V. Troy Beam, Transit and Fleet Manager
W. Kris Lage, Operations Analyst
X. Lori Huss, Employee Relations Director
Y. Kynan Reynolds, Student Intern
Z. Paul Nelson, Natural Resource and Environmental Service Manager
AA. Kate Sedlacek, Environmental Health and Waste Programs Supervisor
AB. Perry Mulcrone, Business Relationship Director
AC. Barb Dahl, Social Services Director
AD. Nick Reishus, Environmentalist
AE. Dustin Kruger, Project Manager
AF. Greg Wagner, Principal Planner
AG. Steve Steuber, Environmentalist
AH. Steve Jones, Principal Financial Analyst
AI. Tracy O’Day, 911 Dispatcher
AJ. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:
A. Sarah Gavert, Hope Lutheran Church/Beacon Interfaith
B. Paul Gaukstad, Hope Lutheran Church/Beacon Interfaith
C. Randy Mattson, Hope Lutheran Church/Beacon Interfaith
D. Gary Parker, Life Rebuilders
E. Barbara Brooks, Beacon Interfaith Volunteer Leader
F. Erick Gentry, Scott-Carver-Dakota Community Action Program
G. Bryan Tucker, City of Savage
H. Linda Janovsky, Scott County Community Development Agency (CDA)
I. Mike Waldo, Ron Clark Construction
J. Sakinah Mujahid, Beacon Interfaith
K. Laura Helmer, Beacon Interfaith
L. Jen Romero, Carver County
M. Bethany Tjornhom, Families and Individuals Sharing Hope
N. Julie Welch
O. Melissa Hanson, Scott County CDA
P. Fred Corrigan, Live, Learn, Earn Housing Committee
Q. Kevin Walker, Beacon Interfaith
R. Lloyd Erbaugh, Scott County Mental Health Local Advisory Council
S. Abby Guilford, Suburban Regional Partnership Coordinator
T. Bill Keegan, Dem-Con
U. Terri Heaton, Springsted, Inc.
V. Steven Scharff, Springsted, Inc.

(4) Media Present:
A. Meg Britton-Mehlisch, Southwest News Media

(5) Minutes:

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the Minutes of February 5, 2019 were approved.

(6) Innovation: Exploring and Adopting New Technologies and Processes With the Goal of Improving Service and Reducing the Long Term Cost of Service Delivery:

The County Board participated in the Scott County Delivers panel discussion regarding housing.

Chair Weckman Brekke recessed the meeting at 10:41 a.m. and reconvened at 10:53 a.m.

(7) Consent Agenda:

A. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-016; Approving Entering Into a Three-Year Contract With PLM Lake and Land Management Corporation for Treatment of Curlyleaf Pondweed in Cedar Lake in an Amount Not to Exceed $172,260. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

B. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-017; Authorizing Entering Into a Five-Year Agreement With Midwest Paratransit Services for Contract Operations for Dial-A-Ride Services in Scott and Carver Counties and Rescinding Resolution No. 2018-187. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

C. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-018; Recommending Transportation Projects to be Submitted to the Minnesota Department of Transportation for Local Road Improvement Program Funds. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.
D. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-020; Authorizing Amendment No. 1 to the Agreement With Kimley Horn and Associates, Inc. for Consultant Services for the County Highway 42 Expansion Project in the Cities of Shakopee and Prior Lake. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

E. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-022; Authorizing County Administrator Lezlie Vermillion and/or Her Designee to Execute Agreements, Amendments, and Change Orders That are Within the Approved Construction Budget for the Government Center Campus Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

F. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the record of disbursements and approve the claims made to Scott County from January 1, 2019 through January 31, 2019 in the amount of $13,756,385.31. The motion carried unanimously.

G. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-019; Authorizing Entering Into a Cooperative Agreement With the City of Jordan for Cost Participation on the Trunk Highways 169 and 282 Interchange Preliminary Design and Environmental Documentation. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

H. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve a new On Sale Liquor License for Thirsty Grouse Hospitality dba Red Fox Tavern in New Market Township. The motion carried unanimously.

I. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the Renewal Application for a Scott County Precious Metal Dealer License for Mark Smith dba PawnXchange LLC for 2019. The motion carried unanimously.

J. Commissioner Ulrich moved, seconded by Commissioner Wolf to authorize staff to issue a Solid Waste License for a concrete storage and recycling facility to Pentagon Materials, Inc. at 9900 Old Highway 169 Blvd., Belle Plaine, MN in St. Lawrence Township (PID 109330020). The motion carried unanimously.

K. On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Imran Yousufzai, FT Information Technology Manager, Community Services Division, effective 02/22/19.
2. Separation of employment for Dan Walcome, FT 911 Dispatcher, Sheriff’s Office, effective 02/22/19.
3. Separation of employment for Timothy Cleveland, FT Community Corrections Director, Health and Human Services Division, effective 04/30/19.
4. Separation of Kathleen Pikal, FT Administrative Specialist, Health and Human Services Division, effective 04/30/19.
5. Separation of employment for Kristina Rudd, FT Probationary 911 Dispatcher, Sheriff’s Office, effective 02/01/19.
6. Promotion for Chandra Bhimavarapu, FT Business Relationship Manager to FT Probationary Enterprise Business Technology Manager, Community Services Division, effective 01/28/19.
7. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Yvonne Carter, Stephanie Ganser, Jacob Schoenecker, Lori Rathjen, Sarah Geffre, Jacob Grussing, Marietta McLeod, Betsey Sandell, Joan Driemeyer, Jill Reber, Lisa Ohm and Moises Delatorre.

Motion carried unanimously.
(8) Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented:

Principal Planner Greg Wagner announced 2018 Fourth Quarter Spirit of Scott Awards have been presented to Customer Service Specialist Michael Kelly, Social Work Case Manager Pat Gray, and 911 Dispatcher Tracy O'Day for going above and beyond in the area of excellence in customer service.

(9) Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals:

Environmental Health and Waste Program Manager Kate Sedlacek reviewed the Recycling, Infrastructure, Innovation, and Outreach Grants Program which is included in the recently approved Scott County Solid Waste Management Plan. Ms. Sedlacek stated that applications received from Recycling Association of Minnesota and Minnesota Waste Wise Foundation as well as two applications from Dem-Con Companies met the grant requirements and criteria. The proposed grant funded projects and the recipients' match were explained.

Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-021; Awarding 2019 Recycling, Infrastructure, Innovation, and Outreach Grants. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(10) Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public:

County Administrator Lezlie Vermillion presented the request to adopt a resolution providing for the issuance and sale of General Obligation Capital Improvement Plan and Refunding Bonds. Ms. Vermillion provided a project overview which includes new construction, building renovations, and building preservation projects. Ms. Vermillion also reviewed the funding strategy and the timeline. The County Board is required to authorize the issuance of Bonds before the County can move forward with the sale of bonds. The projected date for the sale of the Bonds is April 1, 2019 with the Board approving the Bond sale at the April 2, 2019 County Board meeting.

Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-023; Providing for the Issuance and Sale of General Obligation Capital Improvement Plan and Refunding Bonds, Series 2019A, in the Proposed Aggregate Principle Amount of $78,660,000. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(11) Committee Reports and Commissioner Updates:

A. Commissioners Ulrich, Beer, Wolf, and Weckman Brekke attended the Families and Individuals Sharing Hope (FISH) Empty Bowls fundraiser on February 8.
B. Commissioner Ulrich attended the Scott County Association for Leadership and Efficiency (SCALE) Service Delivery Committee meeting on February 11.
C. Commissioner Ulrich met with Ms. Vermillion on February 13.
D. Commissioner Ulrich attended the Minnesota Inter-County Association (MICA) Board of Directors meeting on February 13.
E. Commissioners Ulrich and Beer attended the FISH meeting on February 14.
F. Commissioner Ulrich attended the Greater MSP meeting on February 15.
G. Commissioner Beard participated in the MICA Board of Directors meeting on February 13 via teleconference.
H. Commissioner Beer attended the Metropolitan Emergency Services Board (MESB) new member orientation on February 8.
I. Commissioner Beer attended the Prior Lake-Spring Lake Watershed District Board of Managers meeting on February 12.
K. Commissioners Beer and Wolf and Ms. Vermillion met with representatives of the City of Prior Lake on February 13.
L. Commissioner Wolf attended the New Market Town Board meeting on February 5.
M. Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on February 11.
N. Commissioner Wolf participated in Future Leaders of Scott County school presentations on February 12.
O. Commissioner Wolf attended a meeting on February 12 regarding the proposed YMCA in New Market Township.
P. Commissioner Wolf attended the MESB meeting on February 13.
Q. Commissioner Wolf attended the Cedar Lake Water and Sanitary Sewer District Board meeting on February 13.
R. Commissioner Wolf attended the I35W Solutions Alliance meeting on February 14.
S. Commissioner Wolf attended the Spring Lake Town Board meeting on February 14.
T. Commissioner Weckman Brekke attended the Justice Steering Committee meeting on February 7.
U. Commissioner Weckman Brekke attended the Sand Creek Town Board meeting on February 7.
V. Commissioner Weckman Brekke attended the Jordan Lions’ fundraiser on February 7.
W. Commissioner Weckman Brekke met with Deputy County Administrator Danny Lenz on February 11.
X. Commissioner Weckman Brekke participated in Future Leaders of Scott County school presentations on February 12.
Y. Commissioner Weckman Brekke met with Ms. Vermillion on February 12.
Z. Commissioner Weckman Brekke attended the Association of Minnesota Counties (AMC) Legislative Conference on February 13 and 14.
AA. Commissioner Weckman Brekke attended a joint AMC – Minnesota Association of County Social Service Administrators meeting on February 14.
AB. Commissioner Weckman Brekke attended the Dakota-Scott Workforce Development Board meeting on February 15.
AC. Commissioner Weckman Brekke met with Scott County Health and Human Services Director Pam Selvig on February 19.

(12) County Administrator Update:
- Feedback is requested from the Commissioners regarding the citizen advisory committee night.
- Staff was commended for the preparation work being done for the proposed construction project.
- Staff was also commended for assisting with the FISH Empty Bowls fundraiser.

On a motion by Commissioner Beer, seconded by Commissioner Wolf, the meeting adjourned at 11:47 a.m.

Barb Weckman Brekke
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board
**Background/Justification:**

The purpose of this agenda item is to approve the request for rezoning of 76.98 acres from A-1, Agricultural Preservation District, to A-3, Agricultural Preservation Density District, Colin Neisen, Applicant, Elizabeth Neisen Estate, Owner, in Section 32, Belle Plaine Township.

The rezoning to A-3 will allow for creation of a parcel less than 40 acres but also will leave the agricultural land zoned at a one home per 40 acre density required to remain eligible for agricultural tax benefit programs. The applicant has submitted a survey of the proposed parcel that would be created after a successfully rezoning to the A-3 District.
This action was recommended by the Scott County Planning Advisory commission on February 11, 2019 in accordance with Chapter 2 and 27 of the Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below

Fiscal Impact:
None
Criteria for Approval:

1. The proposed action has been considered in relation to the specific policies and provisions of and has been found to be consistent with the official County Comprehensive Plan.

   The proposed rezoning conforms to the goals and policies contained in the 2030 Comprehensive Plan for preservation of agricultural land.

2. The proposed use is or will be compatible with present and future land uses of the area.

   The use is not changing and while the lot size is being reduced the overall density will remain at one unit per 40 acres.

3. The proposed use conforms to all performance standards contained in this Ordinance.

   The use of the property is not changing, the majority of the property will remain in agricultural production.

4. The proposed use can be accommodated with existing and planned public services and will not overburden the County or Township’s service capacity.

   The use is not changing and therefore will not adversely impact public service capacity for local service providers.

5. Traffic generation by the proposed use is within capabilities of streets serving the property.

   The existing residence has frontage on MN Highway 19 and the access point will not be altered. The remaining agricultural parcel has an existing field access.

And noting that Belle Plaine Township recommended approval of the request at their January 2019 monthly meeting.
Belle Plaine Township
Section 32
Elizabeth Neisen Estate
Request for Rezoning
BELLE PLAIN TOWNSHIP
SECTION 32
ELIZABETH NEISEN ESTATE
REQUEST FOR REZONING
DATE: DECEMBER 20, 2018

TO: SCOTT COUNTY PLANNING OFFICE
PLANNING COMMISSION
BELLE PLAINE TOWNSHIP BOARD
SCOTT COUNTY BOARD

APPLICANT: COLIN NEISEN

REQUEST: REZONE OF PROPERTY FROM A-1 TO A-3

I respectfully request consideration of a rezone and administrative subdivision to allow a 9.49 acre parcel to be subdivided from a 76.98 parcel, PID 019320010. Current zoning is A-1. Request is to rezone a 9.49 acre to A-3 to allow a homesite to be split from the farm land. This meets the zoning density requirement. The use is compatible with present and future land uses of the area which is agricultural land. The survey dated December 14, 2018 shows compliance with performance standards. There will be no increase or changes in planned public services and will not overburden the County or Township service capacity as this has been a homesite for over 70 years.

Thank you for the consideration you give this request.

Colin M. Neisen, Applicant

Betty Neisen Estate
Property Owner: Betty Neisen Estate
Patricia Krings, POA

by Patricia Krings
CERTIFICATE OF SURVEY

PROPOSED DESCRIPTION
Part of the Southwest Quarter of the Southwest Quarter of Section 32, Township 133, Range 24, Scott County, Minnesota, described as follows:
Beginning at the southwest corner of said Section 32; thence on an assumed bearing of North 13 degrees 27 minutes 30 seconds East along the West line of said Southwest Quarter 768.72 feet; thence South 89 degrees 50 minutes 30 seconds East 768.72 feet; thence South 03 degrees 22 minutes 30 seconds West 563.22 feet to the South line of said Southwest Quarter; thence North 89 degrees 50 minutes 30 seconds West along said South line 768.72 feet to the point of beginning. This tract contains 9.94 acres of land and is subject to any and all easements of record.

SALDEN'S SITE SURVEY FOR
COLIN NEIBER
PART OF SW 1/4 — SW 1/4
SEC. 32, T133, R24 BELLE PLAIN TOWNSHIP
SCOTT COUNTY, MINNESOTA
C. S. COLN, GEORGE W. WENNER
C. S. COLN, GEORGE W. WENNER
SCALE: 1" = 150' (2"
FEE NO. 5862
Ref. 2018

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly licensed real estate surveyor under the laws of the state of Minnesota.

[Signature]

REVISION 2/7/19
REAL ESTATE SURVEYORS

[Seal]
TOWNSHIP RECOMMENDATION FORM

On Jan. 8th, 2019, the Town Board of Belle Plaine discussed with Charlie Neisen the request to change zone A-1 (9.49 acres) to A-3 to allow a homestead to be split from the farm land.

After reviewing the Request, the Town Board:

✓ RECOMMENDS APPROVAL
WITH THE FOLLOWING CONDITIONS: none

RECOMMENDS DISAPPROVAL
FOR THE FOLLOWING REASONS: __________________________

HAS NO RECOMMENDATION, BUT WILL FORWARD THE REQUEST TO THE PLANNING COMMISSION OR BOARD OF ADJUSTMENT.

SIGNED:

Handwritten signatures of the Clerk and Supervisor.
The purpose of this agenda item is to approve the request for a Conditional Use Permit (CUP) Amendment for Action Overhead Garage Door (Action Overhead Garage Door, LLC, Applicant; Dem Con Properties, LLC, Owner) to expand the existing facility in Section 17, Credit River Township.

The original CUP was issued in 1999 and was transferred to new property owners in 2018. The existing principal building is approximately 21,600 square feet. Approximately 24,100 square feet of warehouse would be added to the facility to store overhead garage door panels, parts, and components related to the
manufacturing and installation of garage doors. The proposed structure would be constructed with metal wall panels. The architectural plans illustrate the use of contrasting panel colors and artificial stone veneer. Modifications are proposed to the existing structure as well, to provide continuity.

This action was recommended by the Scott County Planning Advisory Commission on February 11, 2019 in accordance with Chapter 2, 16, and 60 of the Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below:

Fiscal Impact:
None
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION

Action Overhead Garage Door, LLC, Applicant and Dem Con Properties, LLC, Owner

Conditional Use Permit Amendment

Criteria for Approval:
1. The use will not create an excessive burden on public facilities and utilities that serve or are proposed to serve the area.

   The property is served by paved public roads. There are no imminent plans to provide municipal services to the area.

2. The use will be sufficiently compatible with, or separated by sufficient distance from, or screened from adjacent agricultural or residential land uses so that there will be no deterrence to the use or development of adjacent land and uses.

   The use is allowed in the I-1 district through a CUP. Uses in the area are primarily agricultural and the previous business owner established trees that provide significant screening. Additional plant material is proposed with the expansion.

3. Each structure or improvement is so designed and constructed that it is not unsightly in appearance to the extent that it will hinder the orderly and harmonious development of the district wherein proposed.

   The proposed structure is a prefinished metal wall panel building with contrasting colors, textures, and windows to break up the length of the building. It is of similar type and style to other industrial buildings in the County.

4. The use is consistent with the purposes of the Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.

   The use is consistent with the uses allowed as a CUP in the I-1, Rural Industrial District.

5. The use is not in conflict with the Comprehensive Plan of Scott County.

   The Comprehensive Plan guides this property as Commercial/Industrial Area so the proposed use is allowed within this area.

6. Adequate measures have been taken to provide ingress and egress so designed as to minimize traffic congestion, provide adequate access to public roads, and provide sufficient on-site parking.

   Access to the site will be maintained from Murphy Lake Boulevard, a paved Township road. Improvements and expansion of the on-site parking will provide adequate parking.

7. Adequate water supply, individual sewage treatment system facilities, erosion control and stormwater management are provided in accordance with applicable standards.

   The proposed business expansion will utilize an individual well and private sewage treatment system, as well as stormwater infiltration areas.
8. All buildings/structures must meet the intent of the State Building Code and/or fire codes.

*The proposed building will require building permits and review by the Scott County Building Department for conformance to the State Building Code.*

**Conditions of Approval:**
(Existing Conditions, New Conditions, & Removed Conditions)

1. The applicant is to notify the Scott County Zoning Administration Department in January of each year, stating they are in compliance with the conditions of the Conditional Use Permit (CUP). Failure to do so may be a basis for revocation of the CUP.

2. This CUP is issued to Action Overhead Garage Door, LLC, applicant for the expansion of existing facility.

3. The Conditional Use Permit is issued specifically to Don Loehr and if the property is sold or leased, the new operator must meet with the Scott County Planning Office to review the permit.

4. The Conditional Use Permit is issued solely to allow the operation of an overhead garage door business.

5. The business shall be operated in accordance with the applicant’s letter dated 7/19/99.

6. The property shall be maintained in a neat and orderly manner.

7. The property shall be maintained in a neat and orderly manner. The Applicant shall promptly remove all garbage, trash, construction waste, debris, concrete rubble and all other nonessential or nonfunctional materials from the Property.

8. All signage shall comply with the County Sign Ordinance.

9. Adequate off-street parking shall be provided for clients and employees.

10. The Credit River Town Board may conduct an annual review of the CUP to ensure compliance.

11. The applicant shall install a water meter and will be responsible to take and submit readings on a quarterly basis to Environmental Health staff to insure that the septic system is adequately sized for the water use.

12. If not already installed, the applicant shall install a water meter and will be responsible to take readings on a quarterly basis and shall make readings available to Environmental Services staff to insure that the septic system is adequately sized for the water use.

13. Only domestic sewage may be discharged to the septic tank/drainfield. All wastewater from commercial, industrial, floor drain and non-domestic sink sources shall be plumbed to a holding tank unless otherwise approved in writing by the Scott County Environmental Health Office.

14. All structures utilized for the business shall be approved by the Building Official for the intended use.

15. The applicant shall share responsibility for the construction of the holding pond indicated on the site plan.

16. All outside storage must be located within the fenced area. The fence shall be at least 6’ high and provide a minimum opaqueness of 80%.

17. The applicant shall comply with the Highway Department requirements. Access to the property shall be limited to existing driveway unless an added access is approved by the Scott County Highway Department.

18. The CUP holder shall pay an annual inspection fee for the CUP, if and when Scott County adopts an inspection fee ordinance.

19. If property ownership changes or a new applicant/operator is proposed, the applicant/operator shall contact the Credit River Town Board and the County Zoning Administration Department to review the conditions of the CUP, and any proposed operation changes. The applicant/owner shall notify the Zoning Administration Department of any possible operation changes and obtain a Certificate of Compliance from Scott County Zoning Administration.

20. Prior to undertaking any physical or operational changes to the business, the operator shall contact the Scott County Planning Office to determine if such expansion is in compliance with the conditions and intent of the permit.
21. The property shall be developed in substantial compliance with the approved project plans (Currently dated January 23, 2019) and according to the performance standards listed in the Scott County Zoning Ordinance. Any modifications to the approved plans must be reviewed and approved by Scott County Zoning Administration and the Credit River Town Board.

22. Oil, solvents and other hazardous wastes shall be managed in accordance with the Scott County Hazardous Waste Management Ordinance.

23. Outdoor storage is permitted as an accessory use to the primary business, and must be located to the rear of the building as identified on the applicant’s plans.

24. No vehicles shall be parked or stored along or on any road or road right-of-way.

25. Landscaping shall be installed per plans (Currently dated January 23, 2019 and as may be amended prior to County Board action). All plant material required as part of the Landscaping/Screening Plan shall be maintained and kept alive. Any dead or damaged plants shall be replaced. All plants shall be warranted for a full growing season. Fencing shall be maintained and replaced if damaged or otherwise removed.

26. The applicant/owner shall, upon reasonable advanced notice, provide the Township and County staff and/or its agents with access to the property for inspection for determining compliance with this conditional use permit.

27. All necessary building/electrical permits shall be obtained for construction of all structures on the property. The buildings shall comply with the State Building Code and other applicable codes.

28. A septic permit is required for installation of the sewage treatment system. The septic sites identified on the project plans shall be protected from any disturbance, grading, or compaction, and shall be fenced prior to construction.

29. All lighting shall comply with the Scott County Zoning Ordinance.

30. Site grading and construction shall be consistent with the approved Resource Management Plan and approved project plans (Currently dated January 23, 2019 and as may be amended prior to County Board action).

31. Issuance of the CUP is not a substitute for any other permit required in conjunction with the Project, including but not limited to building permits, electrical permits, and driveway permits.

32. Applicant shall construct and operate the Project in full compliance with the approved application narrative, approved project plans and in full compliance with all federal, state, and local laws, rules, ordinances, and regulations.

33. The stormwater system, once constructed, will be a private system and the owner shall enter into a maintenance agreement with the Town to ensure the long term operation and maintenance.

And noting that Credit River Township recommended approval of the request at their February 4, 2019 monthly meeting.
CREDIT RIVER TOWNSHIP
SECTION 17
ACTION OVERHEAD GARAGE DOOR
REQUEST TO AMEND
CONDITIONAL USE PERMIT
CREDIT RIVER TOWNSHIP
SECTION 17
ACTION OVERHEAD GARAGE DOOR
REQUEST TO AMEND
CONDITIONAL USE PERMIT
Action Overhead Garage Door, LLC

Amendment to CUP #760-C-4

Overview

Action Overhead Garage Door, LLC is requesting to amend Conditional Use Permit # 760-C-4 for the addition of approximately 24,000 square feet of warehouse to its operations in Credit River Township. The additional warehouse will be used to store overhead garage door panels, parts, and components related to the manufacturing and installation of garage doors.

History and Existing Operations

Action Overhead Garage Door is a full service garage door company which sells, installs and services new and existing garage doors. The company was founded by Don Loehr in the 1980s and the business experienced steady growth over the next few decades and the second generation of the Loehr family took over operations in the 2000s. In May of 2018, the business was purchased by Dem-Con Companies, LLC owned by Mark Pahl and Jason Haus. Dem-Con is a third generation, family owned company located in Shakopee, MN. The Action Overhead Garage Door company currently consists of approximately 40 employees.

There are three main buildings on the existing 12 acre site. The northernmost building is approximately 7200 square feet and is used for the manufacturing, assembly and storage of wood garage doors. The building in the center of the property is approximately 7200 square feet and is used for the parking of vehicles and storage of garage door parts and components. The largest and southernmost building on the property houses the company’s main office, showroom and warehouseing operations.

Hours of operations

The typical hours of operations at the site are from approximately 5am to 9pm, Monday thru Saturday. Current operational hours may extend beyond these hours for emergency and time sensitive projects. In addition, the company may incorporate a second shift if growth allows.

Outside storage

The company receives full truckloads of garage door panels and components at the site. The truckloads of materials are unloaded outside and are primarily stored inside to keep the materials out of inclement weather but are occasionally stored outside on a temporary basis until warehouse space becomes available. The company’s fleet of sales, installation and service vehicles also may be stored outside. In addition, there are open top dumpsters stored on the north side of the building for the recycling of scrap metal and disposal of garage doors generated from the business. All outside storage of the materials will be on the north and east side of the buildings.

Landscaping

A landscaping plan for the site is attached. The site currently has an abundance of mature spruce and pine trees surrounding the property with the exception of the east side which is currently being used for agricultural purposes. The revised landscaping plan continues to use spruce and pine trees particularly on the east side of the property to aid in the screening of the outdoor storage on the north and east
sides of the buildings. The attached plan meets or exceeds all of the landscaping standards in the County ordinance.

**Stormwater**

A detailed grading and erosion control plan along with a resource management plan is attached. The project meets the Scott County requirement for stormwater management. In general, the site is hilly with approximately 24 feet of relief from west to east. A majority of the storm water runoff from the existing site flows overland to the existing Scott County Combined Stormwater Pond 21B east of the site. Geotechnical test borings by Braun Intertec verified that the clays at the site are considered to be Hydrologic Soil Group Type D. Since permittees are prohibited from constructing infiltration systems in areas of predominately Hydrologic Soil Group Type D soils (clay), a filtration system consisting of a sandy soil mix and subsurface drain tile is proposed in order to treat the water quality volume. Storm water from the disturbed area will be captured and routed first to a pretreatment basin. Overflow from the pretreatment basin will be directed to a filtration basin which will then discharge at the southeast corner of the site to the existing Combined Stormwater Pond 21B.

**Well and Septic**

The site is currently serviced by an onsite well and the proposed addition will not conflict with the well. The proposed building addition is located where the existing drainfield is also located. A new drainfield and alternate septic site will be incorporated into the project. The location of the primary and alternate septic locations are shown on the site plan.

**Lighting**

A lighting and Photo metric plan is attached.

**Nuisance Mitigation**

The current operation does not have noise, odor, glare, dust or other nuisance issues and the proposed warehouse expansion will not create any new nuisance issues.

**Summary**

Action Overhead Garage Door is looking forward to working with Scott County and Credit River Township on the project. This project will be a benefit to both the County and Township as well as the surrounding area and current and future employees.
TOWNSHIP RECOMMENDATION FORM

On February 4, 2019 the Town Board of Credit River made the following motion regarding the Action Overhead Garage Door Co Conditional Use Permit:

Based on the criteria for approval listed in the Staff Report, motion to recommend approval of the Conditional Use Permit Amendment for Action Overhead Garage Door, LLC to expand existing facility, noting that this recommendation is subject to the conditions listed in the staff report that must be satisfactorily addressed prior to the County Board consideration of the CUP: Supervisor Howe
Second: Supervisor Schommer
Motion Passed: 4-0

After reviewing this Request, the Town Board:

_____ Recommends Approval

___X___ Recommends Approval with the following conditions:

1) Changes noted in the staff report, comments of Township Engineer, Township Planner and Township Attorney.
2) Easement for the property owned by Loehr’s at 18021 Murphy Lake Blvd to allow access to Murphy Lake Blvd.
3) 
4)

_____ Recommends disapproval for the following reasons:

1) 
2) 
3) 

_____ Has no recommendation, but will forward the request to the Planning Commission / Board of Adjustment

_____ Has no recommendation at this time, but will be prepared to offer a recommendation at the meeting of the Planning Commission / Board of Adjustment on (______).

Signed:

Karen Donovan
Township Clerk

Date: February 10, 2019
The purpose of this agenda item is to approve the request for Final Plat of Harvest Bluffs Second Addition (On-Site Marketing, Applicant and Property Owner) consisting of 12 lots on 34.4 acres in Section 26, Spring Lake Township.

The property is zoned Rural Residential Single Family (RR-2).

The Preliminary Plat of Harvest Bluffs consisting of 26 lots on 78.21 acres and the Final Plat of Harvest Bluffs (first addition) consisting of 14 lots and 1 outlot were approved on October 3, 2017 by the County Board. A Three-Way Development Agreement (developer, Township, County) was also approved to ensure compliance
with approved project plans and regulations. Harvest Bluffs Second Addition will final plat the remaining 12 lots approved under the Preliminary Plat.

A large issue with this development was Mushtown Road, which was County Road 87 at the time the development was proposed. Scott County requires turn lanes be installed at any new public road intersection to a County Road. This requirement was written into the Development Agreement by the Township Attorney. On September 4, 2018 the Scott County Board adopted Resolution No. 2018-146 entering into a turn-back agreement with Spring Lake Township and executing a quit claim deed conveying Mushtown Road to Spring Lake Township. This road turn-back is effective December 1, 2018, and any improvements required on Mushtown Road are now at the determination of the Spring Lake Town Board.

The Spring Lake Township Attorney is drafting an amended Development Agreement for Harvest Bluffs Second Addition that will summarize any amended requirements for the development; however, the proposed Harvest Bluffs Second Addition is consistent with the approved Preliminary Plat. On-Site Marketing installed a majority of the site improvements as part of the first phase; any outstanding improvements will be completed as part of the Second Addition. The Township will hold a financial security to ensure all infrastructure improvements are completed according to the approved plans.

This action was recommended by the Scott County Planning Advisory Commission on November 12, 2018 in accordance with Chapter 5 of the Scott County Subdivision Ordinance.

The Spring Lake Town Board recommended approval of the final plat at their November 8, 2018 monthly meeting.

**Fiscal Impact:**
None
SPRING LAKE TOWNSHIP
SECTION 26
ON-SITE MARKETING
REQUEST FOR FINAL PLAT
AGENDA #5.4
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 5, 2019

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<th>CONSENT AGENDA:</th>
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| PRESENTER:           | Tammy Willmore         |                |              |
|                      | 8662                   |                |              |

| ACTION REQUESTED:    | Approve the Renewal Application for a Consumption and Display Permit for 2019 for MN Harvest LLC Located in St. Lawrence Township |

<table>
<thead>
<tr>
<th>CONTRACT/POLICY/GRANT:</th>
<th>FISCAL:</th>
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<tbody>
<tr>
<td>County Attorney Review</td>
<td>Finance Review</td>
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<tr>
<td>Risk Management Review</td>
<td>Budget Change</td>
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<tr>
<th>ORGANIZATIONAL VALUES:</th>
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☐ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

☐ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

☐ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

☐ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

☑ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

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<tr>
<th>DISTRIBUTION/FILING INSTRUCTIONS:</th>
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Certified Copy
Tammy Willmore Customer Service

Background/Justification:

The purpose of this agenda item is to approve the Renewal Application for a Consumption and Display Permit for 2019 for MN Harvest LLC located in St. Lawrence Township.

All background, tax, and debt and judgement searches have been completed and were found to be satisfactory.

The St. Lawrence Town Board resolution has been received and recommends approval.

Scott County staff recommends approval.

Fiscal Impact: None
Background/Justification:
The purpose of this agenda item is to approve the Renewal Application for an Intoxicating Liquor License for 2019 for Creeks Bend Golf Course Inc. located in Cedar Lake Township.

All background, tax, debt and judgment searches have been completed and were found to be satisfactory.

The Cedar Lake Town Board resolution has been received and recommends approval.

Scott County staff recommends approval.

Fiscal Impact: None
**AGENDA #5.6**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: MARCH 5, 2019**

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<tr>
<td>PRESENTER:</td>
<td>David Gulstrand-8165</td>
</tr>
<tr>
<td>ATTACHMENTS:</td>
<td>Yes</td>
</tr>
<tr>
<td>PROJECT:</td>
<td>Approve the Renewal Application for a 3.2 Beer License for 2019 for Sean O’Neill dba Union Hill Baseball Association Located in Belle Plaine Township</td>
</tr>
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<td>TIME REQUESTED:</td>
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<td>Budget Change</td>
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**ORGANIZATIONAL VALUES:**

- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

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<th>DEPARTMENT/DIVISION HEAD SIGNATURE:</th>
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<td>David Gulstrand Customer Service</td>
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<td>Tabled:</td>
<td>Other:</td>
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<tr>
<td>Deputy Clerk:</td>
<td>Date:</td>
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</table>

**Background/Justification:**

The purpose of this request is to approve the Renewal Application for a 3.2 Beer License for 2019 for Sean O’Neill dba Union Hill Baseball Association located in Belle Plaine Township.

All background, tax, debt and judgement searches have been completed and were found to be satisfactory.

The Belle Plaine Town Board resolution has been received and recommends approval.

Scott County staff recommends approval.

**Fiscal Impact:** None
**Background/Justification:**

The purpose of this agenda item is to approve a Grant Application for and, if awarded, acceptance of grant funds from the Sauer Family Foundation.

The grant funds would be in an amount not to exceed $50,000 from May 1, 2019 through June 30, 2021 and will be used to support a pilot project and partnership between Scott County Child Protection and St. David's Center for Child and Family Development.

This pilot will focus on repairing trauma children have experienced, improving and nurturing parents' relationships with their children, and building increased support networks for families. The project involves the provision of Attachment Bio-behavioral Catch-Up and Fostering Relationships interventions.
Scott County will partner with St. David’s to provide Attachment Bio-behavioral Catch-Up (ABC) to parents involved in child protection who have children ages birth to five. ABC is an evidenced-based intervention focused on preventing the need for out-of-home placement by educating parents to provide nurturing care through parent coaching sessions.

For children ages birth to five who have been removed from their home due to abuse and/or neglect, Fostering Relationships is a promising practice that brings birth parents and foster parents together during supervised visits. Foster parents will coach, support, and reinforce a birth parent’s positive and nurturing interactions with their children. This intervention (Fostering Relationships) has been shown to decrease child stress, improve birth parent expectations of their child, and improve birth and foster parent relationships. St. David’s staff will provide training and coaching to child protection staff and stakeholders regarding Fostering Relationships with the goal of Scott County staff providing this intervention at the conclusion of this grant.

The overall intent of this pilot is to interrupt the impact of trauma for our youngest, most vulnerable children by repairing and mitigating the impact of trauma on child development, strengthening the parent-child relationship, and building strong support networks for children exiting our foster care system.

Fiscal Impact:
No fiscal impact. The pilot project will only be provided upon receipt of a grant award during the designated timeframe.
The purpose of this request is to approve an abatement for a 2019 Property Assessed Clean Energy (PACE) Special Assessment as requested by Saint Paul Port Authority for a property located in Blakeley Township.

The abatement request is supported by the property owners and by the lender.

On March 29, 2018, John and Dorothy Woestehoff made application for the Property Assessed Clean Energy (PACE) Program to the Saint Paul Port Authority for the purpose of implementing a solar array in order to provide power for their farming operations. On December 18, 2018, the County Board approved the request
from the Saint Paul Port Authority to place the PACE special assessments on the following parcels, as requested by the property owners:

<table>
<thead>
<tr>
<th>Property Owner</th>
<th>Parcel Number</th>
<th>Assessment Amount</th>
<th>Interest Accrual Date</th>
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<tbody>
<tr>
<td>Dorothy H Woestehoff Testamentary Trust</td>
<td>029280081</td>
<td>$71,875.00</td>
<td>12/01/2018</td>
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<tr>
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<td>029280080</td>
<td>$71,875.00</td>
<td>12/01/2018</td>
</tr>
<tr>
<td>John W Woestehoff</td>
<td>029310100</td>
<td>$153,000.00</td>
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<tr>
<td>John W Woestehoff</td>
<td>029320010</td>
<td>$70,500.00</td>
<td>12/01/2018</td>
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There was a delay in the project and Saint Paul Port Authority has requested that the 2019 PACE special assessments be removed for taxes payable in 2019. Having the property owner pay toward the special assessment before they are receiving any benefit from the solar array would be a financial burden. It is a ten year project that will resume in 2020. The Saint Paul Port Authority has completed the necessary abatement form. The form will show the approval by the County Auditor and County Assessor.

Abatements are being sought on all four parcels for the 2019 PACE special assessments. Per County Resolution No. 2001-005, only abatements over $10,000.00 require County Board approval.

For information purposes the other abatements are as follows:

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<th>Parcel Number</th>
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<tr>
<td>029280081</td>
<td>$9,613.36</td>
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<tr>
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<td>$9,613.36</td>
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<tr>
<td>029320010</td>
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Staff is requesting approval by the Board of Commissioners to allow the abatement of the Property Assessed Clean Energy special assessment on Parcel Number 029310100 in the amount of $20,463.93.

Fiscal Impact:
None
The purpose of this agenda item is to adopt Resolution No. 2019-024; Authorizing Entering Into a Cooperative Agreement With the City of Savage for Cost Participation in the County Highways 42 and 27 Intersection Area Traffic Study.

Traffic in the area of County Highway (CH) 42 (Egan Drive), CH 27 (Dakota Avenue) and Connelly Boulevard in the City of Savage has experienced growth over the past several years. Developments such as The Springs at Egan Drive, LifeTime Fitness, and HyVee grocery store have increased traffic movements in the area. Additional recreational and high density residential development is possible north of CH 42 and both east and west of CH 27. Scott County and the City of Savage desire to gain a good understanding of existing and
anticipated future traffic patterns and develop strategies to improve traffic flow and safety in the area. This work is important to complete at this time, to determine if any geometric modifications (median closures, turn-lane modifications, etc.) should be incorporated in the 2021 federal overlay project programmed for CH 42.

A Request for Proposal to perform a traffic study of this area has been prepared and distributed to professional consultant engineering firms for submittal to Scott County. This traffic study will perform existing and future intersection operational and safety analysis, traffic signal warrant analysis, and develop signal timing plans at existing signalized intersections. The consultant will also assess and document immediate and interim capacity improvement recommendations to improve intersection and corridor operations and safety. The following intersections are included in this study.

- CH 42 / CH 27
- CH 42 / Alabama Avenue
- CH 42 / Vernon Avenue/O’Connell Road
- CH 27 / Loftus Lane
- CH 27 / Connelly Parkway
- CH 27 / West 135th Street

In addition, the City of Savage has requested a review of aesthetic elements such as street lighting, plantings/landscaping, and city monument signs to be included in this study for possible inclusion in future projects. The City is solely responsible for cost of this portion of the study and thus necessitates this agreement.

Funding for the study has been programmed under CP42-22 (the federal overlay project) for 2019 in the adopted 2019-2028 Transportation Improvement Program.

Fiscal Impact:

None
RESOLUTION NO. 2019-024; AUTHORIZING ENTERING INTO A COOPERATIVE AGREEMENT WITH THE CITY OF SAVAGE FOR COST PARTICIPATION IN THE COUNTY HIGHWAYS 42 AND 27 INTERSECTION AREA TRAFFIC STUDY

WHEREAS, traffic in the area of County Highway (CH) 42 (Egan Drive) and CH 27 (Dakota Avenue) and Connelly Boulevard in the City of Savage has experienced growth over the past several years; and

WHEREAS, Scott County and the City of Savage have determined a traffic study of the CH 42/CH 27 intersection area is needed to plan for a future traffic signal and turn lane improvements; and

WHEREAS, the City of Savage has requested that a review of possible aesthetic elements such as street lighting, plantings/landscaping, and city monument signs be included in this traffic study; and

WHEREAS, the City of Savage will be responsible for the portion of the traffic study that addresses aesthetic elements.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes entering into a Cooperative Agreement with the City of Savage for cost participation on the CH 42/CH 27 Intersection Area Traffic Study.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney’s Office as to form.

<table>
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<th>COMMISSIONERS</th>
<th>VOTE</th>
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<tr>
<td>Weckman Brekke</td>
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<tr>
<td>Wolf</td>
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<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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State of Minnesota)
County of Scott     )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 5th day of March, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 5th day of March, 2019.

_________________________________________  County Administrator
_________________________________________  Administrator's Designee
2019 RBA
Cooperative Agreement
CSAH 42 and CSAH 27 Intersection
Area Traffic Study
**AGENDA #5.10**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: MARCH 5, 2019**

| ORIGINATING DIVISION: | Transportation Services  
| ORIGINATING DEPARTMENT: | Highway Department-Program Delivery  
| CONSENT AGENDA: | ☑ Yes ☐ No  
| PRESENTER: | Tony Winiecki - 8008  
| ATTACHMENTS: | ☑ Yes ☐ No  
| PROJECT: | 2019 Overlays  
| TIME REQUESTED: | N/A  
| ACTION REQUESTED: | Adopt Resolution No. 2019-025; Awarding a Contract to Wm. Mueller and Sons, Inc. for the Overlaying, Sign Replacement, and Seal Coating of Various County Highways  
| CONTRACT/POLICY/GRANT: | ☐ County Attorney Review  
| | ☑ Risk Management Review  
| FISCAL: | ☐ Finance Review  
| | ☑ Budget Change  

**ORGANIZATIONAL VALUES:**

- ☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☑ Partnership:Aligning existing resources, volunteers and programs to achieve shared goals
- ☐ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
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<tr>
<th>DEPARTMENT/DIVISION HEAD SIGNATURE:</th>
<th>COUNTY ADMINISTRATOR SIGNATURE:</th>
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</table>

**Approved:**

**Denied:**

**Tabled:**

**Other:**

**Deputy Clerk:**

**Date:**

**DISTRIBUTION/FILING INSTRUCTIONS:**

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-025; Awarding a Contract to Wm. Mueller and Sons, Inc. for the Overlaying, Sign Replacement, and Seal Coating of Various County Highways.

Projects as part of this Contract include:

County Project (CP) 02-18: County Highway (CH) 2, length 3.06 miles from Trunk Highway (TH) 13 to CH 23 in Cedar Lake Township. The current Pavement Quality Index (PQI) on this segment is 69 (out of a possible 100). This roadway segment was last overlaid in 2003 and seal coated in 2009. Proposed work includes removing 5 inches of the existing bituminous and replacing with 5 inches of new bituminous, sign replacement, and seal coating.
CP 05-08: CH 5, length 0.50 miles from Laredo Ave. to Hickory Blvd. in Belle Plaine. The current PQI on this segment is 51. This roadway segment was last overlaid in 1998 and seal coated in 2005. Proposed work includes removing 4.5 inches of the existing bituminous and replacing with 4.5 inches of new bituminous, seal coating, and sign replacement.

CP 16-50: CH 16, length 1.04 miles from Sarazin St. to 2,500 feet west of CH 83 in Shakopee. The current PQI on this segment is 57. This roadway segment was overlaid in 2003 and micro-surfaced in 2013. Work includes removing all of the approximately 5 inches of bituminous and replacing with 5 inches of new bituminous, seal coating, and sign replacement. Intersection pedestrian ramps will be improved for ADA compliance, and the existing bituminous trail along this segment will receive a 1.5 inch overlay and slurry seal.

CP 53-01: CH 53, length 4.17 miles from TH 169 to TH 19 in Blakeley Township. The current PQI on this segment is 45. This roadway segment was last overlaid in 1986 and seal coated in 2007. Work includes removing 4 inches of bituminous and replacing with 4 inches of new bituminous, seal coating, and sign replacement.

CP 89-05: CH 89, length 4.05 miles from CH 8 to CH 2 in Helena Township. The current PQI on this segment is 62. The segment from CH 8 to CH 2 was overlaid in 2001 and seal coated in 2009. Work includes milling 5 inches of the existing bituminous and replacing with 5 inches of new bituminous, seal coating, and sign replacement. This work also includes an area of slope repair that consists of full width, full depth reclamation for a length of approximately 450 feet.

The project was advertised for bids and a bid opening was held on February 12, 2019. Three bids were received and the results were as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
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<tbody>
<tr>
<td>Wm. Mueller and Sons, Inc.</td>
<td>$6,297,139.06</td>
</tr>
<tr>
<td>Valley Paving, Inc.</td>
<td>$6,990,989.42</td>
</tr>
<tr>
<td>Chard Tiling &amp; Excavating, Inc.</td>
<td>$7,204,777.39</td>
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</table>

Based on these results, the bid submitted by Wm. Mueller and Sons, Inc. of $6,297,139.06 was the lowest responsible bid. The engineer's estimate is $6,108,299.19. The contract amount will be $6,297,139.06.

Scott County has increased its investment in seal coats, crack seals, and overlays in the past several years based on needs analysis from our pavement management system and field inspections. Last year as the ADA transition plan was adopted and implementation began, ADA compliance reviews have been conducted on each roadway in the overlay program and any issues requiring repairs for compliance have been included in the projects as appropriate. Additionally, this year roadway signage, both regulatory and advisory, has been reviewed for each segment in the overlay program and we have started replacement so as to comply with the County’s retro-reflectivity policy and new state safety standards for signs posts. The bid amount for the trail overlay on CH16 was $97,239; the City of Shakopee has agreed to pay 50 percent of that cost.

The amount programmed for the pavement preservation program in the 2019-2028 Transportation Improvement Program (TIP) includes $6,064,505 for overlays and $1 million for seal coating. Funding sources include $1.2 million of wheelage tax, state aid, and County levy funds. Based on the bid of $6,297,139.06 and the Shakopee cost participation in the trail (revenue not included in the TIP), $815,985.44 of the programmed funds remain: $600,000 of these funds will be programmed in the 2019 annual seal coating program and the remaining $215,985.44 will be held in reserve for change orders or supplemental agreements. Any remaining funds after project close out will be reprogrammed.
The breakdown of cost by the various elements and funding sources based on bid prices are as follows:

<table>
<thead>
<tr>
<th>Project Element</th>
<th>Total Cost</th>
<th>State Aid Funds</th>
<th>Wheelage Tax &amp; Levy</th>
<th>City Of Shakopee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pavement</td>
<td>$5,720,916.48</td>
<td>$2,165,066.07</td>
<td>$3,555,850.41</td>
<td></td>
</tr>
<tr>
<td>CH 16 Trail</td>
<td>$97,239.00</td>
<td></td>
<td>$48,619.50</td>
<td>$48,619.50</td>
</tr>
<tr>
<td>Signs</td>
<td>$76,535.00</td>
<td>$25,239.00</td>
<td>$51,296.00</td>
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</tr>
<tr>
<td>Seal Coat</td>
<td>$402,448.58</td>
<td>$141,720.00</td>
<td>$260,728.58</td>
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</tr>
<tr>
<td>Total</td>
<td>$6,297,139.06</td>
<td>$2,332,025.07</td>
<td>$3,916,494.49</td>
<td>$48,619.50</td>
</tr>
<tr>
<td>2019 TIP/CITY</td>
<td>$7,113,124.50</td>
<td>$2,365,505.00</td>
<td>$4,699,000.00</td>
<td>$48,619.50</td>
</tr>
</tbody>
</table>

Fiscal Impact:  
None
RESOLUTION NO. 2019-025; AWARDING A CONTRACT TO WM. MUELLER AND SONS, INC. FOR THE OVERLAYING, SIGN REPLACEMENT, AND SEAL COATING OF VARIOUS COUNTY HIGHWAYS

WHEREAS, Scott County has programmed in 2019 the overlaying of various County highways; and

WHEREAS, three bids were received on February 12, 2019 and the bid of Wm. Mueller and Sons, Inc. was the lowest responsible bid; and

WHEREAS, funding for 2019 pavement preservation, sign replacement, and seal coating is included in program year 2019 for construction in the 2019-2028 Transportation Improvement Program (TIP).

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Contract with Wm. Mueller and Sons, Inc., for the 2019 Overlays in the amount of $6,297,139.06.

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney’s Office as to form.

COMMISSIONERS

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<tr>
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<th>VOTE</th>
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<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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<td>Wolf</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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<td>Beard</td>
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<td>Beer</td>
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<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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</table>

State of Minnesota  
County of Scott

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 5th day of March, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 5th day of March, 2019.

______________________________  
County Administrator

______________________________  
Administrator’s Designee
### Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2019-026; Authorizing Entering Into a Contract With US Imaging Inc. for Digital Imaging Services of Legacy Documents for Land Records, Vital Statistics, Veterans Services, County Administration, and Sheriff Records.

In 2015, management and staff in the Land Records and Customer Service departments completed a high level research effort to identify the process by which documents that are stored in books and microfiche could be converted into electronic images and then accessed through the two software products that hold the current records.
Staff from both the Administration and Sheriff’s offices contacted the Land Records/Customer Service project team to get additional information on the project and to partner with them on getting their records converted as well. This included documents stored in cassettes, books, film, paper files, and photos. Additionally, documents that were recorded on behalf of Veterans Services that are stored as microfiche were identified as needing conversion to electronic images in the Land Records application.

The Capital Improvement Program (CIP) project was submitted for possible inclusion in the five year plan and was approved by Governance as a project that that would enhance the anytime/anywhere methodology which supports the strategy to invest in technology so that everyone can increasingly perform County business anywhere at any time. This project was approved as a part of the 2019 Capital Improvement Program by the County Board of Commissioners in December 2018, at a budget of $600,000.

A Request for Proposal (RFP) was published on September 19, 2018 with a deadline for submission of October 15, 2018. Seven responses were received, reviewed, and vetted for achieving the County’s request. Scoring of the submissions was done based upon the following criteria:

- Vendor experience and understanding: 30%
- Approach: 25%
- Cost: 40%
- References: 5%

Members from all affected departments/offices provided input and scoring. Based upon the results, US Imaging Inc., based in Michigan, rose to the top and was brought to the County for a presentation. US Imaging Inc. has performed this effort, mainly in the land and court records areas, for at least 685 county clerks and recorders, 31 of which are from Minnesota.

US Imaging Inc. was formerly known as Micro Tec (in 1976) and provided microfilming services for hospitals and banks. In 1996, they merged with 25 other service bureaus nationwide to form ImageMax and scanned records for every industry nationwide. In 2006, the Michigan team formed US Imaging Inc. and narrowed their services to perform on-site book and microfilm scanning exclusively for county clerks and recorders. They have over 42 years of experience and provide a guarantee that any issues found will be corrected free, forever.

Staff is confident that this vendor will provide all aspects of the services being requested, and will be able to deliver the project on time and on budget.

High level deliverables of the project include scanning of the following: (these numbers are all estimates)

- Land Records pages/images in books: 256,430
- Land Records pages/images on microfiche: 840,000
- Vital Statistics pages/images in books: 22,200
- Administration records in books: 7,150
- Administration records on cassette: 70,000
- Sheriff records in books: 1,640
- Sheriff records in negatives and photos: 5,000
- Sheriff records in case files: 7,000
- Veterans pages/images on microfiche: 11,000 records

The base product includes single inspection and report of all images to 98% quality. The base product cost was estimated at $253,000. This included the required indexing fields laid out in the RFP.

The vendor, through their presentation, showed the County the additional optional services that could be considered as a part of the project that would result in an enhanced image quality which would be extremely beneficial to our customers and users. The images today, in their existing format, can be difficult to read, and the clarity of these documents through the optional services needed to be a consideration of the project.
The optional services provided by the vendor in their RFP response are as follows:

- Dual physical inspection of the quality of images: $37,000  (includes all records)
- Manual sorting of images by document: $41,000
- Enhance the image and replace it from the old one (clarity and readability): $94,000
- Masking of unwanted documents (if multiple documents are one image – 2 documents are on one aperture card – changed to 2 separate images): $4,000
- Optional indexing, allowing for a search for a document by more than just the document number field; includes: legal description, document type, grantor/grantee, filing date: $298,000

After review of all submissions, options, and determining cost benefit, the project team has determined the following to be the required services and costs that they would like to be included in the contract and delivery of the final product:

<table>
<thead>
<tr>
<th>Service</th>
<th>Cost</th>
</tr>
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<tbody>
<tr>
<td>Base product delivery</td>
<td>$253,000</td>
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<tr>
<td>Dual physical inspection of the quality of images</td>
<td>$37,000</td>
</tr>
<tr>
<td>Manual sorting of images by document</td>
<td>$41,000</td>
</tr>
<tr>
<td>Enhance the image and replace it</td>
<td>$94,000</td>
</tr>
<tr>
<td>Masking of unwanted documents</td>
<td>$4,000</td>
</tr>
<tr>
<td>Optional indexing (Land Records partial microfiche only)</td>
<td>$142,000</td>
</tr>
<tr>
<td>Contingency for estimates vs actual image numbers</td>
<td>$25,000</td>
</tr>
<tr>
<td></td>
<td>$596,000</td>
</tr>
</tbody>
</table>

The funding proposal, approved through the adoption of the 2019 CIP, has the following funding sources:

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land Records dedicated funds:</td>
<td>$571,000</td>
</tr>
<tr>
<td>Veteran Services Grant:</td>
<td>$15,000</td>
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<tr>
<td>Sheriff Records designated funds:</td>
<td>$10,000</td>
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<td></td>
<td>$596,000</td>
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</tbody>
</table>

Staff anticipates that the project will be completed by the first quarter of 2021 and is requesting the County Board of Commissioners to approve this request.

Fiscal Impact:

None
RESOLUTION NO. 2019-026, AUTHORIZING ENTERING INTO A CONTRACT WITH US IMAGING INC. FOR DIGITAL IMAGING SERVICES OF LEGACY DOCUMENTS FOR LAND RECORDS, VITAL STATISTICS, VETERANS SERVICES, COUNTY ADMINISTRATION, AND SHERIFF RECORDS

WHEREAS, there is a need for documents that are stored in a non-electronic format to be converted and stored as electronic documents in a manner that is convenient and efficient for retrieval for customers and staff; and

WHEREAS, Land Records, County Administration, Vital Statistics, Sheriff’s Office, and Veterans Service have all identified records in need of conversion to electronic format; and

WHEREAS, detailed requirements were identified and a Request for Proposal was published in September 2018 and responses were received in October 2018; and

WHEREAS, seven submissions were reviewed and scored and US Imaging Inc., based in Michigan, was the top vendor based upon the following criteria: vendor experience and understanding: 30%, approach: 25%, cost: 40%, and references: 5%; and

WHEREAS, the timeline of the project would begin once the Contract is executed, anticipated to be in April 2019, and end in the first quarter of 2021; and

WHEREAS, funding was approved by the Board of Commissioners during the approval of the Capital Improvement Program budget in December 2018, and includes a funding source of dedicated funds from Land Records, designated funds from the Sheriff’s Office, and grant funds from Veterans Services, in a total amount not to exceed $596,000.

NOW THEREFORE BE IT RESOLVED, that the County Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board and County Administrator to enter into a Contract with US Imaging Inc. for the digital imaging services that would provide for the conversion of legacy documents into electronic images.

BE IT FINALLY RESOLVED, that the Contract is subject to approval by the County Attorney’s Office as to form.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
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<td>Weckman Brekke</td>
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<td>Beard</td>
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<td>Beer</td>
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<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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</tbody>
</table>

State of Minnesota
County of Scott

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 5th day of March, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

 Witness my hand and official seal at Shakopee, Minnesota, this 5th day of March, 2019.

__________________________________________
County Administrator

__________________________________________
Administrator’s Designee
### AGENDA #5.12
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 5, 2019

<table>
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<tr>
<th>ORIGINATING DIVISION:</th>
<th>Administration</th>
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</thead>
<tbody>
<tr>
<td>ORIGINATING DEPARTMENT:</td>
<td>Administration</td>
</tr>
<tr>
<td>CONSENT AGENDA:</td>
<td>☑ Yes ❋ No</td>
</tr>
<tr>
<td>PRESENTER:</td>
<td>Lezlie Vermillion - 8062</td>
</tr>
<tr>
<td>ATTACHMENTS:</td>
<td>☑ Yes ❋ No</td>
</tr>
<tr>
<td>PROJECT:</td>
<td>N/A</td>
</tr>
<tr>
<td>TIME REQUESTED:</td>
<td>N/A</td>
</tr>
<tr>
<td>ACTION REQUESTED:</td>
<td>Adopt Resolution No. 2019-027; Supporting the Repeal of the Dan Patch Commuter Rail Line; Prohibitions, 2002 Minnesota State Law Chapter 393 (House File 3618, SEC. 85) Enabling the State of Minnesota, the Metropolitan Council, and Regional Rail Authorities to Study the Dan Patch Commuter Rail Line</td>
</tr>
<tr>
<td>CONTRACT/POLICY/GRANT:</td>
<td>☑ County Attorney Review</td>
</tr>
<tr>
<td></td>
<td>☑ Risk Management Review</td>
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<tr>
<td>FISCAL:</td>
<td>☑ Finance Review</td>
</tr>
<tr>
<td></td>
<td>☑ Budget Change</td>
</tr>
<tr>
<td>ORGANIZATIONAL VALUES:</td>
<td>☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public</td>
</tr>
<tr>
<td></td>
<td>☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals</td>
</tr>
<tr>
<td></td>
<td>☑ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input</td>
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<tr>
<td></td>
<td>☑ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community</td>
</tr>
<tr>
<td></td>
<td>☑ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented</td>
</tr>
<tr>
<td></td>
<td>☑ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery</td>
</tr>
<tr>
<td>DEPARTMENT/DIVISION HEAD SIGNATURE:</td>
<td>COUNTY ADMINISTRATOR SIGNATURE:</td>
</tr>
<tr>
<td>Approved:</td>
<td>DISTRIBUTION/FILING INSTRUCTIONS:</td>
</tr>
<tr>
<td>Denied:</td>
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<tr>
<td>Tabled:</td>
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<tr>
<td>Other:</td>
<td></td>
</tr>
<tr>
<td>Deputy Clerk:</td>
<td>Date:</td>
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</table>

### Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-027; Supporting the Repeal of the Dan Patch Commuter Rail Line; Prohibitions, 2002 Minnesota State Law Chapter 393 (House File 3618, SEC. 85) Enabling the State of Minnesota, the Metropolitan Council, and Regional Rail Authorities to Study the Dan Patch Commuter Rail Line.
Scott County has historically supported the repeal of the “gag” order statute regarding the Dan Patch Line through its legislative platform, comments regarding transportation corridor studies, and the Scott County Association for Leadership and Efficiency (SCALE) legislative platform.

Exhibit 1 is Resolution 2007-070; Requesting the Metropolitan Council Include the Dan Patch Corridor for Study as Part of the 2020 Transit Corridor Study.

Exhibit 2 is a presentation from the Legislative Auditor to the County Board on March 11, 2011 regarding the Minnesota Office of the Legislative Auditor (OLA) Evaluation Report: Governance of Transit in the Twin Cities Region. The OLA report enumerated eighteen (18) recommendations, giving specific direction and citing specific examples in its report. Key recommendations of interest to Scott County and its communities included:

- The OLA recommended that the legislature should restructure the Metropolitan Council so that it is has a mix of appointed and elected Council members serving staggered terms. Restructuring the governance of the Metropolitan Council is needed to increase its credibility, accountability, and effectiveness as the regional transit planner.
- Given the current structure of the Metropolitan Council, OLA recommended that other organizations involved with transit decision making be kept in place such as the Transportation Advisory Board and the Counties Transit Improvement Board (CTIB).
- The report recommended that the legislature should amend state law to extend the taxing district to include all communities under the Metropolitan Council’s jurisdiction into the transit taxing district. Today, only Savage, Shakopee, and Prior Lake are part of the transit taxing district.
- OLA recommended that suburban opt out providers should not be eliminated, but smaller city run suburban transit providers should consider consolidation. The report cited Prior Lake and Shakopee as a potential candidate for consolidation along with Plymouth and Maple Grove.
- **Removing the legislative prohibition of consideration or study of the Dan Patch corridor for a commuter rail line**

The County at this time again expressed support for removing the legislative prohibition to study the Dan Patch Corridor.

The County has also supported repeal of the Dan Patch study prohibition through its own legislative agenda (Exhibit 3 – 2008) and Scott County Association for Leadership and Efficiency (SCALE) (Exhibit 4 – 2019).

**Fiscal Impact:**
None
RESOLUTION NO. 2019-027; SUPPORTING THE REPEAL OF THE DAN PATCH COMMUTER RAIL LINE; PROHIBITIONS, 2002 MINNESOTA STATE LAW CHAPTER 393 (HOUSE FILE 3618, SEC. 85) ENABLING THE STATE OF MINNESOTA, THE METROPOLITAN COUNCIL, AND REGIONAL RAIL AUTHORITIES TO STUDY THE DAN PATCH COMMUTER RAIL LINE

WHEREAS, Scott County has a long history of supporting the Dan Patch line for transportation study due to the lack of river crossings on the Minnesota River; and

WHEREAS, the Scott County Association for Leadership and Efficiency (SCALE) has identified the Dan Patch line as a corridor worthy of additional study; and

WHEREAS, it is important to the vitality of the County and the Region to have an adequate and well functioning transportation system; and

WHEREAS, Scott County residents and businesses have needs to daily commute across the Minnesota River; and

WHEREAS, Scott County river crossings are currently congested and forecasted to be congested in the 2040 Comprehensive Plan; and

WHEREAS, to support business growth and the quality of life for the residents of our County and Region additional river crossing capacity is needed; and

WHEREAS, Scott County feels it is important for the State of Minnesota, the Metropolitan Council, and Regional Rail Authorities to evaluate all river crossing opportunities to address the capacity issues; and

WHEREAS, the State of Minnesota and the Metropolitan Council play major roles in transportation planning for the Region.
NOW THEREFORE BE IT RESOLVED, the Board of Commissioners in and for the County of Scott, Minnesota supports the repeal of the Dan Patch Commuter Rail Line; Prohibitions, 2002 Minnesota State Law Chapter 393 (House File 3618, SEC. 85) enabling the State of Minnesota, the Metropolitan Council, and Regional Rail Authorities to study the Dan Patch Commuter Rail Line.

BE IT FINALLY RESOLVED that the County of Scott further supports the State and Metropolitan Council to include the Dan Patch commuter rail line in future transportation development guides and planning efforts for transit and trail corridors.

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<tr>
<th>COMMISSIONERS</th>
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<tbody>
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<td>Weckman Brekke</td>
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State of Minnesota)
County of Scott      

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 5th day of March, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 5th day of March, 2019.

__________________________________________________________________________
County Administrator

__________________________________________________________________________
Administrator’s Designee
RESOLUTION NO. 2007-070; RECOMMENDING THE IDENTIFIED TRANSIT CORRIDORS FOR STUDY IN THE MET COUNCIL’S 20 YEAR PLAN

WHEREAS, at the County Board meeting on April 24, 2007, the Metropolitan Council staff presented an update on the Metropolitan Council’s 2030 Transit Master Plan which they are updating as part of the Metropolitan Region’s Transportation Policy Plan Update in 2008; and

WHEREAS, this study is being led by the Metropolitan Council with a study team comprised of regional stakeholders including Scott County staff; and

WHEREAS, staff has reviewed the Unified Transit Master Plan, 2020 Regional Transportation Policy Plan, 35W Solutions Alliance Goals and is recommending that Scott County submit a list of Corridors for analysis in this plan update; and

WHEREAS, staff is requesting that the County Board indicate its support for the selected list of Corridors for analysis in this plan update.
NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby adopts Resolution No. 2007-070, supporting the following recommended list of Transit Corridors for study in the Met Council's 20 Year Plan:

1. I-35 Bus Rapid Transit (BRT) completion from Dakota CSAH 70 to Minneapolis Commercial Business District (CBD).
2. TH 77 BRT from Lakeville to Minneapolis CBD.
3. Southwest Light Rail Corridor from Minneapolis CBD to Eden Prairie be moved from Tier II to Tier I.
4. TH 169 from the Eagle Creek/Southbridge Station to Minneapolis CBD. With a connecting future link at the TH 169 /Southwest Corridor intersection.
5. CSAH 42 in Scott and Dakota County providing only east-west connectivity between the two developing counties.
6. TH 13 connection between TH 169 and I-35.
7. Insure the new Minnesota River Crossing, known as future TH 41 includes evaluation of a park and ride facility as part of the preliminary design and advantages for transit to access the system from this location.
8. Work with the Minnesota Legislature to allow the "Dan Patch" commuter rail line between Minneapolis CBD and Northfield be analyzed.

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<th>COMMISSIONERS</th>
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</table>

State of Minnesota  
County of Scott

I, David J. Unmacht, duly appointed qualified and County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 8th day of May, 2007 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 8th day of May, 2007.

[Signature]

County Administrator

Administrator's Designee

W:\WORD\RBA_RES_2007\2007-066.doc
## Background/Justification:

On January 2011, the Minnesota Office of the Legislative Auditor (OLA) released the *Evaluation Report: Governance of Transit in the Twin Cities Region*. After one year of research, the OLA concluded that transit in the region performs well compared to eleven other metropolitan regions nationwide. However, governance of transit in the Twin Cities region is complex and made more difficult by the uneasy relationships among the various organizations involved with transit in the region. Much of the governance structure issue is due to the piecemeal way transit governance has been formed by the legislature over the past 40 years. This piecemeal structure developed over time has resulted in a coordination process in the region that is time consuming and inefficient.

Other key observations and conclusions of the evaluation are: the Metropolitan Council’s structure has created a lack of credibility among many stakeholders and transit organizations in the region; there is no agreed-upon
set of priorities for transit in the region; and state laws prohibit consideration of all potential transit corridors. The report also notes that transit resources have been unpredictable, in particular the Motor Vehicle Sales Tax (MVST) which is the largest source of operating funds in the region, has not grown as projected.

The OLA report enumerated eighteen (18) recommendations, giving specific direction and citing specific examples in its report. Key recommendations of interest to Scott County and its communities include:

- The OLA recommended that the legislature should restructure the Metropolitan Council so that it is has a mix of appointed and elected Council members serving staggered terms. Restructuring the governance of the Metropolitan Council is needed to increase its credibility, accountability, and effectiveness as the regional transit planner.
- Given the current structure of the Metropolitan Council, OLA recommended that other organizations involved with transit decision making be kept in place such as the Transportation advisory Board and the Counties Transit Improvement Board (CTIB).
- The report recommended that the legislature should amend state law to extend the taxing district to include all communities under the Metropolitan Council’s jurisdiction into the transit taxing district. Today, only Savage, Shakopee and Prior Lake are part of the transit taxing district.
- OLA recommend that suburban opt out providers should not be eliminated, but smaller city run suburban transit providers should consider consolidation. The report cited Prior Lake and Shakopee as a potential candidate for consolidation along with Plymouth and Maple Grove.
- Removing the legislative prohibition of consideration or study of the Dan Patch corridor for a commuter rail line.

This evaluation was conducted by OLA staff members Judy Randall (evaluation manager), Emi Bennett, and Julie Trupke-Bastidas. Ms. Randall and her staff will be presenting the finding of this report to the Board.

**Fiscal Impact:**

None.
Support for the Metropolitan Council’s Efforts to Repeal the Statutory Prohibition on Studying the Dan Patch Corridor

Background:
In 2002, the state — through legislative action — effectively barred any further study on the feasibility of the “Dan Patch Commuter Rail” corridor, a study area that could possibly benefit Savage, Burnsville, Lakeville, and Northfield with Minneapolis, Bloomington, Edina, and Saint Louis Park.

As the real costs of increasing traffic congestion, higher gas prices, and longer commute times continue to intensify, transit ridership levels are experiencing a resurgence. In fact, the Scott County “BlueXpress” from Prior Lake and Shakopee to downtown Minneapolis continues to see ever-increasing numbers of riders, even despite a limited schedule and limited stops.

As such, all potential transitway and transit corridor options should be allowed due consideration through an empirical, unbiased evaluation process.

Issue:
The Scott County Board of Commissioners joins the Metropolitan Council, the Metro Transitways Development Board, the City of Savage, and SCALE in requesting that the state legislature eliminate the prohibition on the study of the Dan Patch Commuter Line corridor.

Contacts:
Lezlie Vermillion, Public Works Director
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e-mail: lvermillion@co.scott.mn.us

John Boland, Boland and Associates
Telephone: (651) 776-7511
e-mail: johnboland@usinternet.com

Lisa Kohner, County Public Affairs Coordinator
Telephone: (952) 496-8780
e-mail: lkohner@co.scott.mn.us

Scott
The top transportation priority selected by SCALE is:
Support funding for local bridges, local roads, turnback accounts, and state programs such as the Corridors of Commerce or Transportation Economic Development (TED) funds:
- Support the use of the sales tax on auto parts being distributed to the Highway User Trust Fund.
- Continue the current leased motor vehicle sales tax formula that supports Greater Minnesota transit, metro/suburban county highways, local bridges, and the highway trust fund.
- Use the one-time fund balance to complete projects such as updates to TH 169 from Marschall Road to I-494 or the reconstruction of the 35W/494 interchange.

Additional transportation priorities include:

Support street infrastructure fees: In growing areas, it is critical that new development pays for itself. Documented fees for new street infrastructure should be allowed to ensure that development is planned, connected, and pays for itself without distributing these costs to current residents. Additionally, it is important that park dedication, building inspection, and storm sewer fees remain in place.

Support repeal of the 2002 Law that prohibits the study of the Dan Patch Line: Study of this corridor could lead to relief of congestion at existing river crossings or provide recreational uses such as biking or walking in Scott County. It further supports efforts to study the viability of the Dan Patch Line for alternative modes of transportation.

Support continued funding for Suburban Transit needs (e.g., the Minnesota Valley Transit Authority’s route 495 between the Marschall Road Transit Station and the Mall of America and other reverse commute routes):
- Revise the formula to allocate additional Regionally Allocated Motor Vehicle Sales Tax (RAMVST) to Suburban Transit providers.
The purpose of this agenda item is to adopt Resolution No. 2019-028; Supporting Legislation Authorizing Infrastructure Development Fees.

In 2001 Scott County applied a development moratorium in the rural areas of the County. As part of the analysis for continued growth in the County, additional planning needed to be completed including:

- Storm water needs
- Sceptic systems
- Supporting roadways
- Turn lanes on County Highways
- Lots sizes
As part of this discussion the County Board developed a philosophy that growth is positive for the community, the safety of our infrastructure is important, and that we need development to pay for itself. Current residents should not have to pay the additional costs to ensure a safe, healthy and livable community.

As part of this philosophy discussions took place with the Townships, developers, and builders regarding fees and developer agreements which became a building block of moving good development forward in the community. Since that moratorium, this County has had a philosophy of development paying for itself.

As part of the Scott County Association for Leadership and Efficiency (SCALE) several of our communities have raised concerns regarding the ability to authorize infrastructure development fees. As Scott County is currently one of the fastest growing counties in the state and is projected to remain so, this is an issue that needs to be moved forward for discussion at the legislature.

To insure orderly development, local governments are responsible for the construction of local streets in townships and cities. These streets are a critical part of the overall transportation network providing the supporting roadways for the safe and efficient movement of our residents and goods.

The recent decision in the Harstad vs. Woodbury Court Case prohibits the use of infrastructure development fees to provide these roadways. This leaves the developing cities with few tools to address these growing needs.

Scott County believes that bringing all players to the table to discuss the latest report “Priced Out: The True Cost of Minnesota’s Broken Housing Market” will lead to solutions that support the needs of our residents, developers, builders and local governments. We have had very productive discussions regarding turn lanes and parks in our communities for examples.

Scott County would encourage the legislature to support legislation that would authorize cities and townships to levy infrastructure development fees to fund local street improvements as a necessary component of growth. As part of this legislation Scott County would encourage a committee of local governments, developers, and builders to work together to put the legislation into action.

**Fiscal Impact:**

None
RESOLUTION NO. 2019-028; SUPPORTING LEGISLATION AUTHORIZING INFRASTRUCTURE DEVELOPMENT FEES

WHEREAS, Scott County is one of the fastest growing counties in the State of Minnesota; and

WHEREAS, the Scott County Association for Leadership and Efficiency (SCALE) has identified the need for legislation authorizing infrastructure development fees; and

WHEREAS, it is important to the vitality of the County and the Region to have an adequate transportation system including an adequate local street system; and

WHEREAS, developers, builders, and new homes are an important part of the Region’s positive growth but drive the need for road improvements; and

WHEREAS, municipal statutory authority appropriately exist for fees related to parks, sewer, and water; and

WHEREAS, this municipal authority does not exist for infrastructure development fees; and

WHEREAS, funding sources for larger streets and intersections to support new developments have historically come from infrastructure development fees; and

WHEREAS, the infrastructure development fee mechanism is no longer allowed as a result of the Harstad vs Woodbury court case; and

WHEREAS, costs for the additional transportation capacity and system needs should not be borne by the current residents; and

WHEREAS, our cities and townships find it difficult to develop adequate funding systems to support the needed street improvements related to growth while complying with existing statutes; and

WHEREAS, our cities and townships need flexible policies that provide the needed resources to meet the growing demand on our transportation systems; and

WHEREAS, Scott County believes that conversation between the impacted cities, townships, developer, and builder will provide the appropriate position points to develop good legislation that supports the appropriate transportation systems.
NOW THEREFORE BE IT RESOLVED, the Board of Commissioners in and for the County of Scott, Minnesota supports legislation that would authorize the use of infrastructure development fees for local street improvements as a necessary part of community development.

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<tr>
<th>COMMISSIONERS</th>
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<td>Ulrich</td>
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State of Minnesota)  
County of Scott  

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 5th day of March, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 5th day of March, 2019.

_________________________________________  County Administrator
_________________________________________  Administrator's Designee
**SGEENDA #5.14**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: MARCH 5, 2019**  

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<td>Monica Siegle</td>
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<tr>
<td>Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System</td>
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<td>☐ Finance Review</td>
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<tr>
<td>☐ Risk Management Review</td>
<td>☐ Budget Change</td>
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**ORGANIZATIONAL VALUES:**

- ☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☐ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ☐ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ✗ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- ☐ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

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<th>COUNTY ADMINISTRATOR SIGNATURE:</th>
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 Denied:  
 Tabled:  
 Other:  

**DEPUTY CLERK:**  
**DATE:**

**DISTRIBUTION/FILING INSTRUCTIONS:**

Monica Siegle, Employee Relations  
Cara Madsen, Volunteer and Community Coordinator

**Background/Justification:**

1. Separation of employment for Mary Schoenbauer, FT Administrative Specialist, Health and Human Services Division, effective 05/31/19.

2. Separation of employment for Curt Kobilarcsik, FT Project Manager, Community Services Division, effective 02/27/19.

4. Separation of employment for Abhijit Sarkar, FT Project Manager, Community Services Division, effective 02/13/19.

5. Separation of employment for Michael Janikowski, FT Corrections Officer, Sheriff’s Office, effective 02/24/19.

6. Separation of employment for Stefnie Hatch, PT (50% FTE) Temporary Senior Legal Assistant-Unclassified, Attorney’s Office, effective 01/25/19.

7. FT Temporary employment for Thomas Schiller, Assessment Technician-Unclassified, Community Services Division, effective 02/25/19.

8. Reclassification for Gregory Wagner, FT Senior Planner to FT Principal Planner, Community Services Division, effective 02/08/19.

9. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

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<tbody>
<tr>
<td>Heather Compton</td>
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<td>Charles Shaw</td>
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<td>Matthew Adams</td>
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<td>Leah Rein</td>
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Fiscal Impact: N/A
**AGENDA #6.1**
**SCOTT COUNTY, MINNESOTA**
**REQUEST FOR BOARD ACTION**
**MEETING DATE: MARCH 5, 2019**

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<tr>
<td>Barb Dahl, Social Services Director and John Stadler, Local Advisory Council</td>
<td>Receive Information on the Scott County Mental Health Local Advisory Council</td>
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| TIME REQUESTED: | 15 minutes |

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**ORGANIZATIONAL VALUES:**

- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
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<tr>
<td></td>
<td>Pam Selvig</td>
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<td>Barb Dahl</td>
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**Background/Justification:**

The purpose of this agenda item is to receive information regarding the Scott County Mental Health Local Advisory Council (LAC).

The Comprehensive Mental Health Act of 1987 and the Children’s Mental Health Act of 1989 require counties to establish local mental health advisory councils. The purpose of the LAC is to access the knowledge of a broad range of people who use mental health services, provide services, or are concerned about public policy to find ways to improve local mental health services. The Act gives
LACs a broad role in the review, evaluation, and planning of local systems. One of the responsibilities of the LAC is to make recommendations regarding the services provided by the local mental health system and report to the County Board. John Stadler, Chair of the Scott County LAC, will present information on the work of this group.

Fiscal Impact:
None, informational only
### Background/Justification:
The purpose of this agenda item is to provide an informational update on the 2019 assessment and impact on taxes payable in 2020.

County Assessor Michael Thompson will provide a real estate market update and overview of changes made for the January 2, 2019 assessment.

Valuation Notices will be mailed to taxpayers in mid-March.

**Fiscal Impact:**
None