

SCALE

Scott County Association
for Leadership & Efficiency

SCALE Regional Public Safety Training Facility Joint Powers Board Agenda

Date/Time: Friday March 13, 2020, Immediately Following the SCALE Meeting at approximately 9:15 am

Location: Dakotah! Ice Center Conference room, 2100 Trail of Dreams, Prior Lake, MN 55372

1. **Action** - Review and Approve Minutes of the December 13, 2019 Meeting –
Jon Ulrich, Chair
2. **Action** - Additions or Amendments to the Agenda – **Jon Ulrich, Chair**
3. **Action** – Review/Approve the 2019 Year end use report - **Mike Briese, RTF Facility Mgr.**
4. **Discussion** - Review the 2020 YTD Facility use report - **Mike Briese, RTF Facility Mgr.**
5. **Action** - Review and Approve the 2019 Year End Financials (Reviewed by Finance sub-committee) – **Gary Bruggenthies, Scott County, Strategic Analysis & Program Support**
6. **Action** – Review and Approve the 2020 YTD Financials (Reviewed by Finance sub-committee) – **Gary Bruggenthies, Scott County, Strategic Analysis & Program Support**
7. **Action** – Review/Approve 2020 CIP Projects - **Mike Briese, RTF Facility Manager**
 - A. Laundry Dryer replacement - \$10,000 (recommend not replacing at this time)
8. **Discussion** - Training Facility Events update - **Mike Briese, RTF Facility Manager**
 - A. Working with County Administration to create updated reports & data collection
 - B. Valley Fair 2020 Lodging Contract
 - C. Canterbury Park contact made – Andrew Offerman
9. **Other Business** – **Jon Ulrich, Chair**

Next Meeting June 12, 2020 following SCALE meeting – 2021 Financials and Budget discussion

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RTF Board Members:

Present	Entity	Appointee	Alternate
	Belle Plaine	Dawn Meyer	Tom Stolee
	Carver County	Chris Nelson	Lance Pearce
Tom Terry	Elko New Market	Tom Terry	Police Chief
	Jordan	Terry Stier	Jeremy Goebel Tanya Velishek
Mike Johnson	New Prague	Mike Johnson	Jim Gareis
	Prior Lake	Lori Olson	Rick Steinhaus
Christine Kelly	Savage	Christine Kelly	Janet Williams
Jon Ulrich	Scott County	Jon Ulrich	Mike Beard
Jody Grennan	Shakopee	Jody Brennan	Jay Whiting
Bill Rudnicki	SMSC	Charlie Vig	Bill Rudnicki Lester Morris
	Townships	John Wermerskirchen	Bill Schneider

Guests/Staff Present:

Mike Briese, Lezlie Vermillion, Luke Hennen, Pam Selvig, and Tracy Cervenka

The meeting was called to order by Chair Jon Ulrich at 9:07 a.m.

1. Review and Approve Minutes of the September 13, 2019 Meeting:
 On a motion by Jody Brennan, seconded by Bill Rudnicki, the Minutes of the September 13, 2019 meeting were approved.
2. Additions or Amendments to the Agenda:
 On a motion by Bill Rudnicki, seconded by Christine Kelly, the agenda was approved with the modification to the year indicated on the attachment for Agenda Item #4 to read 2019 instead of 2018.
3. Updates on RTF Facility Equipment:
 Mike Briese reported that the Heat Plant replacement is nearing completion. Payment will be made to BSI once the final cleanup is completed. The final cost is under the budgeted amount.
4. Review 2018 YTD Financials:
 Mike Briese reviewed the Operating Statement included in the materials. Expenses are tracking at 79% of the budget. Once final expenses are submitted, expenses should be at or under the budgeted amount.
5. Joint Powers Agreement Modification:
 Tracy Cervenka reviewed the minutes of the September 14, 2018 meeting directing the Joint Powers Agreement to be modified in order to change the calculations for the 2021 contributions to include the households in the City of New Prague within both LeSueuer and Scott counties. She indicated the language in the Joint Powers Agreement allows for

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a recalculation and adjustment of the contribution levels, without modifications to the formal Agreement.

Included in the materials is a chart indicating the rates based on 2019 market rates – showing two calculations – one if all New Prague residents are included in the calculation, and another if the New Prague residents only within Scott County are included in the calculation. Gary Bruggenthies will send the number comparisons to Mike Johnson to discuss with his City Council.

Tom Terry moved, seconded by Bill Rudnicki to approve the revised methodology for calculating rates for 2021 to include all valuations for members in the Joint Powers Agreement for purposes of funding calculations. Motion carried unanimously.

6. Valleyfair Update:

Mike Briese reported that he has had conversations with ValleyFair about lodging for 2020, including a request from SCALE to expand the number of dates of guaranteed renters. Bill Rudnicki inquired if anyone has reached out to Canterbury to inquire if they also have this type of need. Mike indicated he has not, but could do so. Mike also noted that ValleyFair has inquired about holding some leadership meetings at the Facility.

7. Shelter Discussion Update:

Lezlie Vermillion advised the members that after speaking with this Board, Sheriff Hennen met with police chiefs, and the County put out a Request for Information. Feedback is that the facility could work as a shelter, with some modifications. Have heard that police chiefs are not in favor of this, and this use would discourage communities from using the Facility. Would like to hear today where this Board is at with this proposed use. The County is hesitant to put forth a bonding request without support of this Board.

The group discussed:

- Would like to know better who would be here.
- Proposed use: for families currently staying in churches. Families (adults/kids) experiencing homelessness for a short time. Typically have vehicles so transportation is not an issue.
- Stepping Stones is interested in discussing use.
- The Chiefs all appear to have concerns. Most are adamantly opposed.
 - Are their concerns valid? Do they have merit? Can they be addressed?
 - Chiefs have not communicated back their concerns. Can we ask them to put concerns in writing?
 - Should engage as stakeholders.
 - Their input is valid, but it is not their facility. Council is representative to SCALE.
- Suggested a comprehensive discussion of homelessness, developing a strategy to deal with overall issue.
- This proposed use is for a different population than the proposed building in Shakopee.
- Hard discussion to locate in a City. How do we have a better conversation?

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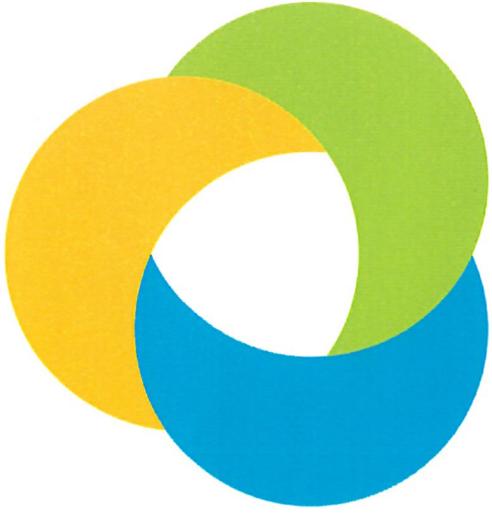
- Suggestion to include a request to include a certain number of rooms for short-term homeless in the proposed Beacon Facility.
- What would this mean operationally to staff; issues created by merging these two uses?
- Fire Chiefs are not as vocal, but also have concerns.
- Carver and Scott County have been jointly discussing shelters.
- With this type of use, most who stay go to work and leave during the day.
- Agreement on need to discuss and address homeless issue.
- Long discussion if should continue to look at this use.

Christine Kelley moved, seconded by Jody Brennan to not pursue state bonding funding for the facility at this time. Once SCALE completes a more comprehensive plan on homeless and housing moving forward, and if the facility is recommended as a solution from that plan, at that time this facility could be considered as part of the solution. The motion carried unanimously.

8. Facility Repairs, Looking to the Future:

- A. Mike Briese provided information on a potential change to the 25 yard shooting range from a rubber block trap to a Gran Trap system. Information on this system is included in the meeting materials. Staff will begin evaluating this system. This would not include the 200 yard range.
- B. Mike Briese advised that the burn pan needs to be replaced in the Burn Tower. The cost is estimated at \$7,500. Funding would be from the 2020 operating budget.
- C. Mike Briese referred to an article included in the meeting materials regarding contamination from chemicals in firefighting foam. He stressed that foam is not used at our facility. He also addressed this with the fire chiefs recently.

On a motion by Bill Rudnicki, seconded by Tom Terry, the meeting adjourned at 10:24 a.m.



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Regional Public Safety Training Facility

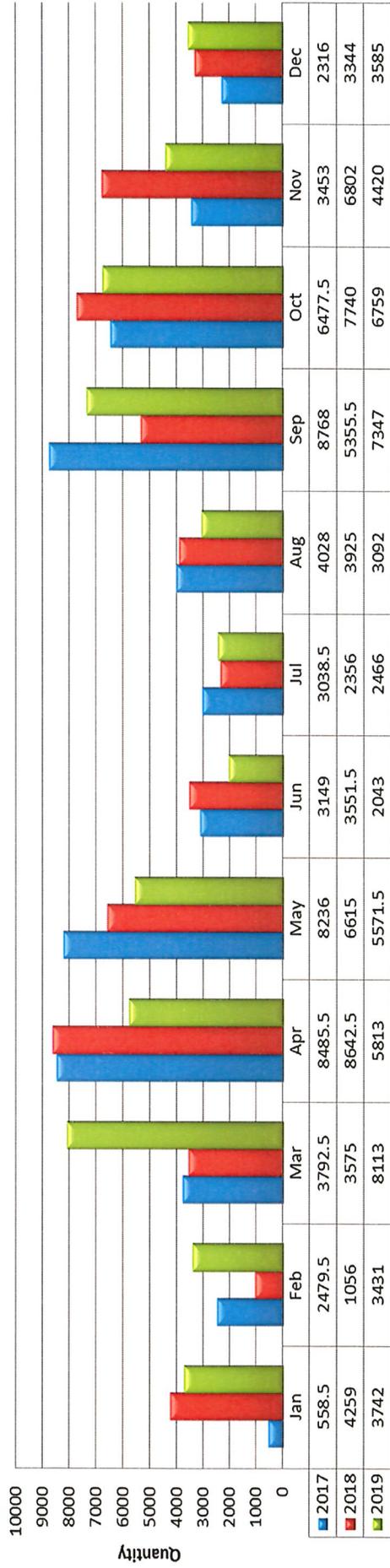
2019 Year End Report



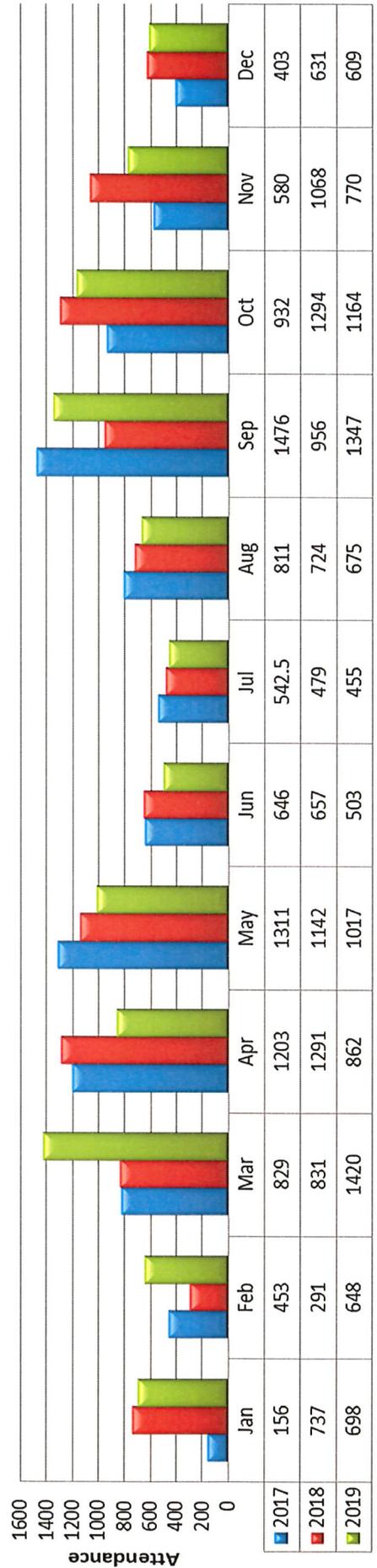


Year End Contact and Attendance Totals

Total Contact Hours by Month 2017, 2018, 2019



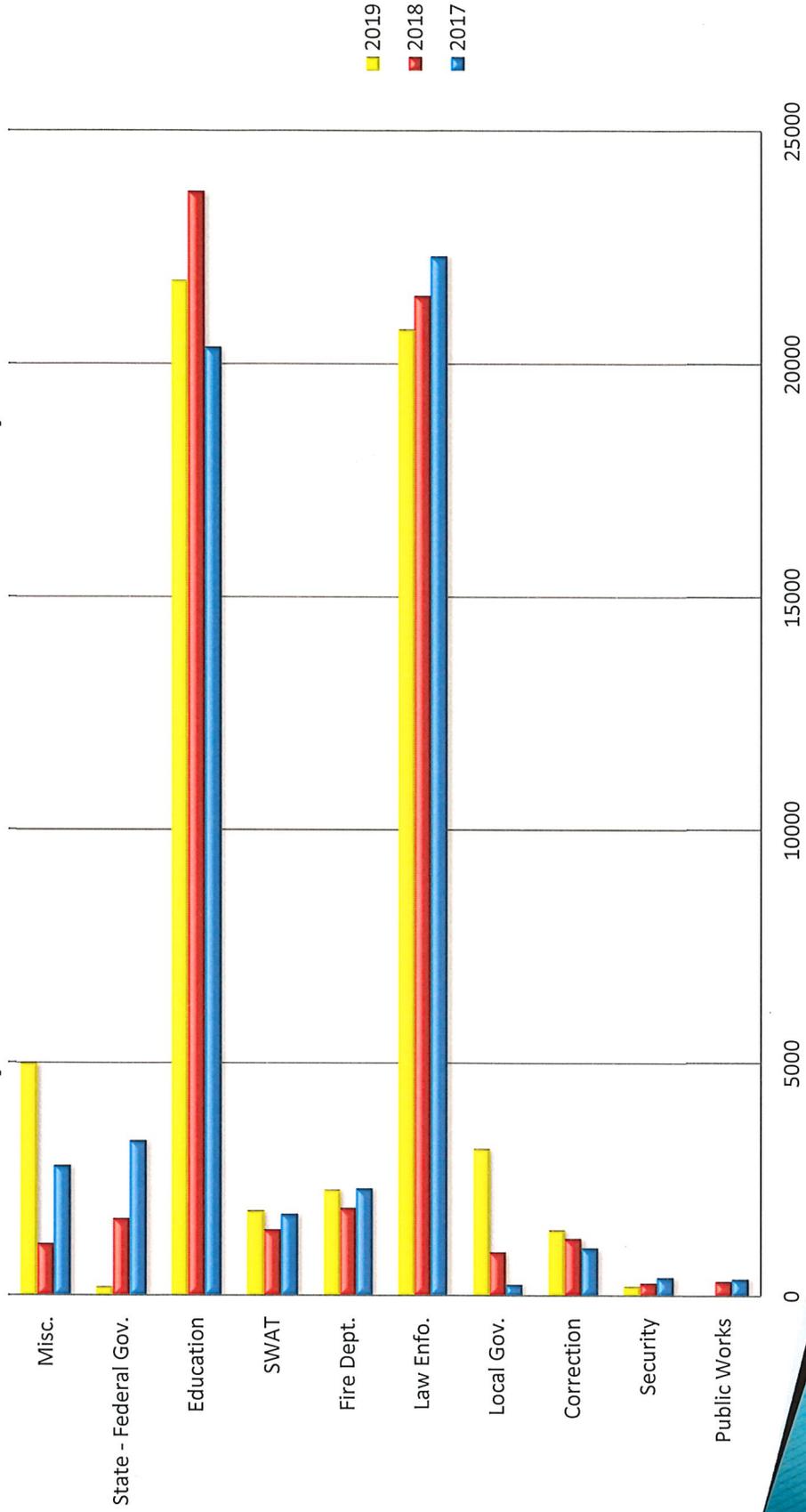
Total Attendance by Month 2017, 2018, 2019





Total Contact Usage by Agency Type

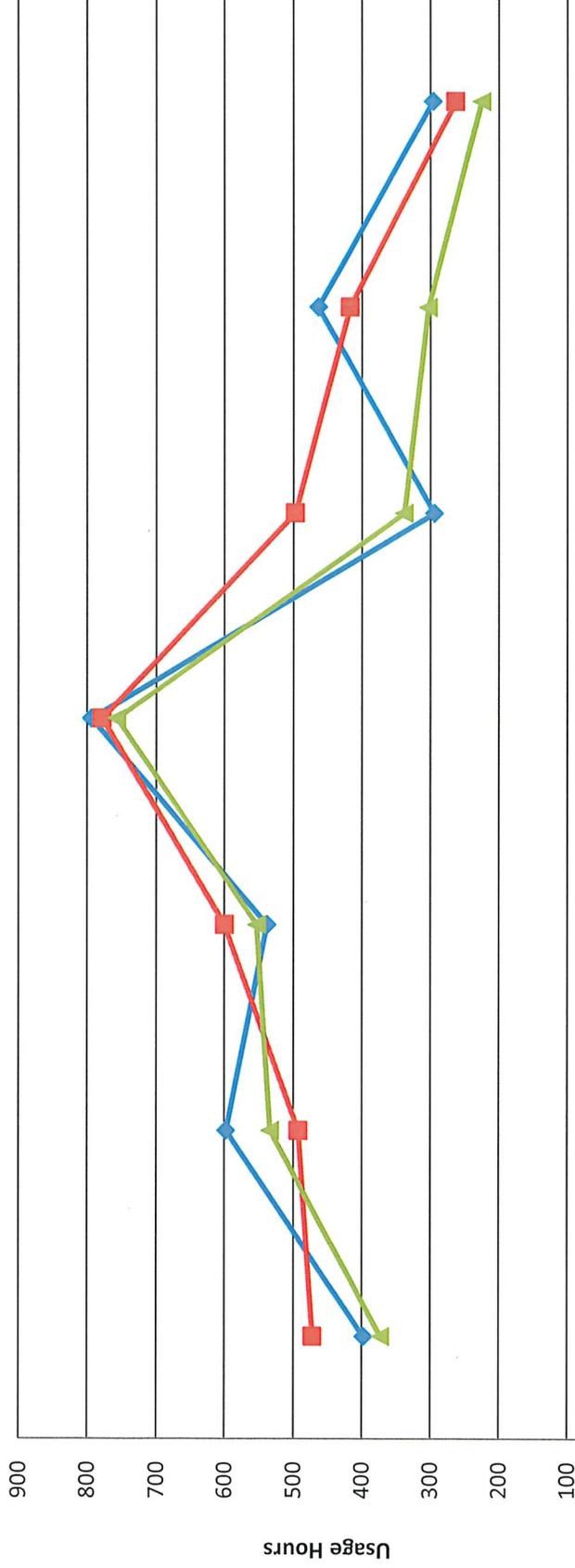
Total Contact Hours by Agency Type
(Contact Hours = Hours X Attendance)





Daily Usage Total Comparison 2019

Daily Total Comparison

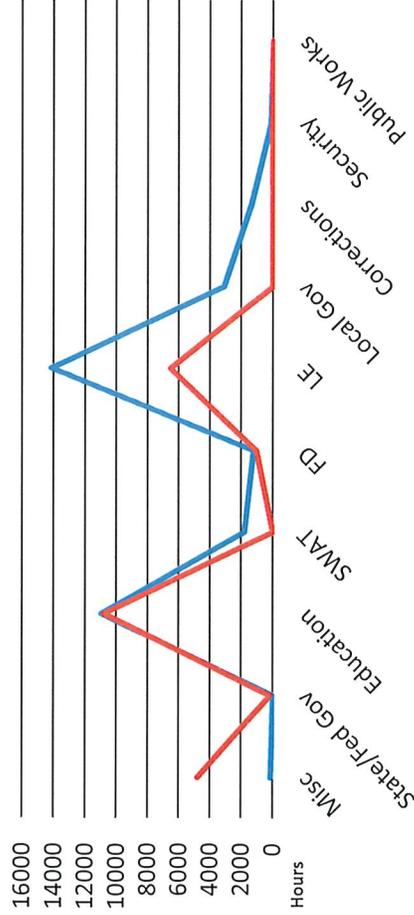


	Mon	Tue	Wed	Thur	Fri	Sat	Sun
2019	398	598	538.5	793.5	294	463	296
2018	472	492.5	600	778	497	417.5	263
2017	373	534	553	757	338	303	225

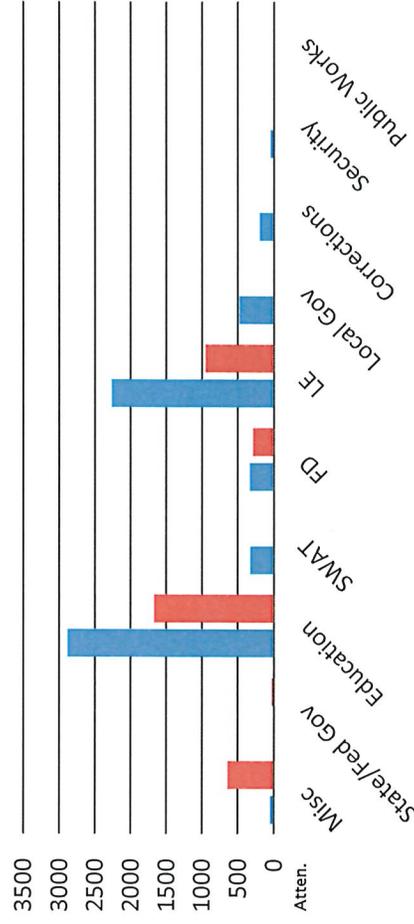


Member vs Non-Member Comparisons 2019

Member vs. Non-Member Contact Hours



Member vs Non-Member Attendance by Agency



Contact = Hours x Attendance

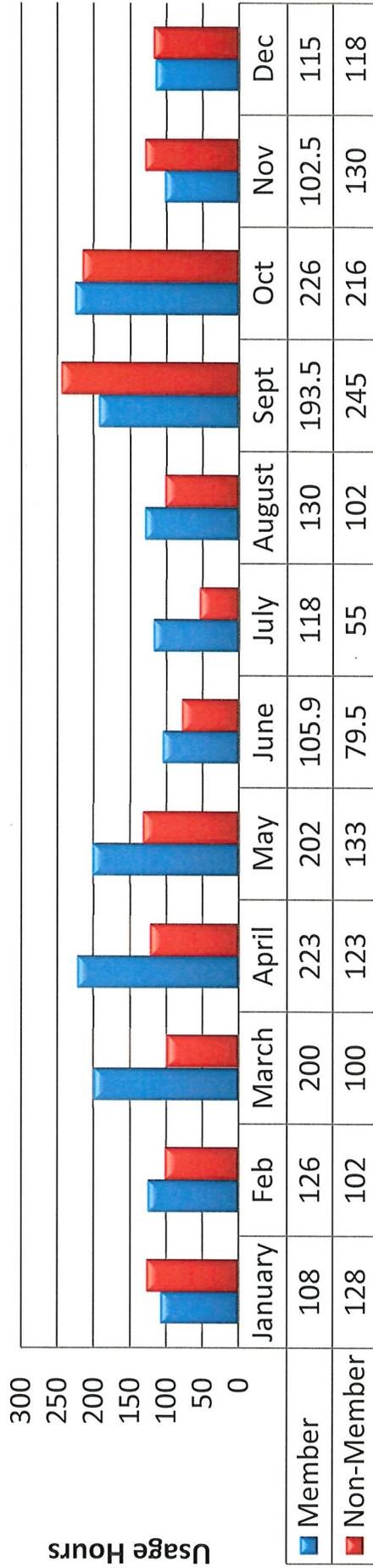
Attendance Totals





Member vs Non-Member Usage in Hours 2019

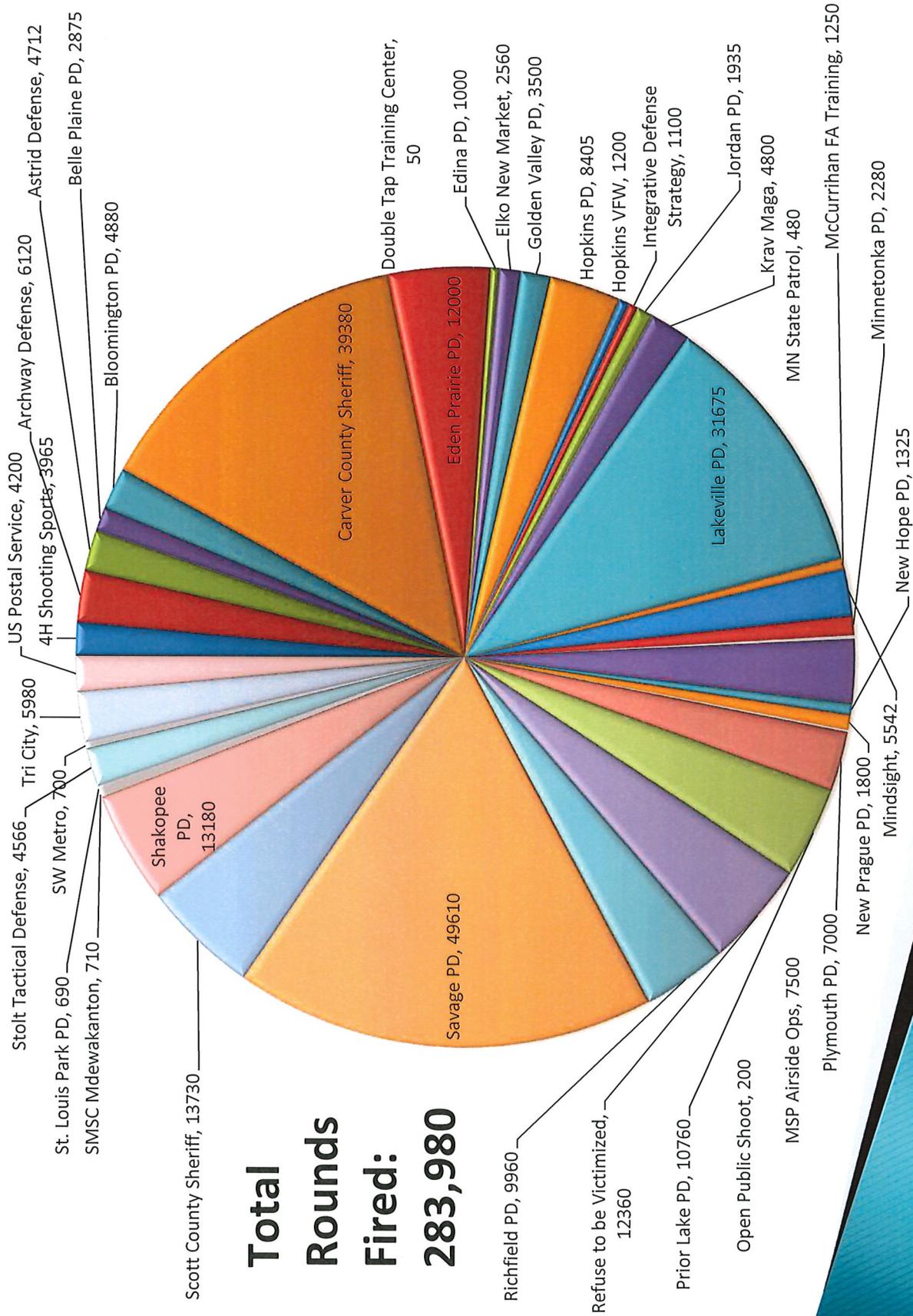
Member vs Non-Member Usage in Hours





Rounds Fired by Agency 2019

**Total
Rounds
Fired:
283,980**





Range Totals 2019

Member

Non-Member

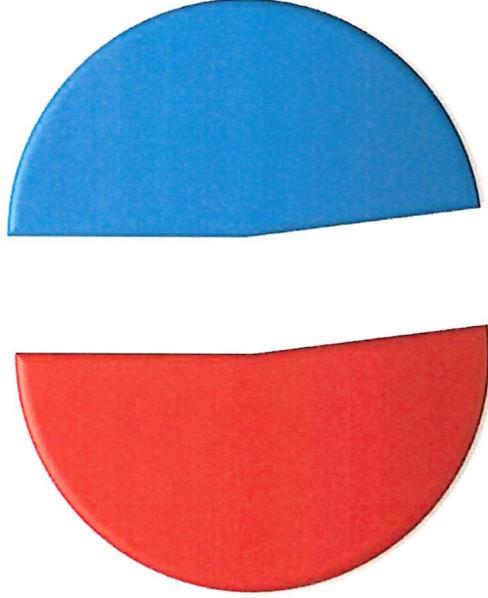
CLIENTS	NUMBER OF ATTENDEES	APPROX TIME	APPROX NUMBER OF ROUNDS FIRED
4H Shooting Sports	396	38	3965
Archway Defense	30	27	6120
Astrid Defense	70	44	4712
Belle Plaine PD	34	14.5	2875
Bloomington PD	107	68	4880
Carver County Sheriff	302	185	39380
Double Tap Training Center	3	4	50
Eden Prairie PD	108	72	12000
Edina PD	12	7	1000
Elko New Market	30	17.5	2560
Golden Valley PD	34	8	3500
Hopkins PD	101	38	8405
Hopkins VFW	44	3	1200
Integrative Defense Strategy	45	8	1100
Jordan PD	36	14	1935
Krav Maga	48	40	4800
Lakeville PD	185	108	31675
McCurrihan FA Training	25	5	1250
Mindsight	98	40	5542
Minnetonka PD	40	31.5	2280
MN State Patrol	5	4	480
MSP Airside Ops	28	36	7500
New Hope PD	13	20	1325
New Prague PD	16	13	1800
Open Public Shoot	6	6	200
Plymouth PD	130	32	7000
Prior Lake PD	103	38	10760
Refuse to be Victimized	339	43.5	12360
Richfield PD	56	45.5	9960
Savage PD	319	179	49610
Scott County Sheriff	363	132	13730
Shakopee PD	112	48	13180
SMSC Mdwakanton	13	8	710
St. Louis Park PD	14	19	690
Stolt Tactical Defense	85	97	4566
SW Metro	6	6	700
Tri City	198	72	5980
US Postal Service	15	16	4200



Shots Fired Totals 2019

**Members
Totals:
52%**

**Non-Members
Totals: 48%**



**Shots
Fired:
1 46,485**

**Shots
Fired:
1 37,495**

Total Shots Fired: 283,980



Agency	Rounds Fired						
	2013	2014	2015	2016	2017	2018	2019
375 Tactical Training	-	817	5,652	520	1,240	-	-
Archway Defense	-	-	-	-	-	3,000	6,120
Astrid Defense	-	-	-	-	-	2,000	4,712
Belle Plaine PD	3,530	2,625	2,850	2,400	3,550	5,270	2,875
Bloomington PD	3,850	1,200	18,250	7,650	5,254	3,755	4,880
Burnsville PD	-	-	-	12,500	55,300	30	-
Carver County Sheriff's Office	33,500	22,100	47,220	27,370	68,561	35,470	39,380
Double Tap Training Center	-	-	-	-	-	-	50
Eden Prairie PD	400	4,830	4,940	3,470	6,690	530	12,000
Edina PD	-	-	-	-	-	500	-
Elko New Market PD	2,350	1,910	880	2,655	3,175	4,980	2,560
Equip 2 Conceal	-	-	-	-	-	160	-
Fish Lake Sportsman	-	500	-	-	-	600	-
Golden Valley PD	700	3,200	750	4,500	2,355	12,000	3,500
Hennepin Co SWAT	0	2,500	3,120	2,750	-	-	-
Hopkins PD	16,450	4,200	1,750	7,450	5,890	3,010	8,405
Hopkins VFW	-	-	-	945	922	-	1,200
Integrative Defense Class	-	-	-	-	8,700	9,700	1,100
Jordan PD	2,300	1,100	4,703	2,690	3,150	4,812	1,935
Krava Maga	-	6,000	-	-	25,500	0	4,800
Lakeville PD	8,690	15,870	9,577	23,800	20,680	20,702	31,675
Mall of America Security	-	-	-	3,664	1,630	-	-
Metro Airport Commissions	-	350	1,400	302	1,945	-	-
Midwest Carry	13,050	830	2,200	820	-	-	-
Mindsight	1,150	2,050	2,960	5,428	13,370	5,844	5,542
Minnetonka PD Snipers	-	-	360	460	850	7,700	2,280
MN BCA	-	-	-	-	-	280	-
MN State Patrol	-	-	-	-	23,910	18,050	480
MSP Airport Operations	-	350	535	-	-	1,270	2,280
New Hope PD	-	-	-	220	948	175	1,325
New Prague PD	1,300	2,073	910	1,380	2,055	849	1,800
Nordic Components	-	-	2,785	2,115	50	110	-
Open Shoot (SCALE)	-	50	90	150	-	260	200
Plymouth PD	-	-	-	-	-	12,450	7,000
Prior Lake PD	4,057	13,000	9,070	12,860	10,300	12,170	10,760
Refuse to be Victimized	-	-	-	-	-	12,655	12,360
Richfield PD	5,280	5,800	12,680	13,570	13,050	12,310	9,960
Savage PD	23,525	17,510	37,172	36,680	34,106	40,890	49,610
Scott County - Sheriffs' Office	26,690	16,473	21,063	26,856	43,659	22,088	13,730
Scott County - 4H Sports Shooting	1,100	500	700	4,000	1,250	21,135	3,965
Shakopee PD	18,730	19,980	27,310	42,000	32,776	17,150	13,180
SMSC Mdweakanton	-	400	850	-	6,765	1,710	710
Southwest Metro DTF	-	-	-	-	-	440	5,980
Stolt Tactical Defense	-	-	-	-	14,525	11,755	4,566
St. Louis Park PD	5,960	1,040	13,370	320	20,860	2,190	4,566
Tri City SWAT	1,750	10,600	9,145	8,450	19,100	7,080	5,980
US Postal Service	-	-	-	-	-	-	4,200
TOTALS	174,362	157,858	242,292	257,975	452,116	315,080	285,666

RTF Operating Statement and Fund Balance

2019

	<u>Budget</u>	<u>Actual</u>	
			thru October
<u>Revenue</u>			
Fees for service	90,000	98,521	
Member contributions	500,000	499,986	
Investment earnings	6,000	-2,877	
Miscellaneous revenue - scrap metal			
TTL Revenue	586,000	595,630	
<u>Expenses</u>			
Payroll related	213,060	232,102	108.94%
Equipment and supplies	24,800	11,819	47.66%
Direct program expenses	3,500	5,434	155.26%
Travel & fleet related costs	7,100	6,386	89.94%
General program expenses	5,800	4,119	71.02%
Facilities related expenses	114,000	117,738	103.28%
Ops Expenses	368,260	377,598	102.54%
Half of annual bond payment	205,825	205,825	
TTL Expenses	574,085	583,423	
Ops-Revenue Over/(Under) Expenses	11,915	12,207	
<u>RTF Operating:</u>			
Annual adjustment	0		
General Fund balance	206,000	206,000	
<u>RTF Capital:</u>			
Add: Net income-operations	11,915	12,207	
Less: Planned capital exp.	390,000	208,201	
		24,392	boilers
		8,000	new roof garages
		8,000	washers
Capital Fund balance	61,029	210,728	
RTF Fund -year end	267,029	416,728	

RTF Operating Statement and Fund Balance

2020

	<u>Budget</u>	<u>Actual</u> thru February	
<u>Revenue</u>			
Fees for service	90,000	5,673	
Member contributions	500,000	255,849	
Investment earnings	6,000	0	
Miscellaneous revenue - scrap metal			
TTL Revenue	586,000	261,522	
<u>Expenses</u>			
	TTL EXP	41,929	
Payroll related	204,560	29,331	14.34%
Equipment and supplies	32,800	181	0.55%
Direct program expenses	3,500	53	1.51%
Travel & fleet related costs	9,700	1,153	11.89%
General program expenses	5,950	356	5.98%
Facilities related expenses	106,750	10,855	10.17%
Expenses from operations			
Ops Expenses	363,260	41,929	11.54%
Half of annual bond payment	204,750	204,750	
TTL Expenses	568,010	246,679	
Ops-Revenue Over/(Under) Expenses	17,990	14,843	



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REGIONAL PUBLIC SAFETY TRAINING FACILITY

17706 VALLEY VIEW DRIVE · JORDAN, MN 55352
(952) 496-8948 · Fax (952) 496-8981 RTF.co.scott.mn.us

2020 RTF Training Course offerings

April 15-17, 2020 - FTO Basic - Kelleher

May 4-7, 2020 (0800-1830 hrs.) - CIT 40 hr. training/SC CO Sheriff

May 11-15, 2020 - NRA Handgun Instructor Course/Carver CO Sheriff

May 20, 2020 - Command Presence, Leading without Rank/SC CO Sheriff

June 8-9, 2020 - MN State Patrol, Criminal Interdiction Training/SC CO Sheriff

June 15-19, 2020 (0800-1630 hrs.) - CIT 40 hr. training/SC CO Sheriff

July 20-24, 2020 - Sully/Shakopee PD - Handgun/Rifle Instructors Trng.

October 5-9, 2020 - NRA Rifle Instructor Course/Carver CO Sheriff

October 12-15, 2020 (0800-1830 hrs.) - CIT 40 hr. training/SC CO Sheriff