



**AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
MARCH 17, 2020**

9:00 a.m.

- (1) **CONVENE COUNTY BOARD**
- (2) **AMENDMENTS TO THE AGENDA**
- (3) **APPROVE MINUTES OF MARCH 3, 2020 COUNTY BOARD MEETING**
- (4) **RECOGNITION OF INTERESTED CITIZENS**

Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

4.1 Adopt Resolution No. 2020-037; Recognizing Robbie Friendshuh for his Efforts to Keep Scott County Lakes Clean *(No fiscal impact)*

- (5) **CONSENT AGENDA**

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

5.1 Adopt Resolution No. 2020-039; Awarding a Construction Contract to Valley Paving, Inc. for the Overlaying, Sign Replacement, and Seal Coating for Various County Highways *(No fiscal impact)*

5.2 Adopt Resolution No. 2020-040; Authorizing the Acceptance of Bids for the Sale and Removal of a Single Family House From 16301 Texas Avenue (County Highway 27) in Credit River Township *(No fiscal impact)*

5.3 Adopt Resolution No. 2020-041; Authorizing Entering Into a Road Maintenance Agreement With the City of New Prague for the Maintenance of County Highway 15 *(No fiscal impact)*

5.4 Adopt Resolution No. 2020-042; Authorizing an Amendment to the 2020 Highway Operations Budget *(Increase in the Highway Operations budget of \$389,112)*

5.5 Adopt Resolution No. 2020-043; Awarding the 2020 Annual Pavement Marking and Striping Contract on Various County Highways to Traffic Marking Services, Inc. *(No fiscal impact)*

5.6 Adopt Resolution No. 2020-044; Authorizing Entering Into Agreement No. 1035704 With the State of Minnesota Department of Transportation, City of New Prague, and Le Sueur County for Work on Trunk Highway 19 Located in the City of New Prague *(No fiscal impact)*

5.7 Adopt Resolution No. 2020-047; Awarding a Construction Contract to Ryan Contracting Company for Construction of a Roundabout at the County Highway 2 and County Highway 91 Intersection in the City of Elko New Market *(No fiscal impact)*

5.8 Adopt Resolution No. 2020-049; Authorizing Entering Into a Cooperative Construction Agreement With the City of New Prague for the County Highway 15 Roundabout *(No fiscal impact)*

5.9 Approve Record of Disbursements and Approve Claims *(No fiscal impact)*

We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively

5.10 Approve the Appointment of Pamela Caselius of Commissioner District 1 to an At-Large Position on the Scott Watershed Management Organization Planning Commission *(No fiscal impact)*

5.11 Adopt Resolution No. 2020-046; Approving the Credit River Township Watershed Management Plan Dated February 2020 *(No fiscal impact)*

Communication: We will always be clear about what we're doing and why we're doing it

5.12 Set a Public Hearing Date of April 7, 2020 at 9:15 a.m. to Consider Adoption of the Scott County Public Health Nuisance Ordinance No. 31 *(No fiscal impact)*

CONSENT AGENDA CONTINUED:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

- 5.13 Approve the Request for Preliminary and Final Plat of FaithPoint Lutheran Church Consisting of 1 Lot on 12.1 Acres and Approve the Conditional Use Permit for FaithPoint Church to Construct and Operate a Church in Section 35 of Helena Township, and Three-Way Development Agreement (Applicant, Township, County) *(No fiscal impact)*
- 5.14 Approve the Request for Preliminary and Final Plat of Mik's Acres 2nd Addition Consisting of 1 Lot on 11.74 Acres (Randy Kubes, Applicant and Randy and Lisa Kubes, Property Owners) in Section 33 of Cedar lake Township *(No fiscal impact)*
- 5.15 Approve the Addition of Two Full-Time Equivalent Off Levy Positions to Provide MnCHOICES Assessments *(No fiscal impact)*
- 5.16 Adopt Resolution No. 2020-050; Approving a Three-Year Agreement Between the County of Scott and the Minnesota Public Employees' Association (Sheriff Non-Licensed Essential Dispatch Supervisors) Effective January 1, 2020 Through December 31, 2022 and Rescinding Resolution No. 2016-197 *(No fiscal impact)*
- 5.17 Approve Payroll Processing of Personnel Actions *(No fiscal impact)*
- (6) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT**

 - 6.1 Receive Coronavirus (COVID-19) Update *(No fiscal impact)*
- (7) WE WILL WORK WITH PARTNERS - COMMUNITIES, SCHOOLS, FAITH GROUPS, PRIVATE BUSINESS, AND NON-PROFIT AGENCIES - TO SEE THAT SERVICES ARE NOT DUPLICATED BUT RATHER ARE COMPLIMENTARY, ALIGNED, AND PROVIDED BY THE PARTNERS WHO CAN DELIVER THE SERVICE MOST EFFECTIVELY**

 - 7.1 Adopt Resolution No. 2020-048; Awarding 2020 Recycling, Infrastructure, Innovation, and Outreach Grants *(No fiscal impact)*
- (8) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER**

 - 8.1 Informational Update on the 2020 Assessment, Impacting Taxes Payable in 2021 *(No fiscal impact)*
- (9) COMMITTEE REPORTS AND COMMISSIONER UPDATES**
- (10) COUNTY ADMINISTRATOR UPDATE**
- (11) RECESS FOR ATTORNEY/CLIENT MEETING**
- (12) ADJOURN**

FOLLOWING THE MEETING THE COUNTY BOARD WILL MEETING IN A WORKSHOP SETTING TO RECEIVE A BUILDING PROJECT UPDATE

UPCOMING MEETINGS

April 7, 2020	8:00 a.m. County Board Workshop
	9:00 a.m. County Board Meeting
April 21, 2020	9:00 a.m. County Board Meeting

**Lezlie A. Vermillion
County Administrator
(952) 496-8100**

MINUTES

BOARD OF COMMISSIONERS

COUNTY OF SCOTT

MARCH 3, 2020

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:01 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Wolf, Commissioner Beard, and Commissioner Ulrich. Commissioner Weckman Brekke was absent

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Taylor Hanson, Case Aide
- D. Ranae Eichstadt, Accounting Technician
- E. Jessica Dalton, Principal Accounting Technician
- F. Jessie Rudi, Data and Research Analyst
- G. Suzanne Arntson, Child Welfare Manager
- H. Barb Dahl, Social Services Director
- I. Lorie Reller, Social Work Supervisor
- J. Pam Selvig, Health and Human Services Director
- K. Noreen Kleinfehn-Wald, Public Health Supervisor
- L. Scott Haas, Sheriff's Captain
- M. Perry Mulcrone, Business Relationship Director
- N. Cindy Geis, Community Services Director
- O. Kelly Wilkinson, Therapist
- P. Lil Pinero, Community Planner
- Q. Becky Duerkop, 911 Dispatcher
- R. Ashlyn VanNoy, 911 Dispatcher
- S. Heather Shue, Human Resources Business Partner
- T. Alexa Rundquist, Community Planner
- U. Lori Huss, Employee Relations Director
- V. Danny Lenz, Chief Financial Officer/Deputy County Administrator
- W. Chris Harder, Quality Improvement Manager
- X. Lisa Brodsky, Public Health Director
- Y. Luke Hennen, Sheriff
- Z. Sarah Glockner, Therapist
- AA. Stacy Siegle, Principal Accounting Technician
- AB. Greg Sorenson, Technology Advisor
- AC. Brad Davis, Planning and Resource Management Director
- AD. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. John Stadler, Scott County Mental Health Local Advisory Council
- B. Kevin Lindow, Scott County Defenders
- C. Scott Schrobilgen, Scott County Defenders
- D. Tom Schroers, Scott County Defenders
- E. Janet Williams, Savage Mayor and Scott County Mental Health Local Advisory Council
- F. Pastor Brett Boe, Scott County Mental Health Local Advisory Council
- G. Ben King, Scott County Defenders

- H. Susan Brower, Minnesota State Demographer
- I. Stephen Manweiler, Metropolitan Mosquito Control District
- J. Alex Carlson, Metropolitan Mosquito Control District
- K. John Peterson, Metropolitan Mosquito Control District

(4) Minutes:

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the Minutes of February 18, 2020 were approved on a vote of four ayes with Commissioner Weckman Brekke absent.

(5) Recognition of Interested Citizens:

A. Kevin Lindow, representing Scott County Defenders and residents of Scott County, presented a resolution for County Board adoption regarding the protection of rights under the Second Amendment to the United States Constitution. County Administrator Lezlie Vermillion reported a County Board workshop on this issue will be held on April 7 following the County Board meeting.

B. Public Health Director Lisa Brodsky and Sheriff's Captain Scott Haas provided a COVID-19 (Coronavirus) update. The situation to date as well as federal, state, and local response planning was discussed.

(6) New Employee Welcome:

The following new employees introduced themselves: Principal Accounting Technician Jessica Dalton, 911 Dispatcher Becky Duerkop, Therapist Sarah Glockner, Case Aide Taylor Hanson, Community Planner Lil Pinero, Principal Accounting Technician Stacy Siegle, Therapist Kelly Wilkinson, Technology Advisor Greg Sorenson, and 911 Dispatcher Ashlyn VanNoy.

(7) Consent Agenda:

A. Commissioner Beard moved, seconded by Commissioner Wolf to accept the 2019 Federal Boating Safety Supplemental Equipment Grant Agreement with the State of Minnesota for the purchase of specific items related to recreational boating safety. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

B. Commissioner Beard moved, seconded by Commissioner Wolf to approve renewal of the Joint Powers Agreements with the Cities of Prior Lake and Jordan for services provided by the Sentencing to Service Program. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

C. Commissioner Beard moved, seconded by Commissioner Wolf to approve a new Tower Lease Agreement with Cellco Partnership dba Verizon Wireless. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

D. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-031; Authorizing Entering Into a Cooperative Agreement With the City of Savage for Cost Participation for Trail Rehabilitation Along County Highway 27 From County Highway 16 to South Park Drive. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

E. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-032; Authorizing Entering Into a Cooperative Agreement With the City of Shakopee for Cost Participation for the County Highway 83 Modernization Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

F. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-034; Authorizing Entering Into an Agreement With Pictometry International Corp. for Oblique Aerial Imagery. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

G. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-036; Authorizing a Software Agreement With OSP Insight for OSP Insight Fiber Management Software and Authorizing an Amendment to the Contract With Access Network Inc. for the Conversion of the Fiber Network From the Scott County GIS Fiber Portal to a Hosted OSP Insight Software Solution. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

H. Commissioner Beard moved, seconded by Commissioner Wolf to authorize entering into a Master Use Agreement with Jaguar Communications for the use of County fiber assets and authorize the County Administrator to sign amendments, addendums, and attachments to the Master Use Agreement. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

I. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-038; Supporting the Scott County Cultural Consortium Partnership Grant Application to the Minnesota State Historical Society. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

J. Commissioner Beard moved, seconded by Commissioner Wolf to approve the Renewal Application for a Consumption and Display Permit for 2020 for MN Harvest LLC located in St. Lawrence Township. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

K. Commissioner Beard moved, seconded by Commissioner Wolf to authorize staff to sign and cancel the Permit Bond for Knife River at the Schmitz Pit located at 6730 Old Highway 169 Blvd, Jordan, MN. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

L. Commissioner Beard moved, seconded by Commissioner Wolf to authorize staff to sign and cancel the Permit Bond for RAM Excavating located at 10046 225th Street West, Belle Plaine, MN. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

M. On the recommendation of the County Administrator, Commissioner Beard moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Lisa Skoog, FT Assistant County Attorney III, Attorneys Office, effective 04/03/20.
2. Separation of employment for Jonina Sveinson, FT Probationary 911 Dispatcher, Sheriff's Office, effective 02/17/20.
3. Separation of employment for Amanda Congdon, FT Temporary Case Aide-Unclassified, Health and Human Services Division, effective 02/21/20.
4. Separation of employment for Patrick Russell, PT Temporary (50% FTE) Eligibility Specialist-Unclassified, Health and Human Services Division, effective 02/14/20.
5. Separation of employment Gregory Swanson, Intermittent (34% FTE) Veterans Service Aide-Unclassified, Health and Human Services Division, effective 02/18/20.
6. FT Probationary employment for Ashlyn Van Noy, 911 Dispatcher, Sheriff's Office, effective 02/24/20.
7. Intermittent (34% FTE) employment for Jonathon Pherson, Part Time Deputy-Unclassified, Sheriff's Office, effective 02/13/20.
8. Change in employment for Nicole Samuelson, Intermittent (34% FTE) Facility Probation Officer-Unclassified to FT Probationary Facility Probation Office, Health and Human Services Division, effective 03/02/20.

9. Change in employment status for Roba Barento, Intermittent (34% FTE) Facility Probation Officer-Unclassified to PT (50% FTE) Probationary Facility Probation Officer, Health and Human Services Division, effective 02/19/20.
10. Change in employment status for Natalie Koepp, Intermittent (34% FTE) Facility Probation Officer-Unclassified to PT (50% FTE) Probationary Facility Probation Officer, Health and Human Services Division, effective 02/19/20.
11. Promotion for Wesley Harvey, FT Assistant County Attorney I to FT Probationary Assistant County Attorney II, Attorneys Office, effective 02/03/20.
12. Change in status for Janelle McGlinchey, PT (50% FTE) Temporary to FT Temporary Office Assistant-Unclassified, Office of Management and Budget, effective 02/13/20.
13. The recognition of the following individual as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Add: Peter Paulsen, Glynn Nylander, and Kelly Lorenz.

The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

- (8) Communication: We will always be clear about what we're doing and why we're doing it:

Planning and Resource Management Director Brad Davis and State Demographer Susan Brower presented information regarding the 2020 Census. The timeline, the importance of participating in the census, and the process for collecting data were reviewed. Community engagement activities related to the 2020 Census were also reviewed.

- (9) Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively:

A. Social Services Director Barb Dahl provided background information on the formation and purpose of the Mental Health Local Advisory Council (LAC). LAC Chair John Stadler reviewed the LAC's highlights from 2019 and the 2020 plans and objectives.

Commissioner Ulrich suggested the LAC consider hosting a one-day conference in collaboration with community partners to bring mental health awareness to the community.

- (10) Committee Reports and Commissioner Updates:

A. Chair Beer announced Commissioner Weckman Brekke is representing Scott County at the National Association of Counties conference.

B. Commissioners Wolf, Ulrich, and Beard attended a tour of Beacon Interfaith housing facilities on February 18.

C. Commissioner Wolf attended a meeting on February 18 regarding the Northern Natural Gas proposed pipeline expansion in the Credit River Township and Lakeville area.

D. Commissioner Wolf met with a representative of Allina Ambulance Service on February 18.

E. Commissioner Wolf attended a meeting on February 20 regarding the Trunk Highway 169/Trunk Highway 282/County Road 9 interchange.

F. Commissioner Wolf attended the Scott Watershed Management Organization Planning Commission meeting on February 24.

G. Commissioners Wolf and Beard attended their respective precinct caucuses on February 25.

H. Commissioner Wolf attended the Metropolitan Mosquito Control District meeting on February 26.

I. Commissioners Wolf and Beard attended the Association of Minnesota Counties (AMC) Legislative Conference on February 26 and 27.

J. Commissioner Wolf attended the Vermillion River Watershed Joint Powers Board meeting on February 27.

K. Commissioner Wolf attended the Elko New Market City Council meeting on February 27.

L. Commissioners Wolf and Beard attended a meeting on February 27 regarding Second Amendment rights.

- M. Commissioner Wolf met with County Administrator Lezlie Vermillion on February 28.
- N. Commissioner Wolf judged a Boy Scouts Pinewood Derby on February 29.
- O. Commissioner Wolf met with Senator Dan Hall on February 29.
- P. Commissioner Wolf attended the Prior Lake City Council workshop on March 2.
- Q. Commissioner Wolf attended the Credit River Town Board meeting on March 2.
- R. Commissioner Wolf attended the Cedar Lake Town Board meeting on March 2.
- S. Commissioners Beard and Ulrich met with Metropolitan Council Representative Deb Barber on February 20.
- T. Commissioner Beard attended the AMC Board of Directors meeting on February 21.
- U. Commissioners Beard and Beer attended the Inter-Governmental Work Group meeting on February 25.
- V. Commissioner Beard attended the Scott-Carver-Dakota Community Action Program Financial Committee meeting on February 25.
- W. Commissioner Beard met with Minnesota Department of Transportation representatives on March 2.
- X. Commissioner Beard met with Ms. Vermillion on March 2.
- Y. Commissioner Ulrich attended the Suburban Transit Association meeting on February 19.
- Z. Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board meeting on February 19.
- AA. Commissioner Ulrich attended the Minnesota Valley Transit Authority Driver of the Year recognition on February 19.
- AB. Commissioner Ulrich conducted a Greater MSP Task Force interview on February 20.
- AC. Commissioner Ulrich attended the Scott County Association for Leadership and Efficiency (SCALE) Service Delivery Committee meeting on February 24.
- AD. Commissioner Ulrich attended the Live, Learn, Earn Unified Transit Management Plan meeting on February 24.
- AE. Commissioners Ulrich and Beer attended the Families and Individuals Sharing Hope (FISH) Faith Breakfast on February 25.
- AF. Commissioner Ulrich attended the Greater MSP Task Force meeting on February 26.
- AG. Commissioners Beer and Ulrich conducted the Chair/Vice Chair planning meeting on February 25.
- AH. Commissioners Beer and Ulrich participated in the New Employee Welcome on March 3.

(11) County Administrator Update:

- A letter of support for the McMahon Lake project has been submitted to the State Environment and Natural Resources Committee.
- A letter of support for an increase of the Community Correction Act subsidy was submitted to Senator Gazelka.
- Commissioner Weckman Brekke is meeting today with Scott County's Federal Legislative Delegation regarding Trunk Highway 169 and Trunk Highway 13.
- The joint meeting of the County Board and advisory committee members is Tuesday, March 17, at 6:00 p.m.

(12) Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively:

B. Metropolitan Mosquito Control District (MMCD) Executive Director Stephen Manweiler presented the annual MMCD update. Mr. Manweiler's report focused on governance, the 2020 levy and budget, mosquito biology and control, disease prevention, and plans for 2020.

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the meeting adjourned at 11:01 a.m.

David Beer
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board

**AGENDA #4.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Board of Commissioners	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Commissioner Weckman Brekke	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	5 Minutes
ACTION REQUESTED:	Adopt Resolution No. 2020-037; Recognizing Robbie Friendshuh for his Efforts to Keep Scott County Lakes Clean		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-037; Recognizing Robbie Friendshuh for his Efforts to Keep Scott County Lakes Clean.

While out on Lake O'Dowd, Mr. Friendshuh noticed a considerable amount of garbage left behind, presumably by ice anglers. Approximately a week later he noticed the trash was still on the lake. Mr. Friendshuh left the

Lake, got his trailer, and loaded up the trash which included remnants of a bonfire, a grill, a couch, and a Christmas tree.

Mr. Friendshuh is working with the Department of Natural Resources (DNR) to try and track down who left the trash on the Lake. The DNR reported the vast majority of anglers don't leave their litter on the ice, routinely cleaning up after themselves and other people.

The Scott County Board of Commissioners would like to take this opportunity to thank Mr. Friendshuh for going above and beyond in working to keep our lakes clean.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17, 2020
Resolution No.:	2020-037
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-037; RECOGNIZING ROBBIE FRIENDSHUH
FOR HIS EFFORTS TO KEEP SCOTT COUNTY LAKES CLEAN**

WHEREAS, keeping lakes free from trash is critical for the environmental; and

WHEREAS, Robbie Friendshuh noticed a significant amount of trash left on Lake O'Dowd; and

WHEREAS, Mr. Friendshuh took it upon himself to get his personal trailer and load up the trash; and

WHEREAS, Mr. Friendshuh's actions prevented the trash from going into the lake as the ice melts.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for Scott County, Minnesota, hereby recognizes Robbie Friendshuh for going above and beyond in his efforts in keeping Scott County lakes and environment clean from excess trash.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 17th day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 17th day of March, 2020.

County Administrator

Administrator's Designee

**AGENDA #5.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway Department- Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiiecki-8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	2020 Overlays	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-039; Awarding a Construction Contract to Valley Paving, Inc. for the Overlaying, Sign Replacement, and Seal Coating for Various County Highways		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk:	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-039; Awarding a Contract to Valley Paving, Inc. for the Overlaying, Sign Replacement, and Seal Coating of Various County Highways.

Projects as part of this Contract include:

County Project (CP) 08-21: County Highway (CH) 8, length 3.33 miles from CH 23 to CH 27 in Spring Lake and Credit River Townships. The current Pavement Quality Index (PQI) on this segment is 49 (out of a possible 100). This roadway segment was overlaid in 1998. Proposed work includes removing all existing bituminous, aggregate base cement stabilization, paving 6 inches of new bituminous, and seal coating.

CP 15-14: CH 15, length 0.38 miles from CH 78 to 0.38 miles N of CH 78. in the City of Shakopee. The current PQI on this segment is 53. This roadway segment was last overlaid in 1994. Proposed work includes milling 3 inches of the existing bituminous, replacing with 3 inches of new bituminous, seal coating, and sign replacement.

CP 15-16: CH 15, length 2.02 miles from CH 78 to CH 14. The current PQI on this segment is 57. This roadway segment was overlaid in 1994. Work includes removing the top 3 inches of bituminous, cold-in-place recycling 3 inches, replacing the top 3 inches with new bituminous, seal coating, and sign replacement.

CP 27-22: CH 27, length 0.98 miles from CH 68 to 1600' south of CH 21 in Credit River Township. The current PQI on this segment is 53. This roadway segment was last overlaid in 2002. Work includes removing 8 inches of existing bituminous, cement stabilization of the aggregate base, paving 6 inches of new bituminous, seal coating, and sign replacement.

CP 27-23: CH 27, length 1.67 miles from CH 16 to S. Park Dr. in Savage. The current PQI on this segment is 51. The segment from CH 16 to S. Park Dr. was reconstructed in 2000. Work includes milling 4 inches of the existing bituminous, replacing with 4 inches of new bituminous, ADA improvements, seal coating, and sign replacement.

2020 Miscellaneous Bituminous Patching: Includes patching at various locations on CH 8. Work is comprised of bituminous milling and paving.

Cleary Lake Park Maintenance Facility (CTCLEARYRECON1A): Includes aggregate base and paving of the area adjacent to the new park maintenance facility.

CH 46 frontage road: Length 325 feet, from CH 46 to 267th St E. Work includes removing and replacing 4 inches bituminous and removing access onto CH 46.

CH 27 Trail: Length 6,500 ft, from CH 16 to South Park Dr. Work includes removing and replacing 3 inches bituminous walk and 1.5 inches bituminous walk overlay.

The project was advertised for bids and a bid opening was held on January 21, 2020. Alternate No. 1 was the choice of utilizing cold-central-plant asphalt recycling (CCPR) methods for the base bituminous layer on the two County roads receiving cement aggregate stabilization. Alternate No. 2 was the choice of conventional hot-mix asphalt (HMA) for the base layer on the same two County roads. CCPR provides economical value and flexibility within pavement structure. HMA provides greater structural value to the road at a potentially greater cost.

Seven bids were received and the results were as follows:

Bidder	Bid Amount w/ Alternate 1	Bid Amount w/ Alternate 2
Valley Paving, Inc.	\$5,641,226.13	\$5,646,023.13
Hardrives, Inc.	\$5,960,999.85	\$6,097,430.45
McNamara Contracting, Inc.	\$6,110,654.95	\$6,180,924.95
WM Mueller & Sons, Inc.	\$6,383,835.77	\$6,337,822.77
S.M. Hentges & Sons, Inc.	\$6,513,382.14	\$6,685,265.64
Bituminous Roadways-Shakopee	\$6,538,383.98	\$6,318,614.48
Park Construction Company	\$7,327,393.40	\$7,426,118.90

County staff analyzed the two options in terms of value and long-term benefit to the health of the road system and selected Alternate No. 2, the conventional hot mix asphalt (HMA). The final contract reflects the Alternative 2 and associated unit prices. The bid submitted by Valley Paving, Inc. of \$5,646,023.13 was the lowest responsible bid. The engineer's estimate is \$5,627,037.40.

There are two other small overlay projects that County staff may consider adding to the contact if it is deemed advantageous to the County once work is commenced: CH 27 trail rehabilitation in the City of Savage and the CH 46 frontage road repair in Elko New Market. Adding this work would add \$212,932.80 to the project, increasing the final contract from the bid amount of \$5,646,023.13 to the contract amount of \$5,858,955.93 proposed in this action.

Scott County has increased its investment in seal coats, crack seals, and overlays in the past several years based on needs analysis from our pavement management system and field inspections. New methods of rehabilitation have been implemented, such as cement stabilization and cold-in-place asphalt recycling, to take advantage of in-place resources and to maximize the life of Scott County's transportation network. ADA compliance reviews have been conducted on each roadway in the overlay program and any issues requiring repairs have been included in the projects as appropriate. Also, roadway signage, both regulatory and advisory, has been reviewed for each segment in the overlay program and we have continued replacement actions as part of this program to comply with the County's retro-reflectivity policy and new state safety standards for signs posts.

The amount programmed for construction in the pavement preservation program in the 2020-2029 Transportation Improvement Program (TIP) is \$6,400,000 for 2020. Funding sources include wheelage tax, state aid, and County levy funds. Based on the contract of \$5,858,955.93, and credits for Savage cost participation in the trail (revenue not included in the TIP), and the Cleary Lake Maintenance Facility Paving (paid out of the Parks Budget), \$655,811.83 of the programmed funds remain available. Five percent of the contract value or \$292,950 will be held reserve in the road and bridge cash flow to cover field changes or unforeseen issues on the projects; remaining funds after contract close-out will be reprogrammed.

The breakdown of cost by the various elements and funding sources based on bid prices are as follows:

Project Element	Total Cost	State Aid	Wheelage Tax & Levy	City of Savage	Parks
Pavement	\$5,134,950.10	\$3,466,509.15	\$1,668,440.95		
Signs	\$78,447.94	\$78,447.94			
Seal Coat	\$388,716.08	\$388,716.08			
CH 27 Trail	\$141,717.50		\$70,858.75	\$70,858.75	
Cleary Maint. Facility	\$43,909.01				\$43,909.01
CH 46 Frontage Rd	\$71,215.30		\$71,215.30		
Total	\$5,858,955.93	\$3,933,673.17	\$1,810,515.00	\$70,858.75	\$43,909.01
2020 TIP	\$6,400,000.00	\$4,599,485.00	\$1,800,515.00		

Fiscal Impact:
None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17, 2020
Resolution No.:	2020-039
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-039; AWARDING A CONTRACT TO VALLEY PAVING, INC. FOR THE OVERLAYING, SIGN REPLACEMENT, AND SEAL COATING FOR VARIOUS COUNTY HIGHWAYS

WHEREAS, Scott County has programmed in 2020 the overlaying of various County highways; and

WHEREAS, seven bids were received on January 21, 2020 and the bid of Valley Paving, Inc. was the lowest responsible bid for Alternate 2 which is the staff recommended alternative; and

WHEREAS, the County requested quotes from Valley Paving, Inc. for additional work including the County Highway (CH) 27 trail rehabilitation and CH 46 frontage road totaling \$212,932.80 to include in the contact: and

WHEREAS, funding for 2020 pavement preservation, sign replacement, and seal coating is included in program year 2020 for construction in the 2020-2029 Transportation Improvement Program (TIP).

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Contract with Valley Paving, Inc., for the 2020 Overlays in the amount of \$5,858,955.93.

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 17th day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 17th day of March, 2020.

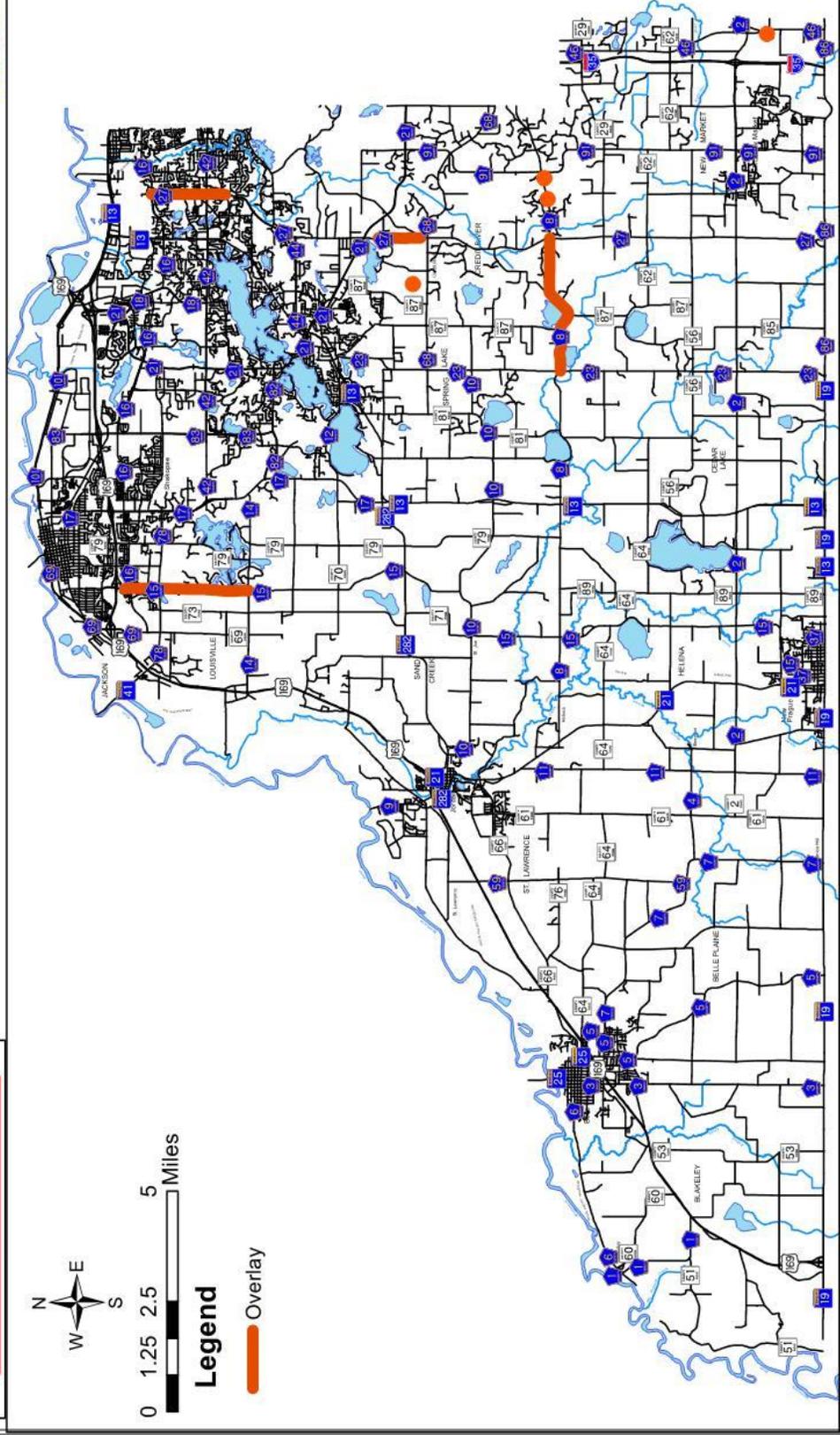
County Administrator

Administrator's Designee

SCOTT COUNTY 2020 Overlays



Legend
 Overlay



This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. It is for informational purposes only. The information and data located in various city, county, and state records, including but not limited to, the State of Iowa, are hereby acknowledged. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.

Date: 2/21/2020

**AGENDA #5.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services- Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiecki- 8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP 27-16	TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-040; Authorizing the Acceptance of Bids for the Sale and Removal of a Single Family House from 16301 Texas Avenue (County Highway 27) in Credit River Township		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-040; Authorizing the Acceptance of Bids for the Sale and Removal of a Single Family House From 16301 Texas Avenue (County Highway 27) in Credit River Township.

The property of 16301 Texas Avenue, Prior Lake, MN 55372 was purchased by Scott County as authorized by the County Board on October 16, 2018. The purchase of this property allows the removal of direct access from

County Highway (CH) 27 consistent with the objectives of County Project 27-16, which will reconstruct CH 27 from CH 44 to CH 21 from 2 to 4 lanes, to improve safety and mobility along the corridor.

The County advertised for three weeks for sealed bids to purchase and remove the house. The County received one sealed bid prior to the bid closing deadline on February 25, 2020.

Otting House Movers, LLC \$1,150

Otting House Movers, LLC was the only responsible bidder at \$1,150.

In the event the Board elects not to approve the sale of this house, we anticipate that the remaining option be demolition with its associated costs. The demolition costs are anticipated to be in excess of \$20,000. The money received from this bid is placed back into the Road and Bridge Fund.

The CH 27 reconstruction project is programmed in the 2020-2029 Transportation Improvement Program to begin construction in late 2021.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17, 2020
Resolution No.:	2020-040
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-040; AUTHORIZING THE ACCEPTANCE OF BIDS FOR
THE SALE AND REMOVAL OF A SINGLE FAMILY HOUSE FROM
16301 TEXAS AVENUE (COUNTY HIGHWAY 27) IN CREDIT RIVER TOWNSHIP**

WHEREAS, the County purchased the property at 16301 Texas Avenue, Prior Lake MN, 55372, a single family home, by County Board authorization on October 16, 2018; and

WHEREAS, the property was purchased for the removal of direct access onto County Highway 27; and

WHEREAS, after recommendation by the County Engineer for removal, it was advertised by legal notice on the official Scott County website for three weeks for sealed bids for sale and removal of the house; and

WHEREAS, one bid was received on February 25, 2020; and

WHEREAS, the bid of Otting House Movers, LLC, Lakeville, Minnesota, in the amount of \$1,150 and was the only responsible bid.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to accept the bid for the sale and removal of one house from property 16301 Texas Avenue, in Credit River Township. The Bill of Sale amount is \$1,150 and subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

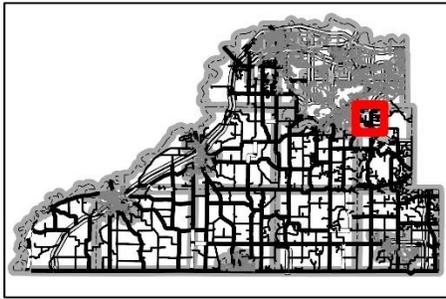
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 17th day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 17th day of March, 2020.

County Administrator

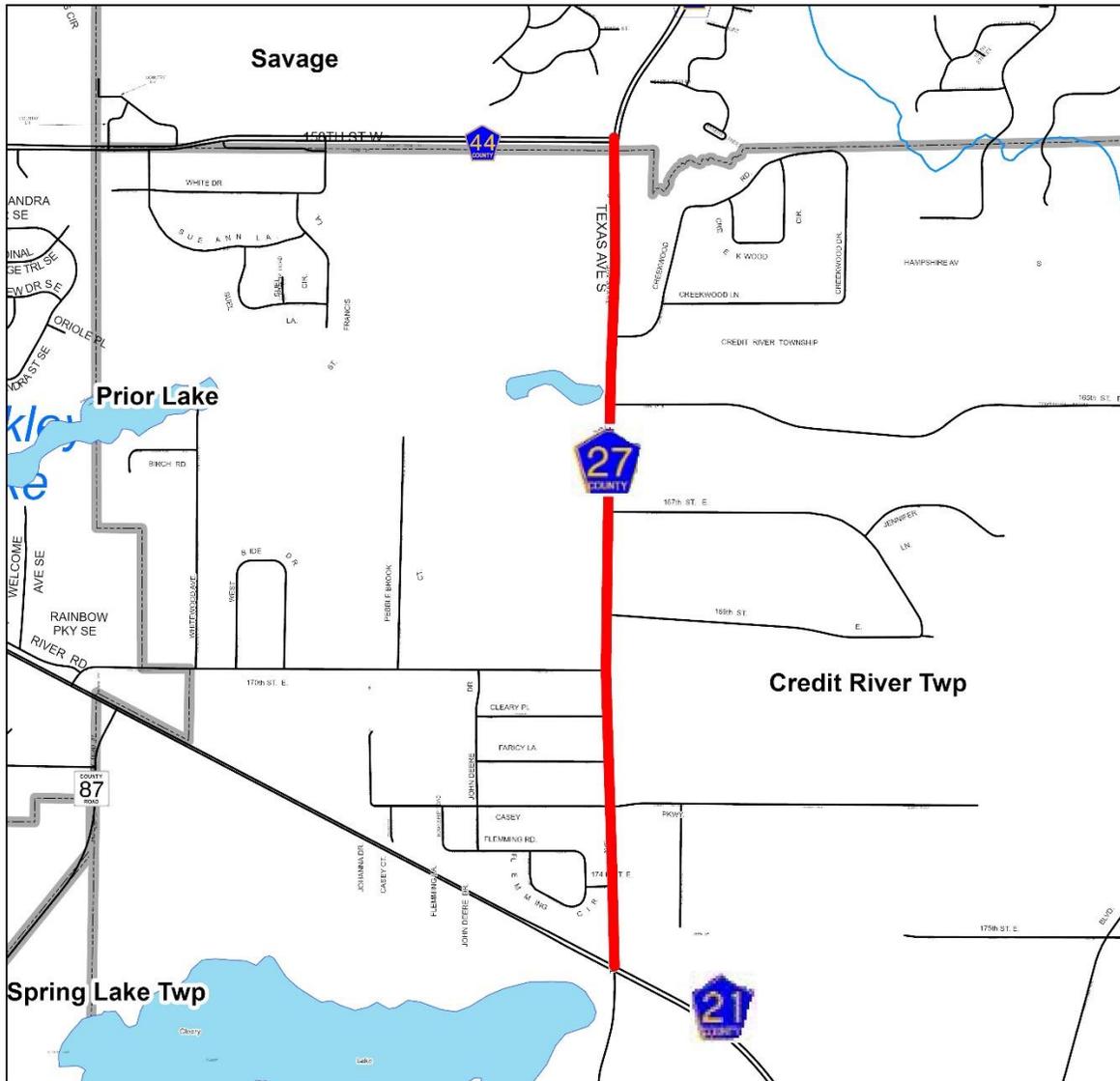
Administrator's Designee

MAP



SCOTT COUNTY

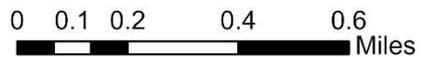
2020 RBA
CP 27-16



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.



Date: 3/5/2020



**AGENDA #5.3
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway Operations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiecki--8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CH 15 Road Maintenance – New Prague	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-041; Authorizing Entering Into a Road Maintenance Agreement With the City of New Prague for the Maintenance of County Highway 15		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk:	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-041; Authorizing Entering Into a Road Maintenance Agreement With the City of New Prague for the Maintenance of County Highway (CH) 15.

- CH 15 (Columbus Avenue) - 1.1 centerline miles beginning at Trunk Highway 19 north to 12th Street.

The City of New Prague will perform routine maintenance work such as snow and ice removal, maintaining traffic control devices, repairing potholes, and keeping the road free of all obstructions. The City will not be responsible for extraordinary maintenance such as overlays, sealcoats, crack sealing, or striping.

An Agreement for these activities has been in effect since 2003 for periods of three years. The most recent Agreement has expired. The Agreement will be effective immediately upon execution and in effect until the turn back of the Highway to the City of New Prague. The total Agreement is not to exceed \$15,000 annually. The compensation rate may be adjusted annually by letter of agreement.

This segment is within the City. Because of its urban design and the fact that the City crews need to traverse this segment of County Highway to maintain many of the City streets, it is simply more efficient if it is maintained by the City. This program has been in place and worked well for all parties since 2003. This Agreement is based on what the County annually spent on routine maintenance for this roadway. The City and the County are pleased with the results of this past Agreement and wish to continue.

Fiscal Impact:

None; part of Highway Operations budget.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17, 2020
Resolution No.:	2020-041
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-041; AUTHORIZING ENTERING INTO A ROAD MAINTENANCE AGREEMENT WITH THE CITY OF NEW PRAGUE FOR THE MAINTENANCE OF COUNTY HIGHWAY 15

WHEREAS, the County and the City desire to enter into a Road Maintenance Agreement for the maintenance of County Highway (CH) 15; and

WHEREAS, the City of New Prague will perform routine maintenance work such as snow and ice removal, maintaining traffic control devices, repairing potholes, and keeping the road free of all obstructions; and will not be responsible for extraordinary maintenance such as overlays, sealcoats, crack sealing, or striping; and

WHEREAS, the Agreement will go into effect upon execution of the Agreement and will remain in effect until the turn back of the Highway to the City of New Prague; and

WHEREAS, the total Agreement is not to exceed \$15,000 annually and the compensation rate may be adjusted annually by letter of agreement; and

WHEREAS, this Agreement is based on what the County annually spent on routine maintenance for this roadway, and the City and the County are pleased with the results of this action last year and wish to continue.

NOW THEREFORE BE IT RESOLVED, the Scott County Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to enter into a Road Maintenance Agreement with the City of New Prague for the maintenance of CH 15.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 17th day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 17th day of March, 2020.

County Administrator

Administrator's Designee

**AGENDA #5.4
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway Operations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lisa Freese-8263	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	State Aid Maintenance	TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-042; Authorizing an Amendment to the 2020 Highway Operations Budget		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input checked="" type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-042; Authorizing an Amendment to the 2020 Highway Operations Budget.

The Board approved the final budget December 17, 2019 through the adoption of Resolution 2019-175, with \$4,312,072 included in the budget as projected State Aid Highway Maintenance Revenue. In January, the

County received its annual distribution letter for State Aid Roadway Funds from the Commissioner of Transportation. The 2020 distribution for maintenance funding is \$4,701,184 which is \$389,112 more than the approved budget.

This request is to amend the Highway Operations budget (accounting unit 100234 and account 41000, Highway User Tax) by an increase of \$389,112. Normally this funding increases slightly each year. The Highway Operations Department is requesting to allocate as follows:

Account	Account Description	2020 Adopted Budget	Proposed Change	2020 as Amended
41000	State Aid Distribution	\$ 4,312,072	\$389,112	\$4,701,184
Expenses				
50020	Overtime	\$ 96,000	\$38,550	\$134,550
50050	Temp Employees	\$ 40,000	\$20,000	\$60,000
60200	Contracts	\$ 60,200	\$10,000	\$70,200
60508	Gravel	\$ 70,000	\$10,000	\$80,000
60524	Seal Coat	\$ 789,609	\$67,325	\$856,934
60525	Spraying	\$ 50,000	\$22,802	\$72,802
60526	Striping	\$ 225,000	\$105,275	\$330,275
60539	Intergovernmental	\$ 220,000	\$53,435	\$273,435
60600	Fleet	\$ 587,724	\$10,000	\$597,724
61555	Mobile Connectivity	\$ 2,687	\$19,725	\$22,412
(New)	Guard Rail	\$ -	\$32,000	\$32,000
	Total Change		\$389,112	

The accounts with proposed increases represent areas of need in the Highway Operations budget based on previous years spending and the planned work program:

- Overtime costs have not been adjusted to reflect historic salary increases.
- Temporary employee wages need to increase to keep pace with the market, allows for additional temporary staffing levels to assist with sign replacement, traffic control, and other maintenance activities.
- Contract and professional service needs have increased, especially in the area of bridges and signals.
- Gravel costs continue to increase.
- Seal coating programming has required additional resources from the capital program, so by adding more to operations we will be able to cover more of the annual needs.
- Additional spraying (weed control) is needed to provide more coverage and deal with new noxious weeds.
- Striping coverage is for about 70 percent of system annually and all traffic symbols are on a two year cycle; unit costs for traffic symbols have increased.
- Intergovernmental fund is updated to reflect 2020 Township allocation and distribution of state aid funds
- Fleet costs increase due to additional lease costs for snow plow trucks resulting from necessary upgrades to equipment on the trucks.
- With Cartegraph implementation, more of the Highway Operations staff will need mobile devices for efficient asset management.
- Guardrail has been added as a new item this year. A field inventory has been completed. Obsolete guardrails will be brought into compliance.

Fiscal Impact:

An increase in the Highway Operations budget of \$389,112 due to an increase in State Aid Maintenance Funding through the County State Aid Highway program administered by the Minnesota Department of Transportation. The money is apportioned from the Highway User Trust Fund which is funded primary from the state gas tax and is annually distributed based on a legislative formula.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17, 2020
Resolution No.:	2020-042
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-042; AUTHORIZING AN AMENDMENT
TO THE 2020 HIGHWAY OPERATIONS BUDGET**

WHEREAS, on December 17, 2019 by Resolution No. 2019-175, the Scott County Board approved the 2020 Budgets with projected State Aid Highway maintenance revenue of a \$4,312,072; and

WHEREAS, Scott County will receive \$4,701,184 from the Minnesota Department of Transportation for County State Aid Highway maintenance purposes through 2020 apportionment distribution; and

WHEREAS, the 2020 State Aid maintenance apportionment is a \$389,112 greater than the approved 2020 Highway operations Department's budget; and

WHEREAS, it is anticipated that this funding level will continue in future years; and

WHEREAS, the Highway Operations Department requests an amendment to reflect the increased revenue and expenditures as follows:

Account	Account Description	2020 Adopted Budget	Proposed Change	2020 as Amended
41000	State Aid Distribution	\$ 4,312,072	\$389,112	\$4,701,184
Expenses				
50020	Overtime	\$ 96,000	\$38,550	\$134,550
50050	Temp Employees	\$ 40,000	\$20,000	\$60,000
60200	Contracts	\$ 60,200	\$10,000	\$70,200
60508	Gravel	\$ 70,000	\$10,000	\$80,000
60524	Seal Coat	\$ 789,609	\$67,325	\$856,934
60525	Spraying	\$ 50,000	\$22,802	\$72,802
60526	Striping	\$ 225,000	\$105,275	\$330,275
60539	Intergovernmental	\$ 220,000	\$53,435	\$273,435
60600	Fleet	\$ 587,724	\$10,000	\$597,724
61555	Mobile Connectivity	\$ 2,687	\$19,725	\$22,412
(New)	Guard Rail	\$ -	\$32,000	\$32,000
	Total Change		\$389,112	

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17, 2020
Resolution No.:	2020-042
Motion by Commissioner:	
Seconded by Commissioner:	

NOW THEREFORE BE IT RESOLVED, by the Scott County Board of Commissioners in and for the County of Scott, Minnesota, that the 2020 Highway Operations Budget is amended to reflect the revenue amount of \$4,701,184.

BE IT FINALLY RESOLVED, that the 2020 Highway Operations Budget expenditures are revised in accordance with the staff recommended expenditure allocations.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 17th day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 17th day of March, 2020.

County Administrator

Administrator's Designee

**AGENDA #5.5
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: March 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway Department – Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiecki - 8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	2020 Striping	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-043; Awarding the 2020 Annual Pavement Marking and Striping Contract on Various County Highways to Traffic Marking Services, Inc.		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-043; Awarding the 2020 Annual Pavement Marking and Striping Contract on Various County Highways to Traffic Marking Services, Inc.

Scott County previously participated in a Joint Powers Agreement with other agencies in the south metro area to annually place reflectorized fog line and centerline striping and symbol pavement markings. For 2020, Scott

County elected to pursue an independent contract for striping and pavement markings. Having an independent striping contract gives Scott County more autonomy in establishing terms of the contract and in contract administration. It also offers the opportunity for cost savings in fog line and centerline painting.

Latex is the standard paint material used for re-striping Scott County rural and urban highways. Latex paint is less expensive than other pavement marking materials such as epoxy, but it is also less durable. Typically, latex pavement markings have a useful life of 1 to 2 years depending on the traffic wear, road surface condition, the extent of snowplowing performed, and other factors.

Scott County's practice is to annually re-stripe fog line and centerline pavement markings to the extent possible with the Highway Operations funding provided. All fog line and centerline markings are painted within 2 years. Factors such as traffic volume, crash history, horizontal/vertical alignment of the roadway, and the condition of the existing markings are considered when determining which roadways are painted each year. Also, specific roadway sections are omitted from the paint striping project if they are to be painted as part of a seal coat, overlay, or reconstruction project.

Symbol pavement markings are re-painted on an approximate 2-year cycle.

Two bids were received for the reflectorized striping and pavement markings on Tuesday, February 18, 2020.

Traffic Marking Service, Inc.	\$330,272.32
Sir Lines-A-Lot, LLC	\$348,687.25

The bid of Traffic Marking Services, Inc., in the amount of \$330,272.32, was the lowest responsible bid.

The County Engineer recommends entering into a contract with Traffic Marking Services, Inc. not to exceed \$330,272.32

The 2020 Highway Operating budget provides \$225,000 specifically for reflectorized striping and pavement markings. The Highway Operations budget is being amended under a separate item under this agenda and with that amendment will fully fund this contract.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17, 2020
Resolution No.:	2020-043
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION 2020-043; AWARDING THE 2020 ANNUAL PAVEMENT MARKING AND STRIPING CONTRACT ON VARIOUS COUNTY HIGHWAYS TO TRAFFIC MARKING SERVICES, INC.

WHEREAS, two bids were received on February 18, 2020

Traffic Marking Services, Inc.	\$330,272.32
Sir Lines-A-Lot, LLC	\$348,687.25

; and

WHEREAS, the bid of Traffic Marking Services, Inc. in the amount of \$330,272.32 was the lowest responsible bid; and

WHEREAS, the 2020 Highway Operations budget provides \$330,275 as amended on March 17, 2020 for reflectorized striping and pavement markings.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a contract with Traffic Marking Services, Inc. for County Project 2020-Striping for striping and pavement markings on various County Highways in the amount of \$330,272.32.

BE IT FINALLY RESOLVED that approval of the Contract is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 17th day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 17th day of March, 2020.

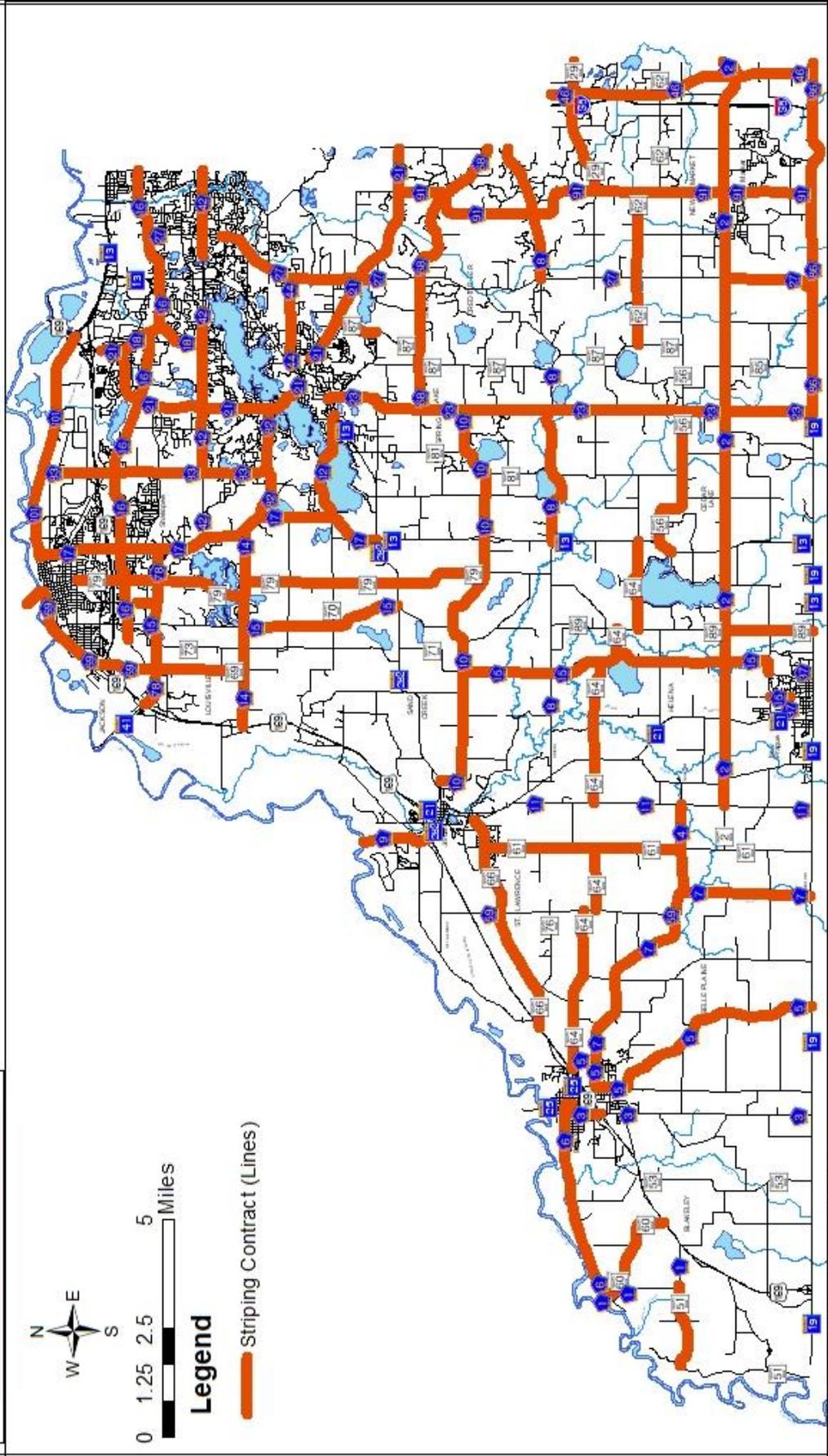
County Administrator

Administrator's Designee

SCOTT COUNTY

Striping Contract (Lines)

2020 RBA



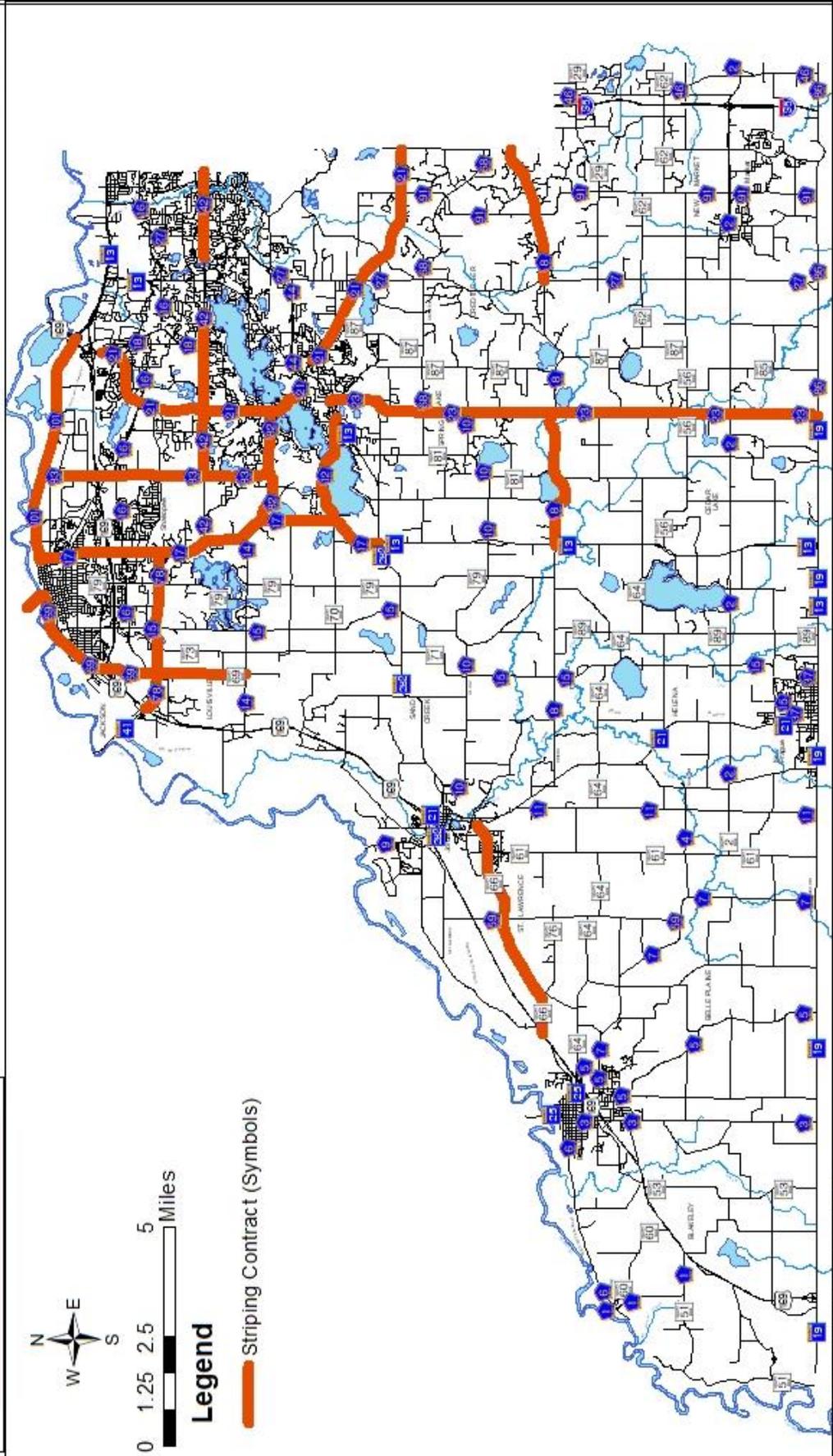
Legend
— Striping Contract (Lines)

This drawing is neither a legal record nor a survey and is not intended to be used as one. This drawing is a compilation of information from various sources and does not constitute a warranty of any kind. The user of this drawing assumes full responsibility for any inaccuracies or omissions. It is not intended for any other purpose. Only Scott County is responsible for any inaccuracies or omissions. If discrepancies are found, please contact the Scott County Highway Dept.

SCOTT COUNTY

Striping Contract (Symbols)

2020 RBA



Legend

 Striping Contract (Symbols)

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**AGENDA #5.6
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiecki-8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CH 15	TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-044; Authorizing Entering Into Agreement No. 1035704 With the State of Minnesota Department of Transportation, City of New Prague, and Le Sueur County for Work on Trunk Highway 19 Located in the City of New Prague		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Please obtain 5 resolutions with original signatures.
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this request is to adopt Resolution No. 2020-044; Authorizing Entering Into Agreement No. 1035704 With the State of Minnesota Department of Transportation (MnDOT), City of New Prague, and Le Sueur County for Work on Trunk Highway (TH) 19 Located in the City of New Prague.

The City is leading a project to perform grading, concrete pavement, bituminous mill and overlay, ADA improvements, roundabouts, lighting construction, and other associated construction upon, along, and adjacent to TH 19 from west of TH 21 to west of 10th Avenue Southeast/Northeast.

The project includes roundabout construction at the intersection of CH 15 including approach work on a portion of CH 15. The Agreement addresses terms and conditions for payment. The City and MnDOT are funding the overall project. The County has agreed to fund the north leg of the CH 15 roundabout as part of the ongoing effort to turn back the CH 15 segment in the City of New Prague.

The Agreement also addresses responsibilities of the County and division of maintenance responsibilities upon completion of the project; typical to County maintenance practices.

Bids for the project will be opened April 2, 2020 and it is anticipated that the contract will be brought to the City Council for approval on April 6, 2020.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17, 2020
Resolution No.:	2020-044
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-044; AUTHORIZING ENTERING INTO AGREEMENT NO. 1035704 WITH THE STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION, CITY OF NEW PRAGUE, AND LE SUEUR COUNTY FOR WORK ON TRUNK HIGHWAY 19 LOCATED IN THE CITY OF NEW PRAGUE

WHEREAS, the City of New Prague is leading a project on Trunk Highway (TH) 19 from west of TH 21 to west of 10th Avenue Southeast/Northeast to perform grading, concrete pavement, bituminous mill and overlay, ADA improvements, roundabouts, lighting construction, and other associated construction; and

WHEREAS, the project includes roundabout construction at the intersection of County Highway (CH) 15 including approach work on a portion of CH 15. The Agreement addresses terms and conditions for payment. The City and the Minnesota Department of Transportation (MnDOT) are funding the project with the County contributing to the CH15 leg of the project; and

WHEREAS, the Agreement also addresses responsibilities of the County and division of maintenance responsibilities regarding CH 15 upon completion of the project; typical to County maintenance practices.

NOW THEREFORE BE IT RESOLVED, the Scott County Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to enter into an Agreement with MnDOT, City of New Prague and Le Sueur County for work on TH 19 located in the City of New Prague.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 17th day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 17th day of March, 2020.

County Administrator

Administrator's Designee

**AGENDA #5.7
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway-Program Delivery	Consent Agenda:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiecki--8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP 02-16	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-047; Awarding a Construction Contract to Ryan Contracting Company for Construction of a Roundabout at the County Highway 2 and County Highway 91 Intersection in the City of Elko New Market		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-047; Awarding a Contract to Ryan Contracting Company for the Construction of a Roundabout at the County Highway (CH) 2 and CH 91 Intersection in the City of Elko New Market.

The proposed project will improve intersection operations and safety at CH 2 and CH 91. In 2017, the City of Elko New Market (ENM) proposed construction of a roundabout based on a traffic operations analysis of the intersection, which was performed by the City's consulting engineer, Bolton and Menk. ENM is not a Municipal State Aid City, and, as such, must have projects involving federal funds have oversight by the County Engineer. The roundabout was submitted by Scott County on ENM's behalf in the 2017 regional solicitation for federal funding in the Highway Safety Improvement Program (HSIP) and received a grant for program year 2020. The project also includes trail extensions along CH 2 from CH 91 east to France Avenue and along CH 91 from CH 2 south to Aaron Drive, to complete connections to existing trail routes. Scott County has agreed to contribute to the project cost for construction and right-of-way for the trail extension.

Previously, Scott County and ENM entered into a Construction Cooperative Agreement per Board Resolution No. 2019-071 on May 21, 2019 for the design and construction of this roundabout project. This Agreement stated ENM would administer the project through final design. Upon completion of final design, the County would let and provide construction administration for the project.

The Agreement also described the financial responsibilities for the project. The County will provide in kind service for performing the construction engineering as part of its contribution to the project with the City paying a 3 percent administrative fee based on the construction cost. The County also agreed to contribute funding for the trail extension (right-of-way and construction) as a lump sum amount of \$178,000. The HSIP grant will cover up to \$1,792,800 of the federally eligible construction cost. The City is responsible for the remaining local cost of the roundabout construction costs. Additionally, the City will install lighting for the roundabout under a separate contract.

Bids were received as follows:

Ryan Contracting Company	\$2,087,309.50
Minger Construction Inc.	\$2,156,495.55
S.M. Hentges & Sons, Inc.	\$2,298,963.26
Park Construction Company	\$2,332,988.19

The engineers estimate was \$2,343,286.55 for the roundabout and lighting costs (under separate contract administered by City). The City approved the acceptance of the low bid and support for the County entering into a contract with Ryan at their March 12, 2020 City Council meeting. The federal clearances of the contractor have been made by the Minnesota Department of Transportation and the contract is ready to award.

The County's contribution is programed in 2020 in the 2020-2029 Transportation Improvement Program. In addition, the County will be funding the sealcoating costs included in this construction contract out of Highway Operations annual seal coating program (operating budget) which based on the bid's unit costs is \$36,787.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17,2020
Resolution No.:	2020-047
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-047; AWARDING A CONSTRUCTION CONTRACT TO RYAN CONTRACTING COMPANY FOR CONSTRUCTION OF A ROUNDABOUT AT THE COUNTY HIGHWAY 2 AND COUNTY HIGHWAY 91 INTERSECTION IN THE CITY OF ELKO NEW MARKET

WHEREAS, the City of Elko New Market performed an intersection operations and safety analysis study for the intersection of County Highway (CH) 2 and CH 91; and

WHEREAS, it was determined a roundabout is the best intersection control measure to improve traffic operations and safety issues now and with expected traffic growth; and

WHEREAS, the County, on behalf of the City, applied for and received \$1,792,800 in Federal Highway Safety Improvement Program (HSIP) funds for construction of a roundabout in 2020; and

WHEREAS, the City is responsible for the full cost of the project design, any remaining construction costs that are not covered with HSIP funding and county contribution, and an administration fee per the cooperative construction agreement; and

WHEREAS, the County is providing a lump sum contribution of \$178,000 to the project for the trail extension with funds programmed in the 2020 Transportation Improvement Program and pay for seal coating costs with funds programmed the 2020 Highway Operations Budget; and

WHEREAS, the County will manage project construction for the City, performing inspections, material testing, and contract administration; and

WHEREAS, four bids were received on March 3, 2020, with the bid of Ryan Contracting Company being the lowest responsible bid.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17, 2020
Resolution No.:	2020-047
Motion by Commissioner:	
Seconded by Commissioner:	

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Contract with Ryan Contracting Company for construction of a roundabout at the CH 2 and CH 91 intersection on the behalf of the City of Elko New Market in the amount of \$2,087,309.50.

BE IT FINALLY RESOLVED, that approval of this Contract is subject to approval by the County Attorney's Office as to form.

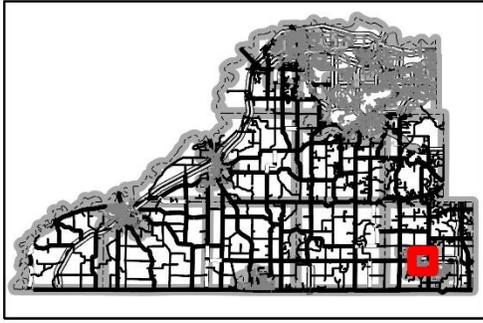
COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

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Witness my hand and official seal at Shakopee, Minnesota, this 17th day of March, 2020.

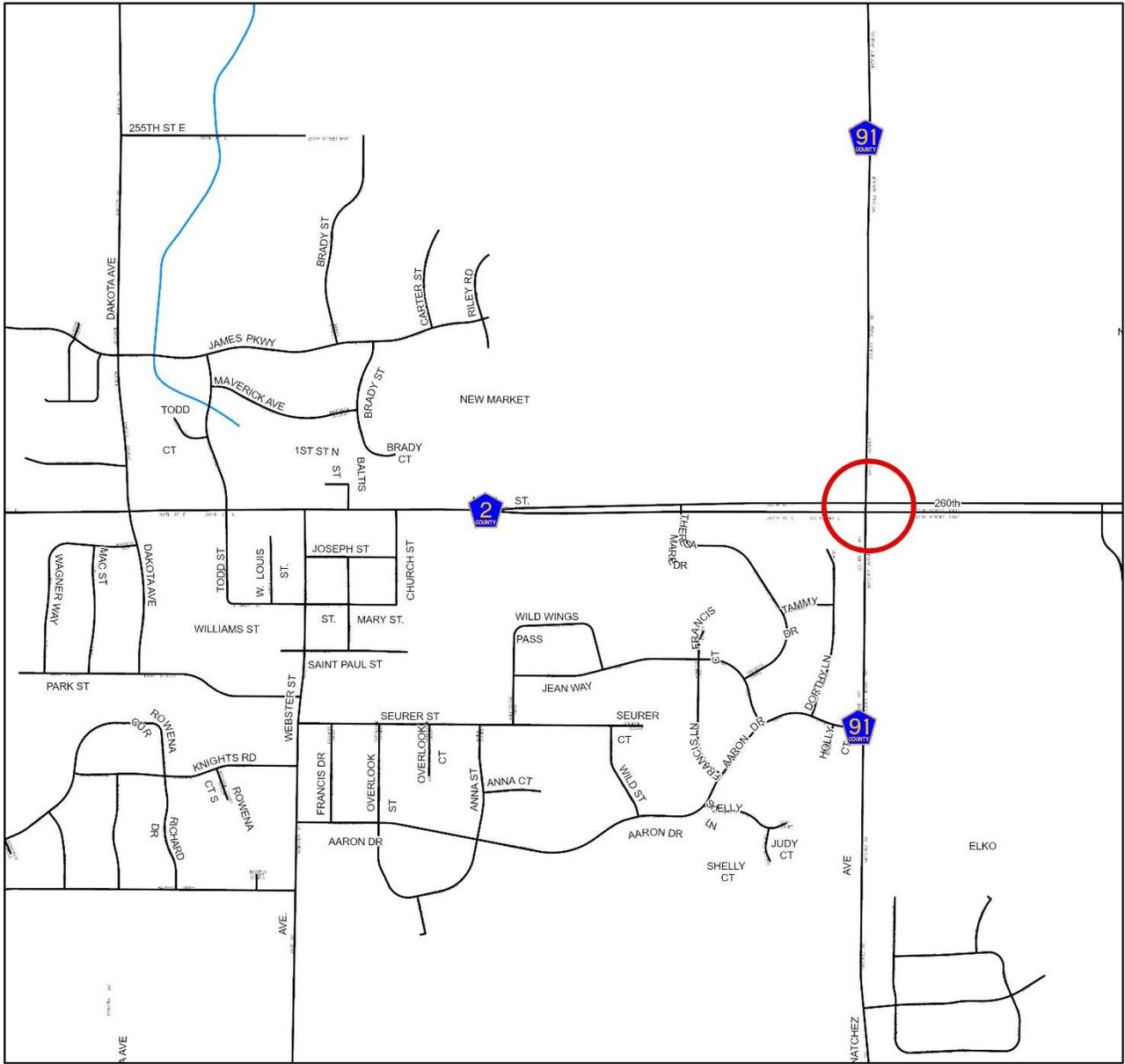
County Administrator

Administrator's Designee



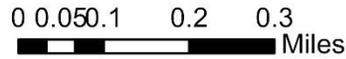
SCOTT COUNTY

2020 RBA Cooperative Agreement CH 2 and CH 91 Intersection



Date: 3/9/2020

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.



Scale: R.F:
1 inch = 500 ft.

**AGENDA #5.8
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lisa Freese	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP15-13	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-049; Authorizing Entering Into a Cooperative Construction Agreement With the City of New Prague for the County Highway 15 Roundabout		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk:	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-049; Authorizing Entering Into a Cooperative Construction Agreement With the City of New Prague for the County Highway (CH) 15 Roundabout.

The City is leading a project to perform grading, concrete pavement, bituminous mill and overlay, ADA improvements, roundabouts, lighting construction, and other associated construction upon, along, and adjacent to Trunk Highway (TH) 19 from west of TH 21 to west of 10th Avenue Southeast/Northeast.

The project includes roundabout construction at the intersection of County Highway (CH) 15 including approach and pavement work on a portion of CH 15. The City and the Minnesota Department of Transportation (MnDOT) are funding the overall TH 19 project. The County has agreed to fund the north leg of the CH 15 roundabout as part of the ongoing effort to turn back the CH 15 segment in the City of New Prague. The south leg is being funded by LeSueur County.

The Agreement addresses funding responsibilities of the City and County for the CH 15 roundabout that is part of the 2020 TH 19 project and also provides for the advancement of design funding for the remaining turnback project anticipated to be completed by the City in 2022.

Bids for the project will be opened April 2, 2020 and it is anticipated that the Construction Contract and this Cooperative Agreement will be brought to the City Council for approval on April 6, 2020.

Funding for the County's contribution for construction of the CH 15 and design for the turnback project is programmed for 2020 in the 2020-2029 Transportation Improvement Program under CP15-13.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17, 2020
Resolution No.:	2020-049
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-049; AUTHORIZING ENTERING INTO A COOPERATIVE CONSTRUCTION AGREEMENT WITH THE CITY OF NEW PRAGUE FOR COUNTY HIGHWAY 15 ROUNDABOUT

WHEREAS, the City of New Prague is leading a project on Trunk Highway (TH) 19 from west of TH 21 to west of 10th Avenue Southeast/Northeast to perform grading, concrete pavement, bituminous mill and overlay, ADA improvements, roundabouts, lighting construction, and other associated construction; and

WHEREAS, the project includes roundabout construction at the intersection of County Highway (CH) 15 including approach work on a portion of CH 15. The City and the Minnesota Department of Transportation (MnDOT) are funding the overall TH 19 project with the County contributing to construction the CH15 leg (north) of the roundabout project; and

WHEREAS, the Agreement addresses funding contribution of this roundabout and advances funding for design of the CH 15 with the City limits as turnback project planned for 2022.

NOW THEREFORE BE IT RESOLVED, the Scott County Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to enter into a Cooperative Construction Agreement with the City of New Prague for work on CH 15 located in the City of New Prague.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

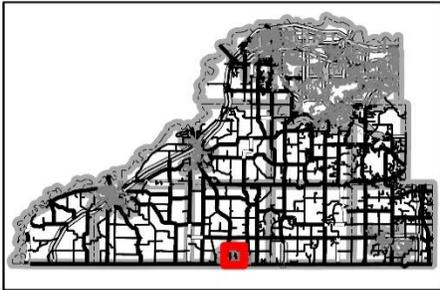
**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 17th day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 17th day of March, 2020.

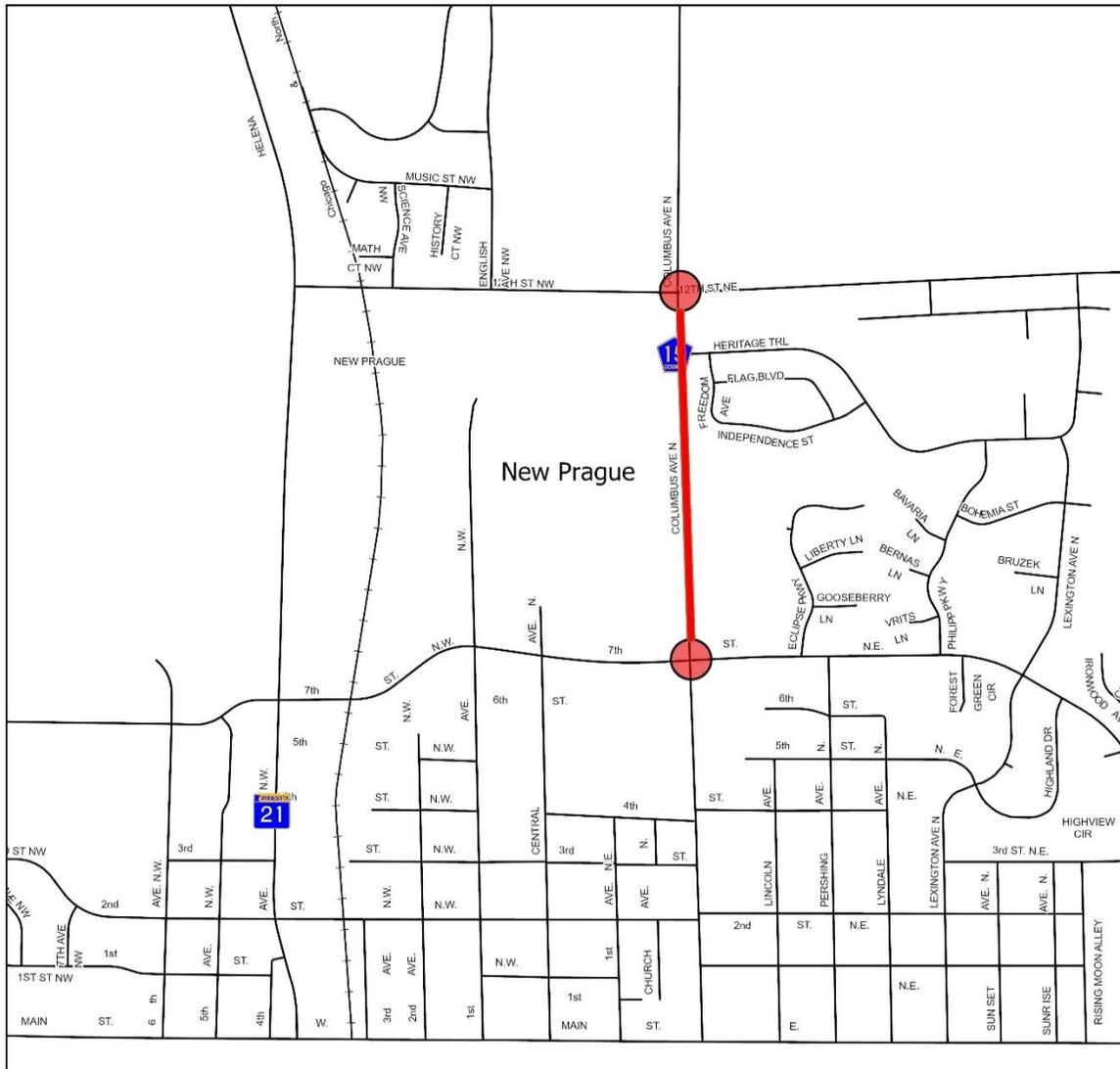
County Administrator

Administrator's Designee



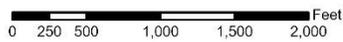
SCOTT COUNTY

CP 15-13 Cooperative Construction CH 15 Roundabout 2020 RBA



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources reflecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.

1 inch = 500 ft.



Date: 3/10/2020

**AGENDA #5.9
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	OMB – Finance Accounting	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Scott Goettl - 8586	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve Record of Disbursements and Approve Claims		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Kathy Shanks
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the Record of Disbursements and Approve Claims.

To comply with MN Statute 375.18 Subd. 1b **Delegation for paying certain claims:** A list of all claims paid under the procedures established by the county board shall be presented to the board for informational purposes only at the next regularly scheduled meeting after payment of the claim.

The Record of Disbursements will be available at the meeting.

Invoices total \$12,341,940.85 from February 1 through February 29, 2019.

Fiscal Impact: None

**AGENDA #5.10
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Board of Commissioners	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Debra Brazil	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve the Appointment of Pamela Caselius of Commissioner District 1 to an At-Large Position on the Scott Watershed Management Organization Planning Commission		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this request is to approve the appointment of Pamela Caselius of Commissioner District 1 to an at-large position on the Scott Watershed Management Organization Planning Commission.

The Scott Watershed Management Organization Planning Commission (Scott WPC) gives oversight on policy issues; budget, plan, and program priorities; advisory support for the Scott Watershed Management Organization Board; and utilizes and implements the Comprehensive Water Resource Management Plan.

The Scott WPC is a seven member Commission with one representative from the Shakopee Basin/Prior Lake Spring Lake area, one from the Credit River Watershed, one from the Southwest Watershed, two from the Sand Creek Watershed (because of its large area) and two at-large members.

Ms. Caselius will fill an at-large vacancy.

This vacancy was advertised in the SCENE as well as on the County's website.

This request is to approve the appointment of Pamela Caselius to the Scott Watershed Management Organization Planning Commission for a term effective March 17, 2020 through December 31, 2021.

Fiscal Impact:

None

**AGENDA #5.11
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res. Mgmt. Natural Resources	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Melissa Bokman - 8887	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Local Water Plans	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-046; Approving the Credit River Township Watershed Management Plan Dated February 2020		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Melissa Bokman, Sr. Water Resources Planner Vanessa Strong, Water Resources Supervisor Jeanne Andersen, Senior Attorney
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-046; Approving the Credit River Township Watershed Management Plan Dated February 2020.

This is the first time Credit River Township has ever needed to draft its own Surface Water Management Plan because it is also for the first time adopting its own 2040 Comprehensive Plan. Credit River Township submitted its draft plan to the Scott Watershed Management Organization (Scott WMO) on June 24, 2019. A

copy of the Township's draft plan was also submitted to the Metropolitan Council for review. Per Minnesota Statute 103B.235, Subd. 3, the Scott WMO has 60 days to complete its review of a local water plan. The Scott WMO must also take into consideration comments submitted by the Metropolitan Council on the local water plan. Metropolitan Council commented on the Township's draft plan in a letter dated August 2, 2019. Scott WMO staff commented on the draft plan in a letter dated August 20, 2019. On December 27, 2019 the Scott WMO received the final draft Surface Water Plan and staff reviewed it for the requested changes.

Credit River Township's plan meets the requirements of Minnesota Statute 103B.235 and Minnesota Rule 8410.0160 for local water plans and meets the Scott WMO's new 2019 – 2026 Plan requirements. On February 24, 2020 the Scott WMO Watershed Planning Commission was presented information on the Township's plan and unanimously recommended the Credit River Township Watershed Management Plan be submitted to the Scott County Board for approval.

Fiscal Impact:

No fiscal impact.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17, 2020
Resolution No.:	2020-046
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-046; APPROVING THE CREDIT RIVER TOWNSHIP
WATERSHED MANAGEMENT PLAN DATED FEBRUARY 2020**

WHEREAS, Minnesota Statutes Section 473.859 Subdivision 2, Comprehensive Plan Content requires that a land use plan shall include the water management plan required by Section 103B.235, Local Water Management Plans; and

WHEREAS, Minnesota Statutes Section 103B.235, Local Water Management Plans, requires that local government units having land use planning and regulatory responsibility for territory within the watershed shall prepare or cause to be prepared a local water management plan, capital improvement program, and official controls as necessary to bring local water management into conformance with watershed organization plans. Local plans must meet requirements of watershed organization plans as well as the general requirements of Minnesota Statutes Section 103B.235 and Minnesota Rules Part 8410; and

WHEREAS, the Credit River Township (Township) prepared a draft Watershed Management Plan and submitted it for review by the Metropolitan Council and the Scott Watershed Management Organization (WMO); and

WHEREAS, the Township has revised the draft local water plan in response to the Scott WMO staff comments bringing the Township's Plan into full conformance with Minnesota Rule 8410 and Scott WMO 2019 – 2026 Comprehensive Water Resources Management Plan; and

WHEREAS, the Watershed Planning Commission recommended approval of the Credit River Township Watershed Management Plan, at their February 24, 2020 meeting.

NOW THEREFORE BE IT RESOLVED that the Scott County Board of Commissioners finds that the proposed changes to Credit River Township Watershed Management Plan are in conformance with Minnesota Rule 8410, and are at least as protective of water resources as the Scott WMO Plan.

BE IT FINALLY RESOLVED, that the Scott County Board of Commissioners acting as the Scott Watershed Management Organization hereby approves the Credit River Township Watershed Management Plan.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)

County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 17th day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 17th day of March, 2020.

County Administrator

Administrator's Designee

**AGENDA #5.12
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Health and Human Services – Public Health	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lisa Brodsky - 8520	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	Public Health Nuisance Ordinance	TIME REQUESTED:	N/A
ACTION REQUESTED:	Set a Public Hearing Date of April 7, 2020 at 9:15 a.m. to Consider Adoption of the Scott County Public Health Nuisance Ordinance No. 31		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to set a public hearing date for April 7, 2020 at 9:15 a.m. to consider adoption of the Scott County Public Health Nuisance Ordinance No. 31.

Fiscal Impact:
None

**AGENDA #5.13
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res. Mgmt. Zoning Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Greg Wagner - 8360	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	FaithPoint Lutheran Church	TIME REQUESTED:	NA
ACTION REQUESTED:	Approve the Request for Preliminary and Final Plat of FaithPoint Lutheran Church Consisting of 1 Lot on 12.1 Acres and Approve the Conditional Use Permit for FaithPoint Church to Construct and Operate a Church in Section 35 of Helena Township, and Three-Way Development Agreement (Applicant, Township, County)		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:			
<input checked="" type="checkbox"/> Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner <input type="checkbox"/> Communication: We will always be clear about what we're doing and why we're doing it <input checked="" type="checkbox"/> Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively <input type="checkbox"/> Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government <input type="checkbox"/> Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance <input type="checkbox"/> Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies <input checked="" type="checkbox"/> Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery			
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS:	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of the agenda item is to approve the request for Preliminary and Final Plat of FaithPoint Lutheran Church consisting of 1 lot on 12.1 acres and approve the Conditional Use Permit for FaithPoint Church to

construct and operate a church in Section 35 of Helena Township, and Three-Way Development Agreement (Applicant, Township, County).

This action was recommended by the New Prague-Helena Township Orderly Annexation Area (OAA) Board on January 9, 2020 in accordance with Chapters 2 and 60 of the Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below. Unlike all other OAA boards in Scott County which make final decisions on plats and permits, this OAA Board is advisory and makes a recommendation. The City of New Prague had no objections to this Plat or Conditional Use Permit. Any amendments to the Conditional Use Permit would go back to New Prague-Helena Township OAA for review and recommendation.

Fiscal Impact:

None

SCOTT COUNTY, MINNESOTA REQUEST FOR BOARD ACTION

FaithPoint Church, Applicant and Property Owner

Preliminary and Final Plat
Conditional Use Permit

Criteria for Plat Approval:

1. *Adequate Drainage* – the proposed plat meets all stormwater drainage requirements as identified in Chapter 6 of the zoning ordinance.
2. *Adequate Potable Water Supply* – the proposed plat, utilizing an individual well, meets the requirements of the zoning and subdivision ordinances.
3. *Adequate Roads or Highways to Serve the Subdivision* – the property has frontage on 270th Street West and Redwing Avenue (County Road 89). Access will be taken off of the lower functioning road, which is 270th Street West.
4. *Adequate Waste Disposal Systems* – the proposed lot meets all requirements of the individual sewage treatment system ordinance.
5. *Consistency with the Comprehensive Plan* – the proposed plat conforms to the goals and policies contained in the 2040 Comprehensive Plan for development in the Urban Expansion Area.
6. *Public Service Capacity* – the proposed development does not adversely impact the public service capacity of local service providers.
7. *Consistency with the Minnesota Environmental Quality Board's Policies*- the proposal does not require any environmental review and is therefore consistent with the policies of the Minnesota Environmental Quality Board.
8. *Consistency with Capital Improvement Plans* – the proposed plat is not requiring any county funded road improvements; therefore it is consistent with the County's capital improvement plan.

Criteria for CUP Approval (Chapter 2-6-1):

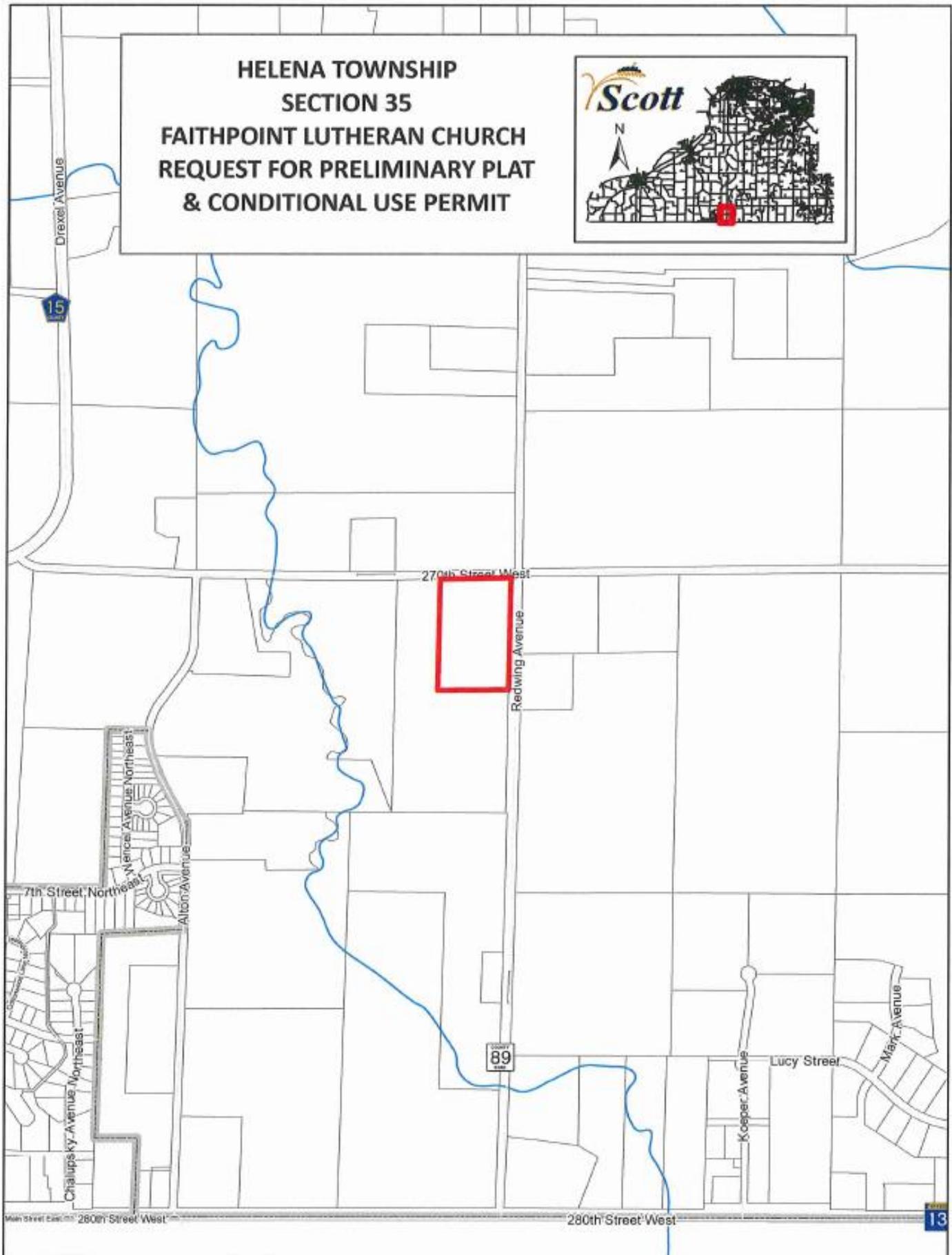
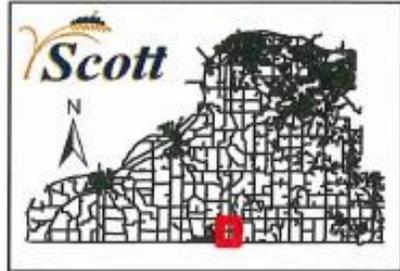
1. The proposed use does not create an excessive burden on public facilities.
2. The proposed use is compatible with uses on adjacent lots.
3. The proposed structures will be designed of materials that are not unsightly in appearance.
4. The use is consistent with the purpose of the UER-C Zoning District.
5. The use is not in conflict with the Scott County 2040 Comprehensive Plan.
6. Adequate measures have been taken to provide ingress and egress, access to public roads and on-site parking.
7. Adequate water supply, sewage treatment systems, erosion control and storm water facilities have been approved by County Staff.
8. The proposed buildings will need to meet all Building Code requirements.

Conditions of Approval:

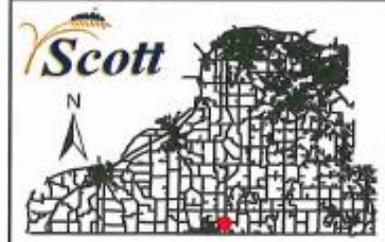
1. The applicant is to file with the Scott County Zoning Administration in January of each year a statement stating that they are in compliance with the conditions of the Conditional Use Permit (CUP).
2. This Conditional Use Permit is specifically issued to FaithPoint Lutheran Church, applicant and property owner, to operate a multi-purpose church facility.
3. If the property is sold or the use changes within the structure, and/or a new user is considered said changes shall be reviewed by the Scott County Zoning Administration, Building Inspections and Environmental Health Departments and by the Helena Town Board and City of New Prague to determine if the Conditional use Permit needs to be updated or amended.
4. The Helena Town Board may conduct an annual review of the church to ensure that they are in compliance with the CUP conditions.
5. The applicant shall pay an annual inspection fee for the CUP, if and when the County adopts an inspection fee ordinance.
6. The property shall be developed according to the approved project plans dated February 10, 2020; any modifications to the approved plans must be reviewed and approved by Scott County Zoning Administration and by the Helena Town Board.
7. All lighting and signage shall comply with the Scott County Zoning Ordinance.
8. All landscaping shall be installed and maintained according to the approved landscaping plan dated September 30, 2019.
9. The applicant shall work with the local electric utility provider to install and maintain a streetlight on the southwest corner of 270th Street West and Redwing Avenue. The church will pay for the streetlight installation and operating costs.
10. Future expansion of the church facility, as indicated on the project plans, shall require a traffic study to determine what turn lane safety improvements will be necessary on Redwing Avenue. This will be reviewed by the Township and County Transportation. All costs for the traffic study and for installation of required turn lane safety improvements would be funded by the applicant/property owner.

And noting that the Town Board of Helena recommended approval of the plat and CUP.

**HELENA TOWNSHIP
SECTION 35
FAITHPOINT LUTHERAN CHURCH
REQUEST FOR PRELIMINARY PLAT
& CONDITIONAL USE PERMIT**



**HELENA TOWNSHIP
SECTION 35
FAITHPOINT LUTHERAN CHURCH
REQUEST FOR PRELIMINARY PLAT
& CONDITIONAL USE PERMIT**



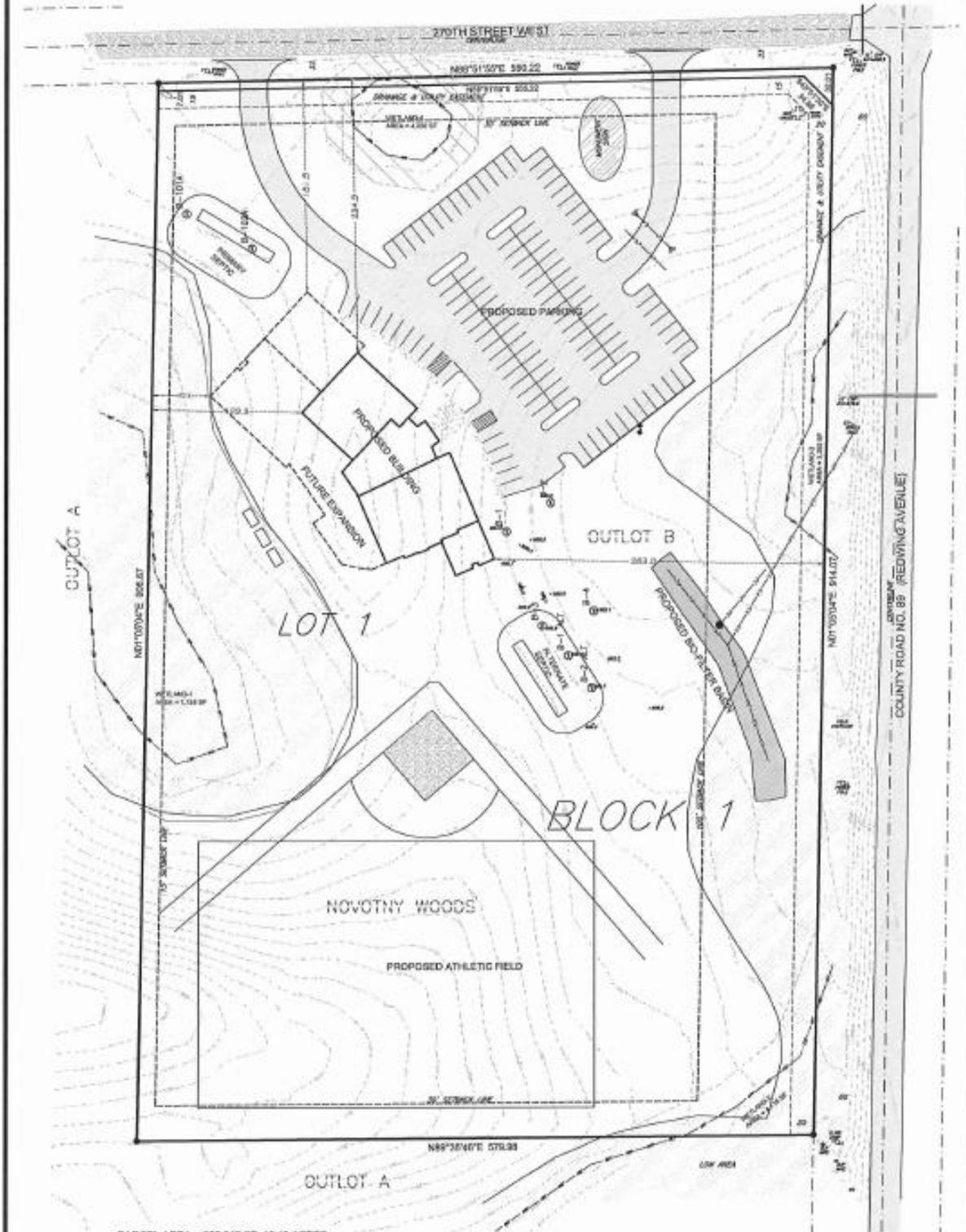
270th Street West

Redwing Avenue

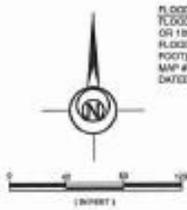


PRELIMINARY PLAT FOR FAITHPOINT LUTHERAN CHURCH

PID: 50710030



PARCEL AREA = 527,817 SF 12.12 ACRES



FLOOD ZONE INFORMATION
 FLOOD ZONE X, 500 YR FLOOD
 OR 180 YR
 FLOOD DEPTH LESS THAN 1
 FOOT
 MAP # Z134(2008)D
 DATED 4-1-08

- DITCHES (SOLID LINE)
- DITCHES (DASHED LINE)
- DITCHES (DOTTED LINE)
- DITCHES (DASH-DOTTED LINE)
- DITCHES (SOLID LINE)
- DITCHES (DASHED LINE)
- DITCHES (DOTTED LINE)
- DITCHES (DASH-DOTTED LINE)

- DITCHES (SOLID LINE)
- DITCHES (DASHED LINE)
- DITCHES (DOTTED LINE)
- DITCHES (DASH-DOTTED LINE)

CURRENT EGRESS = 8000 LBS/HR EXPANSION
 RESOURCES - 100000
 PROPOSED PARKING = 180 STANDARD, 4 HANDICAP

ASIS
 PROPOSED LOT 1 = 523,841 SF
 PROPOSED BUILDING = 13,963 SF
 PROPOSED PARKING = 70,000 SF
 PROPOSED DRIVEWAY = 1,777 SF
 PROPOSED IMPROVEMENTS = 71,251 SF
 = 12.5%

SETBACK REQUIREMENTS
 FRONT = 30' LOCAL ROAD
 SIDE YARD = 10' SIDE YARD
 REAR YARD = 20'
 WETLAND BUFFER = 10' AS

EXISTING PROPERTY DESCRIPTION
 UNIMPROVED 12.12 ACRES (527,817 SF) LOTS 1 & 2, BLOCK 1, FAITHPOINT LUTHERAN CHURCH, NOVOTNY WOODS, NOVOTNY WOODS

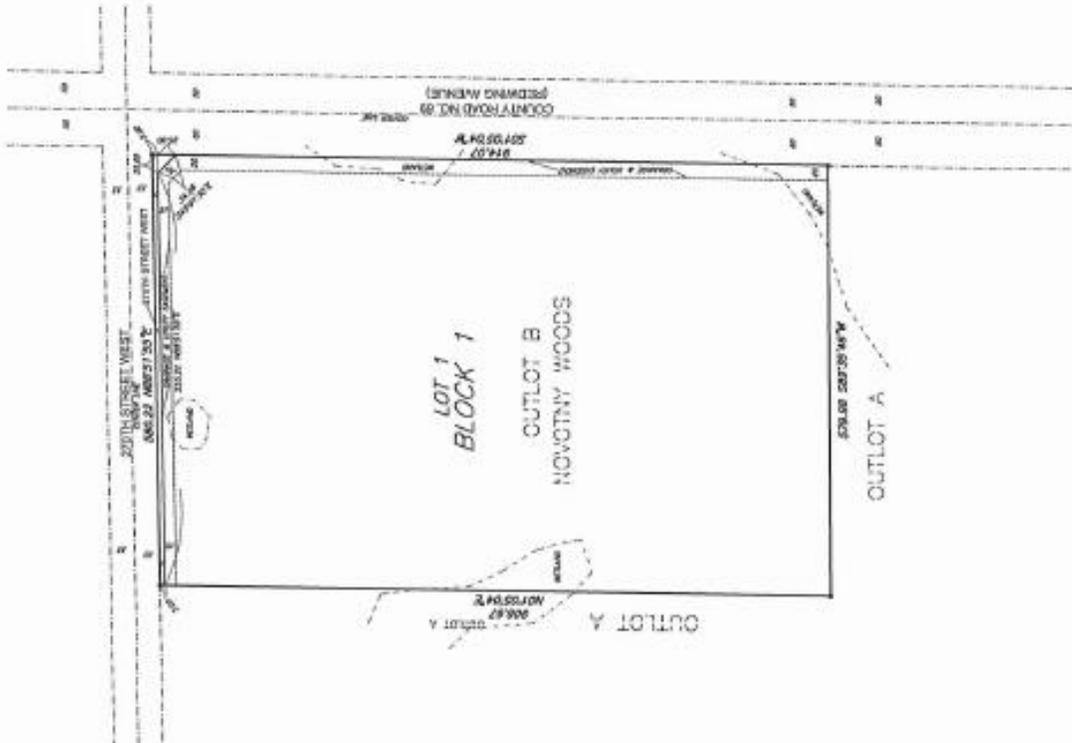
PROPOSED PROPERTY DESCRIPTION
 LOT 1, BLOCK 1, FAITHPOINT LUTHERAN CHURCH, NOVOTNY WOODS, NOVOTNY WOODS
 12.12 ACRES (527,817 SF) LOTS 1 & 2, BLOCK 1, FAITHPOINT LUTHERAN CHURCH, NOVOTNY WOODS, NOVOTNY WOODS
 12.12 ACRES (527,817 SF) LOTS 1 & 2, BLOCK 1, FAITHPOINT LUTHERAN CHURCH, NOVOTNY WOODS, NOVOTNY WOODS

DRAWN BY: Thomas J. O'Brien
 REGISTERED PROFESSIONAL SURVEYOR
 LICENSE NO. 115181

DATE	BY	DESCRIPTION
		EDWARDS

PREPARED BY: **Bohnen Surveying & Associates**
 10000 Highway 100
 Suite 100
 Minneapolis, MN 55425
 Phone: (612) 434-1111
 Fax: (612) 434-1112

FAITHPOINT LUTHERAN CHURCH



- THE AREA SHOWN ON THIS PLAT IS SUBJECT TO THE FOLLOWING EASEMENTS:
- EASEMENT FOR THE CONVEYANCE OF UTILITIES
 - EASEMENT FOR THE CONVEYANCE OF UTILITIES

LOCATION SHOWN ON THIS PLAT	
NE 1/4	SE 1/4
NW 1/4	SW 1/4

KNOW ALL PERSONS BY THESE PRESENTS, That Faithpoint Lutheran Church Inc. a Minnesota corporation, owner of the following described property (EXCERPT B, NOVOTNY WOODS, Scott County, Minnesota),

has caused the same to be surveyed and divided into PARCELS OF EIGHTY-FOUR (84) ACRES MORE OR LESS and has caused the same to be divided into public use parcels for public use and has caused the same to be surveyed and divided into public use parcels for public use and has caused the same to be surveyed and divided into public use parcels for public use.

It is the intent of Faithpoint Lutheran Church Inc. a Minnesota corporation, that hereinafter and their heirs, assigns, etc., of _____ day of _____ 20____

Witness my hand and seal of said corporation, this _____ day of _____ 20____, at _____, Minnesota.

By _____, Secretary

STATE OF MINNESOTA

This instrument was acknowledged before me on _____ day of _____ 20____, by _____ of Faithpoint Lutheran Church Inc.

My Comm. Expires _____

WITNESSETH, That I, _____, County Auditor, do hereby certify that this plat was prepared by an authorized surveyor and that the same is a true and correct copy of the original as filed in my office.

Attest: _____, County Auditor

Dated this _____ day of _____ 20____.

Thomas J. O'Mara, Licensed Land Surveyor
 Minnesota License No. 44147

STATE OF MINNESOTA

This instrument was acknowledged before me on _____ day of _____ 20____, by _____ of Faithpoint Lutheran Church Inc.

My Comm. Expires _____

TOWNSHIP

This plat was approved by the Town Board of Novotny Township, Minnesota, this _____ day of _____ 20____, and hereby certifies compliance with all requirements in law here to Minnesota Statutes, Section 305.01, Subd. 3.

By _____, Chair By _____, Clerk

COUNTY ATTORNEY

This plat of FAITHPOINT LUTHERAN CHURCH INC. was reviewed and approved by the Attorney for Scott County, Minnesota, this _____ day of _____ 20____.

By _____, Scott County Attorney

COUNTY SUPERVISOR

This plat of FAITHPOINT LUTHERAN CHURCH INC. was reviewed and approved by the County Supervisor of Scott County, Minnesota, this _____ day of _____ 20____.

By _____, Scott County Supervisor

SCOTT COUNTY REGISTER

This plat of FAITHPOINT LUTHERAN CHURCH INC. was recorded in the office of the County Register for record on this _____ day of _____ 20____, at _____, Minnesota.

By _____, Scott County Register

Conditional Use Permit

FaithPoint Lutheran Church

New Prague, Minnesota



PROJECT TEAM:

OWNER: FAITHPOINT LUTHERAN CHURCH
201 CENTRAL AVE N
NEW PRAGUE, MN 56071

ARCHITECT: VANMAN ARCHITECTS AND BUILDERS
9600 54TH AVE N, SUITE 180
PLYMOUTH, MN 55442
PHONE: 763-541-9552
FAX: 763-541-9857
ARCHITECT: ANGIE KNODEL, AIA
(angie@vanmanab.com)

CONTRACTOR: VANMAN ARCHITECTS AND BUILDERS
9600 54TH AVE N, SUITE 180
PLYMOUTH, MN 55442
PHONE: 763-541-9552
FAX: 763-541-9857
PROJECT MANAGER: ADAM HOLMES
(adam@vanmanab.com)

SHEET INDEX

- A1 - TITLE SHEET
- A2 - ARCHITECTURAL SITE PLAN
- A3 - FLOOR PLAN
- A4 - EXTERIOR ELEVATIONS
- A5 - EXTERIOR ELEVATIONS
- A6 - LANDSCAPE PLAN
SURVEY
- C1 - SITE PLAN
- C2 - GRADING & EROSION CONTROL PLAN
- C3 - TEMPORARY SWFF PLAN
- C4 - EXISTING DRAINAGE PLAN
- C5 - PROPOSED DRAINAGE PLAN

A1



FaithPoint Lutheran Church

New Prague, Minnesota

9/30/2019

VANMAN ARCHITECTS AND BUILDERS - 9600 54th Ave N #180 - Plymouth, Minnesota 55442 - 888-327-2817 - 763-541-9552 - 763-541-9857 - www.vanmanab.com



PLANT MATERIAL LEGEND

ID#	COMMON NAME	SCIENTIFIC NAME	SIZE	TYPE	HT
1	BLUE SPICE	Penstemon	2' DIA.	COMPOUND TREE	6'
2	BIRCH BARK MUSHROOM	Betula pumila	2' DIA.	COMPOUND TREE	6'
3	BIRCH BARK MUSHROOM	Betula pumila	2' DIA.	COMPOUND TREE	6'
4	BIRCH BARK MUSHROOM	Betula pumila	2' DIA.	COMPOUND TREE	6'
5	BIRCH BARK MUSHROOM	Betula pumila	2' DIA.	COMPOUND TREE	6'
6	BIRCH BARK MUSHROOM	Betula pumila	2' DIA.	COMPOUND TREE	6'
7	BIRCH BARK MUSHROOM	Betula pumila	2' DIA.	COMPOUND TREE	6'
8	BIRCH BARK MUSHROOM	Betula pumila	2' DIA.	COMPOUND TREE	6'
9	BIRCH BARK MUSHROOM	Betula pumila	2' DIA.	COMPOUND TREE	6'
10	BIRCH BARK MUSHROOM	Betula pumila	2' DIA.	COMPOUND TREE	6'
11	BIRCH BARK MUSHROOM	Betula pumila	2' DIA.	COMPOUND TREE	6'
12	BIRCH BARK MUSHROOM	Betula pumila	2' DIA.	COMPOUND TREE	6'
13	BIRCH BARK MUSHROOM	Betula pumila	2' DIA.	COMPOUND TREE	6'
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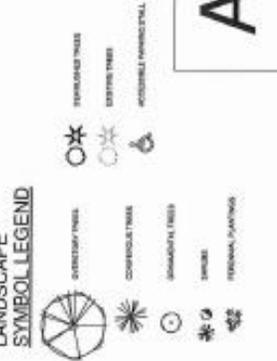
LANDSCAPING NOTES

- 1. ALL PLANTING SHALL BE DONE IN ACCORDANCE WITH THE CITY OF MINNEAPOLIS LANDSCAPING ORDINANCE.
- 2. ALL PLANTING SHALL BE DONE IN ACCORDANCE WITH THE CITY OF MINNEAPOLIS LANDSCAPING ORDINANCE.
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- 15. ALL PLANTING SHALL BE DONE IN ACCORDANCE WITH THE CITY OF MINNEAPOLIS LANDSCAPING ORDINANCE.

LANDSCAPING REQUIREMENTS

MINNEAPOLIS LANDSCAPING ORDINANCE
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LANDSCAPE SYMBOL LEGEND



A6



LANDSCAPE PLAN
 SCALE: 1" = 30'

FaithPoint Lutheran Church

New Prague, Minnesota

9/30/2019

VANMAN ARCHITECTS AND BUILDERS - 9600 54th Ave N #180 - Plymouth, Minnesota 55442 - 888.327.2617 - 763.541.9552 - 763.541.9657 - www.vanmanab.com

BTJW

TOWNSHIP RECOMMENDATION FORM

On Nov. 5, 2019, the Town Board of Helena discussed with Faith Point, the request to approve plat and conditional use for a church to be built in Section 35 of Helena Twp

After reviewing the Request, the Town Board:

✓

RECOMMENDS APPROVAL WITH THE FOLLOWING CONDITIONS:

1) Approved. Developer Agreement 2) Engineering of road approved by Holmson Anderson re: Road Ditches, drainage 3) Faith Point provides Letter of Credit and escrow as required in DW Agreement

—

RECOMMENDS DISAPPROVAL FOR THE FOLLOWING REASONS:

—

HAS NO RECOMMENDATION, BUT WILL FORWARD THE REQUEST TO THE PLANNING COMMISSION OR BOARD OF ADJUSTMENT.

SIGNED:

Dolan Covert CLERK Edward Nytes SUPERVISOR John Weism SUPERVISOR Duane Deutsch SUPERVISOR

**AGENDA #5.14
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res. Mgmt. Zoning Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Greg Wagner - 8360	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Mik's Acres 2 nd Addition	TIME REQUESTED:	NA
ACTION REQUESTED:	Approve the Request for Preliminary and Final Plat of Mik's Acres 2 nd Addition Consisting of 1 Lot on 11.74 Acres (Randy Kubes, Applicant and Randy and Lisa Kubes, Property Owners) in Section 33 of Cedar Lake Township		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk:	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the request for Preliminary and Final plat of Mik's Acres 2nd Addition consisting of 1 lot on 11.74 acres (Randy Kubes, Applicant and Randy and Lisa Kubes, Property Owners) in Section 33 of Cedar Lake Township.

This action was recommended by the Scott County Planning Advisory Commission on March 9, 2020 in accordance with Chapters 40 of the Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below.

Fiscal Impact:

None

SCOTT COUNTY, MINNESOTA REQUEST FOR BOARD ACTION

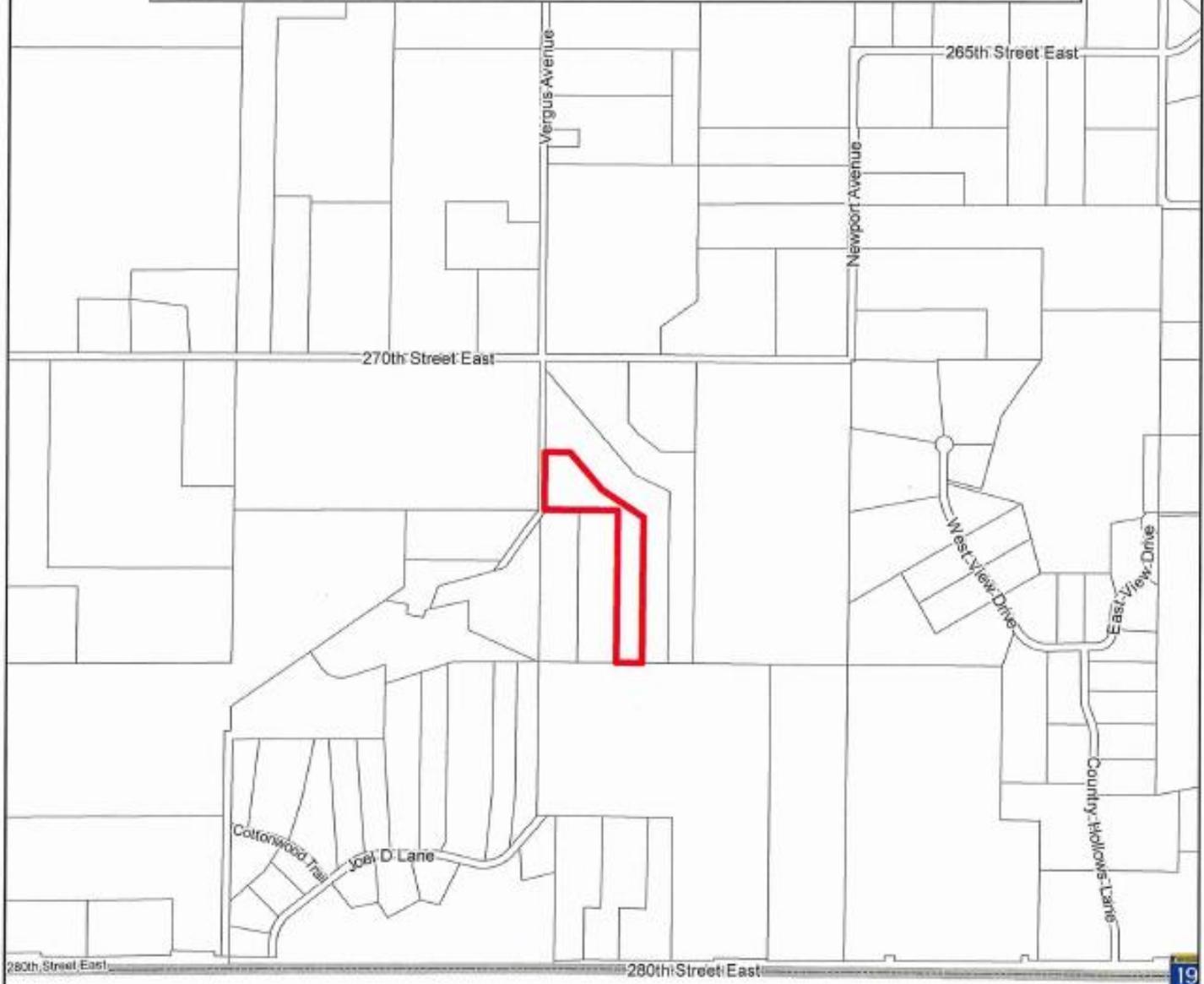
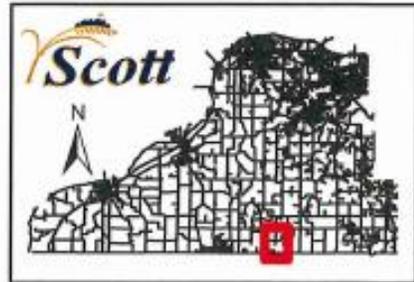
Randy Kubes, Applicant and Randy & Lisa Kubes Property Owners

Preliminary and Final Plat of Mik's Acres 2nd Addition

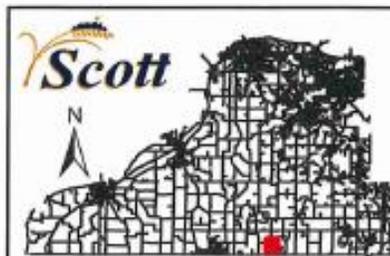
Criteria for Approval:

1. *Adequate Drainage* — the proposed plat meets all storm water drainage requirements as identified in Chapter 6 of the zoning ordinance.
2. *Adequate Potable Water Supply* — the proposed plat, utilizing individual wells, meets the requirements of the zoning and subdivision ordinances.
3. *Adequate Roads or Highways to Serve the Subdivision* — The proposed lot has frontage and proposed driveway access on Vergus Avenue, a gravel town road.
4. *Adequate Waste Disposal Systems* — the proposed lot meets all requirements of the individual sewage treatment system ordinance.
5. *Consistency with the Comprehensive Plan* — the proposed plat conforms to the goals and policies contained in the 2040 Comprehensive Plan for the development in the Rural Residential Reserve Area.
6. *Public Service Capacity*— the proposed development does not adversely impact the public service capacity of local service providers as the lots will utilize the existing Township road for access.
7. *Consistency with the Minnesota Environmental Quality Board's Policies*- the proposal does not require any environmental review and is therefore consistent with the policies of the Minnesota Environmental Quality Board.
8. *Consistency with Capital Improvement Plans* — the proposed plat is not requiring any county funded road improvements; therefore, it is consistent with the County's capital improvement plan.

**CEDAR LAKE TOWNSHIP
SECTION 33
RANDY & CHRIS KUBES
REQUEST FOR PRELIMINARY PLAT**

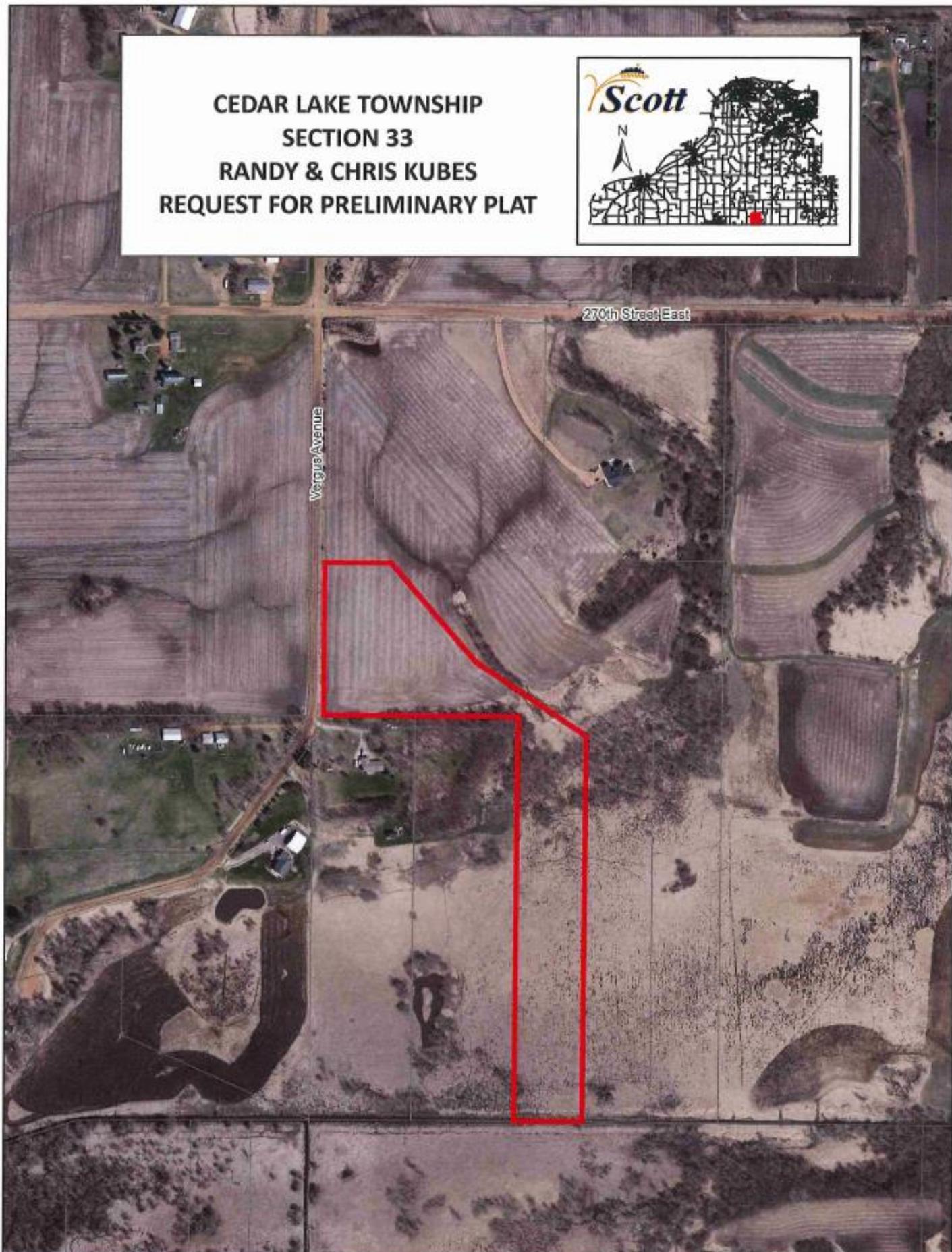


**CEDAR LAKE TOWNSHIP
SECTION 33
RANDY & CHRIS KUBES
REQUEST FOR PRELIMINARY PLAT**



270th Street East

Wegve Avenue





SCOTT COUNTY
Environmental Services

GOVERNMENT CENTER 114 · 200 FOURTH AVENUE WEST · SHAKOPEE, MN 55379-1220
(952) 496-8177 · Fax (952) 496-8496 · Web www.scottcountymn.gov

Memo

Date: February 7, 2020
To: Greg Wagner , Zoning Department
From: Mary VonEschen, Environmental Services Department
Subject: PL2020-0005 Mik's Acres Second Addition

The Scott County Environmental Services Department has completed a review of the septic system locations and soil boring information for the project located at PID# 030880040 in Cedar Lake Township. The septic system information and soil information provided (dated 1/14/2019) appears to be in conformance with the Scott County Subsurface Sewage Treatment System Ordinance #4 and Minn. Rules Chapter 7080.

Please Note:

- Both septic sites must be clearly marked and fenced prior to any grading activity on this lot.

If you have any questions, please contact me at (952) 496-8344

2/3/2020 Township mtg
Chris Kubas - Mik's outlot
(612-759-7831)

Scott County Land Use Permit Review Form

Scott County required "Land Use" permits to be communicated to Cedar Lake Township Board

Cedar Lake Township is the road (ROW) authority for approximately 45 miles of Township roads in Cedar Lake TWP.

- 1) Cedar Lake Township receives tax dollars for Township roads and fire protection.
- 2) Board members receive annual training in respect to road maintenance.

Scott County requires communication to the Townships on P&Z activities regardless of the activity. The County does this for two reasons:

- 1) Communicates the County P&Z activity to Township board.
- 2) If the P&Z activity impacts the Township (ROW) roads (for example a developer is planning to develop land with 10 driveways onto a Township road, The Township has guidelines that limit the number and distance apart for each driveway onto the Township road.)

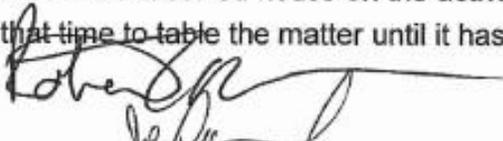
The Planning & zoning "Land Use" authority for Cedar Lake Township is Scott County.

- 1) Cedar Lake Township receives zero dollars and zero training hours in respect to planning and zoning matters.
- 2) For this reason the Township board will not comment or approve matters that have no bearing on Township roads.
- 3) Cedar Lake Township will not comment, address, or sign off on matters that are not related to or do not impact Township roads.
- 4) Communicating to the Township Board as per requested by Scott County does not warrant any approval from the Township on any P&Z activities in Cedar Lake Township.

The requested P&Z activity will not impact Township roads, this issue is solely a Scott County planning decision. No Written correspondence or approval will be issued by Cedar Lake Township on this matter.

The requested P&Z activity will impact Cedar Lake Township roads. The board will plan to attend Scott County's schedule meeting on the matter to hear from others who have received notice on the activity before commenting. The board may elect at that time to table the matter until it has been reviewed by the Township attorney.

Date:



2/3/2020

Clerk:



**AGENDA #5.15
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Health and Human Services Social Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Danielle Fox, Adult Services Manager	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve the Addition of Two Full-Time Equivalent Off Levy Positions to Provide MnCHOICES Assessments		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Pam Selvig Barb Dahl Danielle Fox
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the addition of two full-time equivalent off levy positions to provide MnCHOICES assessments.

MnCHOICES is a statewide initiative that was implemented in 2013 to provide a uniform assessment and support planning process for the elderly and persons with a disability. This assessment is used to determine program eligibility for people who need long-term services and supports. It is a required administrative function

for all Counties to provide MnCHOICES assessments and to complete them timely under MN Statute 256B.0911 Subd. 3a.

Due to changing demographics and a more coordinated front entry to services, Scott County has seen a steady increase in the demand for MnCHOICES assessments. The number of MnCHOICES assessments completed has increased from 1,604 in 2018 to 1,833 in 2019, which is an increase of almost 15%. Additional pressure has decreased the number of assessments that were completed timely in 2019 (23.3%) compared to 2018 (94.9%). Two additional MnCHOICES Assessors will support the increased volume and timely service delivery.

Fiscal Impact:

No fiscal impact. Costs for the requested positions are to be covered by a mix of federal and state funding. It is estimated that salary plus benefits for each position will be approximately \$97,200 (\$72,000 salary) for a total cost of \$194,400. Revenue is generated through a random moment time study (Long-Term Services and Supports-LTSS) that is completed by the assessors. This revenue allows for full program reimbursement for not only direct service staff but also program support, supervision, and other overhead costs. The time study methodology is used to reimburse the County based on services in the cost pool associated with this funding. Since the inception of MnCHOICES in 2013, revenue has continued to increase in line with expenses within the cost pool. Therefore, it is anticipated that these two new positions will not have a levy impact.

**AGENDA #5.16
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lori Huss	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	---	TIME REQUESTED:	---
ACTION REQUESTED:	Adopt Resolution No. 2020-050; Approving a Three-Year Agreement Between the County of Scott and the Minnesota Public Employees' Association (Sheriff Non-Licensed Essential Dispatch Supervisors) Effective January 1, 2020, through December 31, 2022, and Rescinding Resolution No. 2016-197		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Monica Siegle, Employee Relations
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-050, Approving a Three-Year Agreement Between Scott County and the Minnesota Public Employees' Association (Sheriff Non-Licensed Essential Dispatch Supervisors).

The term of the Agreement is January 1, 2020, through December 31, 2022.

The Agreement includes a 2.75% general adjustment effective January 1, 2020; a 2.50% general adjustment effective January 1, 2021; and a 2.75% general adjustment effective January 1, 2022. Salary adjustments will be made in accordance with Minnesota Public Employees' Association (Sheriff Non-Licensed Essential Dispatch Supervisors) Bargaining Agreement.

The Agreement has been ratified by Minnesota Public Employees' Association (Sheriff Non-Licensed Essential Dispatch Supervisors) and is being recommended by Employee Relations Director Lori Huss and Labor Relations Manager Pam Johnson.

Estimated Costs of: 2020 = Included in the 2020 budget.
2021 = Included in the 2021 budget.
2022 = Included in the 2022 budget.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17, 2020
Resolution No.:	2020-050
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-050; APPROVING A THREE-YEAR AGREEMENT BETWEEN
THE COUNTY OF SCOTT AND THE MINNESOTA PUBLIC EMPLOYEES' ASSOCIATION
(SHERIFF NON-LICENSED ESSENTIAL DISPATCH SUPERVISORS)
EFFECTIVE JANUARY 1, 2020, THROUGH DECEMBER 31, 2022**

WHEREAS, the negotiation teams representing Scott County and Minnesota Public Employees' Association (Sheriff Non-Licensed Essential Dispatch Supervisors) have reached a tentative settlement on the terms of an Agreement for the period of January 1, 2020, through December 31, 2022; and

WHEREAS, members of Minnesota Public Employees' Association (Sheriff Non-Licensed Essential Dispatch Supervisors) have ratified the Agreement; and

WHEREAS, the settlement is recommended by the Employee Relations Director Lori Huss, and the Labor Relations Manager Pam Johnson.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners, in and for the County of Scott, Minnesota, that the Agreement is hereby authorized to execute and implement the terms of the Agreement upon execution by union representatives.

BE IT FINALLY RESOLVED, that Resolution No. 2016-197 is hereby rescinded.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 17th day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 17th day of March, 2020.

County Administrator
Administrator's Designee

**SETTLEMENT SUMMARY
SCOTT COUNTY and MNPEA
(Sheriff's Essential Dispatch Supervisors)**

ARTICLE 3, DEFINITIONS

1.2 CONTINUOUS SERVICE

Full time, unceasing service from last date of hire, including approved leaves of absence, ~~and periods of lay-off if return from lay-off was upon recall,~~ as established by the EMPLOYER..(See 1.8 LAY-OFF and 1.14 SENIORITY)

ARTICLE 5, EMPLOYER AUTHORITY

5.1 Operate and manage affairs in all respects in accordance with existing and future laws and regulations of appropriate authorities, including County Policies, Procedures and Work Rules;

ARTICLE 10, WORK SCHEDULES – PREMIUM PAY

Section 6

Employees serving as 911 Dispatcher Supervisors and who work between 1500 and 0700 shall receive a shift differential of ~~\$1.00~~\$1.25 per hour.

ARTICLE 11, HOLIDAYS

Section 1

Designated holidays shall be eight (8) hours for each full-time employee regardless of shift length.

The County and the Union entered into a Settlement Summary February 2018 that stated the following five shall be included in the January 2020, CBA:

1. For holidays designated in Article 11, Section 1, employees that do not work the holiday, shall have the option of receiving eight hours holiday pay or deferring eight holiday hours into their deferred holiday bank in accordance with Article 11, Section 6.
2. The above does not apply to the floating holiday.
3. If a holiday occurs during an employee's approved Paid Time Off (PTO) or short term leave without pay up to and including 40 hours, the employee shall have the option of receiving eight hours holiday pay or deferring eight holiday hours into their deferred holiday bank in accordance with Article 11, Section 6.
4. If a holiday occurs during an employee's approved extended sick leave pay, the employee shall receive holiday pay without the option to defer the time.
5. Employees on approved leave of absence without pay greater than 40 hours are not entitled to holidays.

This ~~Settlement~~ is only the option to use the deferred holiday bank as defined in Article 11, Holidays, Section 6, of the Collective Bargaining Agreement, no any other bank of time.

Section 2

Employees engaged in continuous shift operations for whom a designated holiday is a scheduled day of work shall be paid at their regular rate of pay for work performed on the holiday, and shall be granted an alternative shift off (eight hours off) with approval of the ~~EMPLOYER~~ Sheriff. (See Section 6 below for December exception to this.)

Section 4

Each full-time employee shall be eligible for one (1) floating holiday. The selection of one (1) floating holiday shall be subject to the staffing needs of the department in all cases. ~~In the event of employment or termination during the calendar year, e~~Eligibility for the floating holiday shall be prorated on the same ratio as the percentage of the total calendar year worked for all newly hired employees. The floating holiday will not be prorated when employees are separated from the County.

Section 6

~~For employees that were Scott County 911 Dispatchers or 911 Dispatch Supervisors before January 1, 2014, there is no maximum for their deferred holiday banks. However, deferred holiday banks for 911 Dispatch Supervisors hired on or after January 1, 2014, may not exceed eighty-eight (88) hours. Accrued hours which exceed the eighty-eight (88) hour maximum shall be paid off in cash in the next succeeding payroll. All employees, eligible for deferred holidays, may cash out up to forty (40) deferred holiday hours annually in the first pay period of December. Employees may accrue a deferred holiday bank. Such holiday bank may be used subject to mutual agreement between the Employer and the employee as Paid Time Off (PTO) and in accordance with the procedures governing PTO usage. All accrued deferred holiday time shall be paid to employees with the second paycheck of December. Hours for holidays that occur during the month of December will be treated as paid time.~~

ARTICLE 13, SALARY RATES

Discussion item

Section 1 and Section 2 (Appendices A, B and C)

ARTICLE 14, INSURANCE - INDEMNITY

Section 1

The County will pay ~~\$6.25~~\$10.00 per month (~~\$75.00~~\$120.00 annually) into the ~~Post Retirement~~ Health Care Savings Plan...

ARTICLE 17, UNIFORM ALLOWANCE

~~Section 1~~

~~Employees shall be allotted a maximum of \$400.00 per year clothing allowance. Payment from such allowances shall be made only upon the employee's presentation of a clothing purchase voucher representing the actual repair or replacement expenditure, and approval of the expenditure by the Sheriff or designee. If, in any one year, an employee does not qualify for the full clothing allowance allocation in accordance with the conditions herein specified, in the uniform policy and procedures manuals, the balance of the unpaid allocation may be carried over to the succeeding year provided that any clothing allowance balance for any one employee shall not exceed \$50.00.~~

ARTICLE 19, FAMILY AND MEDICAL LEAVE

An employee who has been employed for at least one (1) year and who has worked for at least 1,250 hours during ~~that time~~the 12 months immediately preceding commencement of the leave, shall be eligible for a leave of absence pursuant to the Family and Medical Leave Act. The terms regarding such leave shall be governed by the provisions of Scott County Policies.

ARTICLE 25, TERM OF AGREEMENT

Discussion item

Appendices A, B and C - Discussion item

Appendix D – Maintain

Appendix E – Maintain, but add the word “permanent” employee

APPENDIX A

**2020 SALARY GRADES, GENERAL ADJUSTMENT, AND SALARY INCREASE MATRIX
Effective January 1, 2020 through December 31, 2020**

2020 Salary Grades: Effective January 1, 2020, implement salary grades in accordance with the County Board Compensation Plan.

2020 General Adjustment: Employees employed as of January 1, 2020, shall receive a 2.75% general increase effective January 1, 2020, calculated on the employee's base salary not to exceed the 2020 Performance Maximum. The remainder of the general adjustment, if any, shall be paid to the employee as a lump sum.

2020 Salary Increase Matrix:

Between Minimum and Market Midpoint	Needs Improvement	Meets Performance Expectations	Exceeds Performance Expectations	Outstanding Performance
Base Adjustment	0.0%	1.5%	2.5%	2.5%
Lump Sum	0.0%	0.0%	0.0%	1.0%
Between Market Midpoint and Maximum	Needs Improvement	Meets Performance Expectations	Exceeds Performance Expectations	Outstanding Performance
Base Adjustment	0.0%	1.5%	2.5%	2.5%
Lump Sum	0.0%	0.0%	0.0%	1.0%
Between Maximum and Perf. Maximum	Needs Improvement	Meets Performance Expectations	Exceeds Performance Expectations	Outstanding Performance
Base Adjustment	0.0%	0.0%	0.0%	2.0%
Lump Sum	0.0%	1.5%	2.5%	1.5%

Implementation of 2020 Merit Increases:

- Calculation of Merit Increases. Salary increases for employees whose salary is below the Market Midpoint of the appropriate grade will be calculated based upon the Market Midpoint. Salary increases for employees whose salary is at or above the Market Midpoint and below the Performance Maximum of the appropriate grade will be calculated based upon the employee's base salary.
- "Meets Performance Expectations" Rating. Base salary increases shall be available only to 110% of the Market Midpoint with a "Meets Performance Expectation" rating. The remainder of the merit increase, if any, shall be paid to the employee as a lump sum payment.
- "Exceeds Performance Expectations" Rating. Base salary increases shall be available only to the Grade Maximum with an "Exceeds Performance Expectations" rating. The remainder of the merit increase, if any, shall be paid to the employee as a lump sum payment.
- "Outstanding Performance" Rating. Base salary increases shall be available only to the Performance Maximum. The remainder of the merit increase, if any, shall be paid to the employee as a lump sum payment.

Employees who terminate employment prior to the date of County Board approval of this AGREEMENT shall not be eligible for retroactive general adjustments or merit pay increases.

APPENDIX B

**2021 SALARY GRADES, GENERAL ADJUSTMENT, AND SALARY INCREASE MATRIX
Effective January 1, 2021 through December 31, 2021**

2021 Salary Grades: Effective January 1, 2021, implement salary grades in accordance with the County Board Compensation Plan.

2021 General Adjustment: Employees employed as of January 1, 2021, shall receive a 2.50% general increase effective January 1, 2021, calculated on the employee's base salary not to exceed the 2021 Performance Maximum. The remainder of the general adjustment, if any, shall be paid to the employee as a lump sum.

2021 Salary Increase Matrix:

Between Minimum and Market Midpoint	Needs Improvement	Meets Performance Expectations	Exceeds Performance Expectations	Outstanding Performance
Base Adjustment	0.0%	1.5%	2.5%	2.5%
Lump Sum	0.0%	0.0%	0.0%	1.0%
Between Market Midpoint and Maximum	Needs Improvement	Meets Performance Expectations	Exceeds Performance Expectations	Outstanding Performance
Base Adjustment	0.0%	1.5%	2.5%	2.5%
Lump Sum	0.0%	0.0%	0.0%	1.0%
Between Maximum and Perf. Maximum	Needs Improvement	Meets Performance Expectations	Exceeds Performance Expectations	Outstanding Performance
Base Adjustment	0.0%	0.0%	0.0%	2.0%
Lump Sum	0.0%	1.5%	2.5%	1.5%

Implementation of 2021 Merit Increases:

- Calculation of Merit Increases. Salary increases for employees whose salary is below the Market Midpoint of the appropriate grade will be calculated based upon the Market Midpoint. Salary increases for employees whose salary is at or above the Market Midpoint and below the Performance Maximum of the appropriate grade will be calculated based upon the employee's base salary.
- "Meets Performance Expectations" Rating. Base salary increases shall be available only to 110% of the Market Midpoint with a "Meets Performance Expectation" rating. The remainder of the merit increase, if any, shall be paid to the employee as a lump sum payment.
- "Exceeds Performance Expectations" Rating. Base salary increases shall be available only to the Grade Maximum with an "Exceeds Performance Expectations" rating. The remainder of the merit increase, if any, shall be paid to the employee as a lump sum payment.
- "Outstanding Performance" Rating. Base salary increases shall be available only to the Performance Maximum. The remainder of the merit increase, if any, shall be paid to the employee as a lump sum payment.

Employees who terminate employment prior to the date of County Board approval of this AGREEMENT shall not be eligible for retroactive general adjustments or merit pay increases.

APPENDIX C

**2022 SALARY GRADES, GENERAL ADJUSTMENT, AND SALARY INCREASE MATRIX
Effective January 1, 2022 through December 31, 2022**

2022 Salary Grades: Effective January 1, 2022, implement salary grades in accordance with the County Board Compensation Plan.

2022 General Adjustment: Employees employed as of January 1, 2022, shall receive a 2.75% general increase effective January 1, 2022, calculated on the employee's base salary not to exceed the 2022 Performance Maximum. The remainder of the general adjustment, if any, shall be paid to the employee as a lump sum.

2022 Salary Increase Matrix:

Between Minimum and Market Midpoint	Needs Improvement	Meets Performance Expectations	Exceeds Performance Expectations	Outstanding Performance
Base Adjustment	0.0%	1.5%	2.5%	2.5%
Lump Sum	0.0%	0.0%	0.0%	1.0%
Between Market Midpoint and Maximum	Needs Improvement	Meets Performance Expectations	Exceeds Performance Expectations	Outstanding Performance
Base Adjustment	0.0%	1.5%	2.5%	2.5%
Lump Sum	0.0%	0.0%	0.0%	1.0%
Between Maximum and Perf. Maximum	Needs Improvement	Meets Performance Expectations	Exceeds Performance Expectations	Outstanding Performance
Base Adjustment	0.0%	0.0%	0.0%	2.0%
Lump Sum	0.0%	1.5%	2.5%	1.5%

Implementation of 2022 Merit Increases:

- Calculation of Merit Increases. Salary increases for employees whose salary is below the Market Midpoint of the appropriate grade will be calculated based upon the Market Midpoint. Salary increases for employees whose salary is at or above the Market Midpoint and below the Performance Maximum of the appropriate grade will be calculated based upon the employee's base salary.
- "Meets Performance Expectations" Rating. Base salary increases shall be available only to 110% of the Market Midpoint with a "Meets Performance Expectation" rating. The remainder of the merit increase, if any, shall be paid to the employee as a lump sum payment.
- "Exceeds Performance Expectations" Rating. Base salary increases shall be available only to the Grade Maximum with an "Exceeds Performance Expectations" rating. The remainder of the merit increase, if any, shall be paid to the employee as a lump sum payment.
- "Outstanding Performance" Rating. Base salary increases shall be available only to the Performance Maximum. The remainder of the merit increase, if any, shall be paid to the employee as a lump sum payment.

Employees who terminate employment prior to the date of County Board approval of this AGREEMENT shall not be eligible for retroactive general adjustments or merit pay increases.

**AGENDA #5.17
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Monica Siegle	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	---	TIME REQUESTED:	---
ACTION REQUESTED:	Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Monica Siegle, Employee Relations Janelle McGlinchey, Employee Relations Cara Madsen, Volunteer and Community Coordinator
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

1. Separation of employment for Monica Siegle, FT Program Specialist, Office of Management and Budget, effective 03/31/20.

2. Separation of employment for Jean Sinell, FT Employment/Training Supervisor, Health and Human Services Division, effective 04/30/20.
3. Separation of employment for Pamela Converse, FT Assistant County Attorney III, Attorneys Office, effective 03/31/20.
4. Separation of employment for Linda Eimermann, FT Case Aide, Health and Human Services Division, effective 05/29/20.
5. Separation of employment for Anthony Stofferahn, FT Corrections Officer, Sheriff's Office, effective 03/12/20.
6. Separation of employment for Amy Melby, FT Travel Trainer, Transportation Services Division, effective 03/31/20.
7. Separation of employment for Madelyn Denhartog, FT Probationary 911 Dispatcher, Sheriff's Office, effective 02/27/20.
8. Separation of employment for Elisa Rivas, PT (50% FTE) Library Associate, Administration Division, effective 03/13/20.
9. Separation of employment for Amanda Congdon, FT Temporary Case Aide-Unclassified, Health and Human Services Division, effective 02/21/20.
10. FT Probationary employment for Cally Olson, 911 Dispatcher, Sheriff's Office, effective 03/23/20.
11. FT Probationary employment for Kaitlyn Stamson, Assistant County Attorney I, Attorney's Office, effective 03/16/20.
12. FT Temporary employment for Gregory Sorensen, Technology Advisor-Unclassified, Office of Management and Budget, effective 02/03/20.
13. Change in employment status for Anthony Zappa, FT Temporary Building Inspector-Unclassified to FT Probationary Building Inspector, Community Services Division, effective 02/24/20.
14. The recognition of the following individual as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

Add

Owen Keiser	Elizabeth Johnson
Michael Stansberry	McKayla Lucas
Thomas Kizershot	Nicholas Durrence
Zachary Rudolf	

Fiscal Impact:

N/A

**AGENDA #6.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Administration	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Public Health/Emergency Management	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	30 minutes
ACTION REQUESTED:	Receive Coronavirus (COVID-19) Update		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of the agenda item is to receive a coronavirus (COVID-19) update.

Public Health Director Lisa Brodsky and Emergency Management Director Haas will provided updated information regarding number of cases as well as recommendations and preparations to mitigate the spread of the virus.

Fiscal Impact:
None

**AGENDA #7.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res. Mgmt. Environmental Services	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Kate Sedlacek - 8351	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	Solid Waste Management	TIME REQUESTED:	10 minutes
ACTION REQUESTED:	Adopt Resolution 2020-048; Awarding 2020 Recycling, Infrastructure, Innovation, and Outreach Grants		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

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Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-048; Awarding 2020 Recycling, Infrastructure, Innovation and Outreach Grants.

This is the second year the Recycling, Infrastructure, and Innovation and Outreach (RIIO) Grants have been offered since the Grant Program was approved in the 2018 Solid Waste Management Plan. The County Board

authorized release of the Request for Applications for the Grants on December 5, 2019. This year \$300,000 was available in the RIIO Grant and an additional \$200,000 was available for Cities to start or improve an existing organic collections site. The applications were reviewed and scored by staff in accordance with the requirements and criteria included in the Request for Applications. Staff recommends awarding Grants to one RIIO grant applicant, and four City or Hauler Organics Recycling Collection Site grants applicants.

Table 1

Applicant	Project	Total Project Dollars
RIIO		
Dem-Con Companies	Organic Outreach	\$21,600.00
Organic/Recycling Collection		
Suburban Waste Services	Organic-Recycling Drop-off	\$23,000.00
Buckingham Companies	Organic-Recycling Drop-off	\$43,750.00
SMSC Organic Recycling Facility	Organic-Recycling Drop-off	\$36,200.00
City of Jordan	Organic-Recycling Drop-off	\$43,750.00
		\$168,300.00

Applications recommended for award are listed above in Table 1. All of the listed applications met the requirements of the Grant Program and each meets or exceeds their required match/contribution amounts.

Fiscal Impact:

The total amount recommended for award to the five grantees is less than the \$500,000 that was included in the 2020 budget for this program. Grantees will contribute an additional \$39,100 match as cash or labor to implement their projects bringing the total investment to \$168,300 as shown in the following table. Half of the funding will come from the accumulated Local Recycling Development Grant Funds, with another large portion from the grantee matches, resulting in the County's local share of \$45,050. This County share is funded from the County's Solid Waste Special Assessment. No funding comes from the general County levy.

Table 2

Total Investment	\$129,200 <u>\$39,100</u> \$168,300	Grants awarded Cash and Labor Match from Grantees Total Project Dollars
Funding Sources	\$84,150 \$39,100 <u>\$45,050</u> \$168,300	50% from LRD funds Cash and Labor Match from Grantees County Share from Solid Waste Special Assessment Total Project Dollars

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	March 17, 2020
Resolution No.:	2020-048
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION 2020-048; AWARDING 2020 RECYCLING, INFRASTRUCTURE,
INNOVATION, AND OUTREACH GRANTS**

WHEREAS, the Scott County Board of Commissioners adopted a Solid Waste Management Master Plan 2018-2036 on November 20, 2018; and

WHEREAS, the adopted Solid Waste Management Master Plan includes an Incentive Program for awarding Recycling, Infrastructure, Innovation and Outreach Grants; and

WHEREAS, the Scott County Board of Commissioners authorized release of a Request for Applications for the Recycling, Infrastructure, Innovation and Outreach Grants on December 5, 2019, and said Request for Applications was sent to the waste management industry and generally advertised; and

WHEREAS, applications received by the advertised deadline were reviewed and scored according to requirements and criteria in the Request for Applications; and

WHEREAS, the 2020 budget includes \$500,000 for Recycling, Infrastructure, Innovation and Outreach Grants.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota awards the 2020 Recycling, Infrastructure, Innovation, and Outreach Grants to Dem-Con Companies, the City of Jordan, Buckingham Companies, Suburban Waste Services, and the Shakopee Mdewakanton Sioux Community (SMSC) Organics Recycling Facility.

BE IT FINALLY RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, here authorizes Kate Sedlacek, Environmental Services Program Manager, to enter into an Agreement with each grantee subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 17th day of March, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 17th day of March, 2020.

County Administrator
Administrator's Designee

**AGENDA #8.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 17, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Community Services Property and Taxation Services	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Michael Thompson - 8972	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	20 Minutes
ACTION REQUESTED:	Informational Update on the 2020 Assessment, Impacting Taxes Payable in 2021		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to provide an Informational Update on the 2020 Assessment, Impacting Taxes Payable in 2021.

County Assessor Michael Thompson will provide a real estate market update and overview changes made for the January 2, 2020 assessment. Valuation Notices will be mailed to taxpayers in mid-March.