AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
MARCH 19, 2019

8:15 a.m.
COUNTY BOARD WORKSHOP TO RECEIVE INFORMATION ON VETERANS’ COURT

9:00 a.m.
(1) CONVENE COUNTY BOARD

(2) AMENDMENTS TO THE AGENDA

(3) APPROVE MINUTES OF MARCH 5, 2019 COUNTY BOARD MEETING

(4) RECOGNITION OF INTERESTED CITIZENS
Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) CONSENT AGENDA
Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented
5.1 Approve Rezoning of 37.5 Acres From RR-1, Rural Residential Reserve District, to RR-2, Rural Residential Single Family District, Preliminary and Final Plat of Sunrise Ridge, Gerald Shimek, Route 1 Properties, and Matt Reiland Builders, Applicants and Property Owners, Consisting of 7 Lots on 37.5 Acres, and Vacate Portion of a Conservation Easement in Section 25, Spring Lake Township (No fiscal impact)

5.2 Approve the Renewal Application for a 3.2 Beer License for 2019 for Andrew Huss dba St. Benedict Baseball Association Located in Helena Township (No fiscal impact)

Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public
5.3 Adopt Resolution No. 2019-033; Revoking County State Aid Highway Status on County State Aid Highway 37 From County State Aid Highway 15 to Trunk Highway 21 in the City of New Prague (No fiscal impact)

5.4 Adopt Resolution No. 2019-034; Entering Into a Turnback and Cooperative Construction Agreement for County State Aid Highway/County Road 37 From Trunk Highway 19 to Trunk Highway 21 Within the City of New Prague and Authorizing the Execution of a Quit Claim Deed Conveying County Highway 37 to the City of New Prague (No fiscal impact)

5.5 Approve Record of Disbursements and Approve Claims (No fiscal impact)

Innovation: Exploring and Adopting New Technologies and Processes With the Goal of Improving Service and Reducing the Long Term Cost of Service Delivery
5.6 Adopt Resolution No. 2019-029; Approving an Agreement With Dakota County for Hosting Services of the PH-DOC Software and Ratifying the PH-DOC Maintenance and Support Agreement With Minnesota Counties Computer Cooperative (No fiscal impact)

Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community
5.7 Approve Hiring of an Additional Jail Nurse (Budget amendment for amount to be determined)

5.8 Approve Payroll Processing of Personnel Actions (No fiscal impact)
LEADERSHIP: ANTICIPATING CHANGES AND MANAGING CHALLENGES BASED ON RELIABLE INFORMATION AND CITIZEN INPUT
6.1 Receive Update on Spring Flood Risk and Mitigation Actions Occurring in Scott County. (No fiscal impact)

STEWARDSHIP: ENSURING THE RESPONSIBLE AND STABLE INVESTMENT OF TAXPAYER DOLLARS AND COMMUNICATING ITS VALUE TO THE PUBLIC
7.1 Adopt Resolution No. 2019-030; Declaring Sufficient Justification for the Emergency Purchase of a Sand Bag Filling Machine; Amending the Comprehensive Water Resources Management Plan of the Scott Watershed Management Organization to Include Purchase of the Machine as a Capital Project; and Amending the Scott Watershed Management Organization Special Taxing District 2019 Budget to Include an Additional $25,000 (Budget amendment needed for purchase price)

COMMITTEE REPORTS AND COMMISSIONER UPDATES

COUNTY ADMINISTRATOR UPDATE

RECESS FOR ATTORNEY/CLIENT MEETING

ADJOURN

FOLLOWING THE MEETING THE COUNTY BOARD AND METROPOLITAN COUNCIL REPRESENTATIVES WILL MEET IN A WORKSHOP SETTING FOLLOWED BY A TOUR OF VARIOUS PROJECTS WITHIN SCOTT COUNTY

UPCOMING MEETINGS

April 2, 2019 9:00 a.m. County Board Meeting
April 16, 2019 9:00 a.m. County Board Meeting

Lezlie A. Vermillion
County Administrator
(952) 496-8100
The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Wolf, Commissioner Beard, and Commissioner Ulrich. Commissioner Weckman Brekke was absent as she is attending the National Association of Counties conference.

County Staff Present:
A. Lezlie Vermillion, County Administrator
B. Ron Hocevar, County Attorney
C. Sheryl Schmitt, Administrative Services Supervisor
D. Lori Huss, Employee Relations Director
E. Luke Hennen, Sheriff
F. Suzanne Arntson, Child Welfare Manager
G. Heather Wilson, Foster America Fellow
H. Lorie Reller, Social Work Supervisor
I. Danny Lenz, Deputy County Administrator
J. Jake Grussing, Library Director
K. Ellen Paulsen, Taxation Supervisor
L. Jim Hentges, County Surveyor
M. Janice From, Deputy County Recorder
N. Barb Dahl, Social Services Director
O. Lisa Freese, Transportation Services Director
P. Debra Brazil, Deputy Clerk to the Board

Guests Present:
A. John Stadler, Scott County Mental Health Local Advisory Council

Media Present:
A. Meg Britton-Mehlisch, Southwest News Media

Approval of Agenda:
On a motion by Commissioner Beard, seconded by Commissioner Wolf, the Agenda was approved as published.

Approval of Minutes:
On a motion by Commissioner Ulrich, seconded by Commissioner Wolf, the Minutes of February 19, 2019 were approved.

Consent Agenda:
Commissioner Beard requested the item to approve the abatement of a 2019 Property Assessed Clean Energy (PACE) Special Assessment be pulled from the consent agenda for discussion.
A. On the recommendation of the Planning Advisory Commission and the Belle Plaine Town Board, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the request for rezoning of 76.98 acres from A-1, Agricultural Preservation District, to A-3, Agricultural Preservation Density District, Colin Neisen, applicant, Elizabeth Neisen Estate, owner, in Section 32, Belle Plaine Township. This action is in accordance with Chapters 2 and 27 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

B. On the recommendation of the Planning Advisory Commission and the Credit River Town Board, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the request for a Conditional Use Permit Amendment for Action Overhead Garage Door, Action Overhead Door LLC, applicant, Dem-Con Properties LLC, owner, to expand the existing facility in Section 17, Credit River Township. This action is in accordance with Chapters 2, 16, and 60 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

C. On the recommendation of the Planning Advisory Commission and the Spring Lake Town Board, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the request for final plat of Harvest Bluffs Second Addition, On-Site Marketing, applicant and property owner, consisting of 12 lots on 34.4 acres in Section 26, Spring Lake Township. This action is in accordance with Chapter 5 of the Scott County Subdivision Ordinance. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

D. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the Renewal Application for a Consumption and Display Permit for 2019 for MN Harvest LLC located in St. Lawrence Township. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

E. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the Renewal Application for an Intoxicating Liquor License for 2019 for Creeks Bend Golf Course Inc, located in Cedar Lake Township. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

F. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the Renewal Application for a 3.2 Beer License for 2019 for Sean O’Neill dba Union Hill Baseball Association located in Belle Plaine Township. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

G. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the application for and acceptance of Sauer Family Foundation Grant Funds in an amount not to exceed $50,000 for May 1, 2019 through June 30, 2021. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

H. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-024; Authorizing Entering Into a Cooperative Agreement With the City of Savage for Cost Participation in the County Highways 42 and 27 Intersection Area Traffic Study. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

I. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-025; Awarding a Contract to Wm. Mueller and Sons, Inc, for the Overlaying, Sign Replacement, and Seal Coating of Various County Highways. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

J. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-026; Authorizing Entering Into a Contract With US Imaging Inc. for Digital Imaging Services of Legacy Documents for Land Records, Vital Statistics, Veteran Services, County Administration, and Sheriff Records. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.
K. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-027; Supporting the Repeal of the Dan Patch Commuter Rail Line; Prohibitions, 2002 Minnesota State Law Chapter 393 (House File 3618, SEC. 85) Enabling the State of Minnesota, the Metropolitan Council, and Regional Rail Authorities to Study the Dan Patch Commuter Rail Line. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

L. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-028; Supporting Legislation Authorizing Infrastructure Development Fees. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

M. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Mary Schoenbauer, FT Administrative Specialist, Health and Human Services Division, effective 05/31/19.
2. Separation of employment for Curt Kobilarcsik, FT Project Manager, Community Services Division, effective 02/27/19.
4. Separation of employment for Abhijit Sarkar, FT Project Manager, Community Services Division, effective 02/13/19.
5. Separation of employment for Michael Janikowski, FT Corrections Officer, Sheriff’s Office, effective 02/24/19.
6. Separation of employment for Stefnie Hatch, PT (50% FTE) Temporary Senior Legal Assistant-Unclassified, Attorney’s Office, effective 01/25/19.
7. FT Temporary employment for Thomas Schiller, Assessment Technician-Unclassified, Community Services Division, effective 02/25/19.
8. Reclassification for Gregory Wagner, FT Senior Planner to FT Principal Planner, Community Services Division, effective 02/08/19.
9. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Heather Compton, Charles Shaw, Matthew Adams, and Leah Rein.

The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

(8) Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public:

Per Commissioner Beard’s request, Taxation Supervisor Ellen Paulsen explained the abatement of the 2019 Property Assessed Clean Energy (PACE) Special Assessment for a property located in Blakeley Township is requested due to a delay in the construction of the solar array. Ms. Paulsen confirmed the request is for the abatement of special assessments only and not for property taxes.

Commissioner Beard moved, seconded by Commissioner Wolf to approve the abatement of a 2019 Property Assessed Clean Energy (PACE) Special Assessment requested by Saint Paul Port Authority for a property located in Blakeley Township. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.
Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals:

Social Services Director Barb Dahl provided background information on the formation and purpose of the Mental Health Local Advisory Council (LAC). LAC Chair John Stadler reviewed the LAC’s highlights from 2018 and the 2019 plans and objectives.

Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented:

County Assessor Michael Thompson presented the 2019 property assessment update. He reviewed the timeline of property taxes payable in 2020, forces impacting property values, and the appeal and relief options available to property owners. Mr. Thompson stressed the importance of contacting the Assessor’s office if a property owner has questions or concerns regarding an assessed property value.

Commissioner Ulrich requested other Counties be contacted as to what type of information is included in the tax statements mailings to help educate property owners.

Committee Reports and Commissioner Updates:

A. The Commissioners all attended the County Board Strategic Plan Work Session on February 26.
B. Commissioner Ulrich attended the Minnesota Valley Transit Authority meeting and Driver of the Year celebration on February 27.
C. Commissioner Ulrich and County Administrator Lezlie Vermillion met with the Savage Mayor and City Administrator on February 28.
D. Commissioners Ulrich and Beer attended the Families and Individuals Sharing Hope (FISH) Board meeting on February 28.
E. Commissioner Ulrich attended the Scott County Association for Leadership and Efficiency (SCALE) Executive Committee meeting on March 1.
F. Commissioner Ulrich met with Ms. Vermillion on March 4.
G. Commissioner Beard attended a ceremonial groundbreaking for the Benedictine Living Center on February 19.
H. Commissioner Beard met with Shakopee City officials on February 22.
I. Commissioner Beard attended the University of Minnesota Transportation for Planning and Economic Competitiveness meeting on February 22.
J. Commissioner Beard attended the Statewide Health Improvement Partnership meeting on February 25.
K. Commissioners Beard and Wolf attended the Metropolitan Mosquito Control District meeting on February 27.
L. Commissioner Beard met with Ms. Vermillion on February 27.
M. Commissioners Beard and Ulrich and Ms. Vermillion met on February 27 regarding the Metropolitan Council.
N. Commissioners Beard and Beer attended the Inter-Governmental Work Group meeting on February 27.
O. Commissioner Beard attended the Flying Cloud Airport Joint Airport Zoning Board meeting on February 28.
P. Commissioners Beard and Wolf attended the retirement reception for Prior Lake City Manager Frank Boyles on March 1.
Q. Commissioner Beard attended the Transportation Alliance Legislative Affairs Committee meeting on March 4.
R. Commissioners Beard and Wolf attended the Metro Parks meeting with the House Committee on March 4.
S. Commissioner Wolf attended various meetings at the Capitol on February 19.
T. Commissioner Wolf met with the New Market Town Board Chair on February 21.
U. Commissioner Wolf attended the State Community Health Advisory Committee meeting on February 22.
V. Commissioner Wolf met with Ms. Vermillion on February 25.
W. Commissioner Wolf attended the Vermillion River Watershed Joint Powers Board meeting on February 28.
X. Commissioner Wolf met with legislators on February 28.
Y. Commissioner Wolf attended the Association of Minnesota Counties meeting on March 4.
Z. Commissioner Wolf attended the Prior Lake City Council meeting on March 4.
AA. Commissioner Wolf attended the Credit River Town Board meeting on March 4.
AB. Commissioner Wolf attended the Cedar Lake Town Board meeting on March 4.
AC. Commissioner Beer participated in a national teleconference on February 19 regarding trade talks.
AD. Commissioner Beer met with Ms. Vermillion on February 23.
AE. Commissioner Beer conducted the Chair/Vice Chair planning meeting on February 26.
AF. Commissioner Beer met with Commissioner Weckman Brekke on March 1.

(12) County Administrator Update:

- The County Board will host representatives from the Metropolitan Council and the Minnesota Department of Transportation for a meeting and tour on March 19.
- The Citizen Advisory Committee meeting is scheduled for March 28.
- Per Senator Pratt’s request, consensus of the Board as to draft a letter of support renaming Trunk Highway 282 the Dick Ames Memorial Highway.

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the meeting adjourned at 10:21 a.m.

Dave Beer
Vice Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board
### AGENDA #5.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 19, 2019

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<th>ORIGINATING DIVISION:</th>
<th>Planning &amp; Resource Management Zoning Administration</th>
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<tr>
<td>ORIGINATING DEPARTMENT:</td>
<td>Planning &amp; Resource Management Zoning Administration</td>
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<tr>
<td>CONSENT AGENDA:</td>
<td>☑ Yes ☐ No</td>
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<td>PRESENTER:</td>
<td>Greg Wagner x 8360</td>
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<tr>
<td>ATTACHMENTS:</td>
<td>☑ Yes ☐ No</td>
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<td>PROJECT:</td>
<td>Sunrise Ridge</td>
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<td>TIME REQUESTED:</td>
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<td>ACTION REQUESTED:</td>
<td>Approve Rezoning of 37.5 Acres From RR-1, Rural Residential Reserve District, to RR-2, Rural Residential Single Family District, Preliminary and Final Plat of Sunrise Ridge, Gerald Shimek, Route 1 Properties, and Matt Reiland Builders, Applicants and Property Owners, Consisting of 7 Lots on 37.5 Acres, and Vacate Portion of a Conservation Easement in Section 25, Spring Lake Township</td>
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<td>CONTRACT/POLICY/GRANT:</td>
<td>☑ County Attorney Review ☑ Risk Management Review</td>
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<td>☑ Budget Change</td>
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<td>ORGANIZATIONAL VALUES:</td>
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<td>DEPARTMENT/DIVISION HEAD SIGNATURE:</td>
<td>COUNTY ADMINISTRATOR SIGNATURE:</td>
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<td>Approved:</td>
<td>DISTRIBUTION/FILING INSTRUCTIONS:</td>
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<td>Deputy Clerk :</td>
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**Background/Justification:**
The purpose of this agenda item is to approve rezoning of 37.5 acres from RR-1, Rural Residential Reserve District, to RR-2, Rural Residential Single Family District, Preliminary and Final Plat of Sunrise Ridge, Gerald Shimek, Route 1 Properties, and Matt Reiland Builders, applicants and property owners, consisting of 7 lots on 37.5 acres, and vacate portion of a Conservation Easement in Section 25, Spring Lake Township.

A Conservation Easement (Rec Doc. #T241067) was recorded with the underlying Shimek Estates Plat to protect the delineated wetland area. As part of Sunrise Ridge the wetland boundary was further investigated.
and a new wetland boundary was delineated and approved. Vacating the section of the Conservation
Easement, identified on the attached exhibit, would be consistent protecting the approved wetland boundary.
Spring Lake Township has also vacated the Drainage and Utility Easement, dedicated on the Shimek Estates
plat, which coincides with the requested Conservation Easement vacation. The remainder of the recorded
Conservation Easement will remain as previously identified.

This action was recommended by the Scott County Planning Advisory Commission on November 13, 2018 in
accordance with Chapters 6, 42, and 70 of the Scott County Zoning Ordinance No. 3 based on the criteria for
approval listed below.

Fiscal Impact:
None

SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION

Gerald Shimek, Route 1 Properties LLC, and Matt Reiland, Johnson Reiland Builders,
Applicants and Property Owners

Rezoning, Preliminary Plat and Final Plat

Criteria for Approval:
1. Adequate Drainage – the proposed plat meets all storm water drainage requirements as identified in
   Chapter 6 of the zoning ordinance.
2. Adequate Potable Water Supply – the proposed plat, utilizing individual wells, meets the requirements
   of the zoning and subdivision ordinances.
3. Adequate Roads or Highways to Serve the Subdivision – The proposed lots meet all the requirements
   for access to Spring Lake Township roads as required by the Township.
4. Adequate Waste Disposal Systems – the proposed lots meet all requirements of the individual sewage
   treatment system ordinance.
5. Consistency with the Comprehensive Plan – the proposed plat conforms to the goals and policies
   contained in the 2030 Comprehensive Plan for the development in the Rural Residential Growth Staged
   Area.
6. Public Service Capacity – the proposed development does not adversely impact the public service
   capacity of local service providers as the lots will utilize existing Township roads for access.
7. Consistency with the Minnesota Environmental Quality Board’s Policies- the proposal does not require
   any environmental review and is therefore consistent with the policies of the Minnesota Environmental
   Quality Board.
8. Consistency with Capital Improvement Plans – the proposed plat is not requiring any county funded
   road improvements; therefore it is consistent with the County’s capital improvement plan.

And noting that the Town Board of Spring Lake recommended approval of the rezoning, preliminary plat and
final plat. The Township has also vacated the corresponding section of a Drainage & Utility Easement as the
proposed vacated Conservation Easement area.
Preliminary Plat Prepared for:
Cerry Shimek
C/O Route 1 Properties
5000 Jackson Circle
Prior Lake, MN 55372

&
Matt Reiland
C/O Johnson Reiland Builders & Remodelers, Inc.
13000 County Avenue
Prior Lake, MN 55372

Preliminary Plat of:
Sunrise Ridge

Valley Surveying Co., P.A.
Phone (952) 447-2550
Fax (952) 447-2557

Owner/Developer
Matt Reiland
C/O Johnson Reiland Builders & Remodelers, Inc.
13000 County Avenue
Prior Lake, MN 55372
Phone (952) 282-3889

Site Data
Lot
NET LOT AREA = 4.97 ACRE
NET NON-HYDRAC AREA = 4.40 ACRE

Lot 1
NET LOT AREA = 1.98 ACRE
NET NON-HYDRAC AREA = 1.79 ACRE

Lot 2
NET LOT AREA = 1.12 ACRE
NET NON-HYDRAC AREA = 1.09 ACRE

Lot 3
NET LOT AREA = 1.48 ACRE
NET NON-HYDRAC AREA = 1.36 ACRE

Lot 4
NET LOT AREA = 0.67 ACRE
NET NON-HYDRAC AREA = 0.65 ACRE

Lot 5
NET LOT AREA = 0.85 ACRE
NET NON-HYDRAC AREA = 0.82 ACRE

Lot 6
NET LOT AREA = 0.88 ACRE
NET NON-HYDRAC AREA = 0.85 ACRE

Lot 7
NET LOT AREA = 0.82 ACRE
NET NON-HYDRAC AREA = 0.79 ACRE

Wetland Delineation/Hydrac Soil Work Prepared By:
Terry Does
629 Ridge Road
Henderson, MN 55034
Phone (507) 249-9620

Geospatial Percolation/Soil Borings Prepared By:
Tom Klanchuk
C/O Advanced Onsite, Inc.
315 Lordville Avenue North
New Prague, MN 56071
Phone (952) 461-2358

Impact Zone #1
Proposed Zone #2
NW—A CUMULATIVE SITE INFORMATION
100 FT. FROM COUNTY ROAD S W/8
61.74 FT. FROM COUNTY ROAD S E/8
100 FT. FROM 600 FT. CITY LIMITS
60.70 FT. FROM 1440 FT. CITY LIMITS

Legal Description (as provided)
Lots 1, 2, and 3, Winkler Township, Scott County, Minnesota.

Surveyor’s Notes:
1. Topographic and soil borings were completed by Advanced Onsite, Inc.

2. Hydrac soil borings were completed by Scott County GIS.

3. Permeability/Soil borings were completed by Loop Verisol Inc.

4. Site features shown as shown by the surveyor.

5. Surveyor’s notes:

- Permeability/Soil borings were completed by Loop Verisol Inc.
- Hydrac soil borings were completed by Scott County GIS.
- Site features shown by the surveyor.
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- Surveyor’s notes:
EXHIBIT PREPARED FOR:
MATT REILAND
C/O JOHNSON REILAND BUILDERS
& REMODELERS, INC.
11300 CANYON AVENUE
FARIBAULT, MN 55021

Valley Surveying Co., P.A.

Proposed Legal Description for area of existing Conservation Easement to be vacated:

A request to vacate that certain portion of the existing conservation easement, recorded as Document Number 7241065, Scott County, Minnesota, described as follows: Commencing at the northwest corner of Lot 1, Block 1, SHIMEK ESTATES, Scott County, Minnesota; thence South 88 degrees 37 minutes 08 seconds East, plot bearing, along the northerly line of said Lot 1, a distance of 370.00 feet; thence South 01 degree 22 minutes 54 seconds West a distance of 56.00 feet; thence South 41 degrees 13 minutes 57 seconds East a distance of 125.00 feet; thence South 63 degrees 03 minutes 22 seconds East a distance of 73.00 feet; thence South 08 degrees 10 minutes 29 seconds West a distance of 48.00 feet; thence South 87 degrees 52 minutes 43 seconds West a distance of 26.00 feet; thence North 37 degrees 40 minutes 03 seconds West a distance of 56.00 feet; thence North 64 degrees 59 minutes 20 seconds West a distance of 52.25 feet; thence North 84 degrees 16 minutes 13 seconds West a distance of 86.00 feet; thence South 64 degrees 04 minutes 05 seconds West a distance of 114.00 feet; thence South 22 degrees 10 minutes 07 seconds West a distance of 178.00 feet; thence South 01 degree 16 minutes 49 seconds West a distance of 85.00 feet; thence South 38 degrees 38 minutes 32 seconds West a distance of 85.00 feet; thence South 16 degrees 37 minutes 56 seconds East a distance of 24.82 feet, or less, its intersection with the northerly line of Lot 2, said Block 1, SHIMEK ESTATES, the point of beginning; the portion to be described; thence continuing South 16 degrees 37 minutes 56 seconds East a distance of 60.38 feet; thence South 78 degrees 13 minutes 56 seconds East a distance of 45.00 feet; thence North 32 degrees 21 minutes 14 seconds East a distance of 55.00 feet; thence North 88 degrees 55 minutes 38 seconds East a distance of 48.74 feet, more or less, to said northerly line of said Lot 2; thence westerly, along said northerly line of said Lot 2, a distance of 136.28 feet, more or less, to the point of beginning.

DENOTES PROPOSED CONSERVATION EASEMENT VACATION AREA

I hereby certify that this Exhibit was prepared by me or under my direct supervision and that I am a duly licensed Land Surveyor under the laws of the State of Minnesota.

[Signature]

Minnesota License Number 42298
Issued this 15th day of MARCH, 2019

FILE: 11021
BOOK: N/A
PAGE: N/A
TOWNSHIP RECOMMENDATION

REQUEST FOR SUPPORT

On November, 8 2018 the Town Board of Spring Lake Township met with Greg Halling to discuss a request for support of approval of an updated preliminary plat of Sunrise Ridge -37.5 acres currently known as Shimek Estates PIDs 111380010, 111380020, 111380030 located west of Mushtown and north of 205th St. E.

RECOMMENDATION

After reviewing the Request, the Town Board made the following recommendation:

☐ Recommends approval of the request as presented.

☒ Recommends approval of the request with the following conditions:
  a. Developer will agree to terms and conditions of Developers agreement and enter into such easements and other written agreements with the Township as the Township may require related to the placement of a force main through easements owned by the Township as well as access for infiltration inspection and maintenance for purposes of MS4 Permit. Such agreements will require the Developer to reimburse the Township for all of its expenses associated therewith, including, if the Town Board feels the same are necessary, surveying costs, attorney’s fees, special meeting fees etc.
  b. Remove road approach on Lots 1 and 4
  c. Approval of septic sites by Scott County Environmental Health.
  d. Approval of resource agreement by Scott County.

☐ Recommends disapproval of the request for the following reasons:

☐ Has no recommendation, but will forward the request to the Planning Commission or Board of Adjustment:

Affirmation of Board Action

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<td>Doug Berens</td>
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<td>Glenn Kelley</td>
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<td>Ted Kowalski</td>
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Stipulations

I hereby attest that the information provided above is an accurate account of the actions taken by the Spring Lake Town Board on November 8, 2018

Melissa Hanson, Town Clerk

Date

11/08/2018
The purpose of this request is to approve the Renewal Application for a 3.2 Beer License for 2019 for Andrew Huss dba St Benedict Baseball Association located in Helena Township.

All background, tax, debt, and judgement searches have been completed and were found to be satisfactory.

The Helena Board resolution has been received and recommends approval.

Scott County staff recommends approval

Fiscal Impact: None
Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-033; revoking County State Aid Highway status on County State Aid Highway 37 from County State Aid Highway 15 to Trunk Highway 21 in the City of New Prague.

County Highway 37 no longer serves a county highway function and the highway was identified for turnback in the 2030 County Comprehensive Plan (2009) and reaffirmed in the 2040 Comprehensive Plan update (2018). The roadway is functionally classed as a major collector and primarily provides access within the City between TH 19 and TH 21, serving less of a regional or interregional mobility function and, thereby, being better suited to be on the City roadway system.
The County desires to convey to the City of New Prague, County State Aid Highway (CSAH)/County Road (CR) 37, beginning at the intersection of Trunk Highway (TH) 19 and following the existing CH 37 alignment northwesterly to the intersection with TH 21 in the City, including all County owned right-of-way. The County Board of Commissioners has the authority under Minnesota Statute §163.11 to turn back County roads to Cities.

The CSAH designation on CH 37 from TH 19 to CH 15 (Columbus Ave) was revoked a year ago to provide the necessary mileage to enable Scott County to add the CSAH 14 extension to its CSAH system prior to the beginning of construction. That new alignment is part of the TH 169/TH 41 interchange project. Minnesota Department of Transportation (MnDOT) Commissioner Order Number 97255 was approved February 9, 2018 for the revocation of the CSAH designation on CH37 from TH 19 to CH 15 but it was not turned back to the City at that time because the City and County were still working through the details of the agreement and turnback project.

The CSAH status on CH37 from CH15 to TH21 was left in place at that time because removing this designation would have resulted in the County needing to pay back state aid funds from a 1997 project that was funded with state aid dollars. The City and County have now worked out terms of the overall turnback including the City accepting the western segment of the road directly into its Municipal State Aid Street System (MSAS), thereby averting the payback requirement. In conjunction with the turnback, the County needs to revoke the County State Aid Highway status of CSAH 37 from CH 15 to TH 21. The City will be passing a concurring resolution at its April 1, 2019 City Council meeting for this segment of the corridor.

With the removal of .56 miles of CSAH designation on CH 37, a portion of the mileage will be used to complete the designation of County Road 69 between 169 and CH 78 (requested in Board Resolution 2017-161, passed November 21, 2017) as a CSAH roadway and the remaining mileage will be banked for future needs on the CSAH system.

The City and County have agreed to terms for the roadway jurisdictional transfer and that Agreement is Item 5.4 on this Agenda. The City intends to add the entire segment of CH 37 from TH 19 to TH 21 to the Municipal State Aid Street System (MSAS).

The turnback project will be City led and funds for the County share are programmed for 2019 in the 2019-2028 Transportation Improvement Program.

**Fiscal Impact:**

None
RESOLUTION NO. 2019-033; REVOKING COUNTY STATE AID HIGHWAY STATUS ON COUNTY STATE AID HIGHWAY 37 FROM COUNTY STATE AID HIGHWAY 15 TO TRUNK HIGHWAY 21 IN THE CITY OF NEW PRAGUE

WHEREAS, Scott County and the City of New Prague operate and maintain certain highways and streets in the City; and

WHEREAS, the existing 2030 Comprehensive Plan, Transportation Chapter identified County State Aid Highway/County Road 37 as a candidate for jurisdictional transfer; and

WHEREAS, the City recognized this potential transfer in its Transportation Plan; and

WHEREAS, upon consideration of these plans, both the City and County agree that highway jurisdiction realignments are appropriate to facilitate appropriate access and mobility considerations for land use and transportation planning; and

WHEREAS, Scott County and the City have prepared an agreement providing for the future ownership of CH 37 and a 2019 pavement project to bring the roadway to an acceptable condition for the City to take over; and

WHEREAS, to facilitate these system changes, it is necessary to revoke the County State Aid Highway designation of CSAH 37 from CSAH 15 to TH 21 in the City of New Prague totaling .56 miles; and

WHEREAS, the City intends to support the revocation of the County State Aid designation on this segment of CSAH 37 by concurring resolution on April 1, 2019; and

WHEREAS, it appears to the County Board of the County of Scott that the road hereinafter described as a County State Aid Highway 37 should be revoked as a County State Aid Highway under the provisions of Minnesota Laws.
NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Scott that the road described as follows, to-wit:

"Beginning at the intersection of the centerline of said Scott County State Aid Highway No. 37 and the east right of way line of Minnesota State Trunk Highway No. 21; thence easterly, northeasterly, and easterly along the centerline of said Scott County State Aid Highway No. 37 to its intersection with the west right of way line of Scott County State Aid Highway No. 15 and there terminating."

be, and hereby is, revoked as a County State Aid Highway of Scott County subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FINALLY RESOLVED, that the staff is hereby authorized and directed to forward two certified copies of this Resolution to the Commissioner of Transportation for consideration.

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State of Minnesota) County of Scott (I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of March, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 19th day of March, 2019.

___________________________________________________________
County Administrator

___________________________________________________________
Administrator's Designee
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 19, 2019

AGENDA #5.4
SCOTT COUNTY, MINNESOTA

ORIGINATING DIVISION: Transportation Services
ORIGINATING DEPARTMENT: Program Delivery

CONSENT AGENDA: ☑ Yes ☐ No

PRESENTER: Lisa Freese – 8363

ATTACHMENTS: ☑ Yes ☐ No

PROJECT: CP 37-03

TIME REQUESTED:

ACTION REQUESTED: Adopt Resolution No. 2019-034; Entering Into a Turnback and Cooperative Construction Agreement for County State Aid Highway/County Road 37 From Trunk Highway 19 to Trunk Highway 21 Within the City of New Prague and Authorizing the Execution of a Quit Claim Deed Conveying County Highway 37 to the City of New Prague

CONTRACT/POLICY/GRANT: ☑ County Attorney Review
☐ Risk Management Review

FISCAL: ☐ Finance Review
☐ Budget Change

ORGANIZATIONAL VALUES:
☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

☐ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

☐ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

☐ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE: COUNTY ADMINISTRATOR SIGNATURE:

Approved: DISTRIBUTION/FILING INSTRUCTIONS:

Denied:

Tabled:

Other:

Deputy Clerk:

Date:

Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-034; entering into a turnback and Cooperative Construction Agreement for County State Aid Highway (CSAH)/County Road (CR) 37 from Trunk Highway (TH) 19 to TH 21 within the City of New Prague and authorizing the execution of a Quit Claim Deed conveying County Highway (CH) 37 to the City of New Prague.
CH 37 no longer serves a County Highway function and the highway was identified for turnback in the 2030 County Comprehensive Plan (2009) and reaffirmed in the 2040 Comprehensive Plan update (2018). The roadway is functionally classed as a major collector and primarily provides access within the City between TH 19 and TH 21, serving less of a regional or interregional mobility function and, thereby, being better suited to be on the City roadway system.

The County desires to convey to the City of New Prague, CSAH/CR 37, beginning at the intersection of TH 19 and following the existing CH 37 alignment northwesterly to the intersection with TH 21 in the City, including all County owned right-of-way.

The County Board of Commissioners has the authority under Minnesota Statute §163.11 to turn back County roads to Cities.

In an earlier action on this agenda, the County requested a revocation of the County State Aid Highway status of CH 37 from CH 15 to TH 21. The City of New Prague plans to pass a concurring resolution at the April 1, 2019 Council meeting.

The CSAH designation on CH 37 from TH 19 to CH 15 (Columbus Ave) was changed a year ago to provide the necessary mileage to enable Scott County to add the CSAH 14 extension to its CSAH system prior to the beginning of construction. That new alignment is part of the TH 169/TH 41 interchange project. The Minnesota Department of Transportation (MnDOT) Commissioner Order Number 97255 was approved February 9, 2018 for this revocation of the CSAH designation on CH 37 from CH 15 to TH 19 but it was not turned back to the City at that time because the City and County were still working through the details of the agreement and turnback project. The CSAH status on CH 37 from CH 15 to TH 21 was left in place at that time because removing this designation would have resulted in the County needing to pay back state aid funds from a 1997 project that was funded with state aid dollars. The City and County have now worked out terms of the overall turnback including the City accepting the western segment road directly into its Municipal State Aid Street System (MSAS), thereby averting the payback requirement. The City will be passing a concurring resolution at its April 1, 2019 City Council meeting for this segment of the corridor.

The County and the City desire to transfer jurisdiction of CH 37 in an orderly fashion and have therefore, in the agreement, set forth their respective obligations to accomplish this objective. The City will lead a pavement and storm sewer rehabilitation project in 2019. The County shall share in the cost of the rehabilitation portion of the project that will put the roadway in a state of good repair for turnback to the City. Construction includes full bituminous replacement, storm structure repairs, new ring installation for all sanitary manholes in the roadway, spot curb and sidewalk replacement, driveway apron replacement at the Chart storage entrance, driveway apron replacement where it impacts sidewalks, pedestrian ramp replacement at intersections, ADA compliance items, railroad concrete panels, and new striping. The City will also be installing a mini-roundabout at the CH 15 and CH 37 intersection and the County will be participating in the pavement only portion of that work. The County will also provide a lump sum payment to the City for signs that need replacing on the corridor.

The County agreed to cost share in the preliminary engineering, final design, bid, and construction services for the project in portion to its share in the construction. The City is scheduled to open bids on March 22, 2019 and award on the project at the April 1, 2019 City Council meeting.

The County has programmed $1,998,550 funding for its share of the program delivery and construction costs of the CH 37 Turnback Project in 2019 in the 2019-2028 Transportation Improvement Program.

Fiscal Impact:

None.
RESOLUTION NO. 2019-034; ENTERING INTO A TURNBACK AND COOPERATIVE CONSTRUCTION AGREEMENT FOR COUNTY STATE AID HIGHWAY/COUNTY ROAD 37 FROM TRUNK HIGHWAY 19 TO TRUNK HIGHWAY 21 WITHIN THE CITY OF NEW PRAGUE AND AUTHORIZING THE EXECUTION OF A QUIT CLAIM DEED CONVEYING COUNTY HIGHWAY 37 TO THE CITY OF NEW PRAGUE

WHEREAS, the County desires to convey to the City of New Prague, County State Aid Highway (CSAH)/County Road (CR) 37, beginning at the intersection of Trunk Highway (TH) 19 and following the existing CH 37 alignment northwesterly to the intersection with TH 21 in the City, including all County owned right-of-way; and

WHEREAS, the County Board of Commissioners has the authority under Minnesota Statute §163.11 to turn back County roads to Cities; and

WHEREAS, CSAH/CR 37 no longer serves a County Highway function and the highway was identified for turnback in the 2030 County Comprehensive Plan (2009) and reaffirmed in the 2040 Comprehensive Plan update (2018); and

WHEREAS, the roadway is functionally classed as a major collector and primarily provides access within the City between TH 19 and TH 21, serving less of a regional or interregional mobility function and, thereby, being better suited to be on the City roadway system; and

WHEREAS, in 2018 the County requested a revocation of the County State Aid Designation of CH 37 from CH 15 to TH 21 and the Minnesota Department of Transportation (MnDOT) Commissioner Order Number 97255 was executed February 9, 2018 that approved the revocation of CSAH 37 from CH 15 to TH 19 resulting in it becoming County Road (CR) 37; and

WHEREAS, the City has agreed to accept CSAH 37 from CSAH 15 to TH 21 directly to its Municipal State Aid Street System (MSAS); and

WHEREAS, the County has passed Resolution Number 2019-033 revoking the CSAH designation with concurrence by the City expected on April 1, 2019; and

WHEREAS, the City and County have agreed that it is appropriate for the City to lead a pavement and storm sewer rehabilitation project in 2019 for CSAH/CR 37; and

WHEREAS, the County and the City desire to transfer jurisdiction of CSAH/CR 37 in an orderly fashion to facilitate the City project; and

WHEREAS, the County and City have laid out the terms of this transfer in the form of this Agreement that includes the terms, conditions, roles, and responsibilities including that the County shall share in the cost of rehabilitation portion of the project that will put the roadway in a state of good repair for the City; and

WHEREAS, the County has programmed funding for its share of the project (CP37-03) in 2019 in the 2019-2028 Transportation Improvement Program.
NOW THEREFORE BE IT RESOLVED, the Board of Commissioners in and for the County of Scott, Minnesota, hereby revokes County Road/County State Aid Highway 37 from Trunk Highway 19 to Trunk Highway 21 in the City of New Prague as described herein and the Chairperson of the Board is authorized to enter into the Turnback and Cooperative Construction Agreement with the City of New Prague for the turnback.

BE IT FURTHER RESOLVED, that the Board of Commissioners authorizes the execution of a quit claim deed conveying this segment of highway to the City of New Prague.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney’s Office as to form.

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State of Minnesota)
County of Scott

I, Lezlie Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of March, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 19th day of March, 2019.

______________________________  ________________________________
County Administrator          Administrator's Designee
### Agenda Item: Approval of Disbursement and Claims

**Requesting Department:** OMB - Finance Accounting  
**Originating Department:** Accounting  
**Originating Division:** OMB  
**Proponent:** Scott Goettl - 8586  
**Presenting:** Scott Goettl - 8586  
**Action Requested:** Approve Record of Disbursements and Approve Claims  
**Consent Agenda:** Yes  
**Attachments:** Yes  
**Time Requested:** 

**Contract/Policy/Grant:**  
- County Attorney Review  
- Risk Management Review  
**Fiscal:**  
- Finance Review  
- Budget Change  
**Organizational Values:**  
- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public  
- Partnership: Aligning existing resources, volunteers and programs to achieve shared goals  
- Leadership: Anticipating changes and managing challenges based on reliable information and citizen input  
- Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community  
- Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented  
- Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery  

**Department/Division Head Signature:**  
**County Administrator Signature:**  

**Background/Justification:**  
The purpose of this Agenda item is to approve the records of disbursements and claims.  

To comply with MN Statute 375.18 Subd. 1b **Delegation for paying certain claims:** A list of all claims paid under the procedures established by the county board shall be presented to the board for informational purposes only at the next regularly scheduled meeting after payment of the claim.  

The Record of Disbursements will be available at the meeting.  

Invoices total $9,611,734.28 from February 1 through February 28, 2019. This includes tax distributions of $251,719.00.  

**Fiscal Impact:** None
## Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2019-029; approving an agreement with Dakota County for hosting services of the PH-DOC Software and ratifying the PH-DOC Maintenance and Support Agreement with Minnesota Counties Computer Cooperative (MnCCC).

Scott County belongs to a consortium called MnCCC. Membership to this Coop has allowed Scott County to enter into software agreements at substantially lower costs in comparison to Counties who have opted to have an agreement for these services on their own. On April 4, 2017, the Board adopted Resolution 2017-033, authorizing the purchase and implementation of the PH-DOC Software through the ratification of Amendment
No. 1 to the Joint Powers Agreement with Minnesota Counties Computer Cooperative (MnCCC). The amendment allowed Scott County to become a new member of the Minnesota Community Health Services Users’ Group for PH-DOC software system.

Under this same approval, Dakota County was chosen to host the application, which supports the County’s technology roadmap for hosted solutions. Due to unforeseen circumstances and working through the hosting details, the implementation was delayed and is anticipated to begin. The Agreement is written to auto renew annually until terminated by either party according to the agreement terms. Initial startup fees, licensing in a hosted environment are $35,250. Annual fees will be $18,000 plus staffing hours billed at time and materials at $75.00 an hour.

The PH-DOC system was purchased through a request for proposal (RFP) process so that requirements mandated in the 2007 Minnesota Legislature, Minnesota Statute 62J.495 (Electronic Health Record Technology) were met. Benefits include:

- Secure exchange of electronic health information.
- Compliance with Federal and State mandates, HIPAA compliance, secure messaging and increased data privacy.
- Process efficiencies are gained in receiving, managing, and transferring health information.
- Retention enhancements and technical assistance for State of Minnesota Reporting.

Upon ratification, the PH-DOC Maintenance and Support Agreement will be effective January 1, 2019 through December 31, 2021 with up to two automatic additional one-year extensions.

**Fiscal Impact:**

The total project cost included on-going maintenance and support to be hosted by Dakota County:

**Ongoing Costs:**

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<td>MnCCC Software Maintenance</td>
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<tr>
<td>Direct Mail Maintenance</td>
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<td>Annual Membership</td>
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<td>Dakota County Maintenance &amp; Support</td>
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<td><strong>Ongoing Total</strong></td>
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The on-going maintenance, support, and hosting costs will be funded annually through the Health and Human Services and Information Technology operating budgets during the term of this Agreement.
RESOLUTION NO. 2019-029; APPROVING AN AGREEMENT WITH DAKOTA COUNTY FOR HOSTING SERVICES OF THE PH-DOC SOFTWARE AND RATIFYING THE PH-DOC MAINTENANCE AND SUPPORT AGREEMENT WITH MINNESOTA COUNTIES COMPUTER COOPERATIVE

WHEREAS, Scott County is a member of the Minnesota Counties Computer Cooperative (MnCCC); and

WHEREAS, MnCCC wishes to have Conduent Incorporated provide maintenance and support services according to the PH-DOC Maintenance and Support Agreement; and

WHEREAS, the annual fee will be determined based upon the number of Counties ratifying the Agreement; and

WHEREAS, the PH-DOC Maintenance and Support Agreement will be effective January 1, 2019 through December 31, 2021 with up to two automatic additional one-year extensions;

NOW THEREFORE BE IT RESOLVED that the Scott County Board of Commissioners hereby authorizes the Chairperson of the Board to authorize an Agreement with Dakota County for hosting services of the PH-DOC Software and ratification of the PH-DOC Maintenance and Support Agreement with Minnesota Counties Computer Cooperative (MnCCC), subject to approval by the County Attorney’s Office as to form.

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State of Minnesota) County of Scott  
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of March, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 19th day of March, 2019.

___________________________________________  County Administrator
___________________________________________  Administrator’s Designee
### Background/Justification:
The purpose of this request is to approve hiring of an additional Jail Nurse.

Over the past several years, the Jail has experienced several challenges with inmate medical care. The at-risk population has increasing needs, including chronic and mental health issues, for which the Correctional Staff does not possess the necessary skill set to adequately assist our two nurses. To address this need, reduce the County’s liability exposure, and to better serve the inmate population, the Sheriff’s Office entered into a contract with Goosebusters, Inc. on January 1, 2017, adding a team of Community Paramedics, under the direction of County Medical Director Wilcox, to fill the supplemental hours of coverage that our two nurses could not absorb.
We anticipated this partnership would provide qualified and greater coverage within our facility. Realizing this was a new model in a correctional facility, we were patient and worked with Goosebusters through some challenges, but unfortunately we are still experiencing significant shortages in contract deliverables. Mainly, they have not been able to fulfill our requested shifts, and for the periods of time that they were able, they have not been able to overcome an issue of staff turnover, resulting in a constant learning curve and ongoing training, prohibiting them from being as effective as we’d hoped.

After 2 years and 2 months of attempting this pilot model, we are recommending that we discontinue the Community Paramedic arrangement, and instead hire a third full-time Nurse. The estimated cost for salaries and benefits of this position is $100,977. This cost will be absorbed primarily by the cancellation of the Community Paramedic contract, totaling $75,000 for 2019. In addition, provided the average daily population of the Jail remains consistent, the Jail’s inmate medical budget is likely able to absorb the excess. Based on the timing of the switch, the combined expense for Community Paramedics and the new Nurse are expected to remain under $100,997 for the budget year of 2019.

Upon approval of this item, Goosebusters will be formally notified that we will be executing our 90 day notice for termination of the Community Paramedic portion of our current contract. We will begin the hiring process for an additional nurse at this time. The remainder of the contract, covering Dr. Wilcox’s services as County Medical Director, will stay effective through its original expiration of December 31, 2019.

This staffing fix is intended to address the need for additional nurse hours for 2019. A jail staffing model study is currently underway, and is anticipated to be completed prior to adoption of the 2020 Budget. Recommendations to meet appropriate nurse staffing hours will be included in the staffing model study and will be included in the discussion for the 2020 Budget process.

**Fiscal Impact:**

Upon approval, a budget amendment will be made at the time of the transition, transferring the projected remaining costs for the nurse, from the Jail’s inmate medical budget to the salaries and wages budget.
Background/Justification:

1. Separation of employment for Jason Eckerman, FT Psychologist I, Health and Human Services Division, effective 03/29/19.

2. Separation of employment for Taylor Wiechert, Intermittent (34% FTE) Facility Probation Officer- Unclassified, Health and Human Services Division, effective 03/14/19.
3. Separation of employment for Mary Houn, Intermittent (34% FTE) Office Assistant-Unclassified, Office of Management & Budget, effective 03/01/19.

4. FT Probationary employment for Mondale Law, Corrections Officer, Sheriff’s Office, effective 03/04/19.

5. FT Probationary employment for Amanda Flum, Program Specialist, Transportation Services Division, effective 03/05/19.

6. FT Probationary employment for Nicholas Borowske, Corrections Officer, Sheriff’s Office, effective 03/13/19.

7. FT Probationary employment for Haley Miskowiec, Community Health Specialist, Health and Human Services Division, effective 04/01/19.

8. FT Temporary employment for Kassidy Barth, Office Assistant-Unclassified, Community Services Division, effective 03/04/19.

9. Promotion for Mary Kay Stevens, FT Maternal Child Health Program Coordinator to FT Probationary Public Health Supervisor, Community Services Division, effective 03/18/19.

Fiscal Impact: N/A
The purpose of this agenda item is to provide an informational update on the 2019 spring flooding risks and mitigation actions occurring in Scott County.

A wet autumn in 2018 left a high level of moisture in the soil before the winter freeze up. This has locked a large amount of moisture in the soil. A deep frost layer has now been formed. In many locations, the frost layer is two to four feet deep with some areas in the Minnesota River basin exceeding five feet. All of this moisture is locked in the soil waiting to be released. Furthermore, the deep frost layer ensures that any
precipitation is likely to immediately run off. Record February snowfall has led to 3.5-5.5 inches of water sitting in the snow pack. Most of Scott County is in the top 30 percentile for historic snow moisture content. Some areas of the County are in the top twenty percentile (Using March 7 data with an approaching winter storm).

As of March 7th, the probability of the Minnesota River exceeding major flood stage in Jordan, Shakopee, and Savage is nearing fifty percent. River flooding is all but guaranteed. The severity of flooding will depend on how fast the snowpack melts and future precipitation.

The black line summarizes the flood forecast models as of March 7th. The blue line represents the historical models.

Minneapolis River at Jordan
- 26.25 Flood waters reach midway between roadside and the west shoulder of the low area on the Carver County side of the Jordan bridge
- 26.70 Historic closure point for County Road 9 at the Jordan River Bridge – Jonathan Carver Parkway has water encroaching on the southbound traffic lanes (Carver County side of the bridge)
- 28.00 Sandbagging may be necessary at Valley Haven Mobile Home Park (Shakopee)
- 29.50 Trunk Highway 41 may be closed by MnDOT at this level
- 30.00 Some residences in Sioux Vista (St. Lawrence Township) become impacted
- 30.50 County Road 51 closes
- 30.90 Vernon north of Highway 13 can be expected to flood (Savage)
- 34.00 Flooding tops the dike in Carver
Minnesota River at Savage
700 Bike trail (old County Road 18) under Ferry Bridge is flooded
702 Barge traffic at Port Cargill stops
710.5 Flood waters back up Eagle Creek (Savage) and cover Highway 101 Frontage Road

Other Flood Threats:
There is a high risk of ice jam flooding on creeks and rivers as those bodies of water rapidly swell, collecting ice and tree debris. Once these debris piles reach bridges or bends, they can create dams rapidly raising the water levels.

Flooding of lakes and storm water retention ponds should be expected. Periods of rain and a rapid temperature increase will place a large amount of fluid on the ground with nowhere to go but into people’s homes.

Most homeowner’s insurance policies do not cover flood damage. A separate flood insurance policy must be purchased to cover loss due to flooding.

The presentation will discuss actions being taken at this time to address the flood risk.

Fiscal Impact:
None.
AGENDA #7.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MARCH 19, 2019

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<tr>
<th>ORIGINATING DIVISION:</th>
<th>ORIGINATING DEPARTMENT:</th>
<th>CONSENT AGENDA:</th>
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<tbody>
<tr>
<td></td>
<td>Planning &amp; Res. Mgmt.</td>
<td>☑ Yes ☑ No</td>
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<th>PRESENTERS:</th>
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<tr>
<td>Paul Nelson –</td>
<td>☑ Yes ☑ No</td>
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<tr>
<td>Environmental Services</td>
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<tr>
<td>Scott Haas -</td>
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<td>Emergency Management</td>
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<tr>
<th>PROJECT:</th>
<th>TIME REQUESTED:</th>
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<tbody>
<tr>
<td>Scott WMO</td>
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<tr>
<th>ACTION REQUESTED:</th>
<th>CONTRACT/POLICY/GRANT:</th>
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<tr>
<td>Adopt Resolution No. 2019-030; Declaring Sufficient Justification for the Emergency Purchase of a Sand Bag Filling Machine; Amending the Comprehensive Water Resources Management Plan of the Scott Watershed Management Organization to Include Purchase of the Machine as a Capital Project; and Amending the Scott Watershed Management Organization Special Taxing District 2019 Budget to Include an Additional $25,000</td>
<td>County Attorney Review</td>
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<th>ORGANIZATIONAL VALUES:</th>
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<tr>
<td>☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public</td>
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<td>☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals</td>
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<td>☑ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input</td>
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<td>☑ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community</td>
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<td>☑ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented</td>
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<tr>
<td>☑ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery</td>
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<tr>
<th>DEPARTMENT/DIVISION HEAD SIGNATURE:</th>
<th>COUNTY ADMINISTRATOR SIGNATURE:</th>
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Approved:                                  DISTRIBUTION/FILING INSTRUCTIONS:
Denied:  Luke Hennen, Sheriff
Tabled:  Scott Haas, Director of Emergency Management
Other:   Troy Beam, Transit and Fleet Manager

Deputy Clerk:
Date:

Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-030; Declaring Sufficient Justification for the Emergency Purchase of a Sand Bag Filling Machine; Amending the Comprehensive Water Resources Management Plan of the Scott Watershed Management Organization to Include Purchase of the Machine as a
Areas of Scott County and the Scott Watershed Management Organization are at risk of flooding that presents a danger to the health and welfare of residents and businesses. This is particularly true for the spring of 2019 given the snow pack that has accumulated. As of March 7, 2019 the National Weather Service indicated that the probability of meeting major flood stage on the Minnesota River at Savage is near 91%, while at Jordan it is 50%.

The ability to reduce flood damage can be mitigated in some cases by sand bagging. However, it is a time consuming process. The efficiency of this process can be greatly improved with the use of sand bag filling machines. However, there are few such machines in Minnesota, and those nearby who have them are generally unwilling to share them as they are dealing with the same flooding issues. Cost for purchasing a sand bagging machine varies depending on the amount of automation. Staff’s review finds that one in the range of $20,000 to $25,000 will provide a good level of performance.

The Scott Watershed Management Organization (Scott WMO) is a County based Watershed Management Organization with authorities provided under the Metropolitan Surface Water Act of 1982, Minn. Stat. Chapter 103B. These authorities include those necessary for drafting and adopting a Watershed Management Plan (Minn, Stat. 103B.231), establishing a special taxing district (Minn. Stat. 103B.245), completing capital improvements (Minn. Stat, 103B.251); and completing emergency projects (Minn. Stat. 103B252) among other authorities.

The approved Scott WMO Comprehensive Water Resources Management Plan includes “Goal 4: Flood Management. To protect human life, property, and surface water systems from damage caused by flood events.” The Capital Improvement Program described in the current plan version, however, does not include the purchase of a sand bagging machine. However, Minn. Stat. 103B.252 Emergency Projects provides board authority to declare an emergency if it finds that “conditions exist that present a clear and imminent danger to the health or welfare of the people of the watershed management organization, or local unit of government unit, and that to delay action would prejudice the interests of the people of the watershed management organization, or local government unit, or would like cause permanent harm.”

Fiscal Impact:
Staff estimates the cost of a machine with good level of performance will be in the range of $20,000 to $25,000. Funding for such a machine is not currently in the adopted Scott WMO Special Taxing District budget for 2019. The resolution, therefore, includes action to amend the 2019 budget. An amendment of this amount is possible and will not significantly constrain future operations of the Scott WMO. The Scott WMO maintains a separate fund balance from other County departments. The fund balance at the end of 2018 is within recommendations by the State Auditor, and has capacity to dedicate some for this purchase. This is in part because some planned actions of the Scott WMO in 2018 were completed below the estimated cost and some funds were returned to the Scott WMO for conservation practices approved in previous years that were canceled. Staff will have a more in-depth analysis of 2018 efforts and final fund balance at the March 19, 2019 Board meeting.
RESOLUTION NO. 2019-030; DECLARING SUFFICIENT JUSTIFICATION FOR THE EMERGENCY PURCHASE OF A SAND BAG FILLING MACHINE; AMENDING THE COMPREHENSIVE WATER RESOURCES MANAGEMENT PLAN OF THE SCOTT WATERSHED MANAGEMENT ORGANIZATION TO INCLUDE PURCHASE OF THE MACHINE AS A CAPITAL PROJECT; AND AMENDING THE SCOTT WATERSHED MANAGEMENT ORGANIZATION SPECIAL TAXING DISTRICT 2019 BUDGET TO INCLUDE AN ADDITIONAL $25,000

WHEREAS, the Scott County Board of Commissioners established a special taxing district for the Scott Watershed Management Organization (WMO) funding pursuant to Minn. Stat. 103B.245; and the WMO has levy authorities under 103B.241 and 103B.251; and

WHEREAS, the Scott County Board of Commissioners, acting under its authority as the WMO has developed a 2019-2026 Comprehensive Water Resource Management Plan that was approved by the State Board of Water and Soil Resources Board on September 26, 2018, and adopted by the Scott County Board of Commissioners on December 6, 2018; and

WHEREAS, the approved WMO Comprehensive Water Resource Management includes “Goal 4: Flood Management. To protect human life, property, and surface water systems from damage caused by flood events;” and

WHEREAS, the Scott County Board of Commissioners, acting under its authority as the WMO has authority under Minn. Stat 103B.252 to undertake and perform emergency projects; and

WHEREAS, areas of Scott County and the Scott Watershed Management Organization are at risk of flooding that presents a danger to health and welfare of residents and businesses; and

WHEREAS, as of March 7, 2019 the National Weather Service released an update showing the probability of meeting major flood stage on the Minnesota River at Savage is near 91%, while at Jordan it is 50%.

NOW THEREFORE BE IT RESOLVED, by the Scott County Board, acting under its authority as the WMO, finds that conditions exist sufficient to justify the emergency purchase of a sand bag filling machine and that delaying the purchase would prejudice the interest of the people of the County.
BE IT FINALLY RESOLVED, that the Scott County Board, under its authority as the WMO:

1. Amends the Comprehensive Water Resources Management Plan of the WMO Capital Improvement Program Table 5.4 to include a project purchasing a sand bag filling machine in an amount not to exceed $25,000; and

2. Amends the 2019 Budget for the Scott WMO Special Taxing District to include an additional $25,000 in the Land and Water Treatment Program for the capital purchase of a sand bag filling machine; and

3. Directs the Environmental Services Program Manager to notify the local unit of government and agency plan holders of the Amendment to the Comprehensive Water Resources Management Plan.

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<th>COMMISSIONERS</th>
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<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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<td>Wolf</td>
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<td>Beer</td>
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<td>Ulrich</td>
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State of Minnesota)
County of Scott )
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of March, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 19th day of March, 2019.

______________________________  ______________________________
County Administrator          Administrator's Designee