



**AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
APRIL 21, 2020**

9:00 a.m.

(1) CONVENE COUNTY BOARD

(2) AMENDMENTS TO THE AGENDA

(3) APPROVE MINUTES OF APRIL 7, 2020 COUNTY BOARD MEETING

(4) RECOGNITION OF INTERESTED CITIZENS

Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) CONSENT AGENDA

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

5.1 Approve the Request for Final Plat of Crescent Curve (Crescent Curve, LLC Applicant and Property Owner) Consisting of 23 Lots on 85.89 Acres in Sections 27 and 34 of Credit River Township and Three-Way (Developer, Township, County) Development Agreement *(No fiscal impact)*

5.2 Approve the Conservation Easements of Maggie Lane Farm (Clarence Van Zee, Applicant and Van Zee Living Trust, Property Owner) a Subdivision Consisting of 3 Lots on 51.33 Acres in Section 27 of Credit River Township *(No fiscal impact)*

5.3 Approve the Purchase of Two Laptop-Based 800MHz Radio Consoles for Continuity of Operations *(No fiscal impact)*

5.4 Approve Payroll Processing of Personnel Actions *(No fiscal impact)*

Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively

5.5 Adopt Resolution No. 2020-071; Authorizing Entering Into Cooperative Agreements With Cedar Lake, Jackson, Louisville, and Helena Townships for Their Participation in the 2020 Sealcoat Project *(No fiscal impact)*

5.6 Adopt Resolution No. 2020-072; Authorizing the Submittal and Acceptance of the Minnesota Trail Assistance Grant Program Application for Scott County Sno-Trails, Inc. for the 2020-2021 Snow Season *(No fiscal impact)*

5.7 Adopt Resolution No. 2020-074; Approving Entering Into an Agreement With the Minnesota Pollution Control Agency for the 2020 Local Recycling Development Grant *(No fiscal impact)*

Communication: We will always be clear about what we're doing and why we're doing it

5.8 Adopt Resolution No. 2020-073; Approving the Findings of Fact and Conclusions for the Jordan Interchange Environmental Assessment Worksheet and Negative Declaration on the Need for an Environment Impact Statement *(No fiscal impact)*

CONSENT AGENDA CONTINUED:

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

5.9 Adopt Resolution No. 2020-076; Awarding a Contract to Asphalt Surface Technologies Corp. for the 2020 County Sealcoat Project *(No fiscal impact)*

5.10 Adopt Resolution No. 2020-077; Awarding a Construction Contract to MP Asphalt Maintenance Inc. for the 2020 Trail Sealcoat Project *(No fiscal impact)*

5.11 Approve Record of Disbursements and Approve Claims *(No fiscal impact)*

(6) COMMUNICATION: WE WILL ALWAYS BE CLEAR ABOUT WHAT WE'RE DOING AND WHY WE'RE DOING IT

6.1 Receive Coronavirus (COVID-19) Update *(No fiscal impact)*

(7) STEWARDSHIP: WE WILL WORK PROACTIVELY TO MAKE INVESTMENTS, GUIDED BY RESIDENT INPUT, WHICH WILL TRANSFORM LIVES, COMMUNITIES, AND GOVERNMENT

7.1 Adopt Resolution No. 2020-075; Approving an Amendment to the 2020-029 Transportation Improvement Program to Add County Project 21-36 to Install a Traffic Signal System at the County Highway 21/County Highway 91 Intersection *(No fiscal impact)*

(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES

(9) COUNTY ADMINISTRATOR UPDATE

(10) RECESS FOR ATTORNEY/CLIENT MEETING

(11) ADJOURN

FOLLOWING THE MEETING THE COUNTY BOARD WILL MEET IN A WORKSHOP SETTING TO RECEIVE INFORMATION ON THE FOLLOWING:

- **COUNTY HIGHWAY 83**
- **PROPERTY TAXES**

UPCOMING MEETINGS

May 5, 2020
May 19, 2020

9:00 a.m. County Board Meeting
9:00 a.m. County Board Meeting

Lezlie A. Vermillion
County Administrator
(952) 496-8100

MINUTES

BOARD OF COMMISSIONERS

COUNTY OF SCOTT

APRIL 7, 2020

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, and Commissioner Beard. Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Luke Hennen, Sheriff
- D. Scott Haas, Sheriff's Captain
- E. Lisa Brodsky, Public Health Director
- F. Tracy Cervenka, Acting Deputy Clerk to the Board

(3) Minutes:

On a motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf, the Minutes of March 31, 2020 were approved unanimously on a roll call vote.

(4) Recognition of Interested Citizens:

County Administrator Lezlie Vermillion reported the accident which occurred last week at the intersection of County Highway 21 and County Highway 92 is being reviewed. The usage on these two County Roads is also being reviewed and analyzed to determine the proper control at the intersection.

(5) Consent Agenda:

A. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-057; Authorizing Agreement Number 19I059 Between Scott County and the Metropolitan Council to Provide Dial-a-Ride Services as Transit Link in Scott and Carver Counties. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

B. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-058; Authorizing Entering Into a Cooperative Agreement With the City of Savage for the Design and Construction of a Traffic Signal at the County Highway 27 and Connelly Parkway Intersection. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

C. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-059; Authorizing an Amendment to the Cooperative Agreement With the City of Elko New Market for the Roundabout at the County Highway 2 and County Highway 91 Intersection. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

D. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-061; Authorizing the Acceptance of a Bid for the Sale and Removal of a Single Family House From 16301 Texas Avenue (County Highway 27) in Credit River Township. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

E. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-062; Authorizing Final Payment to Kraemer North American, LLC for County Highway 8 Bridge #7063 County Project 08-17 in the Amount of \$1,000. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

F. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-063; Authorizing Final Payment to RAM Excavating, Inc. for County Highway 51 and County Highway 53 Culvert Replacements in the Amount of \$4,222.18. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

G. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-064; Authorizing Submittal of a Live Well at Home Grant to the Minnesota Department of Human Services. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

H. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-065; Awarding a Construction Contract to Mathiowetz Construction Company for the County Highway 42 Reconstruction Project in the Cities of Shakopee and Prior Lake. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

I. Commissioner Wolf moved, seconded by Commissioner Beard to adopt resolution No. 2020-066; Awarding a Construction Contract to Killmer Electric Co., Inc. for County Project 99-02 Phase 1 Fiber Interconnect for the County's Advanced Traffic Management System Along County Highway (CH) 16, CH 17, CH 69, and CH 101. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

J. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-070; Awarding a Construction Contract to Ryan Contracting Company for Construction of a Roundabout at the County Highway 2 and County Highway 91 Intersection in the City of Elko New Market. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

K. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-056; Approving Single Day Clean Up Agreements With the Cities of New Prague, Shakopee, Jordan, Savage, Belle Plaine, Elko New Market, and Prior Lake. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

L. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution NO. 2020-067; Approving the City of Shakopee Surface Water Management Plan, November 2019. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

M. On the recommendation of the Cedar Lake Town Board and the Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beard to approve the request for preliminary and final plat of Hirman Addition consisting of 2 lots on 29.71 acres (Dennis Hirman, applicant and property owner) and conservation easements in Section 22 of Cedar Lake Township. This action is in accordance with Chapters 2 and 40 of Scott County Zoning Ordinance No. 3 and is based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

N. Commissioner Wolf moved, seconded by Commissioner Beard to approve Renewal Applications for Scott County 3.2 Malt Liquor at Retail Licenses for 2020 for Terence Stade dba Scott County Ag Society, Joyce L. Hennen dba Scott County Threshers Association, and Sean C. O'Neill dba Union Hill Baseball Association within Scott County Townships. The motion carried unanimously on a roll call vote.

O. Commissioner Wolf moved, seconded by Commissioner Beard to approve the Renewal Application for an Intoxicating Liquor License for 2020 for Castle Kitchens dba MN Renaissance Festival in Louisville Township. The motion carried unanimously on a roll call vote.

P. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-051; Reappointing Anthony J. Winiacki as the Scott County Highway Engineer for a Four-Year Term for the Period From May 1, 2020 Through April 30, 2024 and Rescinding Resolution No. 2016-072. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

Q. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Beard to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Jeffrey Peichel, FT Chief Information Officer, Office of Management and Budget, effective 03/13/20.
2. Separation of employment for Sarah Urbas, FT Administrative Specialist, Sheriff's Office, effective 03/17/20.
3. Separation of employment for Daniel Ekholm, FT Inspector, Planning and Resource Management Division, effective 05/01/20.
4. Separation of employment for Asha Ahmed, FT Probationary Therapist, Health and Human Services Division, effective 04/10/20.
5. Separation of employment for Rebekah Duerkop, FT Probationary 911 Dispatcher, Sheriff's Office, effective 03/19/20.
6. Separation of employment for Jesse Atwood, FT Probationary Maintenance Worker II, Planning and Resource Management Division, effective 03/23/20.
7. Separation of employment for Patricia Heil, PT (90% FTE) Public Health Nurse, Health and Human Services Division, effective 03/26/20.
8. Separation of employment for Ludmilla Dmitrieva, PT (50%) Accounting Technician, Health and Human Services Division, effective 05/29/20.
9. Separation of employment for Jared Anderson, PT Temporary (34% FTE) Facility Probation Officer, Health and Human Services Division, effective 03/16/20.
10. FT Probationary employment for Ashlee Sames, 911 Dispatcher, Sheriff's Office, effective 03/23/20.
11. FT Probationary employment for John Monnens, Assistant County Attorney III, Attorney's Office, effective 04/13/20.
12. FT Probationary employment of Andrea Coppock, Therapist, Health and Human Services Division, effective 4/13/20.
13. FT Probationary employment of Timothy Serafina, Inspector, Planning and Resources Management Division, effective 03/26/20.
14. PT Intermittent (34%) employment of Brayden Schultz, Fleet Assistant, Transportation Services, effective 03/18/20.
15. Change in employment status for Desirae Coleman, FT to PT (50% FTE) Eligibility Specialist, Health and Human Services Division, effective 03/23/20.
16. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Add: Hunter Fricke, Sopheak Jelinek, Jean Martin, Ngugi Njambi.

The motion carried unanimously on a roll call vote.

(6) Communication: We will always be clear about what we're doing and why we're doing it:

Sheriff's Captain Scott Haas and Public Health Director Lisa Brodsky presented updated information and data on the COVID-19 pandemic and the impact on Scott County. It was reported this is a long-term situation and the Minnesota Department of Health is projecting the peak will hit in six to eight weeks.

Commissioner Weckman Brekke requested information for donating items for food shelves be prominently displayed on the Scott County website and on social media.

In response to Commissioner Beard's comment, County Attorney Ron Hocevar reported law enforcement is being encouraged to educate rather than issue citations to individuals not adhering to the social distancing and stay at home guidelines.

(7) Committee Reports and Commissioner Updates:

- A. Commissioner Weckman Brekke attended the Louisville Town Board meeting on April 2.
- B. Commissioner Weckman Brekke stated she reviewed the County Departments' Operational Service Plans and noted they are available on Scott County's website for the public to read.
- C. Commissioner Ulrich participated in Greater MSP Business Investment Task Force teleconference meetings on April 1 and 6.
- D. Commissioner Wolf and the Credit River Town Board Chair spoke with the County Engineer on April 2 regarding the County Highway 21 and County Highway 91 intersection.
- E. Commissioner Wolf participated in a Mural Committee teleconference meeting April 3.
- F. Commissioner Wolf attended the Credit River Town Board meeting on April 6.

(8) County Administrator Update:

- A brief update was given on staff volunteering to be cross trained to assist in other departments as needed.
- Citizens were reminded to go to the County's website, www.scottcountymn.gov, or the County's Facebook page for updated COVID-19 information.
- The Department of Motor Vehicles has reopened for non-face-to-face transactions.
- Drop off boxes have been placed outside County facilities for non-face-to-face transactions.

(9) County Attorney Update:

- The Choose Not to Use Task Force Golf Tournament Fundraiser scheduled for September has been cancelled. The success of the Tournament is dependent upon support from local businesses and with many businesses shut down and the Committee felt it would not be prudent to ask for donations. Cancelling the fundraiser will not stop the work of the Choose Not to Use Task Force.
- Choose Not to Use is donating \$10,000 to Second Harvest Heartland.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the meeting adjourned at 10:12 a.m.

David Beer
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Tracy A. Cervenka
Acting Deputy Clerk to the Board

**AGENDA #5.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: APRIL 21, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res Mgmt. Zoning Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Greg Wagner - 8360	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Crescent Curve Final Plat	TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve the Request for Final Plat of Crescent Curve (Crescent Curve, LLC Applicant and Property Owner) Consisting of 23 Lots on 85.89 Acres in Sections 27 and 34 of Credit River Township, and Three-Way (Developer, Township, County) Development Agreement		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of agenda item is to approve the request for Final Plat of Crescent Curve (Crescent Curve, LLC Applicant and Property Owner) consisting of 23 lots on 85.89 acres in Sections 27 and 34 of Credit River Township, and Three-Way (Developer, Township, County) Development Agreement.

Fiscal Impact: None

SCOTT COUNTY, MINNESOTA REQUEST FOR BOARD ACTION

Crescent Curve, LLC Applicant and Property Owner

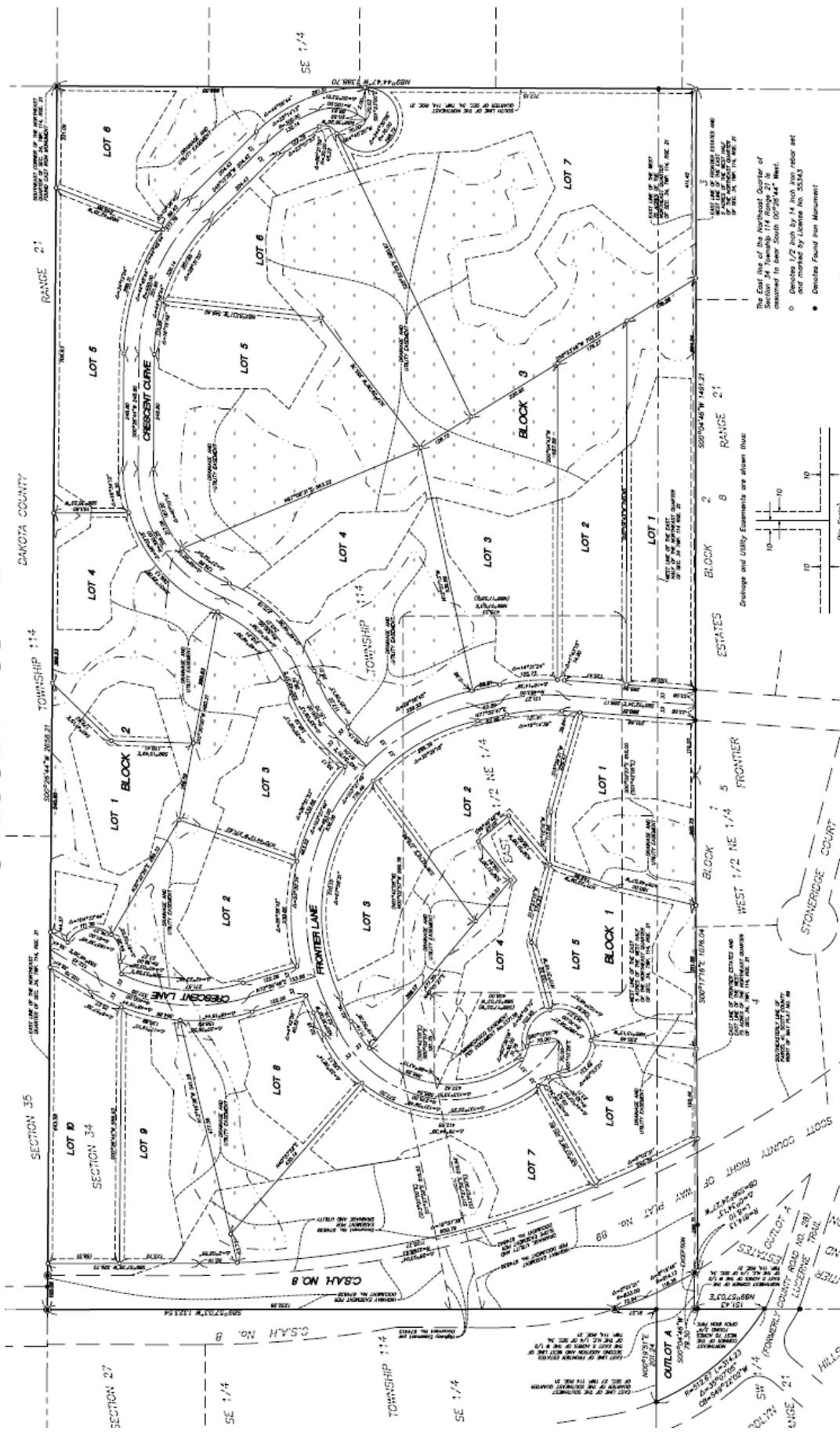
Final Plat of Crescent Curve

Criteria for Approval:

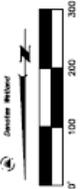
1. *Adequate Drainage* – the proposed plat meets all storm water drainage requirements as identified in Chapter 6 of the zoning ordinance.
2. *Adequate Potable Water Supply* – the proposed plat, utilizing individual wells, meets the requirements of the zoning and subdivision ordinances.
3. *Adequate Roads or Highways to Serve the Subdivision* – The proposed lots will have frontage and access off of the new Township roads, specifically an extension of Frontier Lane, and future township roads as shown on the project plans.
4. *Adequate Waste Disposal Systems* – the proposed lots meet all requirements of the individual sewage treatment system ordinance.
5. *Consistency with the Comprehensive Plan* – the proposed plat conforms to the goals and policies contained in the 2040 Comprehensive Plan for the development in the Rural Residential Growth Area.
6. *Public Service Capacity* – the proposed development does not adversely impact the public service capacity of local service providers as the lots will utilize the existing Township road for access.
7. *Consistency with the Minnesota Environmental Quality Board's Policies*- with the large wetland areas being preserved or undeveloped the project falls below the 80 acres of changed land use threshold for requiring an Environmental Assessment Worksheet. In addition, this property was included in the Alternative Urban Area Wide Review (AUAR) that studied land use, transportation, and environmental issues for the southern portion of Credit River Township.
8. *Consistency with Capital Improvement Plans* – the proposed plat is not requiring any county funded road improvements; therefore, it is consistent with the County's capital improvement plan.

And noting that Credit River Township recommended approval of the request at their April 6, 2020 monthly meeting.

CRESCENT CURVE



The East line of the Northeast Quarter of Section 35, Township 114 North, Range 21 East, is measured to be 14 feet 10 inches from the corner of Section 35, Township 114 North, Range 21 East, and marked by License No. 55,543. Developer Found Iron Movement!



Being 10 feet in width, unless otherwise indicated, and adjoining lot lines, and 10 feet in width, and adjoining street lines, are shown on the plat.

SURVEYORS NOTE: SEE SHEET 3 OF 3 FOR EASEMENT DETAIL.

AGENDA #5.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: April 21, 2020

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res Mgmt. Zoning Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Nathan Hall - 8892	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Maggie Lane Farm	TIME REQUESTED:	NA
ACTION REQUESTED:	Approve the Conservation Easements of Maggie Lane Farm (Clarence Van Zee, Applicant and Van Zee Living Trust, Property Owner) a Subdivision Consisting of 3 Lots on 51.33 Acres in Section 27 of Credit River Township		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

<p>ORGANIZATIONAL VALUES:</p> <p><input checked="" type="checkbox"/> Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner</p> <p><input checked="" type="checkbox"/> Communication: We will always be clear about what we're doing and why we're doing it</p> <p><input type="checkbox"/> Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively</p> <p><input type="checkbox"/> Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government</p> <p><input type="checkbox"/> Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance</p> <p><input type="checkbox"/> Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies</p> <p><input type="checkbox"/> Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures</p>
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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the Conservation Easements of Maggie Lane Farm (Clarence Van Zee, Applicant and Van Zee Living Trust, Property Owner) a subdivision consisting of 3 lots on 51.33 acres in Section 27 of Credit River Township

The Maggie Lane Farm preliminary and final plats – a subdivision consisting of 3 Lots on 51.33 Acres in Section 27 of Credit River Township - were approved by the Board on October 1, 2019. A conservation

easement is a legal Agreement creating an interest in real property created in a manner to impose limitations or affirmative obligations regarding the use of property including the retention, protection, and maintenance of open space. In the Maggie Lane Farm Subdivision, the Conservation Easements protect wetland area on Lots 1 and 2. The Scott County Subdivision Ordinance requires that the Conservation Easements be recorded with the plat.

Fiscal Impact:

None

**AGENDA #5.3
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: APRIL 21, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Sheriff Communications	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Scott Haas	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve the Purchase of Two Laptop-Based 800MHz Radio Consoles for Continuity of Operations		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input checked="" type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Cassie Koch, Accounting & Contracts Management Coordinator
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the purchase of two laptop-based 800MHz radio consoles for continuity of operations.

The 911 Communications Center has significant staffing challenges and must continue to operate 24/7. 911 Center operations have historically been confined to the dispatch center with limited continuity options. In the past, our staff could relocate to Carver County's 911 Communications Center for a backup solution. The combined staff of Scott and Carver Counties now exceeds the space available in Carver County. COVID-19

has created an urgency for rapid implementation of a teleworking solution. The 911 Communications Center needs an option to allow functions to operate remotely so that quarantined but healthy staff could work from remote locations.

The purchase of these two remote radio consoles is the last phase of a continuity solution. We have eight laptops, four shared EOC/Dispatch laptops and four assigned to the 911 Dispatch Supervisors, that can remotely run the computer aided dispatch program from a remote location using the AnyConnect VPN solution. The MCC7500E solution will permit critical functions of the law enforcement and fire service dispatching to be performed remotely. The 911 replacement phone system Capital Improvement Program (CIP) project that is being implemented was designed with laptop and VPN based configurations. A cellular data solution is being implemented using FirstNet, an LTE network that gives public safety preemption and priority, to allow access from these laptops to the VPN hosts. Once the CAD, phone, and radio remote solutions are activated, almost all functions of the 911 Communications Center could be relocated to an alternate site such as a library or secure conference room should the existing 911 Center be uninhabitable for any reason. These systems collaboratively provide the capability for maintaining social distancing of staff during a highly infectious disease.

We will acquire two laptop-based radio consoles that have VPN access directly to the 800MHz radio system at a cost of \$89,932. This, along with laptops that run our computer aided dispatch system, will allow us to support a teleworking option for 911 Dispatchers.

Governance has approved this CIP Project Amendment.

Fiscal Impact:

This project is eligible to be fully funded with E911 designated funds. No levy support is requested. Funds will be transferred into the CIP budget to cover this expense.

**AGENDA #5.4
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: APRIL 21, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Janelle McGlinchey	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	---	TIME REQUESTED:	---
ACTION REQUESTED:	Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:			
<input checked="" type="checkbox"/> Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner			
<input type="checkbox"/> Communication: We will always be clear about what we're doing and why we're doing it			
<input type="checkbox"/> Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively			
<input type="checkbox"/> Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government			
<input type="checkbox"/> Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance			
<input type="checkbox"/> Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies			
<input type="checkbox"/> Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures			
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Janelle McGlinchey, Employee Relations	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

1. Separation of employment for Gina Young, FT Therapist, Health and Human Services Division, effective 04/24/20.
2. FT Probationary employment of Jeffrey Strack, Sheriff's Deputy, Sheriff's Office, effective 04/27/20.

3. FT Probationary employment of Carter Lanenberg, Corrections Officer, Sheriff's Office, effective 04/20/20.
4. Change in status for Beth Hubbard, FT to PT Permanent (80% FTE) Therapist, Health and Human Services Division, effective 3/23/20.

Fiscal Impact:

N/A

**AGENDA #5.5
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: APRIL 21, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services- Highway Operations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Joe Wiita--8063	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	2020 Sealcoat Coop Agreements	TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution 2020-071; Authorizing Entering Into Cooperative Agreements With Cedar Lake, Jackson, Louisville, and Helena Townships for Their Participation in the 2020 Sealcoat Project		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
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- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution 2020-071; Authorizing Entering Into Cooperative Agreements With Cedar Lake, Jackson, Louisville, and Helena Townships for the 2020 Sealcoat Project.

Each year, the Townships are asked if they desire to be a part of the County's annual sealcoat program. Four Townships indicated an interested and provided the necessary information to the Highway Department to

include in the 2020 request for bids. The Townships' combined total of the Contract is \$125,920.90 based on estimated quantities. The final Contract amount will be based on actual quantities at the contract unit price. The Cooperative Agreement sets out the roles and responsibilities of each party.

A separate agenda item will be presented for Board approval today for entering into the 2020 Sealcoat Construction Contract with Asphalt Surface Technologies Corp.

The cost share breakdown to be included in each Agreement based on the bid unit prices is as follows:

Township	Cost Share
Cedar Lake Township	\$52,323.20
Jackson Township	\$14,764.50
Louisville Township	\$13,249.70
Helena Township	\$45,583.50
Total	\$125,920.90

The Townships will be billed by the County for their portion through the Cooperative Agreements. The work on this project will begin upon Contract approval and shall be completed on or before September 18, 2020.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	April 21, 2020
Resolution No.:	2020-071
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION 2020-071; AUTHORIZING ENTERING INTO COOPERATIVE AGREEMENTS
WITH CEDAR LAKE, JACKSON, LOUISVILLE, AND HELENA TOWNSHIPS FOR THEIR
PARTICIPATION IN THE 2020 SEALCOAT PROJECT**

WHEREAS, Cedar Lake, Jackson, Louisville, and Helena Townships wish to participate in the 2020 Sealcoat Project; and

WHEREAS, the cost share of each Township based on bids breakdown is as follows: and

Township	Cost Share
Cedar Lake Township	\$52,323.20
Jackson Township	\$14,764.50
Louisville Township	\$13,249.70
Helena Township	\$45,583.50
Total	\$125,920.90

WHEREAS, the Townships' combined share of the Contract is \$125,920.90 based on estimated quantities; and

WHEREAS, a separate agenda item will be presented for Board approval today for entering into the 2020 Sealcoat Construction Contract with Asphalt Surface Technologies Corp.; and

WHEREAS, the County will enter into separate Cooperative Agreements with Cedar Lake, Jackson, Louisville, and Helena Townships; and

WHEREAS, these Agreements stipulate the roles and responsibilities for each party for this work.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into Agreements with Cedar Lake, Jackson, Louisville, and Helena Townships for their participation in the 2020 Sealcoat Project.

BE IT FINALLY RESOLVED that approval of these Agreements are subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE
Weckman Brekke	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain

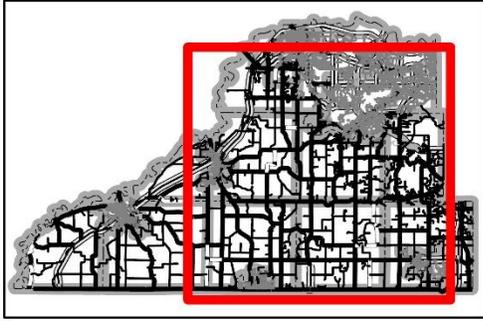
State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21 day of April, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 21 day of April, 2020.

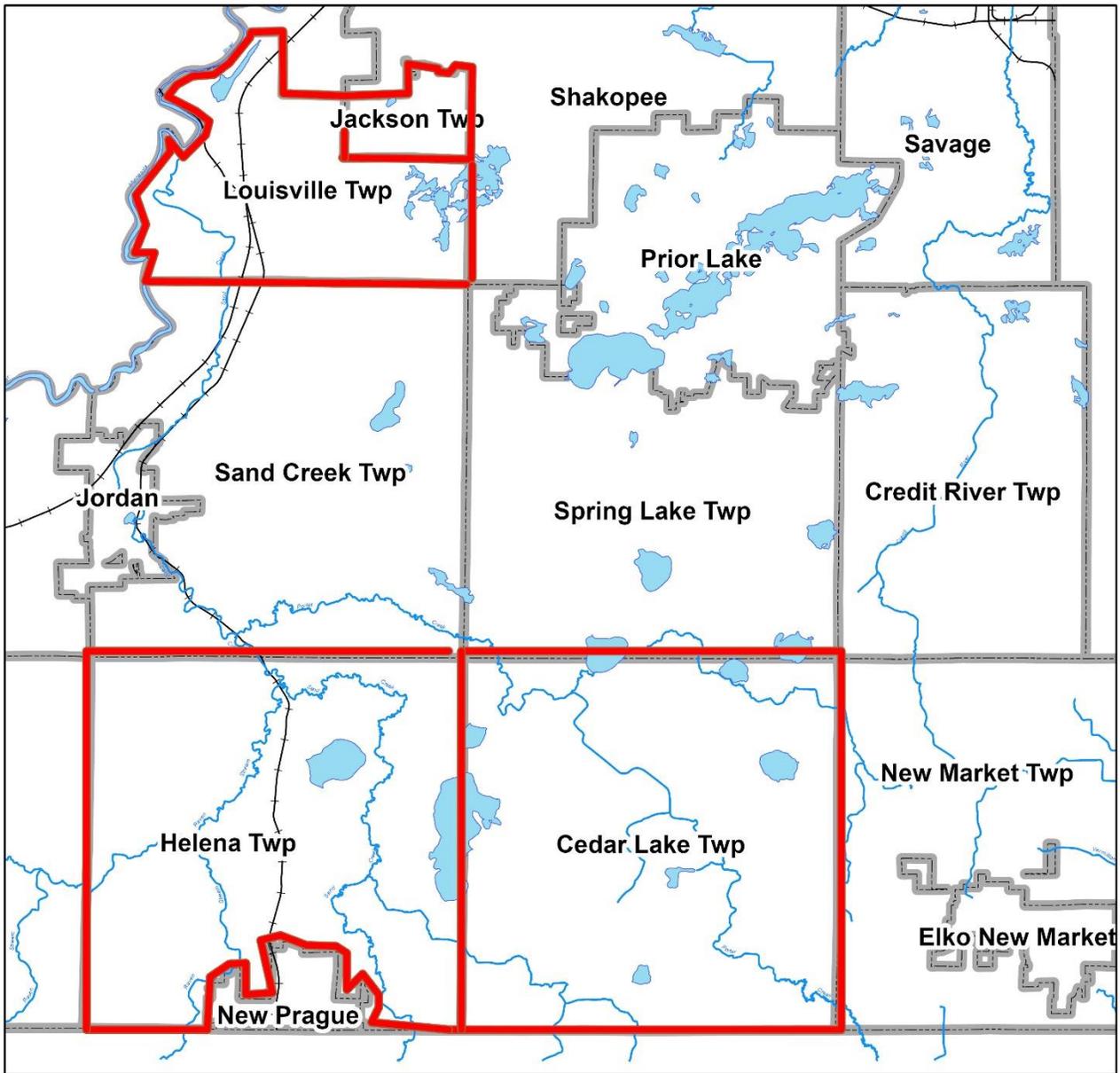
County Administrator

Administrator's Designee



SCOTT COUNTY

2020 RBA
Cooperative Agreement with Townships for
the 2020 Seal Coat Project



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.

0 0.5 1 2 Miles



Date: 4/13/2020

**AGENDA #5.6
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: APRIL 21, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning and Res. Mgmt. Parks and Trails	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Patty Freeman - 8752	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Snowmobile Trail Grant-In-Aid Program	TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-072; Authorizing the Submittal and Acceptance of the Minnesota Trail Assistance Grant Program Application for Scott County Sno-Trials, Inc. for the 2020-2021 Snow Season		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-072; Authorizing the Submittal and Acceptance of the Minnesota Trail Assistance Grant Program Application for Scott County Sno-Trials, Inc. for the 2020-2021 Snow Season.

This Grant Application to the Minnesota Department of Natural Resources (DNR) is in the amount of \$90,000. Sno-Trails Inc., a Scott County based non-profit snowmobile club, prepares the Grant Application and Scott County serves as the local grant-in-aid fiscal sponsor. Grant funds are used for trail maintenance, signage, easement acquisition, and grooming equipment. The Sno-Trails group matches the grant funding through volunteer labor and cash raised through fundraising efforts. Sno-Trails Inc. maintains the 238-mile snowmobile trail system in Scott County through volunteers. This partnership provides services not otherwise available for County residents.

Pursuant to the County Board's policy on grants over \$25,000, Board action is necessary. The DNR also requires a resolution by the County Board to accompany the Application.

Fiscal Impact:

There are no fiscal impacts associated with this action; this is a pass-through of grant funds. No County expenditures are associated with the Grant, other than limited staff time for Grant administration. The Grant revenue is budgeted in the Parks Department operating budget and all expenses are reimbursed by the Grant.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	April 21, 2020
Resolution No.:	2020-072
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-072; AUTHORIZING THE SUBMITTAL AND ACCEPTANCE OF
THE MINNESOTA TRAIL ASSISTANCE GRANT PROGRAM APPLICATION FOR
SCOTT COUNTY SNO-TRAILS, INC. FOR THE 2020-2021 SNOW SEASON**

WHEREAS, Scott County serves as the local sponsor for the Minnesota Department of Natural Resources Snowmobile Trails Assistance Program in Scott County; and

WHEREAS, this Application is to the Minnesota Department of Natural Resources (DNR) Snowmobile Trails Assistance Program in the amount of \$90,000; and

WHEREAS, Sno-Trails, Inc. is the Scott County based non-profit snowmobile club that maintains the 238-mile snowmobile trail system in Scott County; and

WHEREAS, grant funds are used for trail maintenance, signage, easement acquisition, and grooming equipment covering all expenditures; and

WHEREAS, Sno-Trails, Inc. matches the grant funding through volunteer labor and cash; and

WHEREAS, if the Application is approved by the DNR, the Grant is accepted; and

WHEREAS, there are no fiscal impacts associated with this action as it is a pass-through of Grant funds; and

WHEREAS, no County expenditures are associated with the Grant, other than limited staff time for Grant administration, and;

WHEREAS, the Grant revenue is budgeted in the Parks Department operating budget and all expenses are reimbursed by the Grant.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	April 21, 2020
Resolution No.:	2020-072
Motion by Commissioner:	
Seconded by Commissioner:	

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorizing Scott County to sponsor and participate in the Minnesota Trail Assistance Program and authorizing the County Administrator to submit the Minnesota Department of Natural Resources 2020 - 2021 Application in the amount of \$90,000 for Scott County Sno-Trails, Inc.

BE IT FINALLY RESOLVED, that approval of this Grant is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of April, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 21st day of April, 2020.

County Administrator

Administrator's Designee

**AGENDA #5.7
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: APRIL 21, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res. Mgmt. Environmental Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Kate Sedlacek - 8351	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Solid Waste Management	TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-074; Approving Entering Into An Agreement With the Minnesota Pollution Control Agency for the 2020 Local Recycling Development Grant		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Kate Sedlacek, Environmental Services Manager Nick Reishus, Environmentalist II	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-074; Approving Entering Into an Agreement With the Minnesota Pollution Control Agency (MPCA) for the 2020 Local Recycling Development Grant.

The County receives the Local Recycling Development Grant (LRDG) annually from the MPCA. The State's LRDG program provides grants to the seven metro counties. This program is designed to implement new activities or to enhance or increase the effectiveness of existing yard waste composting and recycling programs within the metro. The metro counties are required to support and maintain effective municipal

recycling as a condition of receiving LRDG funds. All activities funded through the LRDG program must be consistent with the *2017 Metropolitan Solid Waste Management Plan* and the *Scott County Solid Waste Management Master Plan (2018)*. Funds are derived from revenue generated from tip fees at the metro landfills. Scott County will receive \$199,133.72 in 2020. Entering into an Annual Agreement will now be a requirement for all the metro counties to receive the Grant.

Fiscal Impact:

LRDG funds were included in the approved 2020 budget. The LRDG requires a 50% match. The County Solid Waste Management Special Assessment will be used to make the required match for the Grant, which is also included in the approved budget.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	April 21, 2020
Resolution No.:	2020-074
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-074; APPROVING ENTERING INTO AN AGREEMENT
WITH THE MINNESOTA POLLUTION CONTROL AGENCY FOR THE
2020 LOCAL RECYCLING DEVELOPMENT GRANT**

WHEREAS, Scott County has a state-approved Solid Waste Master Plan that includes objectives for recycling that are consistent with the Minnesota Pollution Control Agency's Metropolitan Solid Waste Policy Plan; and

WHEREAS, the approved Solid Waste Master Plan includes strategies designed to implement new activities or to enhance or increase the effectiveness of existing yard waste composting and recycling programs within Scott County. Efforts that are eligible for and historically funded with the Local Recycling Development Grant include but are not limited to the City Single Day Clean Up Grant and the Recycling, Infrastructure, Innovation and Outreach Grant; and

WHEREAS, the Local Recycling Development Grant for 2020 is \$199,133.72 and the match is available through the Solid Waste Management Special Assessment Fund.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota hereby authorizes entering into a Grant Agreement with the Minnesota Pollution Control Agency for the 2020 Local Recycling Development Grant in the amount of \$199,133.72.

BE IT FINALLY RESOLVED that the Board of Commissioners authorizes the Scott County Environmental Services Program Manager to execute said Agreement, subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

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Witness my hand and official seal at Shakopee, Minnesota, this 21st day of April, 2020.

County Administrator

Administrator's Designee

**AGENDA #5.8
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: APRIL 21, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lisa Freese-8363	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP09-01	TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-073; Approving the Findings of Fact and Conclusions for the Jordan Interchange Environmental Assessment Worksheet and Negative Declaration on the Need for an Environment Impact Statement		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-073; Approving the Findings of Fact and Conclusions for the Jordan Interchange Environmental Assessment Worksheet and Negative Declaration on the Need for an Environment Impact Statement.

As the Responsible Governmental Unit (RGU), Scott County has prepared an Environmental Assessment Worksheet (EAW), in accordance with Minnesota Rules Chapter 4410, for the proposed improvements at Trunk Highway (TH) 169/TH 282 and County Highway (CH) 9. These improvements include construction of a new interchange, access modifications, stormwater ponding, sidewalk, and trail under project CP 09-01.

Copies of the EAW were distributed to agencies on the current Minnesota Environmental Quality Board (EQB) distribution list. A notice of availability was published in the EQB Monitor on February 3, 2020. This notice included a description of the project, information on where copies of the EAW were available, and invited the public to provide comments.

The EAW public comment period was from February 3, to March 4, 2020. An open house was also held at the Jordan City Council Chambers on February 20, within the comment period. Written comment letters were received during the comment period from the Metropolitan Council, Minnesota Department of Natural Resources, and the Minnesota Pollution Control Agency. All comments received were considered in determining the potential for significant environmental impacts. Additional information was provided in the EAW response to agency comments/questions. Minnesota Environmental Quality Board (EQB) Rules requires that the County Board make a positive or negative finding on the need for an EIS. The findings of fact and response to comments can be found [here](#).

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	April 21, 2020
Resolution No.:	2020-073
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-073; APPROVING THE FINDINGS OF FACT AND CONCLUSIONS FOR THE JORDAN INTERCHANGE ENVIRONMENTAL ASSESSMENT WORKSHEET AND NEGATIVE DECLARATION ON THE NEED FOR AN ENVIRONMENT IMPACT STATEMENT

WHEREAS, Scott County was required to complete an Environmental Assessment Worksheet (EAW) for the Jordan Interchange project; and

WHEREAS, a notice was published in the Environmental Quality Board (EQB) Monitor on February 3 with a 30-day comment period; and

WHEREAS, Scott County received three agency comment letters on the project; and

WHEREAS, staff has completed a Response to Comments and the Findings of Fact and Conclusions addressing the comments; and

WHEREAS, based on the criteria in Minnesota Rules part 4410.1700, the project does not have the potential for significant environmental effects.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby adopts the Findings of Fact and Conclusions for the Jordan Interchange and a negative declaration on the need for an Environmental Impact Statement.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

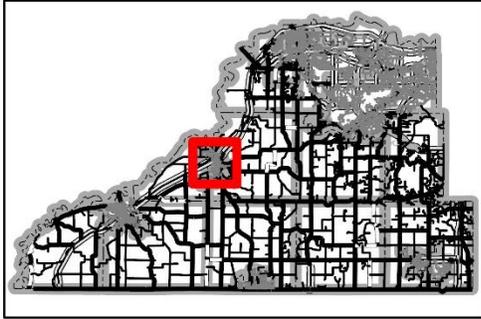
**State of Minnesota)
County of Scott)**

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County Administrator

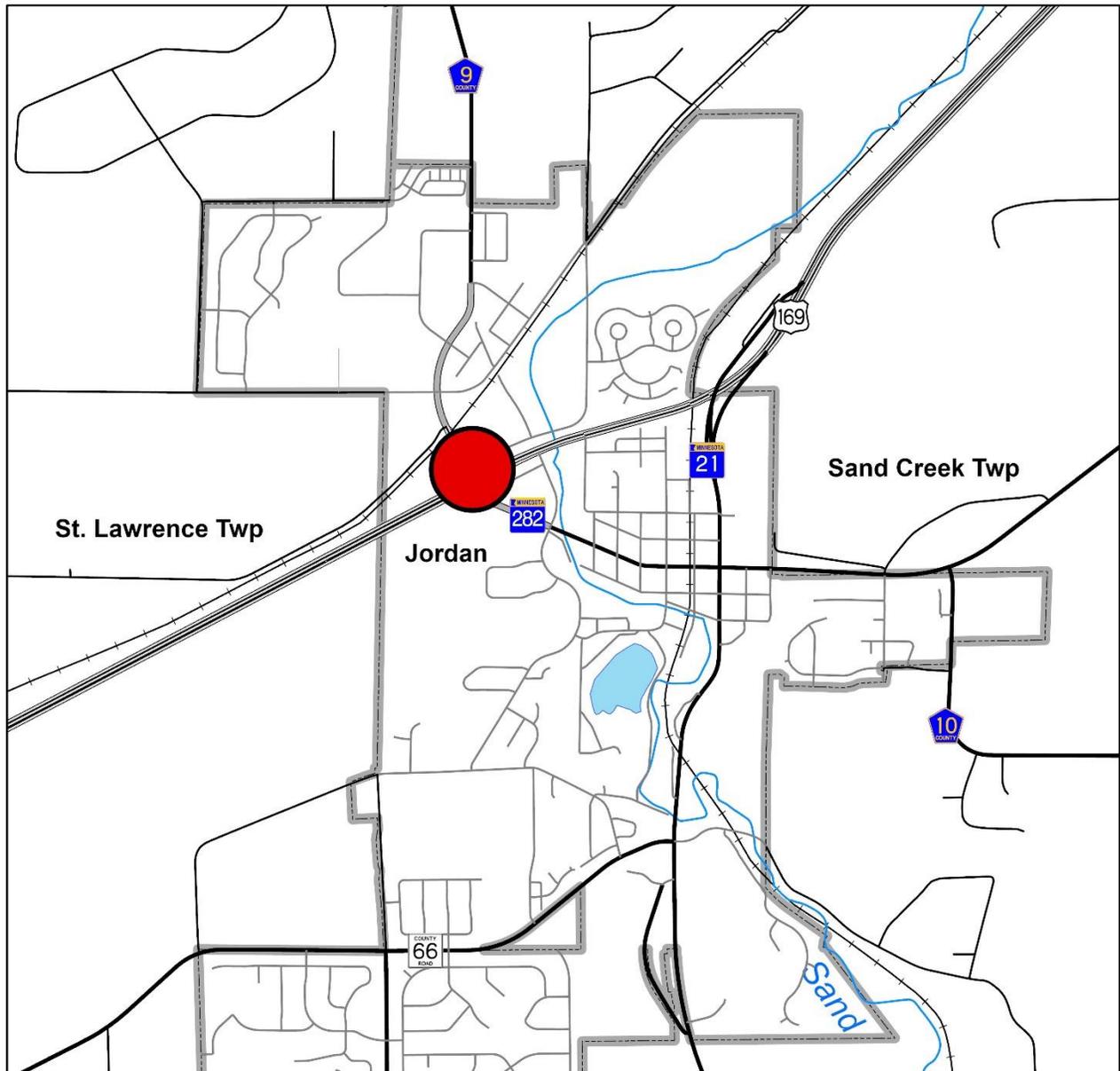
Administrator's Designee



SCOTT COUNTY

2020 RBA

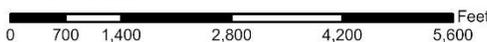
Jordan Interchange Findings of Fact and Conclusions



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.



Date: 4/7/2020



Scale: R.F:
1 inch = 2,800 ft.

**AGENDA #5.9
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: APRIL 21, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway Operations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Joe Wiita-8063	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	2020 Sealcoats	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-076; Awarding a Contract to Asphalt Surface Technologies Corp. for the 2020 County Sealcoat Project		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-076; Awarding a Contract to Asphalt Surface Technologies Corp. for the 2020 County Sealcoat Project.

Sealcoating is essential in pavement preservation and extending the life of our asphalt pavement investment. Sealcoating is a key preservation tool for pavement management and includes many benefits:

- slowing deterioration by resisting oxidation from the sun; and
- replacing eroded surfaces; and
- extending pavement life; and
- optimizing the overall value of the asphalt pavement.

The base bid included the following roads:

ROAD	FROM	TO
County Highway (CH) 8	Trunk Highway (TH) 13	TH 21
CH 15	Columbus Ave	New Prague City
CH 15	2000' N of CH 78	1000' N of CH 16
CH 42	Boone Ave	Louisiana Ave
CH 59	TH 169	CH 7
CH 66	TH 21	Hillside Ave
CH 21 & TH 13	Project Limits - Roundabout	
CH 101	CH 17	CH 69
CH 78	New Pavement associated with TH 169	
CH 14	New Pavement associated with TH 169	

ROAD	FROM	TO
Mobile Manor Frontage Rd	CH 69	Mobile Manor

Each year the Townships and Cities within the County are invited to participate in the sealcoat contract as a collaborative effort. Based on their needs, different agencies choose to participate each year. The intent and result is lower prices for each of the participating agencies due to the economies of scale with a larger contract. The Townships also benefit from the County's inspection of the work. The 2020 participants are as follows:

- Cedar Lake Township
- Jackson Township
- Louisville Township
- Helena Township

In addition, the 2020 Sealcoat Project includes sealcoating of the Southbridge and Eagle Creek Park & Ride lots, and the Murphy-Hanrehan parking lot of Three Rivers Park District (TRPD).

Sealcoat bids were received and opened on March 31, 2020. Three bids were received, and the results were as follows:

Bidder	Bid Amount
Asphalt Surface Technologies Corp.	\$911,066.08
Pearson Bros., Inc	\$937,700.52
Allied Blacktop Company	\$992,990.20

Based on these results, the bid submitted by Asphalt Surface Technologies Corp. of \$911,066.08 was the lowest responsible bid. The engineer's estimate is \$1,099,435.73. The Contract amount will be \$911,066.08.

The Contract is broken out between the County, TRPD, and participating Townships per the following:

	Cost Share	Funding Source
Scott County	\$611,679.55	Highway Operations
Eagle Creek/South Bridge Park & Ride Lots	\$154,449.05	TIP-Transportation Tax
Mobile Manor Frontage Road (169 project)	\$ 17,550.33	TIP-Transportation Tax
Murphy-Hanrehan Parking Lot	\$ 1,286.25	PIP-Scott County
Cedar Lake Township	\$ 52,323.20	Township
Jackson Township	\$ 14,764.50	Township
Louisville Township	\$ 13,429.70	Township
Helena Township	\$ 45,583.50	Township
Total Contract	\$911,066.08	

The Townships have been notified of the bid results.

A separate agenda item will be presented for Board approval today for entering into the Cooperative Agreements with the participating Townships for billing purposes.

The work on this project will begin upon Contract approval and shall be completed on or before September 18, 2020.

The funding for the Scott County highway sealcoat costs will be paid from the 2020 Highway Operations budget. The Murphy-Hanrehan parking lot is funded in the Parks Improvement Plan in the Scott County 2020-2025 Capital Improvement Program. The Park and Ride work and Mobile Manor Frontage road are funded in the 2020 Transportation Improvement Program (TIP) using Transportation Sales Tax Funds. The bid was \$15,736.30 more than programmed in the TIP. The extra funds to cover the work will come from the Transportation Sales Tax and the current fund balance is sufficient to cover this additional cost.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	April 21, 2020
Resolution No.:	2020-076
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-076; AWARDING A CONTRACT TO ASPHALT SURFACE TECHNOLOGIES CORP. FOR THE 2020 COUNTY SEALCOAT PROJECT

WHEREAS, the County advertised for sealcoat bids pursuant to Minnesota Statutes; and

WHEREAS, Cedar Lake Township, Helena Township, Jackson Township, Louisville Township, and Three Rivers Park District are participating in the cost share for this project; and

WHEREAS, sealcoat bids were received on March 31, 2020. Three bidders responded on a unit price basis for quantities in preliminary estimated work areas; and

WHEREAS, the Asphalt Surface Technologies Corp. bid, in the amount of \$911,066.08, was the lowest responsible bid; and

WHEREAS, funding for the 2020 Sealcoat Project is included in program year 2020 for construction in the 2020-2029 Transportation Improvement Program (TIP) and in the 2020 Highway Maintenance Operating Budget.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Contract with Asphalt Surface Technologies Corp. for the 2020 Sealcoating Project in the amount of \$911,066.08.

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of April, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 21st day of April, 2020.

County Administrator

Administrator's Designee

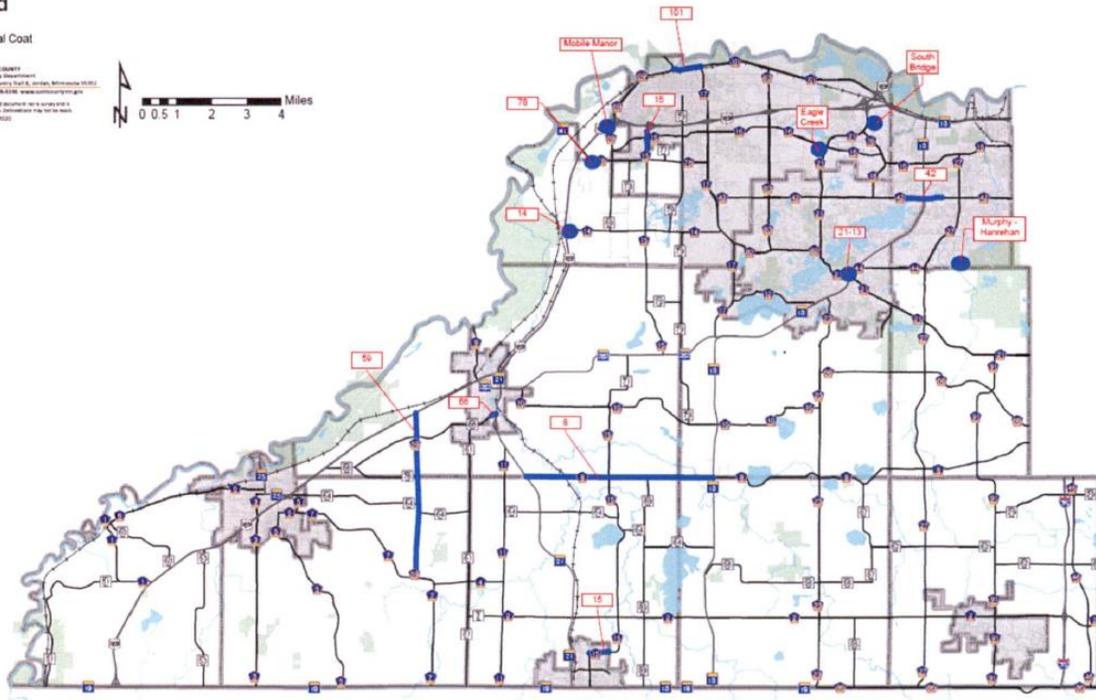
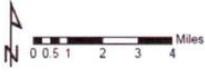
2020 Seal Coats

Legend

Seal Coat

Scott
SCOTT COUNTY
Highway Department
200 County Street, Ames, Minnesota 56012
(507) 463-2222, www.scottcountymn.gov

This map is based on aerial satellite imagery. No warranty is made by Scott County for any errors or omissions. The Scott County Highway Department, March 23, 2020.



**AGENDA #5.10
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: APRIL 21, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway Department- Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Joe Wiita - 8063	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	2020 Trail Sealcoats	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-077; Awarding a Construction Contract to MP Asphalt Maintenance Inc. for the 2020 Trail Sealcoat Project		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS:	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-077; Awarding a Construction Contract to MP Asphalt Maintenance Inc. for the 2020 Trail Sealcoat Project.

In 2019, County Highway Department staff met with City Engineers and Maintenance Supervisors within the County to discuss the significant investment in trail infrastructure in communities and necessary preventative trail maintenance. Historically, trail maintenance and preventative maintenance responsibility on trails along County highways has been assigned to Cities at the time the trail was built. Research has shown that preventative maintenance extends the life of the trail if performed regularly. Most Cities have not been performing preventative trail maintenance on a regular basis. The County would like to see this preventative maintenance occur regularly. To assist the Cities, the County has changed its practice and will now approach it as a shared responsibility, splitting costs 50/50 with each community in our cost sharing policy.

In 2019, County Highway Department staff met with the City Maintenance Supervisor Group. It was agreed to:

- Start preventative maintenance program on trails beginning in 2020 and 2021.
- All trails along County highways will receive a slurry seal (using the City of Shakopee/Scott County specification).
- All trails would receive this treatment every 5 to 7 years. The trails would be routinely inspected to determine need.
- It was also decided to perform this contract as a joint purchasing arrangement, similar to the Burnsville-led Joint Powers Agreement. Cities may elect to participate in joint purchasing for City trail preventative maintenance. The Cities of Waconia and Eagan requested to be included in joint purchasing for trail maintenance services.

The Cooperative Agreement was approved in December of 2019 and executed by each City. It provides for:

- 1) County highway trails cost sharing between the County and the Cities within Scott County.
- 2) Cost split 50/50 for projects within the County's Trail Preventative Maintenance Program.
- 3) Elective joint purchasing by Cities.
- 4) The joint purchasing will be at the sole cost to the requesting party for projects outside of the County's Trail Maintenance Program.

The City of Shakopee requested to opt out of the Cooperative Agreement and we have agreed the City will lead trail preventative maintenance on County and City trails within Shakopee. New Prague is also opting out due to their preferences to use another preventive maintenance application. The County will execute separate cost sharing agreements with Shakopee and New Prague. All other Cities approved cost sharing and a joint purchasing agreement.

In this year's program, 5.28 miles of trails in 4 Cities will be seal coated.

Additionally, Cities within the County and surrounding Counties, were invited to participate in the trail sealcoat Contract as a collaborative effort. Based on their needs, different agencies can choose to participate each year to add their local trail work to the County's contract. This results in lower prices for each of the participating agencies due to the economies of scale with a larger contract. The 2020 participants are as follows:

- City of Savage
- City of Prior Lake
- City of Eagan
- City of Waconia

In addition, the 2020 Trail Sealcoat project includes sealcoating the trail at the entrance of Murphy-Hanrehan parking lot of Three Rivers Park District.

Four trail sealcoat bids were received on March 31, 2020 and the results were as follows:

Bidder	Bid Amount
MP Asphalt Maintenance Inc.	\$99,406.54
Gopher State Sealcoat	\$114,317.52
Asphalt Surface Technologies Corp.	\$201,124.86
Allied Blacktop Company	\$249,672.24

Based on these results, the bid submitted by MP Asphalt Maintenance Inc. of \$99,406.54 was the lowest responsible bid. The engineer's estimate is \$138,706.80. The Contract amount will be \$99,406.54

The Contract is broken out between the County, Scott County Parks, and participating cities per the following:

Agency	Cost Share	Additional Work
Scott County Highway Trails	\$10,660.99	
Scott County Parks PIP		\$394.74
City of Savage	\$2,527.1	\$10,165.20
City of Prior Lake	\$4,353.32	\$32,680.00
City of Eagan		\$17,386.62
City of Waconia		\$17,458.00
City of Belle Plaine	\$961.05	
City of Jordan	\$2,819.51	
Subtotals	\$21,311.98	\$78,084.56
Total Contract	\$99,406.54	

The Cities have been notified of the bid results. The work on this project will begin on or after May 11, 2020 and shall be completed on or before August 31, 2020.

Funding for 2020 and 2021 for Scott County's share of trail preventative maintenance will come from one time funding provided by the State legislature in 2018 to Scott County for highway maintenance or construction that has been deposited in the County Road and Bridge Fund. The funding for the Murphy-Hanrehan trail is in the 2020 Scott County Parks Improvement Plan (PIP). The remaining funds will be collected via the Cooperative Agreements the County has with each of the Cities, approved by the County Board in December 5, 2019.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	April 21, 2020
Resolution No.:	2020-077
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-077; AWARDING A CONSTRUCTION CONTRACT TO
MP ASPHALT MAINTENANCE INC. FOR THE 2020 COUNTY TRAIL SEALCOAT PROJECT**

WHEREAS, the County advertised for trail sealcoat bids pursuant to Minnesota Statutes; and

WHEREAS, the Cities of Savage, Prior Lake, Waconia, Eagan, and Three Rivers Park District are participating in the cost share for this project; and

WHEREAS, trail sealcoat bids were received on March 31, 2020. Four bidders responded on a unit price basis for quantities in preliminary estimated work areas; and

WHEREAS, the MP Asphalt Maintenance Inc. bid, in the amount of \$99,406.54, was the lowest responsible bid; and

WHEREAS, the County portion of 2020 Trail Sealcoat Project is funded from the Road and Bridge fund with revenue from a 2018 Legislative appropriation and the 2020 Parks Improvement Program; and

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Contract with MP Asphalt Maintenance Inc. for the 2020 Trail Sealcoating Project in the amount of \$99,406.54.

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney's Office as to form.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

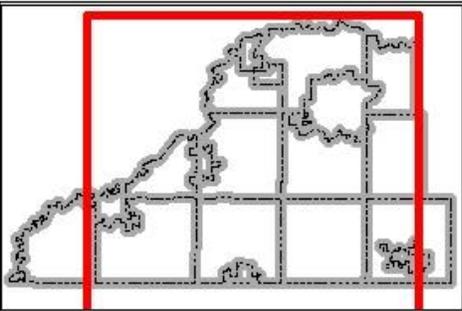
**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of April, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 21st day of April, 2020.

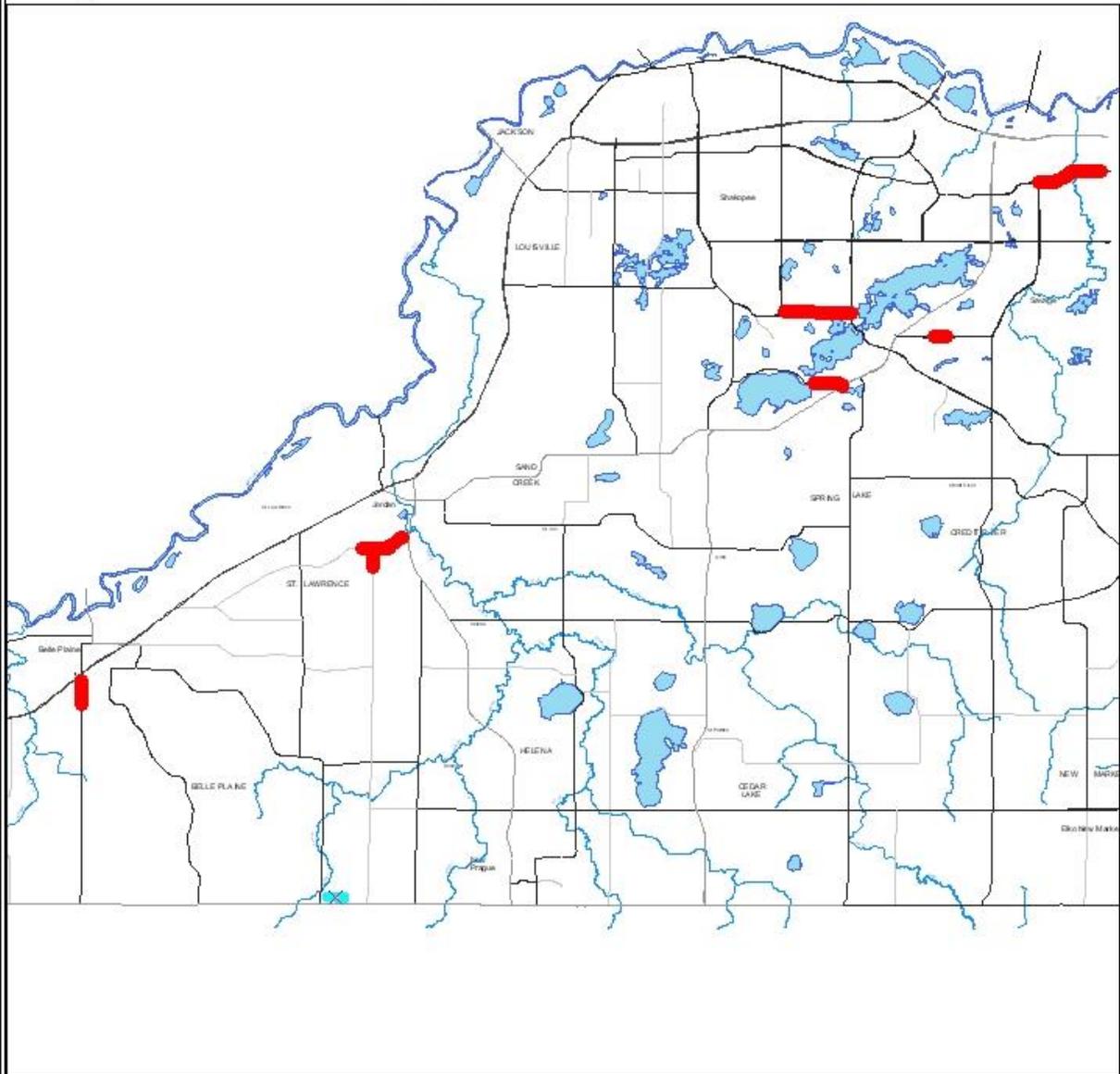
County Administrator

Administrator's Designee



SCOTT COUNTY

2020 RBA
2020 Trail Sealcoats



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and it is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.



Date: 4/13/2020

Scale: R.F.:
1 inch = 500 ft.

**AGENDA #5.11
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: APRIL 21, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	OMB – Finance Accounting	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Scott Goettl - 8586	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Approve Record of Disbursements and Approve Claims		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Kathy Shanks
Denied:	
Tabled:	
Other:	
Deputy Clerk:	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the records of disbursements and claims.

To comply with MN Statute 375.18 Subd. 1b **Delegation for paying certain claims:** A list of all claims paid under the procedures established by the county board shall be presented to the board for informational purposes only at the next regularly scheduled meeting after payment of the claim.

The Record of Disbursements will be available at the meeting.

Invoices total \$12,732,189.18 from March 1 through March 31, 2020.

Fiscal Impact: None

**AGENDA #6.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: APRIL 21, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Sheriff Emergency Management	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Scott Haas	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	COVID-19 Response	TIME REQUESTED:	15 Minutes
ACTION REQUESTED:	Receive a COVID-19 Update		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to receive a COVID-19 update.

Emergency Management, Public Health, and/or Administration staff will provide an informational update regarding the current COVID-19 situation and actions that have been taken.

Fiscal Impact:

None

**AGENDA #7.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: APRIL 21, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway-Program Delivery	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Tony Winiecki-8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP 21-36	TIME REQUESTED:	5 minutes
ACTION REQUESTED:	Adopt Resolution No. 2020-075; Approving an Amendment to the 2020-2029 Transportation Improvement Program to Add County Project 21-36 to Install a Traffic Signal System at the County Highway 21/County Highway 91 Intersection		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-075; Approving an Amendment to the 2020-2029 Transportation Improvement Program (TIP) to Add County Project 21-36 to Install a Traffic Signal System at the County Highway (CH) 21/CH 91 Intersection.

CH 21 is an A-minor arterial corridor. This highly functional mobility 4-lane facility currently carries 20,000 vehicles per day at this intersection and extends 13 miles between Trunk Highway (TH) 169 and I-35. CH 91 is a B-minor arterial corridor. It is a 2-lane facility carrying 3,000 vehicles per day and extends 10 miles southerly to the County limits at CH 86. This intersection has seen 17 recorded crashes since 2006 including 12 of which have been right angle or left turning crashes. These types of crashes typically result in serious injury crashes, including a fatal crash in each 2019 and 2020.

Scott County Highway Department staff has been monitoring the CH 21/CH 91 intersection and reviewing various long-term solutions to address operations and safety. As part of a recent traffic study, including a traffic signal warrant analysis, it was demonstrated that this intersection meets warrants for signalization. It further determined and recommended that a traffic signal will best manage traffic and improve crash severity at this intersection by assigning traffic right of way and reducing the number of right angle and left turning crashes.

In order to expedite the installation of this traffic signal, the County will pre-purchase the traffic signal hardware and control equipment to furnish to the construction contractor. These items have an extended lead time for manufacturing and delivery and is the schedule critical path. This has been a practice in the past to ensure timely delivery of material.

The 2020-2029 Transportation Improvement Program (TIP) has funding programmed in its 2020 Spot Safety Program for an undesignated signal system. This Amendment will allocate \$435,000 from this fund to County Project (CP) 21-36 for the installation of a traffic control signal system and \$30,000 for design consultant services, material testing, and inspection for this project. The total funds allocated from the Spot Safety Fund to this project is \$465,000.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	April 21, 2020
Resolution No.:	2020-075
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-075; APPROVING AN AMENDMENT TO THE 2020-2029 TRANSPORTATION IMPROVEMENT PROGRAM TO ADD COUNTY PROJECT 21-36 TO INSTALL A TRAFFIC SIGNAL SYSTEM AT THE COUNTY HIGHWAY 21/COUNTY HIGHWAY 91 INTERSECTION

WHEREAS, a traffic signal system is warranted at the intersection of County Highway (CH) 21 and CH 91; and

WHEREAS, Scott County Highway Department staff has determined a traffic signal will best address operations and safety at this intersection while maintaining CH 21 as a mobility corridor; and

WHEREAS, the 2020-2029 Transportation Improvement Program (TIP) has funding in 2020 for construction of an undesignated traffic signal system in its Spot Safety Program and for consultant design services, material testing, and inspection; and

WHEREAS, \$465,000 of these programmed funds will be allocated to County Project 21-36 for the design and installation of said traffic signal.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the 2020-2029 Transportation Improvement Program is hereby amended to add County Project 21-36 to install a traffic signal installation in 2020.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

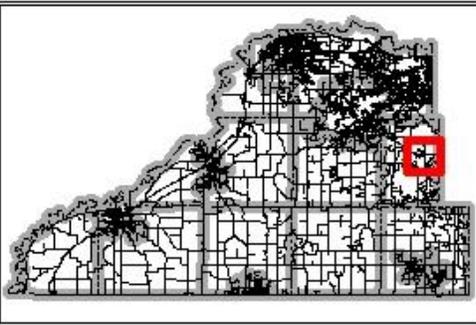
**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of April, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 21st day of April, 2020.

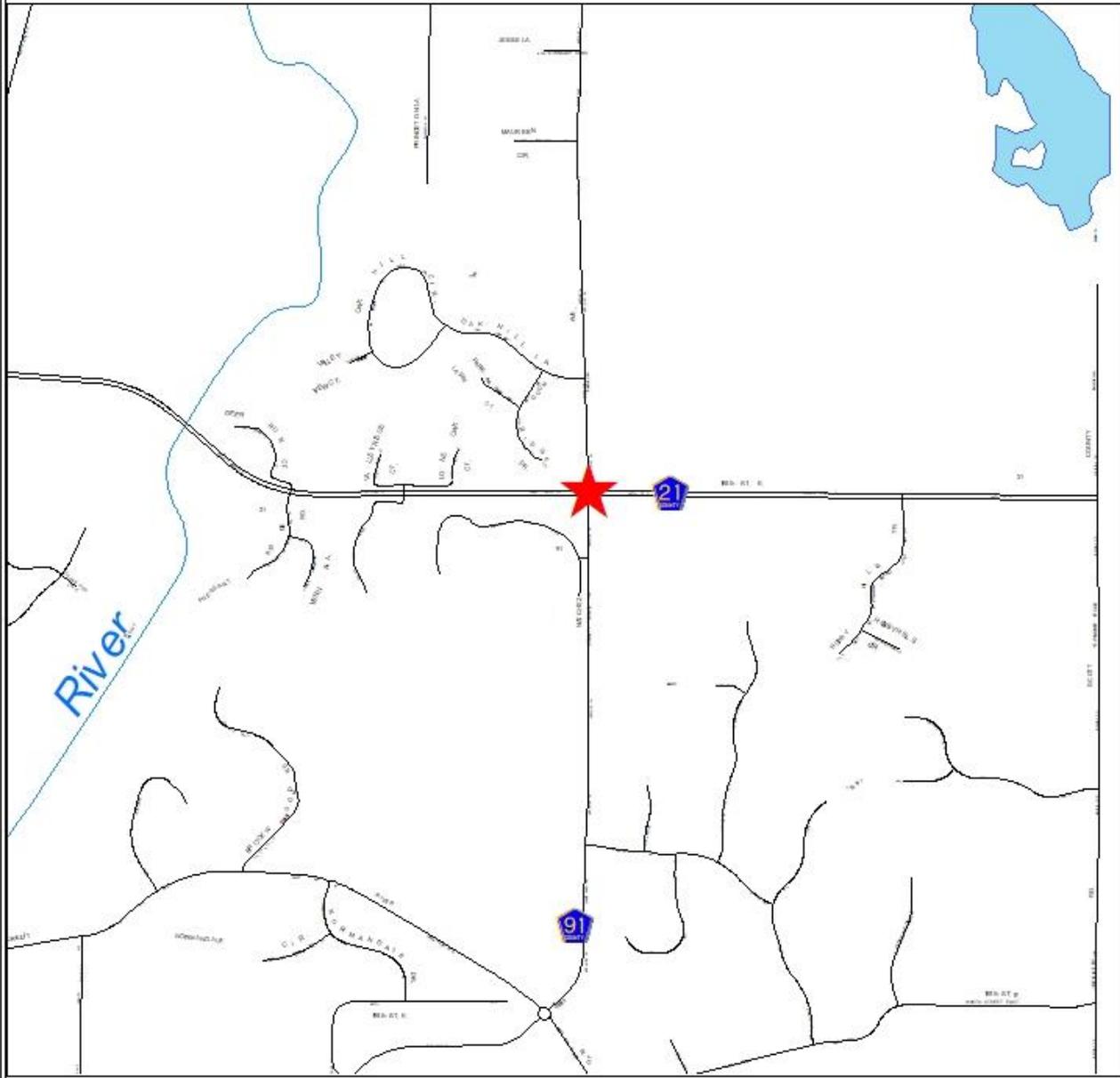
County Administrator

Administrator's Designee



SCOTT COUNTY

2020 RBA
Traffic Signal at CH 21 / CH 91



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.



Date: 4/9/2020

Scale: R.F.:
1 inch = 500 ft.