AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
MAY 7, 2019

FOLLOWING THE COMMUNITY HEALTH BOARD MEETING

(1) CONVENE COUNTY BOARD

(2) AMENDMENTS TO THE AGENDA

(3) APPROVE MINUTES OF APRIL 16, 2019 COUNTY BOARD MEETING

(4) RECOGNITION OF INTERESTED CITIZENS
Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) NEW EMPLOYEE WELCOME

(6) CONSENT AGENDA
Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating Its Value to the Public

6.1 Approve the Contract Renewal Between Scott County and the Department of Human Services for the Fraud Prevention Investigation Grant for State Fiscal Years 2020-2021 (July 1, 2019 Through June 30, 2021) in the Amount of $100,000 Per Year (No fiscal impact)

6.2 Adopt Resolution No. 2019-056; Authorizing Entering Into Contract No. 1033264 With the Minnesota Department of Transportation for Federal Participation in Advance Construction for County Project 21-27 Located in the City of Prior Lake (No fiscal impact)

6.3 Adopt Resolution No. 2019-057; Awarding a Contract to Pearson Bros., Inc. for the 2019 County Sealcoat Project (No fiscal impact)

6.4 Adopt Resolution No. 2019-059; Authorizing an Amendment to the 2019 Highway Operations Budget ($107,821 revenue increase)

6.5 Adopt Resolution No. 2019-062; Awarding a Contract to Peak Heating & Cooling for the Replacement of the Radiant Heaters and the Installation of De-Stratification Fans at the Central Shop Facility in Jordan, MN and Amending the Budget for the Capital Improvement Program ($13,942 Capital Improvement Program budget amendment)

6.6 Adopt Resolution No. 2019-063; Awarding a Contract to Jackson & Associates, LLC for the Roof Replacement Projects for the Central Shop, Extension Building, and the Marschall Road Transit Station (No fiscal impact)

6.7 Adopt Resolution No. 2019-064; Authorizing Entering Into a Joint Powers Agreement for an Intersection Reconstruction Project at County Highways 2 and 91 With the City of Elko New Market (No fiscal impact)

6.8 Adopt Resolution No. 2019-069; Rejecting All Bids for the County Highway No. 15 Bridge Replacement Project in Helena Township (No fiscal impact)

Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented

6.9 Authorize Staff to Issue a Concrete and Asphalt Storage and Recycling Facility Solid Waste License to Mathiowetz Construction Co. at 22071 Johnson Memorial Dr., Belle Plaine, MN in Belle Plaine Township (No fiscal impact)
**Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals**

**6.10** Adopt Resolution No. 2019-058; Authorizing Entering Into Cooperative Agreements With Cedar Lake, Jackson, and Louisville Townships for Their Participation in the 2019 Sealcoat Project *(No fiscal impact)*

**6.11** Adopt Resolution No. 2019-060; Authorizing Extending the Joint Powers Agreement With the City of Burnsville for the Administration of Various Annual Roadway Maintenance Contracts and Authorizing for Scott County Maintenance Services Included in the 2019 Contract *(No fiscal impact)*

**6.12** Adopt Resolution No. 2019-061; Authorizing the Submittal and Acceptance of the Minnesota Trail Assistance Grant Program Application for Scott County Sno-Trails, Inc. for the 2019-2020 Snow Season *(No fiscal impact)*

**6.13** Adopt Resolution No. 2019-067; Approving the Multi-Agency Law Enforcement Joint Powers Agreement With the State of Minnesota for the Minnesota Internet Crimes Against Children Task Force *(No fiscal impact)*

**Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community**

**6.14** Schedule a Closed Meeting on May 21, 2019 at 11:00 a.m. to Consider and Discuss Labor Negotiation Strategies *(No fiscal impact)*

**6.15** Approve Payroll Processing of Personnel Actions *(No fiscal impact)*

(7) **COMMITMENT: DEVELOPING A HIGH QUALITY WORKFORCE THAT IS DEDICATED TO ADVANCING A SAFE, HEALTH AND LIVABLE COMMUNITY**

**7.1** Adopt Resolution No. 2019-055; Proclaiming May 6-12, 2019 as National Nurses Week in Scott County *(No fiscal impact)*

**7.2** Adopt Resolution No. 2019-065; Proclaiming May 12-18, 2019 as National Police Week in Scott County *(No fiscal impact)*

**7.3** Adopt Resolution No. 2019-066; Proclaiming May 5-11, 2019 as Correctional Officers’ Week in Scott County *(No fiscal impact)*

(8) **COMMITTEE REPORTS AND COMMISSIONER UPDATES**

(9) **COUNTY ADMINISTRATOR UPDATE**

(10) **RECESS FOR ATTORNEY/CLIENT MEETING**

(11) **ADJOURN**

FOLLOWING THE MEETING THE COUNTY BOARD WILL MEET IN A WORKSHOP SETTING TO RECEIVE INFORMATION ON THE FOLLOWING ITEMS:
- REGIONAL RECYCLING CENTER/HOUSEHOLD HAZARDOUS WASTE FACILITY
- SCOTT COUNTY INFORMATION TECHNOLOGY SECURITY REPORT
- USDA BROADBAND GRANT OPPORTUNITY

**UPCOMING MEETINGS**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>May 21, 2019</td>
<td>9:00 a.m.</td>
<td>County Board Meeting</td>
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<tr>
<td>June 4, 2019</td>
<td>9:00 a.m.</td>
<td>County Board Meeting</td>
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<tr>
<td>June 5, 2019</td>
<td>3:00 p.m.</td>
<td>County Board-Parks Advisory Commission Joint Workshop/Parks Tour</td>
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<tr>
<td>June 6, 2019</td>
<td>5:00 p.m.</td>
<td>County Board-Belle Plaine City Council Joint Workshop/Tour</td>
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Lezlie A. Vermillion  
County Administrator  
(952) 496-8100
MINUTES
BOARD OF COMMISSIONERS
COUNTY OF SCOTT
APRIL 16, 2019

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, Commissioner Beer and Commissioner Ulrich.

(2) County Staff Present:
A. Lezlie Vermillion, County Administrator
B. Ron Hocevar, County Attorney
C. Suzanne Arntson, Child Welfare Manager
D. Dan Lauer-Schumacher, Housing Coordinator
E. Danny Lenz, Chief Financial Officer/Deputy County Administrator
F. Troy Pint, Business Information/System Specialist
G. Pam Selvig, Health and Human Services Director
H. Barb Dahl, Social Services Director
I. Mary Keen, Business Information/System Specialist
J. Tony Winiecki, County Engineer
K. Jake Grussing, Library Director
L. Brad Davis, Planning and Resource Management Director
M. Lori Huss, Employee Relations Director
N. Joyce Arlt, Information Technology Business Center Manager
O. Jeff Peichel, Chief Information Officer
P. Evan Cole, Management Analyst
Q. Jennifer Schuldt, Psychologist
R. Sandy Mader, Social Work Case Manager
S. Ron Holbeck, Deputy Emergency Management Director
T. Luke Hennen, Sheriff
U. Doug Schnurr, Sheriff’s Captain
V. Scott Haas, Sheriff’s Captain
W. Chris Harder, Quality Improvement Manager
X. Himani Joshi, Student Intern
Y. Scott Rettke, Assistant Jail Administrator
Z. Adam Pirri, Chief Deputy Sheriff
AA. Jill Krahn, Systems Support Technician
AB. Michael Groh, First Assistant County Attorney
AC. Keri Lorenz, Community Corrections Supervisor
AD. Joe Wiita, Highway Division Program Manager
AE. Lisa Burkhardtzmeyer, Child Support Supervisor
AF. Kynan Reynolds, Student Intern
AG. Troy Beam, Transit and Fleet Manager
AH. Lisa Brodsky, Public Health Director
AI. Lisa Kohner, Public Affairs Coordinator
AJ. Keri Ouimette, Economic Assistance Director
AK. Jen Schwarz, Administrative Services Director
AL. Heather Shue, Human Resources Business Partner
AM. Jennifer Schultz, Enterprise Risk Manager
AN. Tim Cleveland, Community Corrections Director
AO. Jane Jacobson, Administrative Assistant
AP. Jeanne Andersen, Senior Attorney
AQ. Paul Nelson, Natural Resource and Environmental Service Manager
AR. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:
A. Lloyd Erbaugh, Prior Lake
B. John Myser

(4) Media Present:
A. Meg Britton-Mehlisch, Southwest News Media

(5) Amendments to the Agenda:

Chair Weckman Brekke announced agenda item 10.1 to authorize the Central Shop warm storage bid package and agenda item 10.4 to authorize renewal of the Microsoft Enterprise Agreement have small revisions.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the amended agenda was approved.

(6) Minutes:

On a motion by Commissioner Ulrich, seconded by Commissioner Wolf, the Minutes of April 2, 2019 were approved on a vote of four ayes with Commissioner Beer abstaining.

(7) Recognition of Interested Citizens:

John Myser spoke regarding Judge Caroline Lennon’s failure to take the oath of office in a timely manner, identity fraud, and the key of knowledge.

(8) Innovation: Exploring and Adopting New Technologies and Processes With the Goal of Improving Service and Reducing the Long Term Cost of Service Delivery:

The County Board participated in the Scott County Delivers panel discussion regarding public safety, crime, and prevention.

(9) Consent Agenda:

Commissioner Ulrich announced the Scott County Association for Leadership and Efficiency (SCALE) Joint Regional Training Facility Board will reimburse Scott County for the boiler replacement requested in agenda item 7.11.

A. On the recommendation of the Spring Lake Town Board and the Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Wolf to approve the request for rezoning of 129.83 acres from Rural Residential Reserve District (RR-1) to Rural Residential Single Family District (RR-2), and the preliminary plat, and final plat of Buffalo Ridge Second Addition, Steven Geis, applicant, and Scenic Estates, LLC, owners, consisting of 7 lots and 1 outlot on 129.83 acres located in Section 36 of Spring Lake Township. This action is in accordance with Chapters 6, 42, and 70 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.
B. On the recommendation of the New Market Town Board and the Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Wolf to approve the request for preliminary plat and final plat of Thomas Acres 2nd Addition, Martha Hoover, applicant, Mary Lou Thomas Family Trust, property owner, consisting of 5 lots on 77.54 acres in Section 5 of New Market Township and approve a Development Agreement. This action is in accordance with Chapters 6 and 40 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

C. Commissioner Beard moved, seconded by Commissioner Wolf to approve the Renewal Application for a Scott County Precious Metal Dealer License for Samuel D. Rockne dba Excel Pawn and Jewelry for 2019. The motion carried unanimously.

D. Commissioner Beard moved, seconded by Commissioner Wolf to approve the Renewal Application for an Intoxicating Liquor License for 2019 for Castle Kitchens dba MN Renaissance Festival in Louisville Township. The motion carried unanimously.

E. Commissioner Beard moved, seconded by Commissioner Wolf to approve the Renewal Application for a 3.2 Malt Liquor License for Scott Carver Threshers in St. Lawrence Township for 2019. The motion carried unanimously.

F. Commissioner Beard moved, seconded by Commissioner Wolf to approve an On-Sale Wine License with Strong Beer and a 3.2 Beer License for Wild Oaks Ranch Vineyard Winery, LLC in New Market Township. The motion carried unanimously.

G. Commissioner Beard moved, seconded by Commissioner Wolf to approve Amendment No. 1 to the Cooperative Agreement with Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, and Washington Counties for children’s mental health crisis services in the Seven County Metropolitan Area. The motion carried unanimously.

H. Commissioner Beard moved, seconded by Commissioner Wolf to authorize application for and acceptance of grant funds from the Minnesota Department of Human Services for whole family (2 generations) approach to systems change in an amount not to exceed $400,000 per year from July 2019 through June 2024 which includes the addition of a 1.0 full-time equivalent position as a Project Coordinator. The motion carried unanimously.

I. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-048; Amending the 2019 – 2020 Aquatic Invasive Species Prevention Plan and the Natural Resources 2019 Budget. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

J. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-049; Authorizing an Amendment to an Agreement With Kimley-Horn and Associates for Design Consultant Services for the County Highway 83 Reconstruction Project in the City of Shakopee. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

K. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-050; Awarding a Contract to BSI Mechanical, Inc. for the Boiler Replacement at the Regional Training Facility. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

L. Commissioner Beard moved, seconded by Commissioner Wolf to approve the record of disbursements and approve the claims made to Scott County from March 1, 2019 through March 31, 2019 in the amount of $7,933,455.29. The motion carried unanimously.
M. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-044; Reappointing James L. Hentges as Scott County Surveyor Effective June 1, 2019 Through May 31, 2023; and Rescinding Resolution No. 2015-149. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

N. On the recommendation of the County Administrator, Commissioner Beard moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Krista Vonderharr, FT Eligibility Specialist-Lead, Health and Human Services Division, effective 05/31/19.
2. Separation of employment for Jonathan Stetler, FT 911 Dispatcher Supervisor, Sheriff’s Office, effective 04/14/19.
3. Separation of employment for Carolene Weldon, FT Child Protection Worker, Health and Human Services Division, effective 04/19/19.
4. Separation of employment for Fukhrudin Maalim, PT (80% FTE) Public Health Data Planner, Health and Human Services Division, effective 05/03/19.
5. Separation of employment for Steven Steuber, PT (50% FTE) Environmentalist II, Planning & Resource Management Division, effective 05/31/19.
6. Separation of employment for Madison Studnicka, Intermittent (34% FTE) Facility Probation Officer-Unclassified, Health and Human Services Division, effective 02/24/19.
7. Separation of employment for Darrell Young, Intermittent (34% FTE) Facility Probation Officer-Unclassified, Health and Human Services Division, effective 03/26/19.
8. Separation of employment for Lyle Svedahl, Intermittent (34% FTE) Part Time Deputy-Unclassified, Sheriff’s Office, effective 04/05/19.
9. FT Probationary employment for Jennifer Philipp, 911 Dispatcher, Sheriff’s Office, effective 04/01/19.
10. FT Probationary employment for Neal Eaton, Senior Public Works Technician, Transportation Services Division, effective 04/15/19.
11. FT Probationary employment for Molly Bruner, Community Corrections Director, Health and Human Services Division, effective 04/22/19.
12. Intermittent (34% FTE) employment for Darrell Young, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 03/26/19.
13. Promotion for Nikka Buesgens, FT Social Worker I to PT (50% FTE) Probationary Social Work Case Manager, Health and Human Services Division, effective 03/11/19.
14. Promotion for Stephanie Smith, FT Psychologist I to FT Probationary Psychologist II, Health and Human Services Division, effective 04/01/19.
15. Reclassification for Cynthia Geis, FT Customer Service Director to FT Community Services Director, Community Services Division, effective 03/01/19.
16. Reclassification for Bradley Davis, FT Planning Manager to FT Planning & Resource Management Director, Planning & Resource Management Division, effective 03/01/19.
17. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

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<tr>
<td>Sara Pahl</td>
<td>Susan Evans</td>
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<td>Renee Fuchs</td>
<td>Karen Henderson</td>
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<td>Patricia Campbell</td>
<td>Doug Brown</td>
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<td>Alison Brunn</td>
<td>CJ Christensen</td>
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<td>Michelle Burns</td>
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Motion carried unanimously.

Chair Weckman Brekke recessed the meeting at 10:16 a.m. and reconvened at 10:20 a.m.

Commissioner Beard arrived at 10:21 a.m.
Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community:

A. Commissioner Beer moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-052; Proclaiming April 14-20, 2019 as National Public Safety Telecommunicators Week in Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

B. Vice Chair Dave Beer presented Community Corrections Director Timothy Cleveland with a plaque in recognition of his upcoming retirement from his employment with Scott County.

Chair Weckman Brekke recessed the meeting at 10:45 a.m. for a reception honoring Mr. Cleveland and reconvened the meeting at 11:00 a.m.

Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public:

A. Highway Division Program Manager Joe Wiita requested authorization for the Central Shop warm storage bid package. This package includes a pre-engineered metal building, fire suppression, plumbing, HVAC, electrical, site clearing/earthwork, asphalt paving, landscaping, and site utilities. Mr. Wiita reported 42 bids were received and the bids being awarded are under budget.

Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-051; Authorizing the Central Shop Warm Storage Bid Package. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.


Commissioner Ulrich moved, seconded by Commissioner Beer to authorize release of the Scott Watershed Management Organization 2018 Annual Report and Newsletter. The motion carried unanimously.

C. Mr. Nelson requested approval to amend the Scott WMO 2019 budget which the County Board approved on December 18, 2018. The Amendment is based on 2018 end-of-year financial totals and is necessary to roll over into the 2019 budget projects not completed or billed from 2018. The Amendment also replaces estimated costs with actual costs. Mr. Nelson reported the Scott WMO Planning Commission reviewed the Amendment and recommended approval.

Commissioner Beer moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-053; Authorizing an Amendment to the Scott Watershed Management Organization 2019 Budget. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

D. Information Technology (IT) Business Center Manager Joyce Arlt requested approval to renew the Microsoft Enterprise Agreement for a three-year period beginning May 1, 2019. This Agreement includes all licensing for the desktop Windows operating system, Office applications, use of Microsoft’s Azure cloud hosted infrastructure, training benefits, and consulting services.

Commissioner Ulrich moved, seconded by Commissioner Beer to adopt Resolution No. 2019-054; Authorizing Renewal of the Microsoft Enterprise Agreement for a Three-Year Period Beginning May 1, 2019. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.
(12) Committee Reports and Commissioner Updates:

A. Commissioner Weckman Brekke reported a letter has been sent to the Minnesota Department of Transportation (MnDOT) Commissioner thanking MnDOT for restriping Trunk Highway (TH) 169 and requesting consideration for making the striping permanent. Commissioner Weckman Brekke acknowledged and thanked Commissioners Ulrich and Beard for their efforts on restriping of TH 169 over the years.

B. Commissioner Weckman Brekke reported a letter of support has been sent for Veterans’ Court.

C. Commissioner Weckman Brekke attended the Belle Plaine Town Board meeting on April 2.

D. Commissioner Weckman Brekke attended the Justice Steering Committee meeting on April 4.

E. Commissioner Weckman Brekke attended the Helena Town Board meeting on April 4.

F. Commissioner Weckman Brekke attended an Adult Mental Health Initiative meeting on April 5.

G. Commissioner Weckman Brekke, Carver County Commissioner Maluchnik, and staff met on April 8 to discuss options for a potential shelter for victims of domestic violence.

H. Commissioners Weckman Brekke and Wolf attended the Cedar Lake Improvement District annual meeting on April 8.

I. Commissioner Weckman Brekke and County Administrator Lezlie Vermillion met with the City of Belle Plaine Mayor and Administrator on April 9.

J. Commissioner Weckman Brekke attended the AFSCME Labor Management Committee meeting on April 9.

K. Commissioner Weckman Brekke met with Ms. Vermillion on April 9.

L. Commissioner Weckman Brekke attended the Shakopee High School Academies Steering Committee meeting on April 10.

M. Commissioner Weckman Brekke attended the St. Lawrence Town Board meeting on April 11.

N. Commissioner Weckman Brekke met with the Health and Human Services (HHS) Director regarding HHS legislative issues.

O. Commissioner Weckman Brekke left the meeting at 11:46 a.m.

P. Commissioner Ulrich attended the Scott County Parks Advisory Commission meeting on April 3.

Q. Commissioner Ulrich met with Ms. Vermillion on April 4.

R. Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) Executive Committee meeting on April 4.

S. Commissioner Ulrich attended the Scott County Association for Leadership and Efficiency (SCALE) Executive Committee meeting on April 5.

T. Commissioner Wolf attended the New Market Town Board meeting on April 2.

U. Commissioner Wolf attended the County Road 27 open house on April 4.

V. Commissioner Wolf attended the Scott County Planning Advisory Commission meeting on April 8.

W. Commissioner Wolf attended the Metropolitan Emergency Services Board meeting on April 10.

X. Commissioner Wolf met with the Metropolitan Mosquito Control District Executive Director on April 10.

Y. Commissioner Wolf attended the Elko New Market City Council meeting on April 11.

Z. Commissioner Wolf attended the Cedar Lake Town Board meeting on April 14.

AA. Commissioner Wolf attended the Prior Lake City Council meeting on April 15.

AB. Commissioner Wolf attended the rally for President Trump’s visit on April 15.

AC. Commissioner Beer attended the Prior Lake-Spring Lake Watershed District Board of Managers meeting on April 9.

AD. Commissioner Beer attended the Live, Learn, Earn Housing Subcommittee meeting on April 10.

(13) County Administrator Update:

- The Savage City Council approved the preliminary plat, final plat, and the developer’s agreement for the intensive residential treatment facility.
- Future Leaders of Scott County is Friday, April 25.
- The County Board Strategic Plan and 5 year model work session is scheduled for April 30 at 8:00 a.m. at Belle Plaine City Hall.
On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the meeting adjourned at 11:51 a.m.

Barb Weckman Brekke
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board
AGENDA #6.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 7, 2019

ORIGINATING DIVISION: Health & Human Services
ORIGINATING DEPARTMENT: Economic Assistance
CONSENT AGENDA: ☑ Yes □ No

PRESENTER: Kari Ouimette – Economic Assistance Director
ATTACHMENTS: □ Yes ☑ No

PROJECT: TIME REQUESTED: N/A

ACTION REQUESTED: Approve the Contract Renewal Between Scott County and the Department of Human Services for the Fraud Prevention Investigation Grant for State Fiscal Years 2020-2021 (July 1, 2019 through June 30, 2021) in the Amount of $100,000 Per Year

CONTRACT/POLICY/GRANT: County Attorney Review □ Risk Management Review ☑
FISCAL: Finance Review ☑ Budget Change □

ORGANIZATIONAL VALUES:
☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
☐ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
☑ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
☐ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
☐ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE: COUNTY ADMINISTRATOR SIGNATURE:

Approved: Pam Selvig
Denied: Kari Ouimette
Tabled: Other:

Deputy Clerk:
Date:

DISTRIBUTION/FILING INSTRUCTIONS:

Background/Justification:
The purpose of this agenda item is to approve the Contract Renewal between Scott County and the Department of Human Services (DHS) for the Fraud Prevention Investigation (FPI) Grant for State Fiscal Years 2020-2021 (July 1, 2019 through June 30, 2021) in the amount of $100,000 per year.
Scott County has been providing FPI services since July 1, 2009. The program conducts fraud prevention investigations of applicants, recipients, and other participants in the human services programs administered by the counties. The Scott County region consists of Scott, Carver, and McLeod Counties. Program reports for the most recent State Fiscal Year 2018 (July 1, 2017 through June 30, 2018) show 115 referrals in Scott County with State savings and overpayments that equal $160,533 ($64,189 savings, $96,344 overpayments). For the three-county region, there were a total of 185 referrals with State savings and overpayments totaling $437,849 during this same period ($322,700 savings, $115,149 overpayments).

The State of Minnesota will reimburse Scott County up to $100,000 annually to fully fund the cost of one full-time position as well as associated program costs. This Grant will extend the fraud program to June 30, 2021.

**Fiscal Impact:**

No fiscal impact. This Grant fully reimburses Scott County for one full-time Fraud Investigator plus associated program costs and is included in the 2019 budget.
The purpose of this agenda item is to adopt Resolution No. 2019-056; Authorizing Entering Into Contract No. 1033264 With the Minnesota Department of Transportation for Federal Participation in Advance Construction for County Project 21-27 Located in the City of Prior Lake.

County Project (CP) 21-27 will reconstruct County Highway (CH) 21 from Duluth Avenue to east of Trunk Highway (TH) 13. CH 21 is currently a four-lane undivided roadway without turn lanes at TH 13. The project will include construction of a roundabout at the intersection of CH 21 and TH 13, a partial ¾ access at Main Avenue, a roundabout at Arcadia Avenue, and a ¾ access at Duluth Avenue. The project will also include a
partial ¾ access on TH 13 at Pleasant Avenue. This project is identified in Minnesota Department of Transportation (MnDOT) records as State Project 070-621-032 and in Federal Highway Administration (FHWA) records as Minnesota Project STPF 7019(171).

CP 21-27 is eligible for federal aid funds and is programmed in the approved federally approved Statewide Transportation Improvement Plan (STIP) for fiscal year 2020, which begins October 1, 2019.

The County desires to begin the construction of CP 21-27 prior to the year it is designated in the STIP. MnDOT is the County’s agent to receive and disburse transportation related federal funds as set forth in MnDOT Contract No. 1030070 that was executed on March 16, 2018 and approved by the County Board on January 16, 2018 by Resolution No. 2018-007.

It is permissible under Federal Highway Administration procedures to perform advance construction of eligible projects with non-federal funds, with the intent to request federal funding for the federally eligible costs in a subsequent federal fiscal year(s).

The County desires to temporarily provide funding in lieu of the federal funds so the project may proceed prior to the fiscal year designated in the STIP.

The total project cost is estimated at $8,668,168. Up to $4,929,000 will be eligible for the Surface Transportation Block Grant Flexible Funds in federal fiscal year 2020.

Request for reimbursement of the federal aid share of the federally eligible costs can be made any time after the work is completed; however, payment may not be made until October 1, 2019 for federal fiscal year 2020. It could be earlier if funding and obligation authority are available.

The 2018-2027 Transportation Improvement Program (TIP) has programmed $10,481,781 for construction of the project. The receipt of the funds in October has been accounted for in the TIP cash flow.

Fiscal Impact:
None
RESOLUTION NO. 2019-056; AUTHORIZING ENTERING INTO CONTRACT NO. 1033264 WITH THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION FOR COUNTY PROJECT 21-27 LOCATED IN THE CITY OF PRIOR LAKE

WHEREAS, County Project (CP) 21-27 will reconstruct County Highway (CH) 21 from Duluth Avenue to east of Trunk Highway (TH) 13; and

WHEREAS, this project is identified in Minnesota Department of Transportation (MnDOT) records as State Project 070-621-032 and in Federal Highway Administration (FHWA) records as Minnesota Project STPF 7019(171); and

WHEREAS, the County desires to begin the construction of CP 21-27 prior to the year it is designated in the State Transportation Improvement Plan (STIP); and MnDOT is the County’s agent to receive and disburse transportation related federal funds as set forth in MnDOT Contract No. 1030070 that was executed on March 16, 2018 and approved by the County Board on January 16, 2018 by Resolution No. 2018-007; and

WHEREAS, pursuant to Minnesota Statutes Section 161.36, the MnDOT Commissioner of Transportation be appointed as Agent of Scott County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects; and

WHEREAS, It is permissible under Federal Highway Administration procedures to perform advance construction of eligible projects with non-federal funds, with the intent to request federal funding for the federally eligible costs in a subsequent federal fiscal year(s).

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to execute and enter into an Agreement with the MnDOT Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in Minnesota Department of Transportation Contract Number 1033264.

BE IT FINALLY RESOLVED, that approval of this Amendment is subject to approval by the County Attorney’s Office as to form.

**COMMISSIONERS**

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<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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<tr>
<td>Wolf</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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<tr>
<td>Beard</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beer</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 7th day of May, 2019.

[Signature]  County Administrator

[Signature]  Administrator's Designee
AGENDA #6.3
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 7, 2019

| ORIGINATING DIVISION: | Transportation Services |
| ORIGINATING DEPARTMENT: | Highway Department-Program Delivery |
| CONSENT AGENDA: | ☑ Yes  ◐ No |
| PRESENTER: | Joe Wiita - 8063 |
| ATTACHMENTS: | ☑ Yes  ◐ No |
| PROJECT: | 2019 Sealcoats |
| TIME REQUESTED: | N/A |
| ACTION REQUESTED: | Adopt Resolution No. 2019-057; Awarding a Contract to Pearson Bros., Inc. for the 2019 County Sealcoat Project |
| CONTRACT/POLICY/GRANT: | ☑ County Attorney Review |
| | ☑ Risk Management Review |
| FISCAL: | ☐ Finance Review |
| | ☐ Budget Change |

ORGANIZATIONAL VALUES:

☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

☐ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

☐ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

☑ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

☐ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:  
COUNTY ADMINISTRATOR SIGNATURE:

Approved:

Denied:

Tabled:

Other:

Deputy Clerk:

Date:

DISTRIBUTION/FILING INSTRUCTIONS:

Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-057; Awarding a Contract to Pearson Bros., Inc. for the 2019 County Sealcoat Project.

Sealcoating is essential in pavement preservation and extending the life of our asphalt pavement investment. Sealcoating is a key preservation tool for pavement management and includes many benefits:

- slowing deterioration by resisting oxidation from the sun; and
- replacing eroded surfaces; and
- extending pavement life; and
- optimizing the overall value of the asphalt pavement.
The base bid included the following roads:

<table>
<thead>
<tr>
<th>ROAD</th>
<th>FROM</th>
<th>TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>CH 3</td>
<td>TH 169</td>
<td>TH 19</td>
</tr>
<tr>
<td>CH 3</td>
<td>TH 169</td>
<td>Th 25</td>
</tr>
<tr>
<td>CH 8</td>
<td>New Bridge</td>
<td>New Bridge</td>
</tr>
<tr>
<td>CH 10</td>
<td>TH 13</td>
<td>CH 23</td>
</tr>
<tr>
<td>CH 11</td>
<td>Patches</td>
<td>Patches</td>
</tr>
<tr>
<td>CH 15</td>
<td>CH 8</td>
<td>12th Ave (New Prague)</td>
</tr>
<tr>
<td>CH 16</td>
<td>CH 17</td>
<td>West end</td>
</tr>
<tr>
<td>CH 27</td>
<td>CH 86</td>
<td>North ½ mile</td>
</tr>
<tr>
<td>CH 42</td>
<td>CH 21</td>
<td>Boone Ave</td>
</tr>
<tr>
<td>CH 62</td>
<td>CH 91</td>
<td>CH 87</td>
</tr>
<tr>
<td>CH 68</td>
<td>CH 23</td>
<td>CH 27</td>
</tr>
<tr>
<td>CH 87 &amp; Revere Ave (Turnback)</td>
<td>CH 8</td>
<td>CH 21</td>
</tr>
<tr>
<td>CH 15/16</td>
<td>Intersection</td>
<td>Intersection</td>
</tr>
<tr>
<td>CH 86/46</td>
<td>Roundabout</td>
<td>Roundabout</td>
</tr>
</tbody>
</table>

Each year the Townships and Cities within the County are invited to participate in the sealcoat contract as a collaborative effort. Based on their needs, different agencies choose to participate each year. The intent and result is lower prices for each of the participating agencies due to the economies of scale with a larger contract. The Townships also benefit from the County’s inspection of the work. The 2019 participants are as follows:

- Cedar Lake Township
- Jackson Township
- Louisville Township

Sealcoat bids were received and opened on April 22, 2019. Four bids were received and the results were as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pearson Bros., Inc</td>
<td>$1,392,068.61</td>
</tr>
<tr>
<td>Asphalt Surface Technologies Corp.</td>
<td>$1,417,474.59</td>
</tr>
<tr>
<td>Fahrner Ashphalt Sealers, LLC</td>
<td>$1,614,778.46</td>
</tr>
<tr>
<td>Allied Blacktop Company</td>
<td>$1,677,873.73</td>
</tr>
</tbody>
</table>

Based on these results, the bid submitted by Pearson Bros, Inc. of $1,392,068.61 was the lowest responsible bid. The engineer’s estimate is $1,580,214.40. The Contract amount will be $1,392,068.61

The Contract is broken out between the County and participating Townships per the following:

<table>
<thead>
<tr>
<th></th>
<th>Cost Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scott County</td>
<td>$ 1,185,490.81</td>
</tr>
<tr>
<td>Cedar Lake Twp</td>
<td>$  137,005.70</td>
</tr>
<tr>
<td>Jackson Township</td>
<td>$   33,162.60</td>
</tr>
<tr>
<td>Louisville Twp</td>
<td>$   36,409.50</td>
</tr>
</tbody>
</table>

**Total Contract** $ 1,392,068.61

The Townships have been notified of the bid results.
A separate agenda item will be presented for Board approval today for entering into the Cooperative Agreements with the participating Townships for billing purposes.

The work on this project will begin upon Contract approval and shall be completed on or before September 15, 2019.

The County's share of the Contract based on estimated quantities is $1,185,490.81. Funding sources are as follows:

1) $789,609 from the 2019 Highway Maintenance Operating Budget; and
2) $600,000 programmed in the 2019 Transportation Improvement Program (TIP) within the overlay line item.

Based on estimated quantities, the total Contract, (County share plus Townships) will be for $1,392,068.61.

**Fiscal Impact:**
None
RESOLUTION NO. 2019-057; AWARDING A CONTRACT TO PEARSON BROS., INC.
FOR THE 2019 COUNTY SEALCOAT PROJECT

WHEREAS, the County advertised for sealcoat bids pursuant to Minnesota Statutes; and

WHEREAS, Cedar Lake Township, Jackson Township, and Louisville Township are participating in the cost share for this project; and

WHEREAS, sealcoat bids were received on April 22, 2019. Four bidders responded on a unit price basis for quantities in preliminary estimated work areas; and

WHEREAS, Pearson Bros., Inc. bid, in the amount of $1,392,068.61, was the lowest responsible bid; and

WHEREAS, funding for the 2019 Sealcoat Project is included in program year 2019 for construction in the 2019-2028 Transportation Improvement Program (TIP) and in the 2019 Highway Maintenance Operating Budget.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Contract with Pearson Bros., Inc., for the 2019 Sealcoating Project in the amount of $1,392,068.61.

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney’s Office as to form.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota)
County of Scott     

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 7th day of May, 2019.

County Administrator

Administrator’s Designee
| ORIGINATING DIVISION: | Transportation Services  |
| ORIGINATING DEPARTMENT: | Highway Operations |
| CONSENT AGENDA: | ☑ Yes ☐ No |
| PRESENTER: | Lisa Freese- 8363 |
| ATTACHMENTS: | ☑ Yes ☐ No |
| PROJECT: | State Aid Maintenance |
| TIME REQUESTED: | N/A |
| ACTION REQUESTED: | Adopt Resolution No. 2019-059; Authorizing an Amendment to the 2019 Highway Operations Budget |
| CONTRACT/POLICY/GRANT: | ☐ County Attorney Review  |
| | ☑ Risk Management Review |
| FISCAL: | ☑ Finance Review  |
| | ☑ Budget Change |

**ORGANIZATIONAL VALUES:**

- ☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ☐ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
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- ☑ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**

**COUNTY ADMINISTRATOR SIGNATURE:**

---

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-059; Authorizing an Amendment to the 2019 Highway Operations Budget.

The Board approved the final budget December 18, 2018 through the adoption of Resolution 2018-2018, with $4,092,072 included in the budget as projected County State Aid Highway maintenance revenue. In January the County received its annual distribution letter for State Aid Roadway funds from the Commissioner of Transportation. The 2019 distribution for maintenance funding is $4,199,874, $107,802 more than in the approved budget.
This request is to amend the Highway Operations budget (41000 Highway User Tax Account) by an increase of $107,802 to align with this increased revenue. Normally this funding increases slightly each year. The Highway Operations department is requesting to allocate this increased revenue in 2019 and 2020 to the following accounts:

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>2019</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>60508</td>
<td>Gravel</td>
<td>$32,802</td>
<td>$10,000</td>
</tr>
<tr>
<td>60525</td>
<td>Spraying</td>
<td></td>
<td>$22,802</td>
</tr>
<tr>
<td>60526</td>
<td>Striping</td>
<td>$75,000</td>
<td>$75,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$107,802</strong></td>
<td><strong>$107,802.00</strong></td>
</tr>
</tbody>
</table>

The increase of $32,802 in the gravel budget in 2019 is necessitated by extra gravel needed to repair gravel roads damage resulting from the harsh winter and spring road conditions. Supplementing the 2019 budget will enable completion of the annual shoulder program for the highway system. In 2020, $22,802 of the funds will be reallocated to spraying. $75,000 of the new revenue will be allocated to the annual striping program. The existing striping budget allotment allows about 50 percent of the roadway system to be restriped in 2019 based on the bid prices we received, which were about 25 percent higher than bid prices in 2018. With this increased funding, it fills the coverage gap caused by the increased costs and facilitates additional coverage with the annual striping program. Based on bids for 2019, this budget increase will allow 70 percent of the County highway system to be restriped in 2019.

**Fiscal Impact:**
An increase in the Highway Operations budget of $107,821 due to an increase in State Aid Maintenance funding through the County State Aid Highway program administered by the Minnesota Department of Transportation. The money is apportioned from the Highway User Trust Fund which is funded primary from the state gas tax and is annually distributed based on a legislative formula.
RESOLUTION NO. 2019-059; AUTHORIZING AN AMENDMENT TO THE 2019 HIGHWAY OPERATIONS BUDGET

WHEREAS, on December 18, 2018 by Resolution No. 2018-213, the Scott County Board approved the 2019 Budgets for Scott County, Minnesota, Offices, Departments and Agencies with projected County State Aid Highway maintenance revenue of a $4,092,072; and

WHEREAS, Scott County has received $4,199,874 from the Minnesota Department of Transportation for County State Aid Highway maintenance purposes through 2019 apportionment distribution; and

WHEREAS, the 2019 State Aid maintenance apportionment is a $107,802 increase in revenue from the approved 2019 budget; and

WHEREAS, it is anticipated that this funding level will continue in future years; and

WHEREAS, the Highway Operations Department requests an amendment to reflect the increased revenue and corresponding changes in the base budget expenditures in accordance with this increased revenue and staff recommended expenditure increases as follows:

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>2019</th>
<th>2020</th>
</tr>
</thead>
<tbody>
<tr>
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<td>$32,802.00</td>
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<tr>
<td>60525</td>
<td>Spraying</td>
<td></td>
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</tr>
<tr>
<td>60526</td>
<td>Striping</td>
<td>$75,000.00</td>
<td>$75,000.00</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$107,802.00</td>
<td>$107,802.00</td>
</tr>
</tbody>
</table>

NOW THEREFORE BE IT RESOLVED, by the Scott County Board of Commissioners in and for the County of Scott, Minnesota, that the 2019 Highway Operations Budget is amended to reflect the revenue amount of $4,199,874.

BE IT FINALLY RESOLVED, that the 2019 Highway Operations Budget expenditures are revised in accordance with the staff recommended expenditure allocations.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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</tr>
<tr>
<td>Ulrich</td>
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</table>

State of Minnesota
County of Scott

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7th day of May, 2019.

__________________________________________
County Administrator

__________________________________________
Administrator's Designee
## AGENDA #6.5

**SCOTT COUNTY, MINNESOTA**

**REQUEST FOR BOARD ACTION**

**MEETING DATE: MAY 7, 2019**

<table>
<thead>
<tr>
<th>ORIGINATING DIVISION:</th>
<th>ORIGINATING DEPARTMENT:</th>
<th>CONSENT AGENDA:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Planning &amp; Res. Mgmt.</td>
<td>□ Yes</td>
<td>□ No</td>
</tr>
<tr>
<td></td>
<td>Facility Management</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PRESENTER:</th>
<th>ATTACHMENTS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Joe Wiita - 8063</td>
<td>□ Yes □ No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECT:</th>
<th>TIME REQUESTED:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central Shop – Radiant Heater Replacement/De-stratification Fan Installation</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION REQUESTED:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adopt Resolution No. 2019-062; Awarding a Contract to Peak Heating &amp; Cooling for the Replacement of the Radiant Heaters and the Installation of De-stratification Fans at the Central Shop Facility in Jordan, MN and Amending the Budget for the Capital Improvement Program</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CONTRACT/POLICY/GRANT:</th>
<th>FISCAL:</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ County Attorney Review</td>
<td>□ Finance Review</td>
</tr>
<tr>
<td>□ Risk Management Review</td>
<td>□ Budget Change</td>
</tr>
</tbody>
</table>

### ORGANIZATIONAL VALUES:

- **Stewardship:** Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- **Partnership:** Aligning existing resources, volunteers and programs to achieve shared goals
- **Leadership:** Anticipating changes and managing challenges based on reliable information and citizen input
- **Commitment:** Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- **Customer Service:** Creating a customer experience that is respectful, responsive and solution-oriented
- **Innovation:** Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

### DEPARTMENT/DIVISION HEAD SIGNATURE:  COUNTY ADMINISTRATOR SIGNATURE:

---

**Approved:**********

**Denied:**********

**Tabled:**********

**Other:**********

**Deputy Clerk:**

**Date:**

### DISTRIBUTION/FILING INSTRUCTIONS:

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**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-062; Awarding a Contract to Peak Heating & Cooling for the Replacement of the Radiant Heaters and the Installation of De-stratification Fans at the Central Shop Facility in Jordan, MN and Amending the Budget for the Capital Improvement Program (CIP).

Peak Heating & Cooling is a business corporation formed for the purpose of providing industrial and commercial HVAC services.
The existing heaters were installed 20+ years ago and have reached the end of useful life. The heaters are starting to corrode and would require extensive maintenance in the very near future. With the replacement of these units and the installation of de-stratification fans, the County will be reducing future maintenance costs and energy costs.

The County seeks to enter into an Agreement for the needed provision of the replacement of the existing radiant heaters and the installation of de-stratification fans in Buildings B and C and the wash bay, located in the Central Shop Facility in Jordan, MN.

Quotes for this project were sent out to numerous contractors and were due April 11, 2019. Three quotes were received and the low bid was Peak Heating & Cooling, as noted below:

<table>
<thead>
<tr>
<th>Total of (3) Bids Received</th>
<th>Base Bid - Heaters</th>
<th>Option 1 - Fans</th>
<th>Alt - Bldg B 4th Burner</th>
<th>Alt Bldg. C IR Vent Stack</th>
<th>Smaller Fan Deduct</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Peak Heating &amp; Cooling</td>
<td>$84,150.00</td>
<td>$59,510.00</td>
<td>$2,282.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$145,942.00</td>
</tr>
<tr>
<td>Grendahl Mechanical</td>
<td>$158,000.00</td>
<td>incl in base</td>
<td>$2,282.00</td>
<td>$2,190.00</td>
<td>$0.00</td>
<td>$162,472.00</td>
</tr>
<tr>
<td>Gilbert Mechanical</td>
<td>$160,818.00</td>
<td>incl in base</td>
<td>$2,427.00</td>
<td>$0.00</td>
<td>($7,033.00)</td>
<td>$156,212.00</td>
</tr>
<tr>
<td><strong>Total Bid Accepted</strong></td>
<td><strong>$84,150.00</strong></td>
<td><strong>$59,510.00</strong></td>
<td><strong>$2,282.00</strong></td>
<td><strong>$0.00</strong></td>
<td><strong>$0.00</strong></td>
<td><strong>$145,942.00</strong></td>
</tr>
</tbody>
</table>

Based on these results, the quote of $145,942 from Peak Heating & Cooling was the lowest, responsible bid. Option 1 – Fan Price and Building B - 4th Burner Alternate were accepted. Facilities Management and the supporting departments involved recommend that Scott County enter into a Contract with Peak Heating & Cooling for the replacement of the radiant heaters in Buildings B and C and the wash bay, along with the installation of de-stratification fans in Buildings B and C at the Central Shop Facility.

The County’s Capital Improvement Program (CIP) includes $132,000 for this project. The lowest quote from Peak Heating & Cooling is $13,942 over the CIP budget; $18,000 over the CIP budget when including the 3% contingency. The 3% contingency of $4,059 has been added to Peak Heating & Cooling’s $145,942 quote; increasing the overall project approval to $150,000 to cover any unforeseen conditions that may be associated with this project.

The work on this project will begin upon Contract approval and will be completed on or before October 1, 2019.

Total compensation under this Agreement shall not exceed $150,000

Fiscal Impact:
Capital Improvement Program budget amendment of $13,942.

WHEREAS, the County seeks to enter into an agreement for the needed provision of the replacement of radiant heaters in Buildings B and C and the wash bay, along with the installation of de-stratification fans at the Central Shop Facility in Jordan, MN; and

WHEREAS, the project was advertised for quotes and quotes were due on April 11, 2019; and

WHEREAS, the quote of $145,942 was accepted; and

WHEREAS, funding for $132,000 is included in the Capital Improvement Program (CIP) for the project to be completed in 2019; and

WHEREAS, the CIP budget will be amended by $13,942.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Contract with Peak Heating & Cooling in the amount of $145,942.

BE IT FURTHER RESOLVED, the Capital Improvement Program budget is increased by $13,942 for this project.

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney’s Office as to form.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
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<tbody>
<tr>
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State of Minnesota)
County of Scott )
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__________________________________________
County Administrator

__________________________________________
Administrator’s Designee
The purpose of this agenda item is to adopt Resolution No. 2019-063; Awarding a Contract to Jackson & Associates, LLC for the Roof Replacement Projects for the Central Shop, Extension Building, and the Marschall Road Transit Station.

The Central Shop Campus roofs were installed in 2003 with a life expectancy rating of 20 years. Typical wear and tear on these roofs over the years warrants the need for replacement at or near the 20 year mark. Currently the maintenance staff typically encounters minor roof leaks throughout the year; no major roof failures have occurred to date but will become more of a risk as time goes by.
The Extension Building roof was installed in 1999 and the Marschall Transit Station in 2001 with an EPDM (ethylene propylene diene terpolymer) Ballasted roof assembly. An EPDM Ballasted roof system has a life expectancy of about 20 years and needs little to no maintenance during that time. EPDM roofing comes in all sizes and can be installed in one piece, eliminating the problems associated with parting joints that cause many roof leaks and other common problems associated with flat roofs.

The County seeks to enter into an Agreement with Jackson & Associates, LLC for the needed provision of the roof replacement projects in Scott County.

The project was advertised for bids and a bid opening was held on April 16, 2019. Ten bids were received and the low bid was Jackson & Associates, LLC, as noted below:

<table>
<thead>
<tr>
<th></th>
<th>Extension Services- Base Bid A</th>
<th>Marschall Road Transit Station Baser Bid B</th>
<th>Central Shop- Base Bid C</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jackson &amp; Associates, LLC</td>
<td>$138,000</td>
<td>$201,000</td>
<td>$570,000</td>
<td>$898,000</td>
</tr>
<tr>
<td><strong>Total Bid Accepted</strong></td>
<td><strong>$138,000</strong></td>
<td><strong>$201,000</strong></td>
<td><strong>$570,000</strong></td>
<td><strong>$898,000</strong></td>
</tr>
</tbody>
</table>

Based on these results, the bid of $898,000 from Jackson & Associates, LLC was the lowest, responsible bid. Facilities Management, Wold Architects and Engineers, and the supporting departments involved recommend that Scott County enter into a Contract with Jackson & Associates, LLC for the replacement of the roof for the Central Shop, Extension Services, and the Marschall Road Transit Station.

The County’s Capital Improvement Program (CIP) includes $1,461,000 for this project. The lowest bidder, Jackson & Associates, LLC is $563,000 under the CIP budget amount. Staff recommends adding a contingency of 20% ($179,600) to cover any unforeseen conditions that may be associated with this project. The main unforeseen condition is the roofing insulation. With some of the leaks in these roofs that have occurred over the years, there may be areas in which the insulation is wet and may need to be replaced.

The work on this project will begin upon Contract approval and will be completed on or before September 27, 2019.

Total compensation under this Agreement shall not exceed $1,077,600.

**Fiscal Impact:**
None
RESOLUTION NO. 2019-063; AWARDING A CONTRACT TO JACKSON & ASSOCIATES, LLC FOR THE ROOF REPLACEMENT PROJECTS FOR THE CENTRAL SHOP, EXTENSION BUILDING, AND THE MARSCHALL ROAD TRANSIT STATION

WHEREAS, the County seeks to enter into an Agreement for the needed provision of the roof replacement projects; and

WHEREAS, the project was advertised for quotes and quotes were due on April 16, 2019; and

WHEREAS, the quote of $898,000 was accepted; and

WHEREAS, funding for the $898,000 is included in the Capital Improvement Program (CIP) for the project to be completed in 2019.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Contract with Jackson & Associates, LLC in the amount of $898,000 with total compensation of this Agreement not to exceed $1,077,600.

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney’s Office as to form.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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<tr>
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<tr>
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</tr>
<tr>
<td>Beer</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota)  
Count of Scott  
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 7th day of May, 2019.

______________________________  
County Administrator

______________________________  
Administrator’s Designee
# AGENDA #6.7
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 7, 2019

<table>
<thead>
<tr>
<th>ORIGINATING DIVISION:</th>
<th>Transportation Services Program Delivery</th>
<th>CONSENT AGENDA:</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINATING DEPARTMENT:</td>
<td></td>
<td>ATTACHMENTS:</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>PRESENTER:</td>
<td>Tony Winiecki--8008</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROJECT:</td>
<td>CP 02-16</td>
<td>TIME REQUESTED:</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>ACTION REQUESTED:</td>
<td>Adopt Resolution No. 2019-064; Authorizing Entering Into a Joint Powers Agreement for an Intersection Reconstruction Project at County Highways 2 and 91 With the City of Elko New Market</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CONTRACT/POLICY/GRANT:</td>
<td>County Attorney Review</td>
<td>FISCAL:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Risk Management Review</td>
<td>Finance Review</td>
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<td></td>
<td></td>
<td>Budget Change</td>
<td></td>
<td></td>
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**ORGANIZATIONAL VALUES:**

- **Stewardship:** Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- **Partnership:** Aligning existing resources, volunteers and programs to achieve shared goals
- **Leadership:** Anticipating changes and managing challenges based on reliable information and citizen input
- **Commitment:** Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- **Customer Service:** Creating a customer experience that is respectful, responsive and solution-oriented
- **Innovation:** Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**

**COUNTY ADMINISTRATOR SIGNATURE:**

**Approved:**

**Denied:**

**Denied:**

**Tabled:**

**Other:**

**Deputy Clerk:**

**Date:**

---

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-064; Authorizing Entering Into a Joint Powers Agreement (JPA) for an Intersection Reconstruction Project at County Highways 2 and 91 With the City of Elko New Market.

This intersection reconstruction project located at the intersection of County Highway (CH) 2 and CH 91 requires acquisition of right-of-way by permanent easements for highway purposes and temporary easements for construction purposes on and along CH 2 and CH 91. The project is located within the City of Elko New Market (City) and the City will be the lead agency to acquire right-of-way for the project.
The City agrees to acquire right-of-way in compliance with all state and federal laws, the County’s standards, right-of-way needs, and access management, subject to approval by the County’s Transportation Services Division. The City shall be responsible for paying all costs exceeding the amount programmed for trail right-of-way in the approved Transportation Improvement Program.

Upon completion of the project, the City shall deliver to the County an assignment of the right-of-way acquired to the County. Further, the City shall deliver a copy of a separate file by each parcel with its content complete in nature, in its correspondence, negotiations, settlements, understandings, instruments, deeds, and agreements, as applicable.

Fiscal Impact:
None
BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA

Date: May 7, 2019
Resolution No.: 2019-064

RESOLUTION NO. 2019-064; AUTHORIZING ENTERING INTO A JOINT POWERS AGREEMENT FOR AN INTERSECTION RECONSTRUCTION PROJECT AT COUNTY HIGHWAYS 2 AND 91 WITH THE CITY OF ELKO NEW MARKET

WHEREAS, this intersection reconstruction project located at the intersection of County Highways (CH) 2 and 91 requires acquisition of right-of-way by permanent easements for highway purposes and temporary easements for construction purposes on and along CH 2 and CH 91; and

WHEREAS, the Project is located within the City of Elko New Market (City) and the City will be the lead agency to acquire right-of-way for the project; and

WHEREAS, the City agrees to acquire right-of-way in compliance with all state and federal laws, the County’s standards, right-of-way needs, and access management, subject to approval by the County’s Transportation Services Division; and

WHEREAS, the City shall be responsible for paying all costs exceeding the amount programmed for trail right-of-way in the approved Transportation Improvement Program; and

WHEREAS, upon completion of the project, the City shall deliver to the County an assignment of the right-of-way for and along County highways and a copy of a separate file by each parcel with its content complete in nature, in its correspondence, negotiations, settlements, understandings, instruments, deeds, and agreements, as applicable.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Joint Powers Agreement with the City of Elko New Market for right-of-way acquisition.

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney’s Office as to form.

<table>
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<tbody>
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State of Minnesota)
County of Scott     )
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 7th day of May, 2019.

County Administrator
Administrator’s Designee
## Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2019-069; Rejecting All Bids for the County Highway No. 15 Bridge Replacement Project in Helena Township.

County Project (CP) 15-11 involves roadway bridge removal and installation of a new bridge on County Highway (CH) 15 north of CH 2. The project was advertised with bids due on April 30, 2019. Only one bid was received by this date.
The following bid was received on April 30, 2019.

    Park Construction Co. $1,064,780.80

The single bid is significantly higher than the engineer’s estimate and exceeds funding programmed in the TIP.

The project is programmed in the 2019-2028 Transportation Improvement Program (TIP). The project includes $267,710 in State Bridge Bonds. The balance of project funding will come from State Aid and County levy funds.

The 2018 Legislative session ended with an appropriation of $5 million for funding the Local Bridge Replacement Program. The 2018 bonding is fully allocated to help fund 21 bridges.

The project will not be awarded and will be re-advertised in late 2019 for 2020 construction. We have confirmation that our Bridge Bond funding allocation will still be available for 2020 construction.

Fiscal Impact:
None
RESOLUTION NO. 2019-069; REJECTING ALL BIDS FOR THE COUNTY HIGHWAY NO. 15 BRIDGE REPLACEMENT PROJECT IN HELENA TOWNSHIP

WHEREAS, the project includes roadway bridge removal and installation of a new bridge on County Highway (CH) 15 north of CH 2; and

WHEREAS, the project is included in our 2019-2028 Transportation Improvement Program (TIP); and

WHEREAS, the project includes State Bridge Bond funding to cover a portion of the work; and

WHEREAS, the following bid was received on April 30, 2019:

Park Construction Co. $1,064,780.80; and

WHEREAS, the single bid received exceeds project funding; and

WHEREAS, State Bridge Bond funding allocated toward this project will still be available upon re-advertising the project.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to reject the bid for the CH 15 Bridge Replacement Project and re-advertise the project.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
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<tbody>
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State of Minnesota) County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7th day of May, 2019.

______________________________  County Administrator
______________________________  Administrator’s Designee
**APPROVAL REQUEST**

<table>
<thead>
<tr>
<th>ORIGINATING DIVISION:</th>
<th>Planning &amp; Res. Mgmt. Environmental Services</th>
<th>CONSENT AGENDA:</th>
<th>☑ Yes ☐ No</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINATING DEPARTMENT:</td>
<td></td>
<td>ATTACHMENTS:</td>
<td>☑ Yes ☐ No</td>
</tr>
<tr>
<td>PRESENTER:</td>
<td>Nick Reishus -8707</td>
<td>TIME REQUESTED:</td>
<td>N/A</td>
</tr>
<tr>
<td>PROJECT:</td>
<td>Mathiowetz Construction Co. Solid Waste License</td>
<td>CONTRACT/POLICY/GRANT:</td>
<td>☑ County Attorney Review ☐ Risk Management Review</td>
</tr>
<tr>
<td>ACTION REQUESTED:</td>
<td>Authorize Staff to Issue a Concrete and Asphalt Storage and Recycling Facility Solid Waste License to Mathiowetz Construction Co. at 22071 Johnson Memorial Dr., Belle Plaine, MN 56011 in Belle Plaine Township</td>
<td>FISCAL:</td>
<td>☐ Finance Review ☑ Budget Change</td>
</tr>
<tr>
<td>ORGANIZATIONAL VALUES:</td>
<td></td>
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</tr>
<tr>
<td>☐ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public</td>
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<tr>
<td>DEPARTMENT/DIVISION HEAD SIGNATURE:</td>
<td>COUNTY ADMINISTRATOR SIGNATURE:</td>
<td>Approved:</td>
<td>DISTRIBUTION/FILING INSTRUCTIONS:</td>
</tr>
<tr>
<td>Denied:</td>
<td></td>
<td>Tabled:</td>
<td>Paul Nelson, Environmental Services</td>
</tr>
<tr>
<td>Other:</td>
<td></td>
<td>Deputy Clerk:</td>
<td>Date:</td>
</tr>
</tbody>
</table>

**Background/Justification:**

The purpose of this request is to authorize staff to issue a Concrete and Asphalt Storage and Recycling Facility Solid Waste License to Mathiowetz Construction Co. at 22071 Johnson Memorial Dr., Belle Plaine, MN 56011 in Belle Plaine Township.

Mathiowetz Construction Co. has applied for a Solid Waste Facility License in conjunction with an Interim Use Permit (IUP) to mine and operate a crushing operation for sand and gravel at the same location (PID #019050101). The Belle Plaine Town Board recommended approval of the IUP and asphalt plant.
According to a letter received with the Solid Waste License Application, asphalt and concrete material on site will not exceed 5,000 tons.

Staff recommends approval of this License and recommends a Bond or Letter of Credit in the amount of $22,500 for this facility. Attached are the proposed license conditions.

Fiscal Impact:
None
SCOTT COUNTY SOLID WASTE LICENSE FOR

The Mathiowetz Construction Co, CONCRETE AND ASPHALT STORAGE AND RECYCLING FACILITY

Maranda Acres, LLC, 22071 Johnson Memorial Dr. Belle Plaine, MN 56011 in Belle Plain Township (PID# 019050101)

The following License conditions shall apply to The Mathiowetz Construction Co.:

1. Only uncontaminated concrete and asphalt rubble shall be stored on this site. All other solid wastes must be removed immediately.

2. No more than 5,000 tons of unprocessed concrete and asphalt in total shall be stored on site.

3. The License is subject to the Scott County Solid Waste Management Ordinance Number 2, any and all state and federal requirements, and all conditions set by the Scott County Planning Department as part of the Interim Use Permit.

4. The License shall apply for, and meet, all state of MN requirements to include coverage under the NPDES and SDS General Permit MNG490000 for Nonmetallic Mining Operations and Associated Activities.

5. All processed and unprocessed concrete and asphalt shall be stored at least five feet above the water table.

6. Surface water shall be diverted from the concrete storage piles, and any drainage water from the storage piles shall be retained on the Licensee’s property.

7. The Licensee shall control dust from all concrete and asphalt crushing operations and must properly manage all contact water used for dust control.

8. The Licensee must provide to the Scott County Environmental Services Department an annual report listing the total amount of concrete and asphalt waste accepted, crushed, recycled, and stockpiled.

9. The Licensee must pay an annual license fee in accordance with the adopted County Fee schedule.

10. A $22,500 Permit Bond or Letter of Credit shall be submitted to the County. The term of the Permit Bond or Letter of Credit shall coincide with the license and be available to the County to ensure these permit conditions.

11. Insurance certificates of Worker’s Compensation, Comprehensive General Liability, Comprehensive Automobile Liability, and Personal Injury Liability must be provided to Scott County.

12. Any nuisance conditions, as determined by Scott County Environmental Services Department, shall be abated immediately.

13. Any modifications to the way that concrete is processed or stored must receive prior documented approval from the Scott County Environmental Services Department.

14. The Licensee must notify the Scott County Environmental Service Department immediately if waste other than that hereby permitted has been dumped on this site. The Licensee will be responsible for the removal and proper disposal of all such unacceptable waste and shall cooperate with Scott County in identifying and prosecuting any person who dumps solid waste on the site without permission from the Licensee.

15. Access to the premises shall be controlled in a manner intended to limit unauthorized entry to the premises and prevent any illegal dumping.
<table>
<thead>
<tr>
<th><strong>ORIGINATING DIVISION:</strong></th>
<th>Transportation Services Highway Operations</th>
<th><strong>CONSENT AGENDA:</strong></th>
<th>☑ Yes  ☐ No</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ORIGINATING DEPARTMENT:</strong></td>
<td>Highway Operations</td>
<td><strong>ATTACHMENTS:</strong></td>
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<td><strong>PRESENTER:</strong></td>
<td>Joe Wiita - 8063</td>
<td><strong>TIME REQUESTED:</strong></td>
<td>N/A</td>
</tr>
<tr>
<td><strong>PROJECT:</strong></td>
<td>2019 Sealcoat Coop Agreement</td>
<td><strong>ACTION REQUESTED:</strong></td>
<td>Adopt Resolution No. 2019-058; Authorizing Entering Into Cooperative Agreements With Cedar Lake, Jackson, and Louisville Townships for Their Participation in the 2019 Sealcoat Project</td>
</tr>
<tr>
<td><strong>CONTRACT/POLICY/GRANT:</strong></td>
<td>☑ County Attorney Review  ☐ Risk Management Review</td>
<td><strong>FISCAL:</strong></td>
<td>☑ Finance Review  ☐ Budget Change</td>
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<td><strong>APPROVED:</strong></td>
<td></td>
<td><strong>DISTRIBUTION/FILING INSTRUCTIONS:</strong></td>
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<tr>
<td><strong>DENIED:</strong></td>
<td>Transportation Services, Anthony J. Winiecki</td>
<td></td>
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<tr>
<td><strong>TABLED:</strong></td>
<td>Transportation Services, Eunie Quade</td>
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<tr>
<td><strong>OTHER:</strong></td>
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<tr>
<td><strong>DEPUTY CLERK:</strong></td>
<td>Date:</td>
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</tbody>
</table>

**Background/Justification:**
The purpose of this agenda item is to adopt Resolution No. 2019-058; Authorizing Entering Into Cooperative Agreements With Cedar Lake, Jackson, and Louisville Townships for Their Participation in the 2019 Sealcoat Project.

The Townships combined total of the Contract is $206,577.80 based on estimated quantities. The final Contract amount will be based on actual quantities at the contract unit price.
The cost share breakdown is as follows:

<table>
<thead>
<tr>
<th>Township</th>
<th>Cost Share</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cedar Lake Township</td>
<td>$137,005.70</td>
</tr>
<tr>
<td>Jackson Township</td>
<td>$33,162.60</td>
</tr>
<tr>
<td>Louisville Township</td>
<td>$36,409.50</td>
</tr>
<tr>
<td>Total</td>
<td>$206,577.80</td>
</tr>
</tbody>
</table>

The Townships will be billed by the County for their portion through the Cooperative Agreements. The work on this project will begin upon Contract approval and shall be completed on or before September 15, 2019.

Fiscal Impact:
None
RESOLUTION NO. 2019-058; AUTHORIZING ENTERING INTO COOPERATIVE AGREEMENTS WITH CEDAR LAKE, JACKSON, AND LOUISVILLE TOWNSHIPS FOR THEIR PARTICIPATION IN THE 2019 SEALCOAT PROJECT

WHEREAS, Cedar Lake, Jackson, and Louisville Townships wish to participate in the 2019 Sealcoat project contract; and

WHEREAS, the cost share breakdown is as follows:

<table>
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<td><strong>Total</strong></td>
<td><strong>$206,577.80</strong></td>
</tr>
</tbody>
</table>

and

WHEREAS, the Townships’ share of the Contract is $206,577.80 based on estimated quantities; and

WHEREAS, the County will enter into separate Cooperative Agreements with Cedar Lake, Jackson, and Louisville Townships.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into Agreements with Cedar Lake, Jackson, and Louisville Townships for their participation in the 2019 Sealcoat Project Contract.

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney’s Office as to form.

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<th>COMMISSIONERS</th>
<th>VOTE</th>
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<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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<td>Wolf</td>
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<td>Beer</td>
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<tr>
<td>Ulrich</td>
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(County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of May, 2019 on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this the 7th day of May, 2019.
Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-060; Authorizing Extending the Joint Powers Agreement (JPA) With the City of Burnsville for the Administration of Various Annual Roadway Maintenance Contracts and Authorizing for Scott County Maintenance Services Included in the 2019 Contract.

The City of Burnsville has administered a JPA with other cities combining their annual crack sealing, screening, striping, and seal coating projects into one contract. The Agreement authorizes the member Cities/Counties to share their bidding powers to secure the most favorable bids. This has not only worked well administratively by saving staff time for preparing proposals and the post bid activities, but bid prices have shown to be...
competitive, if not lower, than individual contracts. Scott County has participated in the JPA since 2014 for crack sealing, screening, and striping.

Cities that take part of Burnsville’s JPA are Burnsville, Apple Valley, Eagan, Elko New Market, Lakeville, Hastings, South St. Paul, West St. Paul, Farmington, Rosemount, Mendota Heights, Prior Lake, Savage, Shakopee and Waconia, along with the Townships of Empire, New Market, Sand Creek and Spring Lake.

The County selects the roads to improve and submits the information to Burnsville. The City will combine the Cities'/Counties’ information into one package, bid the project, and award the contract. County staff is still responsible for documenting the quantities and supervising the Contractor while he/she is working on our roadways so the inspection quality would not suffer. The County still would retain the option of not participating if we felt the prices were not competitive.

This Agreement shall continue in effect until terminated by the parties or replaced. Each participating party may terminate this Agreement by giving 60 days’ notice to the City of Burnsville. The City of Burnsville may terminate this Agreement by providing 6 months’ notice to the participating parties.

The 2019 crack seal bid is $0.38 per lineal foot and the Highway Operations budget identifies $170,000 for crack seal which will allow us to crack seal 447,000 lineal feet of cracks on various roads throughout the County.

The 2019 striping bid is $17.70 per gallon of paint for long lines and $72.00 per gallon of paint for pavement markings and symbols. The Highway Operations budget, as amended in agenda item 6.4 by Resolution No. 2019-059, identifies $300,000 for roadway striping. This will allow us to place 16,300 gallons of paint for long lines and 150 gallons of paint for markings and symbols.

This work is funded from the Highway Operations Budget accounts for crack seal and striping.

Fiscal Impact:
None
RESOLUTION NO. 2019-060; AUTHORIZING EXTENDING THE JOINT POWERS AGREEMENT WITH THE CITY OF BURNSVILLE FOR THE ADMINISTRATION OF VARIOUS ANNUAL ROADWAY MAINTENANCE CONTRACTS AND AUTHORIZING MAINTENANCE SERVICES FOR SCOTT COUNTY INCLUDED IN THE 2019 CONTRACT

WHEREAS, the metropolitan cities of Burnsville, Apple Valley, Eagan, Elko New Market, Lakeville, Hastings, South St. Paul, West St. Paul, Farmington, Rosemount, Mendota Heights, Prior Lake, Savage, Shakopee and Waconia have agreed to enter into a cooperative annual pavement maintenance improvement project through a Joint Powers Agreement; and

WHEREAS, the Joint Powers Agreement authorizes the member Cities and Counties to share their bidding powers in order to secure the most favorable terms and conditions for the annual crack seal, striping, and sealcoating contracts; and

WHEREAS, in 2014 the County Board authorized participation through 2018; and

WHEREAS, the County desires to continue its participation in this Agreement until terminated by the parties or replaced; and

WHEREAS, the County has requested crack fill and striping services as a part of the 2019 Joint Powers Agreement Contract.

NOW THEREFORE BE IT RESOLVED, the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes continued participation in the Joint Power Agreement for Roadway Maintenance Services.

BE IT FINALLY RESOLVED, the Board authorizes County participation in the 2019 Contract for striping and crack filling services under the Joint Powers Agreement terms and conditions.

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<td>Wolf</td>
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</table>

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of May, 2019 on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this the 7th day of May, 2019.

__________________________________________
County Administrator

__________________________________________
Administrator’s Designee
## AGENDA #6.12
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: MAY 7, 2019**

<table>
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<tr>
<th>ORIGINATING DIVISION:</th>
<th>Planning &amp; Res. Mgmt. Parks and Trails</th>
<th>CONSENT AGENDA:</th>
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<td>ORIGINATING DEPARTMENT:</td>
<td>Planning &amp; Res. Mgmt. Parks and Trails</td>
<td>ATTACHMENTS:</td>
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<tr>
<td>PRESENTER:</td>
<td>Patty Freeman - 8752</td>
<td>TIME REQUESTED:</td>
<td>N/A</td>
<td></td>
</tr>
<tr>
<td>PROJECT:</td>
<td>Snowmobile Trail Grant-In-Aid Program</td>
<td>ACTION REQUESTED:</td>
<td>Adopt Resolution No. 2019-061; Authorizing the Submittal and Acceptance of the Minnesota Trail Assistance Grant Program Application for Scott County Sno-Trails, Inc. for the 2019-2020 Snow Season</td>
<td></td>
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</tbody>
</table>

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**ORGANIZATIONAL VALUES:**

- ☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ☑ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ☑ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- ☑ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ☑ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

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<th>COUNTY ADMINISTRATOR SIGNATURE:</th>
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**Deputy Clerk:**

**Date:**

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**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-061; Authorizing the Submittal and Acceptance of the Minnesota Trail Assistance Grant Program Application for Scott County Sno-Trails, Inc. for the 2019-2020 Snow Season.

This Grant Application to the Minnesota Department of Natural Resources (DNR) is in the amount of $90,000. Sno-Trails Inc., a Scott County based non-profit snowmobile club, prepares the Grant Application. The County serves as the local grant-in-aid sponsor, providing grant administration services. Sno-Trails Inc. maintains the
238-mile snowmobile trail system in Scott County through volunteers. Grant funds are used for trail maintenance, signage, easement acquisition, and grooming equipment. The Sno-Trails group matches the grant funding through volunteer labor and cash raised through fundraising efforts. This partnership provides services not otherwise available for County residents.

Pursuant to the County Board’s policy on grants over $25,000, Board action is necessary. The DNR also requires a resolution by the County Board to accompany the application.

**Fiscal Impact:**
No County expenditures are associated with the Grant, other than limited staff time for grant administration.

WHEREAS, this Application is to the Minnesota Department of Natural Resources (DNR) in the amount of $90,000; and

WHEREAS, in the event that the Application is approved by the DNR, the Grant is accepted; and

WHEREAS, grant funds are used for trail maintenance, signage, easement acquisition, and grooming equipment; and

WHEREAS, the Sno-Trails group matches the grant funding through volunteer labor and cash; and

WHEREAS, no County expenditures are associated with the Grant, other than limited staff time for grant administration.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorizing Scott County to sponsor and participate in the Minnesota Trail Assistance Program and authorizing the County Administrator to submit the Minnesota Department of Natural Resources 2019 - 2020 Application in the amount of $90,000 for Scott County Sno-Trails, Inc.

BE IT FINALLY RESOLVED, that approval of this Grant is subject to approval by the County Attorney’s Office as to form.

COMMISSIONERS VOTE

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<th>COMMISSIONER</th>
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State of Minnesota
County of Scott

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 7th day of May, 2019.

__________________________________________
County Administrator
__________________________________________
Administrator’s Designee
### Agenda Item: Adopt Resolution No. 2019-067; Approving the Multi-Agency Law Enforcement Joint Powers Agreement with the State of Minnesota for the Minnesota Internet Crimes Against Children Task Force

**MEETING DATE:** May 7, 2019

**ORIGINATING DIVISION:** Sheriff Support & Services

**ORIGINATING DEPARTMENT:** Sheriff Support & Services

**CONSENT AGENDA:**
- Yes
- No

**PRESENTER:** Captain Steve Collins

**ATTACHMENTS:**
- Yes
- No

**PROJECT:**

**TIME REQUESTED:** N/A

**ACTION REQUESTED:**
- Adopt Resolution No. 2019-067; Approving the Multi-Agency Law Enforcement Joint Powers Agreement with the State of Minnesota for the Minnesota Internet Crimes Against Children Task Force

**CONTRACT/POLICY/GRANT:**
- County Attorney Review
- Risk Management Review

**FISCAL:**
- Finance Review
- Budget Change

**ORGANIZATIONAL VALUES:**
- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**

**COUNTY ADMINISTRATOR SIGNATURE:**

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**Approved:**

**DENIED:**

**TABLED:**

**OTHER:**

**Deputy Clerk:**

**Date:**

---

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-067; Approving the Multi-Agency Law Enforcement Joint Powers Agreement with the State of Minnesota for the Minnesota Internet Crimes Against Children Task Force.

This request also includes authorizing Captain Steve Collins, or his successor, to be the authorized representative for Scott County and grants signing authority per County Policy.

Upon obtaining all required signatures, this Agreement remains effective until May 31, 2024. This Agreement renews a prior Agreement, approved on August 16, 2016, for a 3-year term concluding May 31, 2019.
The State of Minnesota and the Scott County Sheriff’s Office will continue their joint effort with over 100 other state and federal law enforcement agencies in Minnesota to protect our children from exploitation by online sexual predators.

**Fiscal Impact:**
None.
RESOLUTION NO. 2019-067; APPROVING THE MULTI-AGENCY LAW ENFORCEMENT
JOINT POWERS AGREEMENT WITH THE STATE OF MINNESOTA FOR THE
MINNESOTA INTERNET CRIMES AGAINST CHILDREN TASK FORCE

WHEREAS, the County of Scott, on behalf of its Sheriff, desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, and the Bureau of Criminal Apprehension to utilize applicable state and federal laws to investigate and prosecute crimes committed against children and the criminal exploitation on children that is committed and/or facilitated by or through the use of computers.

NOW THEREFORE BE IT RESOLVED by the County Board of Scott County, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Scott on behalf of its Sheriff are hereby approved.

2. That the Captain Steve Collins, or his successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County’s connection to the systems and tools offered by the State.

3. That the Chair of the Scott County Board of Commissioners and the Assistant County Attorney are authorized to sign the State of Minnesota Joint Powers Agreements.

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<th>COMMISSIONERS</th>
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State of Minnesota)  
County of Scott    

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 7th day of May, 2019.

_________________________________  
County Administrator

_________________________________  
Administrator's Designee
### Agenda Item:
**SCOTT COUNTY, MINNESOTA**
**REQUEST FOR BOARD ACTION**
**MEETING DATE: MAY 7, 2019**

<table>
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<tr>
<th>ORIGINATING DIVISION:</th>
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<tr>
<td>PRESENTER:</td>
<td>Lori Huss</td>
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<td>PROJECT:</td>
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<tr>
<td>ACTION REQUESTED:</td>
<td>Schedule a Closed Meeting on May 21, 2019 at 11:00 a.m. to Consider and Discuss Labor Negotiation Strategies</td>
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<td>CONTRACT/POLICY/GRADE:</td>
<td>County Attorney Review</td>
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<td>Risk Management Review</td>
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<td>FISCAL:</td>
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#### ORGANIZATIONAL VALUES:

- **Stewardship:** Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- **Partnership:** Aligning existing resources, volunteers and programs to achieve shared goals
- **Leadership:** Anticipating changes and managing challenges based on reliable information and citizen input
- **Commitment:** Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- **Customer Service:** Creating a customer experience that is respectful, responsive and solution-oriented
- **Innovation:** Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

#### DEPARTMENT/DIVISION HEAD SIGNATURE:

#### COUNTY ADMINISTRATOR SIGNATURE:

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### Background/Justification:

The purpose of this agenda item is to schedule a closed meeting on May 21, 2019 at 11:00 a.m. to consider and discuss labor negotiation strategies.

The closed meeting to discuss and consider labor negotiation strategies for all bargaining units is pursuant to Minnesota Statute Chapter 13D.03.

**Fiscal Impact:** N/A
# Agenda Item 6.15

**SCOTT COUNTY, MINNESOTA**

**REQUEST FOR BOARD ACTION**

**MEETING DATE: MAY 7, 2019**

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**ACTION REQUESTED:** Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System

**CONTRACT/POLICY/GRANT:**
- County Attorney Review
- Risk Management Review

**FISCAL:**
- Finance Review
- Budget Change

**ORGANIZATIONAL VALUES:**
- ☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ☑ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ☑ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
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- ☑ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**

**COUNTY ADMINISTRATOR SIGNATURE:**

**DISTRIBUTION/FILING INSTRUCTIONS:**
- Monica Siegle, Employee Relations
- Cara Madsen, Volunteer and Community Coordinator

**Background/Justification:**

1. Separation of employment for Moises Delatorre, FT Librarian-Subject Specialist, Administration Division, effective 08/02/19.

2. Separation of employment for Jarrett Hubbard, FT Principal Planner, Transportation Services Division, effective 05/06/19.
3. Separation of employment for Elizabeth Kramer, FT Temporary Administrative Assistant-Unclassified, Community Services Division, effective 05/08/19.

4. Separation of employment for Gail Boe, Intermittent (34% FTE) Library Associate-Unclassified, Administration Division, effective 05/16/19.

5. Separation of employment for Taofik Sanusi, Intermittent (34% FTE) Facility Probation Officer-Unclassified, Health and Human Services Division, effective 04/28/19.

6. FT Probationary employment for Madeline Stroeing, Administrative Specialist, Health and Human Services Division, effective 04/29/19.

7. FT Probationary employment for Ronnie Cooper, Traffic Systems Administrator, Transportation Services Division, effective 05/13/19.

8. FT Probationary employment for Mai Castro, Eligibility Specialist, Health and Human Services Division, effective 05/07/19.

9. Intermittent (34% FTE) employment for Casey Herrmann, Burn Tower Operator-Unclassified, Planning & Resource Management Division, effective 04/22/19.

10. Intermittent (34% FTE) employment for Brian Bohlsen, Burn Tower Operator-Unclassified, Planning & Resource Management Division, effective 04/22/19.

11. Intermittent (34% FTE) employment for Ryan Doheny, Burn Tower Operator-Unclassified, Planning & Resource Management Division, effective 04/22/19.

12. Promotion for Rachel Matychuk, FT Eligibility Specialist to FT Probationary Social Worker I, Health and Human Services Division, effective 04/29/19.

13. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

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<thead>
<tr>
<th>Add</th>
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<tbody>
<tr>
<td>Tracy Howard</td>
<td>Sandra Breberg</td>
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<tr>
<td>Cary Hume</td>
<td>Jeffrey Larson</td>
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<tr>
<td>Kamaleeswari Senthilkumar</td>
<td>Diane Larson</td>
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<tr>
<td>Mya Klehr</td>
<td>Melissa Hufnagle</td>
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<td>Arnold Chounlamontry</td>
<td>Joseph Buhain</td>
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**Fiscal Impact:** N/A
**AGENDA #7.1**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: MAY 7, 2017**

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<td>(\checkmark) Yes (\square) No</td>
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<td>PROJECT:</td>
<td>National Nurses Week 2019</td>
<td>TIME REQUESTED:</td>
<td>10 minutes</td>
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<tr>
<td>ACTION REQUESTED:</td>
<td>Adopt Resolution No. 2019-055; Proclaiming May 6-12, 2019 as National Nurses Week in Scott County</td>
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**CONTRACT/POLICY/GRANT:**  
\(\square\) County Attorney Review  
\(\square\) Risk Management Review  

**FISCAL:**  
\(\checkmark\) Finance Review  
\(\square\) Budget Change

**ORGANIZATIONAL VALUES:**
- \(\checkmark\) Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- \(\checkmark\) Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- \(\checkmark\) Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- \(\checkmark\) Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- \(\square\) Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- \(\square\) Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**  
**COUNTY ADMINISTRATOR SIGNATURE:**

**Approved:**

**Denied:**

**Tabled:**

**Other:**

**Deputy Clerk:**

**Date:**

**DISTRIBUTION/FILING INSTRUCTIONS:**

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-055; Proclaiming May 6-12, 2019 as National Nurses Week in Scott County.

In 1993, the American Nurses Association declared May 6-12 as the permanent dates to observe National Nurses week and to recognize the significant contributions nurses make to improve the health of the nation. The theme for National Nurses Week in 2019 is 4 Million Reasons to Celebrate.
National Nurses Week is a time for everyone – individuals, employers, other health care professionals, community leaders, and nurses – to recognize the vast contributions and positive impact of America’s 4 million registered nurses. Each year, the celebration ends on May 12, Florence Nightingale’s birthday. The English nurse became known as the founder of professional nursing, especially due to her pioneering work during the Crimean War (1853-1856). Due to her habit of making rounds at night, Nightingale became known as "The Lady with the Lamp."

Because of nurses’ wide-ranging roles and their sheer numbers, they are well positioned to identify and help solve many public health problems in the course of providing individual care to our residents and their families. We have nurses in many departments throughout the County including Public Health, Sheriff’s Office/Jail, Home and Community Care, Mental Health Center, and Employee Relations.

Public Health Nurses work with the individuals and families that compose the communities and the systems that affect the communities. Their role is to focus on the prevention of illness, injury or disability, the promotion of health, and maintenance of the health of populations. In Scott County, our Public Health Nurses work with community members of all ages on topics relating to early childhood development, parenting, disease control and prevention, and much more. In 2018, Public Health made 1,388 home visits to families at risk for adverse childhood events, completed nearly 400 direct observed therapy visits for TB, and gave nearly 1,000 vaccines to prevent illnesses. They compassionately provide high-quality care every day to our residents.

Many correctional nurses never imagined they would spend their days behind bars in jails and prisons and often find this job by accident, while looking for work in more traditional settings. It is a forgotten, hidden specialty and, unless you’ve had firsthand experience with the correctional system, it typically remains a mystery that is shaped by television and movies. All nursing can be stressful, but many of us don’t realize just how stressful it can be to care for patients behind bars. These individuals are often traumatized with histories of abuse and neglect and as a nurse, it is easy to absorb this stress vicariously. Many inmates also lack a history of quality health care, which gives nurses an opportunity to truly make a difference in their health and well-being. Inmates feel this difference and appreciate nursing staff. In 2018, we booked 5,394 adults into our jail. Our nurses saw 1,040 patients and filled 2,466 prescriptions. Jail Nurses work incredibly hard and we should take this opportunity to thank them for the skill, compassion, and professionalism they put forth in their jobs every day.

Nurses in the Home and Community Care (HCC) units, as members of a multi-disciplinary team, work to help people with long-term or chronic care needs find solutions that will help them live as independently as possible. Last year, the four HCC nurses touched the lives of over 500 elderly and/or persons with disabilities by completing needs assessments and case management services for those who were determined eligible for home and community based services.

Psychiatric nurses play an important role in the care of people with mental illness by screening patients about history, strengths, needs, and symptoms prior to their psychiatry appointments, and providing crisis intervention and medication management. Scott County Mental Health Center has one psychiatric nurse. Last year while providing support for the Scott County Mental Health Center medication clinics, she provided services to 312 clients, did 196 mental health screenings at the jail, and addressed 1,100 mental health related crisis, mental health screening/problem solving, or medication related calls.

Nurses focused on Occupational Health are employed to provide health services and programs in workplaces to promote safe and injury and illness-free environments for employees. Through our Nurse in Employee Relations, Scott County engages with individuals to foster well-being for them and for the organization as a whole.

The purpose of this week-long celebration is to raise awareness of the value of nursing and help educate the public about the role nurses play in meeting the healthcare needs of Americans.

Fiscal Impact: None.
RESOLUTION NO. 2019-055; PROCLAIMING MAY 6-12, 2019 NATIONAL NURSES WEEK IN SCOTT COUNTY WITH THE THEME 4 MILLION REASONS TO CELEBRATE

WHEREAS, nurses in the United States constitute our nation’s largest health care profession; and

WHEREAS, the depth and breadth of the nursing profession meet the different and emerging health care needs of the American population in a wide range of settings; and

WHEREAS, the American Nurses Association is working to chart a new course for a healthy nation that relies on increasing delivery of primary and preventive health care; and

WHEREAS, a renewed emphasis on primary and preventive health care will require better utilization of all of our nation’s nursing resources; and

WHEREAS, professional nursing has been demonstrated to be an indispensable component of the safety and quality of care of hospitalized patients; and

WHEREAS, the demand for nursing services will be greater than ever because of the aging of the American population, the continuing expansion of life-sustaining technologies, and the explosive growth of home health care services; and

WHEREAS, more qualified nurses will be needed in the future to meet the increasingly complex needs of health care consumers in this community; and

WHEREAS, the cost-effective, safe, and high-quality health care services provided by nurses will be an increasingly important component of the United States health care delivery system in the future; and

WHEREAS, the American Nurses Association, has declared the week of May 6-12 as National Nurses Week, with the theme “4 Million Reasons to Celebrate,” a nod to nurses’ sheer numbers and an open invitation to thank a nurse for enriching our lives and the world we live in;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota that we ask that all residents of Scott County join in honoring the nurses who care for all of us, and celebrate nurses’ accomplishments and efforts to improve our health care system.

<table>
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<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
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<tr>
<td>Weckman Brekke</td>
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I, Leslie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witnes my hand and official seal at Shakopee, Minnesota, this 7th day of May, 2019.

__________________________________________
County Administrator

__________________________________________
Administrator's Designee
AGENDA #7.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 7, 2019

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<tr>
<th>ORIGINATING DIVISION:</th>
<th>Sheriff</th>
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<tr>
<td>ORIGINATING DEPARTMENT:</td>
<td>Sheriff Administration</td>
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<td>CONSENT AGENDA:</td>
<td>□ Yes  □ No</td>
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<td>PRESENTER:</td>
<td>Luke Hennen</td>
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<td>ATTACHMENTS:</td>
<td>□ Yes  □ No</td>
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<td>PROJECT:</td>
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<td>TIME REQUESTED:</td>
<td>5 minutes</td>
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<tr>
<td>ACTION REQUESTED:</td>
<td>Adopt Resolution 2019-065; Proclaiming May 12-18, 2019 as National Police Week in Scott County</td>
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<tr>
<td>CONTRACT/POLICY/GRANT:</td>
<td>□ County Attorney Review</td>
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<td></td>
<td>□ Risk Management Review</td>
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<td>FISCAL:</td>
<td>□ Finance Review</td>
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<td>□ Budget Change</td>
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ORGANIZATIONAL VALUES:

□ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

□ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

☑ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

☑ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

□ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE: | COUNTY ADMINISTRATOR SIGNATURE: |

Approved: | DISTRIBUTION/FILING INSTRUCTIONS: |

Denied: |

Tabled: |

Other: |

Deputy Clerk: |

Date: |

Background/Justification:
The purpose of this agenda item is to adopt Resolution 2019-065; Proclaiming May 12-18, 2019 as Police Week in Scott County.

In 1962, President John F. Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls, National Police Week. National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. President Clinton also signed Public Law 103-322 which directs that the flag of the United Stated on all government buildings be displayed at half-staff on May 15th, National Peace Officers Memorial Day.
There are more than 900,000 sworn law enforcement officers now serving in the United States, which is the highest figure ever. There were 144 law enforcement officers killed in the line of duty in 2018, increasing 12 percent over the 129 officers killed in 2017. Of those killed last year, 52 officers were shot and killed and 50 officers were killed in traffic-related incidents. Among the officers who died in 2018, the average age was 41 and the average length of service was 12 years. On average, each officer left behind two children.

The National Law Enforcement Officers Memorial in Washington, DC honors federal, state, and local law enforcement officers who have made the ultimate sacrifice for the safety and protection of our nation and its people. A number of commemorative ceremonies are held at the Memorial each year, and the site is visited by nearly a quarter million people annually. Currently, there are more than 21,541 names engraved on the Memorial in Washington, DC.

The men and women who provide law enforcement in Scott County are dedicated professionals who work every day around the clock to protect and serve the citizens who live, work, and travel through Scott County.

This resolution is to show support and appreciation and to say thank you to the men and women who serve as Deputy Sheriffs for Scott County along with all the police officers who serve within the communities of Belle Plaine, Elko New Market, Jordan, New Prague, Prior Lake, Savage, Shakopee, and the Shakopee Mdewakanton Sioux Community.

Fiscal Impact:
None.
RESOLUTION 2019-065; PROCLAIMING MAY 12-18, 2019 AS POLICE WEEK IN SCOTT COUNTY

WHEREAS, there are approximately 900,000 law enforcement officers serving in communities across the United States, including members of the Scott County Sheriff's Office and the members of the police departments of Belle Plaine, Elko New Market, Jordan, New Prague, Prior Lake, Savage, Shakopee, and the Shakopee Mdewakanton Sioux Community; and

WHEREAS, since the first recorded death in 1791, more than 20,000 law enforcement officers have made the ultimate sacrifice and died in the line of duty; and

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial, which was dedicated in 1991 in Washington, DC.; and

WHEREAS, May 15th is designated as Peace Officers Memorial Day, with federal law (P.L. 103-322) directing that all flags be flown at half-staff on that date in honor of fallen officers and their families.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby acknowledges the week of May 12-18, 2019, as Police Week in Scott County and salutes the service of law enforcement officers in our community and in communities across the nation.

COMMISSIONERS | VOTE
---|---
Weckman Brekke | ✅ Yes ✏️ No ✏️ Absent ✏️ Abstain
Wolf | ✅ Yes ✏️ No ✏️ Absent ✏️ Abstain
Beard | ✅ Yes ✏️ No ✏️ Absent ✏️ Abstain
Beer | ✅ Yes ✏️ No ✏️ Absent ✏️ Abstain
Ulrich | ✅ Yes ✏️ No ✏️ Absent ✏️ Abstain

State of Minnesota)
County of Scott  
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of May 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 7th day of May 2019.

________________________________________
County Administrator

________________________________________
Administrator's Designee
**AGENDA #7.3**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: MAY 7, 2019**

| ORIGINATING DIVISION: | Sheriff  
| ORIGINATING DEPARTMENT: | Sheriff Jail  
| CONSENT AGENDA: | ☐ Yes ☑ No  
| PRESENTER: | Sheriff Luke Hennen/ Captian Doug Schnurr  
| ATTACHMENTS: | ☑ Yes ☐ No  
| PROJECT: |  
| TIME REQUESTED: | 5 minutes  
| ACTION REQUESTED: | Adopt Resolution No. 2019-066; Proclaiming May 5-11, 2019 as Correctional Officers’ Week in Scott County  
| CONTRACT/POLICY/GRANT: | ☐ County Attorney Review  
| | ☑ Risk Management Review  
| FISCAL: | ☐ Finance Review  
| | ☑ Budget Change  

**ORGANIZATIONAL VALUES:**

- ☐ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ☐ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ☑ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- ☑ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

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<th>COUNTY ADMINISTRATOR SIGNATURE:</th>
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**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-066; Proclaiming May 5-11, 2019 as Correctional Officers’ Week in Scott County.

In 1984, President Ronald Reagan signed Proclamation 5187 creating National Correctional Officers’ Week. Each year, the first full week in May is recognized as National Correctional Officers and Employees Week, commemorating the contributions of correctional officers and personnel who work in jails, prisons, and community corrections across the country.
Scott County Correctional Officers have the difficult and often dangerous assignment of ensuring the custody, safety, and well-being of the over 138 inmates daily in the Scott County Jail. Their position is essential to the day-to-day operations of this facility; without them it would be impossible to achieve the foremost institutional goals of security and control.

In recent years, the duties of our Correctional Officers have become increasingly complex and demanding. They are called upon to fill simultaneously, custodial, supervisory, and counseling roles. The professionalism, dedication, and courage exhibited by these officers throughout the performance of these demanding and often conflicting roles deserve our utmost respect. The important work of Correctional Officers often does not receive the recognition from the public it deserves. It is appropriate that we honor the many contributions and accomplishments of these men and women who are a vital component of the field of corrections.

Fiscal Impact:
None
RESOLUTION NO. 2019-066; PROCLAIMING MAY 5-11, 2019 AS CORRECTIONAL OFFICERS’ WEEK IN SCOTT COUNTY

WHEREAS, the Sheriff’s Office and the Scott County Board of Commissioners support the proposition that the men and women who perform the difficult task of supervising the County’s inmate population deserve this recognition; and

WHEREAS, the Sheriff’s Office and the Scott County Board of Commissioners recognize that our Correctional Officers are professionals equal in status and importance to other public safety professionals in the effective administration of justice.

NOW THEREFORE BE IT RESOLVED, that we, the Scott County Board of Commissioners, do hereby acknowledge the week of May 5-11, 2019 as Correctional Officers’ Week in Scott County in honor of the dedicated professionals who supervise the County’s inmate populations.

COMMISSIONERS VOTE

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<th>Commission Name</th>
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State of Minnesota)
County of Scott  )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of May 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 7th day of May 2019.

______________________________
County Administrator

______________________________
Administrator's Designee