



**AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
MAY 19, 2020**

9:00 a.m.

(1) CONVENE COUNTY BOARD

(2) AMENDMENTS TO THE AGENDA

(3) APPROVE MINUTES OF MAY 5, 2020 COUNTY BOARD MEETING

(4) RECOGNITION OF INTERESTED CITIZENS

Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) CONSENT AGENDA

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

5.1 Approve the Request for Conditional Use Permit Amendment to Combine Facilities (Dem Con Companies, LLC Applicant and Property Owner) in Section 21 of Louisville Township *(No fiscal impact)*

5.2 Approve the Request to Rezone 39.04 Acres From Urban Expansion Reserve District (UER) to Urban Expansion Reserve Cluster District (UER-C) (Pahl Family Trust, Applicant and Property Owner) in Section 16 of Sand Creek Township *(No fiscal impact)*

5.3 Approve Payroll Processing of Personnel Actions *(No fiscal impact)*

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

5.4 Approve Receipt of COVID-19 Response Funding Through the Local Public Health Grant in the Amount of \$158,636 *(No fiscal impact)*

5.5 Approve Grant Agreement Amendment No. 1 and Receive Supplemental Funding From the Minnesota Department of Health for the 2020-2021 Public Health Emergency Preparedness and Cities Readiness Initiative Grants Budget Period 2 *(No fiscal impact)*

5.6 Adopt Resolution No. 2020-088; Authorizing Final Payment to C.S. McCrossan Construction, Inc. for County Project 83-22 on County Highway 83 and 4th Avenue in the City of Shakopee in the Amount of \$14,630.85 *(No fiscal impact)*

5.7 Adopt Resolution No. 2020-089; Authorizing Final Payment to Granite Ledge Electrical Contractors, Inc. for the Flashing Yellow Arrow Modifications Project in the Amount of \$1,000 *(No fiscal impact)*

5.8 Adopt Resolution No. 2020-091; Recommending a Proactive Highway Safety Improvement Transportation Program Project and Local Partnership Program Project be Submitted to the Minnesota Department of Transportation for Consideration for Funding in the 2020 Project Solicitations *(No fiscal impact)*

5.9 Adopt Resolution No. 2020-092; Authorizing a Second Amendment to the Design Consultant Service Agreement With Kimley-Horn and Associates, Inc. for the County Highway 83 Reconstruction Project in the City of Shakopee *(No fiscal impact)*

5.10 Approve Record of Disbursements and Approve Claims *(No fiscal impact)*

- (6) **CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER**
 - 6.1 Recognition of Scott County Retiree Linda Eimermann *(No fiscal impact)*
 - 6.2 Adopt Resolution No. 2020-090; Proclaiming May 17-23, 2020 as “National Public Works Week” in Scott County *(No fiscal impact)*
- (7) **COLLABORATION: WE WILL WORK WITH PARTNERS - COMMUNITIES, SCHOOLS, FAITH GROUPS, PRIVATE BUSINESS, AND NON-PROFIT AGENCIES - TO SEE THAT SERVICES ARE NOT DUPLICATED BUT RATHER ARE COMPLIMENTARY, ALIGNED, AND PROVIDED BY THE PARTNERS WHO CAN DELIVER THE SERVICE MOST EFFECTIVELY**
 - 7.1 Receive Information and Recognize the Scott County Adopt-A-Highway Volunteers as Part of the May 17-23, 2020 National Public Works Week *(No fiscal impact)*
- (8) **COMMITTEE REPORTS AND COMMISSIONER UPDATES**
- (9) **COUNTY ADMINISTRATOR UPDATE**
- (10) **RECESS FOR ATTORNEY/CLIENT MEETING**
- (11) **ADJOURN**

FOLLOWING THE MEETING THE COUNTY BOARD WILL MEET IN A WORKSHOP SETTING TO REVIEW EXECUTED NEW BUILDING CONTRACTS

UPCOMING MEETINGS

June 2, 2020	9:00 a.m. Community Health Board Meeting
	10:00 a.m. County Board Meeting
June 16	9:00 a.m. County Board Meeting

**Lezlie A. Vermillion
County Administrator
(952) 496-8100**

MINUTES
BOARD OF COMMISSIONERS
COUNTY OF SCOTT
MAY 5, 2020

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:06 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, and Commissioner Beard. Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Cindy Geis, Community Services Director
- D. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Kirt Briggs, Prior Lake Mayor
- B. Annette Thompson, Prior Lake City Council Member
- C. Senator Eric Pratt (via phone)
- D. Representative Brad Tabke (via phone)

(4) Amendments to the Agenda:

Chair Beer announced the following additions to the agenda:

- Informational update from Representative Brad Tabke and Senator Eric Pratt
- Consider sending a letter to Governor Walz regarding small businesses

On a motion by Commissioner Wolf, seconded by Commissioner Beard the amended agenda was approved on a roll call vote.

(5) Minutes:

On a motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf, the Minutes of April 21, 2020 were approved on a roll call vote.

(6) Consent Agenda:

Commissioner Beard requested agenda item 5.9 recognizing the financial impact of the COVID-19 pandemic and updating the County's Financial Policy be removed from the consent agenda for separate discussion.

A. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-086; Confirming May 7, 2020 as National Day of Prayer in Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

B. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-079; Authorizing Entering Into a Cooperative Agreement With the City of Shakopee for Operation, Maintenance and Repair of the Event Traffic Management System. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

C. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-081; Rejecting All Bids for the Workforce Development Center Roof Replacement Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

D. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-082; Authorizing Submittal of a Better Utilizing Investments to Leverage Development (BUILD) Grant Application for the US Highway 169 Freight Mobility and Safety Investments in Jordan and Sand Creek Township. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

E. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-083; Authorizing Submittal of Transportation Projects to the Transportation Advisory Board for Consideration in the 2020 Regional Solicitation Process. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

F. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-080; Approving the City of Elko New Market 2040 Comprehensive Surface Water Management Plan, December 2019. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

G. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-087; Authorizing Entering Into a Three-Way Right-of-Way Contribution Agreement With Canterbury Park Entertainment LLC, the City of Shakopee, and Scott County to Facilitate Right-of-Way Needs for the County Highway 83 Modernization Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

H. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to approve an Amendment to the Master Service Agreement with Goosebusters, Inc. for Dr. Michael R. Wilcox, M.D. to establish a jail nursing contingency plan. The motion carried unanimously on a roll call vote.

I. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Amend separation for Dan Ekholm, FT Inspector, Planning and Resource Management Division, effective 04/17/20 (previously 05/01/20).

The motion carried unanimously on a roll call vote.

(7) Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner:

A. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-085; Recognizing the Financial Impact of the COVID-19 Pandemic Update to the County's Financial Policy to Include Modifications or Abatements of Property Tax, Penalty, and Interest; and Rescinding Resolution #94064, #2001-005, and #2008-146 and All Other Prior Policies Not Identified and Disavow All Informal Procedures in Place Up to the Current Act.

Commissioner Beard spoke of a conversation he had with a local business owner regarding payment of property taxes. Commissioner Beard requested a presentation be given regarding the discussion held during the April 21, 2020, County Board workshop and how the decision was made to set the annual tax liability of

\$100,000 as being eligible for the provisions in the proposed abatement modifications. Commissioner Beard presented his philosophy on government.

Community Services Director Cindy Geis provided a brief history of the County's policy on tax abatement and the County's responsibility regarding due diligence and fairness across all the tax base. Ms. Geis gave a recap of the research done and the Commissioners' discussion in setting the threshold of an annual tax liability of \$100,000. She stressed this is an abatement of penalty only through July 15 and not an abatement or waiver of taxes due. The conditions that must be met to receive the abatement were reviewed. Taxpayers were encouraged to contact the Scott County Auditor's office if they are unable to pay the full amount of taxes due.

The motion carried unanimously on a roll call vote.

B. County Administrator Lezlie Vermillion provided a Scott County COVID-19 statistical update. Ms. Vermillion also outlined the ongoing planning for opening of the County buildings. Minnesota Department of Health, Center for Disease Control and Prevention, and Minnesota Department of Employment and Economic Development guidelines will be followed for opening the buildings to the public.

The Commissioners gave their support to opening County departments by appointment as soon as possible and reasonable. Residents were reminded that except for a few specific areas, the County is operating, answering phone calls, and responding to requests received through the mail or email. Residents were also encouraged to use the Scott County website, www.scottcountymn.gov, for information and resources available.

(8) Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively:

A. Representative Brad Tabke and Senator Eric Pratt presented legislative updates via phone. Bills of particular interest to Scott County were reviewed.

B. Ms. Vermillion reported the Board Chair requested a letter addressed to Governor Walz be prepared for his signature in support of the City of Prior Lake's letters supporting the reopening of small businesses in Prior Lake. Ms. Vermillion asked for direction if the letter should be sent from only the Board Chair or if other Commissioners would like to sign the letter.

Commissioner Beer stated his intent was to make the other Commissioners aware of his intention to submit the letter.

Prior Lake Mayor Kirt Briggs thanked for the Board for considering submitting the letter of support.

Considerable discussion followed regarding the following:

- Other communities are looking at action similar to Prior Lake's.
- Businesses would need to develop a business plan to safely open.
- Businesses will need to plan and market for the new reality of doing business.

Consensus was the letter would be signed by the Chair representing his District and the other Commissioners would sign in support of the letter.

Consensus was if another city comes forward asking for support of a letter and plan for reopening small businesses and the businesses have a plan in place for safely opening, a letter will be prepared for signature by the Commissioner representing the District with the other Commissioners signing in support of the letter.

(9) Committee Reports and Commissioner Updates:

A. The Commissioners all attended the County Board workshop on April 21.

B. Commissioner Weckman Brekke participated in the National Association of Counties Human Services and Education Steering Committee conference call on April 22.

C. Commissioner Weckman Brekke participated in the Association of Minnesota Counties (AMC) webinar with Governor Walz on April 27.

D. Commissioner Weckman Brekke participated in the Metro Alliance for Healthy Families Governing Board teleconference meeting on April 27.

E. Commissioner Weckman Brekke participated in the AMC Health and Human Services Policy Committee teleconference meeting on April 27.

F. Commissioners Weckman Brekke and Beard participated in a teleconference meeting with Senator Pratt, Representative Tabke, and Representative Tony Albright on April 30.

G. Commissioner Weckman Brekke participated in the State Community Health Advisory Committee teleconference meeting on April 30.

H. Commissioner Weckman Brekke participated in the Jordan Commercial Club teleconference meeting on April 30.

I. Commissioner Weckman Brekke participated in the Minnesota Housing Partnership weekly call on May 1.

J. Commissioner Weckman Brekke participated in the Metropolitan Library Service Agency Finance Committee teleconference meeting on May 4.

K. Commissioners Weckman Brekke and Beer have been in contact with Representative Angie Craig's office regarding a COVID-19 local government relief bill.

L. Commissioner Weckman Brekke thanked staff for their work in preparing the Better Utilizing Investments to Leverage Development (BUILD) Grant Application for the US Highway 169 projects in Jordan and Sand Creek Township.

M. Commissioners Beard and Wolf participated in the Metropolitan Mosquito Control District teleconference meeting on April 22.

N. Commissioner Beard participated in the Scott-Carver-Dakota Community Action Program Finance Committee teleconference meeting on April 28.

O. Commissioner Beard participated in the Shakopee Chamber of Commerce teleconference event on April 28.

P. Commissioner Beard participated at the Senate Bonding Committee teleconference meeting on April 29.

Q. Commissioners Ulrich and Beer conducted the Chair/Vice Chair planning teleconference meeting on April 28.

R. Commissioner Ulrich participated in the Minnesota Valley Transit Authority Board teleconference meeting on April 29.

S. Commissioner Ulrich participated in the Scott County Association for Leadership and Efficiency (SCALE) Executive Committee teleconference meeting on May 1.

T. Commissioner Ulrich announced the SCALE meeting on May 8 will be a teleconference meeting.

U. Commissioner Ulrich participated in the Transit Mobility Management Board teleconference meeting on May 4.

V. Commissioner Wolf participated in the Vermillion River Watershed Joint Powers Board teleconference meeting on April 23.

W. Commissioner Wolf participated in the Elko New Market City Council teleconference meeting on April 23.

X. Commissioner Wolf participated in the tree distribution at the Scott Soil and Water Conservation office on April 28.

Y. Commissioner Wolf met with Ms. Vermillion on April 27.

Z. Commissioner Wolf participated in the Scott Watershed Management Organization Planning Commission teleconference meeting on April 28.

AA. Commissioner Wolf participated in the Scott County Employee Insurance Committee teleconference meeting on April 29.

AB. Commissioner Wolf participated in the Mural Committee teleconference meeting on April 29.

AC. Commissioner Wolf spoke with Senator Eric Pratt on May 4.

AD. Commissioner Wolf spoke with a constituent on May 4 regarding County Road 87.

AE. Commissioner Wolf participated in the Prior Lake City Council teleconference workshop and meeting on May 4.

AF. Commissioner Wolf participated in the Credit River Town Board teleconference meeting on May 4.

AG. Commissioner Wolf participated in the Cedar Lake Town Board teleconference meeting on May 4.

AH. Commissioner Beer participated in a teleconference meeting with Senator Tina Smith and Representative Angie Craig on April 27.

AI. Commissioner Beer spoke with Senator Eric Pratt on April 30.

(10) County Administrator Update:

- The Shakopee City Council will be acting on the County Highway 83 Agreement which the Board approved today as well as the County Highway 42 Agreement. Shakopee City Administrator Bill Reynolds was thanked for his assistance in getting these Agreements processed.
- A meeting will be set up with representatives of Canterbury Park regarding County Highway 83.
- A brief update on grant applications for road construction projects was given.
- The County Board Budget Workshop scheduled for May 12 is cancelled.
- The Community Development Agency Elko New Market infrastructure project will be discussed at the County Board workshop today.
- 2019 year-end and 2020 first quarter financial information will be presented at the County Board workshop following today's meeting.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the meeting adjourned at 10:58 a.m.

David Beer
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board

**AGENDA #5.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 19, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res. Mgmt. Zoning Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Greg Wagner - 8360	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Dem-Con Companies CUP Amendment	TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve the Request for Conditional Use Permit Amendment to Combine Facilities (Dem Con Companies, LLC Applicant and Property Owner) in Section 21 of Louisville Township.		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS:	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to approve the request for Conditional Use Permit Amendment to combine facilities (Dem Con Companies, LLC applicant and property owner) in Section 21 of Louisville Township.

Under this action the applicant is requesting to terminate the two existing Conditional Use Permits and be issued a new, amended Conditional Use Permit for their business. Dem-Con will also be combining their two parcels into one parcel and are working with Louisville Township to vacate the drainage and utility easements

along the property line that will be eliminated. County staff will ensure that the parcel combination deed and easement vacation documents are recorded in conjunction with the amended Conditional Use Permit.

This action was recommended by the Scott County Planning Advisory Commission on May 11, 2020 in accordance with Chapters 2,16, and 60 of the Scott County Zoning Ordinance No. 3 based on criteria for approval listed below.

Fiscal Impact: None

SCOTT COUNTY, MINNESOTA REQUEST FOR BOARD ACTION

Dem Con Companies, LLC, Applicant and Property Owner

Conditional Use Permit Amendment

Criteria for Approval (Chapter 2-16-60):

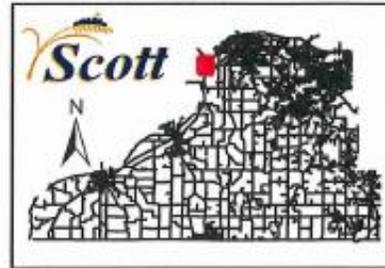
1. The use will not create an excessive burden on public facilities and utilities that serve or are proposed to serve the area.
The uses are existing and will be combining to allow flexibility in the services that they provide, and the site is serviced by private septic and stormwater management.
2. The use will be sufficiently compatible with, or separated by sufficient distance from, or screened from adjacent agricultural or residential land uses so that there will be no deterrence to the use or development of adjacent land and uses.
The uses are allowed in the I-1 district through a CUP, and adjacent uses are also industrial in nature and of similar type. Screening and landscaping are in place and will be added to supplement the expanded contractor yard.
3. Each structure or improvement is so designed and constructed that it is not unsightly in appearance to the extent that it will hinder the orderly and harmonious development of the district wherein proposed.
The existing structures are precast concrete panel building with natural color. The building will be similar to other Dem-Con buildings in the area.
4. The use is consistent with the purposes of the Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.
The use is consistent with the uses allowed as a CUP in the I-1, Rural Industrial District.
5. The use is not in conflict with the Comprehensive Plan of Scott County.
The Comprehensive Plan guides this property as Industrial.
6. Adequate measures have been taken to provide ingress and egress so designed as to minimize traffic congestion, provide adequate access to public roads, and provide sufficient on-site parking.
Access to the site will be maintained from Dem-Con Drive, a paved Township road. Improvements and expansion on-site parking will provide additional parking.
7. Adequate water supply, individual sewage treatment system facilities, erosion control and stormwater management are provided in accordance with applicable standards.
The proposed business expansion will utilize an individual well and private sewage treatment system, as well as the existing stormwater management system that is designed for the proposed added impervious surface.
8. All buildings/structures must meet the intent of the State Building Code and/or fire codes.
The proposed building will require building permits and review by the Scott County Building Department for conformance to the State Building Code.

Conditions of Approval:

1. The applicant is to notify the Scott County Zoning Administration Department in January of each year, stating they are in compliance with the conditions of the Conditional Use Permit (CUP).
2. This CUP is specifically issued to Dem-Con Companies LLC, applicant and property owner, for the operation of an office facility, contractor yard with outdoor storage, maintenance shop, and recycling center with outdoor storage.
3. Dem-Con Companies LLC may also lease space to other industrial users after review by Louisville Township and Scott County and issuance of a Certificate of Compliance.
4. If ownership changes or if modifications are proposed, the applicant shall review any operational changes with Louisville Township and Scott County to determine if the proposed operations are consistent with this CUP.
5. The Louisville Town Board may conduct an annual review of the business to ensure that it is in compliance with the CUP.
6. The applicant shall pay an annual inspection fee, if and when the County adopts an inspection fee ordinance.
7. The property shall be developed according to the approved project plans dated February 21, 2020 and landscaping plan dated March 27, 2020. Any modifications to the project plans shall be reviewed by Louisville Township and Scott County Zoning Administration for conformance to the CUP.
8. All outside storage shall be in the rear or side yard as permitted by this CUP and the County Zoning Ordinance. Storage piles shall not exceed 30 feet in height.
9. All signage shall comply with County Zoning Ordinance regulations.
10. Oils, solvents, and other hazardous wastes shall be managed in accordance with the Scott County Hazardous Waste Management Ordinance, and all tenants shall obtain a hazardous waste license as required by Environmental Services.
11. The applicant shall obtain a solid waste license for any recycling materials processed on the site, as required by Environmental Services.
12. The property shall be maintained in a neat and orderly manner.

And noting that the Louisville Town Board has recommended approval of this request.

**LOUISVILLE TOWNSHIP
SECTION 21
DEM-CON COMPANIES LLC
REQUEST TO AMEND
CONDITIONAL USE PERMIT**



Holiday Lane

Dem Con Drive

130th Street West

Ventura Court

Johnson Memorial Drive

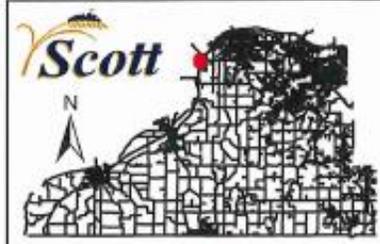
169

133rd Street West

Louisville Road

Skyline Circle

LOUISVILLE TOWNSHIP
SECTION 21
DEM-CON COMPANIES LLC
REQUEST TO AMEND
CONDITIONAL USE PERMIT



Dem-Con Companies, LLC

Application to combine parcels and amend Conditional Use Permits #1167-C-7 and #1248-C-7

Louisville Township, Scott County, Minnesota

Dem-Con Companies, LLC is requesting to amend the existing conditional use permits for two separate parcels located in Louisville Township. In addition to the CUP amendment, Dem-Con is requesting to combine the two parcels.

Overview

The parcel located at 13020 Dem-Con Drive was platted and CUP #1248-C-7 was approved in 2002. The CUP allows for a multi-tenant contractor yard with office, maintenance shop, and outside storage of equipment. The lot has been used for this purpose since issuance in 2002.

The parcel located at 13142 Dem-Con Drive was platted in 2009 at which time it was also added to CUP #1167-C-7. Conditional Use Permit #1167-C-7 was originally issued in 1999 as part of the construction of the Dem-Con Transfer Station located at 3230 West 130th Street. The CUP for this parcel was amended in 2015 to allow for the construction of a 12,000 square foot warehouse and metal recycling facility. Currently, the south half of the lot is used for a metal recycling facility and the north half of the lot is used for outside processing and storage of recyclable materials.

Dem-Con is requesting to amend the CUPs and combine the lots to realize both the flexibility and efficiency of one larger parcel. Dem-Con has experienced significant growth over the last 10 years in both the recycling and transportation areas of its business resulting in the need for more storage of trucks and recycling related equipment and materials. During that same period, the supply and demand in the markets for recyclable materials has been ever changing. Dem-Con has been able to succeed in the challenging markets of recycling because it has had the ability to change its operations over time. Dem-Con expects the recycling markets for both residential and construction related materials to continue to change and this amendment will aid in Dem-Con's ability to adapt in the markets.

Dem-Con is requesting to amend CUP #1248-C-7 to allow for the existing uses currently permitted on both of the affected parcels as well as the construction of additional maintenance and warehouse space and employee parking. Those uses include but are not limited to a contractor yard, truck storage, dumpster storage, heavy equipment storage, shingle recycling, aggregate recycling, wood recycling, vinyl siding recycling, cardboard recycling, and other products.

A concept sketch has been attached to this application. The sketch shows the outside storage, contractor yard and recycling areas in purple. The 140' x 80' foot building addition is shown in red with the additional employee parking areas in green. The orange line represents the relocation and reuse of the exiting screening fence. Dem-con will be submitting detailed site and grading plans in the future as a supplement of this application.

Landscaping

Both lots have previously approved individual landscape plans. The combination of the two lots as well as the new warehouse and maintenance facility space will require the replacement or relocation of evergreen trees at the site. Dem-con will relocate or replace any trees affected by the project to ensure there will be no loss of landscape unit count between the two properties.

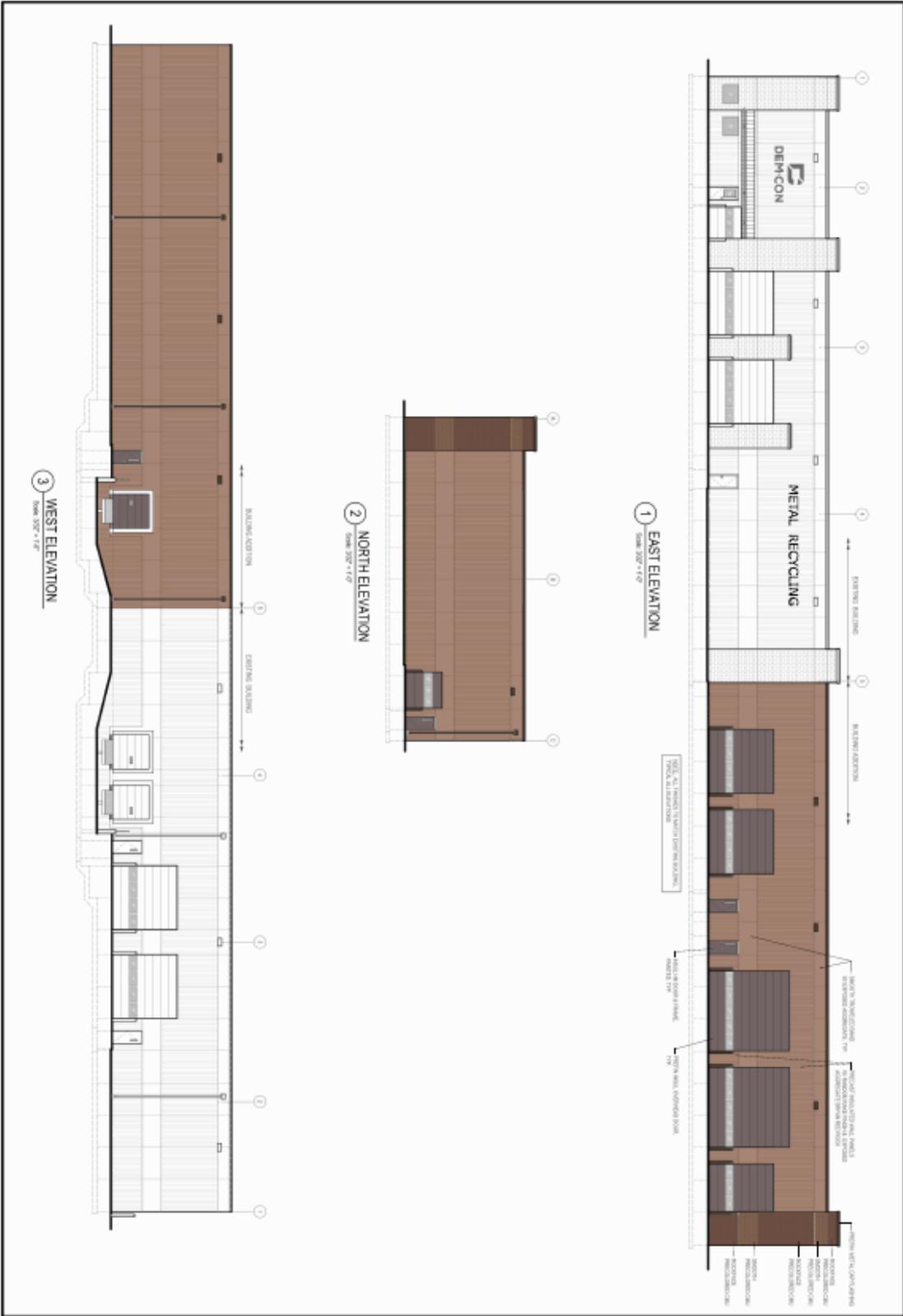
Stormwater

The two parcels utilize previously approved Resource Management Plans as part of a regional stormwater system with the other surrounding Dem-Con properties. The current plan allows for full buildout of the property. Sunde Engineering will work with the County to verify that existing stormwater facilities are adequate for the amendment.

Septic

Each building has a functioning primary septic system. There are also approved secondary sites located on each parcel. The project will not affect the existing primary or secondary sites.

Dem-Con is looking forward to working with Louisville Township and Scott County on this project and welcomes any questions or comments throughout the process. If there are any questions regarding this project, please contact Mark Pahl at markpahl@dem-con.com or 612.282.0864.



P2	DATE	11/11/2024
	DRAWN	LM
	CHECKED	LM
	SCALE	AS SHOWN

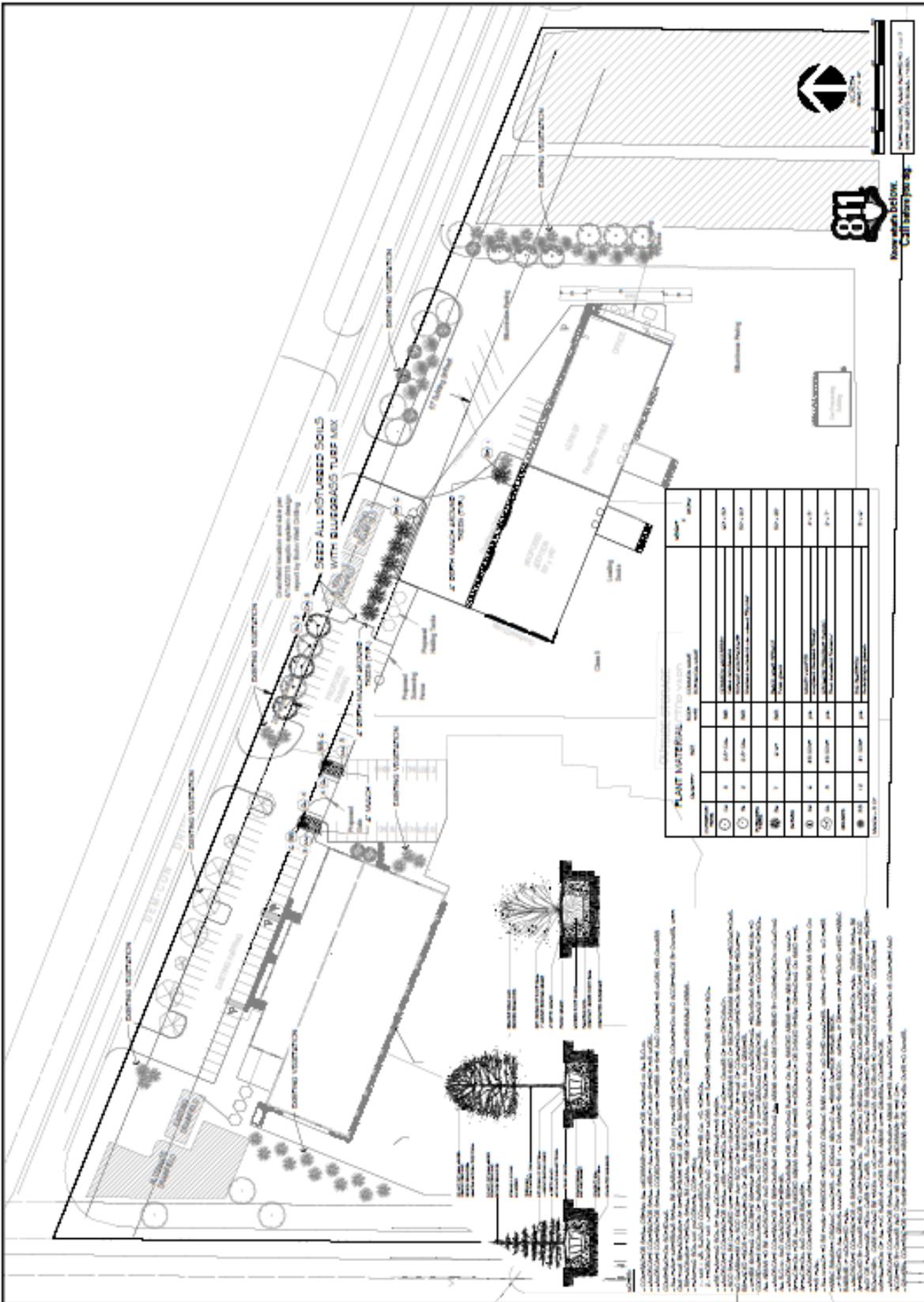
A BUILDING ADDITION FOR
DEM-CON
 LOUIVILLE TOWNSHIP
 SCOTT COUNTY, MINNESOTA

GREYSTONE
 ARCHITECTS & DESIGNERS
 1301 Marshall Road - Suite 202
 Shakopee, MN 55125
 P: 952.462.2211 • F: 952.462.2262
 www.greystonearchitect.com

PRELIMINARY
 NOT FOR CONSTRUCTION
 3-27-25

Linner Morschen
 Architects
 11100 Highway 104, Suite 202
 Elk River, MN 55331
 P: 952.836.4444
 www.linnermorschen.com

DATE	10/11/2024
BY	INSITES
SCALE	AS SHOWN
PROJECT	DEACON CUP AMENDMENT & LOT COMBINATION
CLIENT	INSITES
NO. OF SHEETS	11
SHEET NO.	11



INSITES LANDSCAPE ARCHITECTURE
 1000 DEN CON DR
 SHAKOPEE, MN 55075
 TEL: 952.461.1111
 WWW.INSITESLA.COM

811
 Call Center
 811-461-1111

INSITES LANDSCAPE ARCHITECTURE
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 SHAKOPEE, MN 55075
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TOWNSHIP RECOMMENDATION FORM

On May 7, 2020, the Town Board of Louisville Township discussed with Mark Pahl, DemCon Companies the request to Amend Conditional Use Permit For Dem Con Companies, LLC to Combine Facilities & Amend two Conditional use Permits for Businesses located on adjacent parcels Permits #1167-C-7 and #1248-C-7

After reviewing the Request, the Town Board:

RECOMMENDS APPROVAL WITH THE FOLLOWING CONDITIONS: DemCon will follow the condition of approval listed on the Scott County Staff Report

RECOMMENDS DISAPPROVAL FOR THE FOLLOWING REASONS: _____

HAS NO RECOMMENDATION, BUT WILL FORWARD THE REQUEST TO THE PLANNING COMMISSION OR BOARD OF ADJUSTMENT.

SIGNED:
Cheryl Doucette CLERK John Westman SUPERVISOR
Dan Papp SUPERVISOR [Signature] SUPERVISOR

**AGENDA #5.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 19, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Planning & Res. Mgmt. Zoning Administration	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Nathan Hall - 8892	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	Pahl Family Trust Rezone	TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve the Request to Rezone 39.04 Acres from Urban Expansion Reserve District (UER) to Urban Expansion Reserve Cluster District (UER-C) (Pahl Family Trust, Applicant and Property Owner) in Section 16 of Sand Creek Township.		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the request to rezone 39.04 acres from Urban Expansion Reserve District (UER) to Urban Expansion Reserve Cluster District (UER-C) (Pahl Family Trust, applicant and property owner) in Section 16 of Sand Creek Township.

The reason for the rezone request is to allow for an administrative split to create a 10 acre lot around the existing homestead. The remainder of the property would be combined with the adjacent 38 acre parcel to the west that is also owned by the Pahl Family Trust. This action was recommended by the Scott County Planning Advisory Commission on May 11, 2020 in accordance with Chapters 2 and 31 of the Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below.

Fiscal Impact:

None

SCOTT COUNTY, MINNESOTA REQUEST FOR BOARD ACTION

Pahl Family Trust, Applicant and Property Owner

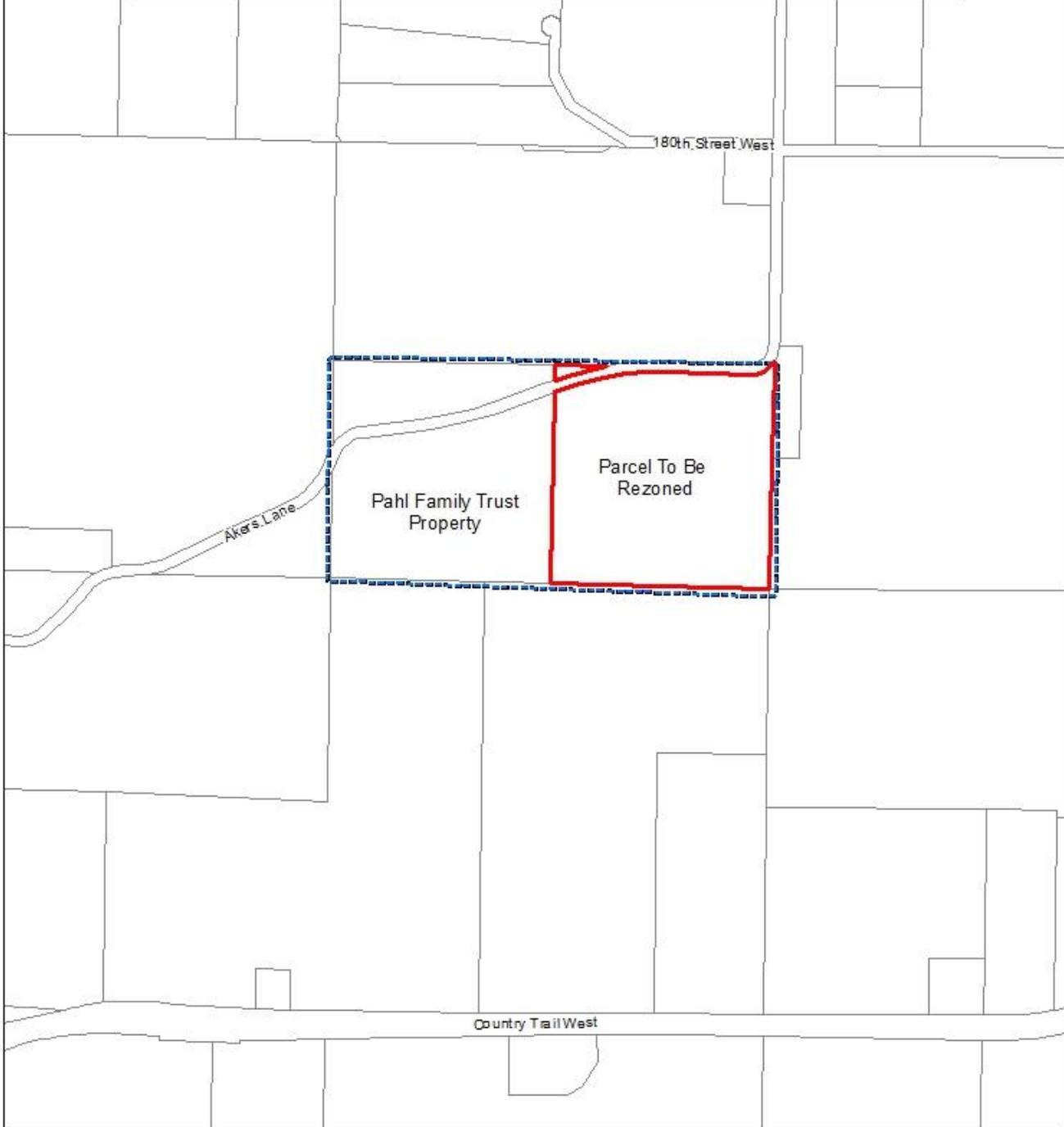
Rezoning

Criteria for Approval:

1. *Consistency with the Comprehensive Plan* – the proposed rezoning conforms to the goals and policies contained in the 2040 Comprehensive Plan.
2. *Compatible with present and future land uses of the area* – the use is not changing and while the lot size is being reduced the overall density will remain at one unit per 40 acres.
3. *The proposed use conforms to all performance standards contained in the Zoning Ordinance* – the use of the property is not changing; a single-family home conforms to all zoning standards.
4. *Public Service Capacity* – the use is not changing and will not adversely impact public service capacity for local service providers.
5. *Adequate Roads or Highways to Serve the Subdivision* – the single-family home has frontage and driveway access to Akers Lane. No additional access is proposed.

And noting that the Sand Creek Town Board has recommended approval of the rezoning.

**SAND CREEK TOWNSHIP
SECTION 16
PAHL FAMILY TRUST
REQUEST FOR REZONING**



**SAND CREEK TOWNSHIP
SECTION 16
PAHL FAMILY TRUST
REQUEST FOR REZONING**



February 21, 2000

RE: Rezoning and Administrative Split of Pahl Family Trust Property

The Pahl Family Trust owns two parcels, PID 099160041 and PID 099160042, totaling approximately 80 acres in Sand Creek Township. There currently are two homes on the two parcels located at 3331 Akers Lane and 3191 Akers Lane. We are requesting the rezoning of the property to allow for an administrative split of the property resulting in one home located on the 10 acre parcel and the other home on the remaining 70 acre parcel. There are no construction or development plans associated with this request. A survey of the proposed parcels is attached.

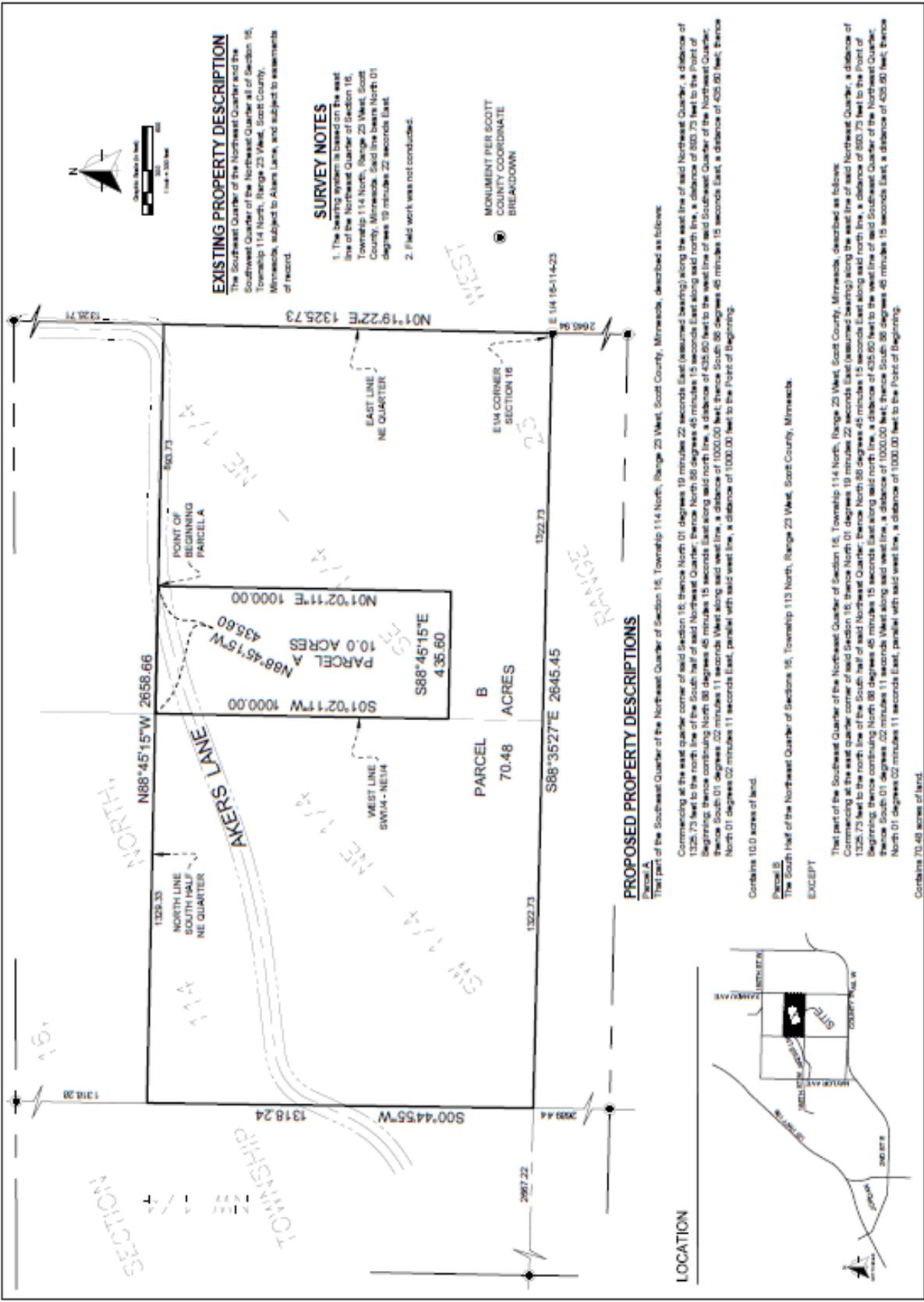
Both homes have modern primary septic systems with approved alternate sites. The new lot configuration does not interfere with the primary or secondary septic sites. The approved septic design packets are attached to this application.

NO.	DATE	DESCRIPTION

3331 & 3191 AKERS LANE
 PAHL FAMILY TRUST
 JORDAN, MINNESOTA

SKETCH
 OF
 DESCRIPTION

SHEET
 1 OF 1



LOCATION

MONUMENT PER SCOTT COUNTY COORDINATE BRIDGE

WEST LINE SECTION 16

RANGE 23 WEST

SECTION 16 NORTH

TOWNSHIP 114 NORTH

RANGE 23 WEST

SECTION 16

PARCEL B 70.48 ACRES

PARCEL A 10.0 ACRES

AKERS LANE

POINT OF BEGINNING PARCELLA

1318.24

2658.66

1325.33

1318.24

500°44'55"W

N88°45'15"W

N01°02'11"E

S01°02'11"W

S88°45'15"E

1325.73

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435.60

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1325.73

N01°19'22"E

E 1/4 16-114-23

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TOWNSHIP RECOMMENDATION FORM

Pahl Family Trust Rezoning

On May 07, 2020 the Town Board of Sand Creek Township discussed with Mark Pahl, the request to
Rezone 39.04 acres from UER, Urban Expansion Reserve District, to UER-C, Urban Expansion Reserve
Cluster District.

After reviewing the request, the Town Board:



RECOMMENDS APPROVAL

WITH THE FOLLOWING CONDITIONS: _____



RECOMMENDS DISAPPROVAL

FOR THE FOLLOWING REASONS: _____



HAS NO RECOMMENDATION, BUT WILL FORWARD THE REQUEST TO THE PLANNING
COMMISSION OR BOARD OF ADJUSTMENT.

SIGNED:

Maggie Ballentine Clerk May 07, 2020

Chad E. Gendrup Supervisor

Bill Schneidly Supervisor

Bruce Henstach Supervisor

**AGENDA #5.3
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 19, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Janelle McGlinchey	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	---	TIME REQUESTED:	---
ACTION REQUESTED:	Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:			
<input checked="" type="checkbox"/> Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner <input type="checkbox"/> Communication: We will always be clear about what we're doing and why we're doing it <input type="checkbox"/> Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively <input type="checkbox"/> Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government <input type="checkbox"/> Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance <input type="checkbox"/> Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies <input type="checkbox"/> Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures			
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Janelle McGlinchey, Employee Relations	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

1. Separation of employment for Kelly Wilkinson, FT Therapist, Health and Human Services Division, effective 05/06/20.
2. Separation of employment for Mark Jirik, FT Highway Maintenance Worker, Transportation Services Division, effective 07/01/20.

3. Separation of employment for Paula Neisen, PT (50% FTE) Registered Nurse, Health and Human Services Division, effective 05/01/20.
4. Separation of employment for Megan Anderson, FT Temporary Office Assistant – Unclassified, Health and Human Services Division, effective 04/29/20.
5. Separation of employment for Patrick Schlueter, Intermittent (34% FTE) Facility Probation Officer, Health and Human Services Division, effective 04/26/20.
6. FT probationary employment of Peggy Lade, Eligibility Specialist, Health and Human Services Division, effective 05/04/20.
7. Intermittent (34% FTE) employment of Donnell Hauck, Fleet Assistant – Unclassified, Transportation Services Division, effective 05/04/20.
8. FT probationary employment of Joseph Oliver, Facility Probation Officer, Health and Human Services Division, effective 05/11/20.

Fiscal Impact: N/A

AGENDA #5.4
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 19, 2020

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Health & Human Services Public Health	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lisa Brodsky, Public Health Director - 8520	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve Receipt of COVID-19 Response Funding Through the Local Public Health Grant in the Amount of \$158,636		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

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DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Pam Selvig Lisa Brodsky Alexa Rundquist	
Denied:			
Tabled:			
Other:			
Deputy Clerk:			
Date:			

Background/Justification:

The purpose of this agenda item is to approve receipt of COVID-19 funding through the Local Public Health Grant in the amount of \$158,636.

The Minnesota Legislature allocated state funding for a public health response related to the outbreak of the SARS-CoV-2 virus and coronavirus disease 2019 (COVID-19). The State has allocated a total of \$7,700,000 to community health boards (CHB), \$825,000 to tribal governments, and \$800,000 to health care coalitions to support this effort. The amount of funding each CHB received is based on the Public Health Emergency

Preparedness (PHEP) funding formula with a base of \$75,000. Scott County received an award letter on March 19, 2020 indicating the local grant was \$158,636.

These dollars are allocated for COVID-19 prevention, management, and response. Funds are to be used to best support activities directly related to the COVID-19 public health response. This could include staff time involved in the response and in providing essential services, etc. While the Minnesota Department of Health (MDH) understands the entire system is affected by COVID-19, this is limited funding. CHBs have been encouraged to use these funds for priority public health response activities in their jurisdiction before considering supporting other cost associated with the impact of COVID-19 on other services.

This funding will be used for staff salaries and expenses related to:

- initial response; and
- case investigation and contact tracing; and
- supplies and equipment including personal protective equipment; and
- materials and staffing for mitigation strategies such as isolation and quarantine; as well as
- a community assessment.

Fiscal Impact:

No fiscal impact. Funding will be used to cover COVID-19-related expenses from March 3, 2020 to February 1, 2021.

**AGENDA #5.5
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 19, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Health & Human Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lisa Brodsky, Public Health Director - 8520	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve Grant Agreement Amendment No. 1 and Receive Supplemental Funding From the Minnesota Department of Health for the 2020-2021 Public Health Emergency Preparedness (PHEP) and Cities Readiness Initiative (CRI) Grants Budget Period 2		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Pam Selvig Lisa Brodsky Alexa Rundquist
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve Grant Agreement Amendment No. 1 and receive supplemental funding from the Minnesota Department of Health for the 2020-2021 Public Health Emergency Preparedness (PHEP) and Cities Readiness Initiative (CRI) Grants Budget Period 2.

The five-year Contract is amended annually to allocate the supplemental federal funding. The PHEP grant award is \$77,878 and the CRI grant award is \$24,811 for the period July 1, 2019 through June 30, 2020. The PHEP Amendment No. 1 grant award is \$78,366 and the CRI Grant award is \$25,755 for the period July 1, 2020 through June 30, 2021, bringing the total grant award to \$206,810.

The purpose of the PHEP and CRI Grants is to support and enhance the infrastructure critical to public health preparedness and response through:

- Ensuring continuity of public health functions; and
- Strengthening and sustaining the public health workforce; and
- Accommodating the surge in healthcare demand; and
- Planning and implementing possible Medical Countermeasure Dispensing Plans; and
- Developing effective and efficient public and risk communication; and
- Developing effective and efficient community mitigation strategies; and
- Purchasing and procuring related equipment/supplies for protecting the public's health.

Public Health at Scott County has a vital role in preparing for and responding to ongoing and emerging public health emergencies.

Fiscal Impact:

No fiscal impact. Funding for grant year July 1, 2020 to June 30, 2021 is \$104,121. This amount will continue to fund a 1.0 full time equivalent position and associated expenses and is in line with the \$102,689 Scott County received the previous year. Revenue and corresponding expense are included in the 2020 budget and will be included in the 2021 budget. Impact to the County budget is levy neutral.

**AGENDA #5.6
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 19, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services- Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiecki- 8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP 83-22	TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-088; Authorizing Final Payment to C.S. McCrossan Construction, Inc. for County Project 83-22 on County Highway 83 and 4 th Avenue in the City of Shakopee in the Amount of \$14,630.85		
CONTRACT/POLICY/GRANT:	0114 <input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS:	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-088; Authorizing Final Payment to C.S. McCrossan Construction, Inc. for County Project 83-22 on County Highway (CH) 83 and 4th Avenue in the City of Shakopee in the Amount of \$14,630.85.

This project improved operational efficiency and safety at the CH 83 and 4th Avenue intersection by adding intersection turn lanes, raised center concrete median, shoulders, trails, and concrete pavement. The project reduced direct private driveway access onto CH 83 by relocating driveways to City streets in the vicinity of this intersection. This project was developed specifically as a development partnership to mitigate traffic impacts of the Amazon facility built in 2015.

The Board authorized entering into a Contract with C.S. McCrossan Construction, Inc. at its March 20, 2018 Board meeting by Resolution No. 2018-043 for \$2,343,983.59.

The original contract amount was \$2,343,983.59 with change orders resulting in a final contract amount of \$2,380,211.55, 1.5% higher than the bid. To date \$2,365,580.70 has been paid to the contractor, leaving a balance of \$14,630.85.

Staff recommends approval of the final contract payment amount. All work has been satisfactorily performed and the necessary closeout documentation has been completed by the contractor and reviewed by the County Engineer.

This project was programmed for 2018 construction in the 2018-2027 Transportation Improvement Program (TIP). The TIP funding programmed for construction was \$2,811,450. This project was primarily funded by Tax Increment Financing (TIF) proceeds from the Amazon District established in 2015 by the City of Shakopee. The County has been receiving those funds from the TIF district over several years. The final payout is projected to be in 2023. To date we have received \$1,217,875.30 in TIF proceeds from the City.

Additional funds were paid by Shakopee Public Utility Company (SPUC) based on an Agreement brought to the Board on March 7, 2017. SPUC's final share is \$65,923.10 for construction plus program delivery (design, inspection, construction engineering, and administration) cost.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	May 19, 2020
Resolution No.:	2020-088
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-088; AUTHORIZING FINAL PAYMENT TO C.S. MCCROSSAN CONSTRUCTION, INC. FOR COUNTY PROJECT 83-22 ON COUNTY HIGHWAY 83 AND 4TH AVENUE IN THE CITY OF SHAKOPEE IN THE AMOUNT OF \$14,630.85

WHEREAS, the Board authorized entering into a Contract with C.S. McCrossan Construction, Inc. at its March 20, 2018 Board meeting by Resolution No. 2018-043 for \$2,343,983.59; and

WHEREAS, the original contract amount was \$2,343,983.59 with change orders resulting in a final contract amount of \$2,380,211.55, 1.50% higher than the bid. To date \$2,365,580.70 has been paid to the contractor, leaving a balance of \$14,630.85; and

WHEREAS, this project was programmed and constructed in 2018 in the 2018-2027 Transportation Improvement Program (TIP). This project was primarily funded by Tax Increment Financing (TIF) proceeds from the Amazon District established in 2015 by the City of Shakopee and paid back incrementally to the County; and

WHEREAS, Staff recommends approval of the final contract payment amount. All work has been satisfactorily performed and the necessary closeout documentation has been completed by the contractor and reviewed by the County Engineer.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to accept said completed project and authorizes final payment to C.S. McCrossan Construction, Inc. in the amount of \$14,630.85.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

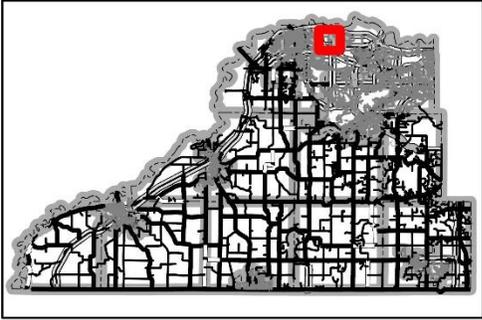
**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of May, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 19th day of May, 2020.

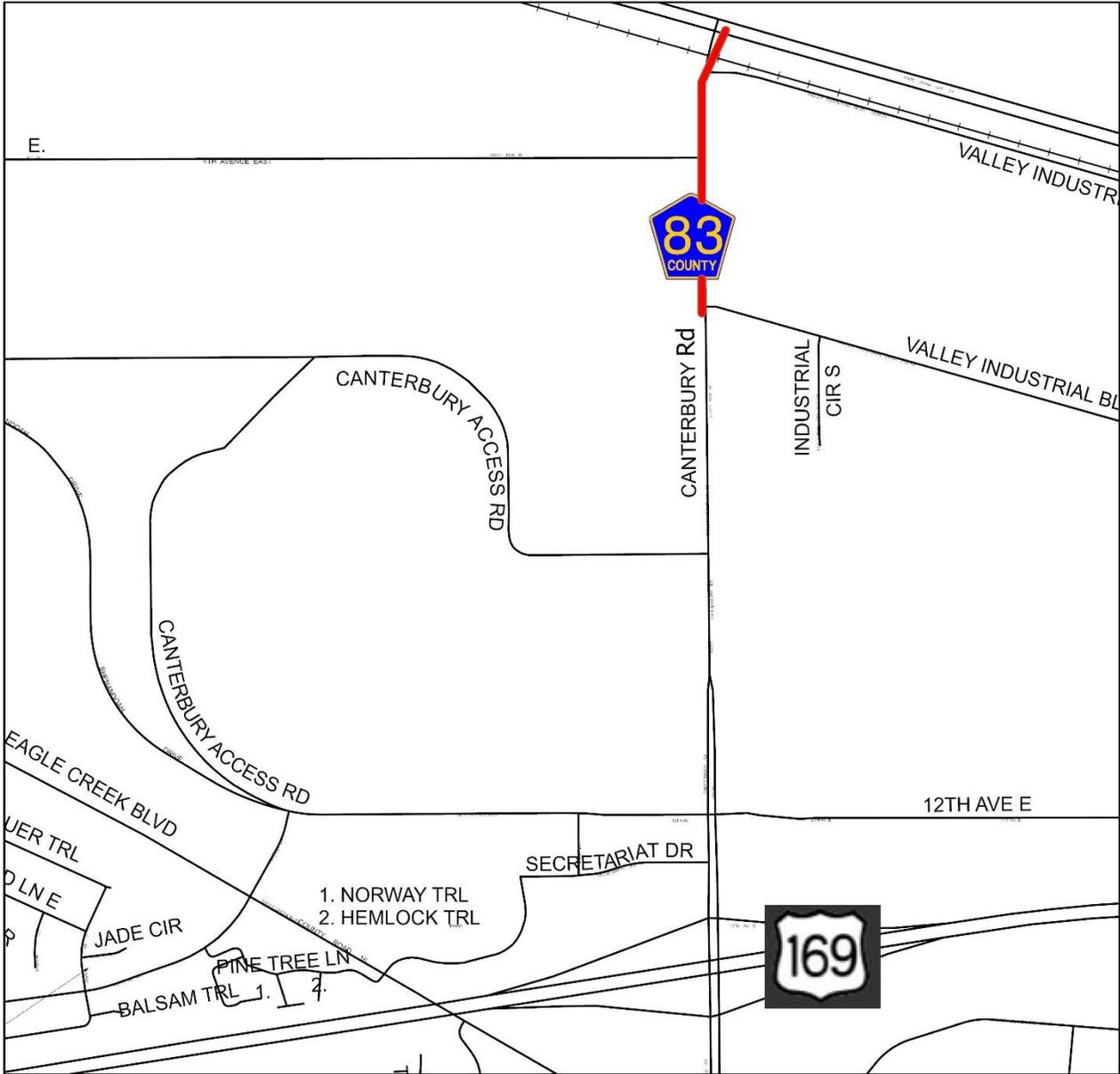
County Administrator

Administrator's Designee

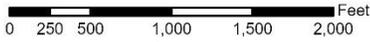


SCOTT COUNTY

CP 83-22
2020 RBA



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.



1 inch = 500 ft.



Date: 3/31/2020

**AGENDA #5.7
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 19, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services- Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiecki-8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP 99-01	TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-089; Authorizing Final Payment to Granite Ledge Electrical Contractors, Inc. for the Flashing Yellow Arrow Modifications Project in the Amount of \$1,000		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS:	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-089; Authorizing Final Payment to Granite Ledge Electrical Contractors, Inc. for the Flashing Yellow Arrow Modifications Project in the Amount of \$1,000.

County Project (CP) 99-01 retrofitted traffic signal vehicle indications with new assemblies and control hardware to provide flashing yellow arrows at twenty-eight existing County signalized intersections: fourteen intersections in Shakopee, seven in Prior Lake, six in Savage, and one in Credit River Township.

The Board authorized entering into a Contract with Granite Ledge Electrical Contractors, Inc. at its May 1, 2018 Board meeting by Resolution No. 2018-068 for \$439,360.78.

The original contract amount was \$439,360.78 with change orders resulting in a final contract amount of \$452,523.52, 2.9% higher than the bid. To date \$451,523.52 has been paid to the contractor, leaving a balance of \$1,000.

The project had \$1,172,700 of funding programmed for construction in the 2018-2027 Transportation Improvement Program (TIP) for construction year 2018. The project included ordering materials separate from the construction contract as well.

Staff recommends approval of the final contract payment amount. All work has been satisfactorily performed and the necessary closeout documentation has been completed by the contractor and reviewed by the County Engineer.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	May 19, 2020
Resolution No.:	2020-089
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-089; AUTHORIZING FINAL PAYMENT TO GRANITE LEDGE
ELECTRICAL CONTRACTORS, INC. FOR THE FLASHING YELLOW ARROW
MODIFICATIONS PROJECT IN THE AMOUNT OF \$1,000**

WHEREAS, County Project 99-01 Flashing Yellow Arrow Modifications retrofitted traffic signal systems to provide flashing yellow arrows at twenty-eight existing County signalized intersections; and

WHEREAS, the final Contract amount is \$452,523.52. To date, \$451,523.52 has been paid to the contractor, leaving a balance of \$1,000; and

WHEREAS, the work has been satisfactorily performed and all necessary forms have been completed, received, and accepted by the County Engineer.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to accept said completed project and authorizes final payment to Granite Ledge Electrical Contractors, Inc. in the amount of \$1,000.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of May, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 19th day of May, 2020.

County Administrator
Administrator's Designee

**AGENDA #5.8
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 19, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway Department	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lisa Freese-8363	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	HSIP and LPP Applications	TIME REQUESTED:	NA
ACTION REQUESTED:	Adopt Resolution No. 2020-091; Recommending a Proactive Highway Safety Improvement Transportation Program Project and a Local Partnership Program Project be Submitted to the Minnesota Department of Transportation for Consideration of Funding in the 2020 Project Solicitations		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-091; Recommending a Proactive Highway Safety Improvement Program (HSIP) Project and a Local Partnership Program (LPP) Project be Submitted to the Minnesota Department of Transportation (MnDOT) for Consideration of Funding in the 2020 Project Solicitations.

MnDOT is requesting project submittals for federal funding under HSIP for federal fiscal years 2024 or 2025. The purpose of HSIP is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads. Up to \$23 million in federal funding is available over the two years to the MnDOT Metro District and the Metro Counties for roadway construction and reconstruction projects designed to decrease the frequency and/or severity of vehicular crashes. These crashes can involve pedestrians, bicycles, and other non-motorized vehicles. HSIP funding provides up to 90 percent of the project construction cost with a minimum local match of 10 percent of the total project cost required. The maximum federal award is \$2 million per project. County staff is recommending submission of a HSIP project at County Highway (CH) 78 and CH 69. The proposed intersection safety project to be submitted would be a single lane roundabout.

MnDOT is also requesting project submittals for their LPP program (formally the Metro Cooperative Agreement Program) for state fiscal year 2022. The purpose of this program is to help fund projects that deliver a benefit to both the local community and the trunk highway (TH) system. The funding currently available for 2022 is \$3 million metro wide. These funds can pay for trunk highway eligible construction costs. The maximum award for any individual project is up to \$710,000 and including up to 8% of the construction engineering costs. MnDOT has a proposed pavement project on TH 13 from TH 282 to TH 19 in 2022. County staff is recommending submittal of a roundabout project at TH 13 and CH 8. This roundabout project would be a safety improvement in lieu of the programmed left turn lanes on TH 13 that is part of the scope of the MnDOT pavement project.

Fiscal Impact:

Successfully selected projects would be included in the next Transportation Improvement Program (TIP) update and part of the normal TIP approval process.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	May 19, 2020
Resolution No.:	2020-091
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-091; RECOMMENDING A PROACTIVE HIGHWAY SAFETY IMPROVEMENT PROGRAM PROJECT AND A LOCAL PARTNERSHIP PROGRAM PROJECT TO BE SUBMITTED TO THE MINNESOTA DEPARTMENT OF TRANSPORTATION FOR CONSIDERATION OF FUNDING IN THE 2020 PROJECT SOLICITATIONS

WHEREAS, the Minnesota Department of Transportation (MnDOT) is requesting project submittals for funding under the Highway Safety Improvement Program (HSIP) and Local Partnership Program (LPP); and

WHEREAS, the intent of HSIP funding is for roadway construction and reconstruction projects designed to decrease the frequency and/or severity of vehicular crashes; and

WHEREAS, the purpose of the LPP funds is to address local community concerns on the trunk highway system; and

WHEREAS, the County identified two projects to submit; a roundabout project at County Highway (CH) 78 and CH 69 as an HSIP project, and a roundabout project at CH 8 and TH 13 as an LPP project.

NOW THEREFORE BE IT RESOLVED, that the Scott County Board of Commissioners hereby supports the submittal of the HSIP and LPP projects to the Minnesota Department of Transportation for funding consideration.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of May, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 19th day of May, 2020.

County Administrator

Administrator's Designee

**AGENDA #5.9
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 19, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services- Program Delivery	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Tony Winiecki - 8008	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP 83-24	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-092; Authorizing a Second Amendment to the Design Consultant Service Agreement With Kimley-Horn and Associates, Inc. for the County Highway 83 Reconstruction Project in the City of Shakopee		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

Leadership: Anticipating changes and managing challenges based on reliable information and citizen input

Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community

Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented

Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-092; Authorizing a Second Amendment to the Design Consultant Service Agreement with Kimley-Horn and Associates, Inc. for the County Highway (CH) 83 Reconstruction Project in the City of Shakopee

Kimley-Horn and Associates was awarded an Engineering Design Services Agreement in the amount of \$629,800 by Resolution No. 2018-097 dated June 19, 2018 for a scope of work consisting of preliminary design, environmental documentation, and final design for a segment of CH 83 from the Trunk Highway (TH) 169 to north of Valley Industrial Boulevard South. This project is known County Project (CP) 83-24.

The first amendment was approved on April 16, 2019 by Resolution No. 2019-049 to increase the contract total for additional traffic analysis and preliminary and final design services to the original scope of work for a contract increase of \$147,500.

Since that time, the City of Shakopee, Shakopee Public Utilities Commission (SPUC), and the County have made additional project decisions necessitating a second amendment.

- 1) Watermain design – At the request of SPUC, design will be completed for reconstruction of 4,500 linear feet of 18-inch diameter trunk water main along CH 83. Cooperatively completing design for this work is important for CH 83 construction phasing. \$39,000 to be paid for by SPUC at 100 percent
- 2) 12th Avenue East of CH 83 – At the request of the City, design of approximately 650 feet of 12th Avenue will be completed for inclusion in the CH 83 construction project to coordinate construction and minimize impacts to businesses in the area. \$18,980 to be paid for by City at 100 percent.
- 3) Property access relocation – At the request of the City, access and intersection locations were adjusted. \$28,220 to be paid for by City
- 4) Additional final design – In order to reduce overall construction costs, roadway geometry, trail, and drainage design was changed. \$54,580 part of the County Design Contract
- 5) Construction phasing – Additional effort utilizing a Critical Path Method will be used to provide greater detail and assurance of a construction phasing schedule that will minimize impacts associated with concrete pavement construction. \$9,960 part of the County Design Contract.
- 6) Canterbury Road access change – Post 90% final plan, changes to access location required geometric and drainage design alterations, and plan and quantities changes. \$12,040 part for of the County Design Contract.
- 7) CH 83 median landscape – At the request of the City, Kimley-Horn will design for median plantings. \$6,020 to be paid by the City at 100 percent.

To accommodate these project changes, the County requested that Kimley-Horn add work totaling \$168,800. Based on the previous amendment, the amended contract value is as follows:

Original Contract Value	\$629,800
First Amendment	\$147,500
<u>Second Amendment</u>	<u>\$168,800</u>
New Total Contract Value	\$946,100

The 2020-2029 Transportation Improvement Program (TIP) has programmed \$1,001,124 for design costs on this project. Design services for the watermain will be paid by SPUC at 100 percent and total \$39,000. of the amendment. Design services for 12th Avenue, property access relocation, and median landscape will be paid by the City of Shakopee at 100 percent and totaling \$53,220. of the amendment. Additional engineering design services will be allocated to the City consistent through the County Cost Sharing Policy and the Cooperative Construction Agreement. Transportation Improvement Program dollars are adequate to cover the County's share of the second Amendment.

Fiscal Impact:
None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	May 19, 2020
Resolution No.:	2020-092
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-092; AUTHORIZING A SECOND AMENDMENT TO THE DESIGN CONSULTANT SERVICE AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC. FOR THE COUNTY HIGHWAY 83 RECONSTRUCTION PROJECT IN THE CITY OF SHAKOPEE

WHEREAS, County Project (CP) 83-24 consists of reconstruction of a segment of County Highway (CH) 83 from Trunk Highway (TH) 169 to Valley Industrial Boulevard South; and

WHEREAS, the project is in the 2020-2029 Transportation Improvement Program (TIP) as County Project (CP) 83-24 programmed for construction in year 2021; and

WHEREAS, Kimley-Horn was selected and entered into an Agreement with the County to provide geotechnical studies, environmental documentation, preliminary and final design, and public involvement; and

WHEREAS, the Contract was approved by the County Board on June 19, 2018 for an amount not to exceed \$629,800 by Resolution No. 2018-097; and

WHEREAS, the first Amendment was approved on April 16, 2019 by Resolution No. 2019-049 to increase the Contract total for additional traffic analysis and preliminary and final design services to the original scope of work; and

WHEREAS, the City of Shakopee, Shakopee Public Utilities Commission (SPUC), and the County have made additional project decisions necessitating a second Amendment for additional final design services; and

WHEREAS, the City of Shakopee and SPUC both have requested local design elements be added to the County's contract that will be paid for at 100 percent each entity and the remaining design costs allocated per the cost participation policy; and

WHEREAS, to accommodate these project changes, the County requested that Kimley-Horn add work through a second Amendment totaling \$168,800 to the final design services; and

WHEREAS, the 2020-2029 Transportation Improvement Program has \$1,001,124 programmed for design consultant services for the project and is sufficient to cover this second Amendment.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	May 19, 2020
Resolution No.:	2020-092
Motion by Commissioner:	
Seconded by Commissioner:	

NOW THEREFORE BE IT RESOLVED, that by the Board of Commissioners in and for the County of Scott, Minnesota, the Chairperson of the Board is authorized to enter into a second Amendment to an Agreement by and between Kimley-Horn and Associates, Inc. and the County of Scott in a sum of \$168,800, which increases the Agreement to a not to exceed total of \$946,100.

BE IT FINALLY RESOLVED, that approval of this Amendment is subject to approval by the County Attorney's Office as to form.

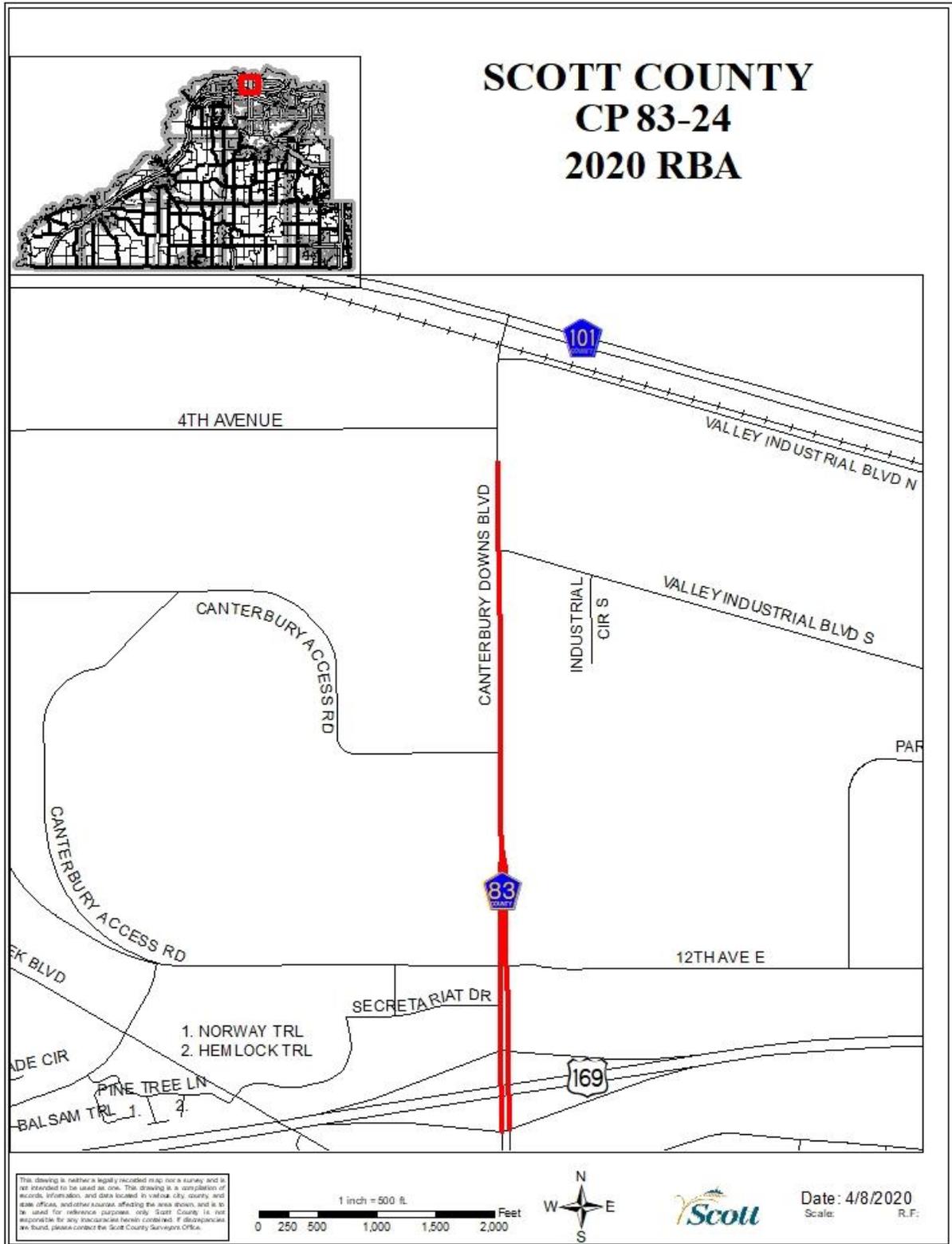
COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of May, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 19th day of May, 2020.

County Administrator
Administrator's Designee



**AGENDA #5.10
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 19, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	OMB – Finance Accounting	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Scott Goettl - 8586	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve Record of Disbursements and Approve Claims		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Kathy Shanks
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the Record of Disbursements and approve claims.

To comply with MN Statute 375.18 Subd. 1b **Delegation for paying certain claims:** A list of all claims paid under the procedures established by the county board shall be presented to the board for informational purposes only at the next regularly scheduled meeting after payment of the claim.

The Record of Disbursements will be available at the meeting.

Invoices total \$10,670,824.03 from April 1 through April 30, 2020.

Fiscal Impact:

None

**AGENDA #6.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 19, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	OMB Employee Relations	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Chair/Vice Chair	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	---	TIME REQUESTED:	15 Minutes
ACTION REQUESTED:	Recognition of Scott County Retiree Linda Eimermann		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:			
<input checked="" type="checkbox"/> Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner			
<input type="checkbox"/> Communication: We will always be clear about what we're doing and why we're doing it			
<input type="checkbox"/> Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively			
<input type="checkbox"/> Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government			
<input type="checkbox"/> Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance			
<input type="checkbox"/> Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies			
<input type="checkbox"/> Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures			
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Janelle McGlinchey, Employee Relations	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to recognize retiree Linda Eimermann for her years of service to Scott County.

History of employment and accomplishments with Scott County for Mrs Eimermann are attached.

Fiscal Impact: N/A

Linda Eimermann

Linda has been with Scott County since October 10th, 1994. This is more than 25 years of dedicated service. She was hired as an Administrative Specialist supporting Income Maintenance, Employment and Training and eventually Child Support. In September of 2002 Linda was promoted to Child Support Case Aide which is where she has been every day since.

Linda's co-workers and friends have a deep respect for her work ethic and abilities. She will be difficult to replace because she is one of those people who knows her job inside and out. So many things are part of her nature and just can't be written down. There is a depth of knowledge that's walking out the door which has been very difficult to document. Linda knows the operations of many areas of the County, more than just child support which has been an asset that cannot be replicated.

Linda has the uncanny ability to anticipate what needs to be done and complete it before an issue arises. She will stop whatever she's doing to assist a co-worker..... Well, everything but E-filing! One of her primary duties is sending out paperwork for personal service. There have been many times the process servers call her because they have had difficulty finding the individual. She digs into her bag of tricks and often finds new information to pass on which allows the process servers to get the job done. She finds little spelling errors or small mistakes in reports and catches them before paperwork goes out. This makes us all look better and saves time and money.

There have been many times over the years that Linda's clients have reached out to her supervisor complimenting her on the patience, responsiveness, and compassion she has shown to them.

Her co-workers had a hard time putting into words just what she means to them but here are some things they were able to come up with: Trustworthy, dedicated, knowledgeable, compassionate, willing to go the extra mile, loyal.

A direct quote "She makes me look good".

Linda, you will be deeply missed and we know you are going to miss us too.....Even Kevin's singing!

Enjoy your new chapter. Your great grandson is going to be very lucky to have more time with you.

**AGENDA #6.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 19, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway Operations	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Joe Wiita- 8063	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	National Public Works Week	TIME REQUESTED:	15 minutes
ACTION REQUESTED:	Adopt Resolution No. 2020-090; Proclaiming May 17-23, 2020 as “National Public Works Week” in Scott County		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
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- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-090; Proclaiming May 17-23, 2020, as “National Public Works Week” in Scott County.

National Public Works Week (NPWW) is a celebration of the tens of thousands of men and women in North America who provide and maintain the infrastructure and services collectively known as “public works.”

NPWW calls attention to the importance of public works in community life. The week seeks to enhance the prestige of the often-unsung heroes of our society, the professionals who serve the public good every day with quiet dedication and deliver what matters to the public.

National Public Works Week is observed each year during the third full week of May. Through NPWW and other efforts, the American Public Works Association (APWA) seeks to raise the public's awareness of public works issues and to increase confidence in public works employees who are dedicated to improving the quality of life for present and future generations.

“The Rhythm of Public Works” is the theme for the 2020 National Public Works Week. This year’s theme challenges our members and their citizens to think about their communities as a symphony of essential services, working in concert to create a great place to live. Every community has a rhythm, a heartbeat that reflects its essence and tempo of life.

Public Works keeps a community’s rhythm moving by providing an orchestra of infrastructure services in transportation, water, wastewater, stormwater treatment, public buildings and spaces, parks, and grounds, emergency management and first response, solid waste, and right-of-way management. Public Works provides the harmony needed for collaboration with all the stakeholders in capital projects, infrastructure solutions, and quality of life services.

In addition to the on-going studies, planning, preliminary, and final design activities for the multi-modal infrastructure that is the vitality and backbone of our transportation system, the following projects and activities were initiated or completed in the past year:

- Construction started on County Highway (CH) 21 and Trunk Highway (TH 13) (downtown Prior Lake)
- Construction continued on the TH 169/41 interchange project with the completion of the CH 14 overpass
- 11 turn/by-pass lanes constructed on CH 8 and CH 27
- Construction of CH 42 at TH 13 completed
- 447,000 lineal feet of crack seal
- Resurfaced 17.5 center lane miles of roadway
- Seal coated 43 center lane miles of roadway
- 1,742 signs totaling 9,247 square feet replaced to improve sign retroreflectivity
- Pavement markings refreshed: 4,084,417 lineal feet of long lines and 42,969 square feet of symbols
- 14,500 lineal feet of ditches cleaned
- 29 centerline culverts replaced/repared in preparation of overlays
- Snow and ice control on 323 centerline miles
- 323 centerline miles of road adopted and maintained by volunteers
- 10,158 people utilized the Regional Training Facility
- 283,980 rounds fired at the Regional Training Facility by all agencies
- Construction started on Central Shop warm storage building and Government Center II
- Roof replacement at Marschall Road Transit Station (MRTS), Extension and the Central Shop
- Replacement of radiant heaters at the Central Shop
- Reroof of garages at the Regional Training Facility

Public Works staff asks that the Scott County Board of Commissioners proclaim the week of May 17-23, 2020, as “National Public Works Week” in Scott County.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	May 19, 2020
Resolution No.:	2020-090
Motion by Commissioner:	
Seconded by Commissioner:	

**RESOLUTION NO. 2020-090; PROCLAIMING MAY 17-23, 2020, AS
"NATIONAL PUBLIC WORKS WEEK" IN SCOTT COUNTY**

WHEREAS, public works services professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of Scott County; and

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Scott County to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS, the year 2020 marks the 60th annual National Public Works Week sponsored by the American Public Works/Canadian Public Works Association.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to proclaim the week of May 17-23, 2020 as "**National Public Works Week**" in Scott County, and call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

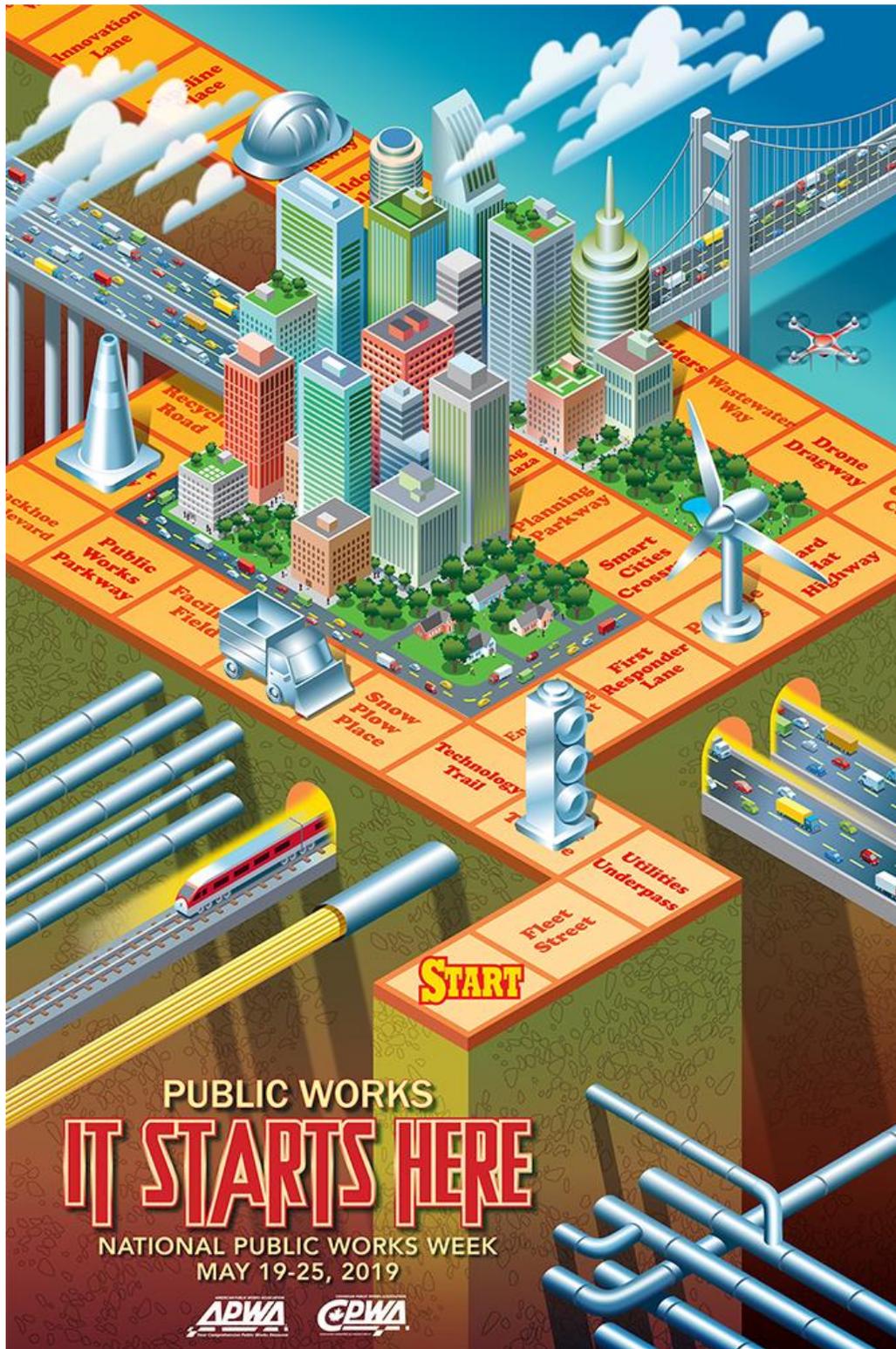
State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 19th day of May, 2020 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 19th day of May, 2020.

County Administrator

Administrator's Designee

"It Starts Here" is the theme for the 2019 National Public Works Week. This theme represents the many facets of modern civilization that grow out of the efforts put forth by the public works professionals across North America. What starts here? Infrastructure starts with public works... Growth and innovation starts with public works... Mobility starts with public works... Security starts with public works... Healthy communities start with public works... The bottom line is that citizens' quality of life starts with public works. This year's exciting poster embraces a game board concept that puts into perspective the many responsibilities public works professionals take on to build, maintain, and support the infrastructure that helps our communities thrive. We invite those in public works as well as the general public to celebrate these efforts and the indispensable influence they have on our everyday life.



**AGENDA #7.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 19, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway Department	CONSENT AGENDA:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PRESENTER:	Tony Winiecki – 8008	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	National Public Works Week	TIME REQUESTED:	5 minutes
ACTION REQUESTED:	Receive Information and Recognize the Scott County Adopt-A-Highway Volunteers as Part of the May 17-23, 2020 National Public Works Week		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to receive information and recognize the Scott County Adopt-A-Highway Volunteers as part of the May 17-23, 2020 National Public Works Week.

The Scott County Board of Commissioners wishes to recognize the personal contributions of its citizen and business volunteers. The Adopt-A-Highway volunteers generously and readily step forward to help keep our highways clear of trash and debris. Through the work of these volunteers, the quality of life is improved for all of Scott County's citizens. This program and opportunity enables residents and businesses who are environmentally conscious to make a personal contribution to a cleaner environment and engage in helping local County government.

The Scott County Adopt-A-Highway program started in 1992. For the past 28 years we have had a tremendous volunteer effort of citizens and businesses who have helped keep our roadside and highway ditches clean. It is important that we recognize these volunteers. We currently have **144** families and businesses who help clean **over 280** highway miles in Scott County. They are recognized here today in the following listing and are individually recognized by name on signs along the segment of highway they keep clean.

Requirements of the Adopt-A-Highway program:

- The Highway Department works with groups to help select a highway to adopt.
- The volunteer group agrees to a 3-year commitment to clean up their segment of highway at least twice a year, in the spring and fall.
- The typical segment length is 2 miles.
- The Highway Department provides safety vests, trash bags, Adopt-A-Highway information, and procedures.
- The volunteer group contacts the Highway Department for pick up and disposal of roadside filled bags and other items.
- Scott County agrees to erect a highway sign at no cost to the group to recognize the group's clean-up efforts by name.

Fiscal Impact:

None

Current ADOPT-A-HIGHWAY Volunteer Groups

Above All Hardwood Floors	Cub Scout Pack & Boy Scout Troop 325	Haugen Insurance Agency
Agape Crossing		Helena Helpers 4-H Club
All Saints Senior Living	Cub Scout Pack 324	Helping Hand 4-H Club
Amazon	Curtis & Diane McClintock Family	Hentges Klehr Pieper Families
Balloon Ascensions Unlimited Team	Dan & Kelly Casey	Klein Bank Employees
Belle Plaine Area DFL	Edina Realty - Chad & Sara Huebener	In Loving Memory of Zac Pumper
Belle Plaine Girls Fastpitch	Edina Realty – Shakopee Office	In Memory of Bill & Glen Hein
Beckendorf & Thur Grandparents	Employees of Siwek Lumber	In Memory of Braden Flicek
Blahnik Law Office	Family of Shel & Adell Smith	In Memory of Brian Jacobson
Bolton & Menk, Inc.	Fiedler Landscaping	In Memory of Josh Wagner
Boy Scout Troop 331	Fish Lake Immanuel Lutheran Church	In Memory of Thomas M. Johnson
Boy Scout Troop 339	Fish Lake Sportsman Club	In Memory of Sandy Freer
Brad's Barber Shop/Rainbow Discovery	Fish Rock Country Market	In Memory of Treven Smith
B's Pumping	For Carl A. Bryant	Jason & Julie Burma Family
Bridges ACL/PL RotarySTRIVE	Friends/Family of Hunter R. Klaseus	JCI Shakopee
Bruggenthies Family	Friends/Family Richard J. Nelson	Jim & Jodi Muelken Family
Byman Kennels Great Danes		Jordan Lions
C & H Sport Surfaces	Friends/Family of Landon Lind	Jordan Middle School
Chad W. Nelson & Family	Friends/Family of SPC Hunter Johnson	Josh, Michelle, Noah and Stella Berg
Charlie's on Prior	Friends of Nicholas Payne	Kennedy Transmission
Christiana Lutheran Church	Friendship Church Men's Ministry	Kubes Family
Clarence Muelken Family		Larson Family Construction, Inc.
Cole and Ty	Girl & Boy Scouts of Jordan	Legends Club
Contreras Family	Girl Scout Troops 21610 and 25720	LeLuz Del Mundo Church
Credit River Antique Tractor Club	Gysland Bros Farm	Lydia Zion United Methodist Church

Mayo Clinic	Robling Families	The Badhwa Family
MNBT No Rules	Saber Soccer	The Bob & Elsie Beckius Family
MN Deerhunters Assn	Savage Sno-Pacers Snowmobile Club	The Bohlsen Family
MN Swampbucks	Schoenbauer's Country Corral	The Candy Hill Farm Families
MN Valley Electric Co-op	Scott County DFL	The DeGross Family
Mollie Mahowald	Scott County Employee Association	The Family of Jack & Margaret Casey
National Wild Turkey Federation	Scott County JAF	The Family/Friends of Allie Jo Luhman
Neighbors on Union Hill Blvd	Scott County STS Program	The Franzen Family
New Market Elko Webster Lions Club	Scott County Sheriffs Reserves	The Gearey's
New Market Fire Department	Scott West Wrestling	The Nafzger Family
New Market Sportsmen's Club	Seth Family	The Orin & Linda Kruschke Family
New Prague Sno-Drifters	Shakopee Boy Scout Troop 218	The Pfarr Families
Old National Bank-Shakopee	Shakopee Community Education	The Ray & Bette Steinhoff Family
Olson Dental	Shakopee Police	The Reyes Family
Parsons Residential	Shakopee Rotary	The Roland & Betty Boegeman Family
Pat & Jeanne O'Halloran Family	Shakopee Towing & Mini Storage Inc.	The Slack Family
Pederson Family	Shakopee Valley Lions	The W.J. Hammes Family
Pinnacle Family Homes	Shel & Adell Smith Family	Todd Wagner/Kirk Crabb Families
Prior Lake High School Robotics-KingTEC	SMSC Gaming Enterprise	Trinity Lutheran Church & School
Prior Lake Rotary Club	Snap Fitness-Shakopee	Triple M (Boer Goat) Ranch
Prior Lake Snowmobile Association	Sonnek Family	True Real Estate-Tina Mack
PSR Automation Inc	St. John's Lutheran Church	UPS Store of Prior Lake
River Valley Trailblazers Snowmobile Club	Sterling State Bank	Velishek Auto Sales
	Stone Path Realty SW Metro Intermediate #288	