8:15 a.m.
COUNTY BOARD WORKSHOP TO RECEIVE A BUILDING CONSTRUCTION PROJECT UPDATE

9:00 a.m.
(1) CONVENE COUNTY BOARD
(2) AMENDMENTS TO THE AGENDA
(3) APPROVE MINUTES OF MAY 7, 2019 COUNTY BOARD MEETING
(4) RECOGNITION OF INTERESTED CITIZENS
Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) INNOVATION: EXPLORING AND ADOPTING NEW TECHNOLOGIES AND PROCESSES WITH THE GOAL OF IMPROVING SERVICE AND REDUCING THE LONG TERM COST OF SERVICE DELIVERY
5.1 Receive Information on Scott County Delivers Topic: Safe Communities: Achieving Clean Water and Soil, and Minimizing Flood Damage Risks Through Prevention (No fiscal impact)

10:15 a.m.
(6) RECESS FOR ROOM RECONFIGURATION

(7) CONSENT AGENDA

Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals
7.1 Renew the Contract With the State of Minnesota Effective July 1, 2019 Through June 30, 2021 for the Sentencing to Service Program in Scott County for Adult and Juvenile Offenders (No fiscal impact)
7.2 Authorize Scott County Health and Human Services to Join Carver County in Participation in the Family Homeless Prevention and Assistance Program for the Biennium Period of July 1, 2019 – September 30, 2021 (No fiscal impact)
7.3 Adopt Resolution No. 2019-070; Appointing Commissioner Barb Weckman Brekke to the Strategic Plan to End Child Abuse and Neglect Steering Committee (No fiscal impact)
7.4 Adopt Resolution No. 2019-071; Authorizing Entering Into a Cooperative Agreement With the City of Elko New Market for the Design and Construction of a Roundabout at the County Highway 2 and County Highway 91 Intersection (No fiscal impact)

Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented
7.5 Approve the Preliminary and Final Plat of Safety Signs Addition Consisting of 1 Lot on 35.75 Acres in Section 1, New Market Township and Approve the Conditional Use Permit for Safety Signs, Inc. to Operate a Contractor Yard With a Business Office and Associated Outdoor Storage (No fiscal impact)
7.6 Adopt Resolution No. 2019-081; Declaring No Need for an Environmental Assessment Worksheet on the Young Men’s Christian Association (YMCA) of the Greater Twin Cities Private Day Park Project Site (No fiscal impact)
CONSENT AGENDA CONTINUED:

Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public

7.8 Adopt Resolution No. 2019-069; Approving Health, Dental, Life Insurance, and Flexible Spending Account Providers and County Contribution and Employee Costs for Health, Dental, and Life Insurance Effective August 1, 2019 for All Eligible Employees and Rescinding Resolution No. 2018-095 (2019=$132,772; 2020=$315,931)

7.9 Adopt Resolution No. 2019-072; Authorizing an Amendment to a Master Agreement With Iteris, Inc. for Intelligent Roadway Information System Traffic Management Software to Increase the Total Compensation Amount (No fiscal impact)

7.10 Adopt Resolution No. 2019-073; Authorizing Entering Into an Agreement With Bolton & Menk, Inc. for Engineering Consultant Services for the County Highway 2 and County Highway 15 Roundabout in Helena Township and Authorizing a Budget Amendment for Advancing Funds to 2019 and 2020 (Budget amendment to align design costs with contract milestone payment schedule)

7.11 Adopt Resolution No. 2019-074; Authorizing Entering Into Agreement No. 1031080 With the State of Minnesota Department of Transportation for Work on Trunk Highway 13 Included in the County Highway 21 and Trunk Highway 13 Reconstruction Project Located in the City of Prior Lake (No fiscal impact)

7.12 Adopt Resolution No. 2019-077; Awarding a Contract to H & R Construction Co. for County Project 99-17 for Sign Replacement Along Various County Highways (No fiscal impact)

7.13 Adopt Resolution No. 2019-078; Authorizing Entering Into an Agreement With Coverall for Custodial Services for Scott County Facilities (No fiscal impact)

7.14 Adopt Resolution No. 2019-080; Approving Entering Into an Agreement With the Minnesota Pollution Control Agency for the 2019 Local Recycling Development Grant ($185,140.41 increase in revenue)

7.15 Approve Record of Disbursements and Approve Claims (No fiscal impact)

7.16 Adopt Resolution No. 2019-082; Authorizing Scott County to Apply to the United States Department of Agriculture ReConnect Grant/Loan Rural Broadband Development Program and Naming the County Administrator as the Authorized Agent on the Application (No fiscal impact)

Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community

7.17 Approve Payroll Processing of Personnel Actions (No fiscal impact)

8.1 Recognition of Scott County Retiree Mary Schoenbauer (No fiscal impact)

9. RECESS FOR RECEPTION

10. CUSTOMER SERVICE: CREATING A CUSTOMER EXPERIENCE THAT IS RESPECTFUL, RESPONSIVE AND SOLUTION-ORIENTED

10.1 Receive Information on the Scott County Foster Care Program (No fiscal impact)

10.2 Approve a Conditional Use Permit for the Young Men’s Christian Association (YMCA) of the Greater Twin Cities to Operate a Private Day Park (YMCA of the Greater Twin Cities, Applicant, Stephen Kavouras, Owner) in Section 9, New Market Township and Approve the Three-Way Development Agreement for the YMCA Project (No fiscal impact)

11. COMMITMENT: DEVELOPING A HIGH QUALITY WORKFORCE THAT IS DEDICATED TO ADVANCING A SAFE, HEALTH AND LIVABLE COMMUNITY CONTINUED

11.1 Adopt Resolution No. 2019-075; Proclaiming May 19 – 25, 2019, as National Public Works Week in Scott County (No fiscal impact)
PARTNERSHIP: ALIGNING EXISTING RESOURCES, VOLUNTEERS AND PROGRAMS TO ACHIEVE SHARED GOALS
12.1 Receive Information Regarding the Scott County Adopt-A-Highway Program as Part of the May 19 – 25, 2019 National Public Works Week Recognition (No fiscal impact)

STEWARDSHIP: ENSURING THE RESPONSIBLE AND STABLE INVESTMENT OF TAXPAYER DOLLARS AND COMMUNICATING ITS VALUE TO THE PUBLIC
13.1 Adopt Resolution No. 2019-076; Authorizing Government Center II Bid Package No. 2 Contract Award and the Rejection of the Plastic Laminate Casework Work Scope for the Government Center Campus Project (No fiscal impact)

COMMITTEE REPORTS AND COMMISSIONER UPDATES

COUNTY ADMINISTRATOR UPDATE

RECESS FOR ATTORNEY/CLIENT MEETING

COMMITMENT: DEVELOPING A HIGH QUALITY WORKFORCE THAT IS DEDICATED TO ADVANCING A SAFE, HEALTH AND LIVABLE COMMUNITY
17.1 Conduct a Closed Meeting on May 21, 2019 at 11:00 a.m. to Discuss and Consider Labor Negotiation Strategies for All Bargaining Units (No fiscal impact)

ADJOURN

UPCOMING MEETINGS

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<tr>
<th>Date</th>
<th>Time</th>
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<tr>
<td>June 4, 2019</td>
<td>9:00 a.m.</td>
<td>County Board Meeting</td>
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<tr>
<td>June 5, 2019</td>
<td>3:30 p.m.</td>
<td>County Board-Parks Advisory Commission Joint Workshop/Parks Tour</td>
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<tr>
<td>June 6, 2019</td>
<td>5:00 p.m.</td>
<td>County Board-Belle Plaine City Council Joint Workshop/Tour</td>
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<tr>
<td>June 18, 2019</td>
<td>9:00 a.m.</td>
<td>County Board Meeting</td>
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Lezlie A. Vermillion
County Administrator
(952) 496-8100
MINUTES
BOARD OF COMMISSIONERS
COUNTY OF SCOTT
MAY 7, 2019

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:56 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, Commissioner Beer, and Commissioner Ulrich.

(2) County Staff Present:
A. Lezlie Vermillion, County Administrator
B. Jeanne Andersen, Assistant County Attorney
C. Molly Bruner, Community Corrections Director
D. Neal Eaton, Senior Public Works Technician
E. Haley Miskowiec, Community Health Specialist
F. Betsy Rutt, Registered Nurse
G. Madeline Stroeing, Administrative Specialist
H. Sarah Leonard, Public Health Nurse
I. Joe Wiita, Highway Division Program Manager
J. Noreen Kleinfehn-Wald, Public Health Supervisor
K. Jake Grussing, Library Director
L. Brad Davis, Planning and Resource Management Director
M. Lori Huss, Employee Relations Director
N. Judith Strand, Public Health Nurse
O. Pam Selvig, Health and Human Services Director
P. Danny Lenz, Chief Financial Officer/Deputy County Administrator
Q. Luke Hennen, Sheriff
R. Sarah Deppe, Communications and Office Coordinator
S. Adam Pirri, Chief Deputy Sheriff
T. Steve Collins, Sheriff's Captain
U. Scott Rettke, Assistant Jail Administrator
V. Jeff Swedin, Sheriff's Captain
W. Heather Shue, Human Resources Business Partner
X. Lisa Brodsky, Public Health Director
Y. Alexa Rundquist, Community Planner
Z. Jennifer King, Social Worker
AA. Ruth Heiland, Public Health Nurse
AB. Terry Fuhrman, Public Health Nurse
AC. Megan Langhoff, Social Worker
AD. Brittani Schmidt, Public Health Nurse
AE. Lindsay Aiyala, Community Planner
AF. Jayme Carlson, Community Health Specialist
AG. Mary Kay Stevens, Public Health Supervisor
AH. Debra Brazil, Deputy Clerk to the Board

(3) Minutes:

On a motion by Commissioner Beard, seconded by Commissioner Wolf, the Minutes of April 16, 2019 were approved.
(4) **New Employee Welcome:**

The following new employees introduced themselves: Community Corrections Director Molly Bruner, Public Works Technician Neal Eaton, Community Health Specialist Haley Miskowiec, Register Nurse Betsy Rutt, and Administrative Specialist Madeline Stroeing.

(5) **Consent Agenda:**

A. Commissioner Ulrich moved, seconded by Commissioner Beard to approve the contract renewal between Scott County and the Department of Human Services for the Fraud Prevention Investigation Grant for State Fiscal Years 2020-2021 (July 1, 2019 through June 30, 2021) in the amount of $100,000 per year. The motion carried unanimously.

B. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2019-056; Authorizing Entering Into Contract No. 1033264 With the Minnesota Department of Transportation for Federal Participation in Advance Construction for County Project 21-27 Located in the City of Prior Lake. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

C. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2019-057; Awarding a Contract to Pearson Bros., Inc. for the 2019 County Sealcoat Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

D. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2019-059; Authorizing an Amendment to the 2019 Highway Operations Budget. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

E. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2019-062; Awarding a Contract to Peak Heating & Cooling for the Replacement of the Radiant Heaters and the Installation of De-stratification Fans at the Central Shop Facility in Jordan, MN and Amending the Budget for the Capital Improvement Program. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

F. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2019-063; Awarding a Contract to Jackson & Associates, LLC for the Roof Replacement Projects for the Central Shop, Extension Building, and the Marschall Road Transit Station. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

G. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2019-064; Authorizing Entering Into a Joint Powers Agreement for an Intersection Reconstruction Project at County Highways 2 and 91 With the City of Elko New Market. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

H. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2019-069; Rejecting All Bids for the County Highway No. 15 Bridge Replacement Project in Helena Township. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

I. Commissioner Ulrich moved, seconded by Commissioner Beard to authorize staff to issue a Concrete and Asphalt Storage and Recycling Facility Solid Waste License to Mathiowetz Construction Co. at 22071 Johnson Memorial Dr., Belle Plaine, MN 56011 in Belle Plaine Township. The motion carried unanimously.
J. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2019-058; Authorizing Entering Into Cooperative Agreements With Cedar Lake, Jackson, and Louisville Townships for Their Participation in the 2019 Sealcoat Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

K. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2019-060; Authorizing Extending the Joint Powers Agreement With the City of Burnsville for the Administration of Various Annual Roadway Maintenance Contracts and Authorizing for Scott County Maintenance Services Included in the 2019 Contract. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

L. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2019-061; Authorizing the Submittal and Acceptance of the Minnesota Trail Assistance Grant Program Application for Scott County Sno-Trails, Inc. for the 2019-2020 Snow Season. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

M. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2019-067; Approving the Multi-Agency Law Enforcement Joint Powers Agreement With the State of Minnesota for the Minnesota Internet Crimes Against Children Task Force. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

N. Commissioner Ulrich moved, seconded by Commissioner Beard to schedule a closed meeting on May 21, 2019 at 11:00 a.m. to consider and discuss labor negotiation strategies. The motion carried unanimously.

O. On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Beard to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Moises Delatorre, FT Librarian-Subject Specialist, Administration Division, effective 08/02/19.
2. Separation of employment for Jarrett Hubbard, FT Principal Planner, Transportation Services Division, effective 05/06/19.
3. Separation of employment for Elizabeth Kramer, FT Temporary Administrative Assistant-Unclassified, Community Services Division, effective 05/08/19.
4. Separation of employment for Gail Boe, Intermittent (34% FTE) Library Associate-Unclassified, Administration Division, effective 05/16/19.
5. Separation of employment for Taofik Sanusi, Intermittent (34% FTE) Facility Probation Officer-Unclassified, Health and Human Services Division, effective 04/28/19.
6. FT Probationary employment for Madeline Stroeing, Administrative Specialist, Health and Human Services Division, effective 04/29/19.
7. FT Probationary employment for Ronnie Cooper, Traffic Systems Administrator, Transportation Services Division, effective 05/13/19.
8. FT Probationary employment for Mai Castro, Eligibility Specialist, Health and Human Services Division, effective 05/07/19.
9. Intermittent (34% FTE) employment for Casey Herrmann, Burn Tower Operator-Unclassified, Planning & Resource Management Division, effective 04/22/19.
10. Intermittent (34% FTE) employment for Brian Bohlsen, Burn Tower Operator-Unclassified, Planning & Resource Management Division, effective 04/22/19.
11. Intermittent (34% FTE) employment for Ryan Doheny, Burn Tower Operator-Unclassified, Planning & Resource Management Division, effective 04/22/19.
12. Promotion for Rachel Matychuk, FT Eligibility Specialist to FT Probationary Social Worker I, Health and Human Services Division, effective 04/29/19.
13. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

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<tr>
<td>Tracy Howard</td>
<td>Sandra Breberg</td>
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<td>Cary Hume</td>
<td>Jeffrey Larson</td>
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<td>Kamaleeswari Senthilkumar</td>
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<td>Mya Klehr</td>
<td>Melissa Hufnagle</td>
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<td>Arnold Chounlamontry</td>
<td>Joseph Buhain</td>
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Motion carried unanimously.

(6) Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Health and Livable Community:

A. Commissioner Wolf moved, seconded by Commissioner Beer to adopt Resolution No. 2019-055; Proclaiming May 6-12, 2019 as National Nurses Week in Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

B. Commissioner Beard moved, seconded by Commissioner Beer to adopt Resolution No. 2019-065; Proclaiming May 12-18, 2019 as National Police Week in Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

C. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-066; Proclaiming May 5-11, 2019 as Correctional Officers Week in Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(7) Committee Reports and Commissioner Updates:

A. Commissioner Wolf attended the Scott County Employee Insurance Committee meeting on April 17.
B. Commissioner Wolf attended the Comprehensive Plan meeting at Spring Lake Township on April 17.
C. Commissioner Wolf met with representatives from the YMCA on April 18.
D. Commissioner Wolf met with County Administrator Lezlie Vermillion on April 22.
E. Commissioner Wolf attended the Scott Watershed Management Organization Planning Commission meeting on April 22.
F. Commissioner Wolf attended the Metropolitan Mosquito Control District meeting on April 24.
G. Commissioner Wolf attended T21 hearings at the State Capitol on April 24.
H. Commissioner Wolf attended the Vermillion River Watershed Joint Powers Board meeting on April 25.
I. Commissioner Wolf attended the Elko New Market City Council meeting on April 25.
J. The Commissioners all participated in the Future Leaders of Scott County event on April 26.
K. The Commissioners all attended the County Board workshop on April 30.
L. Commissioner Wolf attended the Credit River Town Board meeting on May 6.
M. Commissioner Wolf attended the Cedar Lake Town Board meeting on May 6.
N. Commissioner Beer attended the County Highway 21 and State Highway 13 reconstruction project open house on April 25.
O. Commissioner Beer participated in Delivering What Matters employee visits on April 29.
P. Commissioner Beard met with a State Representative on April 17.
Q. Commissioner Beard attended the Lower Minnesota River Watershed District Board of Managers meeting on April 17.
R. Commissioners Beard and Ulrich attended the Trunk Highway 169 Corridor Coalition meeting on April 18.
S. Commissioner Beard attended the Association of Minnesota Counties Board of Directors meeting on April 19.
T. Commissioner Beard met with Ms. Vermillion on April 22.
U. Commissioners Beard, Ulrich, and Weckman Brekke attended the Spirit of Saints fundraising gala on April 26.
V. Commissioner Beard attended the Scott County Transportation Committee meeting and project tour on May 2.
W. Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board meeting on April 17.
X. Commissioner Ulrich and Ms. Vermillion met with the City of Savage Mayor and City Administrator on April 18.
Y. Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) Partner Relations meeting on April 23.
Z. Commissioner Ulrich invited all the Commissioners to attend the FISH Partner Relations meeting tentatively been scheduled for May 28 at Elko New Market.
AA. Commissioner Ulrich attended the FISH Partner Relations meeting on April 29.
AB. Commissioner Ulrich participated in the Scott County Transportation Committee meeting on May 2 via phone.
AC. Commissioner Ulrich attended the Suburban Transit Association meeting on May 6.
AD. Commissioner Ulrich attended the Transit Mobility Management Board meeting on May 6.
AE. Commissioner Weckman Brekke attended the ProAct Board meeting on April 16.
AF. Commissioner Weckman Brekke attended the Scott County Library Board of Advisors meeting on April 18.
AG. Commissioner Weckman Brekke attended the Dakota-Scott Workforce Development Board meeting on April 19.
AH. Commissioner Weckman Brekke attended the Metro Alliance for Healthy Families meeting on April 22.
AI. Commissioner Weckman Brekke conducted the Chair/Vice Chair planning meeting on April 23.
AJ. Commissioner Weckman Brekke attended the Spirit of Scott meeting on April 23.
AK. Commissioner Weckman Brekke announced the Spirit of Scott employee barbecue will be June 12.
AL. Commissioner Weckman Brekke attended the Live, Learn, Earn Building Early Childhood Network and Campaign meeting on April 23.
AM. Commissioner Weckman Brekke attended the Strategic Plan to End Child Abuse and Neglect Steering Committee meeting on April 24.
AN. Commissioner Weckman Brekke attended the Metro GIS Policy Board annual meeting on April 24.
AO. Commissioner Weckman Brekke attended a retirement event for Community Corrections Director Tim Cleveland on April 25.
AP. Commissioner Weckman Brekke attended the Jordan Commercial Club annual meeting on April 25.
AQ. Commissioner Weckman Brekke attended the Scott County Transportation Committee project tour on May 2.
AR. Commissioner Weckman Brekke attended a Shakopee Downtown Main Street dinner on May 2.
AS. Commissioner Weckman Brekke attended the Louisville Town Board meeting on May 2.
AT. Commissioner Weckman Brekke met with Congresswoman Angie Craig on May 3.
AU. Commissioners Weckman Brekke and Beer participated in the New Employee Welcome on May 7.

(8) County Administrator Update:

- The Resilient Communities end of year celebration is May 9.
- The County Board will meet in a workshop setting at 8:15 a.m. on Tuesday, May 21, to receive a construction project update.
On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 10:43 a.m.

Barb Weckman Brekke  
Chair

Lezlie A. Vermillion  
County Administrator  
Clerk of the Board

Debra K. Brazil  
Deputy Clerk to the Board
### AGENDA #5.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 21, 2019

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<td>PROJECT:</td>
<td>Scott County Delivers</td>
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<td>TIME REQUESTED:</td>
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<tr>
<td>ACTION REQUESTED:</td>
<td>Receive Information on Scott County Delivers Topic: Safe Communities: Achieving Clean Water and Soil, and Minimizing Flood Damage Risks Through Prevention</td>
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<td></td>
<td>□ Risk Management Review</td>
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### ORGANIZATIONAL VALUES:

- ✓ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ✓ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ✓ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ✓ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- ✓ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ✓ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

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**Background/Justification:**

The purpose of this agenda item is to receive information on Scott County Delivers topic: Safe Communities: Achieving Clean Water and Soil, and Minimizing Flood Damage Risks through Prevention.

County programs support Safe, Healthy and Livable Communities. These programs are tied to Community Indicators which provide on a high level some indication of overall program effectiveness. Scott County Delivers is a discussion on the Key Performance Indicators (KPIs) for County programs and Strategic Initiatives and how they are performing. These County programs also utilize business measures to track the effectiveness of programs as well as operational efficiencies. Scott County Delivers provides staff an opportunity to discuss programs and their data and shows what is working and not working in a broader setting.
Broader discussion on this data leads to understanding program impacts and overlaps between other departments and agencies. Understanding and discussing the data provides opportunities for broader collaborations, and improving process, technology, or staffing gaps.

To view materials including an overview of the program, outcomes, and measures, click here.

**Fiscal Impact:**
None
Background/Justification:
The purpose of this agenda item is to renew the Contract with the State of Minnesota effective July 1, 2019 through June 30, 2021 for the Sentencing to Service (STS) Program in Scott County for adult and juvenile offenders.

The Sentencing to Service program provides the Court with an alternative to incarceration. The program has a positive impact on offenders and provides labor for projects that benefit citizens. In 2018, the STS program provided 6,093 hours of community work service. The Minnesota Department of Corrections provides 25% of
the funding as well as administrative oversight of the program for counties who choose to contract with the State.

Currently Scott County contracts for one full-time work crew leader who is a State employee and located on-site within Scott County Community Corrections. The Scott County STS crew provides contracted services to the Cities of Jordan, Prior Lake, and Shakopee to partially offset the County cost of the STS program. With the renewal of the Contract, one STS crew will continue to designate 75% of its time on Scott County projects, and 25% on State administered projects as mandated.

The Contract amount for Scott County to operate one STS crew for two years, starting July 1, 2019 is $142,621.60.

Fiscal Impact:

The signing of the Sentencing to Service Contract with the State of Minnesota is budget neutral. Sentencing to Service expenditures and revenue are reflected in the current 2019 budget.
## Agenda Item

**Authorize Scott County Health and Human Services to Join Carver County in Participation in the Family Homeless Prevention and Assistance Program for the Biennium Period of July 1, 2019 - September 30, 2021.**

### Background/Justification:

The purpose of this agenda item is to authorize Scott County Health and Human Services to join Carver County in participation in the Family Homeless Prevention and Assistance Program (FHPAP) for the biennium period of July 1, 2019 - September 30, 2021.

The Minnesota Housing Finance Agency announced the availability of grant funds through the Family Homeless Prevention and Assistance Program in the amount of $19,167,750 for the biennium period of July 1, 2019 - September 30, 2021. Awards have been announced for this upcoming biennium, and the joint application of Scott and Carver Counties was approved in the amount of $468,954.
Scott County has joined Carver County in the application for the FHPAP Grant since 2007. This funding is used to assist single adults and families who are experiencing homelessness or are at imminent risk of homelessness. The intent of the FHPAP Grant is to encourage and support innovation through multiple agencies to create a community wide response system to focus on prevention, with the goal to stabilize households in their existing homes, to minimize the length of homelessness, and to prevent repeat episodes of homelessness. While there are no specifically defined target populations this biennium, this funding assists families, unaccompanied youth, veterans, and single adults living with mental illness. The services and assistance the Grant provides include case management and direct support for things like rental and utility assistance, security deposits, and other items aimed at addressing barriers to housing stability. The services are all provided through contracted community service providers. Carver County is the fiscal agent for this Grant, and completes contracting with service providers and the completion of all financial reports to the state.

**Fiscal Impact:**
There is no cost to Scott County for participation in the Family Homeless Prevention and Assistance Program, and there is no funding or expenses that go through the Scott County budget.
**AGENDA #7.3**
**SCOTT COUNTY, MINNESOTA**
**REQUEST FOR BOARD ACTION**
**MEETING DATE: MAY 21, 2019**

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<td>ACTION REQUESTED:</td>
<td>Adopt Resolution No. 2019-070; Appointing Commissioner Barb Weckman Brekke to the Strategic Plan to End Child Abuse and Neglect Steering Committee</td>
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<td>CONTRACT/POLICY/GRANT:</td>
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<td>FISCAL:</td>
<td>☐ Finance Review  ☐ Budget Change</td>
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| DEPARTMENT/DIVISION HEAD SIGNATURE: | |
| COUNTY ADMINISTRATOR SIGNATURE: | |

| Approved: | |
| Denied: | |
| Tabled: | |
| Other: | |
| DISTRIBUTION/FILING INSTRUCTIONS: | |

**Background/Justification:**
The purpose of this agenda item is to adopt Resolution No. 2019-070; Appointing Commissioner Barb Weckman Brekke to the Strategic Plan to End Child Abuse and Neglect Steering Committee.

The primary role of this Steering Committee will be to implement strategies from the draft strategic plan, chair subcommittees, and report to the County Board findings, trends, and recommendations.

**Fiscal Impact:**
None
RESOLUTION NO. 2019-070; APPOINTING COMMISSIONER BARB WECKMAN BREKKE TO THE STRATEGIC PLAN TO END CHILD ABUSE AND NEGLECT STEERING COMMITTEE

WHEREAS, the safety and well-being of children is a priority to the County of Scott; and

WHEREAS, the Strategic Plan to End Child Abuse and Neglect Steering Committee has been formed; and

WHEREAS, the primary role of this Steering Committee will be to implement strategies from the draft strategic plan, chair subcommittees, and report to the County Board findings, trends, and recommendations.

NOW THEREFORE BE IT RESOLVED, that Commissioner Barb Weckman Brekke is appointed to serve on the Strategic Plan to End Child Abuse and Neglect Steering Committee.

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State of Minnesota)
County of Scott    )
I, Gary L. Shelton, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

____________________________        ______________________________
County Administrator        Administrator's Designee
ORIGINATING DIVISION: Transportation Services
ORIGINATING DEPARTMENT: Highway-Program Delivery
CONSENT AGENDA: ☑ Yes ☐ No

PRESENTER: Lisa Freese-8363
ATTACHMENTS: ☑ Yes ☐ No

PROJECT: CP 02-16
CP 02-19
TIME REQUESTED: N/A

ACTION REQUESTED: Adopt Resolution No. 2019-071; Authorizing Entering Into a Cooperative Agreement With the City of Elko New Market for the Design and Construction of a Roundabout at the County Highway 2 and County Highway 91 Intersection

CONTRACT/POLICY/GRANT: ☑ County Attorney Review
☐ Risk Management Review

FISCAL: ☐ Finance Review
☐ Budget Change

ORGANIZATIONAL VALUES:

☐ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public

☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals

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☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE: COUNTY ADMINISTRATOR SIGNATURE:

Approved: DISTRIBUTION/FILING INSTRUCTIONS:
Denied:
Tabled:
Other:
Deputy Clerk :
Date:

Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-071; Authorizing Entering Into a Cooperative Agreement With the City of Elko New Market for the Design and Construction of a Roundabout at the County Highway (CH) 2 and CH 91 Intersection.

Scott County, on behalf of the City of Elko New Market (City), applied for and received Federal Highway Safety Improvement Program (HSIP) funding for construction of a roundabout project. This federal funding, totaling $1,792,800, is for federal program year 2020. The City is not a Municipal State Aid City, and, as such, must
have projects involving federal funds to be overseen by the County Engineer. During the crash analysis years for the HSIP funding, there were six total crashes. Four of the six crashes involved injuries and were right angle crashes. The calculated benefit/cost ratio for a roundabout improvement is 3.66 which exceeds the minimum benefit of 1.0.

The City hired a consultant in 2017 to perform additional traffic operations analysis on the intersection. This analysis included current operations and both 10 and 20 year traffic projections. The traffic operations analysis considered various types of intersection control. The conclusion of the analysis is a roundabout is the best solution to address projected future growth and mitigate future safety and operational issues.

This Agreement addresses the roles and responsibilities of each party in delivering this project. The City has hired a consultant to perform environmental review, preliminary, and final design of the project. The County and City have reviewed and agreed to the preliminary project design. The City will perform the final design and construction plan and document preparation to the satisfaction and approval by the County. The County will perform construction administration, and inspection and material testing for the project. The County will contribute the personnel to perform these tasks. The City will reimburse the County for the cost of contract administration. The project is currently planned for the 2020 construction season.

The City will be responsible for the local share of the roundabout construction costs. The HSIP grant will cover up to $1,792,800 of the federally eligible items. The project will also include trail extensions which are not federally eligible with this grant. The trails will be extended along CH 2 from CH 91 east to France Avenue and along CH 91 from CH 2 south to Aaron Drive to complete connections to existing trail routes. The City and County will share the cost of trail construction, with the County contributing a total $178,000 for its share of constructing the trail.

The funding for the trail is programmed in the 2019-2028 Transportation Improvement Program.

Fiscal Impact:
None
RESOLUTION NO. 2019-071; AUTHORIZING ENTERING INTO A COOPERATIVE AGREEMENT WITH THE CITY OF ELKO NEW MARKET FOR THE DESIGN AND CONSTRUCTION OF A ROUNDABOUT AT THE COUNTY HIGHWAY 2 AND COUNTY HIGHWAY 91 INTERSECTION

WHEREAS, the City of Elko New Market performed an intersection operations and safety analysis study for the intersection of County Highway (CH) 2 and CH 91; and

WHEREAS, it was determined a roundabout is the best intersection control measure to mitigate and improve traffic operations and safety issues now and with expected traffic growth; and

WHEREAS, the County, on behalf of the City, applied for and received $1,792,800 in Federal Highway Safety Improvement Program (HSIP) funds for construction of a roundabout in 2020; and

WHEREAS, the City is responsible for the full cost of the project design and construction that is not addressed with Federal HSIP funding; and

WHEREAS, the County will contribute a lump sum amount for trail construction as programmed in the 2019-2028 Transportation Improvement Program; and

WHEREAS, the County will manage project construction for the City, performing inspections, material testing, and contract administration.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, hereby approves entering into a Cooperative Agreement with the City of Elko New Market for the final design and construction of a roundabout at the CH 2 and CH 91 intersection.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney’s Office as to form.

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I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

________________________________________  County Administrator

________________________________________  Administrator’s Designee
Background/Justification:
The purpose of this agenda item is to approve the Preliminary and Final Plat of Safety Signs Addition consisting of 1 lot on 35.75 acres in Section 1, New Market Township, and approve the Conditional Use Permit for Safety Signs, Inc. to operate a contractor yard with a business office and associated outdoor storage.

A site location map and complete description of this proposal is included in this report. This action was recommended by the Scott County Planning Advisory Commission on February 11, 2019 in accordance with Chapters 6, 42, and 70 of Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below:

Fiscal Impact: None
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION

Safety Signs, Inc, Applicant and 11120 225th Street East, LLC, Owner

Conditional Use Permit, Preliminary Plat and Final Plat

Criteria for Approval:

1. The use will not create an excessive burden on public facilities and utilities that serve or are proposed to serve the area.

   The property and surrounding uses (north and south) are within an Industrial area served by County roads. There are no plans to provide municipal services to the area, and this use will have similar traffic generation as the surrounding uses.

2. The use will be sufficiently compatible with, or separated by sufficient distance from, or screened from adjacent agricultural or residential land uses so that there will be no deterrence to the use or development of adjacent land and uses.

   The use is allowed in the I-1 district through a CUP and is adjacent to other industrial and commercial land uses. The applicants will install landscaping and screening as required by the Scott County Zoning Ordinance.

3. Each structure or improvement is so designed and constructed that it is not unsightly in appearance to the extent that it will hinder the orderly and harmonious development of the district wherein proposed.

   The proposed structure is a prefinished metal wall panel building with contrasting colors and windows, as well as a canopy and decorative concrete block. It is of similar type and style to other area Industrial buildings.

4. The use is consistent with the purposes of the Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.

   The use is consistent with the uses allowed through a CUP in the I-1, Rural Industrial District.

5. The use is not in conflict with the Comprehensive Plan of Scott County.

   The Comprehensive Plan guides this property as Commercial/Industrial Area so the proposed use is allowed within this area.

6. Adequate measures have been taken to provide ingress and egress so designed as to minimize traffic congestion, provide adequate access to public roads, and provide sufficient on-site parking.

   The applicants will be installing a new access and a right turn lane off of County Road 29 to serve the business, as well as an internal roadway to eliminate the immediate need for an access onto County Road 46. All other existing site accesses will be removed.

7. Adequate water supply, individual sewage treatment system facilities, erosion control and storm water management are provided in accordance with applicable standards.

   The proposed business will utilize an individual well and private sewage treatment system, as well as storm water infiltration areas.
8. All buildings/structures must meet the intent of the State Building Code and/or fire codes.

*The proposed building will require building permits and review by the Scott County Building Department for conformance to the State Building Code.*

**Conditions of Approval:**

1. The applicant is to notify the Scott County Zoning Administration Department in January of each year, stating they are in compliance with the conditions of the Conditional Use Permit (CUP).
2. This CUP is issued to Safety Signs, Jay Blanchard, applicant for the operation of Contractor Yard with associated Office and Outdoor Storage.
3. The New Market Town Board may conduct an annual review of the CUP to ensure compliance.
4. The CUP holder shall pay an annual inspection fee for the CUP, if and when Scott County adopts an inspection fee ordinance.
5. If property ownership changes or a new applicant/operator is proposed, the applicant/operator shall contact the New Market Township Board and the County Zoning Administration Department to review the conditions of the CUP, and any proposed operation changes. The applicant/owner shall notify the Zoning Administration Department of any possible operation changes and obtain a Certificate of Compliance from Scott County Zoning Administration.
6. The property shall be developed in substantial compliance with the approved project plans (dated May 6, 2019) and according to the performance standards listed in the Scott County Zoning Ordinance. Any modifications to the approved plans must be reviewed and approved by Scott County Zoning Administration and the New Market Town Board.
7. As outlined in the November 27, 2018 Scott County Highway Department review memorandum the applicant shall install a right-turn lane on County Road 29 (225th Street East) at the new property access entrance. This turn lane shall be constructed according to County Transportation Standards. The existing accesses on County Road 46 and County Road 29 shall be removed. All work for turn lane installation and access removal shall require detailed plans and County Highway Permits.
8. Oil, solvents and other hazardous wastes shall be managed in accordance with the Scott County Hazardous Waste Management Ordinance. A Hazardous Waste License shall be obtained from Scott County Environmental Services.
9. The property shall be maintained in a neat and orderly manner. The Applicant shall promptly remove all garbage, trash, construction waste, debris, concrete rubble and all other nonessential or nonfunctional materials from the Property.
10. Outdoor storage is permitted as an accessory use to the primary business, and must occupy a space other than a required front yard setback. Outdoor storage shall be landscaped and/or screened as required by the Zoning Ordinance.
11. Landscaping shall be installed per plan (dated May 6, 2019), and all plant material required as part of the Landscaping/Screening Plan shall be maintained and kept alive. Any dead or damaged plants shall be replaced. All plants shall be warranted for a full growing season. Fencing shall be maintained and replaced if damaged or otherwise removed.
12. The applicant/owner shall, upon reasonable advanced notice, provide the Township and County staff and/or its agents with access to the property for inspection for determining compliance with this conditional use permit.
13. All necessary building/electrical permits shall be obtained for construction of all structures on the property. The buildings shall comply with the State Building Code and other applicable codes.
14. A septic permit is required for installation of the sewage treatment system. The septic sites identified on the project plans shall be protected from any disturbance, grading, or compaction, and shall be fenced prior to construction.
15. All signage shall comply with the Scott County Sign Ordinance.
16. All lighting shall comply with the Scott County Zoning Ordinance.
17. Site grading and construction shall be consistent with the approved Resource Management Plan and approved project plans dated May 6, 2019.
18. Issuance of the CUP is not a substitute for any other permit required in conjunction with the Project, including but not limited to building permits, electrical permits, and driveway permits.
19. Applicant shall construct and operate the Project in full compliance with the approved application narrative, approved project plans and in full compliance with all federal, state, and local laws, rules, ordinances, and regulations.

And noting that New Market Township recommended approval of the request at their July 2018 monthly meeting.
NEW MARKET TOWNSHIP
SECTION 1
SAFETY SIGNS - JAY BLANCHARD
REQUEST FOR PRELIMINARY PLAT
& CONDITIONAL USE PERMIT
NEW MARKET TOWNSHIP
SECTION 1
SAFETY SIGNS - JAY BLANCHARD
REQUEST FOR PRELIMINARY PLAT
& CONDITIONAL USE PERMIT
Safety Signs Project Summary

Safety Signs is requesting Project Approval and a Conditional Use Permit for a Contractors Yard.

New Market Township unanimously approved the Project and C.U.P. on 7/10/18

Safety Signs is a Lakeville based Construction Company. It was formed by the Blanchard family in 1993. It has grown to approximately 130 employees, 130 trucks and 4 Minnesota locations.

The Company is involved in all aspects of “wayfinding” from striping parking lots to intelligent traffic systems on our Interstate Highway System. Safety Signs also has a division that does site furnishings for Governmental and Private customers. You can see our crews working anywhere people are walking, parking, driving and even landing (airports).

Safety Signs is requesting your approval of our Project plans as well as a conditional use permit. We are pursuing this project with the expectation that our current Lakeville location will be redeveloped in the near future.

We have designed, and intend to build, an approx. 30,000 square foot building. We anticipate the building will have 20 foot sidewalks with a peak height of approximately 28 feet. The exterior will be finished with materials in conformance with section 4-3, 4-5 and 4-6 of the code. The building will be primarily used for warehousing and light assembly with some vehicle maintenance. It is planned for approximately 2,000 S.F. of office space.

The site will be graded. We will pave a right turn lane, the drive, employee parking and areas adjacent to the building. Areas of outside storage, and the internal drive, will be covered with crushed concrete or recycled asphalt to control dust. We will screen and landscape per 4-6 of the code.

The activities that you can anticipate on the site mirror those of the businesses around it. Like our neighbor to the north, we will have heavy equipment, trucks and storage of construction materials. Like our neighbors to the south we will have employee parking, vehicle and equipment maintenance, fence and precast concrete (highway barriers). You can expect an activity level consistent with the zoning and the nearby uses.

Hours of Operation:

Typically we operate 7am to 6pm. These hours will shrink in the winter and grow in the summer.

SAFETY SIGNS, LLC
19784 Kenrick Avenue  Lakeville, MN 55044  Phone (952) 469-6700  Fax (952) 469-6689
Offices located in Lakeville, Elk River, Rochester, Mankato & Duluth  safety-signs-mn.com
An Equal Opportunity Employer
Storm Water:

Safety Signs has hired Environmental Scientists from Wenck and an Engineer from Jacobsen Engineering to assure we are in compliance with all rules and regulations protecting Natural Resources. We will treat our storm water in on site infiltration ponds before it moves to the onsite wetlands and flows off our site in the South East corner. These movements are detailed in our submittals.

Outside Storage:

Deliveries from semi-trucks, Fedex, UPS etc. will occur on the South side of the building, outside the fenced yard. Deliveries of construction materials will occur through a gate into the yard. Employee parking will be outside the fence. The yard will be used to store construction materials and equipment.

Landscaping:

A landscaping plan is attached. The elevation of the site makes screening a challenge. We have included screening where we believe it can be installed and be effective.

Existing House, Well and Septic System:

It is our intent to use the house as a construction office during the building phase. It will be abandoned and removed before requesting our C.O.. The well will continue to be used either as a yard hydrant or as our primary well. We will work with Hartman Well to determine feasibility. The septic system will be removed per regulations.

Lighting:

We have included a lighting plan in our submittals.

Nuisance Mitigation:

We do not believe we will create any nuisance issues. We will cover non paved areas with crushed concrete or asphalt millings to control dust. Our activities mirror those of the users around us.

Summary:

The Blanchard Family and Safety Signs have been investing in and growing in this Community for nearly thirty years. Your approval of this Project and C.U.P. will allow us to continue this growth and allow Safety Signs and our Employees to continue to prosper.
TOWNSHIP RECOMMENDATION FORM

On __July 10__, 2018, the Town Board of __New Market__ discussed with __My Blanchard__ (Joseph Tyler), the request to __approve the site plat and approve a CUP__

After reviewing the Request, the Town Board:

[ ] RECOMMENDS APPROVAL
WITH THE FOLLOWING CONDITIONS: __meet the County guide lines__.

[ ] RECOMMENDS DISAPPROVAL
FOR THE FOLLOWING REASONS:

[ ] HAS NO RECOMMENDATION, BUT WILL FORWARD THE REQUEST TO THE PLANNING COMMISSION OR BOARD OF ADJUSTMENT.

SIGNED:

[Signature]
CLERK

[Signature]
SUPERVISOR

[Signature]
SUPERVISOR

[Signature]
SUPERVISOR
**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-081; Declaring No Need for an Environmental Assessment Worksheet (EAW) on the Young Men’s Christian Association (YMCA) of the Greater Twin Cities Private Day Park Project Site.

Scott County staff has reviewed the proposed YMCA Day Park project and has determined an EAW will not be required. The three categories befitting to the project as defined by the Minnesota State Environmental Quality Board (EQB) are listed below, as well as an explanation detailing how the project did not meet the thresholds established under EQB Rules, Chapter 4410 that would require an EAW:
LAND USE CONVERSION (INCLUDING GOLF COURSES)
Mandatory EAW 4410.4300, subpart 36

Golf courses, residential development where the lot size is less than five acres, and other projects resulting in the permanent conversion of 80 or more acres of agricultural, native prairie, forest, or naturally vegetated land, except that this subpart does not apply to agricultural land inside the boundary of the Metropolitan Urban Service Area established by the Metropolitan Council.

**County Response**
The project will be developing less than 80 acres which results in a PERMANENT conversion of land use. According to the EQB, permanent conversion is defined as a change that impairs the ability to convert the land back to its agricultural, natural or forest capacity. It does not include changes in management practices such as the conversion to parklands, open space or natural areas (4410.0200, subpart 57). Therefore, the County calculated only those project proposals that were permanent conversions such as the driveway, parking lot, new buildings, and the swimming pool. We did not count proposals such as open fields, nor did we count existing features that would not change such as wooded areas, walking trails, and existing buildings.

SPORTS OR ENTERTAINMENT FACILITIES
Mandatory EAW 4410.4300, subpart 34

Construction of a new sports or entertainment facility designed for or expected to accommodate a peak attendance of 5,000 or more persons, or the expansion of an existing sports or entertainment facility by this amount, local governmental

**County Response**
The project does not propose to have a peak attendance of more than 5,000 people. The proposer is projecting 15 buses a day to shuttle participants to the proposed day camp area, as well as additional parking for 150 cars. The numbers provided by the applicant do not approach the 5,000 person threshold.

CAMPGROUNDS AND RV PARKS
Mandatory EAW 4410.4300, subpart 20

Construction of a seasonal or permanent recreational development, accessible by vehicle, consisting of 50 or more sites, or the expansion of such a facility by 50 or more sites, local governmental unit.

**County Response**
The YMCA is not proposing campsites as part of the Conditional Use Permit (CUP) application. If in the future the YMCA determines they would add camping sites to the day park facility the CUP would need to go through the public hearing process for a CUP amendment. If/when this occurs the County can discuss if an EAW is necessary for the campsites.

Other possible areas of concern such as traffic, stormwater, wastewater, and noise are reviewed through the CUP and are covered by standards of County Ordinance. These do not pose a significant environmental impact and can therefore be mitigated by conditions in the CUP. After review of the adopted Environmental Quality Board’s Rules, Chapter 4410, Scott County staff has determined that the proposed day park does not meet any mandatory EAW thresholds, and therefore does not find that an Environmental Assessment Worksheet is warranted.

**Fiscal Impact:**

None
RESOLUTION NO. 2019-081; DECLARING NO NEED FOR AN ENVIRONMENTAL ASSESSMENT WORKSHEET ON THE YOUNG MEN’S CHRISTIAN ASSOCIATION OF THE GREATER TWIN CITIES DAY PARK PROJECT SITE

WHEREAS, Scott County staff has reviewed the Young Men’s Christian Association of the Greater Twin Cities (YMCA) proposal for a private day park; and

WHEREAS, the County has reviewed the proposed traffic and attendance for the proposed camp; and

WHEREAS, the YMCA has submitted a Conditional Use Permit application that includes review of traffic impacts, stormwater management, wastewater management, and other land use impacts; and

WHEREAS, in reviewing the Environmental Quality Board’s adopted Rules, Chapter 4410, no evidence suggests that the YMCA proposed project need an Environmental Assessment Worksheet completed.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Board is authorized to declare no need for an Environmental Assessment Worksheet to be completed on the Young Men’s Christian Association of the Greater Twin Cities Day Park Project Site.

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State of Minnesota
County of Scott

I, Lezlie Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

_________________________________________
County Administrator

_________________________________________
Administrator's Designee
The purpose of this agenda item is to adopt Resolution 2019-079; Authorizing the Permanent Detachment of a Split-Residential Parcel That Lies in Burnsville-Eagan-Savage School District #191 and Annex it to Prior Lake-Savage Area School District #719.

On June 30, 2017, the plat of Providence Fifth Addition was recorded in the Scott County Recorder's Office. The plat had 13 lots that crossed over the boundary lines between multiple school districts. There is currently no provision in law that requires a lot to stay within any boundary when it is created. Scott County has
numerous properties that span township, school district, watershed and various other taxing district boundaries. When this occurs, staff must subdivide the property into multiple parcels, value it according to the use and structures, and tax it accordingly. In these cases, the owners receive multiple property tax notices that they are responsible for.

Minnesota Statute 123A.455 gives property owners the ability to petition to transfer a portion of a split-residential parcel to allow the entire parcel to be in one school district. The owners must ‘petition’ the County Auditor for full inclusion (annexation) into one school district, thereby allowing the affected school district’s boundaries to be permanently changed, and allowing the combination of the property into a singular tax parcel and statement. The Auditor must bring the petition forward to the County Board of Commissioners for approval or denial within 60 days of receipt.

A split residential property is defined as “a parcel of real estate that is located within the boundaries of more than one school district and that is classified as residential property”. The County Board has been given the authority to permanently change the school district for particular property.

On April 25, 2019, Joel Gossell and Nancy Redden owners of the property legally described as, Lot 8, Block 2 Providence Fifth Addition, and has a property address of 6506 134th Lane, Savage, MN 55378 petitioned the County Auditor (see attached petition) and requested the annexation and transfer of the property located in Burnsville-Eagan-Savage School District #191 to be permanently combined into Prior Lake-Savage Area School District #719. (see attached parcel map)

The owners of the property verified by the attached warranty deed are Joel Gossell and Nancy Redden. The property is currently located in both Burnsville-Eagan-Savage School District #191 and Prior Lake-Savage Area School District #719. The majority of the house, including the master bedroom, lies within the boundary of Burnsville-Eagan-Savage School District #191 (see attached map). For voting purposes, the voting district is assigned by the location of the master bedroom. The property, when vacant, was currently placed in Savage Precinct 7 – ISD 719 (Prior Lake), but now that the house is completed, it has been determined that the registration for voting purposes will be moved into Savage Precinct 7 – ISD 191 (Burnsville).

The property owners have requested to have all their property located within Prior Lake-Savage Area School District #719. The owners have concerns regarding the desirability and resale of their home as a result of the split parcel and their preference is to have the entirety of their parcel to lie within the Prior Lake-Savage Area School District #719 for property tax reasons. In addition, the owners have concerns regarding their mortgage. They have an escrow company that pays their property taxes, and have concerns that one of their parcels may be dropped from the mortgage companies system, which could result in a delinquency of taxes. In many cases the escrow companies will only pay the main parcel in which the primary address is assigned. This causes issues for the owners in that they are unaware that the secondary parcel goes unpaid. The parcel is assessed penalty when this occurs, according to the statute. This is a common problem when a parcel is assigned multiple Property Identification Numbers, and the County has worked with property owners, in cases where possible, to get parcels combined.

Staff recommends approval of the request due to the reasons stated above.

Fiscal Impact:
None.
RESOLUTION 2019-079; AUTHORIZING THE PERMANENT DETACHMENT OF A SPLIT-RESIDENTIAL PARCEL THAT LIES IN BURNSVILLE-EAGAN-SAVAGE SCHOOL DISTRICT #191 AND ANNEX IT TO PRIOR LAKE-SAVAGE AREA SCHOOL DISTRICT #719

WHEREAS, on June 30, 2017, the plat of Providence Fifth Addition was recorded in the Scott County Recorder’s office, and the plat included 13 parcels that crossed school district boundaries; and

WHEREAS, Minnesota Statute 123A.455 provides for a relief mechanism for owners to have their property that is classified as residential property under Minnesota Statutes 273.13, subdivisions 22 and 25, which includes property with a residential structure, to be permanently annexed into one school district; and

WHEREAS, the County Board of Commissioners is required to take action on the petition within 60 days of receipt; and

WHEREAS, on April 25, 2019, Joel Gossell and Nancy Redden, said owners of the property legally described as Lot 8, Block 2 Providence Fifth Addition, and located within Burnsville-Eagan-Savage School District #191 and Prior Lake-Savage Area School District #719, petitioned the County Auditor, for full annexation of said property into the Prior Lake-Savage Area School District #719.

NOW THEREFORE BE IT RESOLVED, the Scott County Board of Commissioners hereby authorize the permanent transfer and annexation of said property, legally described as Lot 8, Block 2 Providence Fifth Addition located in Burnsville-Eagan-Savage School District #191 to be entirely transferred into the Prior Lake-Savage Area School District #719.

BE IT FINALLY RESOLVED, the Scott County Board of Commissioners directs the Scott County Auditor to issue an order of annexation and notify each affected school district and the Commissioner of Education.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>⬑ Yes ⬑ No ⬑ Absent ⬑ Abstain</td>
</tr>
<tr>
<td>Wolf</td>
<td>⬑ Yes ⬑ No ⬑ Absent ⬑ Abstain</td>
</tr>
<tr>
<td>Beard</td>
<td>⬑ Yes ⬑ No ⬑ Absent ⬑ Abstain</td>
</tr>
<tr>
<td>Beer</td>
<td>⬑ Yes ⬑ No ⬑ Absent ⬑ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>⬑ Yes ⬑ No ⬑ Absent ⬑ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

__________________________________________
County Administrator

__________________________________________
Administrator's Designee
**Split Residential School Annexation Petition**

This Petition form is utilized when a residential parcel is split by a school district boundary and it is desired for multiple PID numbers to be combined into one. Split Residential School Annexation Petitions must be received by NO LATER than 3 weeks prior to the last County Board meeting held in June and approved by the board for the changes to take effect in the next payable year. Please visit the Scott County website for the County Board Meeting dates: [https://www.scottcountymn.gov/calendar.aspx](https://www.scottcountymn.gov/calendar.aspx)

**Owner Information**

Name: JOAN GOSSETT / NANCY REDDEN  
Address: 6506 134TH LN  
City: SAVAGE  
State: MN  
Zip: 55378  
Email: gossettc@yahoo.com  
Phone: 952-346-0196

**Property Information**

<table>
<thead>
<tr>
<th>Parcel Number</th>
<th>School District</th>
<th>City/Township</th>
<th>Legal Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>204840180</td>
<td>191</td>
<td>Savage</td>
<td>Lot 008, Block 002</td>
</tr>
<tr>
<td>204840181</td>
<td>719</td>
<td>Providence 1st Addn</td>
<td></td>
</tr>
</tbody>
</table>

Property Address: 6506 134TH LN, SAVAGE, MN 55378

Do you live at the address of the property? **YES**

In which School District do you believe your master bedroom lies? **191 BURNSVILLE / SAVAGE**

Attach the following:

☐ Map of the property in question  
☐ Proof of ownership of the property (Copy of Deed)  
☐ Copy of Certificate of Occupancy provided by building inspector

**Questionnaire**

1. What is your desired school district that you want the property to be combined into? (Please provide name and District Number)
   
   **719 PRIOR LAKE / SAVAGE**

2. Do you have Children?  
   - Yes  
   - No  
   a. If Yes, what are their ages? ____________________________
Split Residential School Annexation Petition

b. If Yes, what school(s) do they currently attend? (Please provide school name and District Number)

☐/☐

3.) Is open enrollment in the desired school district an option? ☑Yes ☐No

a. Please explain: ____________________________________________________________

4.) Other Concerns or reasons for the request (i.e. Tax issues such as receiving multiple statements, mortgage & escrow issues, affordability, etc) (Attach additional pages if necessary):

• Potential escrow payments to two separate districts, some escrow only pay to one district.

• Resale of home at risk of value and selling in a reasonable time due to split districts. We moved in to new construction house July 31, 2018. As of 4-25-2019 lots on either side of us have not sold due to split school districts. This was reaffirmed to me by development sales associate.

• Prior Lake/Savage school district is much preferred especially since we live in the city of Savage.

Savage is our home now. City services, government and schools.

We want our taxes to benefit our home town of Savage rather than Burnsville.
Receipt: #599061

WD $46.00
CorrFee $5.00
SDT $1440.04
Transfer Entered
CRV #046882
No DelinquentTaxes
Well Cert Not Required

Return to:
ERE记ING PARTNERS
NETWORK
400 2ND AVE S

MINNEAPOLIS MN 55401

Certified Filed and/or recorded on:
8/2/2018 10:03 AM

Office of the County Recorder
Scott County, Minnesota
Julie K. Hanson, County Recorder
Cynthia M. Geis, Auditor Treasurer
For valuable consideration, CalAtlantic Group, Inc., a corporation under the laws of Delaware ("grantor"), hereby conveys and warrants to Nancy Redden and Joel Gossell ("grantee"), as joint tenants, real property in Scott County, Minnesota, legally described as follows:

Lot 8, Block 2, Providence Fifth Addition, Scott County, Minnesota

Check here if all or part of the described real property is registered (torrens) □

Together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

Check applicable box:
☒ The seller certifies that the seller does not know of any wells on the described real property.
☐ A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: ___).
☐ I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.
Grantor

CalAtlantic Group, Inc.

By: ________________________

Its: VP Finance

STATE OF MINNESOTA

COUNTY OF HENNEPIN

The foregoing instrument was acknowledged before me this June 14, 2018 by

[Signature]

[Title]

of CalAtlantic Group, Inc., a Delaware Corporation.

NOTARY STAMP OR SEAL (OR OTHER TITLE OR RANK)

THIS INSTRUMENT WAS DRAFTED BY:

[Name and Address]

North American Title Company
5001 American Blvd. West, Suite 300
Bloomington, MN 55437

File No.: 218-23812

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:

Nancy Redden and

Sel. Gossell

Castle 14th Lane

Savage, MN 55378
TEMPORARY CERTIFICATE OF OCCUPANCY

City of Savage
Department of Building Inspection

Business Name: Residential
Construction Types: V-B
Occupancy Groups: IRC-1

Permit Number: SA015857
Zoning: PRD
Code Edition: 2015 MSBC
Building Address: 6506 134 Ln
Building Owner: Calatlantic Group Inc (Fka The Rylan
Owner Address: 7599 Anagram Dr

Sprinkler System: No

Permission is hereby granted to occupy the above described premises on a temporary basis, subject to completing and correcting any and all noted discrepancies, on or before 9/28/2018.

Failure to comply shall be subject to penalties as prescribed by law.

REQUIREMENTS
Approved grading, sod, landscaping and as-built survey required prior to final Certificate of Occupancy. Temporary Certificate of Occupancy for Model Home only. Call (952) 882-2659 between 8:00 AM and 4:30 PM to schedule a final inspection prior to issuing a Certificate of Occupancy and releasing the escrow.

7/30/2018
Issued Date

Jay M. Schuer
Building Official
The City of Savage DOES NOT warrant or represent that the survey accurately reflects the location, elevation, or other condition of any of the features depicted.

REvised 8/23/18 GRADING AS-BUILT

Lot B, Block 2, PROVIDENCE FIFTH ADDITION

according to the recorded plat thereof
Scott County, Minnesota

Address 1561 11th Lane, Savage, Minnesota
House No. 36, Section 8, Township 105 N., Range 45 W.

PIONEER Engineering P.A.

Certificate of Survey for:
CalAtlantic Homes

7799 Legacy Dr.
State Farm, MI 48122-5000
Phone: 734-924-7145 Fax: 734-924-1434

Lot B, Section 8, Township 105 N., Range 45 W.
**AGENDA #7.8**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: MAY 21, 2019**

<table>
<thead>
<tr>
<th>ORIGINATING DIVISION:</th>
<th>Employee Relations</th>
<th>ORIGINATING DEPARTMENT:</th>
<th>Employee Relations</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONSENT AGENDA:</td>
<td>☑ Yes</td>
<td>☑ No</td>
<td></td>
</tr>
<tr>
<td>PRESENTER:</td>
<td>Rhonda Laxen</td>
<td>ATTACHMENTS:</td>
<td>☑ Yes</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>☑ No</td>
</tr>
<tr>
<td>PROJECT:</td>
<td></td>
<td>TIME REQUESTED:</td>
<td></td>
</tr>
<tr>
<td>ACTION REQUESTED:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Adopt Resolution No. 2019-069; Approving Health, Dental, Life Insurance, and Flexible Spending Account Providers and County Contribution and Employee Costs for Health, Dental, and Life Insurance Effective August 1, 2019, for All Eligible Employees and Rescinding Resolution No. 2018-095</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CONTRACT/POLICY/GRANT:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>County Attorney Review</td>
<td></td>
<td>Finance Review</td>
<td></td>
</tr>
<tr>
<td>Risk Management Review</td>
<td></td>
<td>Budget Change</td>
<td></td>
</tr>
<tr>
<td>ORGANIZATIONAL VALUES:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Leadership: Anticipating existing resources, volunteers and programs to achieve shared goals based on reliable information and citizen input</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DEPARTMENT/DIVISION HEAD SIGNATURE:</td>
<td>COUNTY ADMINISTRATOR SIGNATURE:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Approved:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Denied:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tabled:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other:</td>
<td>Monica Siegle, Employee Relations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deputy Clerk:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date:</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Background/Justification:**

The purpose of the request is to adopt Resolution No. 2019-069; Approving Health, Dental, Life Insurance, and Flexible Spending Account Providers and County Contribution and Employee Costs for Health, Dental, and Life Insurance Effective August 1, 2019, for All Eligible Employees and Rescinding Resolution No. 2018-095.

The Employee Insurance Committee meets regularly to review and discuss information regarding insurance benefits available to Scott County employees and eligible dependents. The Committee is comprised of members from each of the County’s divisions, bargaining units, union business agents, Employee Relations staff, Office of Management and Budget staff, and County Commissioners.
Professional benefit consulting services are provided by Arthur J. Gallagher (AJG) for the purpose of reviewing our current employee benefit programs and making recommendations as necessary for changes to specific plans. The participation and input provided by the Employee Insurance Committee members and the expertise supplied by our external consultants are part of an ongoing effort to ensure the continued viability of the County’s self-funded insurance programs and other County-sponsored employee benefit programs.

Through the course of meetings, the Employee Insurance Committee reviewed and considered claims history, the sustainability and viability of the funds, the design of our insurance plans, industry trends, and market competitiveness and made recommendations for maintaining the good financial condition of the self-insured programs. The Committee’s recommendations were discussed with staff from Administration and the Office of Management and Budget, and the following recommendations are being made effective August 1, 2019:

- An increase in health insurance premiums of 3.0%
- Phasing out of the Buy-Up Plan; closed to new members, remains for current members
- Addition of non-formulary drug coverage
- Increase in copay on specialty drug coverage from $35 to $50
- Addition of hearing aid coverage for members over age 18 (children already covered)
- No increase in dental insurance premiums
- No change in life insurance premiums
- A change in the health flexible spending account limit from $2,650 to $2,700
- No change in the dependent care flexible spending account limit

The Employee Insurance Committee will stay active throughout the next plan year in order to monitor and evaluate the stability of the funds and make necessary recommendations as appropriate. A great deal of credit and acknowledgment should be given to the Employee Insurance Committee for their continuous involvement in maintaining the employee benefit program.

**Fiscal Impact:**

- 2019 = $132,772
- 2020 = $315,931
RESOLUTION NO. 2019-069; APPROVING HEALTH, DENTAL, LIFE INSURANCE, AND FLEX SPENDING ACCOUNT PROVIDERS AND COUNTY CONTRIBUTION AND EMPLOYEE COSTS FOR HEALTH, DENTAL, AND LIFE INSURANCE EFFECTIVE AUGUST 1, 2019, FOR ALL ELIGIBLE EMPLOYEES AND RESCINDING RESOLUTION NO. 2018-095

WHEREAS, the County has reviewed all of its current health, dental, and life insurance plan benefits and flexible spending accounts available to employees and has received input from the Employee Insurance Committee and staff with recommendations for insurance vendors, premium rates, and plan designs.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that HealthPartners remain the vendor for health insurance and stop-loss health insurance coverage, The Hartford for life insurance benefits, Delta Dental for dental services, and 121 Benefits for flexible spending accounts.

BE IT FURTHER RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the maximum employee contribution for the health flexible spending account shall increase from $2,650.00 to $2,700.00 to be consistent with the federal maximum contribution, and the allowable maximum employee contribution for the dependent care flexible spending account shall remain at $5,000.

BE IT FURTHER RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the benefit insurance premiums and monthly contributions for all employees and their dependents for health insurance effective August 1, 2019, are established as indicated below:

<table>
<thead>
<tr>
<th>HealthPartners</th>
<th>Employee</th>
<th>Employee + Spouse</th>
<th>Employee + Child(ren)</th>
<th>Family</th>
</tr>
</thead>
<tbody>
<tr>
<td>HP Open Access-Base Plan</td>
<td>$825.16</td>
<td>$1,812.71</td>
<td>$1,370.25</td>
<td>$2,236.16</td>
</tr>
<tr>
<td>Employee Cost</td>
<td>$ 82.52</td>
<td>$ 453.18</td>
<td>$ 342.56</td>
<td>$ 581.54</td>
</tr>
<tr>
<td>Employer Cost</td>
<td>$742.64</td>
<td>$1,359.53</td>
<td>$1,027.69</td>
<td>$1,744.62</td>
</tr>
<tr>
<td>HP Primary Clinic-Buy Up Plan</td>
<td>$924.54</td>
<td>$2,033.17</td>
<td>$1,550.21</td>
<td>$2,609.42</td>
</tr>
<tr>
<td>Employee Cost</td>
<td>$181.90</td>
<td>$ 673.64</td>
<td>$ 522.52</td>
<td>$ 864.80</td>
</tr>
<tr>
<td>Employer Cost</td>
<td>$742.64</td>
<td>$1,359.53</td>
<td>$1,027.69</td>
<td>$1,744.62</td>
</tr>
</tbody>
</table>

BE IT FURTHER RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Buy-Up Plan will be phased-out (closed to new members, remains for current members), additional benefits will include non-formulary drug coverage and hearing aid coverage for members over age 18 (children already covered), and the specialty drug coverage copay will change from $35 to $50.

BE IT FURTHER RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the benefit insurance premiums and monthly contributions for all employees and their dependents for dental insurance effective August 1, 2019, will be established as indicated below:

<table>
<thead>
<tr>
<th>Delta Dental of Minnesota</th>
<th>Employee</th>
<th>Employee + Spouse</th>
<th>Employee + Child(ren)</th>
<th>Family</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Monthly Premium Rates</td>
<td>$37.75</td>
<td>$75.01</td>
<td>$91.72</td>
<td>$127.77</td>
</tr>
<tr>
<td>Employee Cost</td>
<td>$15.44</td>
<td>$44.54</td>
<td>$54.46</td>
<td>$ 75.88</td>
</tr>
<tr>
<td>Employer Cost</td>
<td>$22.31</td>
<td>$30.47</td>
<td>$37.26</td>
<td>$ 51.89</td>
</tr>
</tbody>
</table>
BE IT FURTHER RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the benefit insurance premiums and monthly contributions for all employees and their dependents for employee supplemental, spouse and child(ren) life insurance and accidental death and dismemberment insurance and effective August 1, 2019, will be established as indicated below:

**EMPLOYEE SUPPLEMENTAL AND SPOUSE LIFE INSURANCE AND AD&D (EMPLOYEE PAID)**

Following are monthly step rates per $10,000.00 determined by age:

<table>
<thead>
<tr>
<th>AGE</th>
<th>Rate (Portable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Through age 24</td>
<td>$ 0.70</td>
</tr>
<tr>
<td>25-29</td>
<td>$ 0.80</td>
</tr>
<tr>
<td>30-34</td>
<td>$ 1.00</td>
</tr>
<tr>
<td>35-39</td>
<td>$ 1.10</td>
</tr>
<tr>
<td>40-44</td>
<td>$ 1.20</td>
</tr>
<tr>
<td>45-49</td>
<td>$ 1.70</td>
</tr>
<tr>
<td>50-54</td>
<td>$ 2.50</td>
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<tr>
<td>55-59</td>
<td>$ 4.50</td>
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<tr>
<td>60-64</td>
<td>$ 6.80</td>
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<tr>
<td>65-69</td>
<td>$12.90</td>
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<tr>
<td>70-74</td>
<td>$20.80</td>
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<tr>
<td>75+</td>
<td>$40.20</td>
</tr>
</tbody>
</table>

**CHILD(REN) LIFE INSURANCE AND AD&D (EMPLOYEE PAID)**

<table>
<thead>
<tr>
<th>Policy</th>
<th>Current Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 5,000 Policy</td>
<td>$ .23</td>
</tr>
<tr>
<td>$10,000 Policy</td>
<td>$ .46</td>
</tr>
</tbody>
</table>

BE IT FINALLY RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that Resolution No. 2018-095 is rescinded.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Wolf</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beard</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beer</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota)
County of Scott     )
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

__________________________________________
County Administrator

__________________________________________
Administrator's Designee
**Background/Justification:**
The purpose of this agenda item is to adopt Resolution No. 2019-072; Authorizing an Amendment to a Master Agreement with Iteris, Inc. for Intelligent Roadway Information System Traffic Management Software to Increase the Total Compensation Amount.

The County installed dynamic messaging signs (DMS) and non-intrusive vehicle detection (NID) devices as part of a traffic management system project in Shakopee under County Project (CP) 83-20.
As part of this project, the County entered into an Agreement on January 5, 2018 with Iteris, Inc. to install, configure, and implement Intelligent Roadway Information System (IRIS) traffic management software. The IRIS software is used to view and operate the DMS and NID devices installed with CP 83-20.

The IRIS software is now installed and is used by the County and Shakopee Police Department to view and operate the DMS and NID devices. Iteris Inc. provided the County with 12 months of maintenance and support and hosting services under the original Agreement. The County wanted time to decide if these support services would be needed after IRIS was in operation. At this time, County staff feels it is beneficial to continue using Iteris, Inc. for their support services.

The County desires to execute an Amendment to continue using Iteris, Inc. for the maintenance, support, and hosting services of the IRIS software. The County is requesting a contract increase to accommodate for the next three years of maintenance, support, and hosting services as set out below:

<table>
<thead>
<tr>
<th>Year</th>
<th>Original Agreement (included 2018 Maintenance, Support and Hosting)</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$99,600 ($78,000 software implementation and $21,600 in 2018 for maintenance support and hosting)</td>
<td>$22,500</td>
<td>$23,500</td>
<td>$24,400</td>
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<tr>
<td>Amended Agreement Total</td>
<td>$170,000</td>
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The amended Agreement will be for a compensation amount not to exceed $170,000.

Funding for this Amendment will come from the Highway Operations budget. The County will be seeking partnership funding from the City of Shakopee and others using and benefiting from its Traffic Management System for these ongoing operations costs.

Fiscal Impact:
None
RESOLUTION NO. 2019-072; AUTHORIZING AN AMENDMENT TO A MASTER AGREEMENT WITH ITERIS, INC. FOR INTELLIGENT ROADWAY INFORMATION SYSTEM TRAFFIC MANAGEMENT SOFTWARE TO INCREASE THE TOTAL COMPENSATION AMOUNT

WHEREAS, the County entered into the Intelligent Roadway Information System (IRIS) Traffic Management Software Master Term and Conditions Agreement with Iteris, Inc. on January 5, 2018 for an amount not to exceed $99,600; and

WHEREAS, this Agreement installed, configured, and implemented the IRIS and provided 12 months of maintenance and support and hosting services once the installation was complete under the County Project (CP) 83-20; and

WHEREAS, the County desires to continue using Iteris, Inc. for maintenance and support and hosting services for IRIS and the original not to exceed amount of $99,600 does not include compensation for these services; and

WHEREAS, the County desires to increase the compensation to an amount not to exceed $170,000 to account for up to three additional years of maintenance and support and hosting services at the election of the County.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into an Amendment with Iteris, Inc., for the IRIS Traffic Management Software Master Agreement increasing the not to exceed amount to $170,000.

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney’s Office as to form.

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<tr>
<th>COMMISSIONERS</th>
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<td>Weckman Brekke</td>
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<td>Ulrich</td>
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State of Minnesota
County of Scott

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

______________________________________________
County Administrator

______________________________________________
Administrator's Designee
The purpose of this agenda item is to adopt Resolution No. 2019-073; Authorizing Entering Into an Agreement With Bolton & Menk, Inc., for Engineering Consultant Services for the County Highway 2 and County Highway 15 Roundabout in Helena Township and Authorizing a Budget Amendment for Advancing Funds to 2019 and 2020.

The County is requesting to approve a Contract for preliminary design, environmental documentation, and final design services for a roundabout at the intersection of County Highways (CH) 2 and 15 with Bolton & Menk, Inc. The intersection is approximately one mile north of the City of New Prague and two miles west of Trunk...
Highway (TH) 13. This project was placed in the Transportation Improvement Program (TIP) in 2017 after a safety study was performed at this intersection due to the frequency and severity of crashes. The County applied for and received Federal Highway Safety Improvement Funding in the 2016 regional solicitation totaling $1,575,000 for construction, which requires a 10% local contribution.

When the TIP was prepared last year, we were considering doing an internal design with a design oversight contract because we have never designed a roundabout. In order to deliver this project to construction, it was determined that a consultant project delivery is the most appropriate approach due to project delivery workloads and current staffing.

The Highway Department prepared a Request for Proposal (RFP) outlining the scope of work required for the project. The RFP was submitted to four engineering consulting firms that are capable of providing the consultant design professional services in the region. Three consultant firms provided proposals.

Professional services requested included:
- Project Management
- Public and Agency Involvement
- Geotechnical Studies
- Preliminary Design and Plans
- Environmental Documentation
- Final Design and Plans
- Permits

The three proposals received ranged in cost from $177,625 to $244,576.

A staff team committee reviewed the proposals and made a recommendation to proceed with Bolton & Menk, Inc., based upon the following evaluation criteria:
- Technical Experience
- Past Performance/Reputation
- Time Allotted for Each Milestone and Schedule
- Project Staff
- Project Understanding
- Project Approach
- Proposed Fee

After determining the selected consultant, staff worked to refine the work scope and costs, negotiating a contract with total compensation not to exceed $149,062. It was further decided to contract for geotechnical services using the County Annual Agreement to decrease the overall cost for the needed project delivery services. The geotechnical work is anticipated to cost about $15,000 or less.

A total of $115,000 is currently budgeted for design consultant services in 2019 ($80,000), 2020 ($20,000), and 2021 (15,000) in the 2019-2028 Transportation Improvement Program (TIP). An additional $150,000 is budgeted for construction consultant services in 2021 which can be reduced to cover the design costs. A TIP amendment is needed to revise the design funds in program years to 2019 ($91,431), and 2020 ($72,631) and lower the construction consultant funds in 2020 ($100,938).

Fiscal Impact:
A budget amendment is needed to align design costs with the contract milestone payment schedule and other contracted service needs. The Road and Bridge Fund can handle the program year adjustments for the funding in the cash flow. The anticipated expenditures are as follows: 2019 ($91,431), and 2020 ($72,631) for design consultant services and 2020 ($100,938) for construction consultant services.
RESOLUTION NO. 2019-073; AUTHORIZING ENTERING INTO AN AGREEMENT WITH
BOLTON & MENK, INC. FOR ENGINEERING CONSULTANT SERVICES FOR THE
COUNTY HIGHWAY 2 AND COUNTY HIGHWAY 15 ROUNDABOUT IN HELENA TOWNSHIP
AND AUTHORIZING A BUDGET AMENDMENT FOR ADVANCING FUNDS TO 2019 AND 2020

WHEREAS, County Project 02-11 consists of constructing a roundabout at the intersection of County
Highway (CH) 2 and CH 15, just north of the City of New Prague in Helena Township; and

WHEREAS, a Request for Proposal (RFP) outlining the scope of work required for the preliminary
design, environmental documentation, and final design was issued to four consulting firms, and three firms
responded and Bolton & Menk, Inc. was the selected firm; and

WHEREAS, adequate funds are programed in the 2019-2028 Transportation Improvement Program for
consultant services, but service types and program years need to be revised to meet the anticipated contract
obligations.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners amends the 2019-2028
Transportation Improvement Program to cover the anticipated contract obligations in 2019 through 2021 which
are estimated at 2019 ($91,431) and 2020 ($72,631) for contracted design services.

BE IT FURTHER RESOLVED, by the Board of Commissioners in and for the County of Scott,
Minnesota, that the Chairperson of the Board is authorized to enter into an Agreement with Bolton & Menk,
Inc., for engineering design services in Helena Township in an amount not to exceed $149,062.

BE IT FINALLY RESOLVED that approval of this Agreement is subject to approval by the County
Attorney’s Office as to form.

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<th>COMMISSIONERS</th>
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I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

______________________________
County Administrator

______________________________
Administrator's Designee
### Background/Justification

The purpose of this request is to adopt Resolution No. 2019-074; Authorizing Entering Into Agreement No. 1031080 With the State of Minnesota Department of Transportation for Work on Trunk Highway 13 Included in the County Highway 21 and Trunk Highway 13 Reconstruction Project Located in the City of Prior Lake.

The County Project (CP) 21-27 is an improvement project to reconstruct the CH 21 corridor between West Ave SE and Franklin Trail, and includes the construction of roundabouts for the intersections of CH 21 at TH 13 and for CH 21 at Arcadia Avenue. The project will also include:

- **CONSENT AGENDA:** Yes
- **ATTACHMENTS:** Yes
- **ACTION REQUESTED:** Adopt Resolution No. 2019-074; Authorizing Entering Into Agreement No. 1031080 With the State of Minnesota Department of Transportation for Work on Trunk Highway 13 Included in the County Highway 21 and Trunk Highway 13 Reconstruction Project Located in the City of Prior Lake
- **CONTRACT/POLICY/GRANT:** County Attorney Review, Risk Management Review
- **FISCAL:** Finance Review, Budget Change
- **ORGANIZATIONAL VALUES:**
  - Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
  - Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
  - Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
  - Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
  - Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
  - Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

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**DEPARTMENT/DIVISION HEAD SIGNATURE:**

---

**COUNTY ADMINISTRATOR SIGNATURE:**

---

**DEPUTY CLERK:**

---

**DATE:**

---

**DISTRIBUTION/FILING INSTRUCTIONS:** Certified Resolution-3 Copies-Mandy Flum
Reconstruction of the intersection of CH 21 and Duluth Avenue with right-in and right-out access from and to eastbound (EB) CH 21 and left-in access from westbound (WB) CH 21; and

Reconstruction of the intersection of CH 21 and Main Avenue with right-in and right-out access from and to WB CH 21 and left-in access from EB CH 21 and with right-in and right-out access to and from EB CH 21; and

Reconstruction of the intersection of TH 13 and Pleasant Street with right-in and right-out access from and to southbound (SB) TH 13 and left-in access from northbound (NB) TH 13.

The project will construct pedestrian facilities consisting of a trail along the southerly side of CH 21, a sidewalk along the northerly side of CH 21, several pedestrian crossings including a pedestrian activated crossing of CH 21 at Main Avenue complete with warning lights and overhead assemblies.

In 2017 the County applied for and received $476,852 of MnDOT Metro District Local Municipal Agreement funding for the intersection improvement at CH 21 and TH 13. This Agreement provides for this funding as a lump sum based on bid and is capped. The State will also contribute to construction engineering based on 8% of this contribution, not to exceed $38,148.

The CH 21 and TH 13 project is being coordinated with a State highway pavement reclamation project on TH 13 from the TH 282 intersection to the south termini of the Scott County project. MnDOT and the County have agreed to include pavement work on TH 13, beyond the original County project limits of the CH 21 and TH 13 roundabout. It was added to improve coordination of the work, especially the soil correction work needed on TH 13. The State will pay for 100% of the construction costs associated with this additional work which is estimated at $1,337,823.

The Agreement addresses terms and conditions for payment of those committed MnDOT funds to the County. The Agreement also addresses responsibilities of the County during construction and division of maintenance responsibilities between the County and State after project completion, regarding storm water, lighting, trails/sidewalks, roundabout approaches, and circle (including landscaping).

Bids for the project will be opened on June 1st and it’s anticipated that the contract will be brought to the Board for approval on June 18th.

**Fiscal Impact:**

None
RESOLUTION NO. 2019-074; AUTHORIZING ENTERING INTO AGREEMENT NO. 1031080 WITH THE STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION FOR WORK ON TRUNK HIGHWAY 13 INCLUDED IN THE SCOTT COUNTY HIGHWAY 21 AND TRUNK HIGHWAY 13 RECONSTRUCTION PROJECT LOCATED IN THE CITY OF PRIOR LAKE

WHEREAS, County Project (CP) 21-27 is an improvement project that will reconstruct the County Highway (CH) 21 corridor between West Ave SE and Franklin Trail, and includes the construction of roundabouts for the intersections of CH 21 at Trunk Highway (TH) 13 and for CH 21 at Arcadia Avenue; and

WHEREAS, Scott County received municipal agreement funding from the 2017 Minnesota Department of Transportation (MnDOT) Metropolitan District solicitation for projects; and

WHEREAS, MnDOT and the County have agreed to additional pavement reconstruction and overlay work on TH 13 to improve coordination between the State and local projects in 2019; and

WHEREAS, a Construction Cooperative Agreement is needed with the State of Minnesota for the project and establishes the roles and responsibilities for delivery; and

WHEREAS, the project is in the Scott County Transportation Improvement Program (TIP) 2019–2028; and

WHEREAS, the Agreement will become effective upon approval by the County Board and execution by the appropriate State officials.

NOW THEREFORE BE IT RESOLVED, the Scott County Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to enter into Cooperative Agreement No. 1031080 with the State of Minnesota for cost participation on the CH 21 at TH 13 Reconstruction Project in the City Prior Lake.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney’s Office as to form.

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<tr>
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<tr>
<td>Ulrich</td>
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(I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.)

______________________________
County Administrator

______________________________
Administrator’s Designee
**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-077; Awarding a Contract to H & R Construction Co. for County Project (CP) 99-17 for Sign Replacement Along Various County Highways.

The County Board approved the Scott County Sign Retroreflectivity Policy (Policy) in 2014. This Policy established uniformity and consistency in the installation and replacement of traffic signs on Scott County’s highway system and was adopted in an effort to reach full compliance with the federal sign retroreflectivity standards that have been adopted and included in Section 2A of the Minnesota Manual on Uniform Traffic Control Devices (MN MUTCD). The Policy requires that signs be replaced every 15 years to ensure that the
signs meet retroreflectivity standards. Additionally, the U.S. Federal Highway Administration (FHWA) requires that signs in the clear zone be installed on crashworthy posts. A crashworthy post is defined as being a breakaway steel U-channel post weighing 3 pounds per foot or less or a breakaway steel square tube post that is 2 ¼ inches or less in size. Scott County is specifying the Minnesota Department of Transportation standard 2.5 pound per foot U-channel post and 2 inch steel square tube post be used on this project. With this project, over 40 miles of County Highway will receive approximately 1,060 new signs with crashworthy posts in a continued effort to reach full compliance with the federal sign retroreflectivity standards specified in Section 2A the MN MUTCD.

Signs will be replaced along the following six County Highway corridors:

County Highway (CH) 101, length 6.18 miles, from Carver County to US 169. Approximately 48% of the signs currently in place are beyond the 15 year service life defined in the Scott County Sign Retroreflectivity Policy. In the next 5 years, an additional 10% of the signs currently in place will have reached the end of their service life. Approximately 8% of signs currently in place are installed on posts that do not meet current crashworthy weight requirements. With this project, 359 signs and their posts will be replaced.

CH 23, length 11.29 miles, from Trunk Highway (TH) 19 to TH 13. Approximately 15% of the signs currently in place are beyond the 15 year service life defined in the Scott County Sign Retroreflectivity Policy. In the next 5 years, an additional 70% of the signs currently in place will have reached the end of their service life. Approximately 52% of signs currently in place are installed on posts that do not meet current crashworthy weight requirements. With this project, 190 signs and their posts will be replaced.

CH 17, length 4.36 miles, from TH 282 to CH 42. Approximately 42% of the signs currently in place are beyond the 15 year service life defined in the Scott County Sign Retroreflectivity Policy. In the next 5 years, an additional 42% of the signs currently in place will have reached the end of their service life. Approximately 43% of the signs currently in place are installed on posts that do not meet current crashworthy weight requirements. With this project, 103 signs and their posts will be replaced.

CH 16, length 2.05 miles, from CH 15 to Sarazin St. Approximately 14% of the signs currently in place are beyond the 15 year service life defined in the Scott County Sign Retroreflectivity Policy. In the next 5 years, an additional 52% of the signs currently in place will have reached the end of their service life. Approximately 6% of the signs currently in place are installed on posts that do not meet current crashworthy weight requirements. With this project, 175 signs and their posts will be replaced.

CH 16, length 4.89 miles, from 2500’ W of CH 83 to CH 18. Approximately 12% of the signs currently in place are beyond the 15 year service life defined in the Scott County Sign Retroreflectivity Policy. In the next 5 years, an additional 13% of the signs currently in place will have reached the end of their service life. Approximately 8% of the signs currently in place are installed on posts that do not meet current crashworthy weight requirements. With this project, 59 signs and their posts will be replaced.

CH 8, length 15.09 miles, from TH 21 to Dakota County. Approximately 32% of the signs currently in place are beyond the 15 year service life defined in the Scott County Sign Retroreflectivity Policy. In the next 5 years, an additional 13% of the signs currently in place will have reached the end of their service life. Approximately 40% of the signs currently in place are installed on posts that do not meet current crashworthy weight requirements. With this project, 174 signs and their posts will be replaced.

The project was advertised for bids and a bid opening was held on Tuesday, May 7, 2019. Two bids were received and the results were as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
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<tbody>
<tr>
<td>H &amp; R Construction Co.</td>
<td>$556,992.00</td>
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<tr>
<td>Safety Signs, LLC</td>
<td>$604,318.00</td>
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</tbody>
</table>
The bid of H & R Construction Co. was the lowest responsible bid. The engineer’s estimate is $441,938.01. While the bids were higher than the engineer’s estimate, the low bid was reviewed by the County Engineer and determined to be reasonable and thus, we are recommending awarding the bid with modification. A seventh corridor was also included in the bid package but will be deleted from the contract:

CH 68, length 6.77 miles, from CH 23 to Dakota County.

Signs along CH 68 will instead be replaced by County Highway Operations staff this summer along with other corridors.

The County Engineer recommends entering into a Contact with H & R Construction Co. not to exceed $497,047.

The County 2019-2028 Transportation Improvement Program (TIP) has $450,000 programmed for construction of this project in 2019. The remainder of the funding for this Contract will come from a one-time general fund appropriation from the State Legislature in the 2018-19 biennium to the seven metro area counties that the County is required to spend on either maintenance or construction activities. In the 2018 budget process, $120,000 of this revenue was allocated to sign replacement. To date no funds have been spent.

The breakdown of funding is as follows:

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<tr>
<th>State Aid Funds</th>
<th>One-Time General Fund</th>
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<tr>
<td>$450,000</td>
<td>$47,047</td>
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Fiscal Impact:

None
RESOLUTION 2019-077; AWARDING A CONTRACT TO H & R CONSTRUCTION CO. FOR COUNTY PROJECT 99-17 FOR SIGN REPLACEMENT ALONG VARIOUS COUNTY HIGHWAYS

WHEREAS, Scott County has programmed in 2019 County Project (CP) 99-17 for the replacement of signs along various County Highways; and

WHEREAS, two bids were received on May 7, 2019 and the bid of H & R Construction Co. was the lowest responsible bid; and

WHEREAS, funding for County Project (CP) 99-17 in the amount of $450,000, is included in program year 2019 for construction in the 2019-2028 Transportation Improvement Program (TIP); and

WHEREAS, the remainder of funding in the amount of $47,047 will come from a one-time general fund appropriation from the State Legislature in the 2018-19 biennium.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Contract with H & R Construction Co. for County Project 99-17 for sign replacement along various County Highways in the amount of $497,047.

BE IT FINALLY RESOLVED that approval of the Contract is subject to approval by the County Attorney’s Office as to form.

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State of Minnesota)
County of Scott     )
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

__________________________
County Administrator

__________________________
Administrator's Designee
The purpose of this agenda item is to adopt Resolution No 2019-078, Authorizing Entering into an Agreement with Coverall for Custodial Services for Scott County Facilities.

In accordance with the County’s procurement guidelines, a Request for Proposal was issued this spring for this service with a scope of work required for the services based on the general needs and requirements of the facilities. Scott County conducted a mandatory pre-submission meeting to tour the facilities and answer any questions for all potential responders prior to proposal submittals. Three vendors responded along with their monthly custodial service proposal:
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<th>Vendor Name</th>
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<td>Coverall</td>
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<td>Triangle Services</td>
<td>$27,911.57</td>
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<tr>
<td>RBM Services</td>
<td>$31,595.52</td>
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Coverall was the lowest responsible bidder that met the Request for Proposal requirements. Staff recommends the County Board approve a Contract with Coverall. The new Agreement would be effective July 1, 2019 and continue for a three-year period, until June 30, 2022, with an option to extend the terms of this Agreement for three additional one-year periods if both parties agree.

**Fiscal Impact:**
Funding is available in the approved 2019 budget.
RESOLUTION NO. 2019-078; AUTHORIZING ENTERING INTO AN AGREEMENT WITH COVERALL FOR CUSTODIAL SERVICES FOR SCOTT COUNTY FACILITIES

WHEREAS, in April of 2019, the County accepted three proposals for custodial services; and

WHEREAS, Coverall was the lowest responsible bidder that met all of the Request for Proposal (RFP) requirements; and

WHEREAS, the Agreement is for three years with an option to renew for up to three additional one-year periods at the same or better terms upon agreement of both parties; and

WHEREAS, the monthly amount of the Contract is $26,359 and funding is available in the approved 2019 budget.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into an Agreement with Coverall for custodial services.

BE IT FINALLY RESOLVED that approval of this Agreement is subject to approval by the County Attorney’s Office as to form.

COMMISSIONERS VOTE

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<tr>
<th>Commission</th>
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State of Minnesota)
County of Scott )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

________________________________________________________________________
County Administrator

________________________________________________________________________
Administrator's Designee
**AGENDA #7.14**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: MAY 21, 2019**

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<th>ORIGINATING DIVISION:</th>
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<th>CONSENT AGENDA:</th>
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<tr>
<td>PRESENTER:</td>
<td>Paul Nelson - 8054</td>
<td>TIME REQUESTED:</td>
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<td>PROJECT:</td>
<td>Solid Waste Management</td>
<td>ACTION REQUESTED:</td>
<td>Adopt Resolution No. 2019-080; Approving Entering Into an Agreement With the Minnesota Pollution Control Agency for the 2019 Local Recycling Development Grant</td>
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<td>FISCAL:</td>
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<td></td>
<td>□ Risk Management Review</td>
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<td>□ Budget Change</td>
</tr>
</tbody>
</table>

**ORGANIZATIONAL VALUES:**

- ✓ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- □ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- □ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- □ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- □ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- □ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

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<th>DEPARTMENT/DIVISION HEAD SIGNATURE:</th>
<th>COUNTY ADMINISTRATOR SIGNATURE:</th>
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**Approved:**
Kate Sedlacek, Environmental Health and Waste Programs Supervisor
Nick Reishus, Environmentalist II

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-080; Approving Entering Into an Agreement With the Minnesota Pollution Control Agency (MPCA) for the 2019 Local Recycling Development Grant.

The County typically receives this Grant from the MPCA annually. However, in 2018 the County was informed by the Agency that it would not provide the Grant until the County consumed most of the balance that it had accumulated. Thus, the County did not receive the Grant in 2018 and did not include it in the 2019 budget. However, in early 2019 the County was informed that the Agency would begin providing the Grant again provided the County enters into an Agreement. The amount of the Grant for 209 is $185,140.41. Entering into an Agreement will now be a requirement for all the metro counties to receive the Grant.
Fiscal Impact:
Local Recycling Development Grant funds were not included in the approved 2019 budget, and thus entering into an Agreement and receiving $185,140.41 in Grant funding will improve the revenue side of the budget for County solid waste programs. The required match for the Grant is either included as a County expense in the approved budget, or will be matched from a project partner.
ADOPT RESOLUTION NO. 2019-080; APPROVING ENTERING INTO AN AGREEMENT WITH THE MINNESOTA POLLUTION CONTROL AGENCY FOR THE 2019 LOCAL RECYCLING DEVELOPMENT GRANT

WHEREAS, Scott County has a state-approved Solid Waste Master Plan that includes objectives for recycling that are consistent with the Minnesota Pollution Control Agency’s Metropolitan Solid Waste Policy Plan; and

WHEREAS, the approved Solid Waste Master Plan includes improved recycling efforts and a new Recycling Infrastructure, Innovation and Outreach Grant Program designed to leverage local investment with Local Recycling Development Grant funds as a way of improving and increasing recycling, as well as other efforts historically funded with support of the Local Recycling Development Grant; and

WHEREAS, the Local Recycling Development Grant for 2019 is $185,140.41 and local match is available either through County budgeted activities for 2019 or from local partners.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota hereby authorizes entering into a Grant Agreement with the Minnesota Pollution Control Agency for the 2019 Local Recycling Development Grant in the amount of $185,140.41.

BE IT FINALLY RESOLVED that the Board of Commissioners authorizes Paul Nelson, Environmental Services Program Manager for Scott County, to execute said Agreement, subject to approval by the County Attorney’s Office as to form.

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<th>COMMISSIONERS</th>
<th>VOTE</th>
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<td>Weckman Brekke</td>
<td>☑ Yes ☐ No ☐ Absent ☐ Abstain</td>
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<td>Wolf</td>
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<td>Beer</td>
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<tr>
<td>Ulrich</td>
<td>☑ Yes ☐ No ☐ Absent ☐ Abstain</td>
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</table>

State of Minnesota)  
County of Scott  

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

_____________________________________________  
County Administrator

_____________________________________________  
Administrator’s Designee
**AGENDA #7.15**

**SCOTT COUNTY, MINNESOTA**

**REQUEST FOR BOARD ACTION**

**MEETING DATE: MAY 21, 2019**

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<tr>
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<th>ORIGINATING DEPARTMENT:</th>
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<td>OMB – Finance</td>
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<tr>
<td></td>
<td>Accounting</td>
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<tr>
<th>PRESENTER:</th>
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<tr>
<td>Scott Goettl - 8586</td>
<td>✓ Yes</td>
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<thead>
<tr>
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<tr>
<th>ACTION REQUESTED:</th>
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<tbody>
<tr>
<td>Approve Record of Disbursements and Approve Claims</td>
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<thead>
<tr>
<th>CONTRACT/POLICY/GRANT:</th>
<th>FISCAL:</th>
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<tbody>
<tr>
<td>County Attorney Review</td>
<td>✓ Finance Review</td>
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<tr>
<td>Risk Management Review</td>
<td>✓ Budget Change</td>
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<tr>
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<tbody>
<tr>
<td>✓ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public</td>
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<tr>
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<tr>
<td></td>
<td>Kathy Shanks</td>
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**Background/Justification:**

The purpose of this agenda item is to approve the Record of Disbursements and approve claims.

To comply with MN Statute 375.18 Subd. 1b **Delegation for paying certain claims**: A list of all claims paid under the procedures established by the county board shall be presented to the board for informational purposes only at the next regularly scheduled meeting after payment of the claim.

The Record of Disbursements will be available at the meeting.

Invoices total $9,271,283.46 from April 1 through April 30, 2019.

**Fiscal Impact**: None
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<thead>
<tr>
<th>ORIGINATING DIVISION:</th>
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<th>CONSENT AGENDA:</th>
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</tr>
<tr>
<td>PRESENTER:</td>
<td>Perry Mulcrone</td>
<td>TIME REQUESTED:</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>PROJECT:</td>
<td>Broadband Reconnect Program</td>
<td></td>
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<tr>
<td>ACTION REQUESTED:</td>
<td>Adopt Resolution No. 2019-082; Authorizing Scott County to Apply to the United States Department of Agriculture ReConnect Grant/Loan Rural Broadband Development Program and Naming the County Administrator as Authorized Agent on the Application</td>
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<td>DISTRIBUTION/FILING INSTRUCTIONS:</td>
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<td>Deputy Clerk:</td>
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**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-082; Authorizing Scott County to Apply to the United States Department of Agriculture (USDA) ReConnect Grant/Loan Rural Broadband Development Program and Naming the County Administrator as Authorized Agent on Application.

On March 23, 2018, Congress passed the Consolidated Appropriations Act, 2018 (the Act), which established a new broadband loan and grant pilot program, now called the Rural eConnectivity Pilot Program (ReConnect Program). The Act appropriated $600,000,000 to be used on an expedited basis.
One of the essential goals of the ReConnect Program is to expand broadband service to rural areas without sufficient broadband access, defined as 10 megabits per second (Mbps) download and 1 Mbps upload. The first round of applicants have three separate funding categories to choose from: 100 percent (%) loan, 50% loan / 50% grant, or 100% grant. Given the varying closing dates for each funding type, applicants will be limited to one application for this program.

The southern rural portion of Scott County has been identified as unserved and underserved as defined by the Federal Communications Commission (FCC) (below 10 Mbps download and 1 Mbps upload). The County would like to address this problem in partnership with the Townships and selected private providers using our existing Scott County Association for Leadership and Efficiency (SCALE) model.

The application is in alignment with the County’s Fiber Strategy to drive accessible broadband throughout the County through partnerships. This is in alignment with SCALE philosophy.

Staff recommends the County submit an application based on the following:
- The Board has expressed interest in leveraging Scott County regional fiber in multiple discussions
- The Board has interest in supporting our rural areas
- The Federal Government is investing in broadband across the United States
- This program provides an opportunity to expand fiber leveraging outside funding
- Our SCALE Partners have expressed a need for broadband
- Our service provider partners may have expressed interest in the partnership

The County is interested in applying for the 50 Percent Loan/50 Percent Grant program which has up to $200,000,000 in available funds for loan/grant combinations. The maximum amount that can be requested in an application is $25,000,000 for the loan and $25,000,000 for the grant. Loan and grant amounts will always be equal. Applications are due to USDA by June 21, 2019. This is a competitive grant/loan application and the loan is tied to the US Treasury (UST) Rate at time of loan draw.

The County would be the “applicant” for the program but would be in partnership with SCALE, the Townships, Jaguar Communications, and Netwave Broadband on the application. Jaguar and Netwave are internet service providers in Minnesota and each entity has made significant investments in the County in recent years to increase broadband offerings and are existing partners with Scott County. Those partners would reimburse the County for the loan portion of the 50/50 grant/loan.

**Fiscal Impact:** None
RESOLUTION NO. 2019-082; AUTHORIZING COUNTY APPLICATION TO UNITED STATES DEPARTMENT OF AGRICULTURE RECONNECT GRANT/LOAN RURAL BROADBAND DEVELOPMENT PROGRAM AND NAMING COUNTY ADMINISTRATOR AS AUTHORIZED AGENT ON APPLICATION

WHEREAS, the County has an interest in applying for the USDA’s ReConnect Rural Broadband Development Program; and

WHEREAS, the County has determined that the best program suited for the County and its partners is the 50/50 loan/grant program.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that Lezlie Vermillion, the County Administrator, have the assigned Representative-Signature-Certify security role on behalf of the County, who shall be responsible for, entering/updating an application, providing signatures, authorizing certifications, submitting the application for consideration and assigning access to new users in USDA’s ReConnect Program Online Application System.

BE IT FURTHER RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota that Perry Mulcrone, the County Business Relationship Director, has the assigned Administrator(s) security role on behalf of the County, who shall be responsible for entering/updating an application and assigning access to new users in the USDA’s ReConnect Program Online Application System.

BE IT FURTHER RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota that the Representative-Signature-Certifier and Administrator(s) for the County shall comply fully with all security procedures and policies of the ReConnect Program Online Application System.

BE IT FINALLY RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota that each member of the Board of Commissioners of the County was furnished with notice of said meeting in compliance with the bylaws of the County.

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<td>Weckman Brekke</td>
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<td>Wolf</td>
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<td>Beard</td>
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<td>Beer</td>
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<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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State of Minnesota)  
County of Scott  

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

_____________________________________________  
County Administrator

_____________________________________________  
Administrator's Designee
### Background/Justification:

1. FT Probationary employment for Jesse Lee, Corrections Officer, Sheriff’s Office, effective 06/24/19.

2. FT Probationary employment for Martynas Sidlauskas, Corrections Officer, Sheriff’s Office, effective 06/10/19.

3. FT Temporary employment for Matelyn Flaschenriem, Administrative Assistant-Unclassified, Community Services Division, effective 05/13/19.
4. FT Temporary employment for Jacob Wacker, Program Delivery Seasonal, Transportation Services Division, effective 05/28/19.

5. FT Temporary employment for Charlie Lannon, Program Delivery Seasonal, Transportation Services Division, effective 05/20/19.

6. FT Temporary employment for Emily Krautkremer, Program Delivery Seasonal, Transportation Services Division, effective 05/13/19.

7. FT Temporary employment for Timothy Kaufhold, Program Delivery Seasonal, Transportation Services Division, effective 05/14/19.

8. FT Temporary employment for Breanna Anderson, Program Delivery Seasonal, Transportation Services Division, effective 05/06/19.

9. FT Temporary employment for Michael Bjick, Program Delivery Seasonal, Transportation Services Division, effective 05/20/19.

10. FT Temporary employment for Frank Bartyzal, Program Delivery Seasonal, Transportation Services Division, effective 05/21/19.

11. FT Temporary employment for Niles Case, Program Delivery Seasonal, Transportation Services Division, effective 05/20/19.

12. FT Temporary employment for Hannah Wiebold, Program Delivery Seasonal, Transportation Services Division, effective 06/10/19.

13. Intermittent (34% FTE) employment for Randy Hofstad, Part Time Deputy-Unclassified, Sheriff’s Office, effective 06/10/19.

14. Reclassification for Dana Anderson, FT Senior Tax Specialist to FT Principal Tax Specialist, Community Services Division, effective 05/06/19.

15. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

<table>
<thead>
<tr>
<th>Add</th>
<th>Delete</th>
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<tbody>
<tr>
<td>Mary Kneissel</td>
<td>Grace Arel</td>
</tr>
<tr>
<td>Kelly Bolling</td>
<td>Shelly Tolonen</td>
</tr>
<tr>
<td>Karen Guinter</td>
<td>Judith Brown</td>
</tr>
<tr>
<td>Emily French</td>
<td>Rigoberto Rodriguez</td>
</tr>
<tr>
<td>Benjamin Malacko</td>
<td>Mya Johnson</td>
</tr>
</tbody>
</table>

**Fiscal Impact:** N/A
**Background/Justification:**

The purpose of this agenda item is to recognize retiree Mary Schoenbauer for her years of service to Scott County.

The history of employment and accomplishments with Scott County for Ms. Schoenbauer are attached.

**Fiscal Impact:** N/A
Mary Schoenbauer

Mary Schoenbauer fell into her position with Scott County Extension. Literally. As she entered the room for her interview, she missed a small step, fell to the floor, and twisted her ankle. She left embarrassed and sure she had missed out on the opportunity, but to her surprise she was offered the job. That small misstep started her on a 30-year journey providing administrative support to Extension staff and the residents of Scott County. Mary began her position with Scott County’s University of Minnesota Extension office in January 1990 with three small girls at home - the youngest just three months old. Today, that three-month-old baby, Michelle, works in Health and Human Services serving Scott County residents as well.

Mary remembers her first day fondly. She was sat down at a desk, given a list of dairy farmers, cows, and the amount of milk they produced and asked to put them in order from highest to lowest. That was the extent of her onboarding. At the time she began her role as administrative support for Extension, the programming consisted of 4-H, Agriculture, and Home Economics. She recorded a daily report on market prices for KCHK radio each morning. She recalls Home Economics home study groups that were eventually discontinued because they became too much coffee and chatting and not enough education.

In 2000, the Extension office moved from 1st Street in Jordan to its current location on the Scott County Fairgrounds. Over Mary’s career she has seen great changes in technology. She recalls a time before the County had email. They had one computer in the Extension office with Pegasus mail that allowed them to email through the University of Minnesota. Back then, all enrollments for projects and animals at the County Fair were handwritten. Today, it is all online; from the youth enrolling their County Fair projects to the judges’ results and everything in between.

To say Mary is the glue that holds Extension together is an understatement. Over her 30-year career, Mary has affected countless lives through 4-H, Master Gardeners, Agriculture, and Financial Capability programming. Scott County is a unique mix of urban and rural, and the work of the Extension office helps to support the rural and agricultural land and people of Scott County. She has had the privilege of working with a second generation of 4-H youth and cherishes the friendships she has made along the way.

Thank you, Mary, for your 30 years of dedicated service and contributions to the people of Scott County. Your work in the Extension office has truly made a difference. This wasn’t just a job to you. Your successful coordination of events, stewardship of funds, and support of Extension programs were invaluable. As you so eloquently stated, at the end of the day, you helped someone. In truth, you helped thousands.

Congratulations on all that you have accomplished, and we wish you well in your retirement. We are sure you and Dennis will enjoy the much deserved time traveling and spending time with your family and grandchildren.
**AGENDA #10.1**  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: MAY 21, 2019

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<tr>
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<th>ORIGINATING DEPARTMENT:</th>
<th>CONSENT AGENDA:</th>
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<tbody>
<tr>
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<td>Health &amp; Human Services</td>
<td>□ Yes ☑ No</td>
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<td>PRESENTER:</td>
<td>Suzanne Arntson, Child</td>
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<td></td>
<td>Welfare Manager</td>
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<td>☑ Yes □ No</td>
<td>TIME REQUESTED:</td>
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<td>PROJECT:</td>
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<td>ACTION REQUESTED:</td>
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<tr>
<td></td>
<td></td>
<td>Receive Information on the Scott County Foster Care Program</td>
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<td>CONTRACT/POLICY/GRANT:</td>
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<td>FISCAL:</td>
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**ORGANIZATIONAL VALUES:**

- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
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**Background/Justification:**

The purpose of this agenda item is to receive information on the Scott County Foster Care Program.

The Foster Care Licensing Unit works to recruit, train, support, and retain foster parents who come forward with a desire to keep vulnerable adults and children safe and to support their families. May is National Foster Care month. It is a time to recognize our Scott County foster parents for the service they provide to vulnerable adults, children, and families. Suzanne Arntson, Child Welfare Manager, will provide a brief overview of the need for foster parents. In addition, a Scott County foster parent will share their story about providing foster care.

**Fiscal Impact:** None, informational presentation only
### AGENDA #10.2

**SCOTT COUNTY, MINNESOTA**

**REQUEST FOR BOARD ACTION**

**MEETING DATE: MAY 21, 2019**

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<tr>
<td>PRESENTER:</td>
<td>Greg Wagner - 8360</td>
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<tr>
<td>ATTACHMENTS:</td>
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<tr>
<td>PROJECT:</td>
<td>YMCA Day Park</td>
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<tr>
<td>TIME REQUESTED:</td>
<td>30 Minutes</td>
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<tr>
<td>ACTION REQUESTED:</td>
<td>Approve a Conditional Use Permit for the Young Men’s Christian Association (YMCA) of the Greater Twin Cities to Operate a Private Day Park (YMCA of the Greater Twin Cities, Applicant, Stephen Kavouras, Owner) in Section 9, New Market Township, and Approve the Three-Way Development Agreement for the YMCA Project</td>
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**ORGANIZATIONAL VALUES:**

- ☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ☑ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ☑ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- ☑ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ☑ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**

**COUNTY ADMINISTRATOR SIGNATURE:**

Approved:

Denied:

Tabled:

Other:

Deputy Clerk:

Date:

**Background/Justification:**

The purpose of this agenda item is to approve a Conditional Use Permit for the Young Men’s Christian Association (YMCA) of the Greater Twin Cities to operate a private day park (YMCA of the Greater Twin Cities, Applicant, Stephen Kavouras, Owner) in Section 9, New Market Township, and approve the Three-Way Development Agreement for the YMCA project.

This action was recommended by the Scott County Planning Advisory Commission on a 4-1 vote, with one member absent and one abstaining, on March 11, 2019 in accordance with Chapters 2, 16 and 40 of Scott County Zoning Ordinance 3 based on the criteria for approval listed below in this report.
The YMCA of the Greater Twin Cities is requesting a Conditional Use Permit (CUP) to relocate a private day camp from Prior Lake (Camp Kici Yapi) to a 220-acre site located in Section 9, New Market Township. The YMCA operates 10 day camps in the greater Twin Cities metropolitan area, including nearby Camp Streefland in Lakeville and Camp Kici Yapi. The 220-acre site proposed for the new camp (called Camp Buffalo Run) comprises ten separate parcels zoned Rural Residential Reserve, RR-1, which allows Private Day Parks as a conditional use.

Scott County Zoning Ordinance defines a Private Day Park as a land use for “day recreational activities which do not including overnight camping of any type.” Other land uses that have been permitted “day camp” conditional or interim uses over the years are the Cedar Lake Farm private park that was in existence prior to becoming a public regional park; and Sand Creek Adventures which was permitted in 2011 to operate a for-profit challenge course day park to include a climbing wall, ropes course, zip line, and canoe/kayak launch.

The 220 acre site is owned by Stephen Kavouras and is situated generally between 230th Street East, a gravel New Market Township road bordering the property on the north, and 240th Street East (County Road 62) on the south. The Kavouras property is an undeveloped mix of rolling woodlands separated by portions of 5 small private lakes. The property’s southern and western extents are open fields that abut a larger wetland complex on the west and large-lot (10 acre parcel) residential uses on the south. The surrounding land uses to the north, east, and south are 10-acre residential parcels, and to the west are wetlands and some agricultural uses. Mr. Kavouras has a single family home, small cabin, and a couple accessory buildings on the northern end of the property. The site perimeter is largely wooded or screened from adjacent properties.

YMCA staff contacted Scott County in the summer of 2018 and met with County staff and New Market Township officials at two Development Review Team (DRT) meetings in August 2018 and October 2018 to present the camp concept and gain an understanding of the CUP review process and submittal requirements. Generally, Camp Buffalo Run would serve the same purpose of Camp Kici Yapi and the other area YMCA day camps in providing mostly outdoor daytime recreational activities to kids between 4-14 years of age. This includes swimming, canoeing, kayaking, fishing, archery, hiking, climbing, ropes course, horse riding and similar outdoor activities during the camps primary season of June – August (non-school months). In addition to outdoor daytime recreation the YMCA incorporates science, technology, engineering, art, and mathematics (S.T.E.A.M) programs as part of the camp. These activities are operated during the fall, winter, and spring months on a reduced scale, and the YMCA would look to add some winter activities such as ice skating and sledding. The camp property would also host evening and weekend programmed community uses for area residents.

**Site Development:**

The main camp focus is for outdoor youth education and recreation activities, thus the YMCA proposes to preserve much of the site to provide the outdoor experience. The primary site improvements would be the main camp entrance area off of Zane Avenue on the south end of the property, which includes a paved entrance and 152 car parking lot, bus and parent drop-off areas, a 2,300 sq. ft. open air pavilion, a 1,250 sq. ft. entry and restroom building, an outdoor swimming pool (three lane 25 yard lap pool, splash pad, water slide), locker facility, 4,100 sq. ft. multi-purpose room/concessions/restroom building, and an open gathering amphitheater.

Horse riding and care is another camp education component, and this segment will occupy the west central site area. Horse activities include a 3,000 sq. ft. horse barn for 10 year-round horses, a 6,000 sq. ft. indoor riding arena/horse shelter, a 1,500 sq. ft. demonstration barn, a 100’x200’ outdoor riding arena, horse paddock, hay storage, manure storage, and pasture area. During the June to August summer camp months an additional 62 horses are brought in, after which these horses are taken off-site for the winter months.

The woodlands and lakes on the north end of the property will have hiking trails, vertical adventures (high ropes course, climbing wall), picnic area, play field, and outdoor skills areas. The private lakes will be used for kayaking, canoeing, fishing, and a swimming beach. Small storage buildings, a changing/restroom building, and picnic pavilions will be constructed in this area.
The existing residential buildings will be repurposed for camp program use and for staff. The main home will be converted to camp staff offices, workspaces, training rooms, and a first aid/nurse space. A small cabin will be utilized for a year-round caretaker residence for a full-time on-site property manager. The pole building adjacent to the main home will be converted for use in the S.T.E.A.M program. All of these facilities will be accessed by the existing residential driveway off of 230th Street East.

**Transportation:**
The main day camp access for public parking and bus/parent drop-off will be via Zane Avenue off of County Road 62 (240th Street East). Zane Avenue is a gravel township road that will be improved by the YMCA to a paved township road standard. On the north end of the property, the existing home has a driveway access onto 230th Street East. 230th Street East is a gravel road in front of the Kavouras property but is a paved road 700 feet to the east. The YMCA will be upgrading/paving the 700 foot segment of 230th Street E to this secondary site access. There is no through road proposed within the camp so there will be no bus drop-off at the northern access. The north access will be for camp staff access, site service providers, and for emergency services.

Scott County is requiring a right-turn lane to be installed on County Road 62 for traffic turning onto Zane Avenue to the main camp entrance. County Road 62 is a paved rural 2-lane collector road designed to accommodate up to 2,500 Average Daily Trips (ADT). County Road 62 currently has 435 ADT (current peak hour trips are 40 trips between 7-8am and 60 trips between 4:45-5:45pm), which is well below the designed capacity. The proposed camp drop-off times are between 8:30am–9:30am when approximately 15 buses and 20-25 parent cars would drop off campers; the afternoon pick-up is between 3:15–4:00pm. Camp staff, approximately 25 cars, arrive 1 hour before and leave 1 hour after the drop-off times. This equates to 60-70 new trips after the AM peak and prior to the PM peak on County Road 62.

The camp trips and times were identified in a traffic impact study prepared by Kimley Horn on November 9, 2018. Additional traffic/trip details were outlined in the application cover letter, which also added evening and Saturday/Sunday trip estimates as well as Fall/Winter/Spring trips. Programmed Community Use trips are identified in the cover letter ‘Anticipated Occupancy and Use’ page, and are based on the local community use.

**Horse Operations & Nuisance Mitigation:**
The YMCA worked with the Scott Soil & Water Conservation District (SWCD) to review the horse operations and obtain assistance with the site management plan. SWCD staff assists Scott County landowners with preparing animal management plans, which include pasture management, manure management, and monitoring of animal operations. The plan ensures pastures are kept vegetated and are not overgrazed to a point of creating feedlot conditions, as well as the proper collection and disposal of animal waste. SWCD has reviewed the YMCA management plan, which includes hauling in of feed and hauling out of manure, and recommended approval of the plan as part of the CUP. Additionally, SWCD assisted the YMCA with their Feedlot Registration Form application that is submitted to the Minnesota Pollution Control Agency (MPCA).

The submitted Nuisance Mitigation Plan outlines the items that are defined as Nuisance Standards by the Scott County Zoning Ordinances. There would generally be no air pollution or odor emissions except from minor odors from horses and campfires. Noise would be limited to vehicle traffic and camp attendees. The YMCA has outlined their liquid storage (propane), hazardous waste (chlorine) and anticipated waste generation, which would be handled by local waste service providers.

**Public Safety:**
Scott County forwarded the YMCA CUP application to the Scott County Sheriff’s Office and the City of Elko New Market Public Safety Departments. The proposed site would be served by the Elko New Market Fire Department. A comment letter from the Elko New Market Fire Chief and Police Chief is attached to this RBA. Outreach was made to the cities of Prior Lake and Lakeville to learn about potential public safety service impacts. The County Sheriff’s Office indicated that the use and trip numbers do not rise to a level to warrant additional patrols. City of Prior Lake and Lakeville Police Departments provided emergency call logs for the past 3 years. Generally, 3-4 emergency calls were made yearly to each camp to deal with traffic control, a minor burglary, animal issues, and medical calls. The YMCA indicated approximately 1 medical call per year
per camp necessitated an ambulance response. Lakeville staff indicated a Fire Department response for a possible gas leak; otherwise the fire departments indicated no other calls. They have also indicated Camp Streefland has been operating since the 1970’s and there have been no issues with surrounding residential development or with the CUP.

Natural Resources and Environmental Services:
The YMCA submitted a Resource Management Plan (RMP) that includes project grading, stormwater management, and erosion control, as well as site development plans. A wetland delineation was completed and the applicants have been in contact with the Scott SWCD regarding the Wetland Conservation Act (WCA) review process. The majority of new site improvements will be primarily on the south end of the camp site to minimize impacts and disturbance to the woodlands, lakes, and wetland areas that will be used for the camp. The main stormwater concern relates to the parking and road improvements, and dealing with the additional volume of stormwater. Properties to the southwest along Zane Avenue have homes built abutting low lying and wetland areas so they have historically had drainage and water issues. The goal of the proposed improvements is to better control stormwater from the site and also along Zane Avenue. The County Water Resources Engineer and Township Engineer have been communicating and working through the drainage plans with the project engineer to ensure they are in compliance with County and State regulations.

The YMCA identified a large 20,000 sq. ft. area for septic drainfield located northeast of the pool area. Their plan is to connect restrooms in several buildings to this septic area. Staff noted that some of the distances from restrooms to the septic area are significant; however, there are no regulations that would prohibit pumping effluent over the distances proposed. Installation of the septic system will be permitted separately as part of future building and septic permit applications.

During the public hearing, questions were raised about the pool operations and also concerns by adjacent residents with respect to a possible well draw-down when the 90,000+ gallon pool is filled. County Natural Resources staff reviewed these questions with the MN Department of Natural Resources, and while neither the County nor DNR staff is concerned with the pool water usage it will require a MN DNR Water Appropriations Permit due to the amount of water proposed to fill the pool over a 2-day period. This DNR permit reviews the usage to ensure there is no negative impact on adjacent property wells.

Development Agreement:
A condition of the Planning Commission-recommended CUP is that a Three-Way (YMCA, Township, County) Development Agreement would be drafted by the Township Attorney to address all proposed project site and road improvements to ensure all infrastructures are constructed to Township and County standards. This agreement has been negotiated and reviewed by the Township Board, County staff (Zoning and Attorney’s Office), and the YMCA and their attorney, and is recommended for adoption along with the CUP.

Key provisions in the Development Agreement include:

- Road improvements to Zane Avenue and the 700 foot segment of 230th Street East, specifically that these roads are improved to a paved New Market Township road standard.
- Construction of a right-turn lane on County Road 62 (245th Street East) that would be designed and built to County Transportation road standards.
- The YMCA agrees to the road improvements and turn lane installment and shall provide the Township and County each with separate financial securities for the respective improvements that shall amount to 125% of the improvement costs to ensure compliance with the approved plans.
- An annual road maintenance escrow that the YMCA shall provide to New Market Township for costs to annually maintain the roadways serving the day camp property. This amount is based on a Township Engineer estimate for road maintenance over 25 year and was agreed to by the YMCA and Township.
Maximum Camp Capacity:
The YMCA’s CUP application stipulated an Anticipated Occupancy and Use breakdown (attached) to provide
the Township and County an estimate on day camp usage. This document indicated 500 total campers per
week (during summer camp season) that would be brought to the site on up to 15 buses and 20 parent drop-off
trips. The New Market Town Board recommended a condition that caps the number of day camp participants
at 500 to help control neighborhood impacts related to traffic, water usage, property access, and waste
management. The YMCA submitted a letter to the County on May 10, 2019 stating its position on setting a
maximum camp capacity (attached). County staff recommends setting some numerical limit as a condition,
rather than keeping it “open ended” with no limit as to how much the camp could grow its staff compliment and
camp participants without re-opening the CUP. Based on all of this input into the public record, staff is
recommending that the maximum capacity for camp operations and activities shall be limited to an average of
500 campers the first two full years of operation, and an average of 560 camp participants daily in subsequent
years. Should the YMCA wish to increase this maximum day camp capacity at some point in the future, the
YMCA will need to request a CUP amendment to modify the recommended condition and increase the number
of camp participants. The CUP amendment process requires a public hearing and notification, and allows
the Township and County to review and evaluate camp operations and make a determination on capacity
expansion based on the operational effectiveness of the camp.

Public Input:
Beginning at the initial Development Review Team (DRT) meeting, County staff and New Market Township
encouraged the YMCA to conduct public outreach on this project. The YMCA began in October 2018 with
letters to adjacent residents on Zane Avenue, a social media posting, and three open houses (Nov. 2018, Dec.
2018, and Jan. 2019) at the New Market Town Hall. Some area residents began a petition opposing the
YMCA project with over 150 online signatures. This petition and a few e-mails to the County were forwarded to
the Planning Advisory Commission and entered into the public record at the March 11, 2019 public hearing.
The main concerns listed in the petition were/are:

- Additional traffic and safety concerns on 230th Street E and 240th Street E
- Changes made to the plans between the public open house meetings
- The YMCA is not offering anything to the Township; specifically, the YMCA will not provide a tax benefit
  and it will cost the Township money in future years with road repair, enhancements, and maintenance,
  as well as additional police and fire costs to the Township residents.
- Competition for the Scott County Parks System
- Future growth of the camp and possible future uses mentioned in open house meetings and narratives.

Other comments received at the public hearing involved traffic, traffic safety, the non-profit status of the
organization, a burden being placed on the Township residents, and stormwater issues. One e-mail and one
speaker at the public hearing mentioned a group of Township residents who support the project and the
preservation of land as recreation open space rather than more housing developments.

Some Zane Avenue residents expressed concerns with potential flooding issues associated with the project
since their homes were built in poorly drained soils and adjacent to wetland areas. County staff and the
Township Engineer reviewed the project plans for compliance with County stormwater regulations, which
require development to control rate and volume for new impervious surfaces created through development,
and for conformance to township road standards. The solutions proposed are for the YMCA site drainage and
Zane Avenue road improvements, and are not intended or required to completely resolve all of the existing
Zane Avenue residents’ water issues.

Township Recommendation:
The New Market Town Board recommended denial (vote of 4-1) of the YMCA CUP request at their March
2019 monthly meeting. The Township provided a resolution for denial (attached to this RBA), which listed the
reason for their denial recommendation but also included recommended conditions should the County proceed
with CUP approval. County staff and the Planning Advisory Commission modified proposed County CUP
conditions that were similar in nature or incorporated direct language from the Township recommended
conditions for those that the County could support based on the suggested language and content.
Staff Recommendation:
County staff recommends approval of this CUP request with the 32 listed conditions.

Accompanying documentation is available by clicking on the following links. A printed copy is available for viewing with the Deputy Clerk to the Board.

Project Narrative
Project Civil Plans
Development Agreement
Township Resolution
Public Comment
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION

YMCA of the Greater Twin Cities, Applicant and Stephen Kavouras, Owner

Conditional Use Permit

Criteria for Approval:
1. The use will not create an excessive burden on public facilities and utilities that serve or are proposed to serve the area.
   The majority of the site will be maintained in an undeveloped state, except for trails and other amenities that will serve recreational use of the property. As a largely seasonal day camp there is not a great demand on traditional utilities that would normally be required for more intensive development of the property, such as for a residential development. In a letter dated April 23, 2019, the Elk New Market police chief and fire chief indicated that the proposed use would not place an undue burden on Elk New Market emergency services.

2. The use will be sufficiently compatible with, or separated by sufficient distance from, or screened from adjacent agricultural or residential land uses so that there will be no deterrence to the use or development of adjacent land and uses.
   The site is largely wooded throughout much of the north and central areas of the property and those areas that are more open generally have a tree line along the site’s property lines (south and east). Much of the land to the west is wetland or agricultural land that would not be hindered by a day park. Adjacent property owners will have very limited visibility into the site. Conditions have been recommended requiring the applicant to maintain existing fencing and natural buffers where necessary to insure neighboring property is protected.

3. Each structure or improvement is so designed and constructed that it is not unsightly in appearance to the extent that it will hinder the orderly and harmonious development of the district wherein proposed.
   The YMCA will repurpose the existing home to a staff office/training center/first aid space, the existing accessory buildings for storage or the S.T.E.A.M program, and the cabin as a caretaker dwelling. The newer buildings will include a horse barn, open air pavilions, and multi-purpose storage buildings as well as a pool locker room building. These will all need to meet the Zoning Ordinance performance standards for building exteriors.

4. The use is consistent with the purposes of the Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.
   A day park is a conditional use in the RR-1 zoning district, which also allows similar outdoor recreational type uses under a CUP.

5. The use is not in conflict with the Comprehensive Plan of Scott County.
   The 2030 and 2040 Comprehensive Plan guides this property as Rural Residential Area, which calls for land uses such as single family homes, small-parcel farms for local food production, cluster residential developments, institutional uses, limited recreational open space uses such as golf courses, public parks, conservation areas, natural preserves, stables and riding academies, and agricultural uses. A day park is not in conflict with these uses.

6. Adequate measures have been taken to provide ingress and egress so designed as to minimize traffic congestion, provide adequate access to public roads, and provide sufficient on-site parking.
   The YMCA will be upgrading Zone Avenue, a New Market Township road, to a paved road that will serve as the main public entrance to the day park. Zone Avenue intersects with 240th Street East (County Road 62) where a right-turn lane will be installed to facilitate the main turning movement onto Zone Avenue. 230th Street East, which is a gravel road serving the property’s main home, cabin and accessory buildings, will serve as a secondary staff and service entrance, and will be paved 700 feet to the northern staff emergency entrance.

7. Adequate water supply, individual sewage treatment system facilities, erosion control and stormwater management are provided in accordance with applicable standards.
   The proposed day park will utilize three existing wells for water usage. Erosion Control will be reviewed at time of road construction, building construction, and any other permitted land disturbance. Restrooms on the property...
will be connected to a septic drainfield, which will require a County septic permit. Stormwater facilities will capture additional water from new impervious surfaces and help control the volume and rate leaving the site.

8. All buildings/structures must meet the intent of the State Building Code and/or fire codes. Building permits will be required for the change of occupancy of all buildings. County Building Inspections will review the building permit applications to verify that any change in occupancy or any new structures comply with all applicable regulations of the State Building and Fire Codes.

Conditions of Approval:

1. This CUP is issued to the Young Men’s Christian Association (YMCA) of the Greater Twin Cities, Applicant, as a private day park for the operation of a YMCA Day Camp as outlined in the Conditional Use Permit (CUP) Application: Submission Materials Package dated February 6, 2019.
2. The applicant is to notify the Scott County Zoning Administration Department in January of each year, stating they are in compliance with the conditions of the Conditional Use Permit (CUP). Any operational changes, site improvements, or building expansions shall be reviewed by the New Market Township Board and Scott County to determine compliance with the CUP.
3. The Conditional Use Permit for the Day Park shall be expressly limited to those listed in the CUP application narrative for YMCA Buffalo Run to include the day camp, horse riding, swimming (pool, splash pad & slides), canoeing/kayaking, fishing, hiking, vertical adventures, survival skills, open playfields, S.T.E.A.M. (science, technology, engineering, art, mathematics) program, amphitheater/singing hill, entry (camp store, parking, drop-off), lake front (swimming beach), staff office/retreat/first aid/training center, caretaker house, storage facilities, restrooms, and horse barns.
4. The expansion set forth in the Applicant’s originally proposed “Phase 2”, including the construction of multiple new structures, expanded parking, expanded use by vehicles and patrons, the use of land for overnight tent camping, and the construction of camper cabins and yurts, shall not be allowed. No expansion of the Proposed Use is allowed except upon the granting of a new or amended conditional use permit.
5. The hours of day park shall be:
   - 7:30am to 5:00 pm, Monday through Friday
   - 4:30pm to 7:30pm Monday through Friday for programmed community use & family nights
   - 10:00am-6pm on Saturdays and Sundays for programmed community use
6. The maximum capacity for camp operations and activities shall be limited to an average of 500 camp participants daily the first two years of operation, as outlined in the YMCA Anticipated Occupancy and Use estimate document, and to an average of 560 camp participants daily in subsequent years of operation. The YMCA shall provide the County with a weekly summer camp participant count in January of each year demonstrating compliance with this condition.
7. The applicant/owner shall, upon reasonable advanced notice, provide the Township and County staff and/or its agents with access to the property for inspection for determining compliance with this conditional use permit.
8. The CUP holder shall pay an annual CUP inspection fee, if and when Scott County adopts an inspection fee ordinance.
9. If property ownership changes or a new applicant/operator is proposed, the applicant/owner shall contact the New Market Township Board and the County Zoning Administration Department to review the conditions of the CUP, and any proposed operation changes. The applicant/owner shall obtain a CUP Transfer or amend the CUP if significant operational changes are proposed.
10. The property shall be developed in substantial compliance with the approved project plans (currently 5/10/19 as may be amended prior to County Board action) and according to the performance standards listed in the Scott County Zoning Ordinance. Any modifications to the approved plans must be reviewed and approved by Scott County Zoning Administration and the New Market Town Board. To the extent there are any conflicts between either the plans or the narrative and this permit, the conditions of the permit shall control.
11. Site grading and construction shall be consistent with the approved Resource Management Plan and approved project plans dated (currently dated 5/10/19 as may be amended prior to County Board action). The applicant shall apply for and obtain a Certificate of No Loss from the Wetland
Conservation Act (WCA) Local Government Unit (LGU) to adequately demonstrate that proposed
drainage flows will not alter hydrology or degrade any wetland function or value on the property or any
adjacent lands.

12. Oil, solvents, pool chemicals, and other hazardous wastes shall be managed in accordance with the
Scott County Hazardous Waste Management Ordinance. A Hazardous Waste Inspection shall be
scheduled with Scott County Environmental Services to determine the level of Hazardous Waste
License required, if any.

13. The property shall be maintained in a neat and orderly manner. The Applicant shall promptly remove
all garbage, trash, and all other nonessential or nonfunctional materials from the property. Waste
receptacles used on the Property shall be totally screened from eye-level view from all neighboring
uses and any public right-of-way.

14. Parking for all activities allowed shall be provided on site and in accordance with the site plan. No
parking for activities on the site shall be allowed on public roads. All bus drop-off or individual drop-off
traffic shall utilize the Zane Avenue main access as shown on the site plan. The 230th Street East
access shall only be used for YMCA staff, local service providers, and emergency service vehicles.

15. Building permits are required for the change in occupancy of all buildings to be converted from
residential or agricultural to a public occupancy use. The applicant shall apply for and receive a change
in occupancy permit for all structures used by the Day Park. All required changes/improvements shall
be completed prior to these structures being used for any camp events. These and any future building
improvements shall meet all requirements of the State Building Code, Fire Code, and all applicable
codes as determined by the Scott County Building Official or the local fire department.

16. A septic permit is required for installation of the sewage treatment system. The septic sites identified
on the project plans shall be protected from any disturbance, grading, or compaction, and shall be
fenced prior to construction.

17. A MN Department of Natural Resources Water Appropriations Permit is required based on the water
amount and time proposed to fill the swimming pool. There shall be no discharge of pool or other
chemically treated wastewater onto any adjacent property or into any public water wetland, stream, or
drainage area.

18. All signage shall comply with the Scott County Sign Ordinance.

19. All lighting shall comply with the Scott County Zoning Ordinance.

20. The Applicant shall maintain existing fencing and natural buffers where necessary to insure neighboring
property is protected. Landscaping shall be installed according to the approved landscaping plan dated
March 27, 2019. All landscaping shall be guaranteed for a full growing season, and any diseased or
dead plantings shall be removed and replaced.

21. There shall be no amplified noise sound on the Property.

22. Issuance of the CUP is not a substitute for any other permit required in conjunction with the Project,
including but not limited to building permits, electrical permits, and road permits.

23. Applicant shall construct and operate the Project in full compliance with the approved application
narrative, approved project plans and in full compliance with all federal, state, and local laws, rules,
ordinances, and regulations.

24. The applicant shall obtain any necessary permits from the MN Department of Natural Resources for the
use of or any construction, alterations, or disturbances to any protected wetland on the property.

25. The applicant shall at all times comply with the approved Horse Management Plan (dated February 6,
2018) for operations pertaining to camp horse riding activities. This includes proper manure
management, stockpiling, and removal as well as pasture management to avoid feedlot conditions.
The number of horses shall be limited to 10 on a year round basis except as follows: 20 in May,
September, and October, and an additional 62 during the seasonal summer camp in June, July, and
August. The applicants shall work with the Scott Soil & Water Conservation District to stay in
compliance with the management plan, CUP, and MN Pollution Control Agency feedlot permits.

26. The primary access to the entrance of the Applicant’s day camp will be located off Zane Avenue
("Primary Access"). A right-turn lane shall be constructed at the intersection of 240th Street/CSAH 62
and Zane Avenue for traffic traveling westbound on 240th Street/CSAH 62. Zane Avenue shall be
improved by paving with bituminous pavement in accordance with the Town’s Standard for
Development and Construction and Standard Specifications and Detail Plates. The Applicant shall be
responsible for any and all costs related to the improvements to 240th Street and Zane Avenue. All
work shall be completed according to the approved civil plans as approved by the Township Engineer
and County Transportation. Permits are required for any work within the County Road right-of-way. If
there is validated traffic control, safety, or operational issues on the County Road resulting from day park operations, these shall be reviewed by the Scott County Engineer. The County Engineer can require a Traffic Impact Study and can require additional safety improvements for current or future operations to alleviate identified issues or increases in day park usage.

27. The secondary access to the Applicant's day camp will be located off 230th Street as identified in the Applicant's CUP application ("Secondary Access"). This access is the easternmost access on 230th Street East to the subject property. The Secondary Access will consist of only one access off 230th Street as identified in the CUP application, and shall not include the access located to the west of the Secondary Access. 230th Street shall be improved by paving with bituminous pavement in accordance with the Town's Standard for Development and Construction and Standard Specifications and Detail Plates, commencing at the westerly end of the currently paved portion of 230th Street and proceeding west through the Secondary Access identified in the Applicant's CUP application (approximately 700 feet). The Applicant shall be responsible for any and all costs related to the improvements to 230th Street.

28. The layout of all new roads, driveways, and cul-de-sacs that may need to be used by emergency response vehicles shall be wide enough to accommodate those vehicles.

29. The Applicant shall work with the Scott County Sheriff's Office emergency response department to develop a coordinated Emergency Evacuation Plan.

30. The Applicant shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances and shall obtain any additional permits or permissions that may be required for the Proposed Use. Construction of the proposed improvements may not begin unless all required permits are obtained. A copy of any federal, state or county approvals or renewals to such approvals shall be sent to the Town within 30 days of receipt by the Applicant. The revocation of any required federal, state or county approval must be reported to the Town within 10 days of revocation.

31. A development agreement must be entered into between the Town, County and the Applicant in a form acceptable to the Town Board. The agreement shall address the work to be done on the Town's roads, the right turn lane, stormwater infrastructure improvement, and include a requirement that the Applicant submit a development escrow and administrative escrow covering associated costs incurred by the Town related to the review and development of this project. No demolition or construction on the Property may begin, and no permits will be issued, until the development agreement is in a form acceptable to the Town, the required escrows as set forth in the development agreement are provided, and the agreement is fully executed.

32. The YMCA Day Camp shall at all times be in compliance with the conditions of this CUP. Upon written notice of any violation the CUP holder shall promptly remedy the violation within the time period specified. Any violation not remedied or addressed shall be subject to CUP review and may be basis for CUP termination.
## Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2019-075; Proclaiming May 19-25, 2019, as “National Public Works Week” in Scott County.

National Public Works Week (NPWW) is a celebration of the tens of thousands of men and women in North America who provide and maintain the infrastructure and services collectively known as public works.

NPWW calls attention to the importance of public works in community life. The week seeks to enhance the prestige of the often unsung heroes of our society – the professionals who serve the public good every day with quiet dedication and deliver what matters to the public.
National Public Works Week is observed each year during the third full week of May. Through NPWW and other efforts, the American Public Works Association (APWA) seeks to raise the public's awareness of public works issues and to increase confidence in public works employees who are dedicated to improving the quality of life for present and future generations.

“Public Works – It starts here” is the theme for the 2019 National Public Works Week. This theme represents the many facets public works has on modern civilization that grow out of the efforts put forth by the public works professionals across North America. What starts here? Infrastructure starts with public works…Growth and innovation starts with public works…Mobility starts with public works…Security starts with public works…Healthy communities starts with public works…The bottom line is that citizens’ quality of life starts with public works.

In addition to the on-going studies, planning, preliminary, and final design activities for the multi-modal infrastructure that is the vitality and backbone of our transportation system, the following projects and activities were completed in the past year:

- Construction of a roundabout at County Highway (CH) 86 and CH 46
- Construction of CH 42 at Trunk Highway (TH) 13
- CH 8 Bridge replacement
- Construction of CH 83 & 4th Ave intersection
- 417,000 lineal feet of crack seal
- Resurfaced 12.41 center lane/35.78 lane miles of roadway
- Seal coated 210 lane miles of roadway
- 15,800 lineal feet of ditches cleaned
- 23 centerline culverts replaced in preparation of overlays
- Snow and ice control on 400 centerline miles
- 400 centerline miles of road adopted and maintained by volunteers
- 9,342 people utilized the Regional Training Facility
- 455,300 rounds fired at the Regional Training Facility by all agencies
- Government Center elevator modernization
- Courtroom 6 technology upgrade
- Replacement of a HVAC unit at the Central shop
- Sanitary sewers lift station rehabilitation at the Regional Training facility

Public Works staff asks that the Scott County Board of Commissioners proclaim the week of May 19-25, 2019, as “National Public Works Week” in Scott County.

Fiscal Impact:
None
RESOLUTION NO. 2019-075; PROCLAIMING MAY 19-25, 2019, AS “NATIONAL PUBLIC WORKS WEEK” IN SCOTT COUNTY

WHEREAS, public works services provided in our community are an integral part of our citizens’ everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection; and

WHEREAS, the health, safety, and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people’s attitude and understanding of the importance of the work they perform.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to proclaim the week of May 19-25, 2019 as “National Public Works Week” in Scott County, and call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

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<th>COMMISSIONERS</th>
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State of Minnesota)
County of Scott       )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

_______________________________
County Administrator

_______________________________
Administrator’s Designee
"It Starts Here" is the theme for the 2019 National Public Works Week. This theme represents the many facets of modern civilization that grow out of the efforts put forth by the public works professionals across North America. What starts here? Infrastructure starts with public works... Growth and innovation starts with public works... Mobility starts with public works... Security starts with public works... Healthy communities start with public works... The bottom line is that citizens’ quality of life starts with public works. This year’s exciting poster embraces a game board concept that puts into perspective the many responsibilities public works professionals take on to build, maintain, and support the infrastructure that helps our communities thrive. We invite those in public works as well as the general public to celebrate these efforts and the indispensable influence they have on our everyday life.
### Background/Justification:

The purpose of this agenda item is to receive information regarding the Scott County Adopt-A-Highway Program as part of the May 19-25, 2019 National Public Works Week recognition.

The Scott County Board of Commissioners wishes to recognize the personal contributions of its citizen and business volunteers. The Adopt-A-Highway (AAH) volunteers generously and readily step forward to help keep our highways clear of trash and debris. Through the work of these volunteers, the quality of life is improved for all of Scott County’s citizens. This program and opportunity enables residents and businesses who are environmentally conscious to make a personal contribution to a cleaner environment and engage in helping local County government.
The Scott County Adopt-A-Highway program started in 1992. For the past 27 years we have had a tremendous volunteer effort of citizens and businesses who have helped keep our roadside and highway ditches clean. It is important that we recognize these volunteers. We currently have over 150 families and businesses who help clean nearly 400 miles in Scott County. They are recognized here today in the following listing and are individually recognized by name on signs along the segment of highway they keep clean.

Requirements of the Adopt-A-Highway program:
- The Highway Department works with groups to help select a highway to adopt.
- The volunteer group agrees to a 3-year commitment to clean up their segment of highway at least twice a year, in the spring and fall.
- The typical segment length is 2 miles.
- The Highway Department provides safety vests, trash bags, AAH information, and procedures.
- The volunteer group contacts the Highway Department for pick up and disposal of roadside filled bags and other items.
- Scott County agrees to erect a highway sign at no cost to the group to recognize the group’s clean-up efforts by name.

Fiscal Impact:
None.
Current ADOPT-A-HIGHWAY Volunteer Groups

Above All Hardwood Floors  Charlie’s on Prior
Agape Crossing  Christiana Lutheran Church
Al & Mary  Clarence Muelken Family
Schroeder Family  Cole and Ty
All Saints Senior Living  Contreras Family
Amazon  Credit River Antique Tractor Club
Balloon Ascensions Unlimited Team  Cub Scout Pack & Boy Scout Troop 325
Belle Plaine Area DFL  Cub Scout Pack 324
Belle Plaine Girls Fastpitch  Curtis & Diane McClintock Family
Belle Plaine Girl Scouts  Edina Realty - Chad & Sara Huebener
Beckendorf & Thur Grandparents  Edina Realty – Shakopee Office
Blahnik Law Office  Employees of Siwek Lumber
Bolton & Menk, Inc.  Family of Shel & Adell Smith
Boy Scout Troop 331  Fiedler Landscaping, Fish Lake Immanuel Lutheran Church
Boy Scout Troop 339  Fish Lake Sportsman Club
Brad’s Barber Shop/Rainbow Discovery  Fish Rock Country Market
Brian Bohlsen family  For Carl A. Bryant
Brian Breeggemann/Myron Paul Families  Friends/Family of Hunter R. Klaseus
B’s Pumping  Friends/Family of Landon Lind
Bridges ACL/PL RotarySTRIVE  Friends/Family of SPC Hunter Johnson
Bruggenthies Family  Friends of Nicholas Payne
Byman Kennels Great Danes  Friendship Church Men’s Ministry
Candy Hill Farm Families  Girl & Boy Scouts of Jordan
C & H Sport Surfaces  Girl Scout Troops 21610 and 25720
Chad W. Nelson & Family  Gysland Bros Farm
Girl Scout Troops 21610 and 25720  Haugen Insurance Agency
Helena Helpers 4-H Club  Helping Hand 4-H Club
Hentges Klehr Pieper Families  Klein Bank Employees
In Memory of Bill & Glen Hein  In Memory of Braden Flicek
In Memory of Brian Jacobson  In Memory of Josh Wagner
In Memory of Josh Wagner  In Memory of Thomas M. Johnson
In Memory of Sandy Freer  In Memory of Treven Smith
Jason & Julie Burma Family  JCI Shakopee
Jim & Jodi Muelken Family  Jordan Lions
Jordan Middle School  Jordan Middle School
Josh, Michelle, Noah and Stella Berg  Kennedy Transmission
Kubes Family  Kubes Family
Larry & Maureen Schulte  Larson Family Construction, Inc.
LeeAnn’s Custom Fit
<table>
<thead>
<tr>
<th>Organization / Group</th>
<th>Sponsors/Names</th>
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<tbody>
<tr>
<td>Legends Club</td>
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<td>LeLuz Del Mundo Church</td>
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<td>Lydia Zion United Methodist Church</td>
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<td>Mayo Clinic</td>
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<td>MNBT No Rules</td>
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<td>MN Swampbucks</td>
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<td>MN Valley Electric Co-op</td>
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<td>Mollie Mahowald</td>
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<td>National Wild Turkey Federation</td>
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<td>Neighbors on Union Hill Blvd</td>
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<td>New Market Elko Webster Lions Club</td>
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<td>New Market Fire Department</td>
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<td>New Market Sportsmen’s Club</td>
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<td>NPHS Student Council/Honor Society</td>
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<td>New Prague Sno-Drifters</td>
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<td>Old National Bank-Shakopee</td>
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<td>Olson Dental</td>
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<td>Pat &amp; Jeanne O’Halloran Family</td>
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<td>Pederson Family</td>
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<td>Pfarr Families</td>
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<td>Prior Lake High School Robotics-KingTEC</td>
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<td>Prior Lake Rotary Club</td>
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<td>Prior Lake Snowmobile Association</td>
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<td>PSR Automation Inc</td>
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<td>River Valley Trailblazers Snowmobile Club</td>
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<td>Robling Families</td>
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<td>Saber Soccer</td>
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<td>Savage Sno-Pacers Snowmobile Club</td>
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<td>Scott West Wrestling</td>
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<td>Shakopee Boy Scout Troop 218</td>
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<td>Shakopee Police</td>
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<td>Shakopee Towing &amp; Mini Storage Inc.</td>
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<td>Shakopee Valley Lions</td>
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<td>Shel &amp; Adell Smith Family</td>
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<td>SMSC Emergency Services</td>
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<td>SMSC Gaming Enterprise</td>
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<td>Snap Fitness-Shakopee</td>
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<td>Sonnek Family</td>
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<td>St. John’s Lutheran Church</td>
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<td>Sterling State Bank</td>
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<td>Stone Path RealtySW Metro Intermediate #288</td>
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<td>The Badhwa Family</td>
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<td>The DeGross Family</td>
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<td>The Enclave at Cleary Lake HOA</td>
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<td>The Family of Jack &amp; Margaret Casey</td>
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<td>The Family/Friends of Allie Jo Luhman</td>
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<td>The Franzen Family</td>
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<td>The Orin &amp; Linda Kruschke Family</td>
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<td>The W.J. Hammes Family</td>
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<td>Todd Wagner/Kirk Crabb Families</td>
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<td>Trinity Lutheran Church &amp; School</td>
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<td>Triple M (Boer Goat) Ranch</td>
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<td>True Real Estate-Tina Mack</td>
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<td>UPS Store of Prior Lake</td>
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<td>Velishek Auto Sales</td>
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<td>William B. Jennings and Friend</td>
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### ORIGINATING DIVISION: Planning & Res. Mgmt. Facilities Management
### ORIGINATING DEPARTMENT: Facilities Management
### CONSENT AGENDA: ☑ Yes ☐ No
### PRESENTER: Joe Wiita - 8063
### ATTACHMENTS: ☑ Yes ☐ No
### PROJECT: Government Center Campus Project
### TIME REQUESTED: 10 minutes

### ACTION REQUESTED:
Adopt Resolution No. 2019-076; Authorizing Government Center II Bid Package No. 2 Contract Awards and the Rejection of the Plastic Laminate Casework Work Scope for the Government Center Campus Project

### CONTRACT/POLICY/GRANT:
- ☑ County Attorney Review
- ☑ Risk Management Review

### FISCAL:
- ☑ Finance Review
- ☑ Budget Change

### ORGANIZATIONAL VALUES:
- ☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ☐ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ☑ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- ☑ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ☑ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

### DEPARTMENT/DIVISION HEAD SIGNATURE: 
### COUNTY ADMINISTRATOR SIGNATURE: 

### Approved: 
### DISTRIBUTION/FILING INSTRUCTIONS: 
### Denied: 
### Tabled: 
### Other: 

### Deputy Clerk: 
### Date: 

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**Background/Justification:**
The purpose of this agenda item is to adopt Resolution No. 2019-076; Authorizing Government Center II Bid Package No. 2 Contract Awards and the Rejection of the Plastic Laminate Casework Work Scope for the Government Center Campus Project.

**Project Study:** The County conducted a work space study during 2016 and 2017 to look at present and future space needs for visitors, customers, and employees. This study identified five County-owned buildings currently struggling with space and future needs. There are immediate needs for court room construction,
mental health center renovations, and warm storage space at the Central Shop in Spring Lake Township. A
final report, which included recommendations, was submitted in September of 2017. The final report
recommended consolidating many services to the Government Center Campus in downtown Shakopee with a
new building to provide adequate space for the next 22 years and improve culture, reduce travel, and avoid
continued shuffling of staff between distant locations which increases operational costs.

**Project Design:** In January of 2018 Wold Architects and Engineers was selected to complete the design of
the new building (Government Center II), and remodels of the Justice Center and Government Center I as well
as the Central Shop Warm Storage Facility.

**Construction Management:** In April of 2018, Kraus-Anderson Construction Company was selected to
provide construction management services associated with the Government Center Campus Project.

The Government Center Campus Project is to construct a new 122,000 square foot building adjacent to the
Justice Center and Government Center I, the demolition of the Conference Center and adjacent home, the
construction of a new parking lot where the Conference Center and home once stood, the expansion of a
parking lot north of the Law Enforcement Center, to include the surface overlay of a nearby church parking lot
and Parking Lot A.

Bid Package # 2 is for the complete build-out of the Government Center 2 building. The scope of this bid
package ranges from concrete foundations all the way through building finishes, to include irrigation and
landscaping surrounding the new building.

The County received 139 bids for the combined work scopes on May 1, 2019. It is recommended that the work
scope for Plastic Laminate Casework be further reviewed prior to making an award recommendation. The
award recommendation for the Plastic Laminate Casework will be presented at a future board meeting.

**Lowest Responsible Bids:**

| WS 03-A | Concrete | Northland Concrete & Masonry, Inc. Shakopee, MN | Base Bid: $1,897,000.00 | Alternate #1: $131,287.00 | Total Contract Amount: $2,028,287.00 |
| WS 03-B | Precast Hollow Core Plank | Wells Concrete Products Company Wells, MN | Base Bid: $1,054,900.00 | Alternate #1: $136,000.00 | Total Contract Amount: $1,190,900.00 |
| WS 04-A | Masonry | Northland Concrete & Masonry, Inc. Shakopee, MN | Base Bid: $1,494,700.00 | Alternate #1: $76,000.00 | Total Contract Amount: $1,570,700.00 |
| WS 05-A | Structural Steel – Material Only | Thumbeck Steel Fabrication, Inc. Forest Lake, MN | Base Bid: $888,600.00 | Alternate #1: $67,702.00 | Total Contract Amount: $956,302.00 |
| WS 05-B | Structural Steel – Erection | A.M.E. Construction Corporation Wayzata, MN | Base Bid: $512,278.00 | Alternate #1: $12,278.00 | Total Contract Amount: $524,556.00 |
| WS 06-A | Carpentry | Tekton Construction Company Minneapolis, MN | Base Bid: $908,000.00 | Alternate #1: $700.00 | Total Contract Amount: $908,700.00 |
| WS 07-A | Waterproofing | RAM Construction Services of Minnesota, LLC | Base Bid: $247,100.00 | Alternate #1: $0.00 | Total Contract Amount: $247,100.00 |
| WS 07-A1 | Traffic Topping | Carciofini Company Burnsville, MN | Base Bid: $16,800.00 | Alternate #1: $0.00 | Total Contract Amount: $16,800.00 |
| WS 07-F | Metal Panels | Berwald Roofing Company, Inc. North St. Paul, MN | Base Bid: $503,465.00 | Alternate #1: $0.00 | Total Contract Amount: $503,465.00 |
| WS 07-H | Ballasted Membrane Roofing | Central Roofing Company Minneapolis, MN | Base Bid: $463,000.00 | Alternate #1: $0.00 | Total Contract Amount: $463,000.00 |
| WS 07-K | Joint Sealant | Carciofini Company | Base Bid: $69,915.00 | Alternate #1: $3,760.00 | Total Contract Amount: $73,675.00 |
| WS 08-A | Doors, Frames, and Hardware – Material Only | LA Force, Inc. | Base Bid: $278,997.00 | Alternate #1: $3,084.00 | Total Contract Amount: $282,081.00 |
| WS 08-D | Overhead & Coiling Doors and Grilles | **NO BIDS RECEIVED. Sliding horizontal gate was not specified. No further action needed.** |
| WS 08-F | Entrance, Storefront, and Curtain Wall | MT Contracting, Inc. dba MT Glass of Minnesota Fairbault, MN | Base Bid: $3,134,246.00 | Alternate #1: $0.00 | Total Contract Amount: $3,134,246.00 |
| WS 08-J | Skylights | Wisconsin Solar Design, Inc. Middleton, WI | Base Bid: $189,128.00 | Alternate #1: $0.00 | Total Contract Amount: $189,128.00 |
| WS 09-A | Drywall | Quality Drywall Midwest, Inc. New Hope, MN | Base Bid: $1,969,000.00 | Alternate #1: $15,000.00 | Total Contract Amount: $1,984,000.00 |
| WS 09-B | Tile | Above The Rest Floors and More, LLC St. Paul, MN | Base Bid: $422,500.00 | Alternate #1: $0.00 | Total Contract Amount: $422,500.00 |
| WS 09-C | Ceiling and Acoustical Treatment | Twin City Acoustics, Inc. New Hope, MN | Base Bid: $669,950.00 | Alternate #1: $0.00 | Total Contract Amount: $669,950.00 |
| WS 09-D | Flooring – Resilient and Carpet | Floors By Beckers, Inc. New Brighton, MN | Base Bid: $567,559.00 | Alternate #1: $4,226.00 | Total Contract Amount: $571,785.00 |
| WS 09-G | Terrazzo | Grazzini Brothers & Company Eagan, MN | Base Bid: $231,950.00 | Alternate #1: $0.00 | Total Contract Amount: $231,950.00 |
| WS 09-K | Painting and Wall Covering | Wasche Commercial Finishes, Inc. East Bethel, MN | Base Bid: $235,500.00 | Alternate #1: $13,650.00 | Total Contract Amount: $249,150.00 |
| WS 10-D | Operable Electrical Wall Systems | Hufcor, Inc. Minneapolis, MN | Base Bid: $37,415.00 | Alternate #1: $0.00 | Total Contract Amount: $37,415.00 |
| WS 12-C | Plastic Laminate Casework | Award Pending More Information |
| WS 14-B | Elevators | Schindler Elevator Corporation Eagan, MN | Base Bid: $290,963.00 | Alternate #1: $0.00 | Total Contract Amount: $290,963.00 |
| WS 21-A | Fire Suppression | Viking Automatic Sprinkler Company St. Paul, MN | Base Bid: $534,230.00 | Alternate #1: $37,400.00 | Total Contract Amount: $571,630.00 |
| WS 22-A | Plumbing | Wenzel-Plymouth Plumbing, LLC Eagan, MN | Base Bid: $1,444,000.00 | Alternate #1: $6,000.00 | Total Contract Amount: $1,450,000.00 |
| WS 23-A | HVAC | Masters Plumbing and Heating and Cooling, LLC | Base Bid: $5,420,000.00 | Alternate #1: $82,000.00 | Total Contract Amount: $5,502,000.00 |
| WS 26-A | Electrical | Muska Electric Company Roseville, MN | Base Bid: $3,559,000.00 | Alternate #1: $78,000.00 | Total Contract Amount: $3,637,000.00 |
| WS 32-F | Irrigation and Landscape | Autumn Ridge Landscaping, Inc. Loretto, MN | Base Bid: $69,880.00 | Alternate #1: $0.00 | Total Contract Amount: $69,880.00 |

Click [here](#) to see all bids received. The above bids represent the lowest responsible bidders. The contract amount will be for $27,779,163.00.
The Engineer’s estimate for this package was $33,458,697.00.

The delta from the engineers estimate to the bids received is $5,679,534.00. This is the second of two bid packages for this building.

Bid Package 2 is part of the total new building construction project costs estimated in the Capital Improvement Program (CIP) at $44,488,111.

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<th>Amount</th>
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<tr>
<td>2018</td>
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<td>2019</td>
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<td>2020</td>
<td>$24,866,891</td>
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<td>2021</td>
<td>$3,863,133</td>
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<td>Total</td>
<td>$44,488,111</td>
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**Fiscal Impact:**
The new building construction budget of $44,488,111 is included in the Capital Improvement Program. 2018 expenses will be reimbursed with the bond proceeds received in 2019.
RESOLUTION NO. 2019-076; AUTHORIZING GOVERNMENT CENTER II BID PACKAGE NO. 2
CONTRACT AWARDS AND THE REJECTION OF THE PLASTIC LAMINATE CASEWORK
WORK SCOPE FOR THE GOVERNMENT CENTER CAMPUS PROJECT

WHEREAS, the project is to construct a new 122,000 square foot building on the Government Center Campus to accommodate current and future space needs; and

WHEREAS, the County received 139 bids for the combined projects on Wednesday, May 1, 2019; and

WHEREAS, the listed bids below represent the lowest responsible bidders; and

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<tr>
<th>WS</th>
<th>Work Type</th>
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<th>Base Bid</th>
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<td>03-A</td>
<td>Concrete</td>
<td>Northland Concrete &amp; Masonry, Inc.</td>
<td>$1,897,000.00</td>
<td>$131,287.00</td>
<td>$2,028,287.00</td>
</tr>
<tr>
<td>03-B</td>
<td>Precast Hollow Core Plank</td>
<td>Wells Concrete Products Company</td>
<td>$1,054,900.00</td>
<td>$138,000.00</td>
<td>$1,192,900.00</td>
</tr>
<tr>
<td>04-A</td>
<td>Masonry</td>
<td>Northland Concrete &amp; Masonry, Inc.</td>
<td>$1,494,700.00</td>
<td>$76,000.00</td>
<td>$1,570,700.00</td>
</tr>
<tr>
<td>05-A</td>
<td>Structural Steel – Material Only</td>
<td>Thumbeck Steel Fabrication, Inc.</td>
<td>$888,600.00</td>
<td></td>
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<tr>
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<td>$524,556.00</td>
</tr>
<tr>
<td>06-A</td>
<td>Carpentry</td>
<td>Tekton Construction Company</td>
<td>$908,000.00</td>
<td>$700,000.00</td>
<td>$908,700.00</td>
</tr>
<tr>
<td>07-A</td>
<td>Waterproofing</td>
<td>RAM Construction Services of Minnesota, LLC</td>
<td>$247,100.00</td>
<td>$0.00</td>
<td>$247,100.00</td>
</tr>
<tr>
<td>07-A1</td>
<td>Traffic Topping</td>
<td>Carciofini Company Burnsville, MN</td>
<td>$16,800.00</td>
<td>$0.00</td>
<td>$16,800.00</td>
</tr>
<tr>
<td>07-F</td>
<td>Metal Panels</td>
<td>Berwald Roofing Company, Inc.</td>
<td>$503,456.00</td>
<td>$0.00</td>
<td>$503,456.00</td>
</tr>
<tr>
<td>07-H</td>
<td>Ballasted Membrane Roofing</td>
<td>Central Roofing Company Minneapolis, MN</td>
<td>$463,000.00</td>
<td>$0.00</td>
<td>$463,000.00</td>
</tr>
<tr>
<td>07-K</td>
<td>Joint Sealant</td>
<td>Carciofini Company Burnsville, MN</td>
<td>$69,915.00</td>
<td>$3,760.00</td>
<td>$73,675.00</td>
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<td>08-A</td>
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<td>LA Force, Inc. Newport, MN</td>
<td>$278,997.00</td>
<td>$3,084.00</td>
<td>$282,081.00</td>
</tr>
<tr>
<td>08-D</td>
<td>Overhead &amp; Coiling Doors and Grilles</td>
<td><strong>NO BIDS RECEIVED. Sliding horizontal gate was not specified. No further action needed.</strong></td>
<td></td>
<td></td>
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<td>08-F</td>
<td>Entrance, Storefront, and Curtain Wall</td>
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<td>$3,134,246.00</td>
<td>$0.00</td>
<td>$3,134,246.00</td>
</tr>
</tbody>
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WHEREAS, the new building construction budget of $44,488,111.00 is included in the Capital Improvement Program; and

WHEREAS, 2018 expenses will be reimbursed with the bond proceeds received in 2019.
NOW THEREFORE BE IT RESOLVED that the Scott County Board of Commissioners hereby authorizes the Chairperson of the Board to authorize Government Center II Bid Package No. 2 Contract Awards and the rejection of the plastic laminate casework work scope for the Government Center Campus project, subject to approval by the County Attorney’s Office as to form.

COMMISSIONERS                VOTE
Weckman Brekke                □ Yes □ No □ Absent □ Abstain
Wolf                           □ Yes □ No □ Absent □ Abstain
Beard                          □ Yes □ No □ Absent □ Abstain
Beer                           □ Yes □ No □ Absent □ Abstain
Ulrich                         □ Yes □ No □ Absent □ Abstain

State of Minnesota) County of Scott
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

County Administrator

Administrator’s Designee

Lezlie A. Vermillion
The purpose of this agenda item is to adopt Resolution No. 2019-076; Authorizing Government Center II Bid Package No. 2 Contract Awards for the Government Center Campus Project.

**Project Study:** The County conducted a work space study during 2016 and 2017 to look at present and future space needs for visitors, customers, and employees. This study identified five County-owned buildings currently struggling with space and future needs. There are immediate needs for court room construction, mental health center renovations, and warm storage space at the Central Shop in Spring Lake Township. A final report, which included recommendations, was submitted in September of 2017. The final report recommended consolidating many services to the Government Center Campus in downtown Shakopee with a...
new building to provide adequate space for the next 22 years and improve culture, reduce travel, and avoid continued shuffling of staff between distant locations which increases operational costs.

**Project Design:** In January of 2018 Wold Architects and Engineers was selected to complete the design of the new building (Government Center II), and remodels of the Justice Center and Government Center I as well as the Central Shop Warm Storage Facility.

**Construction Management:** In April of 2018, Kraus-Anderson Construction Company was selected to provide construction management services associated with the Government Center Campus Project.

The Government Center Campus Project is to construct a new 122,000 square foot building adjacent to the Justice Center and Government Center I, the demolition of the Conference Center and adjacent home, the construction of a new parking lot where the Conference Center and home once stood, the expansion of a parking lot north of the Law Enforcement Center, to include the surface overlay of a nearby church parking lot and Parking Lot A.

Bid Package # 2 is for the complete build-out of the Government Center 2 building. The scope of this bid package ranges from concrete foundations all the way through building finishes, to include irrigation and landscaping surrounding the new building.

The County received 139 bids for the combined work scopes on May 1, 2019.

**Lowest Responsible Bids:**

<table>
<thead>
<tr>
<th>WS</th>
<th>Concrete</th>
<th>Northland Concrete &amp; Masonry, Inc. Shakopee, MN</th>
<th>Base Bid: $1,897,000.00</th>
<th>Alternate #1: $131,287.00</th>
<th>Total Contract Amount: $2,028,287.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>WS</td>
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<td>Base Bid: $1,054,900.00</td>
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<td>Total Contract Amount: $1,192,900.00</td>
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<td>WS</td>
<td>Masonry</td>
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<td>Base Bid: $1,494,700.00</td>
<td>Alternate #1: $76,000.00</td>
<td>Total Contract Amount: $1,570,700.00</td>
</tr>
<tr>
<td>WS</td>
<td>Structural Steel – Material Only</td>
<td>Thumbbeck Steel Fabrication, Inc. Forest Lake, MN</td>
<td>Base Bid: $888,600.00</td>
<td>Alternate #1: $67,702.00</td>
<td>Total Contract Amount: $956,302.00</td>
</tr>
<tr>
<td>WS</td>
<td>Structural Steel – Erection</td>
<td>A.M.E. Construction Corporation Wayzata, MN</td>
<td>Base Bid: $512,278.00</td>
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<td>Total Contract Amount: $524,556.00</td>
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<tr>
<td>WS</td>
<td>Carpentry</td>
<td>Tekton Construction Company Minneapolis, MN</td>
<td>Base Bid: $908,000.00</td>
<td>Alternate #1: $700.00</td>
<td>Total Contract Amount: $908,700.00</td>
</tr>
<tr>
<td>WS</td>
<td>Waterproofing</td>
<td>RAM Construction Services of Minnesota, LLC</td>
<td>Base Bid: $247,100.00</td>
<td>Alternate #1: $0.00</td>
<td>Total Contract Amount: $247,100.00</td>
</tr>
<tr>
<td>WS</td>
<td>Traffic Topping</td>
<td>Carciofini Company Burnsville, MN</td>
<td>Base Bid: $16,800.00</td>
<td>Alternate #1: $0.00</td>
<td>Total Contract Amount: $16,800.00</td>
</tr>
<tr>
<td>WS</td>
<td>Metal Panels</td>
<td>Berwald Roofing Company, Inc. North St. Paul, MN</td>
<td>Base Bid: $503,465.00</td>
<td>Alternate #1: $0.00</td>
<td>Total Contract Amount: $503,465.00</td>
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<tr>
<td>WS</td>
<td>Ballasted Membrane Roofing</td>
<td>Central Roofing Company Minneapolis, MN</td>
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<td>Total Contract Amount: $463,000.00</td>
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<tr>
<td>WS</td>
<td>Joint Sealant</td>
<td>Carciofini Company Burnsville, MN</td>
<td>Base Bid: $69,915.00</td>
<td>Alternate #1: $3,760.00</td>
<td>Total Contract Amount: $73,675.00</td>
</tr>
<tr>
<td>WS</td>
<td>Doors, Frames, and Hardware – Material</td>
<td>LA Force, Inc. Newport, MN</td>
<td>Base Bid: $278,997.00</td>
<td>Alternate #1: $3,084.00</td>
<td></td>
</tr>
<tr>
<td>Only</td>
<td>Name of Item</td>
<td>Description</td>
<td>Base Bid</td>
<td>Alternate #1</td>
<td>Total Contract Amount</td>
</tr>
<tr>
<td>------</td>
<td>--------------</td>
<td>-------------</td>
<td>----------</td>
<td>--------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>WS 08-D</td>
<td>Overhead &amp; Ceiling Doors and Grilles</td>
<td><strong>NO BIDS RECEIVED. Sliding horizontal gate was not specified. No further action needed.</strong></td>
<td>$3,134,246.00</td>
<td>$0.00</td>
<td>$3,134,246.00</td>
</tr>
<tr>
<td>WS 08-F</td>
<td>Entrance, Storefront, and Curtain Wall</td>
<td>MT Contracting, Inc. dba MT Glass of Minnesota Faribault, MN</td>
<td>Base Bid: $189,128.00</td>
<td>Alternate #1: $0.00</td>
<td>Total Contract Amount: $189,128.00</td>
</tr>
<tr>
<td>WS 08-J</td>
<td>Skylights</td>
<td>Wisconsin Solar Design, Inc. Middleton, WI</td>
<td>Base Bid: $1,969,000.00</td>
<td>Alternate #1: $15,000.00</td>
<td>Total Contract Amount: $1,984,000.00</td>
</tr>
<tr>
<td>WS 09-A</td>
<td>Drywall</td>
<td>Quality Drywall Midwest, Inc. New Hope, MN</td>
<td>Base Bid: $422,500.00</td>
<td>Alternate #1: $0.00</td>
<td>Total Contract Amount: $422,500.00</td>
</tr>
<tr>
<td>WS 09-B</td>
<td>Tile</td>
<td>Above The Rest Floors and More, LLC St. Paul, MN</td>
<td>Base Bid: $669,950.00</td>
<td>Alternate #1: $0.00</td>
<td>Total Contract Amount: $669,950.00</td>
</tr>
<tr>
<td>WS 09-D</td>
<td>Ceiling and Acoustical Treatment</td>
<td>Twin City Acoustics, Inc. New Hope, MN</td>
<td>Base Bid: $567,559.00</td>
<td>Alternate #1: $4,226.00</td>
<td>Total Contract Amount: $571,785.00</td>
</tr>
<tr>
<td>WS 09-G</td>
<td>Flooring – Resilient and Carpet</td>
<td>Floors By Beckers, Inc. New Brighton, MN</td>
<td>Base Bid: $231,950.00</td>
<td>Alternate #1: $0.00</td>
<td>Total Contract Amount: $231,950.00</td>
</tr>
<tr>
<td>WS 09-K</td>
<td>Terrazzo</td>
<td>Grazzini Brothers &amp; Company Eagan, MN</td>
<td>Base Bid: $235,500.00</td>
<td>Alternate #1: $13,650.00</td>
<td>Total Contract Amount: $249,150.00</td>
</tr>
<tr>
<td>WS 10-D</td>
<td>Painting and Wall Covering</td>
<td>Wasche Commercial Finishes, Inc. East Bethel, MN</td>
<td>Base Bid: $37,415.00</td>
<td>Alternate #1: $0.00</td>
<td>Total Contract Amount: $37,415.00</td>
</tr>
<tr>
<td>WS 12-C</td>
<td>Operable Electrical Wall Systems</td>
<td>Hufcor, Inc. Minneapolis, MN</td>
<td>Base Bid: $289,997.00</td>
<td>Alternate #1: $0.00</td>
<td>Total Contract Amount: $289,997.00</td>
</tr>
<tr>
<td>WS 14-B</td>
<td>Plastic Laminate Casework</td>
<td>TMI Systems Corporation</td>
<td>Base Bid: $290,963.00</td>
<td>Alternate #1: $0.00</td>
<td>Total Contract Amount: $290,963.00</td>
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<tr>
<td>WS 21-A</td>
<td>Elevators</td>
<td>Schindler Elevator Corporation Eagan, MN</td>
<td>Base Bid: $534,230.00</td>
<td>Alternate #1: $37,400.00</td>
<td>Total Contract Amount: $571,630.00</td>
</tr>
<tr>
<td>WS 22-A</td>
<td>Fire Suppression</td>
<td>Viking Automatic Sprinkler Company St. Paul, MN</td>
<td>Base Bid: $1,444,000.00</td>
<td>Alternate #1: $6,000.00</td>
<td>Total Contract Amount: $1,450,000.00</td>
</tr>
<tr>
<td>WS 23-A</td>
<td>Plumbing</td>
<td>Wenzel-Plymouth Plumbing, LLC Eagan, MN</td>
<td>Base Bid: $5,420,000.00</td>
<td>Alternate #1: $82,000.00</td>
<td>Total Contract Amount: $5,502,000.00</td>
</tr>
<tr>
<td>WS 26-A</td>
<td>HVAC</td>
<td>Masters Plumbing and Heating and Cooling, LLC</td>
<td>Base Bid: $3,559,000.00</td>
<td>Alternate #1: $78,000.00</td>
<td>Total Contract Amount: $3,637,000.00</td>
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<tr>
<td>WS 32-F</td>
<td>Electrical</td>
<td>Muska Electric Company Roseville, MN</td>
<td>Base Bid: $69,880.00</td>
<td>Alternate #1: $0.00</td>
<td>Total Contract Amount: $69,880.00</td>
</tr>
</tbody>
</table>

Please see attached for all bids received. The above bids represent the lowest responsible bidders. The contract amount will be for $28,069,160.00.

The Engineer's estimate for this package was $33,458,697.00.

The delta from the engineers estimate to the bids received is $5,389,537.00. This is the second of two bid packages for this building.
Bid Package 2 is part of the total new building construction project costs estimated in the Capital Improvement Program (CIP) at $44,488,111.

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>2018</td>
<td>$1,405,000</td>
</tr>
<tr>
<td>2019</td>
<td>$14,353,087</td>
</tr>
<tr>
<td>2020</td>
<td>$24,866,891</td>
</tr>
<tr>
<td>2021</td>
<td>$3,863,133</td>
</tr>
<tr>
<td>Total</td>
<td>$44,488,111</td>
</tr>
</tbody>
</table>

**Fiscal Impact:**
The new building construction budget of $44,488,111 is included in the Capital Improvement Program. 2018 expenses will be reimbursed with the bond proceeds received in 2019.
RESOLUTION NO. 2019-076; AUTHORIZING GOVERNMENT CENTER II BID PACKAGE NO. 2
CONTRACT AWARDS FOR THE GOVERNMENT CENTER CAMPUS PROJECT

WHEREAS, the project is to construct a new 122,000 square foot building on the Government Center Campus to accommodate current and future space needs; and

WHEREAS, the County received 139 bids for the combined projects on Wednesday, May 1, 2019; and

WHEREAS, the listed bids below represent the lowest responsible bidders; and

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Contractor</th>
<th>Base Bid</th>
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<tr>
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WHEREAS, the new building construction budget of $44,488,111.00 is included in the Capital Improvement Program; and

WHEREAS, 2018 expenses will be reimbursed with the bond proceeds received in 2019.
NOW THEREFORE BE IT RESOLVED that the Scott County Board of Commissioners hereby authorizes the Chairperson of the Board to authorize Government Center II Bid Package No. 2 Contract Awards for the Government Center Campus project, subject to approval by the County Attorney’s Office as to form.

<table>
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<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
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<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Wolf</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beard</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beer</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota  
County of Scott  

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 21st day of May, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 21st day of May, 2019.

County Administrator

Administrator's Designee
### AGENDA #17.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: MAY 21, 2019

<table>
<thead>
<tr>
<th>ORIGINATING DIVISION:</th>
<th>OMB Employee Relations</th>
<th>CONSENT AGENDA:</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINATING DEPARTMENT:</td>
<td></td>
<td>ATTACHMENTS:</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>PRESENTER:</td>
<td>Lori Huss</td>
<td>TIME REQUESTED:</td>
<td>1.5 Hours</td>
<td></td>
</tr>
<tr>
<td>PROJECT:</td>
<td>---</td>
<td>ACTION REQUESTED:</td>
<td>Conduct a Closed Meeting on May 21, 2019, at 11:00 a.m. to Discuss and Consider Labor Negotiation Strategies for All Bargaining Units</td>
<td></td>
</tr>
<tr>
<td>CONTRACT/POLICY/GRANT:</td>
<td>County Attorney Review</td>
<td>FISCAL:</td>
<td>Finance Review</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Risk Management Review</td>
<td></td>
<td>Budget Change</td>
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**ORGANIZATIONAL VALUES:**
- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**

**COUNTY ADMINISTRATOR SIGNATURE:**

| Approved: | DISTRIBUTION/FILING INSTRUCTIONS: |
| Denied: | | Monica Siegle, Employee Relations |
| Tabled: | Other: |
| Deputy Clerk: | Date: |

**Background/Justification:**
The purpose of this agenda items is to conduct a closed meeting on May 21, 2019 at 11:00 a.m. to discuss and consider labor negotiation strategies for all bargaining units.

The closed meeting is pursuant to Minnesota Statute Chapter 13D.03.

**Fiscal Impact:** N/A