



**AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
JUNE 2, 2020**

8:15 a.m.

COUNTY BOARD TOUR OF BUILDING CONSTRUCTION PROJECT

9:00 a.m.

COMMUNITY HEALTH BOARD MEETING

10:00 a.m.

(1) CONVENE COUNTY BOARD

(2) AMENDMENTS TO THE AGENDA

(3) APPROVE MINUTES OF MAY 19, 2020 COUNTY BOARD MEETING

(4) RECOGNITION OF INTERESTED CITIZENS

Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) CONSENT AGENDA

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

5.1 Approve the Service Agreement Renewal With PrairieCare Medical Group, LLC for Psychiatric Consultation *(No fiscal impact)*

5.2 Approve Acceptance of Family Group Decision Making (FGDM) Grant Funds and Contract With the Department of Human Services in the Amount of \$161,499 for FGDM Services From July 1, 2020 Through June 30, 2021 *(No fiscal impact)*

5.3 Approve the Master Agreement With Northwoods Consulting Partners, Inc. for Implementation, Subscription, and Hosting of Traverse as an Electronic Document Management and Data Analytics Case Management Application for Social Service Programs in the Health and Human Services Division *(No fiscal impact)*

5.4 Adopt Resolution No. 2020-093; Approving Health, Dental, Life Insurance, and Flexible Spending Account Providers and County Contribution and Employee Costs for Health, Dental, and Life Insurance Effective August 1, 2020, for All Eligible Employees and Rescinding Resolution No. 2019-069 *(No fiscal impact)*

5.5 Adopt Resolution No. 2020-094; Authorizing an Amendment to a Cooperative Agreement With the City of Jordan for Cost Participation on the Trunk Highways 169 and 282 Interchange Preliminary Design and Environmental Documentation *(No fiscal impact)*

5.6 Adopt Resolution No. 2020-095; Authorizing the Scott County Engineer to Request the Minnesota Department of Transportation, State Aid for Local Transportation, to Transfer \$143,221 From the County's Municipal State Aid Construction Account to its Regular State Aid Construction Account *(No fiscal impact)*

CONSENT AGENDA CONTINUED:

Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively

5.7 Approve the Sixth Amendment to the Tower/Land Lease Agreement With New Cingular Wireless dba AT&T Mobility Corporation for Equipment Modification at the Jackson Tower Site *(No fiscal impact)*

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

5.8 Approve Payroll Processing of Personnel Actions *(No fiscal impact)*

- (6) COMMITTEE REPORTS AND COMMISSIONER UPDATES**
- (7) COUNTY ADMINISTRATOR UPDATE**
- (8) RECESS FOR ATTORNEY/CLIENT MEETING**
- (9) ADJOURN**

**FOLLOWING THE MEETING THE COUNTY BOARD WILL MEET
IN A WORKSHOP SETTING REGARDING THE 2021 BUDGET**

UPCOMING MEETINGS

June 16, 2020	9:00 a.m. County Board Meeting
June 30, 2020	9:00 a.m. County Board Workshop

**Lezlie A. Vermillion
County Administrator
(952) 496-8100**

MINUTES

BOARD OF COMMISSIONERS

COUNTY OF SCOTT

MAY 19, 2020

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, Commissioner Beard. Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Linda Eimermann, Case Aide
- D. Kari Ouimette, Economic Assistance Director
- E. Tony Winiecki, County Engineer
- F. Lisa Brodsky, Public Health Director
- G. Barb Dahl, Social Services Director
- H. Lisa Burkhartzmeyer, Child Support Supervisor
- I. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. John Myser

(4) Minutes:

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the Minutes of May 5, 2020 were approved on a roll call vote.

(5) Recognition of Interested Citizens:

John Myser questioned the Board of Commissioners as to why they are ignoring his request for copies of the County's liability insurance policy and the information sent to the Department of Public Safety which resulted in his driver's license being suspended and a jail sentence. County Attorney Ron Hocevar responded he will forward the policy to Mr. Myser and will research what information was sent to the Department of Public Safety.

Commissioner Beard stated the normal practice during the recognition of interested citizens portion of the agenda is for the Commissioners to listen and not respond. Concerns raised are referred to staff. Commissioner Beard reported there is a long history of ongoing issues with Mr. Myser. He added the Commissioners are always willing to listen and do not ignore citizens.

Mr. Hocevar echoed the comments regarding the long and time-consuming history with Mr. Myser. He reported the issues Mr. Myser is bringing forward are judicial matters in which the County Board has no jurisdiction.

(6) Consent Agenda:

A. On the recommendation of the Louisville Town Board and the Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Weckman Brekke to approve the request for a Conditional Use Permit Amendment to combine facilities (Dem Con Companies, LLC Applicant and Property Owner) in Section 21 of Louisville Township. This action is in accordance with Chapters 2, 16, and 60 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

B. On the recommendation of the Sand Creek Town Board and the Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Weckman Brekke to approve the request to rezone 39.04 acres from Urban Expansion Reserve District (UER) to Urban Expansion Reserve Cluster District (UER-C) (Pahl Family Trust, Applicant and Property Owner) in Section 16 of Sand Creek Township. This action is in accordance with Chapters 2 and 31 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

C. On the recommendation of the County Administrator, Commissioner Beard moved, seconded by Commissioner Weckman Brekke to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Kelly Wilkinson, FT Therapist, Health and Human Services Division, effective 05/06/20.
2. Separation of employment for Mark Jirik, FT Highway Maintenance Worker, Transportation Services Division, effective 07/01/20.
3. Separation of employment for Paula Neisen, PT (50% FTE) Registered Nurse, Health and Human Services Division, effective 05/01/20.
4. Separation of employment for Megan Anderson, FT Temporary Office Assistant – Unclassified, Health and Human Services Division, effective 04/29/20.
5. Separation of employment for Patrick Schlueter, Intermittent (34% FTE) Facility Probation Officer, Health and Human Services Division, effective 04/26/20.
6. FT probationary employment of Peggy Lade, Eligibility Specialist, Health and Human Services Division, effective 05/04/20.
7. Intermittent (34% FTE) employment of Donnell Hauck, Fleet Assistant – Unclassified, Transportation Services Division, effective 05/04/20.
8. FT probationary employment of Joseph Oliver, Facility Probation Officer, Health and Human Services Division, effective 05/11/20.

Motion carried unanimously on a roll call vote.

D. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to approve receipt of COVID-19 funding through the local Public Health Grant in the amount of \$158,636. Motion carried unanimously on a roll call vote.

E. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to approve Grant Agreement Amendment No. 1 and receive supplemental funding from the Minnesota Department of Health for the 2020-2021 Public Health Emergency Preparedness and Cities Readiness Initiative Grants Budget Period 2. Motion carried unanimously on a roll call vote.

F. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-088; Authorizing Final Payment to C.S. McCrossan Construction, Inc. for County Project 83-22 on County Highway 83 and 4th Avenue in the City of Shakopee in the Amount of \$14,630.85. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. Motion carried unanimously on a roll call vote.

G. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-089; Authorizing Final Payment to Granite Ledge Electrical Contractors, Inc. for the Flashing Yellow Arrow Modifications Project in the Amount of \$1,000. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. Motion carried unanimously on a roll call vote.

H. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-091; Recommending a Proactive Highway Safety Improvement Transportation Program Project and a Local Partnership Program Project be Submitted to the Minnesota Department of Transportation for Consideration of Funding in the 2020 Project Solicitations. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. Motion carried unanimously on a roll call vote.

I. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-092; Authorizing a Second Amendment to the Design Consultant Service Agreement With Kimley-Horn and Associates, Inc. for the County Highway 83 Reconstruction Project in the City of Shakopee. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. Motion carried unanimously on a roll call vote.

J. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to approve the Record of Disbursements and approve the claims made to Scott County April 1, 2020 through April 30, 2020 in the amount of \$10,670,824.03. Motion carried unanimously on a roll call vote.

(7) Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner:

A. County Administration Lezlie Vermillion presented Case Aide Linda Eimermann with a plaque in recognition of her upcoming retirement from her employment with Scott County.

B. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-090; Proclaiming May 17-23, 2020 as National Public Works Week in Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. Motion carried unanimously on a roll call vote.

(8) Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively:

In conjunction with National Public Works Week County Engineer Tony Winiecki presented information on the Adopt-A-Highway program which started in Scott County in 1992. Volunteer groups agree to a three-year commitment to clean up their segment of highway at least twice a year, in the spring and fall. Currently there are 144 families and businesses who help clean over 280 highway miles in Scott County.

(9) Committee Reports and Commissioner Updates:

A. Commissioner Weckman Brekke attended the Blakeley Town Board meeting on May 5.

B. The Commissioners all participated in the Scott County Association for Leadership and Efficiency (SCALE) teleconference meeting on May 8.

C. Commissioner Weckman Brekke met with County Administrator Lezlie Vermillion on May 12.

D. Commissioner Weckman Brekke attended the Dakota-Scott Workforce Development Board meeting on May 15.

E. Commissioner Weckman Brekke met with the Scott County Health and Human Services Director on May 19.

F. Commissioner Weckman Brekke participated in Association of Minnesota Counties, National Association of Counties, and White House teleconference meetings.

G. Commissioner Weckman Brekke provided information on the affect of the COVID-19 virus on the ProAct program.

H. Commissioners Beard and Ulrich participated in the Scott County Transportation Committee teleconference meeting on May 7.

I. Commissioner Beard participated in the Scott-Carver-Dakota Community Action Program Board teleconference meeting on May 12.

J. Commissioner Beard participated in the Minnesota Inter-County Association Board of Directors teleconference meeting on May 13.

K. Commissioners Beard and Wolf participated in the Association of Minnesota Counties Board of Directors teleconference meeting on May 15.

L. Commissioners Beard and Beer spoke with Shakopee Mdewakanton Sioux Community Vice Chair Miller on May 18.

M. Commissioner Beard had several phone conversations with State Legislators.

N. Commissioner Ulrich attended the Greater MSP meeting on May 5. He suggested Scott County take the lead on looking at best practices for development non-disclosure agreements for local governmental units.

O. Commissioner Ulrich participated in the Scott County Parks Advisory Commission teleconference meeting on May 6.

P. Commissioner Ulrich participated in the Suburban Transit Association teleconference meeting on May 11.

Q. Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) Programming Committee meeting on May 12. The request was made to have a State of the County presentation at the next FISH meeting. Focus would be on how partners, especially the faith community, can help fill needs that the County can't and what's falling through the cracks.

R. Commissioner Ulrich explained his reasons for participating in County Board meetings via phone rather than in person.

S. Commissioner Wolf attended the New Market Town Board meeting on May 5.

T. Commissioner Wolf participated in the Belle Plaine-Blakeley Township Orderly Annexation Board teleconference meeting on May 5.

U. Commissioner Wolf participated in the Scott County Planning Advisory Commission teleconference meeting on May 11.

V. Commissioners Wolf and Beer participated in the Metropolitan Emergency Services Board teleconference meeting on May 13.

W. Commissioner Wolf participated in the I35W Solutions Alliance teleconference meeting on May 14.

X. Commissioner Wolf participated in the Elko New Market City Council teleconference meeting on May 14.

Y. Commissioner Wolf participated in the Spring Lake Town Board teleconference meeting on May 14.

Z. Commissioner Wolf met with Ms. Vermillion on May 15.

AA. Commissioner Wolf spoke with Scott County Community Development staff on May 15 and 18 regarding a property in Spring Lake Township.

AB. Commissioner Wolf participated in the Scott Watershed Management Organization Planning Commission teleconference meeting on May 18.

AC. Commissioners Wolf and Beer attended the Prior Lake City Council meeting on May 18.

AD. Commissioner Wolf met with the Spring Lake Town Board Chair on May 18.

AE. Commissioner Beer participated in a White House conference call on May 6.

AF. Commissioner Beer met with members of the Prior Lake City Council on May 7.

AG. Commissioner Beer attended the FISH meeting on May 13.

(10) County Administrator Update:

- An update of County services being provided by appointment was given.
- Residents are being encouraged to register early for the upcoming elections and vulnerable individuals are being encouraged to vote by absentee ballot. There is a concern about the availability of election judges.
- A brief recap of the legislative issues of interest to Scott County was given.
- County offices are closed Monday, May 25 in observance of Memorial Day.

Chair Beer announced following the meeting the County Board will meet in a workshop setting to review the executed new building contracts.

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the meeting adjourned at 10:14 a.m.

David Beer
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board

**AGENDA #5.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 2, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Health & Human Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Barb Dahl, Social Services Director - 8151	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve the Service Agreement Renewal With PrairieCare Medical Group, LLC for Psychiatric Consultation		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner

Communication: We will always be clear about what we're doing and why we're doing it

Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively

Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government

Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance

Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies

Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Barb Dahl Pam Selvig Terry Raddatz	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to approve the Service Agreement Renewal with PrairieCare Medical Group, LLC for psychiatric consultation.

This Service Agreement Renewal will allow PrairieCare Medical Group, LLC to continue providing psychiatric consultation for the Scott County Mental Health Center effective May 1, 2020 through April 30, 2022.

The County is required by law to have psychiatric consultation services available to the Mental Health Center. Dr. Kennedy has been providing these services since May 1, 1999 and with this renewal, Dr. Kennedy, through PrairieCare, will continue to provide these services. Psychiatric services include consultation with Health and Human Services staff, prescribing medication, and medication management for clients with mental illness as well as inmates in the Scott County Jail.

The rate for these services is \$180 per hour for up to 728 hours. Total compensation under this Agreement shall not exceed \$127,400 per year.

Fiscal Impact:

None. The maximum contract expenditure is not to exceed \$127,400 per year, but the actual payment to PrairieCare is based on hours worked. This Agreement is largely reimbursed by insurance. Scott County bills insurance for eligible psychiatric services provided to clients. The expense and reimbursement related to this Agreement are included in the 2020 budget based on prior spending and future projections. Approval of this Service Agreement is budget neutral.

**AGENDA #5.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 2, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Health & Human Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Suzanne Arntson, Child Welfare Manager - 8212	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Approve Acceptance of Family Group Decision Making (FGDM) Grant Funds and Contract With the Department of Human Services in the Amount of \$161,499 for FGDM Services From July 1, 2020 Through June 30, 2021		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will delivery government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Pam Selvig Suzanne Arntson
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve acceptance of Family Group Decision Making (FGDM) Grant funds in the amount of \$161,499 and contract with the Department of Human Services for FGDM services July 1, 2020 through June 30, 2021.

FGDM is a staff guided decision-making process whereby families develop their own plans to ensure child safety, allow for a child to safely return home, or to identify a “forever family” for a child.

The Scott County Board, in 2004, approved the original Grant Application to the Department of Human Services (DHS) for FGDM services. This was and remains a Four-County Grant Application and collaboration of services with Carver, Le Sueur, McLeod, and Scott Counties. Scott County has acted as the fiscal host for this FGDM collaborative since 2004.

This Four-County Collaboration affords Counties the opportunity to provide this critical service to children and families involved in the child welfare system. FGDM services enhance the Counties' abilities to partner with families to develop plans that will assure the safety, permanency, and wellbeing needs of children. FGDM services are focused on helping families develop a network of support which may include extended family and friends to help keep children safe.

The Grant will be used to:

- safely divert children from out of home placement; and
- successfully return children home; and
- reduce time children spend in foster care; and
- support older youth transitioning out of foster care.

Fiscal Impact:

No fiscal impact. Scott County will continue to act as the fiscal agency for Carver, Le Sueur, McLeod, and Scott Counties. This Grant has been used to fund a 1.1 full-time equivalent position, to purchase contract services, and to pay additional program costs in the four Counties. This Grant amount is included in the 2020 budget and will be brought forward in the 2021 budget.

**AGENDA #5.3
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 2, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Health & Human Services	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Barb Dahl, Social Services Director -8151	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	N/A
ACTION REQUESTED:	Approve the Master Agreement With Northwoods Consulting Partners, Inc. for Implementation, Subscription, and Hosting of Traverse as an Electronic Document Management and Data Analytics Case Management Application for Social Service Programs in the Health and Human Services Division		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Pam Selvig Barb Dahl Suzanne Arntson Danielle Fox
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to approve the Master Agreement With Northwoods Consulting Partners, Inc. for Implementation, Subscription, and Hosting of Traverse as an Electronic Document Management and Data Analytics Case Management Application for Social Service Programs in the Health and Human Services Division.

Under this Agreement, implementation work will begin in June 2020, and will include subscription and hosting services for five years.

At the end of 2019, Scott County released a Request for Information (RFI) seeking information regarding an Electronic Document Management System (EDMS) for Social Services. The RFI outlined system expectations that included a comprehensive solution for managing the creation, capture, indexing, searching, retention, retrieval, and purging of program case information and records that are vital to the agency. It was determined that based upon system offerings, Northwoods Consulting Partners, Inc. provided the best solution that would meet the needs and direction of the County.

Northwoods Consulting Partners, Inc. has been providing automated electronic document management solutions for health and human services in over 13 states since 2003 including 25 health and human services agencies in Minnesota. By implementing the Traverse application from Northwoods, the following business efficiencies will be gained:

- Automated business processes and workflows; and
- Utilization of electronic forms that autofill and allow for electronic signatures; and
- Ability to coordinate case assignments, client visits, and tasks; and
- Electronic storage and retrieval of documents, audio, and photos will allow staff to work remotely and have the documents they need with them in the field at all times; and
- Enhanced data analytics/artificial intelligence will increase efficiencies when reviewing cases to bring key information forward to case managers and supervisors; and
- Ongoing hosting, maintenance, and technical support provided by Northwoods, which will not require Scott County information technology support for maintaining and updating the system.

Social Service Programs impacted by this implementation include:

- Adoption-Guardianship
- Adult Mental Health
- Adult Protective Services
- Chemical Dependency
- Child Care Licensing
- Children's Mental Health
- Child Protection
- Developmental Disabilities
- Foster Care Licensing
- MnCHOICES Assessments
- Home and Community Care Case Management
- Minor Parent
- Truancy

The National Association of State Procurement Officials (NASPO) works to source best value, reliable and competitively bid sourced contracts. Public agencies within the State of Minnesota are able to utilize this contract vehicle to procure a solution that is on a cooperative contract. Northwoods is a selected vendor with NASPO, which allows for Scott County to execute this Contract.

Fiscal Impact:

The cost to implement Traverse is \$257,001.58. Of this cost, it is anticipated that approximately \$30,840 will be reimbursed through Federal Financial Participation (FFP). Net cost to Scott County for implementation will be \$226,161.39. In addition, there is also a first-year subscription fee of \$87,548.39. After FFP, it is estimated that the total cost to the County will be \$77,042.58.

Therefore, the total cost of implementation plus the first-year subscription cost is \$344,549.97 or \$303,203.97 after FFP. This cost is included in the 2020 and 2021 Capital Improvement Program (CIP) budget. Ongoing subscription fees for Traverse in years 2 through 5 of the Agreement will be included in the annual operating budgets. Annual cost for hosting and subscription fees in years 2-5 are frozen at an annual amount of \$175,066.77 or \$154,085.16 after FFP.

**AGENDA #5.4
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 02, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Rhonda Laxen	ATTACHMENTS:	<input type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Adopt Resolution No. 2020-093; Approving Health, Dental, Life Insurance, and Flexible Spending Account Providers and County Contribution and Employee Costs for Health, Dental, and Life Insurance Effective August 1, 2020, for all Eligible Employees and Rescinding Resolution No. 2019-069		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS: Janelle McGlinchey, Employee Relations
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of the request is to adopt Resolution No. 2020-093; Approving Health, Dental, Life Insurance, and Flexible Spending Account Providers and County Contribution and Employee Costs for Health, Dental, and Life Insurance Effective August 1, 2020, for all Eligible Employees and Rescinding Resolution No. 2019-069.

The Employee Insurance Committee meets regularly to review and discuss information regarding insurance benefits available to Scott County employees and eligible dependents. The Committee is comprised of members from each of the County's divisions, bargaining units, union business agents, Employee Relations staff, Office of Management and Budget staff, and County Commissioners.

Professional benefit consulting services are provided by Arthur J. Gallagher (AJG) for the purpose of reviewing our current employee benefit programs and making recommendations as necessary for changes to specific plans. The participation and input provided by the Employee Insurance Committee members and the expertise supplied by our external consultants are part of an ongoing effort to ensure the continued viability of the County's self-funded insurance programs and other County-sponsored employee benefit programs.

Through the course of meetings, the Employee Insurance Committee reviewed and considered claims history, the sustainability and viability of the funds, the design of our insurance plans, industry trends, and market competitiveness and made recommendations for maintaining the good financial condition of the self-insured programs. The Committee's recommendations were discussed with staff from Administration and the Office of Management and Budget, and the following recommendations are being made effective August 1, 2020:

- An increase in health insurance premiums of 3.0%
- No change in plan design for health insurance
- No increase in dental insurance premiums
- Eliminate preventive dental treatment (i.e. exam and cleaning) from being included towards the maximum dental benefit of \$1,250 per member per calendar year
- Following required marketing, continue life insurance benefits with The Hartford
- No change in life insurance premiums
- A change in the health flexible spending account limit from \$2,700 to \$2,750
- No change in the dependent care flexible spending account limit

The Employee Insurance Committee will stay active throughout the next plan year in order to monitor and evaluate the stability of the funds and make necessary recommendations as appropriate. A great deal of credit and acknowledgment should be given to the Employee Insurance Committee for their continuous involvement in maintaining the employee benefit program.

Fiscal Impact:

2021 = \$288,208 to be included in the budget.

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	June 02, 2020
Resolution No.:	2020-093
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-093 APPROVING HEALTH, DENTAL, LIFE INSURANCE, AND FLEX SPENDING ACCOUNT PROVIDERS AND COUNTY CONTRIBUTION AND EMPLOYEE COSTS FOR HEALTH, DENTAL, AND LIFE INSURANCE EFFECTIVE AUGUST 1, 2020, FOR ALL ELIGIBLE EMPLOYEES AND RESCIND RESOLUTION NO. 2019-069

WHEREAS, the County has reviewed all of its current health, dental, and life insurance plan benefits and flexible spending accounts available to employees and has received input from the Employee Insurance Committee and staff with recommendations for insurance vendors, premium rates and plan designs.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that HealthPartners remain the vendor for health insurance and stop-loss health insurance coverage, The Hartford for life insurance benefits, Delta Dental for dental services, and 121 Benefits for flexible spending accounts; and

BE IT FURTHER RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the maximum employee contribution for the health flexible spending account shall increase from \$2,700 to \$2,750 to be consistent with the federal maximum contribution, and the allowable maximum employee contribution for the dependent care flexible spending account shall remain at \$5,000.

BE IT FURTHER RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the benefit insurance premiums and monthly contributions for all employees and their dependents for health insurance effective August 1, 2020, are established as indicated below:

HealthPartners	Employee	Employee + Spouse	Employee + Child(ren)	Family
HP Open Access-Base Plan	\$849.92	\$1,867.09	\$1,411.36	\$2,395.94
Employee Cost	\$ 84.98	\$ 466.76	\$ 352.84	\$ 598.96
Employer Cost	\$764.93	\$1,400.33	\$1,058.52	\$1,796.98
HP Primary Clinic-Buy Up Plan	\$952.29	\$2,094.17	\$1,596.72	\$2,687.70
Employee Cost	\$187.36	\$ 693.84	\$ 538.20	\$ 890.72
Employer Cost	\$764.93	\$1,400.33	\$1,058.52	\$1,796.98

BE IT FURTHER RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that preventive dental services (i.e. exam and cleaning) will not be included towards the maximum dental benefit of \$1,250 per member per calendar year, effective August 1, 2020.

BE IT FURTHER RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the benefit insurance premiums and monthly contributions for all employees and their dependents for dental insurance effective August 1, 2020, will be established as indicated below:

Delta Dental of Minnesota	Employee	Employee + Spouse	Employee + Child(ren)	Family
Total Monthly Premium Rates	\$37.75	\$75.01	\$91.72	\$127.77
Employee Cost	\$15.44	\$44.54	\$54.46	\$ 75.88
Employer Cost	\$22.31	\$30.47	\$37.26	\$ 51.89

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	June 02, 2020
Resolution No.:	2020-093
Motion by Commissioner:	
Seconded by Commissioner:	

EMPLOYEE SUPPLEMENTAL AND SPOUSE LIFE INSURANCE AND AD&D (EMPLOYEE PAID)

Following are monthly step rates per \$10,000.00 determined by age:

AGE	Rate (Portable)
Through age 24	\$ 0.70
25-29	\$ 0.80
30-34	\$ 1.00
35-39	\$ 1.10
40-44	\$ 1.20
45-49	\$ 1.70
50-54	\$ 2.50
55-59	\$ 4.50
60-64	\$ 6.80
65-69	\$12.90
70-74	\$20.80
75+	\$40.20

CHILD(REN) LIFE INSURANCE AND AD&D (EMPLOYEE PAID)

	Current Rate
\$ 5,000 Policy	\$.23
\$10,000 Policy	\$.46

BE IT FINALLY RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that Resolution No. 2019-069 is rescinded.

COMMISSIONERS	VOTE
Weckman Brekke	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent <input type="checkbox"/> Abstain

State of Minnesota)
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 2nd day of June 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 2nd day of June 2020.

County Administrator
Administrator's Designee

**AGENDA #5.5
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 2, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Highway Department	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lisa Freese	ATTACHMENTS:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:	CP 09-01	TIME REQUESTED:	N/A
ACTION REQUESTED:	Adopt Resolution No. 2020-094; Authorizing an Amendment to a Cooperative Agreement With the City of Jordan for Cost Participation on the Trunk Highways 169 and 282 Interchange Preliminary Design and Environmental Documentation		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-094; Authorizing an Amendment to a Cooperative Agreement With the City of Jordan for Cost Participation on the Trunk Highways 169 and 282 Interchange Preliminary Design and Environmental Documentation.

Scott County (County) and the City of Jordan (City) entered into an Agreement in April 2019 for preliminary design work and environmental document on the Trunk Highway (TH) 169/TH 282/County Highway (CH) 9 interchange. The City has been managing the project and working with the Minnesota Department of Transportation (MnDOT), the Federal Highway Administration (FHWA) and the County on an interchange design and state environmental document to remove the signal at TH 169/TH 282/CH 9. The environmental document was recently completed, and the City is nearing finalization of the preliminary design work.

County staff participated as part of the Project Management Team (PMT) for the design along with City staff, FHWA, and MnDOT. Kimley-Horn and Associates (KHA) was selected by the City to assist with the design and environmental document. Currently the project is not funded for construction. Both the preliminary design work and the environmental assessment completion can provide a project readiness benefit when working to assemble the funding package for the interchange through applications to the regional solicitation or other federal discretionary programs.

As part of the design and environmental document, there were additional hours needed by the consultant to complete the work.

- To address Department of Natural Resources requirement to look at additional options for a box culvert design under CH 9.
- To supplement the survey work for the project.
- To assist the County in submitting the 2019 Better Utilizing Investments to Leverage Development (BUILD) Grant Application for the project on behalf of the project partners.
- Additional hours were needed to address MnDOT's layout committee review concerns.
- Addressed potential development impacts near the project site (requested by the City).

The County committed to support the City's efforts by funding the work through the Transportation Sales Tax fund. The Agreement lays out the responsibilities and expectations of both the City and the County in accomplishing this work, including the preliminary design and environmental review. The County's contribution is currently \$689,020. The additional consultant work is \$47,980. As the City managed the project and there was work directed by the City to review development issues, staff recommends splitting the additional cost with the City, a County contribution increase of \$23,990. The staff recommended the new County contribution would increase to not to exceed \$713,010. The City of Jordan will take action on this contract amendment at their June 1, 2020 City Council meeting.

The 2020-2029 Transportation Improvement Program (TIP) has programmed \$896,700 for this preliminary design.

Fiscal Impact:
None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	June 2, 2020
Resolution No.:	2020-094
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-094; AUTHORIZING AN AMENDMENT TO A COOPERATIVE AGREEMENT WITH THE CITY OF JORDAN FOR COST PARTICIPATION ON THE TRUNK HIGHWAYS 169 AND 282 INTERCHANGE PRELIMINARY DESIGN AND ENVIRONMENTAL DOCUMENTATION

WHEREAS, the City of Jordan has completed the Trunk Highway (TH) 169/TH 282/County Highway (CH) 9 Interchange design work and environmental document; and

WHEREAS, the County's 2040 Transportation Plan identifies this Intersection both as a future interchange location and a potential Transportation Tax construction project; and

WHEREAS, County staff participated in the project development along with City staff, Federal Highway Administration, and Minnesota Department of Transportation (MnDOT); and

WHEREAS, preparation of a preliminary design and completion of environmental review can provide a project readiness benefit when seeking state and federal funding; and

WHEREAS, additional work was needed through the City's Design Contract and requested cost sharing by the County at 50 percent at a not to exceed sum of \$23,990; and

WHEREAS, the preliminary design activities are programmed in the 2020-2029 Transportation Improvement Program in 2020 with sufficient funds to cover this amendment.

NOW THEREFORE BE IT RESOLVED, the Board of Commissioners in and for the County of Scott, Minnesota, hereby approves amending the Cooperative Agreement with the City of Jordan for cost participation on the Trunk Highways 169/282 Interchange Preliminary Design and Environmental Documentation not to exceed \$713,010.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 2nd day of June, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 2nd day of June, 2020.

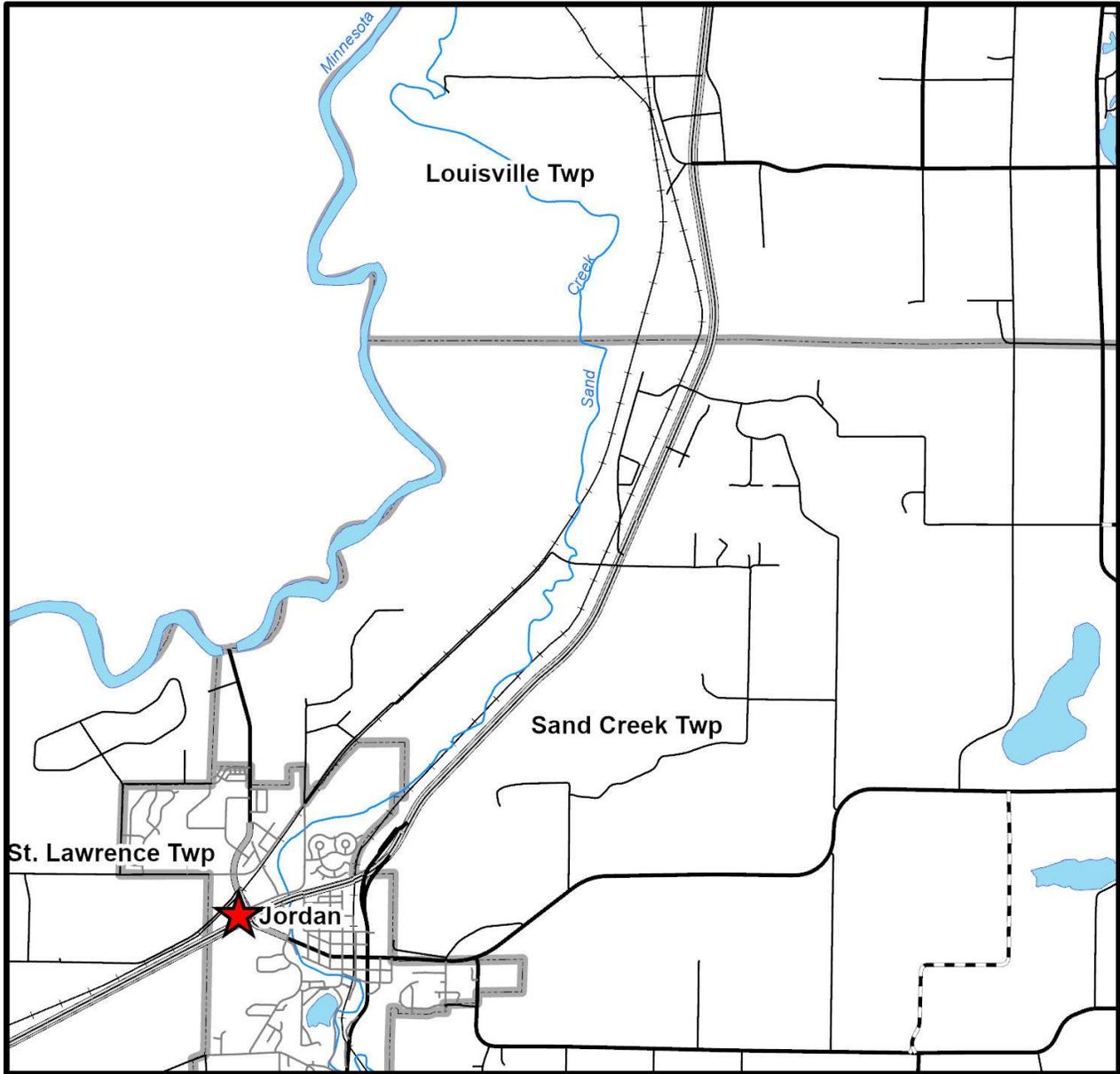
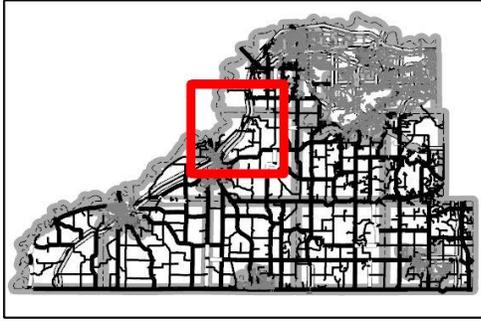
County Administrator

Administrator's Designee

SCOTT COUNTY

2020 RBA

Cooperative Agreement Amendment
Trunk Highway 169, Trunk Highway 282 and
County Highway 9 Interchange



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.

0 700,400 2,800 4,200 5,600 Feet



Date: 5/22/2020

Scale: R.F:
1 inch = 2,800 ft.

**AGENDA #5.6
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 2, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Transportation Services Program Delivery- Highway Department	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Lisa Freese - 8363	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Adopt Resolution No. 2020-095; Authorizing the Scott County Engineer to Request the Minnesota Department of Transportation, State Aid for Local Transportation, to Transfer \$143,221 From the County's Municipal State Aid Construction Account to its Regular State Aid Construction Account		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:	COUNTY ADMINISTRATOR SIGNATURE:
Approved:	DISTRIBUTION/FILING INSTRUCTIONS:
Denied:	
Tabled:	
Other:	
Deputy Clerk :	
Date:	

Background/Justification:

The purpose of this agenda item is to adopt Resolution No. 2020-095; Authorizing the Scott County Engineer to Request the Minnesota Department of Transportation, State Aid for Local Transportation, to Transfer \$143,221 From the County's Municipal State Aid Construction Account to its Regular State Aid Construction Account.

MN Statute 162.08, subd. 4(d) provides that the accumulated Municipal County State Aid Construction Account balance in excess of two years annual municipal construction account apportionments may be transferred to a County's Regular County State Aid Construction Account for use outside of its municipalities under 5,000 in population, when that transfer is approved by the County's Board of Commissioners.

Scott County has a balance of \$468,085 in its Municipal State Aid Construction Account which is an excess of \$143,221 over the last two years annual apportionments.

To prevent the loss of these funds \$143,221 must be transferred from the County's Municipal State Aid Construction Account to its Regular State Aid Construction Account.

The transfer of these funds was accounted for in the cash flow of the 2020-2029 Transportation Improvement Program (TIP) and will be used to fund projects on County State Aid Highways in 2020.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS
SCOTT COUNTY, MINNESOTA**

Date:	June 2, 2020
Resolution No.:	2020-095
Motion by Commissioner:	
Seconded by Commissioner:	

RESOLUTION NO. 2020-095; AUTHORIZING THE SCOTT COUNTY ENGINEER TO REQUEST THE MINNESOTA DEPARTMENT OF TRANSPORTATION, STATE AID FOR LOCAL TRANSPORTATION, TO TRANSFER \$143,221 FROM THE COUNTY'S MUNICIPAL STATE AID CONSTRUCTION ACCOUNT TO ITS REGULAR STATE AID CONSTRUCTION ACCOUNT

WHEREAS, Minnesota Statute 162.08, subd. 4(d), provides that accumulated Municipal State Aid Construction funds in excess of two years apportionment may be spent on construction projects outside of municipalities with populations under 5,000; and

WHEREAS, Scott County's Municipal State Aid Construction Account balance is \$468,085; and

WHEREAS, the excess amount over the previous 2 years annual apportionments total is \$143,221; and

WHEREAS, this excess balance in the Municipal State Aid Construction Account would result in a loss of State Aid funds available to the County for construction.

NOW THEREFORE IT BE RESOLVED, the Scott County Board of Commissioners authorizes the County Engineer to request the Minnesota Department of Transportation, State Aid for Local Transportation, transfer \$143,221 from its Municipal State Aid Construction Account to its Regular State Aid Construction Account.

COMMISSIONERS	VOTE			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)
County of Scott)**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 2nd day of June, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 2nd day of June, 2020.

County Administrator

Administrator's Designee

**AGENDA #5.7
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 2, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Sheriff Communications	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Scott Haas	ATTACHMENTS:	<input type="checkbox"/> Yes <input type="checkbox"/> No
PROJECT:		TIME REQUESTED:	
ACTION REQUESTED:	Approve the Sixth Amendment to the Tower/Land Lease Agreement With New Cingular Wireless dba AT&T Mobility Corporation for Equipment Modification at the Jackson Tower Site		
CONTRACT/POLICY/GRANT:	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	FISCAL:	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

ORGANIZATIONAL VALUES:

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Cassie Koch, Sheriff's Office	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

The purpose of this agenda item is to approve a Sixth Amendment to the Tower/Land Lease Agreement With New Cingular Wireless dba AT&T Mobility Corporation for Equipment Modification at the Jackson Tower Site.

Approval of this Amendment will allow for the installation of antennas, associated cables, and other communications instruments. The intended modifications will provide additional data capacity and speeds to AT&T's customers from the site. Older equipment such as antennas and cabling will be removed and newer equipment will be installed. AT&T has submitted construction drawings and proposed mount reinforcement recommendations that brings their proposed installation into conformity with industry standards. The original Agreement was approved in 2001 and subsequent Amendments were approved in 2004, 2010, 2011, 2015, and 2016.

Fiscal Impact:

The modifications included in this Sixth Amendment were evaluated and the 2020 County Fee Schedule rates were applied. This increased the annual rent, which will be prorated for the remainder of 2020 at \$244.18 per month. The annual rent in 2021 will be \$80,034, and the annual increase will remain at 5%.

**AGENDA #5.8
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 2, 2020**

ORIGINATING DIVISION: ORIGINATING DEPARTMENT:	Employee Relations	CONSENT AGENDA:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
PRESENTER:	Janelle McGlinchey	ATTACHMENTS:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT:	---	TIME REQUESTED:	---
ACTION REQUESTED:	Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System		
CONTRACT/POLICY/GRANT:	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	FISCAL:	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
ORGANIZATIONAL VALUES:			
<input checked="" type="checkbox"/> Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner <input type="checkbox"/> Communication: We will always be clear about what we're doing and why we're doing it <input type="checkbox"/> Collaboration: We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively <input type="checkbox"/> Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government <input type="checkbox"/> Empowerment: We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance <input type="checkbox"/> Resiliency: We will foster public preparedness and respond when families and communities face health and safety emergencies <input type="checkbox"/> Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures			
DEPARTMENT/DIVISION HEAD SIGNATURE:		COUNTY ADMINISTRATOR SIGNATURE:	
Approved:		DISTRIBUTION/FILING INSTRUCTIONS: Janelle McGlinchey, Employee Relations	
Denied:			
Tabled:			
Other:			
Deputy Clerk :			
Date:			

Background/Justification:

1. Separation of employment for KabNras Lee, FT Eligibility Specialist, Health and Human Services Division, effective 05/29/20.
2. Separation of employment for Diana Klemm, FT Transit Scheduler, Transportation Services Division, effective 06/12/20.

3. PT Probationary (FTE 90%) employment of Geraldine Halog, Public Health Nurse, Health and Human Services Division, effective 05/26/20.

Fiscal Impact: N/A