AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
JUNE 18, 2019

9:00 a.m.
(1) CONVENE COUNTY BOARD

(2) AMENDMENTS TO THE AGENDA

(3) APPROVE MINUTES OF JUNE 4, 2019 COUNTY BOARD MEETING

(4) RECOGNITION OF INTERESTED CITIZENS
Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) INNOVATION: EXPLORING AND ADOPTING NEW TECHNOLOGIES AND PROCESSES WITH THE GOAL OF IMPROVING SERVICE AND REDUCING THE LONG TERM COST OF SERVICE DELIVERY
5.1 Receive Information on Scott County Delivers Topic: Treatment Court (No fiscal impact)

10:15 a.m.
(6) RECESS FOR ROOM RECONFIGURATION

(7) CONSENT AGENDA
Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented
7.1 Approve the Request for a Conditional Use Permit to Construct a Private Indoor Horse Riding Arena (Kent and Brandi Gednalske, Applicants and Property Owners) in Section 35 of St. Lawrence Township (No fiscal impact)
7.2 Approve the Request to Rezone 40 Acres From A-1, Agricultural Preservation District, to UTR-C Urban Transition Reserve Cluster District (Peter Kochlin, Applicant, and Connie Kochlin and Curtis Hennes, Property Owners) in Section 25 of Sand Creek Township (No fiscal impact)
7.3 Approve the Final Plat of Tara Farm (On-Site Marketing Co., Inc., Applicant and Property Owner) Consisting of 26 Lots and 3 Outlots on 251.02 Acres in Section 26 of Credit River Township, Three-Way Development Agreement (Developer, Township, County), and Conservation Easements (No fiscal impact)
7.4 Approve the Request for Rezoning, Preliminary Plat, and Final Plat of Bastyr Estates 2nd Addition (Denielle & Timothy Stepka, Applicants, and Greg and Jean Stepka, Owners) in Section 21 of Helena Township (No fiscal impact)
7.5 Approve the Request to Extend the Preliminary Plat Rights for the Territory Development in Sections 32 and 33 of Credit River Township, Zoned Rr-2, an Additional Six Months to December 31, 2019 (No fiscal impact)
7.6 Adopt Resolution No. 2019-097; Approving the Findings of Fact and Conclusions for the Bass Ponds Environmental Assessment Worksheet and Negative Declaration on the Need for an Environmental Impact Statement (No fiscal impact)
CONSENT AGENDA CONTINUED:

**Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals**

7.7 Approve the Appointment of Ed Egan of Commissioner District 4 to the Scott County Community Corrections Advisory Board for a Term Effective January 18, 2019 Through December 31, 2019 *(No fiscal impact)*

7.8 Adopt Resolution No. 2019-085; Acknowledging Receipt and Acceptance of Gifts to Scott County *(No fiscal impact)*

7.9 Adopt Resolution No. 2019-090; Authorizing a Cooperative Agreement With Cities for Trail Preventative Maintenance and Joint Purchasing *(No fiscal impact)*

**Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public**

7.10 Approve the Minnesota Department of Health Community Health Board Grant Project Agreement for the Family Home Visiting Program Funded by the Federal Temporary Assistance for Needy Families Block Grant *(No fiscal impact)*

7.11 Adopt Resolution No. 2019-089; Authorizing Final Payment to Northland Grading and Excavating for the Construction of a Roundabout at County Highways 46 and 86 *(No fiscal impact)*

7.12 Adopt Resolution No. 2019-091; Authorizing Final Payment to Valley Paving, Inc. for Overlaying, Trail Rehabilitation, and Patching of Various County Highways *(No fiscal impact)*

7.13 Adopt Resolution No. 2019-092; Authorizing Final Payment to Northwest Asphalt, Inc. for County Project T169-01 Mobile Manor Frontage Road *(No fiscal impact)*

7.14 Adopt Resolution No. 2019-093; Authorizing the Submittal of Capital Bonding Requests to the Minnesota Department of Management and Budget *(No fiscal impact)*

7.15 Adopt Resolution No. 2019-094; Authorizing the Purchase of 4504 Egan Drive Along County Highway 42 in the City of Savage *(No fiscal impact)*

7.16 Adopt Resolution No. 2019-096; Authorizing the Conveyance of Tax Forfeit Lands Located in the City of Belle Plaine to the City of Belle Plaine *(No fiscal impact)*

7.17 Approve Record of Disbursements and Approve Claims *(No fiscal impact)*

7.18 Adopt Resolution No. 2019-098; Authorizing the Execution of the Deputy Registrar Minnesota License and Registration System (MNLARS) Reimbursement Grant Application and Liability Release *(Positive: Unanticipated fund distribution of $85,249.23)*

**Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community**

7.19 Approve Payroll Processing of Personnel Actions *(No fiscal impact)*

(8) **PARTNERSHIP: ALIGNING EXISTING RESOURCES, VOLUNTEERS AND PROGRAMS TO ACHIEVE SHARED GOALS**

8.1 Informational Presentation by the Minnesota Inter-County Association *(No fiscal impact)*

(9) **CUSTOMER SERVICE: CREATING A CUSTOMER EXPERIENCE THAT IS RESPECTFUL, RESPONSIVE AND SOLUTION-ORIENTED**

9.1 Adopt Resolution No. 2019-095; Approving the Findings of Fact and Conclusions for the Sever’s Festival Environmental Assessment Worksheet and Negative Declaration on the Need for an Environmental Impact Statement *(No fiscal impact)*

9.2 Receive an Informational Presentation Highlighting Library Program Activities Completed in 2018 *(No fiscal impact)*

(10) **PARTNERSHIP: ALIGNING EXISTING RESOURCES, VOLUNTEERS AND PROGRAMS TO ACHIEVE SHARED GOALS CONTINUED**

10.1 Adopt Resolution No. 2019-088; Adopting the Scott County 2040 Comprehensive Plan *(No fiscal impact)*

(11) **COMMITTEE REPORTS AND COMMISSIONER UPDATES**
COUNTY ADMINISTRATOR UPDATE

RECESS FOR ATTORNEY/CLIENT MEETING

ADJOURN

FOLLOWING THE MEETING THE COUNTY BOARD WILL MEET IN A WORKSHOP SETTING TO RECEIVE THE RESIDENTS’ SURVEY RESULTS

UPCOMING MEETINGS

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 9, 2019</td>
<td>9:00 a.m.</td>
<td>County Board Meeting</td>
</tr>
<tr>
<td>July 11, 2019</td>
<td>1:00 p.m.</td>
<td>County Board-Three Rivers Park District Joint Board of Commissioners Meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Cedar Lake Farm Regional Park</td>
</tr>
<tr>
<td>July 16, 2019</td>
<td>9:00 a.m.</td>
<td>County Board Meeting</td>
</tr>
</tbody>
</table>

Lezlie A. Vermillion
County Administrator
(952) 496-8100
MINUTES
BOARD OF COMMISSIONERS
COUNTY OF SCOTT
JUNE 4, 2019

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, Commissioner Beer and Commissioner Ulrich.

(2) County Staff Present:
   A. Lezlie Vermillion, County Administrator
   B. Ron Hocevar, County Attorney
   C. Jake Grussing, Library Director
   D. Megan Tasca, Professional Engineer
   E. Danny Lenz, Chief Financial Officer/Deputy County Administrator
   F. Noreen Kleinfehn-Wald, Public Health Supervisor
   G. Barb Dahl, Social Services Director
   H. Pam Selvig, Health and Human Services Director
   I. Cindy Geis, Community Services Director
   J. Marty Schmitz, Zoning Administrator
   K. Kate Sedlacek, Environmental Health and Waste Program Manager
   L. Greg Wagner, Principal Planner
   M. Brad Davis, Planning and Resource Management Director
   N. Chris Harder, Quality Improvement Manager
   O. Alan Herrmann, Transit Supervisor
   P. Maria Samuelson, Transit Scheduler
   Q. Mary Keen, Business Information/System Specialist
   R. Lisa Freese, Transportation Services Director
   S. Troy Beam, Transit and Fleet Manager
   T. Himani Joshi, Student Intern
   U. Amy Melby, Travel Trainer
   V. Megan Beauvais, Child Protection Worker
   W. Maria Heller, Contract Management Coordinator
   X. Jennifer Schultz, Enterprise Risk Manager
   Y. Jenn Beuch-Bohlsen, Procurement Specialist
   Z. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:
   A. Lloyd Erbaugh, Scott County Mental Health Local Advisory Council
   B. Ken Duray, New Market Township
   C. Teddy Bagley, New Market Township
   D. Amanda Novak, Young Men’s Christian Association (YMCA)
   E. Scott Schneider, Scott Soil and Water Conservation District (SWCD)
   F. Troy Kuphal, Scott SWCD
   G. Greg Hawks, YMCA
   H. Doug Quast, New Market Town Board Chair
   I. Doug DuSold, New Market Town Board Vice Chair
   J. Stephen Kavouras, New Market Township
   K. Therese Kavouras, New Market Township
   L. Mike Manning, New Market Township
Chair Weckman Brekke announced the agenda item to approve payroll processing of personnel actions has been amended to add a volunteer.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the amended agenda was approved.

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the Minutes of May 21, 2019 were approved on a vote of four ayes with Commissioner Ulrich abstaining.

A. On the recommendation of the Louisville Town Board and the Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Ulrich to approve the preliminary and final plat of Doucette 2nd Addition consisting of one lot on 11.5 acres, Paul and Cheryl Doucette, applicants and property owners, in Section 28 of Louisville Township. This action is in accordance with Chapters 2 and 60 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

B. On the recommendation of the Louisville Town Board and the Planning Advisory Commission, Commissioner Beer moved, seconded by Commissioner Ulrich to approve an Amendment to Conditional Use Permit #PL2019-00 to expand the permit area and construct a building for indoor storage rental, Paul and Cheryl Doucette, applicants and property owners, in Section 28 of Louisville Township. This action is in accordance with Chapters 2 and 60 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

C. On the recommendation of the Cedar Lake Town Board and the Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Ulrich to approve the request for an Interim Use Permit, Adam and Crystal Boettcher, applicants and owners, to add a detached accessory dwelling unit at 27290 Vergus Avenue, Cedar Lake Township. This action is in accordance with Chapters 2, 7, and 40 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

D. Commissioner Beard moved, seconded by Commissioner Ulrich to approve Grant Agreement Amendment No. 1 and receive funding from the Minnesota Department of Health for the 2019 – 2020 Public Health Emergency Preparedness and Cities Readiness Initiative Grants in the amount of $102,689. The motion carried unanimously.

E. Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-084; Authorizing Final Payment to S.M. Hentges & Sons, Inc. for the Construction of Paved Crossovers on Trunk Highway 169. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

F. Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-086; Awarding a Contract to Valley Paving, Inc. for the Construction of Bypass and Turn Lanes at Various Intersections Along County Highways 8 and 27. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.
G. Commissioner Beard moved, seconded by Commissioner Ulrich to approve the appointment of Joseph Thill to the Special Board of Appeal and Equalization. The motion carried unanimously.

H. Commissioner Beard moved, seconded by Commissioner Ulrich to authorize Scott County to enter into Agreements with Jaguar Communications and Netwave Broadband for the United States Department of Agriculture’s ReConnect Program to provide internet broadband services to rural areas of Scott County. The motion carried unanimously.

I. Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-087; Authorizing a Letter of Support for Dakota County’s Capital Bonding Request to Minnesota Management and Budget for a Regional Household Hazardous Waste Collection and Recycling Facility. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

J. On the recommendation of the County Administrator, Commissioner Beard moved, seconded by Commissioner Ulrich to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Aileen Mensching, FT Property & Customer Service Specialist, Community Services Division, effective 05/31/19.
2. Separation of employment for Ashley Storm, FT Nursing Team Leader, Sheriff’s Office, effective 05/31/19.
3. Separation of employment for Heather Allen, FT Child Support Officer, Health and Human Services Division, effective 05/31/19.
5. Separation of employment for Samira Melatyar, FT Probationary Child Protection Worker, Health and Human Services Division, effective 05/28/19.
6. Separation of employment for Benjamin Siegle, Intermittent (34% FTE) Fleet Assistant-Unclassified, Transportation Services Division, effective 03/14/19.
7. FT Probationary employment for Andrew Paul, Environmentalist II, Planning & Resource Management Division, effective 06/04/19.
8. FT Probationary employment for Tigra Comodore, Corrections Officer, Sheriff’s Office, effective 06/10/19.
9. FT Probationary employment for Molly Moore-Dutkowski, Eligibility Specialist, Health and Human Services Division, effective 06/03/19.
10. Intermittent (34% FTE) employment for Luna Zauhar, Library Aide-Unclassified, Administration Division, effective 05/30/19.
11. FT Temporary employment for Jacob Hennen, GIS Technician-Unclassified, Planning & Resource Management Division, effective 05/28/19.
12. Promotion for Molly Wolf, FT Eligibility Specialist to FT Probationary Eligibility Specialist-Lead, Health and Human Services Division, effective 06/03/19.
13. Reclassification for Jared Kotasek, FT Graduate Land Surveyor to FT Professional Land Surveyor, Community Services Division, effective 05/08/19.
14. Reclassification for Jason Allen, FT Systems Support Technician to FT Systems Management Specialist, Community Services Division, effective 05/13/19.
15. Amend separation of employment for Moises Delatorre, FT Librarian-Subject Specialist, Administration Division, effective 05/31/19 (previously reported as 08/02/19).
16. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

<table>
<thead>
<tr>
<th>Add</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Christine Kirchoff</td>
<td>Brandy Soukkala</td>
</tr>
<tr>
<td>Ashley Mellgren</td>
<td>Sarah Gavert</td>
</tr>
<tr>
<td>Brookelyn Skluzacek</td>
<td>Phyllis Stokke</td>
</tr>
<tr>
<td>LeighAnn Singleton</td>
<td></td>
</tr>
</tbody>
</table>

Motion carried unanimously.
A. Principal Planner Greg Wagner announced 2019 First Quarter Spirit of Scott Awards have been presented to Travel Trainer Amy Melby, Transit Scheduler Maria Samuelson, Transit and Fleet Manager Troy Beam, and Child Protection Worker Megan Beauvais for going above and beyond in the area of excellence in customer service.

B. Environmental Health and Waste Program Manager Kate Sedlacek presented the request to declare no need for an Environmental Assessment Worksheet (EAW) and deny the petition on the Young Men’s Christian Association (YMCA) of the Greater Twin Cities private day park project site. Ms. Sedlacek reported on May 20, 2019 the County received notice from the Minnesota Environmental Quality Board (EQB) that a citizen petition for an EAW for the YMCA Camp and Zane Avenue was filed and the County was put on notice that a final decision on the YMCA’s land use permit for a day camp could not occur until an EAW determination was made. On May 22, 2019, the County was notified that the citizen petition was complete and the determination for a need for an EAW was referred to Scott County as the regulatory governmental unit.

County staff reviewed the citizen petition and determined that the petition evidence fails to demonstrate that the project may have potential for significant environmental effect. Ms. Sedlacek explained the Minnesota Administrative Rules and the process to determine whether a mandatory EAW or an Environmental Impact Statement is required. A summary of the record of decision on the need for an EAW prepared by County staff was given.

Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2019-081; Declaring No Need for an Environmental Assessment Worksheet and Denying the Petition on the Young Men’s Christian Association (YMCA) of the Greater Twin Cities Private Day Park Project Site. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

C. Principal Planner Greg Wagner presented the request to approve a Conditional Use Permit (CUP) for the Young Men’s Christian Association (YMCA) of the Greater Twin Cities to operate a private day park in New Market Township and approve the Three-Way Development Agreement for the YMCA project. Mr. Wagner gave an overview of the project, history of the application and public engagement opportunities.

YMCA Senior Director of New Development Amanda Novak provided information regarding the proposed day park and its operations. Noting that the proposed day park site is larger than the current site, she stated the YMCA is troubled by the restriction on the number of daily camp participants.

County staff and YMCA staff addressed concerns raised by New Market Town Board Chair Doug Quast, New Market Town Board Vice Chair Doug DeSold, and New Market Township residents Ken Duray, Teddy Bagley, and Mike Manning regarding traffic, road maintenance, road easement, access to the site, enforcement of CUP conditions, septic size, drainage issues, and disruption of the quiet rural setting.

Therese Kavouras, site property owner, spoke in support of the project and the potential benefits to the area.

Mr. Wagner explained the process if, in the future, the YMCA would like to increase the participant capacity.

In response to Commissioners’ questions, County Attorney Ron Hocevar stated there is no legal reason to deny the CUP request.
On the recommendation of the Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Ulrich to approve a Conditional Use Permit for the Young Men’s Christian Association (YMCA) of the Greater Twin Cities to operate a private day park (YMCA of the Greater Twin Cities, applicant, Stephen Kavouras, owner) in Section 9 of New Market Township, and approve the Three-Way Development Agreement for the YMCA project. This action is in accordance with Chapters 2, 16, and 40 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

(9) Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals:

Shakopee Academies Intern Himani Joshi reported on Scott County’s Community Indicator - Percent of Students Connected to a Caring Adult in the Community.

(10) Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public:

A. Minnesota Counties Intergovernmental Trust (MCIT) Account Executive Paul Hajduk presented the 2019 Member Report for Scott County. Mr. Hajduk provided a summary of the history of MCIT, benefits of membership, rates, dividends, Scott County’s claims history, and training available through MCIT.

Commissioner Beard left the meeting at 11:10 a.m. and returned at 11:16 a.m.

B. Quality Improvement Manager Chris Harder presented the 2018 Scott County Annual Performance Report which reports the County’s progress on the Standard Measures Program developed by the Council on Local Results and Innovation. Scott County has participated in the Program since 2011 and receives $0.14 per capita, or approximately $19,000 in local government aid. These funds have been used to create Scott County’s own performance management program called Delivering What Matters, as well as assisted in funding the publication of the Residents’ Report, the 2016 residents’ survey administered by National Research Center, purchase and launch of Scott County’s online public forum (Speak Up, Scott County), and covers staff training and research on performance management.

Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-083; Reporting Progress on the Standard Measures Program Developed by the Council on Local Results and Innovation. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(11) Committee Reports and Commissioner Updates:

A. Commissioners Wolf and Beard attended the Metropolitan Mosquito Control District meeting on May 22.
B. Commissioner Wolf attended the Vermillion River Watershed Joint Powers Board meeting on May 23.
C. The Commissioners all attended the flag raising ceremony at the Scott County Government Center on May 28.
D. Commissioners Wolf and Ulrich attended the Families and Individuals Sharing Hope (FISH) meeting on May 28.
E. Commissioner Wolf attended the Association of Minnesota Counties meeting on June 3.
F. Commissioner Wolf attended the Prior Lake City Council meeting on June 3.
G. Commissioner Wolf attended the Credit River Town Board meeting on June 3.
H. Commissioner Wolf attended the Cedar Lake Town Board meeting on June 3.
I. Commissioner Beer attended the FISH Board meeting on May 23.
J. Commissioner Weckman Brekke and Beer conducted the Chair/Vice Chair planning meeting on May 28.
K. Commissioners Beer and Beard attended the Inter-Governmental Work Group meeting on May 28.
L. Commissioners Beer and Ulrich attended the Scott County-Three Rivers Parks Partnership Policy Committee meeting on June 30.
M. Commissioner Beer attended the Unsheltered Homelessness Leaders meeting on June 3.
N. Commissioners Beard and Ulrich attended the Association of Minnesota Counties District X meeting on May 22.
O. Commissioner Beard met with County Administrator Lezlie Vermillion on May 23.
P. Commissioner Weckman Brekke attended the Scott County Mental Health Local Advisory Council meeting on May 28.
Q. Commissioner Weckman Brekke attended retirement recognition event on May 29 for Scott County employee Mary Schoenbauer.
R. Commissioner Weckman Brekke met with the Scott County Library Director on May 30.

(12) County Administrator Update:
- The County Board will meet in a workshop setting following the County Board meeting to receive an update on the Scott County Parks program.
- Groundbreaking for the new Scott County Government Building is Wednesday, June 5 at 3:00 p.m.
- The Scott County Board of Commissioners and Parks Advisory Commission will have a joint parks tour and workshop on Wednesday, June 5.
- The Scott County Board of Commissioners and Belle Plaine City Council will have a joint tour and workshop on Thursday, June 6.
- The Spirit of Scott luncheon is Wednesday, June 12, 11:00 a.m.-1:00 p.m.
- The volunteer recognition picnic is Tuesday, June 18, 4:00 p.m.-7:00 p.m. at the Scott County Fairgrounds.

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 11:41 a.m.

Barb Weckman Brekke
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board
The purpose of this agenda item is to receive information on Scott County Delivers Topic: Treatment Court.

County programs support Safe, healthy and livable Communities. These programs are tied to Community Indicators which provide, on a high level, some indication of overall program effectiveness. Scott County Delivers is a discussion on the Key Performance Indicators (KPIs) for County programs and Strategic Initiatives and how they are performing. These County programs also utilize business measures to track the effectiveness of programs as well as operational efficiencies. Scott County Delivers provides staff an opportunity to discuss programs and their data and shows what is working and not working in a larger setting.

Broader discussion on this data leads to understanding program impacts and overlaps between other departments and agencies. Understanding and discussing the data provides opportunities for wide-ranging collaborations, and improving process, technology, or staffing gaps.
To view materials including an overview of the program, outcomes, and measures, click here.

**Fiscal Impact:**
None
Background/Justification:
The purpose of this agenda item is to approve the request for a Conditional Use Permit to construct a private indoor horse riding arena, (Kent and Brandi Gednalske applicants and property owners) in Section 35 of St. Lawrence Township.

This action was approved by the Scott County Planning Advisory Commission on June 10, 2019 in accordance with Chapters 2, 9, and 30 of the Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below.

Fiscal impact: None
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
Kent and Brandi Gednalske, Applicants and Property Owners
Conditional Use Permit for a Private Indoor Riding Arena

Criteria for Approval:

1. The use will not create an excessive burden on public facilities and utilities which serve or are proposed to serve the area.
   The proposed use will not have any impact on public facilities that are serving the property.

2. The use will be sufficiently compatible with, or separated by sufficient distance from, or screened from adjacent agricultural or residential land uses so that there will be no deterrence to the use or development of adjacent land and uses.
   As proposed, the location of the indoor riding arena exceeds the required property line setbacks. The arena will be more than 100 feet from the nearest property boundary.

3. Each structure or improvement is so designed and constructed that it is not unsightly in appearance to the extent that it will hinder the orderly and harmonious development of the district wherein proposed.
   The indoor riding arena is designed of materials that are not unsightly in appearance, and will be typical of a rural accessory building.

4. The use is consistent with the purposes of the Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use.
   The proposed indoor riding arena is consistent with the intentions of Chapter 9 of the Zoning Ordinance and with uses allowed on 10 acre parcels in the UER zoning district.

5. The use is not in conflict with the Scott County 2030 Comprehensive Plan.
   The proposal is in conformance with the 2030 Comprehensive Plan and the keeping and enjoyment of animals such as horses.

6. Adequate measures have been taken to provide ingress and egress so designed as to minimize traffic congestion, provide adequate access to public roads, and provide sufficient on-site parking.
   Access will be via the existing residential driveway access to Delaware Avenue

7. Adequate water supply, individual sewage treatment system facilities, erosion control and stormwater management are provided in accordance with applicable standards.
   Any water would be obtained via a private well; wells are permitted by the MN Department of Health.
   No restroom is proposed in the building. Erosion and sediment control will be reviewed with the building permit for the arena.

8. All building/structures meet the intent of the State Building Code and/or fire codes.
   A building permit will be required for the indoor riding arena. County Staff will review the building permit application to verify that the structure meets the intent of the State Building and/or fire codes.

Conditions of Approval:

1. The applicant is to file with the Scott County Planning Office in January of each year a statement indicating that they are in compliance with the conditions of the Conditional Use Permit (CUP).

2. The St. Lawrence Town Board may conduct an annual review of the CUP to ensure that the applicants are in compliance with the conditions of the CUP.
3. The applicants shall pay an annual CUP inspection fee, if and when the County adopts an inspection fee ordinance.

4. If ownership changes, the new owner shall contact the St. Lawrence Town Board and Scott County Zoning Administration to review the conditions of the CUP.

5. The maximum number of animal units shall be limited by the productive acerage of the property. The Scott SWCD may conduct an annual review to verify that the pasture management and manure management are in compliance with the approved plan.

6. Any future improvements to the proposed private riding arena shall meet all requirements of the State Building Code and all applicable codes as required by the Scott County Building Official.

7. The riding arena shall be used only as a private horse riding arena; no commercial boarding shall be allowed. Any other use of the structure is a violation of the CUP and the Scott County Zoning Ordinance.

8. The applicant shall provide a Stormwater Pollution Prevention Plan in accordance with Section 6A-3-3 of the Zoning Ordinance prior to the issuance of a grading or building permit.

And noting that St. Lawrence Township recommended approval of the request at their January 10, 2019 monthly meeting.
ST. LAWRENCE TOWNSHIP
SECTION 35
KENT & BRANDI GEDNALSKE
REQUEST FOR
CONDITIONAL USE PERMIT
Memorandum

May 22, 2019

To: Scott County Planning and Zoning Department

From: Diann Korbel, Ag Program Specialist
Scott Soil and Water Conservation District (SWCD)

Subject: Kent Gednalske Conditional Use Permit application (CUP)

This memorandum is being sent to clarify some of the review aspects of the Gednalske CUP application.

First, a productive acreage\(^1\) determination was conducted in May of 2019 to identify what animal unit densities would be allowed on the Gednalske property per chapter nine of the Scott County Zoning Ordinance. The aerial photo investigation utilized 2018 photography and revealed an estimate of 5.0 productive acres which inferred all pastures\(^2\) were to be considered productive acres without feedlot\(^3\) condition and would qualify as areas for pasturing\(^4\). The 5.0 productive acres would allow Gednalske to house 4.0 animal units year round.

The narrative submitted for the CUP application addresses all of the requirements necessary to receive a CUP.

One concern regarding the narrative plan of operation submitted is the disposal of manure. The spreadable acreage should be 7 acres to dispose of the manure generated by 4 horses per the attached MN extension service Nutrient Summary calculation. The current 5 productive acres, (4 of which are spreadable due to tree cover) fall short of the minimum acres calculator estimated 7 acres needed to dispose of the collected Phosphorous nutrients at agronomic rates on the grassed pasture areas. To account for this, the Gednalske’s have a written agreement with a neighboring crop farmer to spread manure on his 59 acres of land planted to row crops annually.

---

\(^1\)Productive Acreage - An area of land used for Crop Production or Pasturing, measured in acres. Lawns and other landscaped areas may be included as Productive Acreage provided they will be used for Crop Production or Pasturing purposes, as attested to in an affidavit signed by the applicant. Lands that are not currently used for Pasturing may be included as Productive Acreage provide: a) the minimum living and residual vegetative cover requirements under the Pasturing definition is maintained, and b) the land is not enrolled in a conservation program that prohibits it from being used for cropping, grazing and/or animal waste disposal. Wetlands and areas being grazed but which do not meet the minimum living and residential vegetative cover requirements for the Pasturing definition (i.e. feedlots) shall not qualify as Productive Acreage.

\(^2\)Pastures - Areas where grass or other sod-forming vegetation is grown for the purpose of Pasturing.

\(^3\)Feedlot - A lot or building, or combination of lots and buildings, intended for the confined feeding, breeding, raising or holding of animals and specifically designed as a confinement area in which manure may accumulate, or where the concentration of animals is such that a vegetative cover cannot be maintained within the enclosure.

\(^4\)Pasturing - The grazing of animals in an area of land where the residence time and concentration of animals is such that no less than 80% living or residual vegetative cover is maintained at all times, except that up to 10% of the total pasture area may have coverage less than 80% for supplemental feeding and or watering purposes. Tree and shrub canopy may be counted at a ratio of one half to one towards meeting the minimum vegetative cover requirements. Percent cover shall be determined by the Scott Soil and Water Conservation District using standard transect-line and aerial photo interpretation methodologies.
Finally, Chapter 9-4-4 Standards for Conditional Use Permits, Item 4 requires acquisition of an MPCA permit. This requirement is up to the discretion of Scott County as the Minnesota Pollution Control Agency (MPCA) would not require an operation of this size (less than 50 animal units outside shore land) to get registered/permitted.

In summary, Scott SWCD recommends approval of the Gednalske CUP application.

All of the supporting documentation for the aforementioned calculations is included with this memorandum for review.
# Nutrient Summary

*Manure & Crop Nutrient Calculator*

*May 21, 2019*

<table>
<thead>
<tr>
<th>Name</th>
<th>Kent Gednalske</th>
<th>Address</th>
<th>21226 Delaware Ave</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone</td>
<td>763-259-8426</td>
<td>Jordan, MN</td>
<td>55352</td>
</tr>
<tr>
<td>Description</td>
<td>Maximum of 4 horses grazed on perennial grass pastures in good condition</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Manure Nutrient Supply

**Total Nutrients From All Manure Sources After Storage and Handling Losses**

<table>
<thead>
<tr>
<th>Nutrient</th>
<th>Pounds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nitrogen (N)</td>
<td>123</td>
</tr>
<tr>
<td>Phosphate (P2O5)</td>
<td>128</td>
</tr>
<tr>
<td>Potash (K2O)</td>
<td>302</td>
</tr>
</tbody>
</table>

## Crop Nutrient Demand

**Total Annual Nutrient Demand Based On The Crop Rotation**

<table>
<thead>
<tr>
<th>Nutrient</th>
<th>Pounds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nitrogen (N)</td>
<td>240</td>
</tr>
<tr>
<td>Phosphate (P2O5)</td>
<td>72</td>
</tr>
<tr>
<td>Potash (K2O)</td>
<td>252</td>
</tr>
</tbody>
</table>

**Per Acre Average Nutrient Demand Based On The Crop Rotation**

<table>
<thead>
<tr>
<th>Nutrient</th>
<th>Pounds per Acre</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nitrogen (N)</td>
<td>60</td>
</tr>
<tr>
<td>Phosphate (P2O5)</td>
<td>18</td>
</tr>
<tr>
<td>Potash (K2O)</td>
<td>63</td>
</tr>
</tbody>
</table>

## Spreadable Acres Needed To Utilize Manure Nutrients

<table>
<thead>
<tr>
<th>Nutrient</th>
<th>Acres</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nitrogen (N)</td>
<td>2</td>
</tr>
<tr>
<td>Phosphate (P2O5)</td>
<td>7</td>
</tr>
<tr>
<td>Potash (K2O)</td>
<td>5</td>
</tr>
</tbody>
</table>

## Additional Spreadable Acres Required (If Needed)

<table>
<thead>
<tr>
<th>Nutrient</th>
<th>Acres</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nitrogen (N)</td>
<td>0</td>
</tr>
<tr>
<td>Phosphate (P2O5)</td>
<td>3</td>
</tr>
</tbody>
</table>
I, ________________, agree to let Kent Gednalske spread his horse manure on my 5.7 acres of land in row crops in perpetuity.

__________________________
[Signature]
TOWNSHIP RECOMMENDATION FORM

On May 9, 2019, the Town Board of St. Lawrence discussed with Kent Gednalske, the request to apply for a "Conditional Use Permit" to build a 60' x 104' Horse Riding Arena.

After reviewing the Request, the Town Board:

X RECOMMENDS APPROVAL WITH THE FOLLOWING CONDITIONS:

Meet County Code, Ag use only

___ RECOMMENDS APPROVAL WITH THE FOLLOWING REASONS:

___ HAS NO RECOMMENDATION, BUT WILL FORWARD THE REQUEST TO THE PLANNING COMMISSION OR BOARD OF ADJUSTMENT.

SIGNED:

Ramona Bockholts
CLERK

Lee St. Korndorfer
SUPERVISOR

SUPERVISOR

White - County

Yellow - Township Copy

Pink - Applicant's Copy

Form#1910
AGENDA #7.2
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 18, 2019

<table>
<thead>
<tr>
<th>ORIGINATING DIVISION: Planning &amp; Res. Mgmt.</th>
<th>ORIGINATING DEPARTMENT: Zoning Administration</th>
<th>CONSENT AGENDA: Yes No</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRESENTER: Marty Schmitz - 8349</td>
<td>ATTACHMENTS: Yes No</td>
<td></td>
</tr>
<tr>
<td>PROJECT: Kochlin Rezone</td>
<td>TIME REQUESTED:</td>
<td></td>
</tr>
<tr>
<td>ACTION REQUESTED: Approve the Request to Rezone 40 Acres from A-1, Agricultural Preservation District, to UTR-C Urban Transition Reserve Cluster District (Peter Kochlin, Applicant and Connie Kochlin and Curtis Hennes, Property Owners) in Section 25 of Sand Creek Township</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ORGANIZATIONAL VALUES:**
- Yes Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- No Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- Yes Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- Yes Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- Yes Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- No Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**

**COUNTY ADMINISTRATOR SIGNATURE:**

Approved:
Denied:
Tabled:
Other:

**DISTRIBUTION/FILING INSTRUCTIONS:**

**Background/Justification:**
The purpose of this agenda item is to approve the request to rezone 40 acres from A-1, Agricultural Preservation District, to UTR-C Urban Transition Reserve Cluster District (Peter Kochlin, applicant and Connie Kochlin and Curtis Hennes, property owners) in Section 25 of Sand Creek Township.

This action was recommended by the Scott County Planning Advisor Commission on June 10, 2019 in accordance with Chapters 2 and 34 of Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below.

**Fiscal Impact:** None
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION

Peter Kochlin, Applicant and Connie Kochlin and Curtis Hennes, Owners

Rezoning

Criteria for Approval:

1. *Consistency with the Comprehensive Plan* - the proposed rezoning conforms to the goals and policies contained in the 2030 Comprehensive Plan.

2. *Compatible with present and future land uses of the area* – the use is not changing and while the lot size is being reduced the overall density will remain at one unit per 10 acres.

3. *The proposed use conforms to all performance standards contained in the Zoning Ordinance* – the use of the property is not changing, the majority of the property will remain in agricultural production.

4. *Public Service Capacity* – the use is not changing and therefore will not adversely impact public service capacity for local service providers.

5. *Adequate Roads or Highways to Serve the Subdivision* – the homestead has frontage and driveway access to South Sutton Lake Blvd, a gravel Sand Creek Township road.

And noting that Sand Creek Township recommended approval of the request at their May 2019 monthly meeting.
SAND CREEK TOWNSHIP
SECTION 25
PETER KOCHLIN
REQUEST FOR REZONING
The Scott County Environmental Services Department has completed a review of the septic system locations and soil boring information for the above project, we approve the new alternate septic site location. The septic system information and soil information provided (dated March 9, 2019) appears to be in conformance with the Scott County Subsurface Sewage Treatment System Ordinance #4 and Minn. Rules Chapter 7080.

If you have any questions, please contact me at (952) 496-8344.
TOWNSHIP RECOMMENDATION FORM

On May 02, 2019, the Town Board of Sand Creek Township discussed with Otis and Barb Bechler the request to rezone 40 acres from A-2 to urban expansion Reserve Center (were) to split a home off on a 2.46 acre parcel.

After reviewing the request, the Town Board:

- [X] RECOMMENDS APPROVAL
  WITH THE FOLLOWING CONDITIONS: None

- [ ] RECOMMENDS DISAPPROVAL
  FOR THE FOLLOWING REASONS:

- [ ] HAS NO RECOMMENDATION, BUT WILL FORWARD THE REQUEST TO THE PLANNING COMMISSION OR BOARD OF ADJUSTMENT.

SIGNED:

[Signature] Clerk

[Signature] Supervisor

[Signature] Supervisor

[Signature] Supervisor
The purpose of this agenda item is to approve the Final Plat of Tara Farm (On-Site Marketing Co. Inc., applicant and property owner) consisting of 26 lots and 3 outlots on 251.02 acres in Section 26 of Credit River Township, Three-Way Development Agreement (Developer, Township, County), and Conservation Easements.

The Preliminary Plat of Tara Farm consisting of 56 lots on 251.02 acres was approved on September 4, 2018 by the Scott County Board of Commissioners. The time between Preliminary Plat approval and Final Plat allowed On-Site Marketing, the developer, and Credit River Township to work through road improvement
decisions pertaining to offsite roads leading to the development. Concurrent with this development, the Township will be improving 210th Street East and Nevada Avenue south of Tara Farm. The developer has agreed to a financial contribution towards those road improvements.

This action was recommended by the Scott County Planning Advisory Commission on April 8, 2019 in accordance with Chapters 42 and 70 of Scott County Zoning Ordinance No. 3 on the criteria for approval listed below:

Fiscal Impact:
None
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION

On-Site Marketing Co Inc, Applicant and Owner
Final Plat of Tara Farm

Criteria for Approval:

1. **Adequate Drainage** – the proposed plat meets all storm water drainage requirements as identified in Chapter 6 of the zoning ordinance.

2. **Adequate Potable Water Supply** – the proposed plat, utilizing individual wells, meets the requirements of the zoning and subdivision ordinances.

3. **Adequate Roads or Highways to Serve the Subdivision** – The proposed lots will have frontage and access off of the new Township roads, specifically a northern extension of Nevada Avenue, and future township roads as shown on the project plans.

4. **Adequate Waste Disposal Systems** – the proposed lots meet all requirements of the individual sewage treatment system ordinance.

5. **Consistency with the Comprehensive Plan** – the proposed plat conforms to the goals and policies in the 2030 Comprehensive Plan for the development in the Rural Residential Growth Staged Area.

6. **Public Service Capacity** – the proposed development does not adversely impact the public service capacity of local service providers as the lots will utilize the existing Township road for access. The Township and Developer are proposing improvements to Nevada Avenue and 210th Street East.

7. **Consistency with the Minnesota Environmental Quality Board’s Policies** - the property is part of the Credit River Alternative Urban Areawide Review (AUAR). The AUAR covered developable parcels in the southern area of Credit River Township for analysis of development impacts (roads, stormwater, environmental). The County updated the AUAR in 2010 following adoption of the 2030 Comprehensive Plan but has not updated the AUAR due to the lack of development since that time. Updates to the AUAR would include compliance with any updated transportation plans and County Ordinances, which would include the aspects of the development reviewed as part of the plat.

8. **Consistency with Capital Improvement Plans** – the proposed plat is not requiring any county funded road improvements; therefore it is consistent with the County’s capital improvement plan. The County and Township are working on road safety improvements for Texas Avenue (County Road 27), which would be done through a separate agreement.

Noting that Credit River Township recommended approval of the request at their April 8, 2019 monthly meeting.
CREDIT RIVER TOWNSHIP
SECTIONS 20 & 29
ON SITE MARKETING
REQUEST FOR FINAL PLAT
CREDIT RIVER TOWNSHIP
SECTIONS 20 & 29
ON SITE MARKETING
REQUEST FOR FINAL PLAT
KNOW ALL MEN BY THESE PRESENTS: That Dbn. Site Marketing Co., a Minnesota corporation, the owner of the following described property situated in the County of Scott, State of Minnesota, to wit:

The South half of the Northeast Quarter and the West half of the Northwest Quarter of the Northeast Quarter of the Northwest Township, 25th Range 21, Section 20, Township 144, Range 21, Scott County, Minnesota.

Also a parcel of the northwest corner of the Northeast Quarter of the Northwest Quarter bounded as follows:

Beginning at the southwest corner of the Northwest Quarter of said Section 20, thence running East on the 13th line, thence South on the 13th line, thence West on the 13th line, thence North on the 13th line, thence East on the 13th line to the point of beginning.

This parcel of land is described as follows: Beginning at the point described above and running East 130 feet; thence North 130 feet; thence West 130 feet; thence South 130 feet back to the beginning.

That part of the Northwest Quarter of Section 25, Township 144, Range 21, Scott County, Minnesota lying south and east of the following described line:

Commencing at the southwest corner of said Northwest Quarter; thence South 89 degrees 50 minutes 30 seconds East 130 feet to a point of beginning.

He has caused the same to be surveyed and plotted known as TARA FARM and does hereby donate and dedicate to the public, for public use forever, the public ways and also dedicating the easements as shown on the plat for drainage and utility purposes only.

In witness whereof said Dbn. Site Marketing Co., a Minnesota corporation, has caused these presents to be signed by its proper officers this 

This 20 day of

MARKET CONCEPT CO.

Gary B. Troy, President

Theodore B. Kowalski, Vice President

COUNTY OF

The foregoing instrument was acknowledged before me the day of , 20 by Gary B. Troy, President and Theodore B. Kowalski, Vice President of Dbn. Site Marketing Co., a Minnesota corporation, on behalf of the corporation.

Notary Public, County, Minnesota
My Commission Expires

I hereby certify that I have surveyed and plotted the property described in this plat as TARA FARM and that this plat is a correct representation of the survey. That all distances are correct and the plat is in good form and condition. That all corners have been correctly located on the property and marked with an appropriate tag or marker.

Notary Public, County, Minnesota
My Commission Expires

COUNTY OF

The foregoing surveyor's certificate was acknowledged before me the day of , 20 by .

Notary Public, County, Minnesota
My Commission Expires

TOWN BOARD OF CREEK RIVER TOWNSHIP

This plat of TARA FARM was approved and accepted by the Town Board of Creek River Township, this day of , 20. The words, covenants and warranties of the County Highway Engineer have been recorded by the Township and a copy made of the plat and certification of said recorded plat is on file in the office of the Township Recorder or in the office of the County Register of Titles.

By: ____________________________  ____________________________

Chairman  Clerk

SCOTT COUNTY ADMINISTRATOR

Pursuant to Minnesota Statutes, Chapter 500, Subdivision 1, this plat has been reviewed and approved this day of , 20

___________________________
SCOTT COUNTY, Zoning Administrator
Designee

SCOTT COUNTY ATTORNEY

I hereby certify that I have examined the abstract of title of this plat and do hereby recommend this plat for approval as is.

This day of , 20

___________________________
SCOTT COUNTY ATTORNEY

SCOTT COUNTY SURVEYOR

Pursuant to Minnesota Statutes, Chapter 360, Subdivision 1, as amended, this plat has been reviewed and approved this day of , 20

James L. Hendryx, Scott County Surveyor

SCOTT COUNTY AUDITOR/RECEIVER

I hereby certify that the current and delinquent taxes on the land described herein paid and this transfer is exempt this day of , 20

___________________________  ____________________________
Scott County Auditor  Scott County Treasurer

SCOTT COUNTY REGISTRAR OF TITLES

I hereby certify that this plat was filed for record in the office of the County Registrar of Titles for record on this day of , 20

___________________________  ____________________________
Scott County Registrar of Titles  Scott County Registrar of Titles

20
## Background/Justification:

The purpose of this agenda item is to approve the request for rezoning, Preliminary Plat, and Final Plat of Bastyr Estates 2nd Addition (Denielle and Timothy Stepka, Applicants and Greg and Jean Stepka, Owners) in Section 21 of Helena Township.

The request includes the rezoning of 57.99 acres, from A-3, Agricultural Preservation District, to TR, Transition Reserve District, and the Preliminary and Final Plat of Bastyr Estates 2nd Addition consisting of 1 lot and 1 outlot on 57.99 acres.
This action was recommended by the Scott County Planning Advisory commission on February 11, 2019 in accordance with Chapter 6, 42 and 70 of Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below:

Fiscal Impact:
None
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION

Denielle & Timothy Stepka, Applicants and Greg & Jean Stepka, Owners

Rezoning, Preliminary Plat and Final Plat of Bastyr Estates Second Addition

Criteria for Approval:
1. **Adequate Drainage** – the proposed plat meets all storm water drainage requirements as identified in Chapter 6 of the zoning ordinance.

2. **Adequate Potable Water Supply** – the proposed plat, utilizing an individual well, meets the requirements of the zoning and subdivision ordinances.

3. **Adequate Roads or Highways to Serve the Subdivision** – the property and lot have frontage on 255th Street West, a gravel Helena Township road.

4. **Adequate Waste Disposal Systems** – the proposed lot meets all requirements of the individual sewage treatment system ordinance.

5. **Consistency with the Comprehensive Plan** – the proposed plat conforms to the goals and policies contained in the proposed 2040 Comprehensive Plan for the development in the Transition Area and continued agricultural use.

6. **Public Service Capacity** – the proposed development does not adversely impact the public service capacity of local service providers.

7. **Consistency with the Minnesota Environmental Quality Board’s Policies** - the proposal does not require any environmental review and is therefore consistent with the policies of the Minnesota Environmental Quality Board.

8. **Consistency with Capital Improvement Plans** – the proposed plat is not requiring any county funded road improvements; therefore it is consistent with the County’s capital improvement plan.

And noting that Helena Township recommended approval of the request at their July 2018 monthly meeting.
HELENA TOWNSHIP
SECTION 21
DENIELLE & TIMOTHY STEPKA
REQUEST FOR REZONING &
PRELIMINARY PLAT
HELENA TOWNSHIP
SECTION 21
DENIELLE & TIMOTHY STEPKA
REQUEST FOR REZONING & PRELIMINARY PLAT
TOWNSHIP RECOMMENDATION FORM

On June 7, 2018, the Town Board of Helma discussed with the request to remove a plat for one additional home on 16 acres.

After reviewing the Request, the Town Board:

✓ RECOMMENDS APPROVAL
   WITH THE FOLLOWING CONDITIONS:
   - Zoned current
   - driveway permit required
   - lot # of #3 K line @ myler signage

_ RECOMMENDS DISAPPROVAL
   FOR THE FOLLOWING REASONS:

_ HAS NO RECOMMENDATION, BUT WILL FORWARD THE REQUEST TO THE PLANNING COMMISSION OR BOARD OF ADJUSTMENT.

SIGNED:

[Signatures of Clerk, Supervisor, Supervisor]
### Request for Board Action

**Meeting Date:** June 18, 2019

<table>
<thead>
<tr>
<th>Originating Division:</th>
<th>Planning &amp; Res Mgmt.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Originating Department:</td>
<td>Zoning Administration</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Consent Agenda:</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

| Presenter: | Marty Schmitz - 8349 |

<table>
<thead>
<tr>
<th>Attachments:</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

| Project: | Territory Development Preliminary Plat Extension |

| Time Requested: | N/A |

| Action Requested: | Approve the Request to Extend the Preliminary Plat Rights for the Territory Development in Sections 32 and 33 of Credit River Township, Zoned RR-2, an Additional Six Months to December 31, 2019 |

| Contract/Policy/Grant: | County Attorney Review | Risk Management Review |

| Fiscal: | Finance Review | Budget Change |

**Organizational Values:**

- **Stewardship:** Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- **Partnership:** Aligning existing resources, volunteers and programs to achieve shared goals
- **Leadership:** Anticipating changes and managing challenges based on reliable information and citizen input
- **Commitment:** Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- **Customer Service:** Creating a customer experience that is respectful, responsive and solution-oriented
- **Innovation:** Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**Department/Division Head Signature:**

| County Administrator Signature: |

**Distribution/Filing Instructions:**

**Background/Justification:**

The purpose of this agenda item is to approve the request to extend the Preliminary Plat rights for the Territory Development in Sections 32 and 33 of Credit River Township, zoned RR-2, an additional six months to December 31, 2019.

The Territory Open Space Design Residential Development received approval by the County and Credit River Township on July 1, 2003. The Preliminary Plat of the Territory consisted of 276 lots on 705 acres. To date approximately half of the 276 lots have been final platted for home sites. Based on Board actions on previous extensions, the Preliminary Plat rights are in place until June 30, 2019. The Developer of the 5th Addition of
the Territory and Credit River Township are requesting that the County Board extend the Preliminary Plat rights by an additional 6 months to December 31, 2019. The extension will allow all of the parties with an interest in the Territory 5th Addition to finalize the Final Plat, Developer’s Agreement, and address road improvements to 210th Street East, Nevada Avenue, and County Road 27 turn lanes. It will also allow the Developer time to obtain any necessary approvals and permits from the Territory Homeowners Association, the Minnesota Pollution Control Agency (MPCA), and the Minnesota Department of Health for the extension of sewer and water services to the lots within the plat.

This action is being requested by the owner and developer of the Outlots in The Territory Development and is supported by the Credit River Town Board.

**Fiscal Impact:**
None
May 8, 2019

Board Members
Credit River Township
18985 Meadow View Blvd.
Prior Lake, MN 55372

Dear Board Members,

OP3 Territory, LLC is requesting the Credit River Town Board recommend that the Scott County Board of Commissioners grant a six (6) month extension to the preliminary plat rights for Territory, and any subsequent final plat approvals of Territory 5th Addition. I believe the current extension expires on June 30, 2019. The requested extension would be until December 31, 2019.

With the extension, we would also grant the Scott County Board of Commissioners an extension to December 31, 2019 to act on the final plat application for Territory 5th Addition. If you need any addition information from our team, please let me know. Thanks for your assistance in this process.

Regards,

[Signature]

Paul Thomas
Vice President
The Excelsior Group, LLC
952-525-3208

cc: Marty Schmitz, Scott County
### AGENDA #7.6
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: June 18, 2019

<table>
<thead>
<tr>
<th>ORIGINATING DIVISION:</th>
<th>Planning &amp; Res. Mgmt. Environmental Services</th>
<th>CONSENT AGENDA:</th>
<th>✓ Yes  ☐ No</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINATING DEPARTMENT:</td>
<td>Planning &amp; Res. Mgmt. Environmental Services</td>
<td>ATTACHMENTS:</td>
<td>✓ Yes  ☐ No</td>
</tr>
<tr>
<td>PRESENTER:</td>
<td>Jesse Krzenski - 8361</td>
<td>TIME REQUESTED:</td>
<td>N/A</td>
</tr>
<tr>
<td>PROJECT:</td>
<td>Bass Ponds EAW</td>
<td>ACTION REQUESTED:</td>
<td>Adopt Resolution No. 2019-097; Approving the Findings of Fact and Conclusions for the Bass Ponds Environmental Assessment Worksheet and Negative Declaration on the Need for an Environment Impact Statement</td>
</tr>
</tbody>
</table>

**ORGANIZATIONAL VALUES:**

- [✓] Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- [✓] Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- [✓] Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- [✓] Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- [✓] Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- [☐] Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

<table>
<thead>
<tr>
<th>DEPARTMENT/DIVISION HEAD SIGNATURE:</th>
<th>COUNTY ADMINISTRATOR SIGNATURE:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>DISTRIBUTION/FILING INSTRUCTIONS:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Approved:</th>
<th>DISTRIBUTION/FILING INSTRUCTIONS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Denied:</td>
<td></td>
</tr>
<tr>
<td>Tabled:</td>
<td></td>
</tr>
<tr>
<td>Other:</td>
<td></td>
</tr>
<tr>
<td>Deputy Clerk:</td>
<td></td>
</tr>
<tr>
<td>Date:</td>
<td></td>
</tr>
</tbody>
</table>

**Background/Justification:**
The purpose of this agenda item is to adopt Resolution No. 2019-097; Approving the Findings of Fact and Conclusions for the Bass Ponds Environmental Assessment Worksheet (EAW) and Negative Declaration on the Need for an Environment Impact Statement (EIS).
The Corps of Engineers is proposing to improve habitat within the Wilkie Unit of the Minnesota Valley National Wildlife Refuge. The area experiences a lack of seasonal variability in water levels which has resulted in reduced wetland habitat quality, aquatic plant diversity, and poor habitat for migratory water birds. Water level management features (stoplog structures, earthen plugs) are proposed to improve habitat.

US Army Corps of Engineers wetland rehabilitation project met the threshold for a mandatory EAW, which includes projects that will change or diminish the course, current, or cross-section of one acre or more of any public water or public waters wetland except for those to be drained without a permit pursuant to Minnesota Statutes, Chapter 103G. The local government unit shall be the responsible governmental unit (RGU). It was determined that Scott County was best suited to be the RGU for the EAW.

An EAW was completed and published for public review April 29, 2019. The 30 day public review period ended May 29, 2019. A copy of the comments received, responses to comments, and the Finding of Fact and Conclusion are attached in the Record of Decision document. Click here for the Record of Decision document. We did not receive substantive comments that identified unknown environmental impacts. Minnesota Environmental Quality Board (EQB) Rules require that the County Board make a positive or negative finding on the need for an EIS.

Because this is a federal wetland project meeting a mandatory EAW threshold with no substantive environmental impacts, this item is on the consent agenda.

Staff recommends adoption of Resolution No. 2019-097.

Fiscal Impact:

None
RESOLUTION NO.2019-097; APPROVING THE FINDINGS OF FACT AND CONCLUSIONS FOR BASS PONDS ENVIRONMENTAL ASSESSMENT WORKSHEET AND NEGATIVE DECLARATION ON THE NEED FOR AN ENVIRONMENT IMPACT STATEMENT

WHEREAS, Scott County was required to complete an Environmental Assessment Worksheet (EAW) according to Minnesota Rule Section 4410.4300 Subp. 27, for the Bass Ponds Wetland Rehabilitation Project; and

WHEREAS, Scott County submitted an EAW to the Environmental Quality Board (EQB) Monitor on April 29, 2019 and received comments until May 29, 2019; and

WHEREAS, Scott County received comment letters from the Metropolitan Council, Minnesota Pollution Control Agency, Minnesota Department of Transportation, and the Minnesota Department of Natural Resources; and

WHEREAS, staff has completed a Response to Comments and Findings of Fact and Conclusions addressing the comments; and

WHEREAS, Scott County declares a negative declaration on the need for an Environmental Impact Statement.

NOW THEREFORE BE IT RESOLVED that the County Board approves the Findings of Fact and Conclusions for the Bass Ponds EAW and negative declaration on the need for an Environmental Impact Statement.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Wolf</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beard</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beer</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota  
County of Scott  
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of June, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.  
Witness my hand and official seal at Shakopee, Minnesota, this 18th day of June, 2019.

_________________________________________  
County Administrator

_________________________________________  
Administrator's Designee
### Background/Justification:

The purpose of this request is to approve the appointment of Ed Egan of Commissioner District 4 to the Scott County Community Corrections Advisory Board (CCAB) for a term effective June 18, 2019 through December 31, 2019.

The CCAB is responsible for making recommendations to the Scott County Board of Commissioners as it relates to community corrections. Additionally, the CCAB assists in the development, implementation, and annual update of the comprehensive plan for correctional programs and services.
The CCAB is comprised of law enforcement members, corrections staff, judges, attorneys, social services personnel, educators, and citizens. There are five citizen members, one from each Commissioner District.

The current vacancy was advertised in the SCENE, in local newspapers, and on the County’s website. All applications received were reviewed by the Scott County Board of Commissioners.

Fiscal Impact:
None
**Background/Justification:**
The purpose of this agenda item is to adopt Resolution No. 2019-085; Acknowledging Receipt and Acceptance of Gifts to Scott County.

Pursuant to Resolution No. 99025, a thank you letter is sent to the contributor acknowledging the gift when it is received. A resolution is brought to the County Board bi-annually that acknowledges and accepts the gifts that have been received to date. A list of the gifts received from October 2018 through April 2019 is included in the attached resolution.

**Fiscal Impact:**
None
RESOLUTION NO. 2019-085; ACKNOWLEDGING RECEIPT AND ACCEPTANCE OF GIFTS TO SCOTT COUNTY

WHEREAS, it is the policy of Scott County that gifts to the County shall be accepted by the Board of Commissioners in accordance with established procedures for acceptance of gifts as outlined in Resolution No. 99025; and

WHEREAS, various offices within Scott County have received gift donations from the following entities during the months of October 2018 through April 2019;

Donations to the Future Leaders of Scott County Event
- American Legion Auxiliary #144
- American Legion Auxiliary #2
- American Legion Auxiliary #447
- American Legion Auxiliary #643
- Charles Borak American Legion Post #45
- Leo B. Neubeiser American Legion #144
- Prior Lake American Legion Post #447
- Robert Patterson American Legion Post #3
- VFW Auxiliary #6208/District 2
- VFW Ladies Auxiliary #6202
- VFW Post #2854
- VFW Post #5145
- VFW Post #6202
- VFW Post #6208

Donations to the Scott County Library System
- Margaret Saga Memorial – Monetary Donation
- Judith Anderson Haugh Memorial – Monetary Donation

Donations to the Savage Branch of the Scott County Library System
- Susan and Gregory Klugherz – Monetary Donation

Donations to the New Prague Branch of the Scott County Library System
- LeSueur County Sheriff’s Youth Project – Monetary Donation

Donations to the Shakopee Branch of the Scott County Library System
- Shakopee Lions Club – Monetary Donation

Donations to the Scott County Sheriff’s Office
- Shakopee Mdewakanton Sioux Community – Monetary Donation

Donations to the Scott County Jail Correctional Emergency Response Team
- Shakopee Jaycees – Monetary Donation; and
WHEREAS, the County Administrator has determined that no new or additional County service, function, staffing, or liability shall be obligated or necessary to fulfill any specific conditions of the gift donation.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that receipt and acceptance of these gift donations be formally acknowledged.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Wolf</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beard</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beer</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota  
County of Scott  
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of June 2019 now on file in my office, and have found the same to be a true and correct copy thereof.  
Witness my hand and official seal at Shakopee, Minnesota, this 18th day of June, 2019.

__________________________________________  
County Administrator  

__________________________________________  
Administrator's Designee
The purpose of this agenda is to adopt Resolution No. 2019-090; Authorizing a Cooperative Agreement With Cities for Trail Preventative Maintenance and Joint Purchasing.

The purpose of this Cooperative Agreement is two-fold:
1) To enter into cost sharing with the Cities in Scott County for trail preventative maintenance work to be performed along County Highways by the County; and
2) Provide for joint purchasing via the County bidding process for trail preventative maintenance services by Cities for their local work.
This joint purchasing component will be handled similarly to the Contract Scott County participates in with the City of Burnsville for other types of maintenance services (crack fill, striping, etc.).

For the trail preventative maintenance work along the County highway system, the County has developed a four year work program and provided cost estimates to each City. Preventive trail maintenance includes prep work (sweeping, crack fill, patching), slurry sealing the paved multi-purpose trail, and sweeping up the excess rock materials. Previously this work was a city responsibility, but as a part of our ongoing dialog about maintenance responsibilities thought the development of a global Maintenance Agreement and to improve of consistency of trail maintenance practices across jurisdictions, the County has agreed to cost participate and lead trail maintenance activities.

All seven Cities have segments along County Highways to be addressed in 2019, 2020, and 2022. Currently 2021 does not have any scheduled trail maintenance needs identified. The County will invoice each City for its share based on actual costs (final measured amounts) before the end of each calendar year. The following table summarizes the estimated costs by each agency (City and County). In 2022, there is a segment of trail scheduled for preventative maintenance that is not within a municipal boundary; those costs will be 100 percent County costs.

### Trail Preventative Maintenance Program

<table>
<thead>
<tr>
<th>Agency</th>
<th>2019 (Estimated Cost) *</th>
<th>2020 (Estimated Cost) *</th>
<th>2022 (Estimated Cost) *</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Total Square Yards</td>
<td>Total in Cost in Each City</td>
<td>Agency’s Share (50%)</td>
</tr>
<tr>
<td>Shakopee</td>
<td>44,740.00</td>
<td>$53,688.00</td>
<td>$26,844.00</td>
</tr>
<tr>
<td>Savage</td>
<td>9,685.00</td>
<td>$11,622.00</td>
<td>$5,811.00</td>
</tr>
<tr>
<td>Prior Lake</td>
<td>16,930.78</td>
<td>$20,316.93</td>
<td>$10,158.47</td>
</tr>
<tr>
<td>New Prague</td>
<td>2,613.33</td>
<td>$3,136.00</td>
<td>$1,568.00</td>
</tr>
<tr>
<td>Belle Plaine</td>
<td>2,864.44</td>
<td>$3,437.33</td>
<td>$1,718.67</td>
</tr>
<tr>
<td>Jordan</td>
<td>6,848.89</td>
<td>$8,218.67</td>
<td>$4,109.33</td>
</tr>
<tr>
<td>Elko New Market</td>
<td>0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>County (Not in a City)</td>
<td>0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>83,682.44</td>
<td>$100,418.93</td>
<td>$50,209.47</td>
</tr>
</tbody>
</table>

As an outcome of the initial cost sharing discussion regarding the proposed County project, the Cities expressed an interest in including their local trail preventative maintenance quantities in a joint purchasing bid process with the expected outcome being lower prices due to the economy of scale resulting from a larger purchase under the County's larger umbrella contract. This was discussed and supported by the Scott County Association for Leadership and Efficiency (SCALE) Service Delivery Committee as an opportunity for joint purchasing.

After this direction was provided, the Highway Department expanded the Cooperative Agreement to include an option for each City to participate in joint purchasing with the County Trail Preventative Maintenance Project each year. The process is very similar to the Burnsville Agreement. Each year the Cities will provide the trails and estimated quantities to the County in order to be included in the bid documents for trail preventative maintenance. The contractor will be required to bid the local work with each City and invoice for this local work directly rather than through the County. Two Cities outside of the County (Eagan and Waconia) have asked to be a part of the joint purchasing component of the Cooperative Agreement.

The Cities have submitted the local work to be included in the joint purchasing agreement and Scott County Highway Department staff is currently in the process of obtaining bids for the trail maintenance to be performed in 2019. It is anticipated that the trail maintenance contract will be awarded in July.

This Cooperative Agreement shall be in effect until December 31, 2022.
Funding for the County share of services ($166,739.80 based on estimate) identified in this Cooperative Agreement will come from a one-time general fund appropriation from the State Legislature in the 2018-19 biennium to the seven metro area counties that the County is required to spend on either highway maintenance or construction activities. In the 2018 budget process, $200,000 of this revenue was allocated to trail maintenance. The funds are reserved for this purpose in the Road and Bridge Fund.

Fiscal Impact:
None
RESOLUTION NO. 2019-090; AUTHORIZING A COOPERATIVE AGREEMENT WITH CITIES FOR TRAIL PREVENTATIVE MAINTENANCE AND JOINT PURCHASING

WHEREAS, the County has developed a preventative maintenance program for trails along County highways; and

WHEREAS, historically the Cities in Scott County have been solely responsible for this work; and

WHEREAS, in order to encourage consistent trail preventative maintenance practices on trails in the County right-of-way, the County has developed a new policy where it leads the trail preventative maintenance program and shares in the costs equally with the Cities; and

WHEREAS, the Cooperative Agreement identifies the cost sharing responsibilities and terms between the Cities and County for County highway trails for the 2019-2022 trail preventative maintenance program; and

WHEREAS, additionally, the Cities have expressed a desire to participate in joint purchasing of trail preventative maintenance services for their local work; and

WHEREAS, the Cooperative Agreement identifies the process for annual elective City participation in joint purchasing for trail maintenance services and the terms required of the Cities and County in the bidding process.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chair of the Board authorizes a Cooperative Construction Agreement with Cities for a trail preventative maintenance and joint purchasing.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>Yes</td>
</tr>
<tr>
<td>Wolf</td>
<td>Yes</td>
</tr>
<tr>
<td>Beard</td>
<td>Yes</td>
</tr>
<tr>
<td>Beer</td>
<td>Yes</td>
</tr>
<tr>
<td>Ulrich</td>
<td>Yes</td>
</tr>
</tbody>
</table>

State of Minnesota)
County of Scott     )
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of June, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 18th day of June, 2019.

[Signature]
County Administrator

[Signature]
Administrator's Designee
**Background/Justification:**

The purpose of this agenda item is to approve the Minnesota Department of Health Community Health Board Grant Project Agreement for the Family Home Visiting Program funded by the Federal Temporary Assistance for Needy Families (TANF) Block Grant.

The terms of the Grant Project Agreement are from July 1, 2019 through June 30, 2023. The State will reimburse the County under this Grant Project Agreement in an amount not to exceed $306,264 or $76,566 per year.
Under Minnesota Statute 144.072, the State is empowered to enter into a contractual agreement for the provision of statutorily prescribed public health services. The State and the County entered into a Master Grant Contract on January 1, 2015. The State, pursuant to Minnesota Statute 145a.17, is empowered to establish a family home visiting program for families at or below 200 percent of the federal poverty guidelines and who are at risk for, including but not limited to, child abuse, child neglect, or juvenile delinquency. The County is qualified and willing to perform the duties under this Grant Project Agreement.

The TANF Block Grant allows states to allocate resources for a broad array of services that promote the four purposes of the federal TANF program including:

- assisting needy families so children may be cared for at home; and
- ending dependence of needy families on government benefits by promoting work and marriage; and
- reducing non-marital pregnancies; and
- encouraging the formation and maintenance of two parent families.

In Scott County, TANF funds allocated through the Minnesota Department of Health are used for ending dependence of needy families on government benefits through non-medical home visiting for families. This program is designed to:

- foster healthy beginnings; and
- improve pregnancy outcomes; and
- promote school readiness; and
- prevent child abuse and neglect.

Additionally, the program works to reduce juvenile delinquency, promote positive parenting and resiliency in children, and promote family health and economic self-sufficiency for children and families.

Fiscal Impact:

No fiscal impact. The signing of the Family Home Visiting Program Project Agreement with the Minnesota Department of Health (MDH) allows the receipt of Federal Temporary Assistance for Needy Families (TANF) Block Grant funding. The State will reimburse the County under this Grant Project Agreement in an amount not to exceed $306,264 or $76,566 per year. This Grant is similar to the amount received in 2018 and 2019. Funds are included in the 2019 budget and will be included in the 2020 through 2023 budgets.
**AGENDA #7.11**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: JUNE 18, 2019**

| ORIGINATING DIVISION: | Transportation Services  
| ORIGINATING DEPARTMENT: | Program Delivery  
| CONSENT AGENDA: | Yes  
| PRESENTER: | Tony Winiecki- 8008  
| ATTACHMENTS: | Yes  
| PROJECT: | CP 46-03  
| TIME REQUESTED: | N/A  
| ACTION REQUESTED: | Adopt Resolution No. 2019-089; Authorizing Final Payment to Northland Grading and Excavating for the Construction of a Roundabout at County Highways 46 and 86  
| CONTRACT/POLICY/GRANT: | County Attorney Review  
| FISCAL: | Finance Review  
| ORGANIZATIONAL VALUES: | Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public  
| | Partnership: Aligning existing resources, volunteers and programs to achieve shared goals  
| | Leadership: Anticipating changes and managing challenges based on reliable information and citizen input  
| | Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community  
| | Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented  
| | Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery  
| DEPARTMENT/DIVISION HEAD SIGNATURE: |  
| COUNTY ADMINISTRATOR SIGNATURE: |  
| Approved: |  
| Denied: |  
| Tabled: |  
| Other: |  
| DISTRIBUTION/FILING INSTRUCTIONS: |  
| Deputy Clerk: |  
| Date: |  

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-089; Authorizing Final Payment to Northland Grading and Excavating for the Construction of a Roundabout at County Highways 46 and 86.

The project work involved the construction of a roundabout at the intersection of County Highways (CH) 46 and 86 in New Market Township and Rice County, known as County Project (CP) 46-03.

Staff recommends approval of the final contract amount. All work has been performed satisfactorily and the necessary closeout documentation, including federal compliance requirements, has been completed by the contractor and reviewed by the County Engineer.
The bid was $832,351.59 awarded by the County Board May 15, 2018 under Resolution No.2018-085. The final contract amount is $832,746.03. To date, $831,746.03 has been paid to the contractor, leaving a balance of $1,000.00 to be paid to the contractor.

Funding programmed in the 2018-2027 Transportation Improvement Program (TIP) for construction was $1,250,000. The final overage of $394.44 is within the original programmed construction amount in the 2018 TIP.

Fiscal Impact: None
RESOLUTION NO. 2019-089; AUTHORIZING FINAL PAYMENT TO NORTHLAND GRADING AND EXCAVATING FOR THE CONSTRUCTION OF A ROUNDBOUD AT COUNTY HIGHWAYS 46 AND 86

WHEREAS, the project work involved the construction of a roundabout at the intersection of County Highways (CH) 46 and 86 in New Market Township and Rice County, known as County Project (CP) 46-03; and

WHEREAS, the final contract amount was $832,746.03 and the original bid was $832,351.59; and

WHEREAS, all work has been performed satisfactorily and the necessary closeout documentation has been completed by the contractor and reviewed by the County Engineer; and

WHEREAS, to date $831,746.03 has been paid to the contractor, leaving a balance of $1,000.00 to be paid to the contractor.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that we do hereby accept said completed project and authorize final payment to Northland Grading and Excavating in the amount of $1,000.00.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>☑ Yes</td>
</tr>
<tr>
<td>Wolf</td>
<td>☑ Yes</td>
</tr>
<tr>
<td>Beard</td>
<td>☑ Yes</td>
</tr>
<tr>
<td>Beer</td>
<td>☑ Yes</td>
</tr>
<tr>
<td>Ulrich</td>
<td>☑ Yes</td>
</tr>
</tbody>
</table>

State of Minnesota)  
County of Scott ()

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of June, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 18th day of June, 2019.

County Administrator

Administrator’s Designee
**AGENDA #7.12**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: JUNE 18, 2019**

<table>
<thead>
<tr>
<th>ORIGINATING DIVISION:</th>
<th>Transportation Services Program Delivery</th>
<th>CONSENT AGENDA:</th>
<th>☑ Yes ☐ No</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINATING DEPARTMENT:</td>
<td></td>
<td>ATTACHMENTS:</td>
<td>☑ Yes ☐ No</td>
</tr>
<tr>
<td>PRESENTER:</td>
<td>Tony Winiecki- 8008</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROJECT:</td>
<td>2018 Overlays</td>
<td>TIME REQUESTED:</td>
<td>N/A</td>
</tr>
<tr>
<td>ACTION REQUESTED:</td>
<td>Adopt Resolution No. 2019-091; Authorizing Final Payment to Valley Paving, Inc. for the Overlaying, Trail Rehabilitation, and Patching of Various County Highways</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CONTRACT/POLICY/GRANT:</td>
<td></td>
<td>FISCAL:</td>
<td>☑ Finance Review ☐ Budget Change</td>
</tr>
<tr>
<td>ORGANIZATIONAL VALUES:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☐ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☑ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☑ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☑ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>☑ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DEPARTMENT/DIVISION HEAD SIGNATURE:</td>
<td></td>
<td>COUNTY ADMINISTRATOR SIGNATURE:</td>
<td></td>
</tr>
</tbody>
</table>

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-091; Authorizing Final Payment to Valley Paving, Inc. for the Overlaying, Trail Rehabilitation, and Patching of Various County Highways.

The project work involved the overlay of County Highway (CH) 2, CH 16, CH 21, and CH 81. It included miscellaneous bituminous pavement patching along CH 21 and CH 27. This pavement project also included the reclamation of the Scott West Regional Trail located along the south and west side of CH 21.
Staff recommends approval of the final contract amount. All work has been performed satisfactorily and the necessary closeout documentation has been completed by the contractor and reviewed by the County Engineer.

The bid was $6,731,664.21 and was awarded by the County Board on April 17, 2018 under Resolution No. 2018-058. The final contract amount is $6,527,977.11. To date, $6,526,972.00 has been paid to the contractor, leaving a balance of $1,005.11 to be paid to the contractor.

The funding for this project was in the 2018 Transportation Improvement Program (TIP).

Fiscal Impact:
None
RESOLUTION NO. 2019-091; AUTHORIZING FINAL PAYMENT TO VALLEY PAVING, INC. FOR THE OVERLAYING, TRAIL REHABILITATION, AND PATCHING OF VARIOUS COUNTY HIGHWAYS

WHEREAS, the project work involved the overlaying, trail rehabilitation, and patching of various County highways in Scott County; and

WHEREAS, the final contract amount was $6,527,977.11 and the original bid was $6,731,664.21; and

WHEREAS, all work has been performed satisfactorily and the necessary closeout documentation has been completed by the contractor and reviewed by the County Engineer; and

WHEREAS, to date $6,526,972.00 has been paid to the contractor, leaving a balance of $1,005.11 to be paid to the contractor.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that we do hereby accept said completed project and authorize final payment to Valley Paving, Inc. in the amount of $1,005.11.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>☑ Yes</td>
</tr>
<tr>
<td>Wolf</td>
<td>☑ Yes</td>
</tr>
<tr>
<td>Beard</td>
<td>☑ Yes</td>
</tr>
<tr>
<td>Beer</td>
<td>☑ Yes</td>
</tr>
<tr>
<td>Ulrich</td>
<td>☑ Yes</td>
</tr>
</tbody>
</table>

State of Minnesota) County of Scott )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of June, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 18th day of June, 2019.

__________________________  ____________________________
County Administrator        Administrator's Designee
### Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-092; Authorizing Final Payment to Northwest Asphalt, Inc. for County Project T169-01 Mobile Manor Frontage Road.

The project constructed a frontage road to remove direct access from Trunk Highway (TH) 169 and to improve safety and mobility by removing direct private access from TH 169.

Staff recommends approval of the final contract amount. All work has been performed satisfactorily and the necessary closeout documentation has been completed by the contractor and reviewed by the County Engineer.
The bid was $1,147,518.14 and was awarded by the County Board on February 20, 2018 under Resolution No. 2018-031. The final contract amount is $1,053,542.27. To date, $1,052,542.27 has been paid to the contractor, leaving a balance of $1,000.00 to be paid to the contractor.

The amount programmed in the 2018 Transportation Improvement Program (TIP) for construction was $1,523,000. The State of Minnesota Department of Transportation (MnDOT) via the Local Cooperative Agreement program participated in the costs of the project. The funding breakdown by source was as follows:

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Bid</th>
<th>Final Contract</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transportation Sales Tax</td>
<td>$437,518.14</td>
<td>$343,542.27</td>
</tr>
<tr>
<td>MnDOT Coop Funds</td>
<td>$710,000.00</td>
<td>$710,000.00</td>
</tr>
<tr>
<td>Total</td>
<td>$1,147,518.14</td>
<td>$1,053,542.27</td>
</tr>
</tbody>
</table>

The savings from this project will be reprogrammed on sales tax eligible projects through the TIP process.

**Fiscal Impact:**
None
RESOLUTION NO. 2019-092; AUTHORIZING FINAL PAYMENT TO NORTHWEST ASPHALT, INC. FOR COUNTY PROJECT T169-01 MOBILE MANOR FRONTAGE ROAD

WHEREAS, the project work involved constructing a frontage road to remove direct access from Trunk Highway (TH) 169 and improve safety and mobility; and

WHEREAS, the final contract amount was $1,053,542.27 and the original bid was $1,147,518.14; and

WHEREAS, all work has been performed satisfactorily and the necessary closeout documentation has been completed by the contractor and reviewed by the County Engineer; and

WHEREAS, to date $1,052,542.27 has been paid to the contractor, leaving a balance of $1,000.00 to be paid to the contractor.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that we do hereby accept said completed project and authorize final payment to Northwest Asphalt, Inc. in the amount of $1,000.00.

COMMISSIONERS

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Wolf</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beard</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beer</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota) County of Scott )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of June, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 18th day of June, 2019.

_________________________  ___________________________
County Administrator      Administrator's Designee
### Background/Justification:

The purpose of this agenda item is to adopt Resolution 2019-093; Authorizing the Submittal of Capital Bonding Requests to the Minnesota Department of Management and Budget.

Minn. Stat. §16A.86 sets out the process by which local governments may request state appropriations for capital improvement projects as part of the State of Minnesota’s development of capital budget recommendations to the Legislature. This process is managed by the State of Minnesota Department of Management and Budget (MMB). The recommendations submitted to MMB will be included in (1) preliminary capital budget request information submitted to the Legislature and (2) the Department of Management and
Budget’s evaluation of capital budget requests that leads to recommendations by the Governor to the Legislature for the 2020 legislative session. (All capital budget requests submitted to the MMB are included in the Governor’s capital budget submission to the Legislature, whether or not the project is part of the Governor’s recommendation.)

MMB guidelines require each agency to submit its projects as a package and in ranked order of importance. Staff is recommending that Scott County submit the following bonding requests in ranked order to be considered in the next legislative session. The projects are:

1. Shelter (homeless and domestic violence victims) at the Regional Training Facility (RTF) - Building Renovation
2. Open Library Project at Savage Library - Building Renovation
3. Merriam Junction Trail - Design and Construction
4. County Highway (CH) 42 Expansion Project Between CH 83 and CH 17 – Construction
5. Trunk Highway (TH) 13 and Dakota/Yosemite Interchange – Construction – Local Road Improvements

These requests were discussed by the Cabinet on May 20th, Chair-Vice Chair Committee on May 28, and the Scott County Transportation Committee on June 6. These project recommendations and rankings are based on the project need, project readiness, state capital budget program funding alignment, and County’s strategic plan. These requests will be used to assist the Governor and the Legislature in appropriation decisions. If Scott County is successful at securing this funding, it will help to leverage County funds and other resources such as the transportation sales tax dollars, regional parks funds, state aid dollars and federal funds to implement these capital projects.

Fiscal Impact:
None
RESOLUTION 2019-093; AUTHORIZING THE SUBMITTAL OF CAPITAL BONDING REQUESTS TO THE MINNESOTA DEPARTMENT OF MANAGEMENT AND BUDGET

WHEREAS, Minn. Stat. § 16A.86 sets out the process by which local governments may request state appropriations for capital improvement projects as part of the Administration’s development of capital budget recommendations to the Legislature; and

WHEREAS, the Department of Management and Budget has requested that local governments submit capital budget requests pursuant to Minn. Stat. § 16A.86; and

WHEREAS, the Department of Management and Budget requires that local governments include a priority ranking of requests, if multiple requests are submitted for consideration.

WHEREAS, the County has prioritized its requests as follows:

1. Shelter (homeless and domestic violence victims) at the Regional Training Facility (RTF)-Building Renovation
2. Open Library Project at Savage Library- Building Renovation
3. Merriam Junction Trail Design and Construction
4. County Highway (CH) 42 Expansion Project Between CH 83 and CH 17 Construction
5. Trunk Highway (TH) 13 and Dakota/Yosemite Interchange Construction – Local Road Improvements
6. US Highway 169/TH 282/CH 9 Design and Construction--Local Road Improvements

NOW THEREFORE BE IT RESOLVED, that the Scott County Board of Commissioners hereby authorizes submittal of the six requests noted above to the Department of Management and Budget.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Wolf</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beard</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beer</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota
County of Scott

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of June, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 18th day of June, 2019.

______________________________  ________________________________
County Administrator            Administrator's Designee
2019 Capital Bonding Request

Bonding Requests in Ranked Order

1. Transitional Shelter Regional Training Facility (RTF)
2. Open Library Project at Savage Library
3. Merriam Junction Trail Design and Construction
4. CH 42 Expansion Project Between CH83 and CH17 Construction
5. TH 13 and Yosemite Construction
6. US Highway 169/TH 282/CH 9 Design and Construction
**Agenda #7.15**

SCOTT COUNTY, MINNESOTA

REQUEST FOR BOARD ACTION

MEETING DATE: JUNE 18, 2018

<table>
<thead>
<tr>
<th>Originating Division:</th>
<th>Transportation Services Highway</th>
</tr>
</thead>
<tbody>
<tr>
<td>Originating Department:</td>
<td>Highway</td>
</tr>
<tr>
<td>Presenter:</td>
<td>Lisa Freese--8363</td>
</tr>
<tr>
<td>Consent Agenda:</td>
<td>Yes ☑ No</td>
</tr>
<tr>
<td>Attachments:</td>
<td>Yes ☑ No</td>
</tr>
<tr>
<td>Project:</td>
<td>CP42-ROW</td>
</tr>
<tr>
<td>Time Requested:</td>
<td>N/A</td>
</tr>
<tr>
<td>Action Requested:</td>
<td>Adopt Resolution No. 2019-094; Authorizing the Purchase of 4504 Egan Drive Along County Highway 42 in the City of Savage</td>
</tr>
<tr>
<td>Contract/Policy/Grant:</td>
<td>County Attorney Review ☑ Risk Management Review</td>
</tr>
<tr>
<td>Fiscal:</td>
<td>Finance Review ☑ Budget Change</td>
</tr>
</tbody>
</table>

**Organizational Values:**

- ☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☐ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ☐ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ☐ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- ☐ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**Department/Division Head Signature:**

**County Administrator Signature:**

---

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2019-094; Authorizing the Purchase of 4504 Egan Drive Along County Highway (CH) 42 in the City of Savage.

This request is to purchase the property, which is improved with a single-family residence. The property is within a Planned Commercial Zoning District. The property is situated on the northerly side of CH 42 along with three other private properties situated between Glendale Road to the east and Natchez Avenue to the west.
The owner has contacted the County expressing his intent to sell the property as he has to make a lifestyle change into a different type of residence. Staff responded that the County was an interested buyer on a voluntary basis by mutual agreement of price, terms, and conditions subject to County Board approval.

The County engaged Kelly Lindstrom, an independent licensed fee appraiser, to appraise the property. The appraiser determined the current market value of the property to be $356,200. The Owner executed a Purchase Agreement for acceptance of price, terms, and conditions, which is subject to County Board approval. The Purchase Agreement provides the owner an option to execute an Addendum to continue to reside on the property, after the closing, until September 30, 2019, as a tenant without paying any rent in order to provide an opportunity to transition into a replacement residence.

The purchase of this property is consistent with the objectives of the 2008 Study of the CH 42 corridor entitled “CSAH 42 Vision and Implementation Plan–Final Report” which has been incorporated into the Scott County Comprehensive Plan. The Corridor Study recognizes the importance of this corridor as the easterly – westerly principal arterial highway traversing the northern part of the County to its terminus with CH 17. The Corridor Study recommends access management strategies, which includes removing and/or redirecting private direct access to local streets, if feasible, in order to improve safety and operations on CH 42. Access management guidelines for principal arterial highway in the Comprehensive Plan (2030 and proposed 2040 plan update) does not allow direct private driveway access.

The County is addressing existing private accesses along the CH 42 corridor either with highway projects or as opportunities arise through a voluntary acquisition program that works with property owners when they desire to sell. The purchase of this property removes direct access from CH 42 consistent with the strategies of the Corridor Study.

The total expenditures for this acquisition are projected at approximately $362,000 which includes its purchase price, appraisal, and an estimated amount to cover future closing costs for the property.

Funding of this purchase is programmed in the 2019-2028 Transportation Improvement Plan (TIP) with $600,000 set aside for principal arterial right-of-way acquisition in 2019.

Fiscal Impact:
None
RESOLUTION NO. 2019-094; AUTHORIZING THE PURCHASE OF 4504 EGAN DRIVE ALONG COUNTY HIGHWAY 42 IN THE CITY OF SAVAGE

WHEREAS, the County is managing County Highway 42 as a principal arterial highway consistent with its functional class, including the objectives and access management guidelines in the Comprehensive Plan and corridor studies incorporated therein; and

WHEREAS, this property has direct access onto County Highway 42, which an assessment indicates that alternate access to a local public street is not feasible; and

WHEREAS, the owner contacted the County advising of his desire to sell the property and inquiring of the County’s interest to purchase the property; and

WHEREAS, the County secured an independent appraisal and based on that appraiser’s opinion of market value of $356,200, the owner has accepted the price, terms, and conditions by executing a purchase agreement, subject to Board of Commissioners approval; and

WHEREAS, as the total acquisition cost with appraisal, closing costs, and associated fees is estimated at $362,000 which adequate funds are programmed in the 2019-2028 Transportation Improvement Plan.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, to authorize the Board Chair and Administrator or Deputy Administrator to execute a Purchase Agreement in the sum of $356,200 and an addendum for continuing residence as a tenant, plus closing costs.

BE IT FINALLY RESOLVED that approval of this Purchase Agreement is subject to approval by the County Attorney’s Office as to form.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>Yes □ No □ Absent □ Abstain □</td>
</tr>
<tr>
<td>Wolf</td>
<td>Yes □ No □ Absent □ Abstain □</td>
</tr>
<tr>
<td>Beard</td>
<td>Yes □ No □ Absent □ Abstain □</td>
</tr>
<tr>
<td>Beer</td>
<td>Yes □ No □ Absent □ Abstain □</td>
</tr>
<tr>
<td>Ulrich</td>
<td>Yes □ No □ Absent □ Abstain □</td>
</tr>
</tbody>
</table>

(State of Minnesota
County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of June, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 18th day of June, 2019.

County Administrator

Administrator’s Designee
SCOTT COUNTY
2019 RBA
Right of Way Acquisition
Purchase of Real Property along CH 42
Consistent with CH 42 Corridor Study

4504 Egan Dr
Savage, MN
55378

Date: 6/6/2019
Background/Justification:

The purpose of this agenda item is to adopt Resolution 2019-096; Authorizing the Conveyance of Tax Forfeit Lands Located in the City of Belle Plaine to the City of Belle Plaine.

The parcel forfeited to the State of Minnesota on May 13, 2019, due to non-payment of property taxes. The parcel has been classified as non-conservation land and the City of Belle Plaine wishes to purchase the lot for the purpose of parkland. The lot adjoins existing parkland. A property tax card, aerial map, and the City's resolution are attached for reference.
Minnesota Statute §282.01 provides for the process by which Counties can sell properties to willing buyers. This provision requires the County to determine whether the property is conservation or non-conservation property. Conservation property cannot be sold unless authorization is approved either through legislative action, or, in certain instances, through the Department of Natural Resources.

The provision also requires the County Board of Commissioners to approve any request to purchase tax forfeited land and the basic sale price.

The Scott County Property and Taxation Services Department has done an assessment of the subject property and staff has appraised the parcel as follows:

Parcel# 200850420- Outlot A, ROBERT CREEK PRESERVE 1ST ADDN, $5,100.00.

Fiscal Impact:
None
RESOLUTION 2019-096; APPROVING THE CONVEYANCE OF TAX FORFEIT LAND LOCATED IN THE CITY OF BELLE PLAINE TO THE CITY OF BELLE PLAINE

WHEREAS, M.S. 282.01 provides for the classification, appraisal, and sale of land becoming the property of the State of Minnesota due to non-payment of property taxes; and

WHEREAS, the time for redemption of property “bid in” for the State of Minnesota for non-payment of taxes has expired, and the parcel forfeited to the State of Minnesota, on May 13, 2019, due to the non-payment of property taxes and has been classified as non-conservation land; and

WHEREAS, the Scott County Property and Taxation Services Department has done an assessment of the parcel and has appraised the parcel at $5,100.00; and

WHEREAS, the County Board of Commissioners in and for the County of Scott, State of Minnesota, desires to offer for sale land that has forfeited to the State of Minnesota for non-payment of real estate taxes; and

WHEREAS, the Scott County Property and Taxation Services Department requests the Scott County Board of Commissioners approve the minimum bid price of Parcel 200850420 at $5,100.00 and approve the sale of the property to the City of Belle Plaine to be used for parkland.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby approves the basic sale price of Parcel 200850420 at $5,100.00 and authorizes the terms of the sale of said property as stated to the City of Belle Plaine.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>No</td>
</tr>
<tr>
<td></td>
<td>Absent</td>
</tr>
<tr>
<td></td>
<td>Abstain</td>
</tr>
<tr>
<td>Wolf</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>No</td>
</tr>
<tr>
<td></td>
<td>Absent</td>
</tr>
<tr>
<td></td>
<td>Abstain</td>
</tr>
<tr>
<td>Beard</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>No</td>
</tr>
<tr>
<td></td>
<td>Absent</td>
</tr>
<tr>
<td></td>
<td>Abstain</td>
</tr>
<tr>
<td>Beer</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>No</td>
</tr>
<tr>
<td></td>
<td>Absent</td>
</tr>
<tr>
<td></td>
<td>Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>Yes</td>
</tr>
<tr>
<td></td>
<td>No</td>
</tr>
<tr>
<td></td>
<td>Absent</td>
</tr>
<tr>
<td></td>
<td>Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota
County of Scott

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of June, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 18th day of June, 2019.

__________________________________________
County Administrator

__________________________________________
Administrator's Designee
BELLE PLAINE CITY COUNCIL
RESOLUTION 18-075

AUTHORIZING PURCHASE OF TAX FORFEITURE PROPERTY ID 200850420
FOR PUBLIC USE.

LEGAL DESCRIPTION: Lots O-L Block 00A, PID 200850420

WHEREAS, Property Identification Number 200850420, located in the City of Belle Plaine, has been identified as tax forfeited property by Scott County; and

WHEREAS, State Statute allows a governmental agency to obtain tax forfeited property for public use; and

WHEREAS, the City of Belle Plaine respectfully requests that the Scott County Board approve the Application by a Governmental Subdivision for Conveyance of Tax Forfeited Lands for an Authorized Public Use.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLE PLAIN, COUNTY OF SCOTT, MINNESOTA, THAT: It hereby approves that tax forfeited Property Identification Number 200850420 be conveyed to the City of Belle Plaine.

BE IT FURTHER RESOLVED THAT: The City Administrator is authorized to execute the Application by a Governmental Subdivision for Conveyance of Tax Forfeited Lands for an Authorized Public Use.

The adoption of the foregoing resolution was duly moved by Councilmember Coop and seconded by Councilmember LeMieux, and after full discussion thereof and upon a vote being taken thereon, the following Councilmembers voted in favor thereof: Coop, LeMieux, Meyer, Siler and Chard.

and the following voted against the same: None.

Whereupon said resolution was declared duly passed and adopted. Dated this 3rd day of June, 2019.

______________________________
Christopher G. Meyer
Mayor

ATTEST:

______________________________
Dawn Meyer
City Administrator
### Property Card

**Parcel ID Number**: 200850420

#### Taxpayer Information

**Taxpayer Name**
SCOTT COUNTY TAXATION DEPARTMENT

**Mailing Address**
200 4 AVE W
SHAKOPEE, MN 55379

#### Property Address

**Address**

**City**

#### Parcel Information

**Uses**: 140 Res V Land

<table>
<thead>
<tr>
<th>Calculated Acres</th>
<th>Deeded Acres</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.43</td>
<td>3.43</td>
</tr>
</tbody>
</table>

**Plat**: ROBERT CREEK PRESERVE 1ST ADDN

**Lot**: O-L

**Block**: 00A

**Legal Description**: Section 12 Township 113 Range 205

**Legal Description2**: SubdivisionName ROBERT CREEK PRESERVE 1ST ADDN Lot O-L Block 00A SubdivisionCd 20065

#### Building Information

- **Building Style**: AGLA (Sq Ft) 0
- **Bedrooms**: 0
- **Year Built**: 0
- **Garage Size (Sq Ft)**: 0
- **Bathrooms**: 0.00
- **Model Desc**: Basement Size (Sq Ft) 0
- **Basement Finish (Sq Ft)**: 0

#### Miscellaneous Information

**School District**: ISD 0716 BELLE PLAINE

**Taxing District Code**: 1501

**Homestead Status**: N

**Green Acres**: N

**Ag Preserve**: N

#### Assessor Information

<table>
<thead>
<tr>
<th>Estimated Market Value</th>
<th>2017 Values (Payable 2018)</th>
<th>Last Sale</th>
</tr>
</thead>
<tbody>
<tr>
<td>Land</td>
<td>$49,000.00</td>
<td>Date of Sale 01/01/1990</td>
</tr>
<tr>
<td>Improvement</td>
<td>$0.00</td>
<td>Sale Value $0.00</td>
</tr>
<tr>
<td>Total</td>
<td>$49,000.00</td>
<td></td>
</tr>
</tbody>
</table>

Disclaimer: This information is to be used for reference purposes only. Scott County does not guarantee the accuracy of the information contained herein and is not responsible for misuse or misinterpretation. The preceding disclaimer is provided pursuant to Minnesota Statutes 466.63, Subd. 21 (2000), and the user of this service acknowledges that the County shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the County from any and all claims brought by User, its employees or agents, or third parties which arise out of the User's access or use of data provided.

Thursday, June 6, 2019

Scott County, MN

Page 1 of 1
### Background/Justification:

The purpose of this agenda item is to approve record of disbursements and approve claims.

To comply with MN Statute 375.18 Subd. 1b **Delegation for paying certain claims**: A list of all claims paid under the procedures established by the county board shall be presented to the board for informational purposes only at the next regularly scheduled meeting after payment of the claim.

The Record of Disbursements will be available at the meeting.

Invoices total $40,844,307.44 from May 1 through May 31, 2019. This includes tax distributions of $31,218,204.32.

**Fiscal Impact**: None
The purpose of this agenda item is to adopt Resolution 2019-098; Authorizing the Execution of the Deputy Registrar Minnesota License and Registration System (MNLARS) Reimbursement Grant Application and Liability Release Form.

The 2019 legislature authorized the State to compensate Deputy Registrars for costs related to the MNLARS implementation that was rolled out in 2017. To be eligible for the state grants the County must execute Grant Agreements accepting the compensation. The grant agreement requires the County Deputy Registrars Appointee to also sign the liability release form that holds the state harmless from any further claim. The state...
must receive the signed documents by June 30, 2019. Failure to respond to the state Department of Public Safety by the deadline will disqualify the County from receiving compensation.

Scott County is eligible for the following grant dollars:

- Deputy Registrar 135 (Shakopee) $85,249.23
- Deputy Registrar 178 (Elko New Market) $0
  
  This center was closed due to MNLARS and the County not able to staff properly. Only active centers are eligible for grant dollars.

Staff asks the County Board of Commissioners to approve the execution of the grant agreement and to execute the liability release form as required.

Fiscal Impact:

Positive: Unanticipated fund distribution of $85,249.23
RESOLUTION 2019-098; AUTHORIZING THE EXECUTION OF THE DEPUTY REGISTRAR MINNESOTA LICENSE AND REGISTRATION SYSTEM REIMBURSEMENT GRANT APPLICATION AND LIABILITY RELEASE FORM

WHEREAS, Scott County serves as a Deputy Registrar of the Minnesota Department of Public Safety at its office in Shakopee; and

WHEREAS, Minnesota Session Laws 2019 1st Special Session, Chapter 3 authorizes Deputy Registrar reimbursement grants related to the development and deployment of the Minnesota License and Registration System (MNLARS); and

WHEREAS, Scott County incurred expense related to the development and deployment of MNLARS and is eligible to receive a reimbursement of some of the expenses incurred.

NOW, THEREFORE BE IT RESOLVED, that the Scott County Board of Commissioners authorizes the Property & Customer Services Manager, also the appointed County Deputy Registrar, to execute Liability Release form, required to be submitted with each reimbursement grant; and

BE IT FURTHER RESOLVED, that the Scott County Board of Commissioners authorizes the County Administrator to execute the Reimbursement Grant Agreement for Deputy Registrar 135 (Shakopee) for the amount of $85,249.23.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Wolf</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beard</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beer</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota) County of Scott )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of June, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 18th day of June, 2019.

______________________________
County Administrator

______________________________
Administrator's Designee
### AGENDA #7.19
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: JUNE 18, 2019

<table>
<thead>
<tr>
<th>ORIGINATING DIVISION:</th>
<th>ORIGINATING DEPARTMENT:</th>
<th>CONSENT AGENDA:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Employee Relations</td>
<td>✔ Yes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PRESENTER:</th>
<th>ATTACHMENTS:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monica Siegle</td>
<td>✔ Yes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>PROJECT:</th>
<th>TIME REQUESTED:</th>
</tr>
</thead>
<tbody>
<tr>
<td>---</td>
<td>---</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ACTION REQUESTED:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CONTRACT/POLICY/GRANT:</th>
<th>FISCAL:</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Attorney Review</td>
<td>✔ Finance Review</td>
</tr>
<tr>
<td>Risk Management Review</td>
<td>✔ Budget Change</td>
</tr>
</tbody>
</table>

### ORGANIZATIONAL VALUES:
- [ ] Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- [ ] Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- [ ] Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- [ ] Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- [ ] Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- [ ] Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

### DEPARTMENT/DIVISION HEAD SIGNATURE:  COUNTY ADMINISTRATOR SIGNATURE:

<table>
<thead>
<tr>
<th>Approved:</th>
<th>DISTRIBUTION/FILING INSTRUCTIONS:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Monica Siegle, Employee Relations</td>
</tr>
<tr>
<td>Denied:</td>
<td>Cara Madsen, Volunteer and Community Coordinator</td>
</tr>
</tbody>
</table>

### Background/Justification:

1. Separation of employment for Jandre DeWet, FT Facility Probation Officer, Health and Human Services Division, effective 06/07/19.

2. Separation of employment for Nicole Pumper, FT Senior Legal Assistant, Attorney’s Office, effective 06/19/19.
3. Separation of employment for Karen Kreuser, FT Administrative Specialist, Transportation Services Division, effective 07/12/19.

4. Separation of employment for Anne Thielen, FT Senior Administrative Specialist, Sheriff’s Office, effective 07/12/19.

5. Separation of employment for Mariah Olinger, FT Temporary Office Assistant-Unclassified, Community Services Division, effective 07/05/19.

6. Separation of employment for Timothy Kaufhold, FT Temporary Program Delivery Seasonal, Transportation Services Division, effective 06/06/19.

7. Separation of employment for Patrick Yekaldo, Intermittent (34% FTE) Facility Probation Officer-Unclassified, Health and Human Services Division, effective 05/30/19.

8. Separation of employment for Elise Wormuth, Intermittent (34% FTE) Library Associate-Unclassified, Administration Division, effective 05/09/19.

9. Separation of employment for Yolanda Rico Garcia, Intermittent (34% FTE) Library Aide-Unclassified, Administration Division, effective 06/19/19.

10. FT Probationary employment for Sara Grandy, Child Protection Worker, Health and Human Services Division, effective 06/10/19.

11. FT Probationary employment for Dego Ahmed, Child Protection Worker, Health and Human Services Division, effective 06/17/19.

12. FT Probationary employment for Theresa Fouch, Public Health Data Planner, Health and Human Services Division, effective 06/04/19.

13. FT Probationary employment for Jessica Rudi, Data & Research Analyst, Administration Division, effective 07/01/19.

14. FT Probationary employment for Jeffrey Seel, Project Manager, Community Services Division, effective 06/10/19.

15. FT Temporary employment for Himani Joshi, Administrative Assistant-Unclassified, Administration Division, effective 07/15/19.

16. FT Temporary employment for Alex Brezina, Office Assistant-Unclassified, Planning & Resource Management Division, effective 06/03/19.

17. Intermittent (34% FTE) employment for Patrick Yekaldo, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 05/24/19.

18. Intermittent (34% FTE) employment for Gabrielle Genelin, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 06/03/19.

19. Intermittent (34% FTE) employment for Roba Barento, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 06/03/19.

20. Intermittent (34% FTE) employment for Terrance Lee, Readmobile Driver-Unclassified, Administration Division, effective 06/07/19.
21. Promotion for Laura Perkins, FT Registered Nurse to FT Probationary Nursing Team Leader, Sheriff's Office, effective 06/03/19.

22. Promotion for Casey Mayer, FT Probationary Administrative Specialist to FT Probationary Property & Customer Service Specialist, Community Services Division, effective 06/18/19.

23. Reclassification for Mary Mittlestaedt, PT (50%) Receptionist to PT (50%) Administrative Specialist, Community Services Division, effective 06/05/19.

24. Reclassification for LuAnn Nead, PT (50%) Receptionist to PT (50%) Administrative Specialist, Community Services Division, effective 06/05/19.

25. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

<table>
<thead>
<tr>
<th>Add</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vanessa VanVorst</td>
</tr>
<tr>
<td>Shea Scott</td>
</tr>
<tr>
<td>Jessica Imholte</td>
</tr>
</tbody>
</table>

*Teen Library summer spotlight volunteers. List of names available through the volunteer office.

**Fiscal Impact:** N/A
**AGENDA #8.1**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: JUNE 18, 2019**

<table>
<thead>
<tr>
<th>ORIGINATING DIVISION:</th>
<th>County Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORIGINATING DEPARTMENT:</td>
<td>County Administration</td>
</tr>
<tr>
<td>CONSENT AGENDA:</td>
<td>□ Yes  ■ No</td>
</tr>
<tr>
<td>PRESENTER:</td>
<td>Keith Carlson, MICA</td>
</tr>
<tr>
<td>ATTACHMENTS:</td>
<td>□ Yes  ■ No</td>
</tr>
<tr>
<td>PROJECT:</td>
<td>Informational Presentation by the Minnesota Inter-County Association</td>
</tr>
<tr>
<td>TIME REQUESTED:</td>
<td>30 minutes</td>
</tr>
<tr>
<td>ORGANIZATIONAL VALUES:</td>
<td></td>
</tr>
<tr>
<td>Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public</td>
<td></td>
</tr>
<tr>
<td>Partnership: Aligning existing resources, volunteers and programs to achieve shared goals</td>
<td></td>
</tr>
<tr>
<td>Leadership: Anticipating changes and managing challenges based on reliable information and citizen input</td>
<td></td>
</tr>
<tr>
<td>Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community</td>
<td></td>
</tr>
<tr>
<td>Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented</td>
<td></td>
</tr>
<tr>
<td>Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery</td>
<td></td>
</tr>
</tbody>
</table>

**DEPARTMENT/DIVISION HEAD SIGNATURE:**

**COUNTY ADMINISTRATOR SIGNATURE:**

**DISTRIBUTION/FILING INSTRUCTIONS:**

Approved:  
Denied:  
Tabled:  
Other:  
Deputy Clerk:  
Date:  

**Background/Justification:**

The purpose of this agenda item is to receive an informational presentation by the Minnesota Inter-County Association (MICA).

MICA staff will report on the implications of the 2019 Legislative Session for 2019 and beyond.

**Fiscal Impact:**

None
Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-095; Approving the Findings of Fact and Conclusions for the Sever’s Festival Environmental Assessment Worksheet (EAW) and Negative Declaration on the Need for an Environmental Impact Statement (EIS).

Sever’s proposes to purchase 104 acres of agricultural land in Louisville Township at the intersection of TH 169 and CSAH 14 and develop 40 acres of the site into a seasonal entertainment and event venue. Sever’s entertainment and events are centered on using the existing agricultural land for a corn maze, fall festival, and winter carnival.
Sever’s proposal met the threshold for a mandatory EAW due to the construction of a new sports or entertainment facility designed for or expected to accommodate a peak attendance of 5,000 or more persons, or the expansion of an existing sports or entertainment facility. On April 29, 2019, an EAW was completed and published for public review. The 30 day public review period ended May 29, 2019. A copy of the comments received, responses to comments, and the Finding of Fact and Conclusion are attached in the Record of Decision document. Click [here](#) for the Record of Decision.

Minnesota Environmental Quality Board (EQB) Rules require that the County Board make a positive or negative finding on the need for an EIS. We did not receive substantive comments that identified unknown environmental impacts. The comments received may be taken into consideration as a part of the Conditional Use Permit process.

Staff recommends adoption of Resolution No. 2019-095.

**Fiscal Impact:**
None
RESOLUTION NO. 2019-095; APPROVING THE FINDINGS OF FACT AND CONCLUSIONS FOR THE SEVER'S FESTIVAL ENVIRONMENTAL ASSESSMENT WORKSHEET AND NEGATIVE DECLARATION ON THE NEED FOR AN ENVIRONMENTAL IMPACT STATEMENT

WHEREAS, Scott County was required to complete an Environmental Assessment Worksheet (EAW) according to Minnesota Rule Section 4410.4300 Subp. 34 for the Sever’s Festival Relocation Project; and

WHEREAS, Scott County submitted an EAW to the Environmental Quality Board (EQB) Monitor on April 29, 2019 and received comments until May 29, 2019; and

WHEREAS, Scott County received agency comments from the Minnesota Department of Natural Resources, Minnesota Pollution Control Agency, and the Minnesota Department of Transportation; and

WHEREAS, Scott County received citizen comments from John Brandel, 15505 Minnesota Valley Bluff Drive, Shakopee; Michael Thuening, 15499 Minnesota Valley Bluff Drive, Shakopee; Lisa Heiling, 15375 Minnesota Valley Bluff Drive, Shakopee; Emily Reinke, 2760 150th St W, Shakopee; Cindy Pieper, 2661 150th St. W, Shakopee; Carole Boegeman, 2495 150th St. W, Shakopee; and Zach Pontzer, 15311 Minnesota Valley Bluff Drive, Shakopee; and

WHEREAS, staff has completed a Response to Comments and Findings of Fact and Conclusions addressing the comments; and

WHEREAS, Scott County declares a negative declaration on the need for an Environmental Impact Statement.

NOW THEREFORE BE IT RESOLVED that the County Board approves the Findings of Fact and Conclusions for the Sever’s Festival EAW and negative declaration on the need for an Environmental Impact Statement.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Wolf</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beard</td>
<td>✔ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beer</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota) County of Scott    )
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of June, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 18th day of June, 2019.

______________________________
County Administrator

______________________________
Administrator’s Designee
### Background/Justification:
The purpose of this item is to receive an informational presentation highlighting Library program activities completed in 2018.

Staff will present a review of 2018 activities and accomplishments.

**Fiscal Impact:**
None
The purpose of this agenda item is to adopt Resolution No. 2019-088; Adopting the Scott County 2040 Comprehensive Plan.

Last December, the County Board **conditionally approved** the draft *Scott County 2040 Comprehensive Plan* (Plan) subject to referral to the Metropolitan Council (Council) for formal review. Staff submitted the 2040 Plan at the end of December. Throughout this winter, staff provided the Council with supplemental information to meet the Council’s completeness requirements. On April 11, 2019 the Council notified the County that the 2040 Plan was complete for review. The Council’s Community Development Committee reviewed the Plan on May 20, 2019. The Metropolitan Council provided the final review on June 12, 2019 and found that the 2040 Plan meets all of the plan submittal requirements; conforms to the regional system plans for transportation,
water resources, and parks; is consistent with the Council’s Thrive MSP 2040 framework on land use, forecasts, housing, water supply, and septic policies; and is compatible with the plans of adjacent jurisdictions.

In its final action, the Council authorized Scott County to place its 2040 Plan into effect with the following added or modified information:

- Identify the Regional Bicycle Transportation Network trail alignment on Map VI-35 as “proposed”.
- Add language on page XI-10 stating that any Planned Unit Developments (PUDs) reviewed in the Council’s mapped Long-Range Sanitary Sewer Service Area and obtaining density bonuses shall go through a formal comprehensive plan amendment process. This process will allow the Council a chance to verify that these PUDs are preserving adequate undeveloped areas for future regional wastewater services at densities of 3 units per net acre.
- Adjust the population and household forecasts for St. Lawrence Township. With an annexation agreement in place between St. Lawrence and Jordan since 2017, the Council informed the County that most of the household and population growth in the future annexation area is potentially double-counted as forecasted growth in both the Township and City. The City of Jordan population and household forecasts will be increased when the Council takes action on Jordan’s plan later this year. The Council will decrease the forecasts for St. Lawrence Township.

### Metropolitan Council Forecast: St. Lawrence Township

<table>
<thead>
<tr>
<th></th>
<th>Census</th>
<th>Previous Forecast</th>
<th>Revised Forecast</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2010</td>
<td>2020</td>
<td>2030</td>
</tr>
<tr>
<td>Population</td>
<td>483</td>
<td>550</td>
<td>670</td>
</tr>
<tr>
<td>Households</td>
<td>161</td>
<td>200</td>
<td>260</td>
</tr>
<tr>
<td>Employment</td>
<td>48</td>
<td>69</td>
<td>80</td>
</tr>
</tbody>
</table>

- Update age cohort forecasts, 2015 to 2040 (Figure III-6) using the Council’s demographic forecasts.
- Update the text on Council community designations on page V-9 to exclude Credit River, which is doing its own comprehensive plan.
- Add labels to map VIII-5 with Minnesota Unique Well Numbers.
- Add more detailed information about how policies will be implemented that support Goals VIII-2 (Surface Water Quality) and VIII-3 (Protect Groundwater Quality and Supplies).
- Add a Key Metric on pages XIII-19-21 on a water resource topic, such as green infrastructure, buffers, degradation, impaired waters, water quality, source protection, or private wells.

Since the 2040 Plan was approved last December, the following updates have been made to satisfy the Council's completeness requirements:

- A new Transportation Plan map titled “Number of Lanes of Existing Principal and A-Minor Arterials,” with a short description of this new map on page VI-38.
- Updated information in the Transportation Plan to address current and increased revenue scenarios.
- Updated Regional Parks and Trails maps to correct naming, labeling, and depicted alignments.
- Updated Figures V-2 and V-17 in Land Use and Growth Management chapter to correct naming issues for generalized land use inventory and correct 2030 and 2040 acreages.
- A spreadsheet showing the locations, capacity, and other information for existing public and private treatment systems.
- Add more definition and development parameters for Hamlet Mixed Use land use category.
- Identify recommended density ranges for residential uses on the Planned Lane Use Map and text.

In addition to these Council-imposed modifications, the following general updates have been made to the 2040 Plan document to incorporate recently released data or information:

- Incorporation of recently released 2019 Resident Survey results throughout the document.
- Incorporation of recently released 2018 population estimates throughout the document.
- Updated Figure VIII-12 with recently released 2017 Census of Agriculture county data.
Plan Background:
Every 10 years, Scott County is required to update its long-range comprehensive plan along with about 200 other cities, counties, and townships in the Twin Cities metropolitan region (MN §473.864). The County has adopted or updated its long-range plan five times (1972, 1981, 1996, 2001, and 2009). The Scott County 2040 Comprehensive Plan (2019) has been developed over the past three years and serves several purposes:
- Guides County residents and decision-makers to plan for future growth and development through 2040 and beyond.
- Represents the goals and values of Scott County and a vision for maintaining a high quality of life.
- Serves as a communication device between decision-makers, units of government, and property owners.
- Fulfills a state-mandated requirement to prepare a plan that conforms to the regional growth plan developed by the Metropolitan Council.
- Provides the legal basis of the establishment of ordinances to carry out this 2040 Plan.

The 2040 Plan guides land use planning in ten townships: Belle Plaine, Blakeley, Cedar Lake, Helena, Jackson, Louisville, New Market, St. Lawrence, Sand Creek and Spring Lake (CREDIT River Township has undertaken its own planning authority). Scott County is the planning and zoning authority for these ten Townships. A partnership decision-making process with Township Boards has been in place since 1969 when the Scott County Board adopted the first County Zoning Ordinance. The 2040 Plan coordinates regional land use, transportation, natural resource, and community facility planning with the Shakopee Mdewakanton Sioux Community and seven cities: Belle Plaine, Elko New Market, Jordan, New Prague, Prior Lake, Savage, and Shakopee – all of which have their own planning and zoning authority. Ensuring a degree of consistency among all of these plans is a major goal for this 2040 Plan.

The entire 2040 Comprehensive Plan document and appendices is available for review on the County’s 2040 homepage at: https://www.scottcountymn.gov/439/2040-Comprehensive-Plan

Plan Process:
The process to update the 2040 Plan involved an ongoing exchange of information, analysis, and response between public officials, citizens, County staff, work teams, and consultants. Here are the major milestones so far in the 2040 planning process:
- Spring 2016: Established overall process, timelines, and community engagement plan endorsed by County Board.
- Summer 2016: Gathered and analyzed all background inventory and demographic data, trends, and forecasts.
- Fall 2016: Started quarterly meetings with Townships to identify planning issues, concerns, and recommendations.
- Winter 2017: Conducted extensive community engagement to better understand issues, opportunities (surveys, pop-up booths, focus groups).
- Spring 2017: Updated the 2040 Vision with key stakeholder groups.
- Summer 2017: Presented draft chapters to Townships and Advisory Commissions (Parks, Planning, WMO).
- Fall 2017: Posted draft chapters for public review on the County 2040 homepage and began a series of County SCENE articles spotlighting a chapter in each edition.
- Winter 2018: Invited the public to two open houses on the draft Plan.
- Spring 2018: Noticed a public hearing on the Plan and referred Plan to adjacent communities for mandatory 6-month review period.
- Fall 2018: Planning Commission recommended approval of the draft 2040 Plan. County Board referred 2040 Plan to Metropolitan Council.
- Spring 2019: Final adoption of 2040 Plan.
Plan Referral and Approval:
Local governments are required to share their proposed plan updates with affected jurisdictions and agencies at least six months before they submit their plans to the Metropolitan Council for review (MN §473.858 Subd. 2). Last year, County staff notified and sent the draft Plan out in late April and requested comments by October 31. The Metropolitan Council provided the list of 65 affected jurisdictions and agencies below that the County is required to notify. (The ones highlighted in yellow provided comments).

```
City Belle Plaine  City of New Prague  City of Savage
Belle Plaine Twp.  Hennepin County  City of Shakopee
Blakeley Twp.  Dakota County  Spring Lake Twp.
City of Bloomington  Pine County  St. Lawrence Twp.
City of Burnsville  Pine County  St. Lawrence Twp.
City of Carver  Pine County  St. Lawrence Twp.
Cedar Lake Twp.  Carver County  St. Lawrence Twp.
City of Chanhassen  Carver County  Watershed Management
City of Chaska  Carver County  Organization
Credit River Twp.  Carver County  Watershed Management
City of Eden Prairie  Carver County  Watershed Organization
City of Elko New Market  High Island Creek Watershed
Eureka Twp.  District
Greenvale Twp.  Lower Minnesota River
Helena Twp.  Watershed District
Jackson Twp.  North Cannon River Watershed
City of Jordan  Management
City of Lakeville  Organization
Louisville Twp.  Prior Lake-Spring Lake
New Market Twp.  Watershed District
City of Prior Lake  Scott County Watershed
San Francisco Twp.  Management
Sand Creek Twp.  Organization
City of Savage  Vermillion River Watershed
City of Shakopee  Joint Powers Organization
Spring Lake Twp.  Three Rivers Park District
St. Lawrence Twp.  Minnesota Valley Transit
```

Some jurisdictions or agencies provided a “no comment” letter: Cities of Savage, Prior Lake, Burnsville, Bloomington, and Carver. The area watershed districts provided comments on just the County’s Local Water Plan, and those comments were documented and addressed in a separate process.

All others provided written comments. Staff prepared a summary table with these comments organized generally by jurisdiction or commenter (i.e., townships, cities, tribe, state and regional agencies, neighboring jurisdictions, public hearing and general). The summary table includes a staff response to each comment. This summary table, or the actual long-form comment letters or materials from each jurisdiction or agency, is available on the County’s 2040 homepage at: [https://www.scottcountymn.gov/439/2040-Comprehensive-Plan](https://www.scottcountymn.gov/439/2040-Comprehensive-Plan)

At a Planning Advisory Commission meeting last fall, staff provided a general overview of this summary table and responded to all questions from the Planning Advisory Commission or audience related to this information. On December 10, 2018 the Planning Advisory Commission considered final modifications to the draft 2040 Plan before recommending Board approval. A narrow majority (4-3) on the Planning Commission supported eliminating the small-lot cluster housing development option in the rural residential reserve portion of Cedar Lake Township. A narrow 4-3 majority also supported continuing the land use policy of not allowing existing rural cluster subdivision outlots to further develop in Cedar Lake Township. A large majority (6-1) supported guiding a used car lot in Sand Creek Township in the “Transition Area” land use designation. With these final modifications in place, the 2040 Comprehensive Plan was recommended for approval by five Commissioners (Hrabe, Vonhof, Watson, Huber and Hengtes). Voting “no” on the approval were Commissioners Hartmann and Johnson.
Plan Implementation:
Even though the 2040 Plan is not yet formally adopted, there are several actions the County has already taken to begin implementing key plan recommendations:

- **Ordinance Revisions:** This spring County staff kicked off the year-long process to update official controls (zoning ordinance, subdivision ordinance, septic ordinance, right-of-way ordinance). Staff is holding a series of meetings with townships, stakeholders, and developers this year to discuss key updates to zoning and subdivision regulations. Formal adoption of updated ordinances is scheduled for the first quarter of 2020.

- **Capital Planning:** Some of the new capital improvement projects for parks and transportation proposed this summer for consideration in the 2020-2024 Capital Improvement Program (CIP) are directly related to recommendations coming out of the 2040 plan.

- **Resilient Communities Project:** This past academic year, Scott County partnered with the University of Minnesota’s Resilient Communities Project to advance 14 research projects — many of which were directly related to recommendations coming out of the 2040 plan.

- **Cost of Community Services Study:** As a way to better understand the fiscal impacts of the 2040 planned land use map, staff is working with a UM doctorate student this summer to undertake a Cost of Community Services study. This effort basically reorganizes revenue and expenditure data by land-use type to try to understand which land uses “pay their own way” by generating enough revenue to cover the cost of services they require.

Planning Grant:
As a multi-jurisdictional comprehensive planning effort, Scott County was awarded an $84,000 grant from the Metropolitan Council in 2016 to help fund the preparation of the Scott County 2040 Comprehensive Plan. These funds were used for 2040 traffic modeling and forecasting consultant services (done in Scott County Association for Leadership and Efficiency (SCALE) partnership with the six Cities updating their comprehensive plans), consultant services to update the 2040 Vision, costs associated with community outreach (open houses, workshops, public meetings, 2040 Story Map), and hard costs (map boards, printing).

The County received half of the award amount in 2016, and will receive the second half after staff submits Resolution No. 2019-088 along with the final document incorporating all of the Council’s advisory comments.

A super-majority approval will be required for final adoption of the 2040 Plan.

Staff is recommending adoption of Resolution No. 2019-088

Fiscal Impact:
None
RESOLUTION NO. 2019-088; ADOPTING THE SCOTT COUNTY 2040 COMPREHENSIVE PLAN

WHEREAS, Minnesota Statutes section 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure its comprehensive plan conforms to metropolitan system plans and ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minn. Stat. §§ 473.858 and 473.864 require Scott County to complete its “decennial” plan update by December 31, 2018; and

WHEREAS, the Scott County 2040 Comprehensive Plan is a planning tool intended to guide the future growth and development of the County in a manner that conforms with metropolitan system plans and complies with the Metropolitan Land Planning Act and other applicable planning statutes; and

WHEREAS, the County Planning Advisory Commission has the authority to recommend that the Board of County Commissioners adopt a comprehensive plan under Minn. Stat. § 394.30, and the County Parks Commission and Watershed Management Organization Planning Commission has the role of shaping and recommending certain goals and policies in a comprehensive plan; and

WHEREAS, Scott County duly noticed and conducted a public hearing on the 2040 Comprehensive Plan on April 9, 2018; and

WHEREAS, pursuant to Minn. Stat. §§ 473.858 the draft 2040 Comprehensive Plan was submitted to adjacent governmental units and affected special districts and school districts for review and comment on May 1, 2018, and the statutory six-month review and comment period has elapsed; and

WHEREAS, the Scott County Planning Advisory Commission has reviewed the 2040 Comprehensive Plan and those recommendations, public comments, and comments from adjacent jurisdictions and affected districts; and

WHEREAS, on December 18, 2018, the County Board adopted is Local Water Plan – a separate but required component of the 2040 Comprehensive Plan – and approved Resolution 2018-088 authorizing the 2040 Comprehensive Plan be submitted to the Metropolitan Council for review; and

WHEREAS, at its regular meeting on June 12, 2019, the Metropolitan Council completed its review of the Scott County 2040 Comprehensive Plan and found that the Plan meets the requirements of the Metropolitan Land Planning Act; conforms to the metropolitan system plans for transportation (including aviation), water resources, and parks; is consistent with Thrive MSP 2040; and is compatible with the plans of adjacent jurisdictions and affected special districts and school districts; and

WHEREAS, the Scott County 2040 Comprehensive Plan includes all revisions made during the review process and responds to additional advisory comments that are part of the Metropolitan Council’s actions authorizing the County to place its 2040 Comprehensive Plan into effect.
NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the Scott County 2040 Comprehensive Plan is adopted and is effective as of the date of this resolution.

BE IT FURTHER RESOLVED that, pursuant to sections 473.864 and 473.865 of the Metropolitan Land Planning Act, Scott County will:

1. review its fiscal devices and official controls; and
2. if necessary, amend its fiscal devices and official controls to ensure they do not conflict with the Scott County 2040 Comprehensive Plan or permit activity in conflict with metropolitan system plans; and
3. submit amendments to fiscal devices or official controls to the Metropolitan Council for “information purposes.”

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Wolf</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beard</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beer</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota)
County of Scott     )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of June, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 18th day of June, 2019.

______________________________
County Administrator

______________________________
Administrator's Designee