



**AGENDA  
SCOTT COUNTY  
BOARD OF COMMISSIONERS  
SHAKOPEE, MINNESOTA  
JULY 7, 2020**

**9:00 a.m.**

- (1) CONVENE COUNTY BOARD**
- (2) AMENDMENTS TO THE AGENDA**
- (3) APPROVE MINUTES OF JUNE 16, 2020 COUNTY BOARD MEETING**
- (4) RECOGNITION OF INTERESTED CITIZENS**  
Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.
- (5) CONSENT AGENDA**  
***Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner***
  - 5.1** Approve the Renewal Application for a Precious Metal License for Excel Pawn and Jewelry for 2020 *(No fiscal impact)*
  - 5.2** Approve the Renewal Application for a 3.2 Percent Malt Liquor License for JCI Shakopee in Louisville Township for 2020 *(No fiscal impact)*
  - 5.3** Approve the Renewal Application for Optional Liquor Sales Until 2:00 a.m. for SSK Group, LLC dba Doherty's Tavern in Spring Lake Township *(No fiscal impact)*
  - 5.4** Approve the Request for a Conditional Use Permit Amendment for the Operation of an Excavating Company, Final Grade, Inc., to Expand the Outside Storage Area and Permit Recycling of Concrete and Asphalt Material in the I-1 Zoning District (RJ Property Holdings, LLC, Applicant and Property Owner) in Section 4 of Sand Creek Township *(No fiscal impact)*
  - 5.5** Approve Payroll Processing of Personnel Actions *(No fiscal impact)*  
***Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government***
  - 5.6** Adopt Resolution No. 2020-101; Accepting Grant Funding and Authorizing Execution of Grant Agreement Numbers SG-11375; SG-12270; and SG-12283 With the Metropolitan Council for Regional Park Projects in the Amount of \$789,469.57 *(No fiscal impact)*
  - 5.7** Adopt Resolution No. 2020-102; Approving a Contract Increase of \$5,974.50 to Sunram Construction, Inc. for the Sand Creek Near Channel Sediment Reduction Phase IV Project in Helena Township *(No fiscal impact)*
  - 5.8** Adopt Resolution No. 2020-103; Authorizing Entering Into a Cooperative Agreement With the City of Shakopee for Turn Lanes at the County Highway 78 and Zumbro Avenue Intersection *(No fiscal impact)*
  - 5.9** Adopt Resolution No. 2020-105; Authorizing a Contract Increase to the Construction Contract With Valley Paving, Inc. for the 2020 Overlays Project *(No fiscal impact)*

**CONSENT AGENDA CONTINUED**

***Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively***

5.10 Approve the Appointments of Steve Pany and Frank Boyles of Commissioner District 4 to the Prior Lake-Spring Lake Watershed District Board of Managers *(No fiscal impact)*

5.11 Approve the Appointment of Anne Thoresen of Commissioner District 2 to the Extension Committee *(No fiscal impact)*

5.12 Adopt Resolution No. 2020-100; Authorizing Entering Into an Agreement With Canterbury Development LLC Granting the County an Easement for Sign Purposes for Relocation of a Dynamic Message Sign Along Shenandoah Drive *(No fiscal impact)*

**(6) COLLABORATION: WE WILL WORK WITH PARTNERS - COMMUNITIES, SCHOOLS, FAITH GROUPS, PRIVATE BUSINESS, AND NON-PROFIT AGENCIES - TO SEE THAT SERVICES ARE NOT DUPLICATED BUT RATHER ARE COMPLIMENTARY, ALIGNED, AND PROVIDED BY THE PARTNERS WHO CAN DELIVER THE SERVICE MOST EFFECTIVELY**

6.1 Informational Presentation by the Minnesota Inter-County Association *(No fiscal impact)*

**(7) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER**

7.1 Adopt Resolution No. 2020-104; Determining the Merriam Junction Sands, LLC Final Environmental Impact Statement Adequate and Approving the Record of Decision *(No fiscal impact)*

**(8) COMMITTEE REPORTS AND COMMISSIONER UPDATES**

**(9) COUNTY ADMINISTRATOR UPDATE**

**(10) RECESS FOR ATTORNEY/CLIENT MEETING**

**(11) ADJOURN**

**FOLLOWING THE MEETING THE COUNTY BOARD WILL MEET  
IN A WORKSHOP SETTING TO RECEIVE INFORMATION ON THE  
CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT**

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**UPCOMING MEETINGS**

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July 21, 2020

9:00 a.m. County Board Meeting

July 28, 2020

10:00 a.m. County Board Workshop

Lezlie A. Vermillion  
County Administrator  
(952) 496-8100

## MINUTES

### BOARD OF COMMISSIONERS

#### COUNTY OF SCOTT

**JUNE 16, 2020**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, and Commissioner Beard. Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Luke Hennen, Sheriff
- D. Doug Schnurr, Sheriff's Captain
- E. Chris Harder, Quality Improvement Manager
- F. Ellen Paulsen, Taxation Supervisor
- G. Debra Brazil, Deputy Clerk to the Board

(3) Minutes:

On a motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf, the Minutes of June 2, 2020 were approved on a roll call vote.

(4) Consent Agenda:

A. On the recommendation of the Credit River Town Board, Commissioner Wolf moved, seconded by Commissioner Beard to approve the request to extend the Preliminary Plat Rights for the Territory Development in Sections 32 and 33 of Credit River Township, zoned Rural Residential Single Family District (RR-2) an additional six months to December 31, 2020. The motion carried unanimously on a roll call vote.

B. On the recommendation of the Sand Creek Town Board and the Scott County Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beard to approve the request for Conditional Use Permit Amendment to construct an office building and other site alterations (Webb Pallet Service, applicant and KDH Properties, owner) in Section 4 of Sand Creek Township. This action is in accordance with Chapters 2, 16, and 60 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

C. On the recommendation of the Cedar Lake Town Board and the Scott County Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beard to approve the request for preliminary plat and final plat of Kabes Farm consisting of 10 lots on 101.05 acres (Randy and Chris Kubes, applicants and McCue Family Farm Partnership, property owner) in Section 29 of Cedar Lake Township, Three-Way Development Agreement (Developer, Township, County), and conservation easements. This action is in accordance with Chapter 40 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

D. On the recommendation of the Blakeley Town Board and the Scott County Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beard to approve the request for rezoning, preliminary plat, and final plat of The Jonason Family Ridge (Mark Koepp Living Trust, applicant and property owner) consisting of 1 lot and 2 outlots on 50.12 acres in Section 27 of Blakeley Township. This action is in accordance with Chapter 27 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

E. On the recommendation of the Cedar Lake Town Board and the Scott County Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beard to approve the request for rezoning, preliminary plat, and final plat of Shimota Acres (Jess Schneider, applicant and Shimota Family Trust, property owner) consisting of 11 acres and 2 outlots on 121.83 acres in Section 25 of Cedar Lake Township, Three-Way Development Agreement (Developer, Township, County), and conservation easements. The motion carried unanimously on a roll call vote.

F. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Beard, to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Virginia Casanova, FT Administrative Specialist, Community Services Division, effective 07/01/20.
2. Separation of employment for Kathy Giesen, Intermittent Library Associate (FTE 34%), Administrative Division, effective 03/06/20.
3. Separation of employment for Sarah Glockner, PT Therapist (FTE 80%), Health and Human Services Division, effective 06/05/20.
4. Separation of employment for Roselyn Menke, FT Temporary Office Assistant – Unclassified, Community Services Division, effective 06/01/20.
5. FT Probationary employment for AnneMarie Spence, 911 Dispatcher, Sheriff's Office, effective 06/01/20.
6. FT Probationary employment for Zachary Brunotte, 911 Dispatcher, Sheriff's Office, effective 06/18/20.
7. Intermittent (FTE 34%) employment of Katie Moras, Unclassified Prevention Specialist, Health and Human Services Division, effective 05/11/20.
8. Promotion for Sarah Tartaglia, FT Administrative Specialist to FT Eligibility Specialist, Health and Human Services Division, effective 06/08/20.
9. Promotion for Brandon Kmety, FT Employment and Training Counselor to FT Employment and Training Supervisor, Health and Human Services Division, effective 06/08/20.

Motion carried unanimously on a roll call vote.

G. Commissioner Wolf moved, seconded by Commissioner Beard to rescind Board action of June 2, 2020 approving grant funds for 2020-2021 and approve acceptance of Family Group Decision Making (FGDM) Grant Funds and contract with the Department of Human Services in the amount of \$322,998 for FGDM services from July 1, 2020 through June 30, 2022. The motion carried unanimously on a roll call vote.

H. Commissioner Wolf moved, seconded by Commissioner Beard to approve the Record of Disbursements and approve claims made to Scott County from May 1, 2020 through May 31, 2020 in the amount of \$45,059,493.48. A copy of the Record of Disbursements is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

I. Commissioner Wolf moved, seconded by Commissioner Beard to approve the continuation of Service Agreements with the Belle Plaine, Jordan, New Prague, Prior Lake, and Shakopee School Districts for the provision of school-linked mental health services by the Scott County Mental Health Center. The motion carried unanimously on a roll call vote.

J. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-098; Authorizing the Conveyance of Tax Forfeit Lands Located in the City of Belle Plaine to the City of Belle Plaine, A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

K. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-097; Authorizing Entering Into a Cooperative Agreement With Shakopee Public Utilities Commission on County Project 83-24 in the City of Shakopee. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

(5) Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government:

A. County Administrator Lezlie Vermillion, Sheriff Luke Hennen, and Sheriff's Captain Doug Schnurr presented the request to authorize the Jail Electronic Security System Upgrade Project in the amount of \$604,700 and authorize an amendment to the Capital Improvement Program (CIP) budget.

A third-party assessment of the existing system was performed which identified many challenges with the system. The proposed project will upgrade the security control and intercom system software as well as replace any outdated, failing hardware such as monitors, intercom speakers, and controls. It will also interface with jail cameras and provides Master Control access to all doors and relevant cameras on one system. This project was originally scheduled for 2022 and moving it forward to 2020-2021 will require a budget adjustment of \$604,700. Other projects may be delayed in order to realize the benefits of doing this upgrade with the building construction. It was noted CIP Governance has reviewed the project and recommended moving it forward for County Board approval.

Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-099; Authorizing the Jail Electronic Security System Upgrade Project in the Amount of \$604,700 and an Amendment of the Capital Improvement Budget in the Amount of \$604,700 to Advance Expenditure of the Project Funds. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

B. Quality Improvement Management Chris Harder presented the 2019 Scott County Annual Performance Report which reports the County's progress on the Standard Measures Program developed by the Council on Local Results and innovation. Scott County has participated in the Program since 2011 and annually receives \$0.14 per capita, or approximately \$19,000 in local government aid. To date, these funds have assisted in funding the publication of the Residents' Report, the residents' survey administered by National Research Center, purchased and launched Scott County's online public forum (Speak Up, Scott County), and covers staff training and research on performance management.

Commissioner Beard questioned if the funds received cover the expenses of participating in the program, while acknowledging some of the activities would be necessary for other purposes.

Discussion followed regarding the data in the Report that shows a drop in the number of third graders reading at a third-grade level and lower air quality.

Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-096; Reporting Progress on the standard Measures Program Developed by the Council on Local Results and Innovation. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(6) Committee Reports and Commissioner Updates:

A. The Commissioners all attended the budget workshop on June 2.

B. Commissioner Weckman Brekke participated in the Metropolitan Library Service Agency Finance Committee teleconference meeting on June 8.

C. Commissioner Weckman Brekke participated in the AFSCME Labor Management Committee teleconference meeting on June 9.

D. Commissioner Weckman Brekke met with Ms. Vermillion on June 9.

- E. Commissioner Weckman Brekke participated in the Scott County Historical Society Board of Directors teleconference meeting on June 10.
- F. Commissioners Weckman Brekke, Ulrich, and Beer participated in the Families and Individuals Sharing Hope (FISH) teleconference meeting on June 11.
- G. Commissioner participated in an Association of Minnesota Counties Health and Human Services webinar on June 11.
- H. Commissioners Weckman Brekke, Beard, Ulrich, and Wolf participated in the Scott County Association for Leadership and Efficiency (SCALE) teleconference meeting on June 12.
- I. Commissioners Weckman Brekke and Beer participated in the Southern Valley Alliance for Battered Women virtual gala on June 12.
- J. Commissioner Weckman Brekke communicated with the local Legislators regarding the Health and Human Services waiver issue.
- K. Commissioner Beard spoke with key legislators on June 15 regarding the bonding bill.
- L. Commissioner Ulrich met with Ms. Vermillion via phone on June 4.
- M. Commissioner Ulrich participated in the SCALE Executive Committee teleconference meeting on June 5.
- N. Commissioner Ulrich participated in the Suburban Transit Association teleconference meeting on June 8.
- O. Commissioner Ulrich participated in the Minnesota Valley Transit Authority Management Committee teleconference meeting on June 8.
- P. Commissioner Ulrich participated in the FISH Programming Committee teleconference meeting on June 9.
- Q. Commissioner Ulrich participated in the Community Development Agency Board of Directors teleconference meeting on June 9.
- R. Commissioner Ulrich participated in the Minnesota Inter-County Association Board of Directors teleconference meeting on June 10.
- S. Commissioner Ulrich participated in the SCALE Regional Training Facility Board meeting on June 12.
- T. Commissioner Ulrich participated in the SCALE Service Delivery Committee teleconference meeting on June 15.
- U. Commissioner Ulrich participated in the FISH Mayors' meeting on June 15.
- V. Commissioner Ulrich participated in the Suburban Transit Association teleconference meeting on June 15.
- W. Commissioner Wolf participated in the New Market Town Board teleconference meeting on June 2.
- X. Commissioners Wolf and Beer and Ms. Vermillion met with Prior Lake elected officials and City Manager on June 3.
- Y. Commissioner Wolf participated in the Cedar Lake Water and Sanitary Sewer District Board teleconference meeting on June 3.
- Z. Commissioner Wolf met with Senator Pratt regarding the bonding bill on June 5.
- AA. Commissioner Wolf participated in the Scott County Planning Advisory Commission teleconference meeting on June 8.
- AB. Commissioner Wolf participated in the Metropolitan Emergency Services Board teleconference meeting on June 10.
- AC. Commissioner Wolf participated in the I35W Solutions Alliance teleconference meeting on June 11.
- AD. Commissioner Wolf participated in the Elko New Market City Council teleconference meeting on June 11.
- AE. Commissioner Wolf participated in the Spring Lake Town Board teleconference meeting on June 11.
- AF. Commissioner Wolf met with New Market Township landowners on June 12 regarding water issues.
- AG. Commissioner Wolf participated in the Prior Lake City Council teleconference meeting on June 15.
- AH. Commissioner Wolf met with the Prior Lake Chief of Police on June 15.
- AI. The City of Prior Lake has planned a ribbon cutting for June 27 at 10:00 a.m. for the County Highway 21/Trunk Highway 13 reconstruction project.
- AJ. Commissioner Beer attended the Prior Lake-Spring Lake Watershed District Board of Managers meeting on June 9.
- AK. Commissioner Beer participated in a White House conference call on June 10.

AL. Commissioner Beer participated in the interviews for the Prior Lake-Spring Lake Watershed District Board of Managers on June 10.

AM. Commissioner Beard gave an update on the State bonding bill and the CARES funding.

(7) County Administrator Update:

- The County Highway 21/Trunk Highway 13 reconstruction project ribbon cutting is scheduled for 10:00 a.m. Saturday, June 27.
- An update on the COVID-19 legislation was given. Further information will be given at a future County Board workshop.
- An update was given of items of interest to Scott County in the Senate bonding bill.
- County offices are closed July 3 in observance of Independence Day.

Chair Beer announced following the meeting the County Board will meet in a workshop setting to review proposed ordinance revisions.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the meeting adjourned at 10:24 a.m.

David Beer  
Chair

Lezlie A. Vermillion  
County Administrator  
Clerk of the Board

Debra K. Brazil  
Deputy Clerk to the Board

**AGENDA #5.1  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Community Services Customer Service	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	David Gulstrand X8165	<b>ATTACHMENTS:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PROJECT:</b>		<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Approve the Renewal Application for a Precious Metal License for Excel Pawn and Jewelry for 2020		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

**ORGANIZATIONAL VALUES:**

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>  David Gulstrand-Customer Service Certified Copy
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to approve the Renewal Application for a Precious Metal License for Excel Pawn and Jewelry for 2020.

All background, tax, debt, and judgement searches have been completed and were found to be satisfactory.

Scott County staff recommends approval.

Fiscal Impact: None

**AGENDA #5.2  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Community Services Customer Service	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	David Gulstrand X8165	<b>ATTACHMENTS:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PROJECT:</b>		<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Approve the Renewal Application for a 3.2 Percent Malt Liquor License for JCI Shakopee in Louisville Township for 2020		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>  David Gulstrand-Customer Service Certified Copy
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to approve the Renewal Application for a 3.2 Percent Malt Liquor License for JCI Shakopee in Louisville Township for 2020.

All background, tax, debt, and judgement searches have been completed and were found to be satisfactory.

The Louisville Township Board and Scott County staff recommend approval.

Fiscal Impact: None

**AGENDA #5.3  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Community Services Customer Service	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Nic Durrence X8162	<b>ATTACHMENTS:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PROJECT:</b>		<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Approve the Renewal Application for Optional Liquor Sales Until 2:00 a.m. for SSK Group LLC dba Doherty's Tavern in Spring Lake Township		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b> Certified Copy Nic Durrence, Customer Service
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this Board action is to approve the Renewal Application for Optional Liquor Sales until 2:00 a.m. for SSK Group LLC dba Doherty's Tavern in Spring Lake Township.

This license will be valid until August 9, 2021.

Spring Lake Township and Scott County staff recommend approval.

Fiscal Impact: None.

**AGENDA #5.4  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Planning & Res Mgmt. Zoning Administration	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Marty Schmitz - 8349	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	Final Grade Conditional Use Permit Amendment	<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Approve the Request for a Conditional Use Permit Amendment for the Operation of an Excavating Company, Final Grade, Inc., to Expand the Outside Storage Area and Permit Recycling of Concrete and Asphalt Material in the I-1 Zoning District (RJ Property Holdings, LLC, Applicant and Property Owner) in Section 4 of Sand Creek Township		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to approve the request for a Conditional Use Permit Amendment for the operation of an excavating company, Final Grade, Inc., to expand the outside storage area and permit recycling of concrete and asphalt material in the I-1 Zoning District (RJ Property Holdings, LLC, Applicant and Property Owner) in Section 4 of Sand Creek Township.

This action was recommended by the Scott County Planning Advisory Commission on March 9, 2020 in accordance with Chapter 60 of the Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below. The Sand Creek Town Board also recommended approval. The delay since the Planning Commission recommendation was because the applicant needed to re-design stormwater facilities on the property.

Fiscal Impact: None

## SCOTT COUNTY, MINNESOTA REQUEST FOR BOARD ACTION

RJ Property Holdings, LLC, Applicant and Property Owner

Conditional Use Permit Amendment

### **Criteria for CUP Approval (Chapter 2-6-1):**

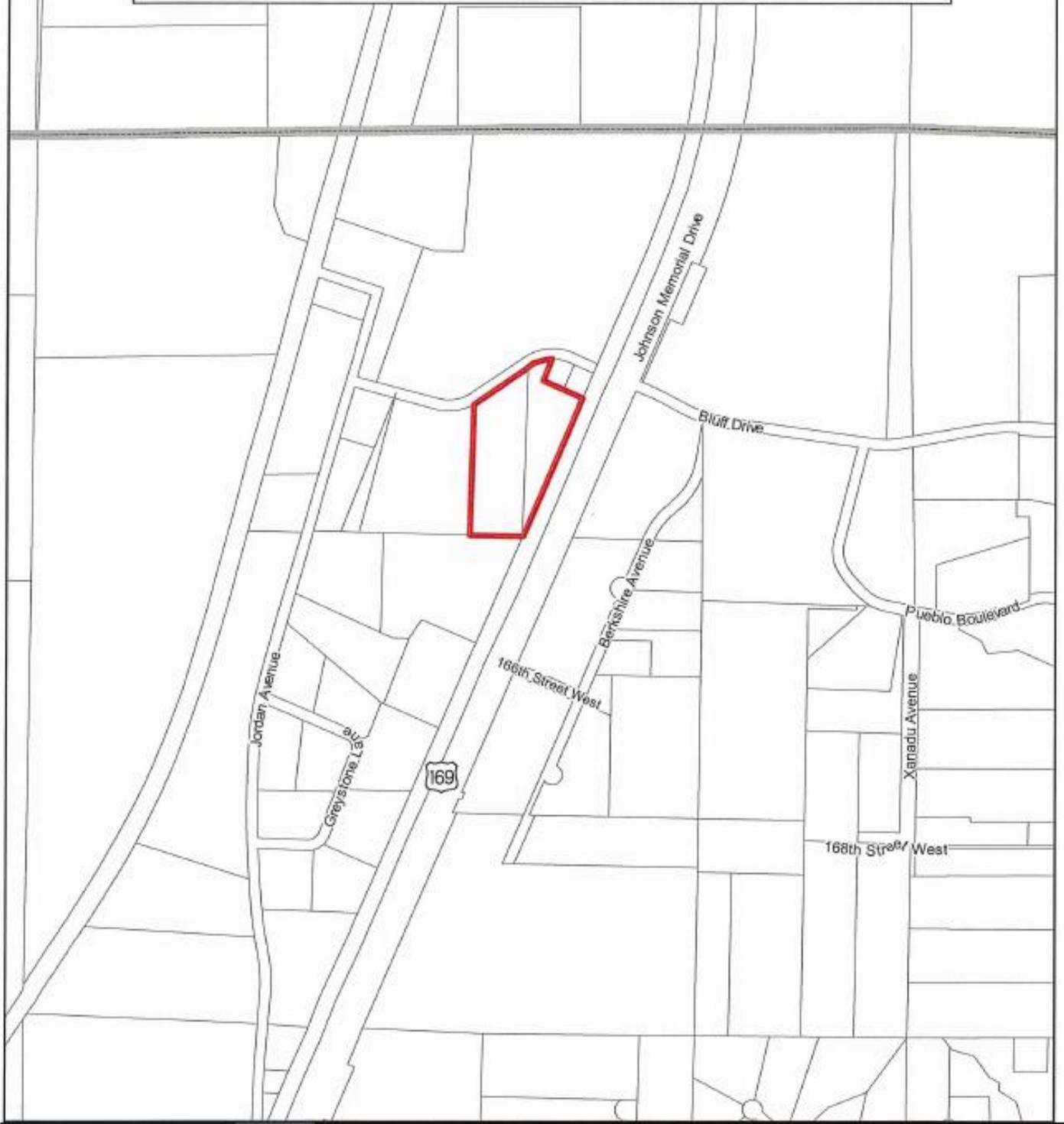
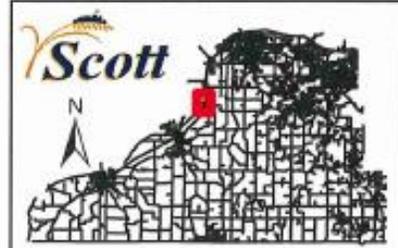
1. The proposed use will not create an excessive burden on public facilities.
2. The proposed use is compatible with industrial uses on adjacent lots.
3. The existing structure is designed of materials that are not unsightly in appearance.
4. The use is consistent with the purpose of the I-1 Zoning District.
5. The use is not in conflict with the Scott County 2020 Comprehensive Plan.
6. Adequate measures have been taken to provide ingress and egress, access to public roads and on-site parking.
7. Adequate water supply, sewage treatment systems, erosion control and storm water facilities have been approved by County Staff.
8. The existing building meets the requirements of the Building Code.

### **Conditions of Approval:**

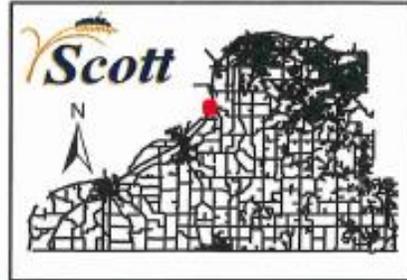
1. The applicant is to file with the Scott County Planning Office in January of each year a statement indicating they are in compliance with the conditions of the CUP.
2. If ownership changes, the new owner shall contact the Sand Creek Town Board and the County Planning Office to review the conditions of the CUP. The CUP is issued, the operation of Final Grade Excavating, Inc., and leasing office/shop space to industrial users in the I-1 Zoning District
3. All outside storage except for material stockpiles shall be screened from Highway 169.
4. All parking shall be located on-site in areas as designated on the site plan dated 5/22/2020 prepared by Otto and Associates.
5. The business and site shall be operated and maintained in accordance with the applicant's letter dated 5/2/2005.

6. All signage shall comply with the Scott County Sign Ordinance.
7. All structures utilized for conducting business shall meet the requirements of the Scott County Building Official and State Building and Fire Codes.
8. Oil, solvents and other hazardous wastes shall be managed in accordance with the Scott County Hazardous Waste Management Ordinance.
9. Outside storage of products and equipment shall be limited to the gravel yard as indicated on the site plan dated 5/22/2020.
10. The property shall be maintained in a neat and orderly manner.
11. At any time prospective tenants are applying to occupy the building, the applicant, RJ Property Holdings, LLC., will be required to meet the Planning Department, Building Inspections Department, Environmental Health Department and Sand Creek Township to ensure the proposed use by the tenant of the building and site is compatible with the structure, CUP, service capacity, and zoning requirements applicable to the property; upon successful review the tenant will be issued a Certificate of Compliance by Scott County.
12. Estimated additional water use and septic system impacts by prospective tenants will be reviewed by Environmental Health before that tenant will be allowed to occupy the building or portion thereof.
13. Material stockpile heights shall not exceed 30 feet and not more than 50,000 tons of any type of material may be stored on the entire property at any time.
14. A Scott County Solid Waste License is required for any concrete or asphalt recycling facilities on the site. Conditions may be placed on the license limiting volumes, stockpile height, stockpile location, or any other conditions the County or Township considers necessary to protect the interest and views of the surrounding area and roads.
15. Concrete and asphalt crushing activities shall be limited to 7am to 6 pm Monday through Saturday
16. The Sand Creek Town Board may conduct an annual review of the business to ensure that they follow the CUP conditions.
17. The applicant shall pay an annual inspection fee for the CUP, if and when the County adopts an inspection fee ordinance.
18. The applicant shall enter into a Permanent Stormwater Maintenance Agreement with Sand Creek Township for stormwater improvements as shown on the plans prepared by Otto Associates Engineers and Surveyors dated 5/22/2020.

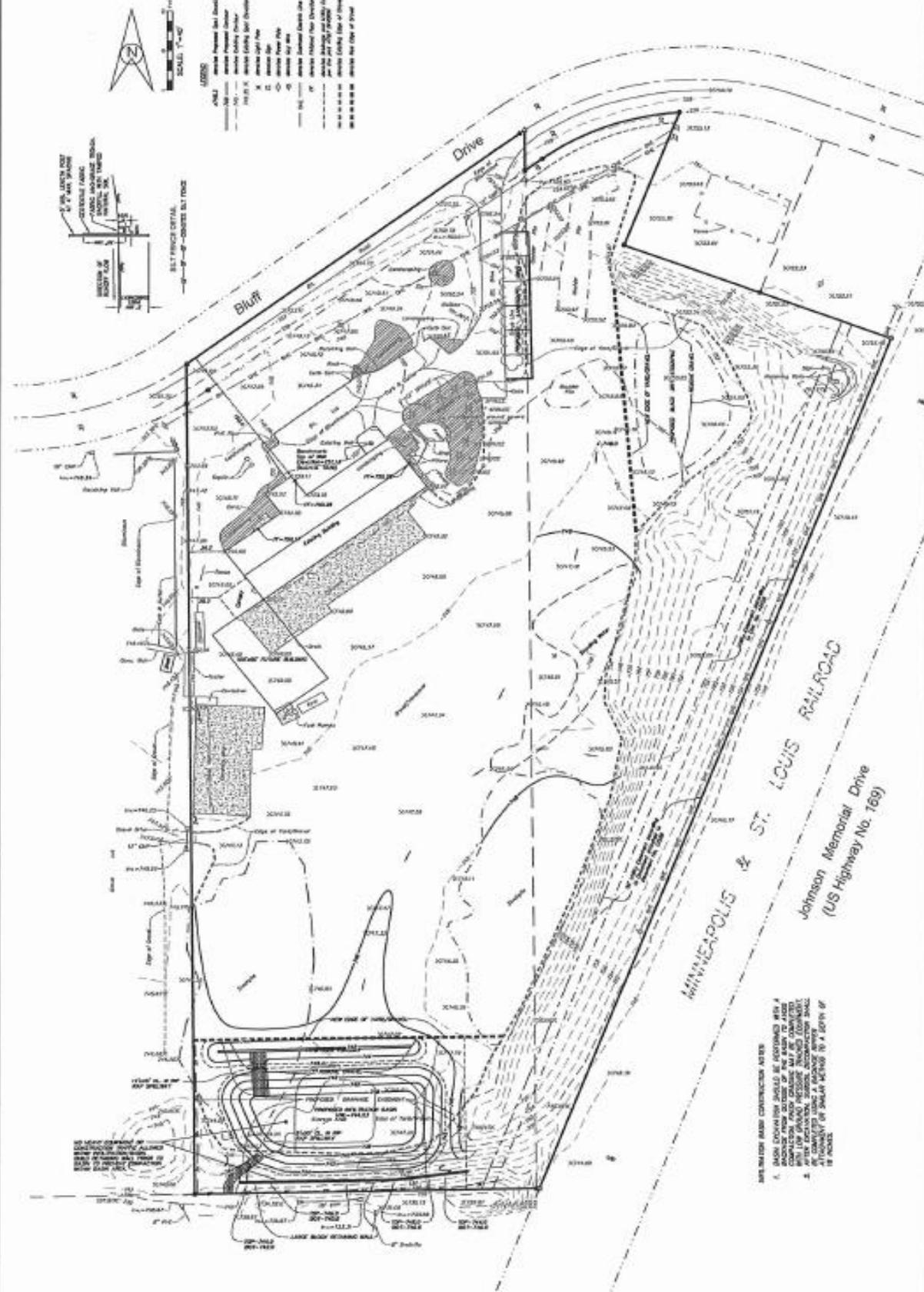
**SAND CREEK TOWNSHIP  
SECTION 4  
FINAL GRADE  
REQUEST FOR CONDITIONAL  
USE PERMIT AMENDMENT**



**SAND CREEK TOWNSHIP  
SECTION 4  
FINAL GRADE  
REQUEST FOR CONDITIONAL  
USE PERMIT AMENDMENT**







- LEGEND**
- Check Dam
  - Silt Fence
  - Sediment Basin
  - Erosion Control Blanket
  - Erosion Control Blanket (with 10% Slope)
  - Erosion Control Blanket (with 15% Slope)
  - Erosion Control Blanket (with 20% Slope)
  - Erosion Control Blanket (with 25% Slope)
  - Erosion Control Blanket (with 30% Slope)
  - Erosion Control Blanket (with 35% Slope)
  - Erosion Control Blanket (with 40% Slope)
  - Erosion Control Blanket (with 45% Slope)
  - Erosion Control Blanket (with 50% Slope)
  - Erosion Control Blanket (with 55% Slope)
  - Erosion Control Blanket (with 60% Slope)
  - Erosion Control Blanket (with 65% Slope)
  - Erosion Control Blanket (with 70% Slope)
  - Erosion Control Blanket (with 75% Slope)
  - Erosion Control Blanket (with 80% Slope)
  - Erosion Control Blanket (with 85% Slope)
  - Erosion Control Blanket (with 90% Slope)
  - Erosion Control Blanket (with 95% Slope)
  - Erosion Control Blanket (with 100% Slope)

MINNEAPOLIS & ST. LOUIS RAILROAD

Johnson Memorial Drive  
(US Highway No. 160)

1. BASH CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING UTILITIES AND STRUCTURES AND SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING EROSION CONTROL MEASURES. ALL PROPOSED EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE SPECIFICATIONS AND STANDARDS OF THE MINNEAPOLIS & ST. LOUIS RAILROAD.

PROJECT NO.	16-0079
DATE	8-7-85
SHEET NO.	2 OF 5 SHEETS
<b>FINAL GRADE, INC.</b> JORDAN, MN	
DESIGNED BY	OTTO
CHECKED BY	OTTO
DATE	8-7-85
SCALE	AS SHOWN
PROJECT LOCATION	MINNEAPOLIS & ST. LOUIS RAILROAD
PROJECT DESCRIPTION	GRADING & EROSION CONTROL PLAN







**SCOTT COUNTY**  
**Natural Resources Department**

GOVERNMENT CENTER 114 • 200 FOURTH AVENUE WEST • SHAKOPEE, MN 55379-1220  
(952) 496-8475 • Fax (952) 496-8496 • Web [www.co.scott.mn.us](http://www.co.scott.mn.us)

## Memo

**Date:** 6/10/2020  
**To:** Marty Schmitz, Zoning Administrator  
**From:** Megan Tasca, P.E. Natural Resources Department  
**Subject:** PL2020-007 Final Grade CUP Amendment

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The Scott County Natural Resources Department has completed a review of a CUP Amendment (Sheets 1-5, dated 5/22/20) and Stormwater Report dated 5/5/20 for conformance with the regulations of Scott County Zoning Ordinance #3, Chapter 6 requirements. As submitted the plans and calculations appear to meet the Scott County requirements.

Any requests to revise the project plans and/or calculations after the date of this memo must be submitted in writing and shall require additional review to determine compliance.

Please note the review of any wetland issues and/or review comments by the Township are not included.

If you have any questions or need clarification of these comments, please feel free to contact us at (952) 496-8882.

**Cc:** Ron Anderson – Final Grade  
Cara Otto – Otto Associates



**SCOTT COUNTY**  
**Environmental Services**

GOVERNMENT CENTER 114 • 200 FOURTH AVENUE WEST • SHAKOPEE, MN 55379-1220  
(952) 496-8177 • Fax (952) 496-8496 • Web [www.scottcountymn.gov](http://www.scottcountymn.gov)

## Memo

**Date:** February 12, 2020  
**To:** Marty Schmitz, Zoning Administrator  
**From:** Mary VonEschen, Environmental Services Department  
**Subject:** PL2020-0007 Final Grade CUP Amendment

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The Scott County Environmental Services Department has completed a review of the septic system locations and sizing information for the business located at 3441 Bluff Dr. in Sand Creek Township. The septic system information in the file indicated that the system is sized for 33 employees or 500 gallons per day, which is over the current number of employees (26).

A Scott County Solid Waste License is required. Please contact Nick Reishus at (952) 496-8707 to obtain this license.

If you have any questions please contact me at (952) 496-8344.

**AGENDA #5.5  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Employee Relations	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Janelle McGlinchey	<b>ATTACHMENTS:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PROJECT:</b>	---	<b>TIME REQUESTED:</b>	---
<b>ACTION REQUESTED:</b>	Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
<b>ORGANIZATIONAL VALUES:</b>			
<input checked="" type="checkbox"/> <b>Customer Service:</b> We will deliver government services in a respectful, responsive, and solution-oriented manner			
<input type="checkbox"/> <b>Communication:</b> We will always be clear about what we're doing and why we're doing it			
<input type="checkbox"/> <b>Collaboration:</b> We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively			
<input type="checkbox"/> <b>Stewardship:</b> We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government			
<input type="checkbox"/> <b>Empowerment:</b> We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance			
<input type="checkbox"/> <b>Resiliency:</b> We will foster public preparedness and respond when families and communities face health and safety emergencies			
<input type="checkbox"/> <b>Innovation:</b> We will take informed risks to deliver services more effectively and will learn from our successes and failures			
<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>		<b>COUNTY ADMINISTRATOR SIGNATURE:</b>	
<b>Approved:</b>		<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>  Janelle McGlinchey, Employee Relations Cara Madsen, Volunteer and Community Coordinator	
<b>Denied:</b>			
<b>Tabled:</b>			
<b>Other:</b>			
<b>Deputy Clerk :</b>			
<b>Date:</b>			

**Background/Justification:**

1. Separation of employment for Jesse Lee, FT Corrections Officer, Sheriff's Office, effective 06/26/20.
2. Separation of employment for Nicole Bower, FT Child Protection Worker, Human Services Division, effective 08/14/20.

3. Separation of employment for Lori Vosejka, PT (80% FTE) Accounting Technician II, Office of Management and Budget Division, effective 07/30/20.
4. Separation of employment for Laura Monahan, FT Therapist, Health and Human Services Division, effective 07/02/20.
5. FT Temporary employment for Jake Hennen, GIS Technician–Unclassified, Transportation Services Division, effective 06/29/20.
6. The recognition of the following individual as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

Add		Delete
Nancy O'Neil	John Nene	Thomas Anderson
Pamela DeWitt-Meza	Susan Fisher	
Kyle Stoleson	Jacalyn Klinzing	
Allison Long	Angela Withrow	
Genevieve West	Danielle Klatke	
Jennica Quast	Tiffany Rupp	

Fiscal Impact: N/A

**AGENDA #5.6  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Planning & Res. Mgmt. Parks and Trails	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Patty Freeman - 8752	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	Regional Pak Acquisition and Development Funding	<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Adopt Resolution No. 2020-101; Accepting Grant Funding and Authorizing Execution of Grant Agreement Numbers SG-11375; SG-12270; and SG-12283 With the Metropolitan Council for Regional Park Projects in the Amount of \$789,469.57		
<b>CONTRACT/POLICY/GRANT:</b>	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

**ORGANIZATIONAL VALUES:**

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>		<b>COUNTY ADMINISTRATOR SIGNATURE:</b>	
<b>Approved:</b>		<b>DISTRIBUTION/FILING INSTRUCTIONS:</b> Patty Freeman, PRM Brad Davis, PRM	
<b>Denied:</b>			
<b>Tabled:</b>			
<b>Other:</b>			
<b>Deputy Clerk :</b>			
<b>Date:</b>			

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2020-101; Accepting Grant Funding and Authorizing Execution of Grant Agreement Numbers SG-11375; SG-12270 and SG-12283 With the Metropolitan Council in the Amount of \$789,469.57.

Below is a summary of each Agreement:

SG-12283 (\$355,000, Met Council Bonds): Reimbursement for prior land acquisitions at Doyle-Kennefick Regional Park

Agreement SG-12283 with the Metropolitan Council authorizes \$355,000 in grant funds for partial reimbursement towards acquisition expenses previously paid by Scott County to acquire Doyle-Kennefick Regional Park land. This Grant is funded by Metropolitan Council bonds. The Grant is accounted for in the approved 2020-2024 Parks Improvement Program for partial funding of the Spring Lake Lakefront Development Project.

SG-12270 (\$237,258, State Bonds): For design and engineering of the lakefront recreation development at Spring Lake Regional Park

Agreement SG-12270 with the Metropolitan Council authorizes \$237,258 in grant funds for design and engineering of the Spring Lake Lakefront Development Project. The Grant is accounted for in the approved 2020-2024 Parks Improvement Program for partial funding of the project.

The timeline anticipated for the Spring Lake Lakefront Development Project is:

- 2022-2023 public engagement and design
- 2023-2024 procurement and construction

SG-11375 (\$197,211.57, State Fiscal Year 2020 Parks and Trails Legacy Funds): Regional Trail Master Plans for the Southern Scott Regional Trail Search Corridor and the Louisville Regional Trail Search Corridor

Agreement SG-11375 with the Metropolitan Council authorizes \$197,211.57 in grant funds to prepare Master Plans for the Southern Scott Regional Trail Corridor and the Louisville Regional Trail Search Corridor. This Grant is accounted for in the approved 2020-2024 Parks Improvement Program for these regional trail planning projects.

The timeline anticipated for the Regional Trail Master Planning Project is:

- 2021-2022

Fiscal Impact:

None. All projects are part of the approved 2020-2024 Parks Improvement Program.

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	July 7, 2020
<b>Resolution No.:</b>	2020-101
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-101; ACCEPTING GRANT FUNDING AND AUTHORIZING EXECUTION OF  
GRANT AGREEMENT NUMBERS SG-11375; SG-12270; AND SG-12283 WITH THE  
METROPOLITAN COUNCIL FOR REGIONAL PARK PROJECTS IN THE AMOUNT OF \$789,469.57**

WHEREAS, Grant SG-12283 (\$355,000, Met Council Bonds) provides partial reimbursement for prior land acquisitions at Doyle-Kennefick Regional Park and is accounted for in the approved Parks Improvement Program for partial funding of the Spring Lake Regional Park Lakefront Development Project; and

WHEREAS, the funding provided by Grant SG-12270 (\$237,258, State Bonds) is accounted for in the approved Parks Improvement Program and will fund design and engineering of the Spring Lake Regional Park Lakefront Development Project; and

WHEREAS, Grant SG-11375 (\$197,211.57, State Fiscal Year 2020 Parks and Trails Legacy Funds) is accounted for in the approved Parks Improvement Program and will fund the preparation of Master Plans for the Southern Scott Regional Trail Corridor and the Louisville Regional Trail Search Corridor, and;

WHEREAS, there is no unbudgeted impact to the County levy with these projects.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into an Agreement for SG-12283 with the Metropolitan Council for Doyle-Kennefick Park Acquisition Reimbursement.

BE IT FURTHER RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into an Agreement for SG-12270 with the Metropolitan Council to receive funding for design and engineering for the Spring Lake Regional Park Lakefront Development Project.

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	July 7, 2020
<b>Resolution No.:</b>	2020-101
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

BE IT FURTHER RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into an Agreement for SG-11375 to receive funding for master planning of regional trails.

BE IT FINALLY RESOLVED, that approval of these Agreements is subject to approval by the County Attorney's Office as to form.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)**  
**County of Scott )**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7<sup>th</sup> day of July, 2020 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 7<sup>th</sup> day of July, 2020.

\_\_\_\_\_  
\_\_\_\_\_

County Administrator  
Administrator's Designee

**AGENDA #5.7  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Planning & Res. Mgmt. Scott WMO	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Ryan Holzer - 8882	<b>ATTACHMENTS:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PROJECT:</b>	Sand Creek Near Channel Sediment Reduction Phase IV	<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Adopt Resolution No. 2020-102; Approving a Contract Increase of \$5,974.50 to Sunram Construction, Inc. for the Sand Creek Near Channel Sediment Reduction Phase IV Project in Helena Township		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

**ORGANIZATIONAL VALUES:**

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
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- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>		<b>COUNTY ADMINISTRATOR SIGNATURE:</b>	
<b>Approved:</b>		<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>  Vanessa Strong, Water Resources Supervisor Kate Sedlacek, Environmental Services Manager Mandy Flum, Program Specialist	
<b>Denied:</b>			
<b>Tabled:</b>			
<b>Other:</b>			
<b>Deputy Clerk :</b>			
<b>Date:</b>			

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2020-102; Approving a Contract Increase of \$5,974.50 to Sunram Construction, Inc. for the Sand Creek Near Channel Sediment Reduction Phase IV Project in Helena Township.

Sunram Construction, Inc. is the contractor for the Sand Creek Near Channel Sediment Reduction Phase IV project. This project was approved for a contract amount of \$180,244.00 by the County Board on October 15, 2019. This project consists of the construction of a streambank stabilization utilizing log jams to reduce erosion and sediment loading into Sand Creek. This site was identified as a high sediment producer to Sand Creek in a feasibility report completed by Inter-Fluve. Sand Creek is impaired for aquatic life, and several studies have found that it carries a high sediment load. This stabilization project is designed to reduce the amount of sediment entering the Creek.

The construction just recently wrapped up. The reason for the amendment is that two bid line items required an increase from the original bid that caused the overall amount of the project to come in higher than the contract awarded amount. These increases were critical to the integrity and safety for the project and construction and were approved by staff. However, the original bid came in \$118,066.00 (>39.58%) lower than the Engineers Opinion of Cost (EOPC). Even with the additional funds needed to complete the project, it would come in significantly lower than the EOPC. The two increases are listed below:

- An increase in earthwork which was needed for the log jam structures to reach the desired finished elevations. Additional earthwork along a steep slope to create a safer working condition. Finally, there was additional earthwork completed on the inside bend of the stream to ensure that the finished elevations met the design plans.
- An increase in logs that were needed for the log jam structures. Additional trees were required to ensure the integrity of the log jam structures met the design specifications.

This project was completed under two Grants, one of which was the \$2.2 million Targeted Watershed Grant awarded to the Scott Watershed Management Organization (Resolution 2015-019) by the Minnesota Board of Water and Soil Resources (BWSR). The other Grant was from the Minnesota Pollution Control Agency as part of a United States Environmental Protection Agency (USEPA) Section 319 Grant (Resolution 2016-104). There are remaining funds in the USEPA Grant that will cover the amendment costs. The cost was included with the approved Scott WMO Special Taxing District budget for 2019 and 2020.

Fiscal Impact:

This is an increase of \$5,974.50 to the contract and will be paid with remaining grant funds.

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	July 7, 2020
<b>Resolution No.:</b>	2020-102
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

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**RESOLUTION NO. 2020-102; APPROVING A CONTRACT INCREASE OF \$5,974.50  
TO SUNRAM CONSTRUCTION, INC. FOR THE SAND CREEK NEAR CHANNEL  
SEDIMENT REDUCTION PHASE IV PROJECT IN HELENA TOWNSHIP**

WHEREAS, Sand Creek is considered water quality impaired for aquatic life; and

WHEREAS, several studies have found that Sand Creek carries a high sediment load; and

WHEREAS, a Feasibility Study regarding the sources and solutions to the sediment loading has been completed identifying this project site as a high sediment producer to Sand Creek; and

WHEREAS, the Scott Watershed Management Organization (WMO) applied for and received funding for construction of several stabilizations of near channel sediment sources from the Minnesota Board of Water and Soil Resources as part of a Targeted Watershed Grant; and

WHEREAS, the Scott Watershed Management Organization applied for and received additional funding for construction of several stabilizations of near channel sediment sources from the Minnesota Pollution Control Agency as part of a United States Environmental Protection Agency (USEPA) Section 319 Grant; and

WHEREAS, the cost was included with the approved Scott WMO Special Taxing District budget for 2019 and 2020; and

WHEREAS, the project consisted of a streambank stabilization on Sand Creek; and

WHEREAS, on October 15, 2019, the County Board approved a contract award amount of \$180,244.00 for the project; and

WHEREAS, two bid line items required an increase in quantities that caused the overall project costs to exceed the original contract award amount; and

WHEREAS, County Board approval is required for an amendment to the original contract amount; and

WHEREAS, the total cost of these staff approved increases included in this request is for an amount of \$5,974.50, which is roughly +3.31% of the original contract amount. The new contract amount is \$186,218.50.

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	July 7, 2020
<b>Resolution No.:</b>	2020-102
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to increase the Contract in the amount of \$5,974.50 with Sunram Construction, Inc. for the Sand Creek Near Channel Sediment Reduction Phase IV Project in Helena Township.

<b>OMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)**  
**County of Scott )**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7<sup>th</sup> day of July, 2020 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 7<sup>th</sup> day of July, 2020.

\_\_\_\_\_  
\_\_\_\_\_

County Administrator  
Administrator's Designee

**AGENDA #5.8  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Transportation Services- Program Delivery	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Lisa Freese-8363	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	CP 78-06	<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Adopt Resolution No. 2020-103; Authorizing Entering Into a Cooperative Agreement With the City of Shakopee for Turn Lanes at the County Highway 78 and Zumbro Avenue Intersection		
<b>CONTRACT/POLICY/GRANT:</b>	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

**ORGANIZATIONAL VALUES:**

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- Communication:** We will always be clear about what we're doing and why we're doing it
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- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>		<b>COUNTY ADMINISTRATOR SIGNATURE:</b>	
<b>Approved:</b>		<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>	
<b>Denied:</b>			
<b>Tabled:</b>			
<b>Other:</b>			
<b>Deputy Clerk :</b>			
<b>Date:</b>			

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2020-103; Authorizing Entering Into a Cooperative Agreement with the City of Shakopee for Turn Lanes at the County Highway 78 and Zumbro Avenue Intersection.

The proposed project is a City of Shakopee's development driven project that will construct left and right turn lanes at the intersection of County Highway (CH) 78 and CH 73 (Zumbro Avenue). The intersection of CH 78 and CH 73 is currently a "T" intersection to the south. The project is known as County Project (CP) 78-06.

DR Horton is the developer of property north of this intersection and is constructing the northern leg of the Zumbro Avenue intersection across from CH 73. Due to an existing gas line easement and in order to align the intersection, Zumbro Avenue needs to be realigned slightly to the east of the existing Zumbro Avenue road centerline. The developer is partnering with Friendship Church to develop a portion of Church property and construct a new public street access at the Church's existing driveway to CH 78. As part of the development and intersection realignment, left and right turn lanes will be constructed on CH 78 at Zumbro Avenue and median is to be constructed on CH 78 at the existing Friendship Church driveway. The median will reduce turning movement conflicts by restricting left turns at the existing full access.

CH 78 is a future Principal Arterial 55-mph roadway without any turn lanes at the existing Zumbro Avenue intersection. Zumbro Avenue/CH 73 is an existing gravel road. It has been identified as a future turnback and City collector level roadway.

The Agreement with the City of Shakopee lays out the terms as to how the County is partnering with the developer and City to share in the cost to complete the left and turn lanes on CH 78 at Zumbro Avenue and to construct a median on CH 78 at the existing Friendship Church access. This improvement is necessary to help mitigate the anticipated growth in the corridor over the next 20 years.

Funding for the County's contribution to project is included in the 2020-2029 Transportation Improvement Program (TIP) for construction in year 2020. The Shakopee City Council is anticipated to act on the Agreement in July.

Fiscal Impact:

None. This project is funded in the Transportation Improvement Program in the amount of \$450,000.

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	July 7, 2020
<b>Resolution No.:</b>	2020-103
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-103; AUTHORIZING ENTERING INTO A COOPERATIVE AGREEMENT  
WITH THE CITY OF SHAKOPEE FOR TURN LANES AT THE COUNTY HIGHWAY 78  
AND ZUMBRO AVENUE INTERSECTION**

WHEREAS, the proposed County Project 78-06 will construct left and right turn lanes on County Highway (CH) 78 at CH 73 (Zumbro Avenue); and

WHEREAS, the existing intersection of CH 78 and CH 73 is a T-intersection to the south and does not have turn lanes; and

WHEREAS, development is creating an opportunity for partnership to construct left and right turn lanes on CH 78 at Zumbro Avenue and;

WHEREAS, the developer is creating an opportunity for partnership to construct a section of median on CH 78 to reduce turning movement conflicts; and

WHEREAS, the Agreement addresses roles and responsibilities between the City and the County during construction and after project completion; and

WHEREAS, the project is anticipated to be under construction starting in the Summer of 2020.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to enter into a Cooperative Agreement with the City of Shakopee for cost participation and responsibilities.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney's Office as to form.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

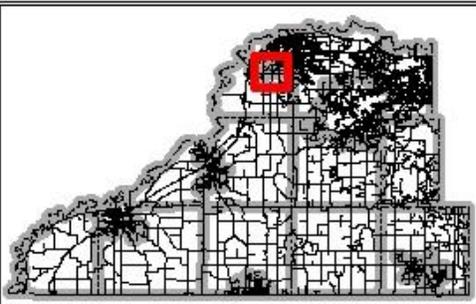
**State of Minnesota)  
County of Scott )**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7<sup>th</sup> day of July, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7<sup>th</sup> day of July, 2020.

\_\_\_\_\_  
County Administrator

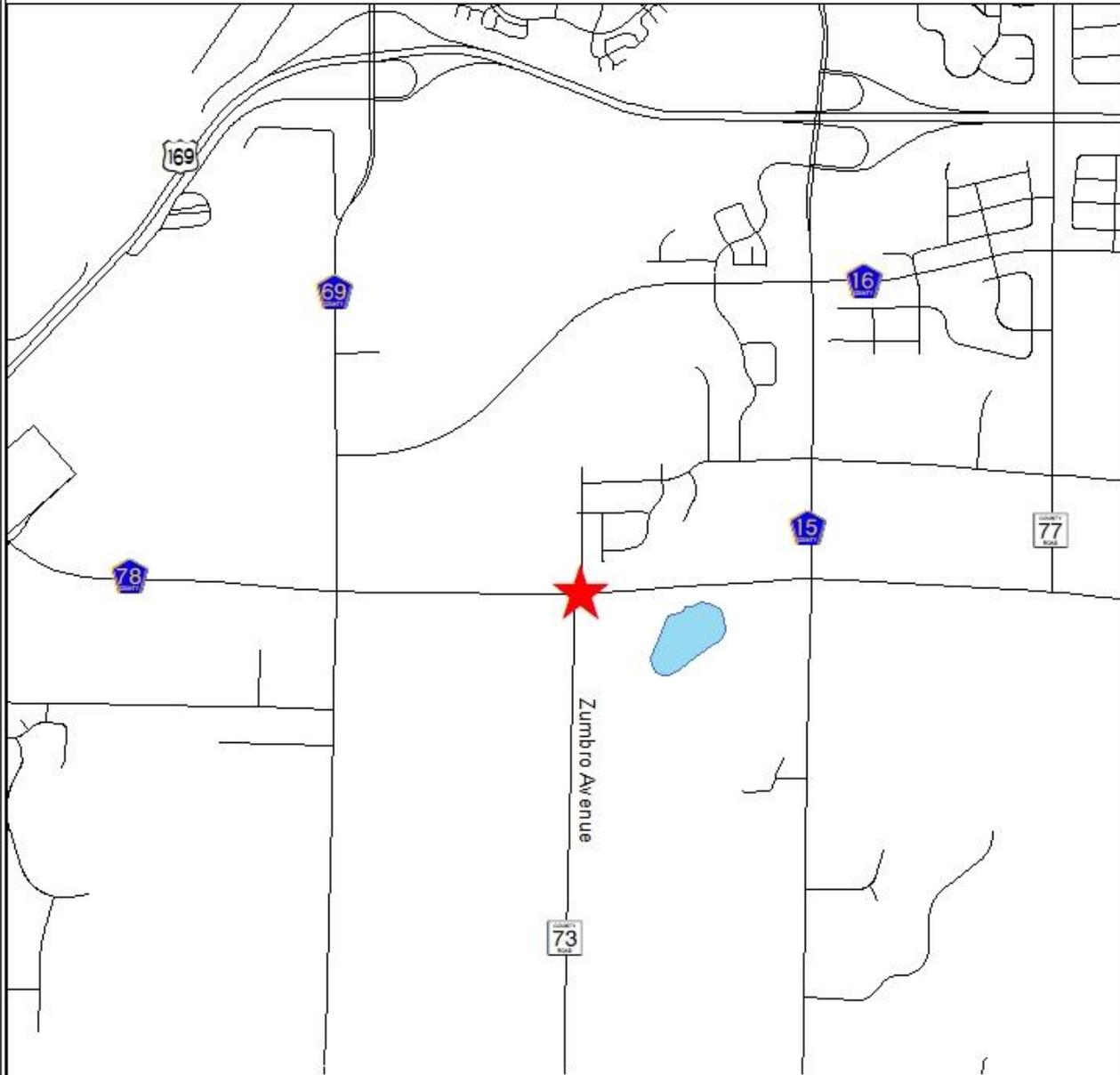
\_\_\_\_\_  
Administrator's Designee



# SCOTT COUNTY

## 2020 RBA

### CH 78 and Zumbro Avenue Turnlanes



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.



0 0.125 0.25 0.5 Miles

Date: 6/25/2020

Scale: R.F.: 1 inch = 500 ft.

**AGENDA #5.9  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Program Delivery Transportation Department	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Tony Winiecki - 8008	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	2020 Overlays	<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Adopt Resolution No. 2020-105; Authorizing a Contract Increase to the Construction Contract With Valley Paving, Inc. for the 2020 Overlays Project		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

**ORGANIZATIONAL VALUES:**

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>		<b>COUNTY ADMINISTRATOR SIGNATURE:</b>	
<b>Approved:</b>		<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>	
<b>Denied:</b>			
<b>Tabled:</b>			
<b>Other:</b>			
<b>Deputy Clerk :</b>			
<b>Date:</b>			

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2020-105; Authorizing a Contract Increase to the Construction Contract With Valley Paving, Inc. for the 2020 Overlays Project.

County Project (CP) 27-23 is one of the projects in the 2020 Overlay Contract approved by the Board on March 17 under Resolution No. 2020-039 with a contract value of \$5,858,955.93. Overall CP27-23 includes the segment of County Highway (CH) 27 from South Park Drive to CH 16 in the City of Savage. The contract work on this 1.65 mile, 4-lane segment includes milling and overlaying 4 inches of bituminous, ADA improvements, storm sewer improvements, seal coating, and sign replacements. Originally, the project limits went from CH 42

to CH 16. During project development it was determined that a 0.40 mile segment of CH 27 from South Park Drive to CH 42 should be added to the CP27-23 project due to its short segment, pavement condition, and proximity to similar work north of CH 42 on CH27.

During the design process, certain project items related to the additional project length were omitted including bituminous milling, new bituminous, sealcoating, and undersealing items totaling \$368,931.43 based on bid prices. This led to the project bid amount not encompassing quantities necessary to complete the entire intended project area. The original project bid amount for CH 27 was \$1,828,828.84, and adding the omitted quantities increases the CP 27-23 project total to \$2,197,760.27.

The 2020 Overlays construction original contract with Valley Paving was for an amount of \$5,858,955.93; this omitted work added increases the contract to \$6,227,887.36. This amount exceeds the administrative authority for contract changes provided to the County Engineer (up to 5% or \$50,000) by the County Board, so we are seeking Board approval of this contract change.

The 2020 Overlays project is programmed in 2020-2029 Transportation Improvement Program (TIP) for \$6,400,000. At this time the remaining TIP funds have not been reprogrammed so the cash flow will be adjusted to reflect this new contract value and an additional \$50,000 of the remaining 2020 pavement preservation programmed funds will be held in reserve in the cash flow until contract closeout.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	July 7, 2020
<b>Resolution No.:</b>	2020-105
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-105; AUTHORIZING A CONTRACT INCREASE TO THE CONSTRUCTION CONTRACT WITH VALLEY PAVING, INC. FOR THE 2020 OVERLAYS PROJECT**

WHEREAS, County Project (CP) 27-23 of the 2020 Overlays project, is the segment of County Highway (CH) 27 from South Park Drive to CH 16 in the City of Savage and includes milling and overlaying bituminous pavement, ADA improvements, storm sewer improvements, seal coating, and sign replacements; and

WHEREAS, the 2020 Overlay contract approved by the Board on March 17 under Resolution No. 2020-039 has a contract value of \$5,858,955.93; and

WHEREAS, due to plan omissions related to extending the project limits, additional quantities, including bituminous milling, new bituminous, sealcoating, and undersealing, will increase the Contract by \$368,931.43; and

WHEREAS, adding this omitted work exceeds the administrative authority of the County Engineer.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the County Engineer to increase the Contract in the amount of \$368,931.43 to a new contract value of \$6,227,887.36 with Valley Paving, Inc. for the 2020 Overlays project.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)**  
**County of Scott )**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7<sup>th</sup> day of July, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.  
Witness my hand and official seal at Shakopee, Minnesota, this 7<sup>th</sup> day of July, 2020.

\_\_\_\_\_  
\_\_\_\_\_

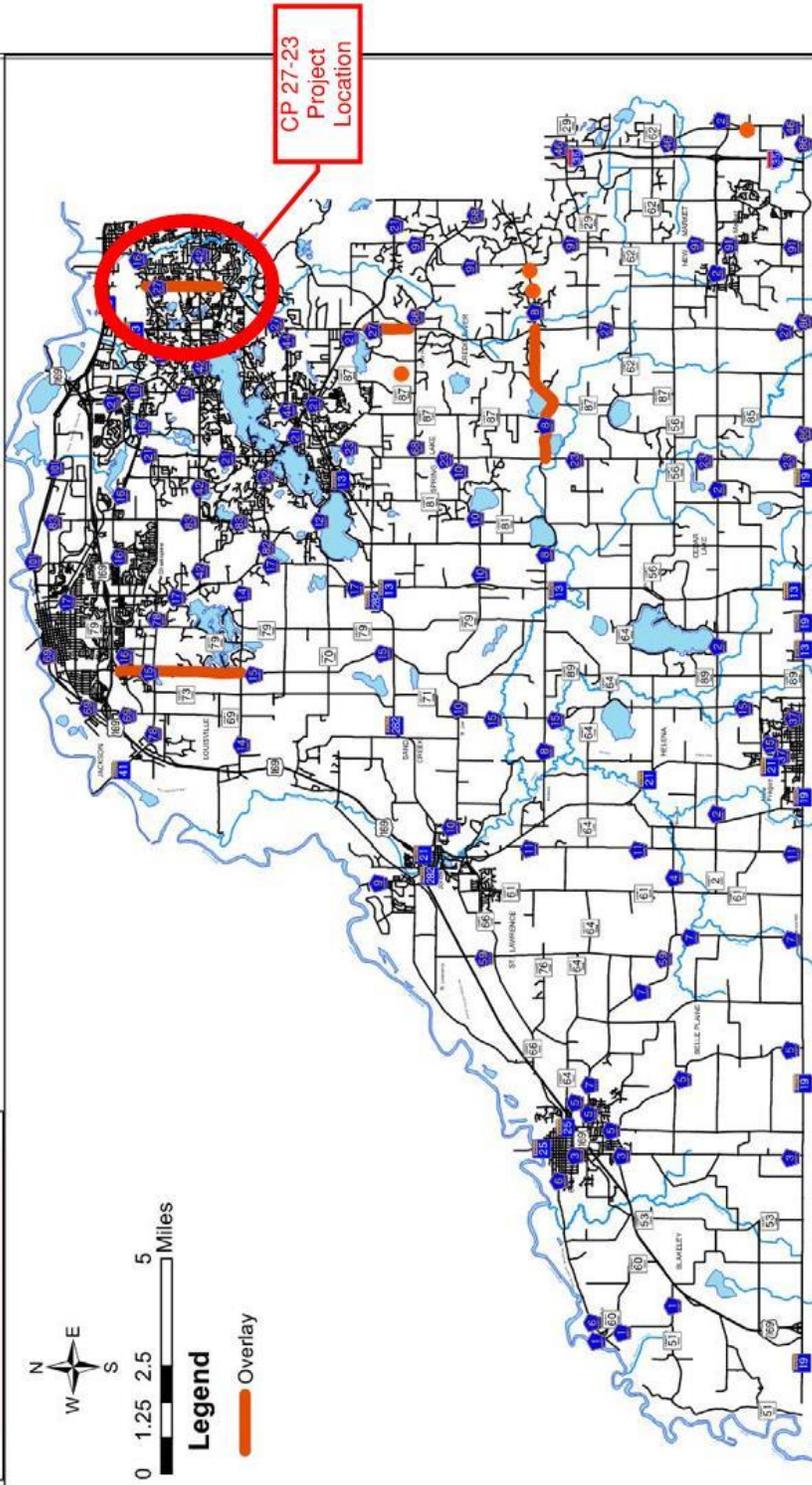
County Administrator  
Administrator's Designee

# SCOTT COUNTY 2020 Overlays



### Legend

 Overlay



CP 27-23  
Project  
Location

This drawing is neither a legally recorded map nor a survey and it does not constitute a warranty of any kind. It is intended for informational purposes only. Scott County is not responsible for any errors or omissions. The information presented herein is based on the best available information as of the date of preparation. © 2020 Scott County, IA. All rights reserved. Scott County, IA. All rights reserved.

Date: 6/22/2020

**AGENDA #5.10  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Board of Commissioners	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Debra Brazil	<b>ATTACHMENTS:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PROJECT:</b>		<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Approve the Appointments of Steve Pany and Frank Boyles of Commissioner District 4 to the Prior Lake-Spring Lake Watershed District Board of Managers		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this request is to approve the appointments of Steve Pany and Frank Boyles of Commissioner District 4 to the Prior Lake-Spring Lake Watershed District Board of Managers.

The Prior Lake-Spring Lake Watershed District (PLSLWD) Board of Managers provides technical reviews of land development proposals, coordinates its water management responsibilities with local units of government, and furnishes information to local units of government and the public about protecting the PLSLWD's special natural resources.

The Board of Managers is comprised of five members who reside within the PLSLWD.

The current vacancy was advertised in the SCENE, in local newspapers, and on the County's website. Five applications were received. Interviews were conducted by representatives of the entities located within the PLSLWD. Recommendations were received for the appointment of Steve Pany for a term effective July 7, 2020 through March 2, 2022 and Frank Boyles for a term effective July 26, 2020 through July 25, 2023.

Fiscal Impact:

None

**AGENDA #5.11  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Board of Commissioners	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Debra Brazil	<b>ATTACHMENTS:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PROJECT:</b>		<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Approve the Appointment of Anne Thoresen of Commissioner District 2 to the Extension Committee		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this request is to approve the appointment of Anne Thoresen of Commissioner District 2 to the Extension Committee.

In partnership with the University of Minnesota, the Extension Committee assists in formulating programs, establishing budgets, and selecting and evaluating professional staff to improve the quality of life and enhance the economy and the environment through education, applied research, and the resources of the University of Minnesota.

The Extension Committee is a seven-member Committee with one representative from each Commissioner District and two youth at-large members.

This vacancy was advertised in the SCENE as well as on the County's website.

This request is to approve the appointment of Anne Thoresen to the Extension Committee for a term effective July 7, 2020 through December 31, 2021.

Fiscal Impact:

None

**AGENDA #5.12  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Transportation Services- Program Delivery	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Tony Winiecki - 8008	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	N/A; Easement Agreement	<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Adopt Resolution No. 2020-100; Authorizing Entering Into an Agreement With Canterbury Development LLC Granting the County an Easement for Sign Purposes for Relocation of a Dynamic Message Sign Along Shenandoah Drive		
<b>CONTRACT/POLICY/GRANT:</b>	<input checked="" type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b> Please sign original easement attachment.
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2020-100; Authorizing Entering Into an Agreement With Canterbury Development LLC Granting the County an Easement for Sign Purposes for Relocation of a Dynamic Message Sign Along Shenandoah Drive.

As part of the County's Event Traffic Management System, a Dynamic Message Sign (DMS) board was installed along Shenandoah Drive west of Vierling Drive in the Canterbury Park area. This DMS board is used to provide messaging to exiting Canterbury Park patrons, providing them information regarding how to best access Trunk Highway 169. This DMS board needed to be removed while Shenandoah Drive was reconstructed in 2019 by the City of Shakopee. Shenandoah Drive was relocated southerly during its reconstruction, requiring that a new location for the DMS board be found. The new location has been identified and a Sign Easement Agreement for this location has been prepared.

Execution of this Sign Easement Agreement provides the County the required authority to have the DMS board reinstalled. This easement is in exchange for the easement at the previous location of this sign prior to construction of the new alignment of Shenandoah Drive.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	July 7, 2020
<b>Resolution No.:</b>	2020-100
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-100; AUTHORIZING ENTERING INTO AN AGREEMENT WITH  
CANTERBURY DEVELOPMENT LLC GRANTING THE COUNTY AN EASEMENT FOR SIGN  
PURPOSES FOR RELOCATION OF A DYNAMIC MESSAGE SIGN ALONG SHENANDOAH DRIVE**

WHEREAS, the County, as part of its Event Traffic Management System, installed a Dynamic Message Sign (DMS) board along Shenandoah Drive to aid Canterbury patrons to efficiently exit Canterbury Park after park events; and

WHEREAS Canterbury Park's 2019 reconstruction of Shenandoah Drive caused the DMS board to be removed and relocated; and

WHEREAS, Canterbury Development LLC is accommodating the reinstallation of this DMS board to a new location by granting an easement for sign purposes by the Sign Easement Agreement.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to enter into a Sign Easement Agreement with Canterbury Development LLC.

BE IT FINALLY RESOLVED that approval of this Agreement is subject to approval by the County Attorney's Office as to form.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)  
County of Scott )**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7<sup>th</sup> day of July, 2020 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 7<sup>th</sup> day of July, 2020.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

County Administrator  
Administrator's Designee

**AGENDA #6.1  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	County Administration	<b>CONSENT AGENDA:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PRESENTER:</b>	MICA Staff	<b>ATTACHMENTS:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PROJECT:</b>		<b>TIME REQUESTED:</b>	30 minutes
<b>ACTION REQUESTED:</b>	Informational Presentation by the Minnesota Inter-County Association		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to receive an informational presentation by the Minnesota Inter-County Association (MICA).

MICA staff will report on the implications of the 2020 Legislative session for 2020 and beyond.

Fiscal Impact:

None

**AGENDA #7.1  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: JULY 7, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Planning & Res. Mgmt. Environmental Services	<b>CONSENT AGENDA:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PRESENTER:</b>	Jessi Krzenski -8361 Kate Sedlacek - 8351	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	Merriam Junction EIS	<b>TIME REQUESTED:</b>	10 Min
<b>ACTION REQUESTED:</b>	Adopt Resolution No. 2020-104; Determining the Merriam Junction Sands, LLC Final Environmental Impact Statement (FEIS) Adequate and Approving the Record of Decision		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

**ORGANIZATIONAL VALUES:**

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk:</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2020-104; Determining the Merriam Junction Sands, LLC Final Environmental Impact Statement (FEIS) Adequate and Approving the Record of Decision.

Staff will provide a full summary of this proposed mining project and years-long environmental review process at the meeting.

The Merriam Junction Sands, LLC FEIS was published on June 1, 2020. The deadline for comments regarding the adequacy of the FEIS was June 15, 2020. Environmental Services staff did not receive any comment indicating the FEIS was inadequate. The Metropolitan Council and the Department of Natural Resources submitted letters stating that their comments were addressed and that the FEIS is adequate. Click [here](#) to see the Record of Decision for all the draft EIS comments received.

According to MN Rules 4410.2800 subpart. 1 and subpart 4, the Scott County Board of Commissioners shall determine the adequacy of the final EIS on the following conditions:

- A. The final EIS addresses the potentially significant issues and alternatives raised in scoping so that all significant issues for which information can be reasonably obtained have been analyzed in conformance with part 4410.2300, items G and H; and
- B. The final EIS provides responses to the substantive comments received during the draft EIS review concerning issues raised in scoping; and
- C. The final EIS was prepared in compliance with the procedures of the act and parts 4410.0200 to 4410.6500.

Staff recommends that the Board determine that the Merriam Junction FEIS is adequate based on the findings that conditions A through C have been met and adopt Resolution No. 2020-104; Determining the Merriam Junction Sands, LLC (FEIS) Adequate and Approving the Document of Decision

Fiscal Impact:

None.

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	July 7, 2020
<b>Resolution No.:</b>	2020-104
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-104; DETERMINING THE MERRIAM JUNCTION SANDS, LLC  
FINAL ENVIRONMENTAL IMPACT STATEMENT (FEIS) ADEQUATE  
AND APPROVING THE RECORD OF DECISION**

WHEREAS, Scott County is required to complete an Environmental Impact Statement (EIS) according to Minnesota Rule Section 4410.4400 Subp. 9 for the Merriam Junction Sands, LLC; and

WHEREAS, Scott County submitted a draft Environmental Impact Statement to the Environmental Quality Board (EQB) Monitor on February 3, 2020 and received comments until February 25, 2020; and

WHEREAS, Scott County received agency comments from the Minnesota Department of Transportation, Minnesota Pollution Control Agency, Minnesota Department of Natural Resources, State Historic Preservation Office, Metropolitan Council, Scott Watershed Management Organization, and Louisville Township; and

WHEREAS, Scott County received citizen comments from Thom Boncher, Ann Shelton, and Bruce Enger; and

WHEREAS, Scott County prepared responses to comments received and submitted a Final Environmental Impact Statement to the Environmental Quality Board (EQB) Monitor on June 1, 2020 and received comments until June 15, 2020; and

WHEREAS, Scott County received agency comments from the Minnesota Department of Natural Resources and the Metropolitan Council stating that their comments were addressed and the EIS is adequate; and

WHEREAS, County staff has completed a Record of Decision that states the Findings of Fact and Conclusions addresses all comments received.

NOW THEREFORE BE IT RESOLVED that the County Board has determined the Merriam Junction Sands, LLC Final Environmental Impact Statement adequate and approves the Record of Decision.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)  
County of Scott )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 7th day of July, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 7th day of July, 2020.

\_\_\_\_\_  
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\_\_\_\_\_

County Administrator  
Administrator's Designee