



**AGENDA  
SCOTT COUNTY  
BOARD OF COMMISSIONERS  
SHAKOPEE, MINNESOTA  
AUGUST 18, 2020**

**9:00 a.m.**

- (1) CONVENE COUNTY BOARD**
- (2) AMENDMENTS TO THE AGENDA**
- (3) APPROVE MINUTES OF AUGUST 4, 2020 COUNTY BOARD MEETING**
- (4) RECOGNITION OF INTERESTED CITIZENS**  
**Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.**
- (5) INNOVATION: WE WILL TAKE INFORMED RISKS TO DELIVER SERVICES MORE EFFECTIVELY AND WILL LEARN FROM OUR SUCCESSES AND FAILURES**
  - 5.1 Receive Information on Scott County Delivers Topic: County Workforce *(No fiscal impact)***
- (6) CONSENT AGENDA**  
***Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government***
  - 6.1 Approve the Agreement for Receipt of Funding in the Amount of \$50,000 From Casey Family Programs for Scott County Children's Services to Support Prevention Work in 2020 *(No fiscal impact)***
  - 6.2 Adopt Resolution No. 2020-118; Entering Into a Grant Agreement With the Minnesota Department of Veterans Affairs for an Operational Enhancement Grant *(No fiscal impact)***
  - 6.3 Adopt Resolution No. 2020-120; Awarding a Contract to Molnau Trucking, LLC for the 2020 Building Demolition Project in the City of Savage and the Townships of Blakeley and Cedar Lake *(No fiscal impact)***
  - 6.4 Adopt Resolution No. 2020-121; Authorizing Entering Into an Agreement With Xcel Energy, Inc. to Relocate its Underbuilt Electrical Distribution Line to Provide Vertical Clearance for Installation of Traffic Signals on County Highway 27 at its Intersection With Connelly Parkway in the City of Savage *(No fiscal impact)***
  - 6.5 Adopt Resolution No. 2020-122; Awarding the Contract to KONE, Inc. for the 2020 Justice Center Elevator B Modernization Project in the Amount of \$127,168. *(No fiscal impact)***
  - 6.6 Adopt Resolution No. 2020-124; Authorizing Entering Into an Agreement With SRF Consulting Group, Inc. for Preliminary Design Services for the Merriam Junction Regional Trail in Louisville Township *(No fiscal impact)***
  - 6.7 Adopt Resolution No. 2020-127; Approving a Contract Increase of \$332,821.21 to Ames Construction, Inc. for the Trunk Highway 169/41 and County Highways 78/14 Freight Mobility Project in Jackson and Louisville Townships *(No fiscal impact)***
  - 6.8 Approve Record of Disbursements and Approve Claims *(No fiscal impact)***

**CONSENT AGENDA CONTINUED**

***Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively***

**6.9** Adopt Resolution No. 2020-125; Adopting the Payable 2021 Final Levy of \$40,000 for the Cedar Lake Improvement District *(Sets the 2021 levy)*

***Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner***

**6.10** Approve the Request for Rezoning of 3 Acres From RR-1, Rural Residential Reserve District to RR-2, Rural Residential Single-Family District (Diane Jackson, Applicant and Property Owner) in Section 13 of Spring Lake Township *(No fiscal impact)*

**6.11** Approve Payroll Processing of Personnel Actions *(No fiscal impact)*

**(7) CUSTOMER SERVICE: WE WILL DELIVER GOVERNMENT SERVICES IN A RESPECTFUL, RESPONSIVE, AND SOLUTION-ORIENTED MANNER**

**7.1** Conduct a Public Hearing at 10:00 a.m. and Adopt Resolution No. 2020-126; Adopting Subsurface Sewage Treatment System Ordinance No. 4 and Rescinding Resolution No. 2010-015 *(No fiscal impact)*

**7.2** Conduct a Public Hearing at 10:30 a.m. and Adopt Resolution No. 2020-119; Adopting Scott County Ordinance No. 31, a Public Health Nuisance Ordinance in Scott County *(No fiscal impact)*

**7.3** Adopt Resolution No. 2020-123; Adopting Revisions to Scott County Zoning Ordinance No. 3 and Scott County Land Subdivision Ordinance No. 7 *(No fiscal impact)*

**(8) STEWARDSHIP: WE WILL WORK PROACTIVELY TO MAKE INVESTMENTS, GUIDED BY RESIDENT INPUT, WHICH WILL TRANSFORM LIVES, COMMUNITIES, AND GOVERNMENT**

**8.1** Adopt Resolution 2020-128; Authorizing Development of Schools, Food Support and Non-Profit Assistance Programs; Entering into Sub-Recipient Agreements With Invited Organizations Based on Documented COVID-19 Related Expenses Utilizing \$1.2 Million From the Coronavirus Aid, Relief, and Economic Security (CARES) Act Special Revenue Fund to Fund These Grants; and Amending the Special Revenue Fund Budget to Reallocate \$1 Million of the Funds Designated by Resolution 2020-115 for These Purposes to the Housing Assistance Program From the CARES Act Special Revenue Fund *(Utilizing CARES Act funds)*

**(9) COMMITTEE REPORTS AND COMMISSIONER UPDATES**

**(10) COUNTY ADMINISTRATOR UPDATE**

**(11) RECESS FOR ATTORNEY/CLIENT MEETING**

**(12) ADJOURN**

**FOLLOWING THE MEETING THE COUNTY BOARD WILL MEETING IN A WORKSHOP SETTING TO RECEIVE INFORMATION ON THE CREDIT RIVER INCORPORATION**

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**UPCOMING MEETINGS**

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**September 1, 2020 9:00 a.m. County Board Meeting**

**September 15, 2020 9:00 a.m. County Board Meeting**

**Lezlie A. Vermillion  
County Administrator  
(952) 496-8100**

## MINUTES

### BOARD OF COMMISSIONERS

#### COUNTY OF SCOTT

**AUGUST 4, 2020**

- (1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:05 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, and Commissioner Beard. Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.
- (2) County Staff Present:
- A. Lezlie Vermillion, County Administrator
  - B. Ron Hocevar, County Attorney
  - C. Danny Lenz, Deputy County Administrator/Chief Financial Officer
  - D. Cindy Geis, Community Services Director
  - E. Perry Mulcrone, Business Relationship Director, via phone
  - F. Luke Hennen, County Sheriff, via phone
  - G. Barb Dahl, Social Services Director, via phone
  - H. Tracy Cervenka, Acting Deputy Clerk to the Board
- (3) Guests Present:
- A. Lori Lamb, Shakopee
  - B. Anita Stevens, Shakopee
- (4) Minutes:  
On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the Minutes of July 21, 2020 were approved on a roll call vote.
- (5) Recognition of Interested Citizens:
- A. Lori Lamb advocated for funding of the University of Minnesota Extension budget and spoke about the impacts potential budget cuts would have on the Carver/Scott Master Gardener program.
  - B. Anita Stevens spoke about the 4-H Shooting Sports Program and their desire to get running again, using the SCALE Regional Training Facility. Commissioner Beard noted that staff is working on a solution and County Administrator Lezlie Vermillion advised that Ms. Stevens can work with the County's Safety Officer, Kevin Nelson to create an Operational Plan.
- (6) Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government:
- A. Deputy County Administrator/Chief Financial Officer Danny Lenz provided a summary of the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding and the items on the Agenda related to this funding. Mr. Lenz and Ms. Vermillion responded to questions related to non-profits, food assistance, ensuring verification recipients are not receiving funds from multiple programs, documentation, broadband, and future actions.
- Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-115; Accepting Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding Allocated by the State in the Amount of \$17,719,998; Establishing a Special Revenue Fund for the Allocation; and Authorizing the Transfer of Eligible Costs Already Incurred and to be Incurred to Said Fund. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

(7) Consent Agenda:

A. On the recommendation of the Belle Plaine Town Board and the Scott County Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Ulrich to approve the request for rezoning of 40 acres from A-1, Agricultural Preservation District, to A-3, Agricultural Preservation Density District (Denise Edstrom, Applicant and Arnold and Patricia Gansen, Property Owners) in Section 23 of Belle Plaine Township. This action is in accordance with Chapter 27 of the Scott County Zoning Ordinance No. 3 and is based on the criteria for approval. The motion carried unanimously on a roll call vote.

B. On the recommendation of the Helena Town Board and the Scott County Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Ulrich to approve the request for rezoning 40 acres from UER, Urban Expansion Reserve District, to UER-C, Urban Expansion Reserve Cluster District (Randy Kubes, Applicant and Goldie M. Novak Revocable Trust, Property Owner) in Section 36 of Helena Township. This action is in accordance with Chapters 2 and 60 of the Scott County Zoning Ordinance No. 3 and is based on the criteria for approval. The motion carried unanimously on a roll call vote.

C. On the recommendation of the New Market Town Board and the Scott County Planning Advisory Commission, Commissioner Beard moved, seconded by Commissioner Ulrich to approve the request for an Interim Use Permit to Operate a Mudjacking Home Extended Business (Chris Hilfer and Julie Kacon, Applicants and Property Owners) in Section 36 of New Market Township. This action is in accordance with Chapters 2, 8, and 30 of the Scott County Zoning Ordinance and is based on the criteria for approval. The motion carried unanimously on a roll call vote.

D. Commissioner Beard moved, seconded by Commissioner Ulrich to approve the conversion of an approved On Sale Liquor License to a Seasonal On Sale Liquor License for Sever's Corn Maze LP dba Sever's Farm in Louisville Township. The motion carried unanimously on a roll call vote.

E. On the recommendation of the County Administrator, Commissioner Beard moved, seconded by Commissioner Ulrich, to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Zachary Brunotte, FT Probationary 911 Dispatcher, County Sheriff's Office, effective 07/03/20.
2. Separation of employment for Staci Nelson, FT Corrections Officer, County Sheriff's Office, effective 06/21/20.
3. Separation of employment for Howard Hanson, Intermittent (34% FTE) Corrections Officer-Unclassified, County Sheriff's Office, effective 05/12/20.
4. FT Temporary employment for Rose Menke, Office Assistant-Unclassified, Community Services Division, effective 07/20/20.
5. FT Temporary employment for Al Sticha, Office Assistant-Unclassified, Community Services Division, effective 07/20/20.
6. FT Temporary employment for Sam Stuyvenberg, HHW Assistant-Unclassified, Planning and Resources Management Division, effective 07/29/20.
7. Intermittent (34% FTE) employment for David Born, PT Sheriff's Deputy-Unclassified, County Sheriff's Office, effective 07/08/20.
8. Intermittent (34% FTE) employment for Jameson Ryskoski, PT Facility Probation Officer-Unclassified, Health and Human Services Division, effective 07/13/20.

9. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

Add

Lynette Rohe	Lisa Medin
Lacy Atkinson	Michael Siehndel
Paula McGranahan	Kaitlyn True
Deborah Kidder	Charlotte Theis
Dawn Gardeski	Nicole Clifton
Heidi Hindt	Bruce Stokke
Albert Gambino	Jeffrey Smith
Thomas Dillard	

The motion carried unanimously on a roll call vote.

F. Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-111; Approving an Agreement With Carver County for a Third Addendum to the Existing Scott County-Carver County Agreement for Additional Joint Fiber Builds and Uses in Each Other's Fiber Networks. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

G. Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-113; Authorizing Development of a Business Assistance Program, Entering Into a Sub-Recipient Agreement With the Scott County Community Development Agency to Administer on Behalf of Scott County, and Amending the Budget to Utilize \$5.5 Million From the Coronavirus Aid Special Fund. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

H. Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-114; Authorizing Development of a Housing Support Program, Entering Into a Sub-Recipient Agreement With the Scott County Community Development Agency to Administer on Behalf of Scott County, and Amending the Budget to Utilize \$2 Million From the Coronavirus Aid Special Fund. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

I. Commissioner Beard moved, seconded by Commissioner Ulrich to authorize submittal of a Clean Water Fund Grant Application to the Minnesota Board of Water and Soil Resources for a permanent outlet structure on McMahan Lake The motion carried unanimously on a roll call vote.

J. Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-110; Authorizing Entering Into an Agreement With Access Networks, Inc. to Expand Broadband in Underserved and Unserved Areas of Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

K. Commissioner Beard moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-116; Establishing a 2020 Early Retirement Incentive Program. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

- (8) Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government:

A. Community Services Director Cindy Geis reviewed the proposal received from Access Communications in response to the request for proposals for internet providers to bring affordable and adequate internet connectivity to identified low income housing units. In order to expedite the provision of services within CARES funding timelines, the responses to the Request were due within seven days. She also provided information on

the information currently known and that is being gathered about the needs in identified low income housing units. Commissioner Weckman Brekke requested some research be done on the inclusion of Bonnevista and Belle Plaine Trailer Court in the list.

Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-112; Authorizing Entering Into an Agreement With Internet Provider(s) to Bring Affordable Adequate Internet Connectivity to Identified Low Income Housing Units. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

B. Mr. Lenz provided a summary of the actions involved in Resolution No. 2020-117, which includes a Lease Agreement With Guild, Loan Agreement with the CDA, Project Loan Agreement with Guild, and change in the property management and maintenance of the Facility.

Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-117; Approving the Execution of Documents Related to a Residential Mental Health Treatment Facility in the City of Savage and Taking Other Actions in Connection Therewith. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

(9) Committee Reports and Commissioner Updates:

- A. Commissioner Weckman Brekke attended the ProAct Board meeting on July 21.
- B. The Commissioners all participated in the County Board budget workshop on July 28.
- C. Commissioner Weckman Brekke participated in the Live, Learn, Earn Education Preparedness Committee teleconference meeting on July 28.
- D. Commissioner Weckman Brekke met with Scott-Carver-Dakota Community Action Program Executive Director on July 29.
- E. Commissioner Weckman Brekke reported on her favorable experience at the Household Hazardous Waste Facility on August 3.
- F. Commissioner Weckman Brekke had conversations with Township officials regarding the CARES Act funding.
- G. Commissioner Beard met with County Administrator Lezlie Vermillion on July 22.
- H. Commissioners Beard and Wolf participated in the Metropolitan Mosquito Control District Board of Directors teleconference meeting on July 22.
- I. Commissioner Beard participated in the Scott-Carver-Dakota Community Action Program Finance Committee teleconference meeting on July 29.
- J. Commissioner Ulrich and Ms. Vermillion met with the Savage Mayor and City Administrator on July 23.
- K. Commissioner Ulrich participated in the Greater MSP Board teleconference meeting on July 24.
- L. Commissioner Ulrich participated in the Greater MSP Business Investment Committee teleconference meeting on July 27.
- M. Commissioners Ulrich and Beer conducted the Chair/Vice Chair planning meeting on July 28.
- N. Commissioner Ulrich participated in the Minnesota Valley Transit Authority Board of Directors teleconference meeting on July 29.
- O. Commissioner Ulrich participated in the Transit Mobility Management Board teleconference meeting on August 8.
- P. Commissioner Wolf participated in the Vermillion River Watershed Joint Powers Board teleconference meeting on July 23.
- Q. Commissioner Wolf attended in the Elko New Market City Council meeting on July 23.
- R. Commissioner Wolf met with Ms. Vermillion on July 27.
- S. Commissioner Wolf participated in the Scott Watershed Planning Commission teleconference meeting on July 27.
- T. Commissioner Wolf participated in the Spring Lake Town Board teleconference meeting on July 27.
- U. Commissioner Wolf attended the Prior Lake City Council workshop and meeting on August 3.
- V. Commissioner Wolf participated in the Credit River Town Board teleconference meeting on August 3.

W. Commissioner Wolf participated in the Cedar Lake Town Board teleconference meeting on August 3.

X. The Commissioners all participated in the County Board workshop on July 21.

Y. Commissioner Beer and Ms. Vermillion met with representatives of Fairview Hospital via Zoom on July 29.

Z. The Commissioners reported receiving phone calls and emails regarding the Renaissance Festival, Extension, and opening of the Scott County Association for Leadership and Efficiency (SCALE) Regional Training Facility shooting range for use by 4-H Clubs.

(10) County Administrator Update:

- An update was given on the status of the Workforce Development Center facility.
- In addition to the current hours, the Household Hazardous Waste Facility will be open on Tuesdays beginning August 18.
- Following this meeting, the County Board will meet in a workshop setting to receive information on subsurface sewage treatment systems.
- Following the workshop, the County Board will participate in a diversity strategy workshop.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the meeting adjourned at 10:51 a.m.

David Beer  
Chair

Lezlie A. Vermillion  
County Administrator  
Clerk of the Board

Tracy A. Cervenka  
Acting Deputy Clerk to the Board

**AGENDA #5.1  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	County Administration	<b>CONSENT AGENDA:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PRESENTER:</b>	Various	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	Scott County Delivers	<b>TIME REQUESTED:</b>	60-90 minutes
<b>ACTION REQUESTED:</b>	Receive Information on Scott County Delivers Topic: County Workforce		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

**ORGANIZATIONAL VALUES:**

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to receive information on Scott County Delivers Topic: County Workforce.

County programs support safe, healthy and livable communities. These programs are tied to Community Indicators which provide on a high level some indication of overall program effectiveness. Scott County Delivers is a discussion on the Key Performance Indicators (KPIs) for County programs and Strategic Initiatives and how they are performing. These County programs also utilize business measures to track the effectiveness of programs as well as operational efficiencies. Scott County Delivers provides staff an opportunity to discuss programs and their data and shows what is working and not working in a broader setting.

Broader discussion on this data leads to understanding program impacts and overlaps between other departments and agencies. Understanding and discussing the data provides opportunities for broader collaborations, and improving process, technology, or staffing gaps.

To view materials including an overview of the program, outcomes, and measures, [click here](#).

Fiscal Impact:

None

**AGENDA #6.1  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Health & Human Services	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Suzanne Arntson, Child Welfare Manager x8212	<b>ATTACHMENTS:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PROJECT:</b>		<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Approve the Agreement for Receipt of Funding in the Amount of \$50,000 From Casey Family Programs for Scott County Children’s Services to Support Prevention Work in 2020		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b> Pam Selvig Suzanne Arntson
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to approve the Agreement for receipt of funding in the amount of \$50,000 from Casey Family Programs for Scott County Children’s Services to support prevention work in 2020.

Casey Family Programs is a national child welfare organization that focuses on safely reducing the need for foster care and building Communities of Hope for children and families across America. They are committed to 2020 Building Communities of Hope, a nationwide effort to improve the safety and success of children and their families. Headquartered in Seattle, Casey Family Programs has representation in all 50 States working in support of a range of public, private, tribal, and community partners to:

- Safely reduce the need for foster care by fifty percent by the year 2020; and
- Demonstrate how every child can have a safe and permanent family; and
- Support more effective investments in children and families; and
- Encourage a shared vision for success.

This donation will support Together WE CAN Work to End Child Abuse and Neglect by focusing on partnerships with non-profit agencies that serve at-risk children and families as well as exploring programming that is family-centered and efficient in safely reducing out-of-home placements. The funding will support the transition of Together WE CAN to the CAP Agency. The CAP Agency will lead this community-driven work with Scott County as a key partner in advancing this work which is focused on expanding the continuum of prevention-based services.

Funding may also be used to support mentoring programs, parenting support services, and two-generational approaches.

Fiscal Impact:

None.

**AGENDA #6.2**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Health & Human Services Veterans Service	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Jerry Brua, Veteran Services Director	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	CVSO Operational Enhancement Grant	<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Adopt Resolution No. 2020-118; Entering Into a Grant Agreement With the Minnesota Department of Veterans Affairs for an Operational Enhancement Grant		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b> Pam Selvig Jerry Brua Maria Heller
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2020-118; Entering Into a Grant Agreement With the Minnesota Department of Veterans Affairs for an Operational Enhancement Grant.

This Grant Agreement will allow Veterans Service to receive \$15,000 for operational improvements. This Grant may be utilized for the following purposes:

- Provide outreach to County veterans;
- Enhance operations of the County Veterans Service Office;
- Assist in reintegration of veterans into society;
- Collaborate with other social service agencies and community organizations.

The terms of this Grant Agreement are upon full execution of the Grant Agreement through June 30, 2021.

Fiscal Impact:

None. The revenue and expenses for the Operational Enhancement Grant of \$15,000 have been included in the 2020 and 2021 budgets.

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
<b>Resolution No.:</b>	2020-118
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-118; ENTERING INTO A GRANT AGREEMENT WITH  
THE MINNESOTA DEPARTMENT OF VETERANS AFFAIRS FOR AN  
OPERATIONAL ENHANCEMENT GRANT**

BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota that the County enter into a Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following program: County Veterans Service Office Operational Enhancement Grant Program. This grant must be used for the purposes of enhancing services offered to veterans as specified under Minnesota Laws 2017, Chapter 4, Article 1, Subdivision 2. This grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota that Jerry Brua, the Veterans Service Director, be authorized to execute the Grant Contract for the above-mentioned Program on behalf of Scott County.

WHEREUPON the above resolution was adopted at a regular meeting of the County Board this 18<sup>th</sup> day of August 2020.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)  
County of Scott )**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of August, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 18th day of August 2020.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

County Administrator  
Administrator's Designee

**AGENDA #6.3  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Transportation Services Highway Department	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Tony Winiacki-8008	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	2020 Building Demolitions	<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Adopt Resolution 2020-120; Awarding a Contract to Molnau Trucking, LLC for the 2020 Building Demolition Project in the City of Savage and the Townships of Blakeley and Cedar Lake		
<b>CONTRACT/POLICY/GRANT:</b>	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

**ORGANIZATIONAL VALUES:**

- Customer Service:** We will deliver government services in a respectful, responsive, and solution-oriented manner
- Communication:** We will always be clear about what we're doing and why we're doing it
- Collaboration:** We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively
- Stewardship:** We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government
- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>		<b>COUNTY ADMINISTRATOR SIGNATURE:</b>	
<b>Approved:</b>		<b>DISTRIBUTION/FILING INSTRUCTIONS:</b> Anthony J. Winiacki, County Engineer Stacy Siegal, Accounting Technician W. Randy Ronning, R/W Manager Patricia Freeman, Parks Manager  Please have two copies of construction contract signed.	
<b>Denied:</b>			
<b>Tabled:</b>			
<b>Other:</b>			
<b>Deputy Clerk :</b>			
<b>Date:</b>			

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution 2020-120; Awarding a Contract to Molnau Trucking, LLC for the 2020 Building Demolition Project in the City of Savage and in the Townships of Blakeley and Cedar Lake.

This project entails the demolition of buildings and other removals on County Projects Principal Arterial Advanced Acquisitions, CP 42ROW, the future Doyle-Kennefick Regional Park, and future Blakeley Park Reserve Park, as follows:

The Highway Department has two properties with addresses of 4504 and 6121 Egan Drive, Savage, which are along County Highway (CH) 42 under its Project CP 42ROW:

- (4504): remove one house with attached two stall tuck-under garage; and
- (4504): abatement of asbestos containing material and regulated waste; and
- (4504 and 6121): remove basement foundations, two driveways and curb cuts onto CH 42; and
- (4504): remove two sheds; and
- (4504): seal two water wells.

The Parks Department has one property with an address of 25975 Chatfield Drive, Belle Plaine under its Project CTGBLAKECHATRAV:

- Remove house with attached three stall garage, 3-season porch, decks; and
- Remove driveway; and
- Abatement of asbestos containing material and regulated waste; and
- Seal one water well; and
- Pump and remove septic tanks

The Parks Department has one property with an address of 23991 Panama Avenue, Elko New Market under its Project CTDOYLE03:

- Remove house with attached studio and single stall garage; and
- Remove lean-to steel out-building; and
- Seal one water well; and
- Pump and remove septic tanks.

Six completed bids were received on July 21, 2020:

Contractor	Amount
Molnau Trucking, LLC.	\$145,510.90
Krueger Excavating, Inc.	\$156,651.00
Houle Excavating, LLC.	\$166,251.50
Lloyd's Construction Services, Inc.	\$174,051.00
Timm's Construction and Excavating	\$248,740.34
H&T Trucking	\$273,544.00

Molnau Trucking, LLC submitted the lowest responsible bid in the amount of \$145,510.90. The Contract amount will be \$145,510.90. The engineer's estimate for the overall demo project was \$136,999.30.

The Highway Department has programmed building demolition costs as part of the right-of-way (ROW) acquisition cost under the Principal Arterial ROW set aside. There are enough funds available in 2020 in the Transportation Improvement Program (TIP) to cover the two removals on CH 42 totaling \$66,469.67 based on the bid.

The bid for the removal at 25975 Chatfield Drive is \$46,999.57. The Parks Department has programmed building demolition costs under its Project CTGBLAKECHATRAV, which is reimbursable under a grant administered by the Metropolitan Council.

The bid for the removal at 23991 Panama Avenue is \$33,041.67. The Parks funding for CTGBLAKECHATRAV is programmed in the 2020-2024 Parks Improvement Program (PIP), and funding for CTDOYLE03 is approved from the Scott County-Three Rivers Park District partnership fund balance (December 18, 2018 Joint Meeting of the Scott County and Three Rivers Park District Boards).

Fiscal Impact: None

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
<b>Resolution No.:</b>	2020-120
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION 2020-120; AWARDING A CONTRACT TO MOLNAU TRUCKING, LLC  
FOR THE 2020 BUILDING DEMOLITION PROJECT IN THE CITY OF SAVAGE AND  
IN THE TOWNSHIPS OF BLAKELEY AND CEDAR LAKE**

WHEREAS, Scott County has programmed in 2020 the demolition of buildings and other removals on County Projects Principal Arterial Advanced Acquisitions, CP 42ROW, the Doyle-Kennefick Regional Park, and the Blakeley Regional Park; and

WHEREAS, six completed bids were received on July 21, 2020 and the bid from Molnau Trucking, LLC in a sum of \$145,510.90 was the lowest responsible bid; and

WHEREAS, funding demolitions are programmed as part of the 2020 principal arterial right-of-way costs included in the 2020-2029 Transportation Improvement Program (TIP), the Doyle-Kennefick Regional Park, and the Blakeley Regional Park.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Contract with Molnau Trucking, LLC for the 2020 Building Demolition Project in the City of Savage and in the Townships of Blakeley and Cedar Lake in the amount of \$145,510.90.

BE IT FINALLY RESOLVED, that approval of this Contract is subject to approval by the County Attorney's Office as to form.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)**

**County of Scott )**

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Witness my hand and official seal at Shakopee, Minnesota, this 18<sup>th</sup> day of August, 2020.

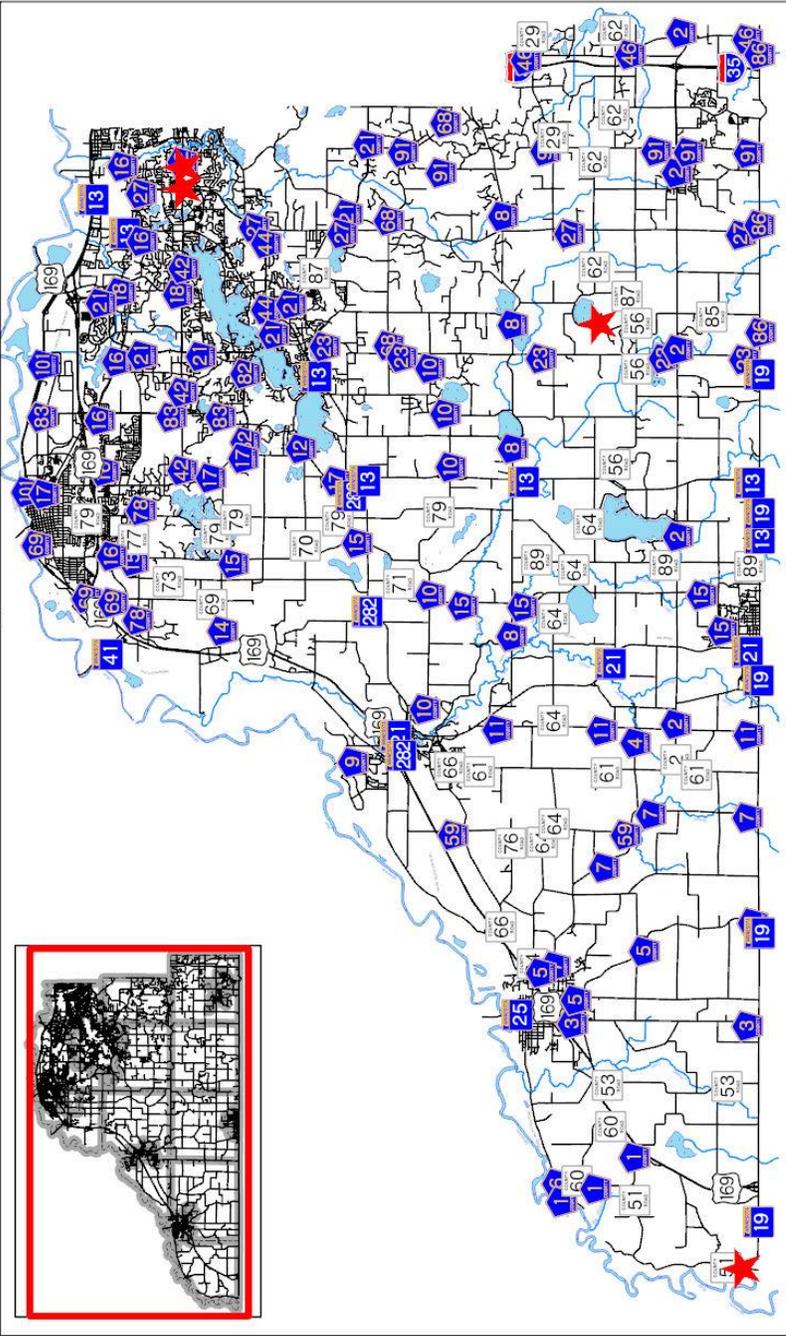
\_\_\_\_\_

County Administrator

\_\_\_\_\_

Administrator's Designee

# 2020 RBA 2020 Building Demolitions Molnau Trucking Contract



This drawing is not to be used for any other purpose than that for which it was prepared. It is the property of the contractor and shall remain confidential. It is not to be used for any other purpose without the written consent of the contractor. It is not to be used for any other purpose without the written consent of the contractor.



1 inch = 500 ft.



Date: 8/10/2020

**AGENDA #6.4  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Transportation Services Highway Department	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Lisa Freese - 8363	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	CP 27-15	<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Adopt Resolution No. 2020-121; Authorizing Entering Into an Agreement With Xcel Energy, Inc. to Relocate its Underbuilt Electrical Distribution Line to Provide Vertical Clearance for Installation of Traffic Signals on County Highway 27 at its Intersection With Connelly Parkway in the City of Savage		
<b>CONTRACT/POLICY/GRANT:</b>	<input checked="" type="checkbox"/> County Attorney Review <input checked="" type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b> Anthony J. Winiacki, County Engineer Stacy Siegle, Principal Accounting Tech W. Randy Ronning, Right of Way Manager
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2020-121; Authorizing Entering Into an Agreement with Xcel Energy, Inc. to Relocate its Underbuilt Electrical Distribution Line to Provide Vertical Clearance for the Installation of Traffic Signals on County Highway 27 at its Intersection With Connelly Parkway in the City of Savage.

This Agreement requires that the County will pay by deposit in advance part of the actual reasonable costs. Xcel Energy, Inc. will bill the balance of the actual reasonable costs to relocate its underbuilt overhead electrical distribution line to provide vertical clearance for the installation of traffic signals on County Highway (CH) 27 at its intersection with Connelly Parkway under Project CP 27-15.

The County has programmed the project in the Transportation Improvement Program (TIP) 2020–2029 to commence construction in 2020. This project will improve the traffic operations at the intersection of CH 27 (aka Dakota Avenue) with Connelly Parkway.

Xcel has an existing overhead electrical distribution line, which is underbuilt on Great River Energy's poles of its 69kV overhead electrical transmission line that parallels CH 27 on its easterly side at its intersection with Connelly Parkway. There is inadequate vertical clearance for the installation of traffic signals from the ground to Xcel's existing underbuilt electrical distribution line. In order to install traffic signals, as designed, the Agreement provides for reimbursement to Xcel of actual reasonable costs to relocate a segment of its underbuilt overhead electrical distribution line to drop from nearby poles to underground through the intersection of CH 27 with Connelly Parkway.

Xcel has provided a preliminary estimate in a sum of approximately \$120,000 which is subject to change by the actual reasonable costs to complete the relocation. Xcel requests an advance deposit with an Agreement in a sum of one-half of its preliminary estimate, which is a sum of \$60,000 to start the work. Xcel will bill the balance of the actual reasonable costs. Xcel will commit to a schedule to complete its relocation work after receipt of this advance deposit.

This project is programmed for 2020 construction. The funding programmed for right-of-way in the TIP is sufficient to cover the County's portion of the costs and the City will pay its share per its Cost Participation Policy.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
<b>Resolution No.:</b>	2020-121
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-121; AUTHORIZING ENTERING INTO AN AGREEMENT WITH  
XCEL ENERGY, INC. TO RELOCATE ITS UNDERBUILT ELECTRICAL DISTRIBUTION LINE  
TO PROVIDE VERTICAL CLEARANCE FOR INSTALLATION OF TRAFFIC SIGNALS  
FOR COUNTY HIGHWAY 27 IN THE CITY OF SAVAGE**

WHEREAS, the project is programmed in the Transportation Improvement Program (TIP) for 2020 – 2029 with funds allocated for the Scott County Fiscal Year (FY) 2020; and

WHEREAS, the County is the lead agency with the City of Savage for a highway project to install traffic signals at the intersection of County Highway (CH) 27 (aka Dakota Avenue) with Connelly Parkway to improve traffic operations under Project CP 27-15; and

WHEREAS, Excel Energy, Inc. (Xcel) has an existing underbuilt overhead electrical distribution line paralleling the easterly side of CH 27 within the project limits; and

WHEREAS, the existing overhead electrical distribution line does not provide adequate vertical clearance for a planned installation of traffic signals at the intersection of CH 27 with Connelly Parkway; and

WHEREAS, Xcel requires an Agreement to pay or reimburse the actual reasonable costs to relocate its overhead electrical distribution line in order to provide adequate vertical clearance for the installation of traffic signals; and

WHEREAS, Xcel requests an advance deposit in the sum of \$60,000 based upon its preliminary estimate in a sum of \$120,000, which is subject to change by the actual reasonable costs to relocate the electrical transmission line to provide adequate vertical clearance for the installation of traffic signals; and

WHEREAS, County is willing to reimburse Xcel for the actual reasonable costs to relocate a segment of its overhead electrical distribution line.

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
<b>Resolution No.:</b>	2020-121
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to enter into an Agreement with Xcel Energy, Inc. to relocate its overhead electrical distribution line for Project CP 27-15.

BE IT FINALLY RESOLVED that approval of this Agreement is subject to approval by the County Attorney's Office as to form.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

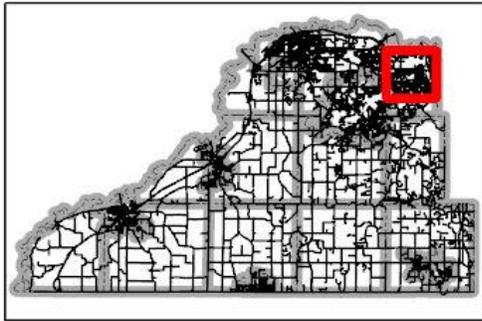
State of Minnesota)  
County of Scott )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of August, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 18<sup>th</sup> day of August, 2020.

\_\_\_\_\_  
\_\_\_\_\_

County Administrator  
Administrator's Designee

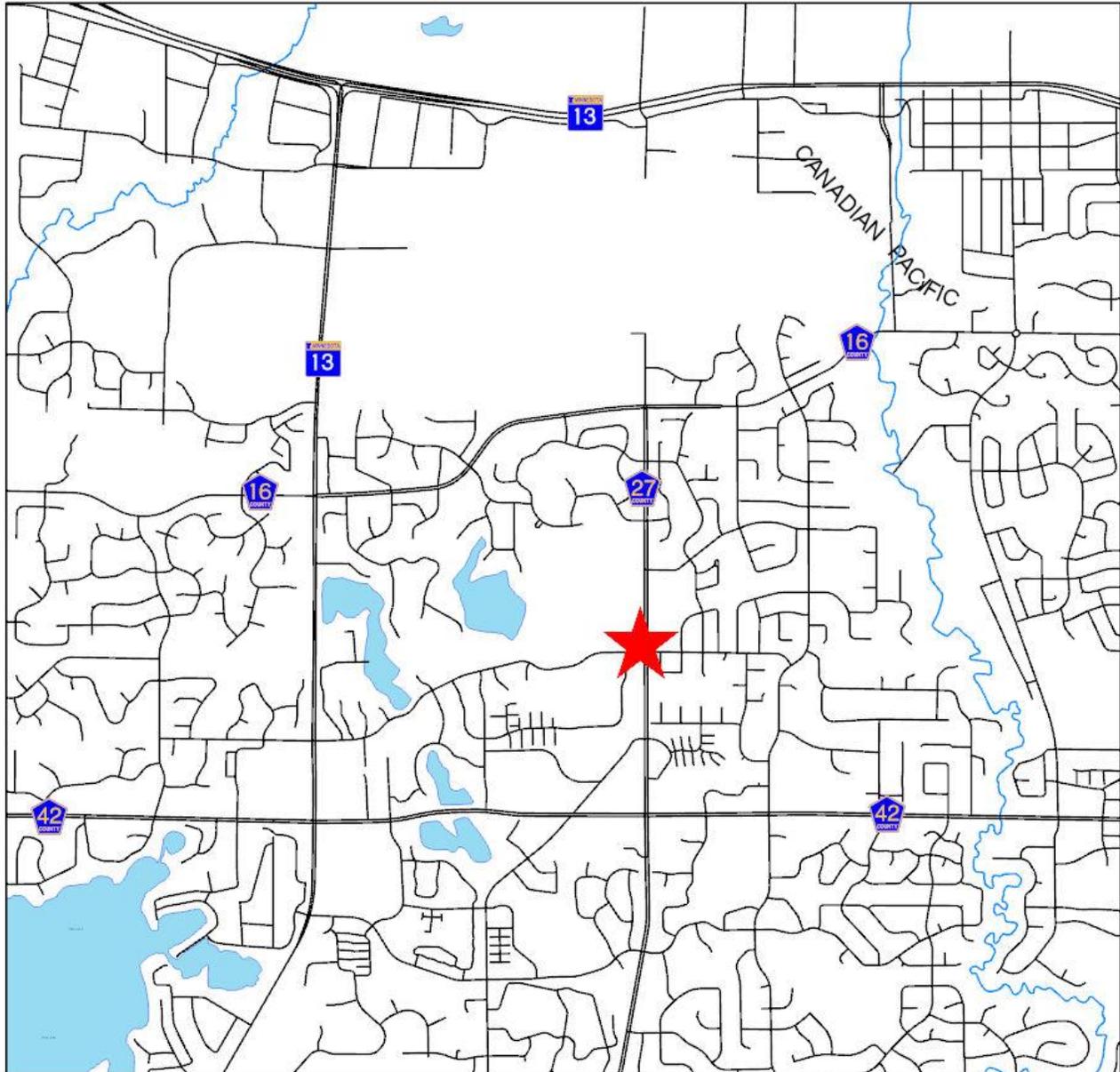


# SCOTT COUNTY

2020 RBA

CP: 27-15

Xcel Energy Agreement at HWY 27 and  
Connelly Parkway



Date: 8/7/2020

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.



0 0.130.25 0.5 0.75  
Miles

Scale:

R.F.:

1 inch = 500 ft.

**AGENDA #6.5  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Planning & Res. Mgmt. Facilities Department	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Dustin Kruger - 8967	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	Justice Center Elevator Modernization	<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Adopt Resolution No. 2020-122; Awarding the Contract to KONE, Inc. for the 2020 Justice Center Elevator B Modernization Project in the Amount of \$127,168		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2020-122; Awarding the Contract to KONE, Inc. for the 2020 Justice Center Elevator B Modernization Project in the Amount of \$127,168.

The Justice Center building was constructed in 1998 and the existing elevator was installed at that time. The life expectancy of this equipment is 20 years. The original equipment is still in operation but in need of a major

upgrade. KONE, Inc., the current service provider for the elevators throughout Scott County, has made formal recommendations to modernize this elevator in order to resolve the mechanical deficiencies that have repeatedly caused elevator downtime and numerous service calls. These operational issues pose a safety risk to those utilizing the elevator. Staff recommends this elevator receive a comprehensive upgrade and modernization to improve the overall performance and safety of the elevator.

The Justice Center B elevator is the primary mode of transportation for handicapped individuals needing access to 2nd and 3rd floors of the Justice Center. It is easily accessed upon entering the building through the public entrance and passing through the point of entry weapons screening area. The alternative option for handicapped access during construction would be via Elevator C, which is accessed in the Court Administration area.

The work on this project will begin upon Contract approval and shall be completed on or before January 8, 2021.

This elevator modernization is under the larger Justice Center Renovation Project scope of work. This item was pulled out as it made more sense for this scope to be completed by an elevator contractor under a separate contract.

Fiscal Impact:

None.

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
<b>Resolution No.:</b>	2020-122
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-122; AWARDING THE CONTRACT TO KONE, INC. FOR THE  
2020 JUSTICE CENTER ELEVATOR B MODERNIZATION PROJECT IN THE AMOUNT OF \$127,168**

WHEREAS, the Justice Center B elevator was installed in 1998 and the original equipment is still in operation and in need of a major upgrade; and

WHEREAS, based on current vendor's inspection reports it is recommended that a full modernization of this elevator is completed; and

WHEREAS, this modernization project is to improve the overall performance and safety of the Justice Center's B elevator; and

WHEREAS, funding for the \$127,168 is included in the Justice Center Renovation Project to be completed in 2021.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Contract with KONE, Inc., for the 2020 modernization of the Justice Center B elevator in the amount of \$127,168.

BE IT FINALLY RESOLVED, that approval of this Contract is subject to approval by the County Attorney's Office as to form.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)  
County of Scott )**

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Witness my hand and official seal at Shakopee, Minnesota, this 18th day of August 2020.

\_\_\_\_\_

County Administrator

\_\_\_\_\_

Administrator's Designee

**AGENDA #6.6  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18,2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Transportation Services Highway	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Lisa Freese -8363	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	Merriam Junction Trail	<b>TIME REQUESTED:</b>	NA
<b>ACTION REQUESTED:</b>	Adopt Resolution No. 2020-124; Authorizing Entering Into an Agreement With SRF Consulting Group, Inc. for Preliminary Design Services for the Merriam Junction Regional Trail in Louisville Township		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk:</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2020-124; Authorizing Entering Into an Agreement With SRF Consulting Group, Inc. for Preliminary Design Consultant Services for the Merriam Junction Regional Trail in Louisville Township.

The Merriam Junction Regional Trail is a planned destination trail along the abandoned Union Pacific rail corridor now owned by Scott County. The project will go from the intersection of 145<sup>th</sup> Street West and Red Rock Drive in Louisville Township and cross the Minnesota River into the City of Carver in Carver County.

This project includes 2.4 miles of paved, multi-use trail and a new pedestrian bridge at the location of a former rail bridge crossing over the Minnesota River. It also includes replacement of a smaller rail bridge and the retrofitting of two existing rail bridges for pedestrian and bike trail use.

The Merriam Junction Trail has been part of planning efforts since 2007 when the Union Pacific first filed for abandonment of the railroad line. The acquisition of the property went through extensive public participation as it involved Scott County, the Scott County Regional Rail Authority, Carver County, Carver Regional Rail Authority, Metropolitan Council, and the City of Carver. The trail connection was approved as a regional trail in 2011 in the Minnesota River Bluffs Extension and Scott County Connection Regional Trail Master Plan, it is in the Metropolitan Council's Transportation Policy Plan as a Regional Bicycle Transportation Network (RBTN) corridor and is also identified in the 2040 Scott County Comprehensive Plan, which also went through extensive community outreach. Carver County has completed the improvement of the rail corridor into Chaska.

In 2019, the County submitted to the state a Capital Bonding Request for this project and it was added to the 2020-2029 Transportation Improvement Program as a two phased construction approach, with the first phase in 2024 (145<sup>th</sup> to river bend) and the second phase (river bend into downtown Carver) programmed in 2029. At this time the legislature has not passed the 2020 Capital Bonding Bill and this project is not likely to receive funding if action is taken in a future Special Session. While working with the Senate and House Capital Bonding Committees this past year, the County received feedback that the project was a good bonding candidate but would benefit in their consideration if we had more project development completed.

To respond to feedback from the Legislature and be prepared for the 2021 state capital bond submittal in May of 2021, it was decided to move forward with preliminary design of the trail. SRF Consulting Group, Inc. was asked to submit a preliminary design proposal for this work. SRF was selected for three reasons.

- 1) From 2010-2012 they played a lead role in the development of the Spring Lake Regional Trail Master Plan from Spring Lake Regional Park to Jordan, and the Scott Regional Trail from the City of Shakopee to Murphy-Hanrehan Park Reserve, so they are familiar with county trail plans and county trail standards.
- 2) SRF has extensive expertise in both the state and federal environmental documentation process, especially in river corridors.
- 3) The multi-disciplinary team that they have committed to this project has the necessary engineering expertise in both trail and bridge design.

The contract also includes geotechnical field work and recommendations to be done by Braun Engineering and cultural resources review to be done by Two Pines Resource Group.

Professional services to be provided by SRF include:

- Project Management
- Public and Agency Involvement
- Geotechnical Studies (Braun Engineering)
- Bridge Assessment, Design and Plans
- Preliminary Design and Plans
- Environmental Documentation
- Cultural Resources (Two Pines Resource Group)

The Parks Manager and Highway Program Delivery staff have reviewed and negotiated this proposal and recommend entering into an hourly Agreement with SRF Consulting, Inc, not to exceed \$855,530. This amount includes optional environmental review work tasks of \$24,480 that will only be exercised if the County receives federal funding for the Project from the 2020 Regional Solicitation.

In the 2020-2029 Transportation Improvement Program, there is \$400,000 in 2020 and \$600,000 in 2021 programmed for trail design work.

Fiscal Impact: None

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
<b>Resolution No.:</b>	2020-124
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-124; AUTHORIZING ENTERING INTO AN AGREEMENT WITH  
SRF CONSULTING GOUP, INC. FOR PRELIMINARY DESIGN CONSULTANT SERVICES  
FOR THE MERRIMAN JUNCTION REGIONAL TRAIL IN LOUISVILLE TOWNSHIP**

WHEREAS, the Merriam Junction Regional Trail is a planned destination trail, approved as the Minnesota River Bluffs Extension and Scott County Connection Regional Trail Master Plan along the abandoned-Union Pacific rail corridor now owned by Scott County; and

WHEREAS, the County prograded this trail as a two-phase project with construction planned in 2024 and 2029 in the 2020-2029 Transportation Improvement Program; and

WHEREAS, the Highway and Parks Departments outlined the scope of work required for the project design and a proposal was received from the consultant firm of SRF Consulting Inc.; and

WHEREAS, the County intends to enter into a Contract with SRF Consulting Group, Inc. to complete the preliminary design in 2021 in order to submit a more informed state bond request; and

WHEREAS, preliminary design is needed to pursue state capital bonding application in May of 2021; and

WHEREAS, the 2020-2029 Transportation Improvements Program has \$1 million of funding prograded for design work in 2020 and 2021.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into an Agreement with SRF Consultants Inc. for design consultation services for the Merriam Junction Regional Trail in an amount not to exceed \$855,530.

BE IT FINALLY RESOLVED that approval of this Agreement is subject to approval by the County Attorney's Office as to form.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)  
County of Scott )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of August, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.  
Witness my hand and official seal at Shakopee, Minnesota, this 18th day of August 2020.

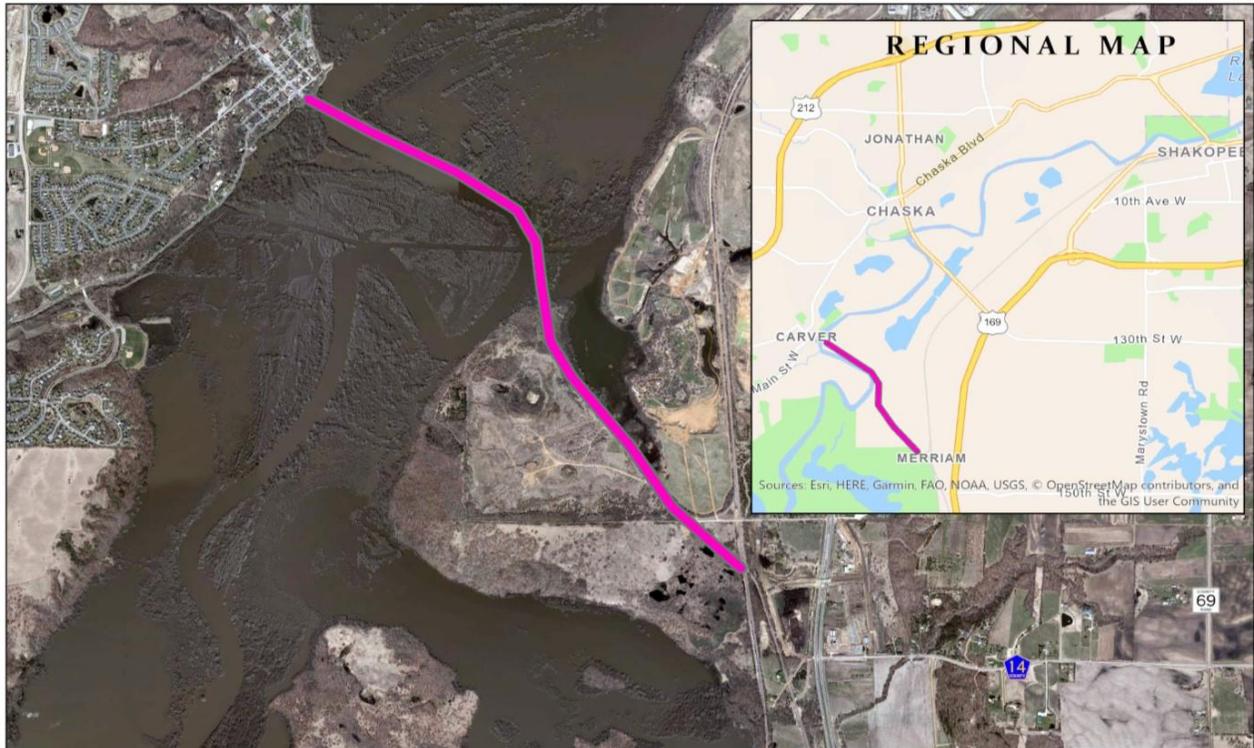
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County Administrator  
  
Administrator's Designee

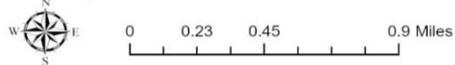
# 2020 RBA

No. 2020-124

SRF Consulting Agreement for Preliminary Design Services for the Merriam Junction Regional Trail



**PROJECT LOCATION MAP**



**AGENDA #6.7  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Transportation Services Program Delivery	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Tony Winiecki - 8008	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	CP T169-06	<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Adopt Resolution No. 2020-127; Approving a Contract Increase of \$332,821.21 to Ames Construction, Inc. for the Trunk Highway 169/41 and County Highways 78/14 Freight Mobility Project in Jackson and Louisville Townships		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

**ORGANIZATIONAL VALUES:**

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- Empowerment:** We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance
- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2020-127; Approving a Contract Increase of \$332,821.21 to Ames Construction, Inc. for the Trunk Highway 169/41 and County Highways 78/14 Freight Mobility Project in Jackson and Louisville Townships.

Ames Construction, Inc. is the contractor on this project and their original contract amount of \$43,680,112.58 was approved by the County Board on August 21, 2018. The Trunk Highway (TH) 169 and 41 Interchange Project (CP T169-06) constructs an interchange at TH 169, TH 41, and County Highway (CH) 78; an overpass and acceleration lanes at CH 14; and Township frontage roads converting TH 169 from CH 69 south 1.5 miles to a freeway. Scott County is the lead agency in partnership with the Minnesota Department of Transportation (MnDOT) and in consultation with Jackson and Louisville Townships.

The construction is progressing on schedule to meet project completion by the fall of 2020. The original contract was increased previously by Board Resolution No. 2019-156 to \$44,056,457.97 on November 5, 2019.

Since that time, we have had several contract change orders and are at the threshold that exceeds the County Engineers authority to approve without County Board approval. These change orders are itemized and explained as follows:

- During the removal phase of the project it was discovered that a section of pipe located on a resident's property drained into the existing County storm sewer on the south and west side of CH 78, instead of draining the assumed southerly direction across the property. Disconnecting this pipe caused drainage concerns on the property and it was determined that the pipe needed to be reconnected or made to drain northwest in its previous direction. The proposed drainage plans placed the CH 78 storm sewer on the opposite side of the existing storm sewer, and a solution was developed to keep the affected property's drainage on the southwest side of the road in its own pipe network. This will be accomplished by directional boring operations. Cost \$254,554.49.
- Some utilities were not relocated to their correct locations, resulting in a conflict with the storm sewer, which resulted in extra work for the contractor. Cost \$10,000.00.
- During the installation of Bridge No. 70X04, (TH 169 over Picha Creek) the contract provided an incentive provision of \$5,000 per day if the bridge work was completed and open to traffic ahead of schedule. The contractor was given 42 days to complete the work and accomplished the task in 32 days. Cost \$50,000.00.
- The original contract did not provide for business signing. Business signing was added for all impacted businesses along the corridor and frontage roads. Cost \$17,636.00.
- The project contract requires payment for electrical service as invoiced from the electrical utility plus 10%. The contractor was compensated for the invoiced total of the electrical service plus 10%. Cost \$630.72.

The total cost of these approved or pending change orders included in this request is for an amount up to \$332,821.21. The new contract amount is \$44,389,279.18. If the cumulative cost of the change orders meets or exceeds \$250,000, the County Board must authorize additional spending authority as required by the contract authority established for the County Engineer by the Board with the original contract approval.

The project had \$47,002,100.00 programmed for construction in the 2018-2027 Transportation Improvement Program (TIP) for 2018, 2019, and 2020. This larger project and the TH 169 median crossover project awarded on June 19, 2018 totaled \$44,436,004.00. The remaining programmed funds after the 2019 contract amendment is \$2,566,096. The remaining programmed funds after this contract amendment will be \$2,233,274.79.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
<b>Resolution No.:</b>	2020-127
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-127; APPROVING A CONTRACT INCREASE OF \$332,821.21 TO AMES CONSTRUCTION, INC. FOR THE TRUNK HIGHWAY 169/41 AND COUNTY HIGHWAYS 78/14 FREIGHT MOBILITY PROJECT IN JACKSON AND LOUISVILLE TOWNSHIPS**

WHEREAS, on August 21, 2018, the County Board approved an exception to the Contingency Guidelines for the Trunk Highways 169/41 Project; and

WHEREAS, County Board approval for additional contract authority is required for Change Order or Supplement Agreements cumulatively exceeding the \$250,000 on this contract; and

WHEREAS, total cost of these approved or pending change orders included in this request is for an amount up to \$332,821.21. The new contract amount is \$44,389,279.18.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to increase the Contract in the amount of \$332,821.21 with Ames Construction, Inc.

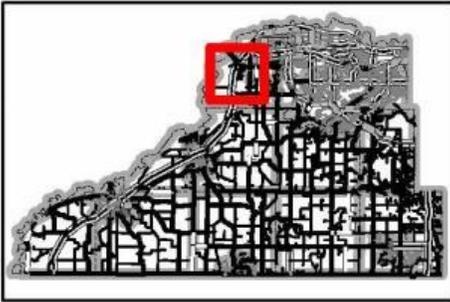
<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)  
County of Scott )**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18<sup>th</sup> day of August, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

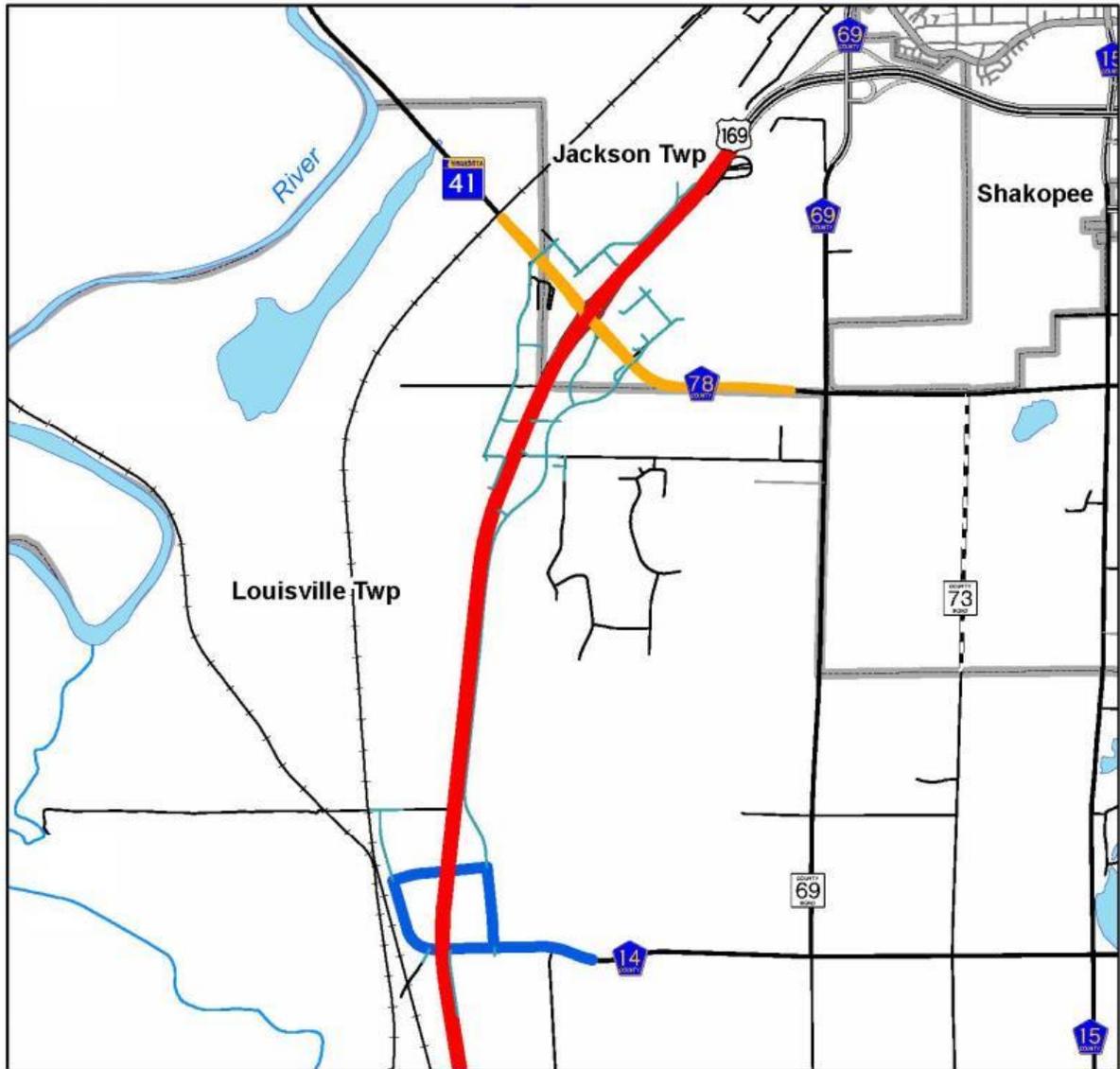
Witness my hand and official seal at Shakopee, Minnesota, this 18<sup>th</sup> day of August, 2020.

\_\_\_\_\_  
County Administrator  
\_\_\_\_\_  
Administrator's Designee



# SCOTT COUNTY

2020 RBA  
CPT 169-06



This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. Scott County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Scott County Surveyors Office.



Date: 8/12/2020

Scale: R.F:  
1 inch = 2,800 ft.

**AGENDA #6.8  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	OMB – Finance Accounting	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Scott Goettl - 8586	<b>ATTACHMENTS:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PROJECT:</b>		<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Approve Record of Disbursements and Approve Claims		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input checked="" type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b> Kathy Shanks
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to approve the Record of Disbursements and claims.

To comply with MN Statute 375.18 Subd. 1b **Delegation for paying certain claims:** A list of all claims paid under the procedures established by the county board shall be presented to the board for informational purposes only at the next regularly scheduled meeting after payment of the claim.

The Record of Disbursements will be available at the meeting.

Invoices total \$18,013,473.45 from July 1 through July 31, 2020.

Fiscal Impact: None

**AGENDA #6.9  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Community Services Property and Taxation Services	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Ellen Paulsen	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>		<b>TIME REQUESTED:</b>	N/A
<b>ACTION REQUESTED:</b>	Adopt Resolution No. 2020-125; Adopting the Payable 2021 Final Levy of \$40,000 for the Cedar Lake Improvement District		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>  Ellen Paulsen, Taxation Supervisor
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2020-125; Adopting the 2021 Final Levy of the Cedar Lake Improvement District.

The Cedar Lake Improvement District (CLID) is requesting the Scott County Board of Commissioners to set its final levy at \$40,000. This levy amount remains constant from 2020. The CLID had adopted a plan that would improve the overall water quality of Cedar Lake. They partnered with the Scott County Watershed

Management Organization (WMO) and Minnesota Department of Natural Resources to accomplish the goals of the plan. The plan is estimated to run approximately 10 years. This is year 9 of the 10-year plan.

The plan outlines both long- and short-term goals for Cedar Lake water quality. The tax revenue will be used for reducing phosphorus loading and the dominance of Curly Leaf Pondweed, managing the carp population, and restoring native plants.

Staff requests the Scott County Board of Commissioners approve the CLID's request for a 2021 Final Tax Levy of \$40,000.

Fiscal Impact:

Sets the 2021 levy for the Cedar Lake Improvement District

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
<b>Resolution No.:</b>	2020-125
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-125; ADOPTING THE PAYABLE 2021 FINAL LEVY OF  
\$40,000 FOR THE CEDAR LAKE IMPROVEMENT DISTRICT**

WHEREAS, the Scott County Board of Commissioners established the Cedar Lake Improvement District pursuant to Minnesota Statute 378.41 by Resolution No. 81016 as amended by Resolution No. 81039 and Resolution No. 90106; and

WHEREAS, the Scott County Board of Commissioners has confirmed that the final levy of \$40,000 as requested by the District is necessary to carry out programs of special benefit to the area and continue to implement a comprehensive plan to improve the water quality of Cedar Lake and should be extended and spread by the County Auditor in accordance with Minnesota Statute 103B.555.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that pursuant to Resolution Nos. 90106, 81016 and Minnesota Statute 275.07, the Cedar Lake Improvement District final levy shall be \$40,000 for taxes payable in 2021.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)  
County of Scott )**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18<sup>th</sup> day of August 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 18<sup>th</sup> day of August 2020.

\_\_\_\_\_  
\_\_\_\_\_

County Administrator  
Administrator's Designee

July 7, 2020

This levy is part of the 10-year tax levy of \$40,000 per year approved by the residents of Cedar Lake Improvement District and the Scott County Board of Commissioners. The purpose of it is for the control of non-native Aquatic Invasive Species (predominantly curly leaf pondweed) in Cedar Lake, carp control, and administrative costs (liability insurance, website, mailings, etc). The treatment plan was approved by Scott County and the Minnesota DNR and commenced in 2012.

Thank you,

Tim Singleton  
Cedar Lake Improvement District Treasure  
24998 East Cedar Lake Drive  
New Prague, MN 56071  
Phone: 952-451-8911

**AGENDA #6.10  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Planning & Res. Mgmt. Zoning Administration	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Greg Wagner - 8360	<b>ATTACHMENTS:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PROJECT:</b>	Diane Jackson Rezone	<b>TIME REQUESTED:</b>	
<b>ACTION REQUESTED:</b>	Approve the Request for Rezoning of 3 Acres From RR-1, Rural Residential Reserve District to RR-2, Rural Residential Single-Family District (Diane Jackson, Applicant and Property Owner) in Section 13 of Spring Lake Township		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to approve the request for rezoning of 3 acres from RR-1, Rural Residential Reserve District to RR-2, Rural Residential Single-Family District (Diane Jackson, Applicant and Property Owner) in Section 13 of Spring Lake Township.

The applicant is rezoning this acreage so she can sell the remaining property to a southern neighbor who will combine it through an administrative process. This action was recommended by the Scott County Planning Advisory Commission on August 10, 2020 in accordance with Chapters 2 & 42 of the Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below.

Fiscal Impact: None

## SCOTT COUNTY, MINNESOTA REQUEST FOR BOARD ACTION

Diane Jackson, Applicant and Property Owner

Rezone

### Criteria for Approval:

1. *The proposed action has been considered in relation to the specific policies and provisions of and has been found to be consistent with the official County Comprehensive Plan.*

The proposed rezoning conforms to the goals and policies contained in the 2040 Comprehensive Plan for the Rural Residential Growth area.

2. *The proposed use is or will be compatible with present and future land uses of the area.*

The use will remain single-family residential and the parcel size conforms with the 2040 Comprehensive Plan.

3. *The proposed use conforms to all performance standards contained in this Ordinance.*

The use of the property is not changing, the property will remain single-family residential.

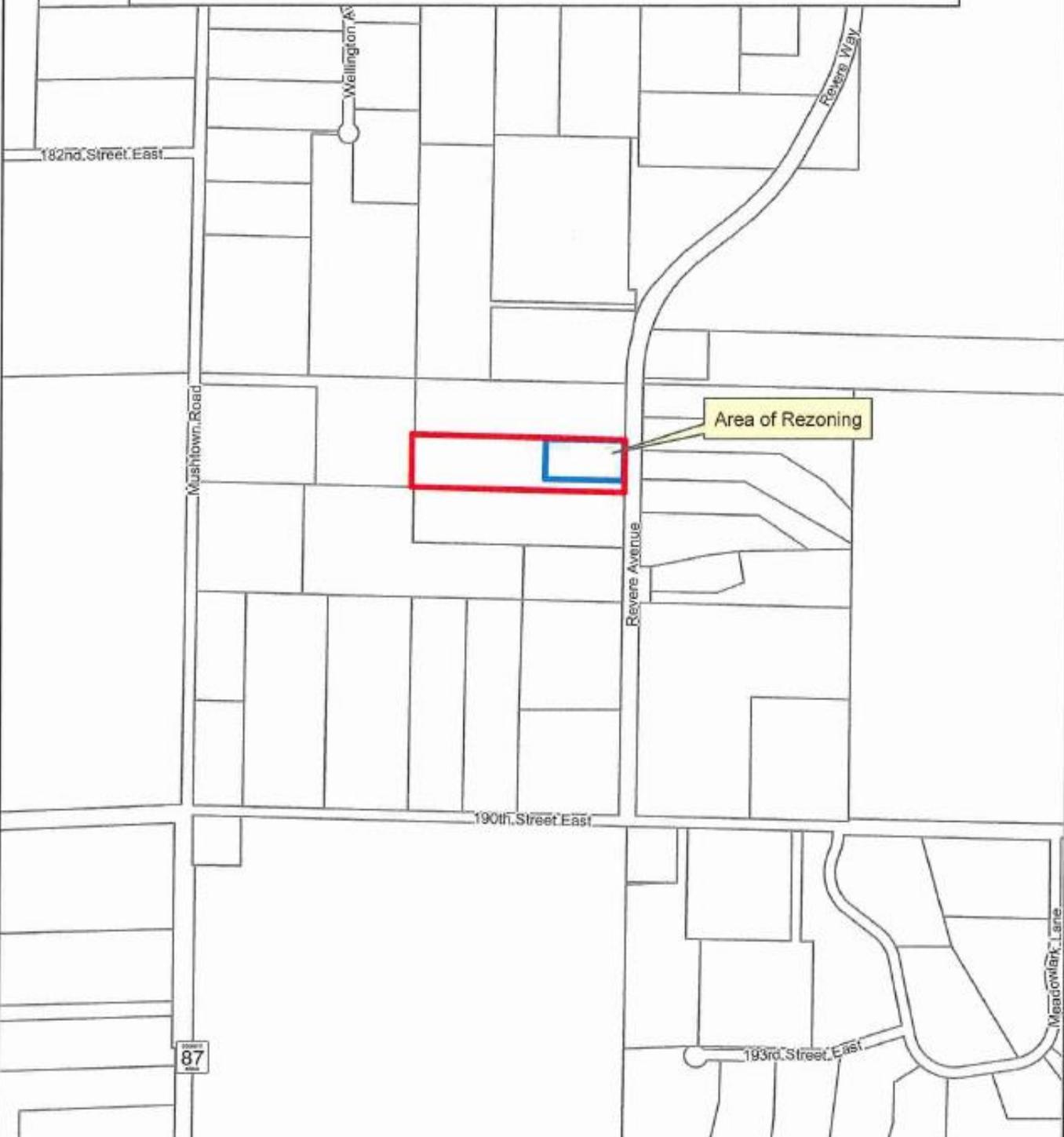
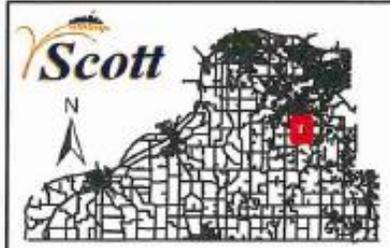
4. *The proposed use can be accommodated with existing and planned public services and will not overburden the County or Township's service capacity.*

The use is not changing and therefore will not adversely impact public service capacity for local service providers.

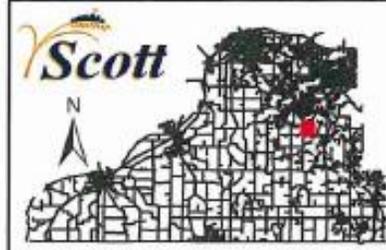
5. *Traffic generation by the proposed use is within capabilities of streets serving the property.*

The existing residence has frontage on Revere Avenue, a township road, and the access point will not be altered.

**SPRING LAKE TOWNSHIP  
SECTION 13  
DIANE JACKSON  
REQUEST FOR REZONING**



**SPRING LAKE TOWNSHIP  
SECTION 13  
DIANE JACKSON  
REQUEST FOR REZONING**



Area of Rezoning

Reverse Avenue

Reverse Way





SPACIOUS LIVING. Naturally.

# TOWNSHIP RECOMMENDATION

## REQUEST FOR SUPPORT

On July 9, 2020, the Town Board of Spring Lake Township met with Diane Jackson to discuss a request to rezone and an administrative lot split of 18588 Revere Ave, PID (119130044). Jackson would like to subdivide 10 acres into a 3.5 acre parcel and a 6.5 acre parcels which requires rezoning to RR2. Jackson intends to sell the 6.5 acre parcel to a neighbor which will then be attached to his existing parcel.

## PROJECT DESCRIPTION

After reviewing the Request, the Town Board made the following recommendation:

- Recommends approval of the request as presented
- Recommends approval of the request with the following conditions:
- Recommends disapproval of the request for the following reasons:

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- Has no recommendation, but will forward the request to the Planning Commission or Board of Adjustment:

## Affirmation of Board Action

	In favor	Opposed	Abstained	Absent
Doug Berens	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Glenn Kelley	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ted Kowalski	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Stipulations

I hereby attest that the information provided above is an accurate account of the actions taken by the Spring Lake Town Board on July 9, 2020.

  
 \_\_\_\_\_  
 Melissa Hanson, Town Clerk

07/09/2020  
 \_\_\_\_\_  
 Date

**AGENDA #6.11  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Employee Relations	<b>CONSENT AGENDA:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PRESENTER:</b>	Janelle McGlinchey	<b>ATTACHMENTS:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PROJECT:</b>	---	<b>TIME REQUESTED:</b>	---
<b>ACTION REQUESTED:</b>	Approve Payroll Processing of Personnel Actions Indicated Below and Hereby Certified by the Employee Relations Director and the Appointing Authority to be in Compliance With the Provisions of Minnesota Statutes 375.56 – 375.71 and the Scott County Personnel System		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change
<b>ORGANIZATIONAL VALUES:</b>			
<input checked="" type="checkbox"/> <b>Customer Service:</b> We will deliver government services in a respectful, responsive, and solution-oriented manner <input type="checkbox"/> <b>Communication:</b> We will always be clear about what we're doing and why we're doing it <input type="checkbox"/> <b>Collaboration:</b> We will work with partners – communities, schools, faith groups, private business, and non-profit agencies – to see that services are not duplicated but rather are complimentary, aligned and provided by the partners who can deliver the service most effectively <input type="checkbox"/> <b>Stewardship:</b> We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government <input type="checkbox"/> <b>Empowerment:</b> We will work with individuals and families to affirm strengths, develop skills, restore hope, and promote self-reliance <input type="checkbox"/> <b>Resiliency:</b> We will foster public preparedness and respond when families and communities face health and safety emergencies <input type="checkbox"/> <b>Innovation:</b> We will take informed risks to deliver services more effectively and will learn from our successes and failures			
<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>		<b>COUNTY ADMINISTRATOR SIGNATURE:</b>	
<b>Approved:</b>		<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>  Janelle McGlinchey, Employee Relations	
<b>Denied:</b>			
<b>Tabled:</b>			
<b>Other:</b>			
<b>Deputy Clerk :</b>			
<b>Date:</b>			

**Background/Justification:**

1. Separation of employment for Ellen Paulsen, FT Taxation Supervisor, Community Services Division, effective 09/22/20.

2. Separation of employment for Cody Walton, FT Corrections Officer, County Sheriff's Office, effective 08/09/20.
3. Separation of employment for Todd Beck, FT Sheriff's Deputy, County Sheriff's Office, effective 08/31/20.
4. Separation of employment for Judith Strande, PT (90% FTE) Public Health Nurse, Health and Human Services Division, effective 09/11/20.
5. Separation of employment for Kelly Barrett, PT (50% FTE) Field Probation Officer, Health and Human Services Division, effective 09/11/20.
6. FT probationary employment for Thomas Krause, Inspector-Building, Community Services Division, effective 08/17/20.
7. FT probationary employment for Nona Meester, Corrections Officer, County Sheriff's Office, effective 08/17/20.
8. FT probationary employment for Jaleel Johnson, Corrections Officer, County Sheriff's Office, effective 08/17/20.
9. FT probationary employment for Haylee Plahn, 911 Dispatcher, County Sheriff's Office, effective 08/20/20.
10. Intermittent employment for Cassandra Johnson, PT (34% FTE) On-Call Facility Probation Officer-Unclassified, Health and Human Services Division, effective 08/05/20.

Fiscal Impact: N/A

**AGENDA #7.1  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Planning & Res. Mgmt. Environmental Services	<b>CONSENT AGENDA:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PRESENTER:</b>	Kate Sedlacek - 8351	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	Septic Ordinance	<b>TIME REQUESTED:</b>	20 min
<b>ACTION REQUESTED:</b>	Conduct a Public Hearing and Adopt Resolution No. 2020-126; Adopting Subsurface Sewage Treatment System Ordinance No. 4 and Rescinding Resolution No. 2010-015		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

**ORGANIZATIONAL VALUES:**

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- Resiliency:** We will foster public preparedness and respond when families and communities face health and safety emergencies
- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to conduct a Public Hearing and adopt Resolution No. 2020-126; Adopting Subsurface Sewage Treatment System (SSTS) Ordinance No. 4 and Rescinding Resolution No. 2010-015.

The purpose of the amendments is to:

- a.) ensure the County's septic ordinance is consistent with current state rules and statutes; and
- b.) remove redundant definitions and terms; and
- c.) clarify current ordinance language; and
- d.) update the variance process.

All Cities, Townships and local septic professionals have had an opportunity to review and provide comments on the Ordinance amendments.

Based on the comments received from septic professionals, staff have added language to provide an alternative method to identify hydric (wet) soils. This will simplify and lower the costs associated with identifying septic sites when new lots are created. Also, staff modified some technical language based on comments received from the Minnesota Pollution Control Agency.

Attached is a summary cover sheet of the significant differences between the current and proposed ordinance. Click [here](#) to view the complete Ordinance with changes noted.

The County Attorney's Office has reviewed and approved the proposed Subsurface Sewage Treatment System Ordinance for format and content.

A public hearing notice for the Septic Ordinance amendment was published in the official County newspaper for 10:00 a.m. on August 18, 2020. Therefore, the public hearing cannot begin before 10:00 a.m.

Fiscal Impact:

No fiscal impact

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
<b>Resolution No.:</b>	2020-126
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-126; ADOPTING SCOTT COUNTY SUBSURFACE SEWAGE TREATMENT SYSTEM ORDINANCE NO. 4 AND RESCINDING RESOLUTION NO. 2010-015**

WHEREAS, amending the County Subsurface Sewage Treatment Systems (SSTS) Ordinance No.4 fulfills a key recommendation in the *Scott County 2040 Comprehensive Plan*; and

WHEREAS, the Minnesota Pollution Control Agency has amended the state rules regulating SSTS; and

WHEREAS, state rules require counties to adopt ordinances to regulate SSTS which are consistent with current state rules; and

WHEREAS, the County Attorney's Office has reviewed and approved the proposed SSTS Ordinance for format and content; and

WHEREAS, pursuant to notice published in the official paper of the County a public hearing on the amendments was held by the County Board on August 18, 2020 to consider public comments.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the County hereby adopts the amendment to the attached Scott County Subsurface Sewage Treatment System Ordinance date August 18, 2020, under the Authority of Minn. Stat. Section 145A.05, Subd. 4 and Minn. Stat. Sections 155.55 and 115.56.

BE IT FURTHER RESOLVED, that all previous action by the Scott County Board of Commissioners regarding the adoption of the Scott County Subsurface Sewage Treatment System Ordinance No. 4, and all amendments thereto, be and hereby are rescinded.

BE IT FINALLY RESOLVED, that the Scott County Subsurface Sewage Treatment System Ordinance No. 4 established in this resolution is hereby adopted and shall be effective upon publication of an Ordinance Summary in the Official Publication of the County.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)  
County of Scott )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18<sup>th</sup> day of August 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 18<sup>th</sup> day of August 2020.

\_\_\_\_\_  
\_\_\_\_\_

County Administrator

Administrator's Designee

Significant differences between current Subsurface Sewage Treatment Systems (SSTS) Ordinance (2010) and proposed 2020 Ordinance

- 3.10 Adjoining Lots. Clarification on installation on Adjoining Lots (3.10 A and B)
- 4.04 A Holding Tanks. Changed wording to be more flexible to allow holding tanks for hardship.
- 4.06 Scarification. The entire drainfield footprint area must be roughened for all above ground systems (mainly applicable to mound systems).
- 5.02 B4 Hydric Soil. The proposed ordinance would allow a septic site to be located where County records indicate hydric soil is present if sufficient evidence is provided to determine that the site is not in hydric soil.
- 6.01 A Owner installations. The owner would only be allowed to install a septic system if it did not involve the use of a pump.
- 7.05 Table 1 (Schedule to Repair or Replace SSTS). Proposing changes in Table 1 to require replacement sooner if SSTS is in Shoreland or wellhead protection area.
- 9.00 No longer would require license for Land Application of Domestic Sewage.
- 11.04 A Variances. No variances would be allowed to Minnesota Rules Chapters 7080 or 7081 except for setback to lot line.

**AGENDA #7.2**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Health and Human Service Public Health	<b>CONSENT AGENDA:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PRESENTER:</b>	Lisa Brodsky, Public Health Director - x8520	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	Public Health Nuisance Ordinance	<b>TIME REQUESTED:</b>	20 Minutes
<b>ACTION REQUESTED:</b>	Conduct a Public Hearing and Adopt Resolution No. 2020-119; Adopting Scott County Ordinance No. 31, a Public Health Nuisance Ordinance in Scott County		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

**ORGANIZATIONAL VALUES:**

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- Innovation:** We will take informed risks to deliver services more effectively and will learn from our successes and failures

<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>  Pam Selvig Lisa Brodsky Kate Sedlacek Brad Davis
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to conduct a Public Hearing and Adopt Resolution No. 2020-119; Adopting Scott County Ordinance No. 31, (Ordinance) a Public Health Nuisance Ordinance in Scott County.

Scott County Public Health has been responding to public health nuisances for nearly two decades, under the authority granted under Minnesota Statute 145A, which defines a “public health nuisance” as any activity or failure to act that adversely affects the public health. A public health nuisance can make people sick, cause an infestation, or pose a health threat to others including:

- Unsafe living situations that affect children, vulnerable adults, and animals;
- Rotting garbage or dead animals;
- Insect/rodent infestations;
- Hoarding, including animal hoarding; and
- Evidence of meth lab or other drug manufacturing.

Cities in Scott County have partial ordinances to cover nuisance issues and have had some barriers in implementation. In 2018, several Cities reached out to Scott County Public Health requesting the creation of a Countywide ordinance to streamline implementation of public health nuisance law. The proposed Public Health Nuisance Ordinance more thoroughly defines the authority of the Public Health entity to inspect and abate and streamline the abatement process Countywide providing additional resources to our local City partners.

The Ordinance provides Countywide standards to protect the health and safety of residents and applies them uniformly throughout the County.

The proposed Ordinance has been presented at Scott County Association for Leadership and Efficiency (SCALE) as well as several municipalities. All local Cities and Townships have had an opportunity to review, edit, and provide comments on the draft Ordinance.

Adopting this Public Health Nuisance Ordinance is a key recommendation in the Scott County 2040 Comprehensive Plan.

Click [here](#) to view the proposed Public Health Nuisance Ordinance No. 31.

Staff is recommending adoption of Resolution No. 2020-119; adopting the Public Health Nuisance Ordinance.

Fiscal Impact:

None

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
<b>Resolution No.:</b>	2020-119
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-060; ADOPTING SCOTT COUNTY ORDINANCE NO. 31,  
A PUBLIC HEALTH NUISANCE ORDINANCE, IN SCOTT COUNTY**

WHEREAS, Scott County needs to adopt an ordinance to define and regulate a “public health nuisance” as any activity or failure to act that adversely affects the public health; and

WHEREAS, this ordinance has been under review by the Scott County Attorney’s Office and the Scott County Sheriff’s Office; and

WHEREAS; the County has provided information about the proposed ordinance to the Townships of Scott County and the Scott County Association for Leadership and Efficiency (SCALE); and

WHEREAS; a Notice of Intention to Adopt Ordinance No. 31 was duly published in the *Belle Plaine Herald* on July 29, 2020 and August 12, 2020; and

WHEREAS, Scott County held a public hearing on the Public Nuisance Ordinance, Scott County Ordinance No. 31, on August 18, 2020 at 10:30 a.m. to consider public comments.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that Scott County Ordinance No. 31, a Public Health Nuisance Ordinance, is hereby approved and adopted on this 18<sup>th</sup> day of August, 2020.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

**State of Minnesota)  
County of Scott )**

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18<sup>th</sup> day of August, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 18th day of August, 2020.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

County Administrator  
Administrator's Designee

**AGENDA #7.3  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Planning & Res. Mgmt. Planning	<b>CONSENT AGENDA:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PRESENTER:</b>	Brad Davis - 8654	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	Zoning and Land Subdivision Ordinances	<b>TIME REQUESTED:</b>	20 min
<b>ACTION REQUESTED:</b>	Adopt Resolution No. 2020-123; Adopting Revisions to Scott County Zoning Ordinance No. 3 and Scott County Land Subdivision Ordinance No. 7		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input type="checkbox"/> Finance Review <input type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk :</b>	
<b>Date:</b>	

**Background/Justification:**

The purpose of this agenda item is to adopt Resolution No. 2020-123; Adopting Revisions to Scott County Zoning Ordinance No. 3 and Scott County Land Subdivision Ordinance No. 7.

All proposed revisions are identified and contained in the Planning Commission-recommended draft (dated July 13, 2020) of the Zoning and Land Subdivision Ordinances, which have been available for public review on the County's website or in-person by appointment at the County zoning office since April.

This requested action caps a two-year long process to update the County's development codes since the adoption of the *Scott County 2040 Comprehensive Plan*. Many of the proposed revisions are intended to directly implement key recommendations in the 2040 Plan. Here is a summary of key milestones in the process:

- Planning staff research local, state, and national ordinance models for best practices and approaches
- Monthly workshops with the Planning Commission, some involved key stakeholders (2018-2020)
- Quarterly workshops with Township Boards (2018-2020)
- Two open houses on hamlet zoning district (Spring 2020)
- Notified Town Boards to begin review and comment period in April
- Notified 78 landowners by letter re: proposed zoning change in June
- Held Board workshop on draft revisions in June
- Held public hearing in July
- Request Board adoption in August

At a Board workshop in June and public hearing in July, staff presented the key code revisions proposed during this round of updates:

- Establish four new zoning districts: rural business (RBR), heavy industrial (I-2), hamlet mixed use overlay (HMU) and closed landfill restricted (CLR)
- Require deeper home setbacks from bluffs (from 30 to 50 feet)
- Allow a non-family caregiver to occupy an Accessory Dwelling Unit
- Set new post-mining reclamation standards
- Clarify site access requirements and turn lanes for development, in both zoning and subdivision ordinances
- Update sign standards for commercial, industrial, and institutional uses
- Set clearer standards for kennels, day parks, shooting ranges, and recreational land uses
- Allow larger sheds and accessory buildings on rural lots

Last month the Planning Advisory Commission held a public hearing on the draft ordinance revisions. There were a few comments entered into the record prior to and during this hearing, primarily related to the proposed heavy industrial and hamlet mixed use zoning districts. Based on these comments, the Planning Commission recommended these modifications to the original draft:

- reduce the minimum lot size in the Heavy Industrial (I-2) District from 10 down to 2.5 acres; and
- modify draft Zoning Map to show four parcels in Louisville Township as I-2 Heavy Industrial; and
- hold off rezoning a parcel in Sand Creek Township until property owner has more information.

After closing the public hearing, the Planning Commission unanimously recommended approval of the ordinance revisions with the modifications listed above (see attached Planning Commission resolution). Regarding the third bullet item, staff met with the property owner to discuss current and proposed zoning designation. Either designation is consistent with the 2040 Plan. The property owner will notify the County which designation prior to August 18. All the Planning Commission-recommended modifications have been incorporated into the draft ordinances for County Board consideration.

Staff recommends adoption of Resolution No. 2020-123.

Click [here](#) to view supporting documentation.

Fiscal Impact: None.

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
<b>Resolution No.:</b>	2020-123
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**RESOLUTION NO. 2020-123 ADOPTING REVISIONS TO SCOTT COUNTY  
ZONING ORDINANCE NO. 3 AND SCOTT COUNTY LAND SUBDIVISION ORDINANCE NO. 7**

WHEREAS, the Scott County Board of Commissioners adopted the *2040 Comprehensive Plan* on June 18, 2019; and

WHEREAS, pursuant to State law the Scott County Zoning and Land Subdivision Ordinances must be consistent with the Comprehensive Plan; and

WHEREAS, the Zoning Ordinance promotes the public health, safety, general welfare, and orderly growth within the unincorporated areas of the County; and

WHEREAS, the Land Subdivision Ordinance provides for orderly development of land for agricultural, residential, commercial, industrial, recreational, and public land uses within the unincorporated areas of the County; and

WHEREAS, Scott County held several meetings, open houses, and workshops throughout 2018 to 2020 and actively involved the Town Boards, the Planning Advisory Commission, and citizens of Scott County including a Public Hearing by the Planning Advisory Commission in the preparation of the revisions to the Zoning and Land Subdivision Ordinances; and

WHEREAS, pursuant to notice published in the official paper of the County a public hearing on the revisions was held by the County Planning Advisory Commission on July 13, 2020; and

WHEREAS, the Planning Advisory Commission on July 13, 2020 unanimously recommended approval of revisions to the Zoning and Land Subdivision Ordinances.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners in and for the County of Scott, Minnesota, that the revisions contained in the Planning Commission-recommended drafts (dated July 13, 2020) is hereby approved and adopted.

BE IT FURTHER RESOLVED that the adopted revisions to the Zoning and Land Subdivision Ordinances shall become legally in force and effective on the date a summary of the ordinances are published by reference in the County's official newspaper.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)  
County of Scott )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of August, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 18<sup>th</sup> day of August, 2020.

\_\_\_\_\_  
\_\_\_\_\_

County Administrator  
Administrator's Designee

**AGENDA 8.1  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 18, 2020**

<b>ORIGINATING DIVISION: ORIGINATING DEPARTMENT:</b>	Administration	<b>CONSENT AGENDA:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>PRESENTER:</b>	Freese/Harder	<b>ATTACHMENTS:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>PROJECT:</b>	COVID 19	<b>TIME REQUESTED:</b>	10 minutes
<b>ACTION REQUESTED:</b>	Adopt Resolution 2020-128; Authorizing Development of Schools, Food Support and Non-Profit Assistance Programs; Entering Into Sub-Recipient Agreements With Invited Organizations Based on Documented COVID-19 Related Expenses Utilizing \$1.2 Million From the Coronavirus Aid, Relief, and Economic Security (CARES) Act Special Revenue Fund to Fund These Grants; and Amending the Special Revenue Fund Budget to Reallocate \$1 Million of the Funds Designated by Resolution 2020-115 for These Purposes to the Housing Assistance Program From the CARES Act Special Revenue Fund		
<b>CONTRACT/POLICY/GRANT:</b>	<input type="checkbox"/> County Attorney Review <input type="checkbox"/> Risk Management Review	<b>FISCAL:</b>	<input checked="" type="checkbox"/> Finance Review <input checked="" type="checkbox"/> Budget Change

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<b>DEPARTMENT/DIVISION HEAD SIGNATURE:</b>	<b>COUNTY ADMINISTRATOR SIGNATURE:</b>
<b>Approved:</b>	<b>DISTRIBUTION/FILING INSTRUCTIONS:</b>
<b>Denied:</b>	
<b>Tabled:</b>	
<b>Other:</b>	
<b>Deputy Clerk:</b>	
<b>Date:</b>	

## Background/Justification:

The purpose of this agenda items is to adopt Resolution 2020-128; Authorizing Development of Schools, Food Support and Non-Profit Assistance Programs; Entering Into Sub-Recipient Agreements With Invited Parties Based on Documented COVID-19 Related Expenses Utilizing \$1.2 Million fFom the Coronavirus Aid, Relief, and Economic Security (CARES) Act Special Revenue Fund to Fund These Grants; and Reallocating \$1 Million of the Funds Designated by Resolution 2020-115 for These Purposes to the Housing Assistance Program From the CARES Act Special Revenue Fund.

Since early 2020, Scott County has been impacted by an outbreak of a respiratory disease caused by a novel coronavirus that has been detected across the world, including in Minnesota.

- On March 11, the World Health Organization declared COVID-19 as a pandemic.
- On March 13, the President of the United States declared a national emergency for the COVID-19 pandemic.
- On March 13, the Governor of Minnesota declared a peacetime emergency due to the COVID-19 pandemic.
- On March 17, 2020, the Scott County Board of Commissioners declared a local state of emergency due to the COVID-19 pandemic.

On March 27, 2020, the Federal Government passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which provides over \$2 trillion in federal economic relief to protect the American people from the public health and economic impacts of COVID-19. Part of those funds were sent to states for local allocation and disbursement.

Minnesota Governor Tim Walz, through executive authority and a legislative review committee, allocated and dispersed a portion of Minnesota's CARES Act funds as Local Government Assistance based on population targets to counties, cities and townships throughout the state. Scott County has received \$17,719,998.

The funds may be spent by the local agencies to offset public health and economic impacts of COVID-19. In order to be eligible for the funding, expenditures must pass a three-step test:

1. Expenses must be necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19)
2. They must be costs that were not accounted for in the budget most recently approved as of March 27, 2020
3. Performance or delivery must occur during the covered period, but payment of funds need not be made during that time (though it is generally expected that this will take place within 90 days of a cost being incurred.) The County deadline is 12/1/2020.

To assist in understanding eligible expenses, the United States Department of the Treasury published two documents: *Coronavirus Relief Fund Guidance to State, Territorial, Local, and Tribal Governments Updated June 30, 2020* ("Guidance"); and *Coronavirus Relief Fund Frequently Asked Questions Updated as of July 8, 2020* ("Frequently Asked Questions").

All CARES Act Funds are subject to State and Federal audit for use of the funds. This means that any subrecipients of CARES Funds from the County must also meet audit requirements.

The Scott County Board of Commissioners met in a workshop on July 7, 2020 to discuss and reiterated at their County Board meeting on July 21, 2020, their goals for allocation of the County's CARES funds. The County Board indicated that local business support was their highest priority with housing security, food security, nonprofit support, school support, and rural broadband also being priorities. The goals behind this focus are:

- Keeping employees working or getting residents working again;
- Filling in gaps that unemployment insurance (+ stimulus), Payroll Protection Program (PPP) and other programs didn't serve;
- Helping businesses, organizations, and residents most harmed by the pandemic;
- Providing support to business that can sustain and grow the economy;
- Supporting operational changes to keep businesses operating during the pandemic;
- Providing food support for families at risk in the short term;
- Targeting rental and mortgage programs to those in need not covered by State;
- Supporting distance learning; and
- Supporting childcare for essential employees.

On August 4, 2020, the Scott County Board of Commissioners passed a resolution approving the establishment of a Special Revenue Fund for the CARES Act funds.

Since the peacetime emergency was declared, the number of Scott County residents unemployed have reached unprecedented levels. Between March 17, 2020 and July 15, 2020, Scott County had 24,754 residents file for Unemployment Insurance in Scott County. This represents 29.6% of the 2019 labor force of Scott County and is an indication of the hardships created by the COVID 19 Virus. This is a direct indication of the impact COVID 19 has had on the County's business community.

At the August 4, 2020 Board meeting action was taking to move forward the following programs and target amounts:

Business Support	\$5.5	Million
Housing Support	\$2	Million
Rural Broadband	\$1	Million

By Resolution 2020-115, the Board authorized \$2.2 Million to Food shelf and distribution non-profits for PPE, food, refrigeration equipment and other needed supplies and to schools to assist in costs related to providing daycare for essential workers and distance learning not covered by other funds. The program details were still under development on August 4th and this agenda item will address the detailed recommendation for the funding targets for this CARES program area is as follows:

**1. Schools \$750,000 allocations (See Table below for the allocation by District)**

Investing in children and education is a board priority, reflected in the County strategic plan and the Live Learn Earn Initiative. Public schools are incurring substantial costs related to COVID-19 which are not being funded through state or federal dollars. Staff recommends County CARES Act funds will be distributed to schools based on student enrollment numbers. There are 25,952 Scott County students enrolled in public schools located in Scott County or with geographic boundaries extending into Scott County. Each school will be awarded funds based on the percentage of students enrolled in each school. The schools will be allowed to use the funding for COVID-19 related childcare, food and technology. The districts will be required to document costs that have occurred during the covered period and were not reimbursed by other CARES Act funding received by the District.

Due to addition CARES Act Funds being distributed by the State directly to School Districts, this funding amount may change, so as not to double cover expenses already covered by this additional funding. Excess funding in this program may be distributed to provide additional support to non-profits or for internet connectivity if the County Administrator deems it necessary in order to cover unmet needs.

	# Scott County Students	Allocation
Belle Plaine Public School	1,385	40,026
Burnsville - Savage Public School	1,768	51,094
Jordan Public Schools	1,840	53,175
Lakeville Public Schools	1,437	41,529
New Prague Public Schools	2,322	67,105
Prior Lake Savage Public Schools	9,000	260,096
Shakopee Public Schools	8,200	236,976
<b>TOTAL</b>	<b>25,952</b>	<b>\$750,000</b>

- 2. Food Distribution Center: \$60,000 to Community Area Partnership (CAP)/Esperanza**  
 Due to job losses or reduced wages, many Scott County families are reaching out to food support programs, some for the first time. The CAP Agency serves residents from all communities in Scott County and assists smaller food banks throughout the county as needed. They provide food supplies 5 days a week during regular hours to families in need and also make deliveries to those unable to leave their homes. Another program, Esperanza, which began as a Spanish outreach ministry of New Creation Lutheran Church has recently merged into CAP and moved its food programs and staffing under the CAP agency. Based on their county-wide service area and their role as a distribution facility, staff recommends a \$60,000 allocation.
- 3. Scott County Food Shelves \$180,000 allocation**  
 Smaller community or faith-based food shelves or dining programs operating in the County have identified financial needs due to COVID-19, including an increased demand for food resources. Expenses vary by program but range from \$1,000 to \$20,000.
- Programs would be invited to submit applications which would be reviewed for eligibility by a staff team at Scott County. Maximum grants of up to \$20,000 would be available for expenses that meet program guidelines; have not been reimbursed by another pandemic relief fund; and are incurred during the covered period. If the needs demonstrated by these organizations exceeds the available funding, grants would be apportioned based on the expenses of each organization, up to \$20,000. See Program Description in [Exhibit C](#).
- 4. Non-profit Organizations \$150,000 allocation (not food related)**  
 Non-profit organizations provide valuable support services for our communities and a necessary safety network for our most vulnerable residents. CARES Act funding would be allotted to support the sustainability of existing non-profit organizations in Scott County.
- Scott County staff will identify specific non-profit organizations and invite them to apply for grants to cover expenses directly related to COVID-19, that are not covered by other pandemic relief funds. The organizations that are invited will all either be headquartered, have a physical presence, or provide substantial services to Scott County residents, with priority given to agencies serving vulnerable or at risk residents. The program cap is set at \$15,000 per applicant in alignment with the County's Business Assistance Program administered by the CDA. See Program Description in [Exhibit D](#).
- 5. Housing Support \$1 Million Re-allocation**  
 The Minnesota Housing Board allocated less money than anticipated for housing assistance through the state Coronavirus Housing Assistance Program (CHAP). Preliminary grants were issued on August 11, 2020, at 50 percent of the requested funding amount. Scott County will receive \$650,000. Due to the reduction in state funding, it is recommended that \$1 million of County CARES Act funds be reallocated to

reach the original target funding for the housing assistance program. Because the rental assistance program was most significantly impacted by the revenue reduction, staff recommend \$800,000 be redirected into rental assistance and \$200,000 be redirected into the mortgage assistance programs. These figures include a maximum of 10 percent of the totals for administration costs. With the additional funding for housing the targets are:

Rental Assistance	\$1,250,000 with SMAC \$1,900,000 (estimated)
Mortgage Assistance	\$1,700,000

The staff recommendation is to select CAP as the non-profit agency to manage the rental assistance. An agreement is under development and will be executed under the provisions of Resolution 2020-114.

**6. Remaining Balance**

**\$60,000**

A total of \$60,000 remains unallotted, to be directed by the County Administrator to area of greatest need after review of applications from food support programs and non-profit agencies. This remaining balance could be reallocated to one of those funding areas, or to augment existing grants to bring affordable adequate internet connectivity to identified deep subsidy housing units to support distance learning.

**Fiscal Impact:**

Scott County has received \$17,719,998 in CARES relief funds. By a different resolution on August 4, 2020 a CARES Act Special Revenue Fund was created, the County Budget amended, and the funds deposited. The \$2.2 million for the Schools, Food Support and Nonprofit Assistance Program will utilize these funds and has no impact on the Scott County operating budget.

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
<b>Resolution No.:</b>	2020-128
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

**ADOPT RESOLUTION 2020-128; ADOPT RESOLUTION 2020-128; AUTHORIZING DEVELOPMENT OF SCHOOLS, FOOD SUPPORT AND NON-PROFIT ASSISTANCE PROGRAMS, ENTERING INTO SUB-RECIPIENT AGREEMENTS WITH INVITED ORGANIZATIONS BASED ON DOCUMENTED COVID-19 RELATED EXPENSES UTILIZING \$1.2 MILLION FROM THE CARES ACT SPECIAL REVENUE FUND TO FUND THESE GRANTS, AND AMENDING THE SPECIAL REVENUE FUND BUDGET TO REALLOCATE \$1 MILLION OF THE FUNDS DESIGNATED BY RESOLUTION 2020-115 FOR THESE PURPOSES TO THE HOUSING ASSISTANCE PROGRAM FROM THE CARES ACT SPECIAL REVENUE FUND**

WHEREAS, COVID-19, a global pandemic has caused a public health emergency at all levels of government in the United States; and

WHEREAS, response and support to affected individuals, communities, medical systems, business, and government has caused significant impact to the County as a whole; and

WHEREAS, COVID-19, has caused and will continue to cause increased service needs on County functions and additional work for staff; and

WHEREAS, COVID-19 has had significant impacts on the businesses and residents of Scott County; and

WHEREAS, the Coronavirus Aid, Relief, and Economic Security (CARES) Act, passed on March 27, 2020, provides over \$2 trillion in federal economic relief to protect the American people from the public health and economic impacts of COVID-19; and

WHEREAS, Governor Tim Walz on June 26, 2020 formally allocated funding for counties, cities, and townships in the State of Minnesota, to provide support and economic relief on a local level, with Scott County receiving \$17,719,998 from the CARES Act; and

WHEREAS, at its work session on July 7, 2020 the Scott County Board discussed their priorities for dissemination of the funds and affirmed their direction during the July 21<sup>st</sup> board meeting; and

WHEREAS, the Federal CARES Act funds are subject to State and Federal spending requirements and subject to State and Federal Audit; and

WHEREAS, the Scott County Board of Commissioners has been presented and has approved a plan for the use of the County's allocation; and

WHEREAS, the Scott County Board of Commissioners desire the funds to be accounted for in a manner that will demonstrate full compliance with Federal requirements and guidance; and

WHEREAS, in consideration of the fact that between March 17, 2020 and July 15, 2020, Scott County had 24,754 residents file for Unemployment Insurance in Scott County; and

WHEREAS, this represents 29.6% of the 2019 labor force of Scott County and is an indication of the impact COVID 19 has had on the County's families abilities to pay for food and housing; and

WHEREAS the Scott County Board of Commissioners, in their strategic plan, promoted strategies for supporting healthy child development, identifying and meeting the needs of the most vulnerable residents; and appropriate housing availability; and

WHEREAS, education is recognized as a key foundation to individual achievement and community stability; and

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
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<b>Seconded by Commissioner:</b>	

WHEREAS public schools are incurring expenses directly related to COVID-19, including but not limited day care services for essential workers and costs associated with distance learning; and that these costs are not reimbursed by state and federal funding; which will therefore be passed on to local taxpayers if not offset; and

WHEREAS, Scott County nonprofits and faith-based organizations providing food and other supports to communities and vulnerable residents have seen unprecedented demand for their services, beyond resources and philanthropy that typically supports their operations due to the COVID-19 pandemic; and

WHEREAS the loss of food support programs and nonprofits would result in detrimental gaps in services for vulnerable residents; and

WHEREAS, at a County Board meeting on July 21, 2020 the Board reviewed and determined the County’s plan for directing CARES funds to the Schools, Food Support and Nonprofits and has determined that due to the COVID-19 public health emergency is a necessary and reasonable response to the COVID-19 Pandemic, and there eligible for use of CARES Act Funds; and

WHEREAS, The Scott County COVID-19 Food Support Program Guidelines have been developed and are hereby incorporated as [Exhibit C](#) of this resolution; and

WHEREAS, The Scott County COVID-19 Non-Profit Agency Assistance Program Guidelines have been developed and are hereby incorporated as [Exhibit D](#) of this resolution; and

WHEREAS, the County’s plan is consistent with the United States Department of the Treasury’s “Coronavirus Relief Fund Guidance to State, Territorial, Local, and Tribal Governments Updated June 30, 2020” attached and hereby incorporated as [Exhibit A](#) and “Coronavirus Relief Fund Frequently Asked Questions Updated As of July 8, 2020” attached and hereby incorporated as [Exhibit B](#).

NOW THEREFORE BE IT RESOLVED, the Scott County Board of Commissioners directs the allocation of the remaining \$2.2 million the Coronavirus Aid Relief and Economic Security (CARES) Act Funds allocated to Scott County as follows:

Public Schools	\$ 750,000.
Food Support and Distribution	\$ 240,000.
Non Profits	\$ 150,000.
Re-directed Housing Assistance	\$1,000,000.
Remaining balance	\$ 60,000.

BE IT FURTHER RESOLVED, that the Scott County Board of Commissioners does hereby allocate up to \$750,000 funds from the CARES Act Special Revenue Fund to the public school districts serving children from Scott County to offset costs associated with COVID-19 not reimbursed by other state and federal funding for childcare for essential workers and distance learning.

BE IT FURTHER RESOLVED, that the County Administrator may redistribute the \$750,000 in CARES Act Special Revenue Funds allocated to public school districts to the other allocations made in this resolution if deemed a higher priority after taking into account additional funds received by School Districts from other sources.

**BOARD OF COUNTY COMMISSIONERS  
SCOTT COUNTY, MINNESOTA**

<b>Date:</b>	August 18, 2020
<b>Resolution No.:</b>	2020-128
<b>Motion by Commissioner:</b>	
<b>Seconded by Commissioner:</b>	

BE IT FURTHER RESOLVED that the County Board's direction is to allocate \$240,000 from the CARES Act Special Revenue Fund to implement the Food Support Assistance Program, including grants to food distribution centers and smaller, local food shelves and faith-based community meals.

BE IT FURTHER RESOLVED that the County Board's direction is to allocate \$150,000 from the CARES Act Special Revenue Fund to support the continuity of nonprofit agencies serving vulnerable residents, consistent with supports aligned with supports offered to Scott County COVID Business Assistance Program.

BE IT FURTHER RESOLVED that the County Board's direction is to allocate \$1 million from the CARES Act Special Revenue Fund to housing supports, including \$800,000 to rental assistance and \$200,000 to mortgage assistance, under the previously adopted guidance included in Resolution 2020-114.

BE IT FURTHER RESOLVED that the County Board directs the remaining balance of \$60,000 to be allocated at the discretion of the County Administrator to area of greatest need after review of applications from food support programs and non-profit agencies.

BE IT FURTHER RESOLVED that the County Board amends the Special Revenue Fund budget to increase the allocation to rental assistance, mortgage assistance and hotel vouchers by \$1,000,000, and reduces the allocation to support schools with essential worker daycare and distance learning expenses and to support non-profits with food distribution needs by the same amount.

BE IT FURTHER RESOLVED, the Board authorize the Chair and the County Administrator to enter into Sub-Recipient Agreements for each grant recipient.

BE IT FURTHER RESOLVED, the Board provides the County Administrator the flexibility to amend the target amounts based on the actual community response and need.

BE IT FINALLY RESOLVED, that approval of these agreements are subject to approval by the County Attorney's Office as to form.

<b>COMMISSIONERS</b>	<b>VOTE</b>			
Weckman Brekke	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Wolf	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beard	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Beer	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Ulrich	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

State of Minnesota)  
County of Scott )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 18th day of August, 2020 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 18<sup>th</sup> day of August, 2020.

\_\_\_\_\_  
\_\_\_\_\_

County Administrator

Administrator's Designee