AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
AUGUST 20, 2019

9:00 a.m.
(1) CONVENE COUNTY BOARD

(2) AMENDMENTS TO THE AGENDA

(3) APPROVE MINUTES OF AUGUST 6, 2019 COUNTY BOARD MEETING

(4) RECOGNITION OF INTERESTED CITIZENS
Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) INNOVATION: EXPLORING AND ADOPTING NEW TECHNOLOGIES AND PROCESSES WITH THE GOAL OF IMPROVING SERVICE AND REDUCING THE LONG TERM COST OF SERVICE DELIVERY

5.1 Receive Information on Scott County Delivers Topic: Birth to Five Program (No fiscal impact)

10:15 a.m.
(6) RECESS FOR ROOM RECONFIGURATION

(7) CONSENT AGENDA

Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating Its Value to the Public

7.1 Authorize Submittal of a Regional Parks Competitive Equity Grant Application to the Metropolitan Council for Two Projects Totaling $95,000 (No fiscal impact)

7.2 Adopt Resolution No. 2019-117; Authorizing a Cost Share Agreement With Minnesota Valley Transit Authority for the 169 Connector Service (No fiscal impact)

7.3 Adopt Resolution No. 2019-118; Authorizing Submittal of a Transportation Economic Development Grant Program Application for the Trunk Highway 13 and Dakota Avenue Interchange Project in the City of Savage (No fiscal impact)

7.4 Adopt Resolution No. 2019-119; Authorizing a Budget Amendment to Advance an Overlay Project on County Highway 59 to 2019, Authorizing the County Engineer to Enter Into a Change Order With Wm Mueller & Sons for the 2019 Overlay Contract, and Entering Into Agreement No. 1034447 With the State of Minnesota Department of Transportation Designating Portions of County Highways 59 and 66 as a Trunk Highway 21 Detour Route in 2020 (Budget amendment needed)

7.5 Adopt Resolution No. 2019-123; Authorizing the Conveyance of Tax Forfeit Lands Located in the City of Prior Lake to the City of Prior Lake (No fiscal impact)

7.6 Approve Record of Disbursements and Approve Claims (No fiscal impact)

Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals

7.7 Approve the Appointment of Cole Burnett of Commissioner District 4 to a Youth At-Large Position on the Extension Committee (No fiscal impact)

7.8 Adopt Resolution No. 2019-121; Adopting the Payable 2020 Final Levy of $40,000 for the Cedar Lake Improvement District (Sets 2020 levy)
Consent Agenda Continued:

**Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented**

*7.9* Approve the Request for Rezoning, Preliminary Plat, and Final Plat of Hickory Hills 3rd Addition (Thomas Kortuem, Applicant and Property Owner) in Section 35, Spring Lake Township and Conservation Easements (*No fiscal impact*)

*7.10* Approve the Renewal Application for a 3.2 Percent Malt Liquor License for JCI Shakopee in Louisville Township for 2019 (*No fiscal impact*)

*7.11* Authorize Staff to Issue a Solid Waste License to Univar Solutions USA, Inc., 4401 Valley Industrial Boulevard South in Shakopee (*No fiscal impact*)

**Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community**

*7.12* Approve Payroll Processing of Personnel Actions (*No fiscal impact*)

*(8)* **STEWARDSHIP: ENSURING THE RESPONSIBLE AND STABLE INVESTMENT OF TAXPAYER DOLLARS AND COMMUNICATING ITS VALUE TO THE PUBLIC**

*8.1* Adopt Resolution No. 2019-120; Awarding a Contract to XXX for the Construction of the Cleary Lake Regional Park Maintenance Building (*No fiscal impact*)

*(9)* **COMMITTEE REPORTS AND COMMISSIONER UPDATES**

*(10)* **COUNTY ADMINISTRATOR UPDATE**

*(11)* **RECESS FOR ATTORNEY/CLIENT MEETING**

*(12)* **ADJOURN**

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**UPCOMING MEETINGS**

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
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<tr>
<td>August 19, 2019</td>
<td>5:00 p.m.</td>
<td>County Board-Prior Lake City Council Joint Workshop/Tour</td>
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<tr>
<td>August 27, 2019</td>
<td>10:00 a.m.</td>
<td>Scott County-Carver County Boards of Commissioners Joint Workshop – Carver County Government Center</td>
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<tr>
<td>September 3, 2019</td>
<td>9:00 a.m.</td>
<td>County Board Meeting</td>
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Lezlie A. Vermillion  
County Administrator  
(952) 496-8100
(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, Commissioner Beer and Commissioner Ulrich.

(2) County Staff Present:
A. Lezlie Vermillion, County Administrator
B. Ron Hocevar, County Attorney
C. Lisa Brodsky, Public Health Director
D. Ellen Paulsen, Taxation Supervisor
E. Barb Dahl, Social Services Director
F. Cindy Geis, Community Services Director
G. Pam Selvig, Health and Human Services Director
H. Danny Lenz, Chief Financial Officer/Deputy County Administrator
I. Laurie Peck, Tax Specialist
J. Brad Davis, Planning and Resource Management Director
K. Ryan Holzer, Water Resources Scientist
L. Lori Huss, Employee Relations Director
M. Paul Nelson, Natural Resource and Environmental Service Manager
N. Chris Harder, Quality Improvement Manager
O. Danielle Fox, Adult Services Manager
P. Lisa Freese, Transportation Services Director
Q. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:
A. Darrell Lake, Lake Estates
B. Julie Siegert, Scott County Community Development Agency (CDA)
C. Linda Janovsky, Scott County CDA
D. Bill Jaffa, Scott County CDA
E. Steve Dunbar, Ivy Properties
F. Brent Lawrence, Credit River Township

(4) Amendments to the Agenda
Chair Weckman Brekke announced the New Employee Introduction is being removed from the agenda.

On a motion by Commissioner Ulrich, seconded by Commissioner Beard, the Agenda as amended was approved.

(5) Minutes:
On a motion by Commissioner Beer, seconded by Commissioner Wolf, the Minutes of July 16, 2019 were approved.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the Minutes of the July 11, 2019 Scott County-Three Rivers Park District Boards of Commissioners joint meeting were approved.
Consent Agenda:

A. Commissioner Beer moved, seconded by Commissioner Wolf to approve the Minnesota Department of Health Community Health Board Grant Project Agreements for Title V Maternal and Child Block and the Follow Along Program Funds effective October 1, 2019 through September 30, 2024. The motion carried unanimously.

B. Commissioner Beer moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-110; Authorizing the Private Auction of Public Lands (P/O PID #251330040) Located in the City of Prior Lake, Authorizing the Basic Sale Price, and Establishing the Date of the Private Auction. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

C. Commissioner Beer moved, seconded by Commissioner Wolf to adopt Addendum No. 1 to the 2019 Technical Assistance, Cost-Share, and Incentives Program Policy Manual through the Scott Soil and Water Conservation District. The motion carried unanimously.

D. Commissioner Beer moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-112; Approving Amendment No. 1 to the 2019-2026 Scott Watershed Management Organization Comprehensive Water Resources Management Plan. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

E. Commissioner Beer moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-113; Authorizing a Contract Increase to the Construction Contract With Wm. Mueller and Sons, Inc. in the Amount of $344,125.60 for the 2019 Overlay Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

F. Commissioner Beer moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-114; Authorizing the Conveyance of Tax Forfeit Lands (PID #239210043) Located in the City of Elko New Market to the City of Elko New Market. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

G. On the recommendation of the County Administrator, Commissioner Beer moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Mariah Mandich, FT Assistant Probation Officer, Health and Human Services Division, effective 08/16/19.
2. Separation of employment for Emily Morgan, FT Corrections Officer, Sheriff’s Office, effective 07/27/19.
3. Separation of employment for Jennifer Ayshford, FT Social Work Case Manager, Health and Human Services Division, effective 07/19/19.
4. Separation of employment for Suzanne Brown, FT Senior Attorney, Attorney’s Office, effective 08/15/19.
5. Separation of employment for Adam Schubert, FT Senior Administrative Specialist, Sheriff’s Office, effective 07/24/19.
7. Separation of employment for Breanna Andersen, FT Temporary Program Delivery Seasonal, Transportation Services Division, effective 07/18/19.
8. Separation of employment for Emily Vinkemeier, FT Temporary Program Delivery Seasonal, Transportation Services Division, effective 07/25/19.
9. Separation of employment for Kassidy Barth, FT Temporary Office Assistant-Unclassified, Community Services Division, effective 07/26/19.
10. Separation of employment for Claire Stocker, Intermittent (34% FTE) Library Aide-Unclassified, Administration Division, effective 08/22/19.
11. FT Probationary employment for Thomas Schoolcraft, Corrections Officer, Sheriff’s Office, effective 07/15/19.
12. FT Probationary employment for Juan Casas, Corrections Officer, Sheriff’s Office, effective 08/05/19.
13. FT Probationary employment for Taylor Indrehus, Senior Legal Assistant, Attorney’s Office, effective 08/05/19.
14. FT Probationary employment for Julie Jacobson, Eligibility Specialist, Health and Human Services Division, effective 07/23/19.
15. FT Probationary employment for David Belz, Facility Probation Officer, Health and Human Services Division, effective 08/12/19.
16. Part-Time Temporary (50% FTE) employment for Janelle McGlinchey, Office Assistant-Unclassified, Office of Management & Budget, effective 08/05/19.
17. Part-Time Temporary (38% FTE) employment for Kiara Swanson, Office Assistant-Unclassified, Office of Management & Budget, effective 07/29/19.
18. Promotion for Elizabeth Holbeck, FT Administrative Specialist to FT Probationary Senior Administrative Specialist, Sheriff’s Office, effective 07/15/19.
19. Promotion for Erin Martin, FT Therapist to FT Probationary Psychologist I, Health and Human Services Division, effective 07/01/19.
20. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Charlotte Staige, Morgan Muldoon, Brenda Carlson, David Vierling, Lance King, Megan Anderson, Corinne Berkness, Lindsay Hotaling, Colleen Callahan, and Dane Lehman.

Motion carried unanimously.

H. Commissioner Beer moved, seconded by Commissioner Wolf to approve the Application for a Charitable Gambling Permit for the Jordan Fire Department Relief Association for an event to be held on August 10, 2019, at Ridges at Sand Creek in Sand Creek Township. The motion carried unanimously.

I. Commissioner Beer moved, seconded by Commissioner Wolf to authorize staff to issue a Hazardous Waste Storage Facility License to Univar Solutions USA, Inc., 4401 Valley Industrial Boulevard South, Shakopee, MN 55379. The motion carried unanimously.

J. On the recommendation of the Credit River Town Board and the Planning Advisory Commission, Commissioner Beer moved, seconded by Commissioner Wolf to approve the Preliminary Plat of Lake Estates (Thompson Land, LLC, applicant and property owner) consisting of 16 lots and 2 outlots on 75.32 acres in Sections 19 and 30 of Credit River Township. This action is in accordance with Chapters 42 and 70 of Scott County Zoning Ordinance No. 3 based on the criteria for approval. The motion carried unanimously.

K. On the recommendation of the New Market Town Board and the Planning Advisory Commission, Commissioner Beer moved, seconded by Commissioner Wolf to approve the Preliminary and Final Plat of Thompson Acres (Larry and Vicky Thompson, applicants and property owners) consisting of 3 lots on 60.93 acres in Section 14 of New Market Township and Conservation Easements. This action is in accordance with Chapters 6 and 40 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously.

(7) Leadership: Anticipating Changes and Managing Challenges Based on Reliable Information and Citizen Input:

A. Natural Resource and Environmental Service Manager Paul Nelson presented a request for a temporary project to draw down high water levels on McMahon Lake and to amend the Scott Watershed Management Organization (WMO) budget for the project. Mr. Nelson explained the high water levels have created a situation where much of the public Department of Natural Resources boat launch is under water, there is significant shoreline erosion, the longevity of shoreline stabilizations are threatened, numerous trees around the Lake are threatened, and water levels are getting close to septic systems and accessory structures as well as within 1.7 feet of the low point on Mushtown Road. Mr. Nelson stated this is a temporary solution, and long-term solutions are being explored.
Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-115; Authorizing a Temporary Project to Draw Down High Water Levels on McMahon Lake, and Amending the Scott Watershed Management Organization Special Taxing District 2019 Budget to Include an Addition $30,000. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

B. Mr. Nelson requested authorization to enter into a Cost Share Agreement with the City of Prior Lake for a temporary project to draw down high water levels on Markley Lake and to amend the Scott WMO budget for the project. Mr. Nelson stated the water levels on Markley Lake, which straddles the City of Prior Lake and Credit River Township, have risen significantly, and the City and Township have requested cost share from the Scott WMO for a temporary project to drawn down Lake levels. Mr. Nelson added the City of Prior Lake is exploring a long-term solution.

Commissioner Wolf moved, seconded by Commissioner Beard, to adopt Resolution No. 2019-116; Authorizing Entering Into an Agreement With the City of Prior Lake to Cost Share Implementation of a Temporary Project to Draw Down High Water Levels on Markley Lake, and Amending the Scott Watershed Management Special Taxing District 2019 Budget to Include an Additional $16,700. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(8) Partnership: Aligning Existing Resources, Volunteers and Programs to Achieve Shared Goals:

A. Chief Financial Officer/Deputy County Administrator Danny Lenz reported the County Board met in a workshop setting at 8:00 a.m. this morning to review the Intensive Residential Treatment Services (IRTS) Facility bidding options. Mr. Lenz reported the County Board gave direction to the Scott County Community Development Agency to award the bid to the second lowest bidder. Direction was also given to retain bid bond funds from the original award to cover expenses.

B. Mr. Lenz requested the County Board set a public hearing date of September 3, 2019, at or after 9:30 a.m. regarding the issuance of bonds by the Scott County Community Development Agency. The proposal is to finance the development of an approximately 59 unit housing development for rental to low and moderate income senior citizens in the City of Jordan. Mr. Lenz stated today’s request only sets the public hearing and does not approve the bonds.

Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-111; Establishing the Public Hearing Date of September 3, 2019, At or After 9:30 a.m. Regarding the Issuance by the Scott County Community Development Agency of Bonds Backed by the Full Faith and Credit of Scott County to Finance Affordable Rental Housing for Seniors. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(9) Committee Reports and Commissioner Updates:

A. Commissioners Wolf and Weckman Brekke attended the Scott County Fair Kick-Off Breakfast on July 24.
B. Commissioner Wolf attended the Metropolitan Mosquito Control District meeting on July 24.
C. Commissioner Wolf attended the Vermillion River Watershed Joint Powers Board meeting on July 25.
D. Commissioners Wolf, Beer, and Weckman Brekke attended various events throughout the Scott County Fair.
E. Commissioner Wolf toured the St. Patrick ballpark on July 25 in regard to a proposed improvement project.
F. Commissioners Wolf, Beard, and Weckman Brekke attended the Hocokata Ti ribbon cutting ceremony on July 25.
G. Commissioner Wolf attended the Elko New Market City Council meeting on July 25.
H. Commissioner Wolf met with County Administrator Lezlie Vermillion on July 29.
I. The Commissioners all attended the County Board Strategic Budget Work Session on July 30.
J. Commissioner Wolf attended the Prior Lake City Council workshop on August 5.
K. Commissioner Wolf attended the Credit River Town Board meeting on August 5.
L. Commissioner Wolf attended the Cedar Lake Town Board meeting on August 5.
M. The Commissioners all attended the County Board workshop on August 6.
N. Commissioners Beer and Weckman Brekke conducted the Chair/Vice Chair planning meeting on
July 23.
O. Commissioners Beer and Weckman Brekke attended a meeting with Three Rivers Park District staff on
July 23.
P. Commissioner Beard met with representatives of the City of Prior Lake on July 16.
Q. Commissioner Beard attended the Metropolitan Council Transportation Advisory Board meeting on
July 24.
R. Commissioner Beard met with Ms. Vermillion on July 25.
S. Commissioner Beard attended the Unified Transit Plan Update meeting on July 29.
T. Commissioners Beard and Ulrich attended the Scott County Transportation Committee meeting on
August 1.
U. Commissioner Beard attended the Scott County Heritage Society dinner on August 1.
V. Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board meeting on
July 17.
W. Commissioner Ulrich led church services at the Scott County Jail on July 28.
X. Commissioner Ulrich met with Ms. Vermillion on August 1.
Y. Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) Executive Committee
meeting on August 1.
Z. Commissioner Ulrich attended the Scott County Association for Leadership and Efficiency (SCALE)
Executive Committee meeting on August 2.
AA. Commissioner Ulrich attended the Metro Mobility Task Force meeting on August 5.
AB. Commissioner Weckman Brekke attended the ProAct Board meeting on July 16.
AC. Commissioner Weckman Brekke and Ms. Vermillion met with Metropolitan Council Representative
Deb Barber and the Belle Plaine Mayor and City Administrator on July 17.
AD. Commissioner Weckman Brekke attended the Community Stakeholder meeting for the Steering
Committee to End Child Abuse and Neglect in Scott County on July 17.
AE. Commissioner Weckman Brekke met with the Scott County Historical Society Director on July 18.
AF. Commissioner Weckman Brekke attended the Scott County Library Board of Advisors meeting on
July 18.
AG. Commissioner Weckman Brekke met with County staff regarding the Workforce Development Board
on July 19.
AH. Commissioner Weckman Brekke attended the FISH Partner Outreach meeting on July 23.
AI. Commissioner Weckman Brekke met with County staff regarding drainage issues on Marystown Road
on July 24.
AJ. Commissioner Weckman Brekke and Ms. Vermillion met with the Jordan Mayor and City Administrator
on July 24.
AK. Commissioner Weckman Brekke attended a meeting on July 25 regarding the possibility of a shelter in
Scott or Carver County for domestic abuse victims.
AL. Commissioner Weckman Brekke attended the Steering Committee to End Child Abuse and Neglect in
Scott County meeting on July 25.
AM. Commissioner Weckman Brekke attended the State Workforce Development Board conference on
July 30 through August 1.
AN. Commissioner Weckman Brekke attended the Sand Creek Town Board meeting on August 1.
AO. Commissioner Weckman Brekke participated in a community project at Shakopee West Junior High
School on August 3.

(10) County Administrator Update:
• The Scott County Board of Commissioners-Prior Lake City Council joint tour and workshop is Monday,
  August 19, at 5:00 p.m.
• The Scott County and Carver County Boards of Commissioners joint workshop is Tuesday, August 27,
  at 9:00 a.m.
On a motion by Commissioner Wolf, seconded by Commissioner Beard, the meeting adjourned at 9:38 a.m.

Barb Weckman Brekke
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board
### AGENDA #5.1

**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: AUGUST 20, 2019**

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<tr>
<th>ORIGINATING DIVISION:</th>
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<th>CONSENT AGENDA:</th>
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<td>Various</td>
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<td>PROJECT:</td>
<td>Scott County Delivers</td>
<td>ACTION REQUESTED:</td>
<td>Receive Information on Scott County Delivers Topic: Birth to Five Program</td>
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<td>CONTRACT/POLICY/GRANT:</td>
<td>County Attorney Review</td>
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<td>Risk Management Review</td>
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#### ORGANIZATIONAL VALUES:

- [☑] Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- [☑] Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- [☑] Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- [☑] Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- [☑] Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- [☑] Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

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**Approved:**  
**Denied:**  
**Tabled:**  
**Other:**  

**Deputy Clerk:**  
**Date:**

### Background/Justification:

The purpose of this agenda item is to receive information on Scott County Delivers topic: Birth to Five Program.

County programs support Safe, Healthy and Livable Communities. These programs are tied to Community Indicators which provide on a high level some indication of overall program effectiveness. Scott County Delivers is a discussion on the Key Performance Indicators (KPIs) for County programs and Strategic Initiatives and how they are performing. These County programs also utilize business measures to track the effectiveness of programs as well as operational efficiencies. Scott County Delivers provides staff an opportunity to discuss programs and their data and shows what is working and not working in a broader setting.
Broader discussion on this data leads to understanding program impacts and overlaps between other departments and agencies. Understanding and discussing the data provides opportunities for broader collaborations, and improving process, technology, or staffing gaps.

To view materials including an overview of the program, outcomes, and measures, click here.

Fiscal Impact:
None
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<th>ORIGINATING DIVISION:</th>
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<td>PROJECT:</td>
<td>Regional Parks Competitive Equity Grants</td>
<td>ACTION REQUESTED:</td>
<td>Authorize Submittal of a Regional Parks Competitive Equity Grant Application to the Metropolitan Council for Two Projects Totaling $95,000</td>
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**ORGANIZATIONAL VALUES:**

- ✓ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ✓ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
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- ✓ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ✓ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**Background/Justification:**

The purpose of this agenda item is to authorize submittal of a Regional Parks Competitive Equity Grant Application to the Metropolitan Council for three projects totaling $95,000.

This is the first year that this Grant Program has been offered. The Grant is a competitive offering to the ten regional park agencies. The Equity Grant Program aims to address one or more of the following issues:

- Investments in welcoming underserved populations to the Regional Parks System
- Accessibility to persons living with disabilities
- Racial equity
- Equitable use of regional trails
Based on recommendations coming out of the Scott County 2040 Comprehensive Plan, staff intends to apply for a Metropolitan Council Equity Grant to support two projects.

- The grant funding would support community engagement efforts related to the Spring Lake Regional Park lakefront property development and
- The upcoming master plan for Cleary Lake Regional Park.
- Lastly, the grant funding would go towards increased awareness for all regional facilities through improvements to cultural/recreational interest signs along trunk highways sometimes referred to as “brown signs.”

If awarded, grants for the community engagement effort will fund consultant time for a community engagement strategy, will create opportunities for underserved populations to participate in the vision of the future park, and will support opportunities for making attendance at meetings and public open houses easier by providing child care or transportation options.

The requested grant funds for signage could strengthen awareness of regional facilities in Scott County. In addition to replacing several outdated and dilapidated signs, this project would incorporate activity signs using universal messaging symbols to help people understand some of the offerings available within the park and trail system. Focus groups will be engaged to help define which signs are most effective and appealing to underserved populations.

The Grant Application is due on August 30. The Metropolitan Council will approve selected projects this December to fund work in 2020-2023. The total grant project budgets proposed is $95,000. If both applications are successful, $35,000 would fund signage improvements and $60,000 would fund community engagement for the two park planning processes.

**Fiscal Impact:**
None. If awarded, local match for the Equity Grant will consist of in-kind services including staff time, meeting spaces, and a small amount of Statewide Health Improvement Program (SHIP) funding to aid in community engagement.
Carver County Activity Symbol Signs with Brown Recreation Sign

Older Scott County "Brown" Recreation Sign
**AGENDA #7.2**
**SCOTT COUNTY, MINNESOTA**
**REQUEST FOR BOARD ACTION**
**MEETING DATE: AUGUST 20, 2019**

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<td>PROJECT:</td>
<td>MVTA 169 Connector Service</td>
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<td>ACTION REQUESTED:</td>
<td>Adopt Resolution No. 2019-117; Authorizing a Cost Share Agreement With Minnesota Valley Transit Authority for the 169 Connector Service</td>
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<td>CONTRACT/POLICY/GRANT:</td>
<td>Yes</td>
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**ORGANIZATIONAL VALUES:**
- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
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**Background/Justification:**
The purpose of this agenda is to adopt Resolution No. 2019-117; Authorizing a Cost Share Agreement With Minnesota Valley Transit Authority (MVTA) for the 169 Connector Service.

MVTA is a municipal joint powers association formed for the purpose of providing public transportation services to the Minnesota southern metro suburbs, including Scott County, and is funded with a portion of the State Motor Vehicle Sales Tax, regional and federal grants, and passenger fares.
Scott County seeks to enter into an Agreement for the needed provision of transit bus service from Shakopee to Minnetonka and establish the responsibilities of the Parties as they relate to the operation of the 169 Connector Service. MVTA requested Scott County partially fund operational costs for all-day transit service between Shakopee and Minnetonka (Express Route 498) listed in Exhibit B. In 2014 MVTA applied for and received a grant for three buses and three years of operating funds for a 169 connector services through the Regional Solicitation process. These funds require a 20 percent match. MVTA has requested match funding from Scott County for the operating costs for the first three years.

The Agreement is intended to memorialize the terms under which MVTA is to receive the Scott County Transportation Sales Tax funds for transportation services in and for Scott County to partially fund annual operating costs of the 498 Express Route/169 connector service. The 498 express Route/169 connector service provides services from Marshall Road Transit Station (MRTS) in Shakopee to United Healthcare in Minnetonka.

MVTA will provide a monthly report that contains at a minimum the following information:

- Number of passengers boarding by route and time; and
- Number of revenue hours (while passengers are on board); and
- Total number of hours and miles; and
- Total cost of service for this route monthly
  - Maintenance
  - Labor
  - Capital
  - Overhead

If MVTA decides to alter the route or use the funds in a different manner, they will be required to come to the County Board for an amendment to the Agreement.

The Federal portion of a Congestion Mitigation Air Quality Grant distributed through the regional solicitation process of the Transportation Advisory Board is $1,272,684.00. The Scott County local match portion is $318,171.00 ($106,057.00 per year of service for three years). MVTA would be seeking an estimated reimbursement amount of $26,514.25 per quarter. This funding has been programmed using Transportation Sales Tax funds in the 2019-2028 Transportation Improvement Program for program years 2019, 2020, and 2021.

Fiscal Impact:
None
RESOLUTION NO. 2019-117; AUTHORIZING A COST SHARE AGREEMENT WITH MINNESOTA VALLEY TRANSIT AUTHORITY FOR THE 169 CONNECTOR SERVICE

WHEREAS, Scott County seeks to enter into an Agreement for the needed provision of transit bus service from Shakopee to Minnetonka and establish the responsibilities of the Parties as they relate to the operation of the 169 Connector Service; and

WHEREAS, Minnesota Valley Transit Authority (MVTA) requested Scott County partially fund operational costs for all-day transit service between Shakopee and Minnetonka (Express Route 498); and

WHEREAS, the Federal portion of this grant, with Met Council, is for: $1,272,684 and the local match portion would be paid by Scott County and is for: $318,171.00, $106,057.00 per year for three years, paid on a quarterly basis; and

WHEREAS, this funding is programmed in the 2019-2028 Transportation Improvement Program for this match using Transportation Sales Tax Funds.

NOW THEREFORE IT BE RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Cost Share Agreement with MVTA for the 169 Connector Service.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney’s Office as to form.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>☑ Yes ☑ No ☑ Absent ☑ Abstain</td>
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<tr>
<td>Wolf</td>
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<tr>
<td>Beard</td>
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<tr>
<td>Beer</td>
<td>☑ Yes ☑ No ☑ Absent ☑ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>☑ Yes ☑ No ☑ Absent ☑ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota
County of Scott

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 20th day of August, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 20th day of August, 2019.

County Administrator

Administrator's Designee
Exhibit B

**Route 498.0:**

**Marschall Road Transit Station – Golden Triangle**

<table>
<thead>
<tr>
<th>NORTHBOUND</th>
<th>SOUTHBOUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>from Marschall Road Transit Station loop to exit MRTS using bus-only ramp toward 169 North</td>
<td>from United Healthcare - Bren Rd. &amp; Blue Circle Dr. bus shelter</td>
</tr>
<tr>
<td>merge onto Hwy. 169 North</td>
<td>① to continue on Bren Rd. E.</td>
</tr>
<tr>
<td>② exit Valley View Rd.</td>
<td>③ use left to continue on Bren Rd. W.</td>
</tr>
<tr>
<td>③ Valley View Rd.</td>
<td>④ Shady Oak Rd. (Co. Rd. 61)</td>
</tr>
<tr>
<td>④ Washington Ave.</td>
<td>⑤ Optum Way</td>
</tr>
<tr>
<td>⑤ 69th St.</td>
<td>⑥ 62nd St.</td>
</tr>
<tr>
<td>⑥ Shady Oak Rd.</td>
<td>⑦ first roundabout exit</td>
</tr>
<tr>
<td>⑦ City W. Pkwy.</td>
<td>⑧ to City W. Pkwy.</td>
</tr>
<tr>
<td>stay in right lane for third roundabout exit to Optum Way</td>
<td>⑨ Shady Oak Rd. (Co. Rd. 61)</td>
</tr>
<tr>
<td>continue on Optum Way</td>
<td>⑩ 69th St.</td>
</tr>
<tr>
<td>⑪ 62nd St.</td>
<td>⑪ Washington Ave.</td>
</tr>
<tr>
<td>⑫ Shady Oak Rd.</td>
<td>⑫ Valley View Rd.</td>
</tr>
<tr>
<td>⑬ Red Circle Dr.</td>
<td>⑬ Hwy. 169 South on-ramp</td>
</tr>
<tr>
<td>stay in right lane, merge onto Bren Rd. East</td>
<td>merge onto Hwy 169 South</td>
</tr>
<tr>
<td>stay on Bren Rd. East toward Hwy. 169</td>
<td>⑭ exit Marschall Rd. (Co. Rd. 17)</td>
</tr>
<tr>
<td>to end at United Healthcare - Bren Rd. &amp; Blue Circle Dr. bus shelter</td>
<td>⑮ Marschall Rd. (Co. Rd. 17)</td>
</tr>
<tr>
<td></td>
<td>⑯ 17th Ave. (Co. Rd. 16)</td>
</tr>
<tr>
<td></td>
<td>⑰ Weston Ct.</td>
</tr>
<tr>
<td></td>
<td>⑱ Marschall Road Transit Station</td>
</tr>
<tr>
<td></td>
<td>to end at Marschall Road Transit Station</td>
</tr>
</tbody>
</table>

**Notes:**

1. Non-stop service except for timepoints; limited local flag stops in Golden Triangle between Valley View/Washington timepoint and Bren Rd. East / Blue Circle Rd. timepoint.

2. Use caution while operating on Hwy. 169 bus-only shoulders.

   Approved Hwy. 169 bus only shoulder location listed below (see route map).

   169 bus only shoulders are narrow; use extreme caution during winter months.

   - Old Shakopee to Bren Ridge; no shoulder use on Bloomington Ferry Bridge (use zip lane),
     use zip lane under Bren Ridge Rd.

3. Speed limit at Marschall Road Transit Station is 10 m.p.h.

4. The layover location for northbound buses at Marschall Road Transit Station is designated at MRTS boarding area.

5. Bren Rd. East / Blue Circle Dr. is a layover location for Metro Transit. If there are overlapping layovers, MVTA will service the last Northbound stop, then:

   - continue on Bren Rd. E.
     ① Bren Rd. W.
   - keep ① to Green Oak Dr.
   - layover before first driveway on Green Oak Dr.
   - continue toward Bren Rd. East when ready to resume regular routing.

(last revised 7/23/2019 (new route))
Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-118; Authorizing Submittal of a Transportation Economic Development (TED) Grant Program Application for the Trunk Highway 13 and Dakota Avenue Interchange Project in the City of Savage.

The TED Program was established in 2010 and is a joint effort between the Minnesota Department of Transportation (MnDOT) and the Minnesota Department of Employment and Economic Development (DEED).
The TED Grant provides competitive grants for construction projects on state highways. MnDOT is currently soliciting project applications for the TED program. MnDOT anticipates awarding up to $20 million for construction projects on Minnesota's state highways in calendar years 2020-2022. The County will be requesting up to $5.5 million in the Grant Application.

The TH 13 and Dakota project includes the construction of a grade separation, frontage roads, and accompanying access ramps at the intersection of TH 13 and Dakota Avenue. The intersection is currently an at-grade unsignalized intersection. The project will provide a supporting road network that removes direct access to TH 13 and offers alternate routes and safer access to TH 13 for truck traffic generated from the adjacent Ports of Savage and industrial uses. The supporting road network and the underpass connecting Dakota Avenue will facilitate movement across TH 13 and allow for right in right out access through the use of access ramps on to TH 13 at Yosemite Avenue.

The TED program specifically targets transportation improvements that will lead to measurable economic benefits. For a project to be eligible, it must contribute to job creation or retention or another measurable economic benefit. TH 13 is a key freight connection between southwestern Minnesota and the Ports of Savage. The Ports of Savage, consisting of five separate private ports off the Minnesota River and two rail corridors served by three railroad companies, serve as an intermodal hub for the shipment of grain and other commodities beyond Minnesota. Ensuring efficiency in the flow of commercial truck traffic will increase investment, business productivity, and freight mobility along the Truck Highway 13 corridor.

The proposed project has been identified in the 2019-2028 adopted Transportation Improvement Program (TIP) for construction year 2022. The project has secured federal funding consisting of $15 million from the Minnesota Highway Freight Program, and $5.75 million from the 2018 Regional Solicitation. MnDOT has agreed to lead the design for the project. Remaining funds are currently anticipated to come from the Transportation Sales Tax. The Grant Application will be requesting up to $5.5 million and if secured, it will reduce the Transportation Sales Tax funding required for the project. The total project cost is estimated between $35 and $40 million.

The Grant requires applicants to commit to providing or securing additional funds necessary to complete the project if needed.

Fiscal Impact:
None
RESOLUTION NO. 2019-118; AUTHORIZING SUBMITTAL OF A TRANSPORTATION ECONOMIC DEVELOPMENT GRANT APPLICATION FOR THE TRUNK HIGHWAY 13 AND DAKOTA AVENUE INTERCHANGE PROJECT IN THE CITY OF SAVAGE

WHEREAS, the Minnesota Department of Transportation (MnDOT) and Department of Employment and Economic Development (DEED) are soliciting transportation projects through the Transportation and Economic Development (TED) Grant Program focused on improving the State’s economic competitiveness through transportation investment; and

WHEREAS, MnDOT anticipates awarding up to $20 million for construction projects on Minnesota’s state highways that have measurable economic benefits in calendar years 2020-2022; and

WHEREAS, Scott County, in collaboration with MnDOT and other local partners, has been working on projects, corridor plans, and other associated projects to improve the Trunk Highway (TH) 13 corridor; and

WHEREAS, TH 13 serves a critical connection to the Ports of Savage, and is on the National Highway System; and

WHEREAS, this project is needed to improve safety and operations to the TH 13 corridor serving a vital link for southern Minnesota to the Twin Cities; and

WHEREAS, this proposed area has been also identified by Scott County Association for Leadership and Efficiency (SCALE) as an important corridor supporting industrial users today and will serve as an opportunity area for growth-supporting Scott County and the region; and

WHEREAS, the Project on TH 13 will help to sustain and support existing businesses and facilitate economic development and job growth in this key industrial area serving the City of Savage in Scott County, the City of Burnsville in Dakota County, and the Twin Cities region.
NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes submittal of a Transportation and Economic Development Grant Application for the interchange project at TH 13 and Dakota Avenue in the City of Savage.

BE IT FURTHER RESOLVED that the Board of Commissioners in and for the County of Scott requests the Minnesota Department of Transportation and Department of Employment and Economic Development give this Grant Application due consideration.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
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<tr>
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<td>Ulrich</td>
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State of Minnesota)
County of Scott    

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 20th day of August, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 20th day of August 2019.

______________________________  ________________________________
County Administrator             Administrator's Designee
**AGENDA #7.4**
**SCOTT COUNTY, MINNESOTA**
**REQUEST FOR BOARD ACTION**
**MEETING DATE: AUGUST 20, 2019**

<table>
<thead>
<tr>
<th>ORIGINATING DIVISION:</th>
<th>Transportation Services Program Delivery</th>
<th>CONSENT AGENDA:</th>
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<tbody>
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<td></td>
<td>ATTACHMENTS:</td>
<td>✓ Yes  ❏ No</td>
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<tr>
<td>PRESENTER:</td>
<td>Tony Winiecki- 8008</td>
<td>TIME REQUESTED:</td>
<td>N/A</td>
</tr>
<tr>
<td>PROJECT:</td>
<td>2019 Overlay; CP 59-02</td>
<td>ACTION REQUESTED:</td>
<td>Adopt Resolution No. 2019-119; Authorizing a Budget Amendment to Advance an Overlay Project on County Highway 59 to 2019, Authorizing the County Engineer to Enter Into a Change Order With Wm Mueller &amp; Sons for the 2019 Overlay Contract, and Entering Into Agreement No.1034447 With the State of Minnesota Department of Transportation Designating Portions of County Highways 59 and 66 as a Trunk Highway 21 Detour Route in 2020</td>
</tr>
<tr>
<td>CONTRACT/POLICY/GRANT:</td>
<td>✓ County Attorney Review</td>
<td>FISCAL:</td>
<td>✓ Finance Review</td>
</tr>
<tr>
<td></td>
<td>☐ Risk Management Review</td>
<td></td>
<td>✓ Budget Change</td>
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**ORGANIZATIONAL VALUES:**
- ✓ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☐ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ✓ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ☐ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- ☐ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

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<tr>
<th>DEPARTMENT/DIVISION HEAD SIGNATURE:</th>
<th>COUNTY ADMINISTRATOR SIGNATURE:</th>
</tr>
</thead>
</table>

Approved: 
Denied: 
Tabled: 
Other: 
Deputy Clerk: 
Date: 

**DISTRIBUTION/FILING INSTRUCTIONS:**

**Background/Justification:**
The purpose of this agenda item is to adopt Resolution No. 2019-119; Authorizing a Budget Amendment to Advance an Overlay Project on County Highway 59 to 2019, Authorizing the County Engineer to Enter into a Change Order With Wm Mueller & Sons for the 2019 Overlay Contract, and Entering Into Agreement No.1034447 With the State of Minnesota Department of Transportation (MnDOT) Designating Portions of County Highways 59 and 66 as a Trunk Highway 21 Detour Route in 2020.
In 2020, MnDOT will be performing a project to replace Bridges No. 9123 and No. 9124 and complete drainage construction upon, along, and adjacent to Trunk Highway (TH) 21 from 200 feet south of Bridge No. 9124 to Mill Street in Jordan under State Project No. 7002-48 (TH 21). During this construction, MnDOT will be closing TH 21 to traffic and will require a detour to carry TH 21 traffic on County Highway (CH) 59 and CH 66 a total distance of 3.19 miles. The estimated duration of the detour is 210 days. MnDOT is willing to reimburse the County for the road life consumed by the detour. Minnesota Statutes §471.59, Subdivision 10, §161.25 and §161.20, Subdivision 2(b), authorizes the parties to enter into this Agreement.

The County had planned and budgeted for pavement rehabilitation of CH 59 as part of the 2020 Overlay Project. County staff has determined the current condition of the roadway should be improved prior to the start of the TH 21 detour. The County proposes advancing work already planned for 2020 on CH 59 as a part of our annual pavement program. When the County was made aware of this detour, an assessment was made of the roadway condition. It was determined that the pavement condition would not support the detour if the overlay project was deferred. The 2019 contract holder, Wm Mueller and Sons, was asked if they had capacity and if they would honor the 2019 contract prices for this work. They agreed that they could add and complete the work yet this construction season at unit prices under the 2019 contract. A Change Order will be executed by the County Engineer upon approval of this change. The associated budget amendment will also be made upon approval by the County Board.

The work will be done as County Project (CP) 59-02: CH 59, 4.71 miles from TH 169 to CH 7 in St. Lawrence Township. The 2017 Pavement Condition Index for this roadway is 52. This roadway segment was last overlaid in 1998. Proposed work on CH 59, from TH 169 to CSAH 66, includes removing 3 inches of the existing bituminous, cold-in-place recycling of the next 3 inches, and placing 3 inches of new bituminous. Proposed work on CH 59, from CH 66 to CH 7, includes removing 5-6 inches of full-depth existing bituminous, performing cement stabilizing of the existing aggregate base, and placing 4 inches of new bituminous on the stabilized base. This work also includes sign replacements for compliance with the County Retro-reflectivity Policy. This work will increase the 2019 Overlay Contract with Wm Mueller and Sons, Inc. by $2,079,531.86.

Minnesota Statutes Section §161.25 authorizes the Commissioner of Transportation to designate by order, any public street or highway as an “official detour” when it is determined that such detour is necessary for the purpose of constructing or maintaining any trunk highway. MnDOT will use CH 59 and CH 66 as a detour, providing reimbursement by the State to the County for the road life consumed by the detour. MnDOT will be responsible for signing, striping, and ordinary maintenance throughout the duration of the detour.

Based on MnDOT’s detour policy, the County will be reimbursed for the road life consumed by the detour in an estimated amount of $30,585.62, with a maximum obligation of the State not to exceed $80,000. The road life consumed is determined by the “Gas Tax Method” which uses the average daily traffic detoured from the trunk highway, multiplied by the number of days the detour is in place, multiplied by the length in miles, multiplied by a “Combined Tax Factor per mile”. County maintenance staff will monitor these road segments throughout the duration of the detour to ensure road conditions are maintained to the County's satisfaction.

MnDOT will provide advance notice to the County Engineer prior to detour dates. The State may install, maintain, and remove any traffic control devices it considers necessary to properly control the detoured traffic along the County Highways. MnDOT may paint roadway markings, such as the centerline, edge lines, and necessary messages.

MnDOT will perform any necessary bituminous patching and ordinary maintenance on the roadways or shoulders of the County roads used for the detour, at no cost or expense to the County. All MnDOT expenditures beyond those required for bituminous patching and ordinary maintenance will be credited against the road life consumed reimbursement due the County.

The Detour Agreement will be effective upon approval by the County and execution by the appropriate State and County officials.
Fiscal Impact:
Funds are programmed in the 2020 Transportation Improvement Program (TIP) Overlay Program and will be advanced to cover this cost in 2019 through this budget amendment request. The funding will be reduced in the 2020 Overlay Program to balance the budget. The cash reserves in the Road and Bridge Account are sufficient to handle this advancement.
RESOLUTION NO. 2019-119; AUTHORIZING A BUDGET AMENDMENT TO ADVANCE AN OVERLAY PROJECT ON COUNTY HIGHWAY 59 TO 2019, AUTHORIZING THE COUNTY ENGINEER TO ENTER INTO A CHANGE ORDER WITH WM MUELLER & SONS FOR THE 2019 OVERLAY CONTRACT, AND ENTERING INTO AGREEMENT NO. 1034447 WITH THE STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION DESIGNATING PORTIONS OF COUNTY HIGHWAYS 59 AND 66 AS A TRUNK HIGHWAY 21 DETOUR ROUTE IN 2020

WHEREAS, the State of Minnesota Department of Transportation (MnDOT) is going to replace Bridges No. 9123 and No. 9124 and complete drainage construction upon, along, and adjacent to Trunk Highway (TH) 21 from 200 feet south of Bridge No. 9124 to Mill Street in Jordan under State Project No. 7002-48, for a total distance of 3.19 miles; and

WHEREAS, Minnesota Statutes Section §161.25 authorizes the Commissioner of Transportation to designate by order, any public street or highway as an "official detour" when it is determined that such detour is necessary for the purpose of constructing or maintaining any trunk highway; and

WHEREAS, MnDOT will be responsible for signing, striping, and ordinary maintenance throughout the duration of the detour; and

WHEREAS, a detour will be required to carry TH 21 traffic onto County Highway (CH) 59 and CH 66 during construction; and

WHEREAS, the pavement condition on CH 59 would not support the detour; and

WHEREAS, the County has planned pavement rehabilitation of CH 59 as County Project (CP) 59-02 in the 2020 Overlay program; and

WHEREAS, the County has asked the 2019 Overlay Project Contractor, Wm Mueller and Sons, if they would complete CP 59-02 in 2019 by honoring its 2019 Overlay Contract bid prices; and

WHEREAS, Wm Mueller and Sons has agreed to add this work to its 2019 Overlay Contract for said pricing for pavement rehabilitation and sign replacement by Change Order upon approval of this change and associated budget amendment; and

WHEREAS, the work will increase the 2019 Overlay contract with Wm. Mueller and Sons, by $2,079,531.86; and

WHEREAS, the County needs to enter into an Agreement with MnDOT for compensation for life consumed by the use of CH 59 and CH 66 as an official detour; and

WHEREAS, MnDOT has prepared a Detour Agreement for an estimated $30,585.62 for road life consumed with the maximum obligation of the State not to exceed $80,000; and

WHEREAS, the Agreement will be effective upon approval by the County Board and execution by the appropriate State and County officials.
NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board authorizes additional work to CH 59 and entering into an Agreement with MnDOT, designating portions of CH 59 and CH 66 as a Trunk Highway 21 detour.

BE IT FINALLY RESOLVED, that approval of this Agreement is subject to approval by the County Attorney’s Office as to form.

<table>
<thead>
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State of Minnesota
County of Scott

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 20th day of August, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 20th day of August, 2019.

__________________________________________
County Administrator

__________________________________________
Administrator’s Designee
AGENDA #7.5
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: AUGUST 20, 2019

<table>
<thead>
<tr>
<th>ORIGINATING DIVISION:</th>
<th>Community Services Property and Taxation Services</th>
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<tbody>
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<td>ORIGINATING DEPARTMENT:</td>
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<tr>
<td>Laurie Peck - 8773</td>
<td></td>
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<tr>
<td>PROJECT:</td>
<td>TIME REQUESTED:</td>
</tr>
<tr>
<td>ACTION REQUESTED:</td>
<td>Adopt Resolution No. 2019-123; Authorizing the Conveyance of Tax Forfeit Lands Located in the City of Prior Lake to the City of Prior Lake</td>
</tr>
<tr>
<td>CONTRACT/POLICY/GRANT:</td>
<td>FISCAL: [☐ Finance Review] [☐ Budget Change]</td>
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<td>- County Attorney Review</td>
<td>- Risk Management Review</td>
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<tr>
<td>ORGANIZATIONAL VALUES:</td>
<td></td>
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<tr>
<td>[✓] Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public</td>
<td></td>
</tr>
<tr>
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<tr>
<td>[☐] Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community</td>
<td></td>
</tr>
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<tr>
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<td>COUNTY ADMINISTRATOR SIGNATURE:</td>
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Approved: [ ]
Denied: [ ]
Tabled: [ ]
Other: [ ]

Deputy Clerk: [ ]
Date: [ ]

DISTRIBUTION/FILING INSTRUCTIONS:

Ellen Paulsen – Taxation Supervisor
Tim Bulgur - Assessment Operations Supervisor
Laurie Peck – Tax Specialist

Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-123; Authorizing the Conveyance of Tax Forfeit Lands Located in the City of Prior Lake to the City of Prior Lake.

The parcels forfeited to the State of Minnesota on May 13, 2019, due to non-payment of property taxes. The parcels have been classified as non-conservation land and the City of Prior Lake wishes to purchase the lots for the purpose of walking paths. The lots adjoin existing walking paths. The property tax card, aerial map, and the City’s resolution are attached for reference.
The Scott County Property and Taxation Services Department has done an assessment of the subject properties and staff has appraised the parcels as follows:

Parcel# 255010240 - Outlot A, JEFFERS POND 7TH ADDN, $100.00,
Parcel# 255010250 - Outlot B, JEFFERS POND 7TH ADDN, $100.00.

Fiscal Impact:
None
RESOLUTION NO. 2019-123; APPROVING THE CONVEYANCE OF TAX FORFEIT LANDS LOCATED IN THE CITY OF PRIOR LAKE TO THE CITY OF PRIOR LAKE

WHEREAS, M.S. 282.01 provides for the classification, appraisal, and sale of land becoming the property of the State of Minnesota due to non-payment of property taxes; and

WHEREAS, the time for redemption of property “bid in” for the State of Minnesota for non-payment of taxes has expired; and

WHEREAS, the parcels forfeited to the State of Minnesota, on May 13, 2019, due to the non-payment of property taxes and have been classified an non-conservation land; and

WHEREAS, the Scott County Property and Taxation Services Department has done an assessment of the parcels and has appraised the parcels at:

Parcels and Taxation Services Department has done an assessment of the parcels:

- Parcel #255010240 - Outlot A, JEFFERS POND 7TH ADDN, $100.00,
- Parcel #255010250 - Outlot B, JEFFERS POND 7TH ADDN, $100.00;

and

WHEREAS, the County Board of Commissioners in and for the County of Scott, State of Minnesota, desires to offer for sale land that forfeited to the State of Minnesota for non-payment of real estate taxes; and

WHEREAS, the Scott County Property and Taxation Services Department requests the Scott County Board of Commissioners to approve the minimum bid price of Parcels #255010240 and #255010250 for $100.00 per parcel; and approve the sale of the property to the City of Prior Lake to be used for walking paths.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby approves the basic sale price of Parcels #255010240 and #255010250 for $100.00 each, and authorizes the terms of the sale of said property as stated to the City of Prior Lake.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Wolf</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Beard</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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<tr>
<td>Beer</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota)
County of Scott     )
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 20th day of August, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 20th day of August, 2019.

_________________________________________  County Administrator

_________________________________________  Administrator's Designee
RESOLUTION 19-19-087

A RESOLUTION REQUESTING THE CONVEYANCE OF TAX FORFEITED PROPERTIES
BY PURCHASE TO THE CITY OF PRIOR LAKE FOR PUBLIC PURPOSE

Motion By: Erickson Second By: Braida

WHEREAS, The City of Prior Lake has received notice of non-conservation lands located within the City that have been forfeited to the State of Minnesota due to non-payment of property taxes; and

WHEREAS, As required under Minnesota Statute 282.01, Scott County has requested the City of Prior Lake approve the parcels for public auction, auction to adjacent owners, or request a sale or conveyance to the City of Prior Lake; and

WHEREAS, Minnesota Statutes 282.01 1.a. allows the Commissioner of Revenue to convey tax-forfeited parcels to the City for an authorized public purpose; and

WHEREAS, The City of Prior Lake has identified a public purpose for each of the tax-forfeited parcels.

NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF PRIOR LAKE, MINNESOTA as follows:

1. The recitals set forth above are incorporated herein.
2. The City has identified public trail as the public purpose for each of the following two parcels:
   a. Outlot A, Jeffers Pond 7th Addition (PID 255010240)
   b. Outlot B, Jeffers Pond 7th Addition (PID 255010250)
3. Funding for conveyance of the two parcels in the total amount of $801.30 will be provided by the Revolving Park Equipment Fund (430) from Department 45200.00-55530.00.

Passed and adopted by the Prior Lake City Council this 5th day of August 2019.

<table>
<thead>
<tr>
<th>VOTE</th>
<th>Briggs</th>
<th>Thompson</th>
<th>Burkart</th>
<th>Braida</th>
<th>Braida</th>
<th>Erickson</th>
</tr>
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<tbody>
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</table>

Michael Plante, City Manager
### Property Card

**Taxpayer Information**
- **Taxpayer Name**: JEFFERS FOUNDATION
- **Mailing Address**: 2805 FERNBROOK LN N STE B, MINNEAPOLIS, MN 55447

**Property Address**
- **Address**
- **City**

**Parcel ID Number**: 255010240

### Parcel Information

<table>
<thead>
<tr>
<th>Uses</th>
<th>Calculated Acres</th>
<th>Deeded Acres</th>
<th>Plt</th>
<th>Lot</th>
<th>Block</th>
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</thead>
<tbody>
<tr>
<td>140 Res V Land</td>
<td>0.04</td>
<td>0.04</td>
<td>JEFFERS POND 7TH ADDN</td>
<td>O-L</td>
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**Legal Description**: Block 00A Lot O-L Subdivision: 25501 Subdivision Name JEFFERS POND 7TH ADDN

### Building Information

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<tr>
<th>Building Style</th>
<th>AGLA (Sq Ft)</th>
<th>Bedrooms</th>
<th>Year Built</th>
<th>Garage Size (Sq Ft)</th>
<th>Bathrooms</th>
<th>Model Desc</th>
<th>Basement Size (Sq Ft)</th>
<th>Basement Finish</th>
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<tbody>
<tr>
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### Miscellaneous Information

<table>
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<tr>
<th>School District ISD 979 PRIOR LAKE</th>
<th>Taxing District Code</th>
<th>Homestead Status</th>
<th>Green Acres</th>
<th>Ag Preserve</th>
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<td>2001</td>
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### Assessor Information

<table>
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<tr>
<th>Estimated Market Value</th>
<th>2016 Values (Peyable 2017)</th>
<th>Last Sale</th>
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<tr>
<td>Land</td>
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<td>Improvement</td>
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<td>Total</td>
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Disclaimer: This information is to be used for reference purposes only. Scott County does not guarantee accuracy of the material contained herein and is not responsible for release or misinterpretation. The preceding disclaimer is provided pursuant to Minnesota Statutes 469.03, Subd. 21 (2000).
Property Card

Taxpayer Information
Taxpayer Name
JEFFERS FOUNDATION

Mailing Address
2836 FERNBROOK LN N STE B
MINNEAPOLIS, MN 55447

Property Address
Address

City

Parcel Information
Uses
140 Res V Land

Calculated Acres 0.04
Deeded Acres 0.04

Plat
JEFFERS POND 7TH ADDN
Lot
O-L
Block
00B

Legal Description
Block 00B Lot O-L SubdivisionCd 25501 SubdivisionName JEFFERS POND 7TH ADDN

Building Information
Building Style
AGLA (Sq Ft) 0
Year Built
0
Model Desc

Garage Size (Sq Ft) 0
Basement Size (Sq Ft) 0

Bedrooms
0
Bathrooms
0.0

Basement Finish

Miscellaneous Information
School District
ISD 0719 PRIOR LAKE
Taxing District Code
2001
Homestead Status
N
Green Acres
N
Ag Preserve
N

Assessor Information
Estimated Market Value

2016 Values (Payable 2017)
Land
$100.00
Date of Sale 01/01/1900
Improvement
$0.00
Sale Value $0.00
Total
$100.00

Disclaimer: This information is to be used for reference purposes only. Scott County does not guarantee accuracy of the material contained herein and is not responsible for misuse or misinterpretation. The preceding disclaimer is provided pursuant to Minnesota Statutes 468.03, Subd. 11 (2000), and the User of this service acknowledges that the County shall not be liable for any damages and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the County from any and all claims brought by User, its employees or agents, or third parties which arise out of User's access or use of data provided.
**AGENDA #7.6**  
SCOTT COUNTY, MINNESOTA  
REQUEST FOR BOARD ACTION  
MEETING DATE: AUGUST 20, 2019

<table>
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<tr>
<th>ORIGINATING DIVISION:</th>
<th>ORIGINATING DEPARTMENT:</th>
<th>CONSENT AGENDA:</th>
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<tbody>
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<td></td>
<td>OMB – Finance Accounting</td>
<td>Yes</td>
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| PRESENTER: | ATTACHMENTS: |
|------------|--------------|---|
| Scott Goettl - 8586 | Yes           | No |

<table>
<thead>
<tr>
<th>PROJECT:</th>
<th>TIME REQUESTED:</th>
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<tbody>
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<table>
<thead>
<tr>
<th>ACTION REQUESTED:</th>
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<tbody>
<tr>
<td>Approve Record of Disbursements and Approve Claims</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CONTRACT/POLICY/GRANT:</th>
<th>FISCAL:</th>
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<tbody>
<tr>
<td>County Attorney Review</td>
<td>Finance Review</td>
</tr>
<tr>
<td>Risk Management Review</td>
<td>Budget Change</td>
</tr>
</tbody>
</table>

**ORGANIZATIONAL VALUES:**

- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**

**COUNTY ADMINISTRATOR SIGNATURE:**

Approved:

Denied:

Tabled:

Other:

Deputy Clerk:

Date:

**DISTRIBUTION/FILING INSTRUCTIONS:**

- Kathy Shanks

**Background/Justification:**

The purpose of this agenda item is to approve the record of disbursements and approve claims.

To comply with MN Statute 375.18, Subd. 1b, **Delegation for paying certain claims**: A list of all claims paid under the procedures established by the county board shall be presented to the board for informational purposes only at the next regularly scheduled meeting after payment of the claim.

The record of disbursements will be available at the meeting.

Invoices total $12,708,259.88 from July 1 through July 31, 2019.

**Fiscal Impact:**

None
**AGENDA #7.7**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: AUGUST 20, 2019**

<table>
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<tr>
<th>ORIGINATING DIVISION:</th>
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<td>✓ Yes ✓ No</td>
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<tr>
<td>PRESENTER:</td>
<td>Debra Brazil</td>
<td>TIME REQUESTED:</td>
<td></td>
</tr>
<tr>
<td>PROJECT:</td>
<td></td>
<td>ACTION REQUESTED:</td>
<td>Approve the Appointment of Cole Burnett of Commissioner District 4 to a Youth At-Large Position on the Extension Committee</td>
</tr>
<tr>
<td>CONTRACT/POLICY/GRANT:</td>
<td>County Attorney Review</td>
<td>FISCAL:</td>
<td>Finance Review</td>
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<tr>
<td></td>
<td>Risk Management Review</td>
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<td>Budget Change</td>
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</tbody>
</table>

**ORGANIZATIONAL VALUES:**
- ✓ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ✓ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ✓ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ✓ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- ✓ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ✓ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

<table>
<thead>
<tr>
<th>DEPARTMENT/DIVISION HEAD SIGNATURE:</th>
<th>COUNTY ADMINISTRATOR SIGNATURE:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>DISTRIBUTION/FILING INSTRUCTIONS:</th>
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</thead>
</table>

**Background/Justification:**
The purpose of this request is to approve the appointment of Cole Burnett of Commissioner District 4 to a youth at-large position on the Extension Committee.

In partnership with the University of Minnesota, the Extension Committee assists in formulating programs, establishing budgets, and selecting and evaluating professional staff to improve the quality of life and enhance the economy and the environment through education, applied research, and the resources of the University of Minnesota.
The Extension Committee consists of 7 members; one from each Commissioner District and two youth at-large members. Youth at-large members serve two year terms and are eligible for one term.

The current vacancy was advertised in the SCENE as well as on the County’s website.

This request is to approve the appointment of Cole Burnett to the Extension Committee for a term effective September 1, 2019 through August 31, 2021.

**Fiscal Impact:**
None
AGENDA #7.8
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: AUGUST 20, 2019

<table>
<thead>
<tr>
<th>ORIGINATING DIVISION:</th>
<th>Community Services Property and Taxation Services</th>
<th>CONSENT AGENDA:</th>
<th>☑ Yes ☐ No</th>
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<tbody>
<tr>
<td>ORIGINATING DEPARTMENT:</td>
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<tr>
<td>PRESENTER:</td>
<td>Ellen Paulsen</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PROJECT:</td>
<td></td>
<td>TIME REQUESTED:</td>
<td>N/A</td>
</tr>
<tr>
<td>ACTION REQUESTED:</td>
<td>Adopt Resolution No. 2019-121; Adopting the Payable 2020 Final Levy of $40,000 for the Cedar Lake Improvement District</td>
<td></td>
<td></td>
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<tr>
<td>CONTRACT/POLICY/GRANT:</td>
<td>County Attorney Review</td>
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**ORGANIZATIONAL VALUES:**

- ☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ☐ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ☐ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- ☐ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**

**COUNTY ADMINISTRATOR SIGNATURE:**

<table>
<thead>
<tr>
<th>Approved:</th>
<th>DISTRIBUTION/FILING INSTRUCTIONS:</th>
<th>Denied:</th>
<th>Ellen Paulsen, Taxation Supervisor</th>
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<tbody>
<tr>
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</tr>
<tr>
<td>Deputy Clerk:</td>
<td>Date:</td>
<td></td>
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</table>

**Background/Justification:**
The purpose of this agenda item is to adopt Resolution No. 2019-121; Adopting the Payable 2020 Final Levy of $40,000 for the Cedar Lake Improvement District.

The Cedar Lake Improvement District (CLID) is requesting the Scott County Board of Commissioners to set its final levy at $40,000. This levy amount remains constant from 2019. The CLID had adopted a plan that would improve the overall water quality of Cedar Lake. They partnered with the Scott Watershed Management Organization (WMO) and the Minnesota Department of Natural Resources to accomplish the goals of the plan. The plan is estimated to run approximately 10 years. This is year 8 of the 10 year plan.
The plan outlines both long and short term goals for Cedar Lake water quality. The tax revenue will be used for reducing phosphorus loading and the dominance of curly leaf pondweed, managing the carp population, and restoring native plants.

Staff requests the Scott County Board of Commissioners approve the CLID’s request for a 2020 Final Tax Levy of $40,000.

Fiscal Impact:
Sets the 2020 levy for the Cedar Lake Improvement District
RESOLUTION NO. 2019-121; ADOPTING THE PAYABLE 2020 FINAL LEVY OF $40,000 FOR THE CEDAR LAKE IMPROVEMENT DISTRICT

WHEREAS, the Scott County Board of Commissioners established the Cedar Lake Improvement District pursuant to Minnesota Statute 378.41 by Resolution No. 81016 as amended by Resolution No. 81039 and Resolution No. 90106; and

WHEREAS, the Scott County Board of Commissioners has confirmed that the final levy of $40,000 as requested by the District is necessary to carry out programs of special benefit to the area and continue to implement a comprehensive plan to improve the water quality of Cedar Lake and should be extended and spread by the County Auditor in accordance with Minnesota Statute 103B.555.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that pursuant to Resolution Nos. 90106 and 81016 and Minnesota Statute 275.07, the Cedar Lake Improvement District final levy shall be $40,000 for taxes payable in 2020.

<table>
<thead>
<tr>
<th>COMMISSIONERS</th>
<th>VOTE</th>
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<tbody>
<tr>
<td>Weckman Brekke</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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<tr>
<td>Wolf</td>
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<tr>
<td>Beard</td>
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<td>Beer</td>
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</tr>
<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
</tr>
</tbody>
</table>

State of Minnesota) County of Scott)

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 20th day of August, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 20th day of August, 2019.

______________________________
County Administrator

______________________________
Administrator's Designee
July 30, 2019

This levy is part of the 10-year tax levy of $40,000 per year approved by the residents of Cedar Lake Improvement District and the Scott County Board of Commissioners. The purpose of it is for the control of non-native Aquatic Invasive Species (predominantly curly leaf pondweed) in Cedar Lake, carp control, and administrative costs (liability insurance, website, mailings, etc). The treatment plan was approved by Scott County and the Minnesota DNR and commenced in 2012.

Thank you,

Tim Singleton
Cedar Lake Improvement District Treasure
24998 East Cedar Lake Drive
New Prague, MN  56071
Phone: 952-451-8911
**AGENDA #7.9**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: AUGUST 20, 2019**

<table>
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<tr>
<th>ORIGINATING DIVISION:</th>
<th>Planning &amp; Res. Mgmt. Zoning Administration</th>
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<tbody>
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<td>ORIGINATING DEPARTMENT:</td>
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<tr>
<td>CONSENT AGENDA:</td>
<td>☑ Yes ☐ No</td>
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<tr>
<td>PRESENTER:</td>
<td>Nathan Hall - 8892</td>
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<tr>
<td>ATTACHMENTS:</td>
<td>☑ Yes ☐ No</td>
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<tr>
<td>PROJECT:</td>
<td>Hickory Hills 3rd Addition</td>
</tr>
<tr>
<td>TIME REQUESTED:</td>
<td></td>
</tr>
<tr>
<td>ACTION REQUESTED:</td>
<td>Approve the Request for Rezoning, Preliminary Plat, and Final Plat of Hickory Hills 3rd Addition (Thomas Kortuem, Applicant and Property Owner) in Section 35, Spring Lake Township and Conservation Easements</td>
</tr>
<tr>
<td>CONTRACT/POLICY/GRANT:</td>
<td>☐ County Attorney Review ☐ Risk Management Review</td>
</tr>
<tr>
<td>FISCAL:</td>
<td>☐ Finance Review ☐ Budget Change</td>
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**ORGANIZATIONAL VALUES:**

☐ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public  
☐ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals  
☑ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input  
☑ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community  
☑ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented  
☐ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery  

**DEPARTMENT/DIVISION HEAD SIGNATURE:**  
**COUNTY ADMINISTRATOR SIGNATURE:**

**DISTRIBUTION/FILING INSTRUCTIONS:**

**Approved:**  
**Denied:**  
**Tabled:**  
**Other:**  
**Deputy Clerk:**  
**Date:**

**Background/Justification:**

The purpose of this agenda item is to approve the request for rezoning, Preliminary Plat and Final Plat of Hickory Hills 3rd Addition (Thomas Kortuem, applicant and property owner) in Section 35, Spring Lake Township and Conservation Easements.

The request includes rezoning the parcel to RR-2 (1 home per 2.5 acres) from RR-1 (1 per 10 acres) and the Preliminary Plat and Final Plat consisting of 3 lots on 13.07 acres. This action was recommended by the Planning Advisory Commission on April 8, 2019 in accordance with Chapter 42 of County Zoning Ordinance No. 3 based on the criteria for approval listed below.

**Fiscal Impact:** None
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION

Thomas Kortuem, Applicant and Property Owner

Rezoning, Preliminary Plat and Final Plat of Hickory Hills 3rd Addition

Criteria for Approval:

1. *Adequate Drainage* – the proposed plat meets all storm water drainage requirements as identified in Chapter 6 of the zoning ordinance.

2. *Adequate Potable Water Supply* – the proposed plat, utilizing individual wells, meets the requirements of the zoning and subdivision ordinances.

3. *Adequate Roads or Highways to Serve the Subdivision* – the proposed lots have frontage and driveway access to Hickory Hills Trail, a paved Township Road.

4. *Adequate Waste Disposal Systems* – the proposed lots meet all requirements of the individual sewage treatment system ordinance.

5. *Consistency with the Comprehensive Plan* – the proposed plat conforms to the goals and policies contained in the 2030 Comprehensive Plan for the development in the Rural Residential Growth Staged Area.

6. *Public Service Capacity* – the proposed development does not adversely impact the public service capacity of local service providers as it is adding one additional lot.

7. *Consistency with the Minnesota Environmental Quality Board's Policies* - the proposal does not require any environmental review and is therefore consistent with the policies of the Minnesota Environmental Quality Board.

8. *Consistency with Capital Improvement Plans* – the proposed plat is not requiring any county funded road improvements; therefore it is consistent with the County’s capital improvement plan.

And noting, that Spring Lake Township recommended approval of the request at their March 14, 2019 monthly meeting.
SPRING LAKE TOWNSHIP
SECTION 35
THOMAS KORTUERM
REQUEST FOR REZONING
& PRELIMINARY PLAT
SPRING LAKE TOWNSHIP
SECTION 35
THOMAS KORTUEM
REQUEST FOR REZONING
& PRELIMINARY PLAT
HICKORY HILLS THIRD ADDITION

**Know all men by these presents** that Thomas E. Kortum and Sarah E. Kortum, owners and predecessors of the following described property illustrated in the Township of Spring Lake, County of Scott, State of Minnesota, do will,

Lot 2, Block 1, HICKORY HILLS, according to the recorded plat thereof, Scott County, Minnesota.

Now for the consideration and purpose of being made public use, the same is hereby conveyed to the public for public use for drainage and utility easements as created by this plat in accordance with all the terms and conditions set forth hereinabove, to be known as Lot 2, Block 1, HICKORY HILLS, in said Township of Spring Lake, County of Scott, State of Minnesota, to wit:

This Instrument was acknowledged before me on ___________ day of January, 2014, by Thomas E. Kortum and Sarah E. Kortum, husband and wife, who is the person who executed the same.

**Notary Public**
My Commissioner Expire

[Signature]

This Instrument was acknowledged before me this _______ day of January, 2014, by Gary G. Miller, Land Surveyor.

[Signature]

[License No.]

The foregoing Instrument was acknowledged before me this _______ day of January, 2014, by Gary G. Miller, Land Surveyor.

[Signature]

[License No.]

**TOWNSHIP BOARD**

The plat was examined and accepted by the Town Board of Spring Lake Township on the _______ day of _______ 2014, and pursuant to Minnesota Statutes, section 383L.01, subdivision 2, the said plat is hereby approved.

[Signature]

[Title]

[Position]

[Date]

[Name]

Scott County Attorney

SCOTT COUNTY BOARD OF COMMISSIONERS

I hereby certify that the Board of Commissioners of Scott County, Minnesota, approved this plat of HICKORY HILLS THIRD ADDITION, by resolution at a meeting held on the ______ day of ______, 2014.

[Signature]

Scott County Administrator

SCOTT COUNTY AUDITOR AND RECEIVER

I hereby certify that the current and subsequent taxes on the lands described within this plat and the interest described within this plat have been paid and are current as of the _______ day of _______, 2015.

[Signature]

[Title]

[Position]

[Date]

[Name]

Scott County Auditor

SCOTT COUNTY SURVEYOR

Pursuant to Minnesota Statutes, Chapter 383L, Subd. 1, this plat has been received and approved this _______ day of _______, 2015.

[Signature]

[Position]

[Date]

[Name]

Scott County Surveyor

SCOTT COUNTY RECORDER

I hereby certify that this plat was recorded in this office this _______ day of _______, 2015, at ______ o'clock ______ AM, as Document No. _______

[Signature]

[Position]

[Date]

[Name]

Scott County Recorder

Rehder and Associates, Inc.
REQUEST FOR SUPPORT

On March 14, 2019, the Town Board of Spring Lake Township met with Tommy Kortuem to discuss a request to rezone 4652 Hickory Hills Trail from RR-1 to RR-2 and support the preliminary and final plat of Hickory Hills 3rd (2 new plats).

PROJECT DESCRIPTION

After reviewing the Request, the Town Board made the following recommendation:

☑ Recommends approval of the request as presented

☐ Recommends approval of the request with the following conditions:

☐ Recommends disapproval of the request for the following reasons:

☐ Has no recommendation, but will forward the request to the Planning Commission or Board of Adjustment:

Affirmation of Board Action

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<th>In favor</th>
<th>Opposed</th>
<th>Abstained</th>
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<td>Doug Berens</td>
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<td>Glenn Kelley</td>
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Stipulations

I hereby attest that the information provided above is an accurate account of the actions taken by the Spring Lake Town Board on March 14, 2019.

Melissa Hanson, Town Clerk

Date: 03/14/2019
**Background/Justification:**

The purpose of this agenda item is to approve the Renewal Application for a 3.2 Percent Malt Liquor License for JCI Shakopee in Louisville Township for 2019.

All background, tax debt and judgement searches have been completed and were found to be satisfactory. The Louisville Township Board resolution has been received and recommends approval.

Scott County staff recommends approval.

**Fiscal Impact:** None
Background/Justification:
The purpose of this request is to authorize staff to issue a Solid Waste License to Univar Solutions USA, Inc., 4401 Valley Industrial Boulevard South in Shakopee.

Univar Solutions USA has applied for a Solid Waste Facility License in order to store and transfer solid waste. The County’s Solid Waste Ordinance No. 2 requires that any site or facility to be used for any method of solid waste disposal must be licensed by the County Board before operation may commence. According to a letter received with the Solid Waste License Application for a Solid Waste Transfer Station for Special Waste, solid waste on site will not exceed 50 tons. Staff recommends approval of this License and recommends a Bond or Letter of Credit in the amount of $24,000 for this facility.
The Facility License will not be issued until the required fees have been paid and the required insurance and financial assurance documents have been received and approved by the Environmental Services Department and Risk Management. Pending receipt of these documents and approval by the Board, staff will issue the Solid Waste License for Univar Solutions USA for the appropriate licensing periods.

The proposed license conditions are attached.

**Fiscal Impact:**
None
1. This license is subject to any and all conditions set by City of Shakopee as part of their Conditional Use Permit.

2. All conditions and requirements of the Minnesota Pollution Control Agency (MPCA) permit(s) shall apply to this license.

3. Wastes handled at this facility for this license will be limited to non-hazardous waste. Any wastes other than non-hazardous waste shall be regulated under MPCA and Scott County hazardous waste permits and licenses.

4. No more than 50 Tons of unprocessed Solid Waste shall be stored on site.

5. Access to the premises shall be controlled by the owner/licensee in a manner intended to limit unauthorized entry to the premises.

6. Any nuisance conditions, as determined by the Scott County Environmental Health Department, shall be abated immediately.

7. Any modifications to the way that solid waste is stored or processed must receive prior documented approval from this Department.

8. The Licensee must pay an annual license fee in accordance with the adopted Fee schedule.

9. Insurance certificates of Worker’s Compensation, Comprehensive General Liability, Comprehensive Automobile Liability, and Personal Injury Liability must be provided to Scott County.

10. A Permit Bond or Letter of Credit shall be submitted to the County to cover any costs to ensure proper disposal of all Solid Waste stored on site. The term of the Permit Bond or Letter of Credit shall coincide with the License and be available to the County to ensure these License Conditions.

11. A copy of Univar Solutions Annual Report to the MPCA shall be submitted to the Scott County Environmental Health Department on or before January 31, of each year.
### Background/Justification:

1. Separation of employment for Nhia Xiong, FT Corrections Officer, Sheriff’s Office, effective 08/12/19.

2. Separation of employment for Nicole Scheef, FT Child Protection Worker, Health and Human Services Division, effective 08/20/19.

3. Separation of employment for Charlie Lannon, FT Temporary Program Delivery Seasonal, Transportation Services Division, effective 08/08/19.
4. Separation of employment for Frank Bartyzal, FT Temporary Program Delivery Seasonal, Transportation Services Division, effective 08/08/19.

5. Separation of employment for Kiara Swanson, PT (38% FTE) Temporary Office Assistant-Unclassified, Administration Division, effective 08/06/19.

6. Separation of employment for Yonatane (Johnny) Golie Mengistu, Intermittent (34% FTE) Librarian-Unclassified, Administration Division, effective 07/13/19.

7. Separation of employment for Karen Kandik, Intermittent (34% FTE) Social Worker I-Unclassified, Health and Human Services Division, effective 07/22/19.

8. FT Probationary employment for Debra Schneider, Registered Nurse, Sheriff’s Office, effective 08/12/19.

9. FT Probationary employment for Allexus Nasby, Corrections Officer, Sheriff’s Office, effective 08/19/19.

10. FT Probationary employment for Nicolas Durrence, Customer Service Specialist, Community Services Division, effective 08/05/19.

11. FT Probationary employment for Nathan Rasch, Data Privacy Coordinator, Office of Management & Budget, effective 08/21/19.

12. FT Probationary employment for Kimberly Cave, Administrative Specialist, Transportation Services Division, effective 08/05/19.

13. FT Probationary employment for Wesley Abrahamson, Assistant County Attorney III, Attorneys Office, effective 09/04/19.

14. PT (90% FTE) Probationary employment for Patricia Heil, Public Health Nurse, Health and Human Services Division, effective 08/19/19.

15. Promotion for Debra Lund, FT Assistant County Attorney III to FT Probationary Senior Attorney, Attorneys Office, effective 08/16/19.

16. Amend hire date for David Belz, FT Probationary Facility Probation Officer, Health and Human Services Division, effective 08/19/19 (previously reported as 08/12/19).

Fiscal Impact: N/A
AGENDA #8.1
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: AUGUST 20, 2019

| ORIGINATING DIVISION: Planning & Res. Mgmt. Parks, Facilities |
| ORIGINATING DEPARTMENT: Parks, Facilities |
| CONSENT AGENDA: Yes No |
| PRESENTER: Jason Zemke, Patricia Freeman |
| ATTACHMENTS: Yes No |
| PROJECT: Cleary Maintenance Shop Replacement |
| TIME REQUESTED: 5 Minutes |
| ACTION REQUESTED: Adopt Resolution No. 2019-120; Awarding a Contract to XXXX for the Construction of the Cleary Lake Regional Park Maintenance Building |
| CONTRACT/POLICY/GRANT: County Attorney Review Risk Management Review |
| FISCAL: Finance Review Budget Change |

**ORGANIZATIONAL VALUES:**

- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**

**COUNTY ADMINISTRATOR SIGNATURE:**

**DISTRIBUTION/FILING INSTRUCTIONS:**

**Approved:**

**Denied:**

**Tabled:**

**Other:**

Deputy Clerk: 
Date:

**Background/Justification:**
The purpose of this agenda item is to adopt Resolution No. 2019-120; Awarding a Contract to XXXX for the Construction of the Cleary Lake Regional Park Maintenance Building.

The project is to construct an 8,855 square foot maintenance building at Cleary Lake Regional Park to replace the current 70 year-old facility which is beyond its useful life. The new facility will provide adequate space for staff, vehicles, equipment, and supplies to support the growing regional park and trail operations in Scott County. Construction is targeted to begin in September 2019 with anticipated completion in 2020.
Scott County and Three Rivers Park District entered into an Agreement on January 8, 2019 for this project. The Agreement was approved by the Board on November 20, 2018. The Agreement covers cost participation, project delivery and procurement responsibilities, check-in opportunities for the respective Boards, a cross-agency executive team for project and budget oversight, and other project considerations.

The project was advertised for bids and a bid opening was held on Thursday, August 15, 2019. ## bids were received, and the results were as follows:

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<th>Bidder</th>
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The bid of XXXX was the lowest responsible bid.

The County’s 2018-2022 Parks Improvement Program (PIP) includes funding for reconstruction of the Cleary Lake Regional Park Maintenance Building, including County’s 2018, 2019, and 2020 Legacy allocations for a total of $1,584,000; $350,000 from the County; and $350,000 from Three Rivers Park District for a total design and construction budget of $2,284,000.00.

As the bids will be opened after publication of the County Board agenda, an amended RBA and Resolution with the bid information will be distributed and presented at the County Board meeting.

**Fiscal Impact:**

The project and its funding are in the approved 2018 - 2020 Park Improvement Program.
RESOLUTION NO. 2019-120; AWARDING A CONTRACT TO XXXX FOR THE CONSTRUCTION OF THE CLEARY LAKE REGIONAL PARK MAINTENANCE BUILDING

WHEREAS, the purpose of the project is to provide a new facility that will provide adequate space for staff, vehicles, equipment, and supplies to support the growing regional park and trail operations in Scott County; and

WHEREAS, Scott County and Three Rivers Park District entered into an Agreement on January 8, 2019 and was approved by the Board on November 20, 2018; and

WHEREAS, the project was advertised for bids and a bid opening was held on Thursday, August 15th, 2019. The bid of XXXX was the lowest responsible bid amount of $XXXX; and

WHEREAS, the County’s 2018-2022 Parks Improvement Program includes funding for reconstruction of the Cleary Lake Regional Park Maintenance Building, including County’s 2018, 2019, and 2020 Legacy allocations for a total of $1,584,000; $350,000 from the County; and $350,000 from Three Rivers Park District for a total design and construction budget of $2,284,000.

NOW THEREFORE BE IT RESOLVED, by the Board of Commissioners in and for the County of Scott, Minnesota, that the Chairperson of the Board is authorized to enter into a Contract with XXX

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney’s Office as to form.

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<th>COMMISSIONERS</th>
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State of Minnesota) County of Scott )

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 20th day of August, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.

Witness my hand and official seal at Shakopee, Minnesota, this 20th day of August, 2019.

__________________________________________ County Administrator

__________________________________________ Administrator's Designee