AGENDA
SCOTT COUNTY
BOARD OF COMMISSIONERS
SHAKOPEE, MINNESOTA
OCTOBER 15, 2019

9:00 a.m.
(1) CONVENE COUNTY BOARD
(2) AMENDMENTS TO THE AGENDA
(3) APPROVE MINUTES OF OCTOBER 1, 2019 COUNTY BOARD MEETING

(4) RECOGNITION OF INTERESTED CITIZENS
Limited to items not on the agenda, and five minutes per person/subject. Speakers are asked to approach the microphone for the benefit of viewers and interested citizens.

(5) INNOVATION: EXPLORING AND ADOPTING NEW TECHNOLOGIES AND PROCESSES WITH THE GOAL OF IMPROVING SERVICE AND REDUCING THE LONG TERM COST OF SERVICE DELIVERY
5.1 Receive Information on Scott County Delivers Topic: Mental Health-Mobile Crisis and Residential Intensive Treatment Services (No fiscal impact)

10:15 a.m.
(6) RECESS FOR ROOM RECONFIGURATION

(7) CONSENT AGENDA
Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public

7.1 Authorize Amendment No. 2 to the Child and Teen Checkups Grant Contract for 2020 (No fiscal impact)
7.2 Approve the Minnesota Department of Health Master Grant Contract for Community Health Boards (No fiscal impact)
7.3 Adopt Resolution No. 2019-144; Authorizing Entering Into a Contract With the Board of Water and Soil Resources for the 2020 Natural Resources Block Grant in the Amount of $143,120 (No fiscal impact)
7.4 Adopt Resolution No. 2019-145; Authorizing Final Payment to Egan Company for the County Highway 83 Traffic Management System Contract in the Amount of $27,612.38 (No fiscal impact)
7.5 Adopt Resolution No. 2019-146; Authorizing Annual Agreements With Foster Appraisals, Inc. and Kelly Lindstrom for Appraisal Review Consulting Services (No fiscal impact)
7.6 Approve Record of Disbursements and Approve Claims (No fiscal impact)

Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented

7.7 Authorize Staff to Issue a Solid Waste License to Lloyd’s Construction Services, Inc. at 6528 County Road 101 E in Shakopee, MN  55379 (No fiscal impact)
7.8 Approve the Final Plat of Lake Estates (Thompson Land, LLC, Applicant and Property Owner) Consisting of 16 Lots and 1 Outlot on 75.32 Acres in Sections 19 and 30 of Credit River Township, Three-Way Development Agreement (Developer, Township, County), and Conservation Easements (No fiscal impact)

Commitment: Developing a High Quality Workforce That is Dedicated to Advancing a Safe, Healthy and Livable Community

7.9 Approve Payroll Processing of Personnel Actions (No fiscal impact)
COMMITMENT: DEVELOPING A HIGH QUALITY WORKFORCE THAT IS DEDICATED TO ADVANCING A SAFE, HEALTH AND LIVABLE COMMUNITY

8.1 Recognition of Scott County Retiree Paul Nelson (No fiscal impact)

RECESS FOR RECEPTION

STEWARDSHIP: ENSURING THE RESPONSIBLE AND STABLE INVESTMENT OF TAXPAYER DOLLARS AND COMMUNICATING ITS VALUE TO THE PUBLIC

10.1 Adopt Resolution No. 2019-148; Authorizing Acceptance of a Fiscal year 2019 Adult Drug Court Discretionary Grant From the U.S. Department of Justice in the Amount of $500,000 (No fiscal impact)

10.2 Adopt Resolution No. 2019-147; Awarding a Contract to Sunram Construction, Inc. for the Sand Creek Near Channel Sediment Reduction Phase IV Project in Helena Township in the Amount of $180,244.00 (No fiscal impact)

COMMITTEE REPORTS AND COMMISSIONER UPDATES

COUNTY ADMINISTRATOR UPDATE

RECESS FOR ATTORNEY/CLIENT MEETING

ADJOURN

FOLLOWING THE COUNTY BOARD MEETING THE COUNTY BOARD WILL MEET IN A WORKSHOP SETTING TO RECEIVE INFORMATION ON THE FOLLOWING:

- PROPOSED EMPLOYEE RELATIONS POLICY UPDATES
- EXECUTED NEW BUILDING CONSTRUCTION CONTRACTS
- MURAL FOR THE GOVERNMENT CENTER CONSTRUCTION PROJECT

UPCOMING MEETINGS

<table>
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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>November 5, 2019</td>
<td>9:00 a.m. Community Health Board Meeting</td>
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<td>10:00 a.m. County Board Meeting</td>
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<tr>
<td>November 19, 2019</td>
<td>9:00 a.m. County Board Meeting</td>
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<tr>
<td>November 22, 2019</td>
<td>9:00 a.m. County Board 2020 Planning Workshop</td>
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Lezlie A. Vermillion  
County Administrator  
(952) 496-8100
(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Wolf, Commissioner Beard, and Commissioner Ulrich. Commissioner Weckman Brekke was absent. Commissioner Beer announced Commissioner Weckman Brekke is absent due to a previously scheduled commitment.

(2) County Staff Present:
   A. Lezlie Vermillion, County Administrator
   B. Ron Hocevar, County Attorney
   C. Doug Schnurr, Sheriff’s Captain
   D. Lori Huss, Employee Relations Director
   E. Jane Kanan, Therapist
   F. Julie Jacobson, Eligibility Specialist
   G. Nic Durrence, Customer Service Specialist
   H. Sarah Michelsen, Therapist
   I. Gina Young, Therapist
   J. Melat Yimamu, Eligibility Specialist
   K. Aaron Kotila, Shop Supervisor
   L. Cassie Koch, Accounting and Contracts Management Coordinator
   M. Luke Hennen, Sheriff
   N. Pam Selvig, Health and Human Services Director
   O. Jessie Rudi, Data and Research Analyst
   P. Joe Wiita, Highway Division Program Manager
   Q. Danny Lenz, Chief Financial Officer/Deputy County Administrator
   R. Brad Davis, Planning and Resource Management Director
   S. Dustin Kruger, Project Manager
   T. Greg Wagner, Principal Planner
   U. Craig Jenson, Transportation Planning Manager
   V. Nathan Abney, Associate Planner
   W. Tony Winiecki, County Engineer
   X. Lisa Freese, Transportation Services Director
   Y. Debra Brazil, Deputy Clerk to the Board

(3) Amendments to the Agenda:

   Vice Chair Beer announced the agenda item to approve a Solid Waste License for Lloyd’s Construction Services, Inc. is being pulled from today’s agenda.

   On a motion by Commissioner Wolf, seconded by Commissioner Beard, the amended Agenda was approved on a vote of four ayes with Commissioner Weckman Brekke absent.

(4) Minutes:

   On a motion by Commissioner Ulrich, seconded by Commissioner Wolf, the Minutes of September 17, 2019 were approved on a vote of four ayes with Commissioner Weckman Brekke absent.
Introduction of New Employees:

The following new employees introduced themselves: Therapist Jane Kanan, Eligibility Specialist Julie Jacobson, Customer Service Specialist Nic Durrence, Therapist Sarah Michelsen, Therapist Gina Young, and Eligibility Specialist Melat Yimamu.

Consent Agenda:

A. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve an Amendment to the Grant for the receipt of additional funds for the Family Homeless Prevention and Assistance Program for the biennium period of July 1, 2019 through September 30, 2021. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

B. Commissioner Ulrich moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-141; Authorizing the County to Advance Order Fleet Equipment in the 2020 Capital Improvement Program. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

C. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the estimate of just compensation by market value appraisals for right-of-way for the reconstruction of County Highway 42 located in the City of Shakopee and the City of Prior Lake. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

D. Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the estimate of just compensation by market value appraisals for new right-of-way for the reconstruction of County Highway 27 from County Highway 21 to County Highway 44 in Credit River Township. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

E. On the recommendation of the Scott County Planning Advisory Commission and the Credit River Town Board, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the request for preliminary plat and final plat of Maggie Lane Farm (Clarence Van Zee, applicant and Van Zee Living Trust, property owner) consisting of 3 lots on 51.33 acres in Section 27 of Credit River Township. This action is in accordance with Chapters 2 and 42 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

F. On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. FT Probationary employment for Sarah Mickelsen, Therapist, Health and Human Services Division, effective 09/16/19.
2. FT Probationary employment for Gina Young, Therapist, Health and Human Services Division, effective 09/23/19.
3. PT (50% FTE) Probationary employment for Mousumi Elvin, Library Associate, Administration Division, effective 09/30/19.
4. Voluntary reduction in employment for Craig Fangmeier, FT Facility Probation Officer to FT Probationary Assistant Probation Officer, Health and Human Services Division, effective 09/30/19.

Motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.
Customer Service: Creating a Customer Experience That is Respectful, Responsive and Solution-Oriented:

A. On behalf of the Spirit of Scott Committee, Principal Planner Greg Wagner announced the 2019 Second Quarter Spirit of Scott Awards have been presented to Transportation Planning Manager Craig Jenson, Associate Planner Nathan Abney, Project Manager Dustin Kruger, and Property and Customer Service Manager Julie Hanson for going above and beyond in the area of excellence in customer service.

B. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-143; Proclaiming October 7-11, 2019 as Customer Service Week. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public:

Accounting and Contracts Management Coordinator Cassie Koch presented a request to approve an Agreement with Keefe Group for correctional services in the Scott County Jail. Ms. Koch stated following discussions, evaluations, and demonstrations, three sister-companies of the parent company Keefe Group, were selected. Trinity Services Group was selected for food and laundry services, IC Solutions was selected for inmate phone and video visitation services, and Keefe Commissary was selected for commissary services. Ms. Koch reported an electronic medical record system was also included in the Request for Proposals (RFP) but due to lack of responses, the decision was made to formally cancel this portion of the RFP.

Ms. Koch, Sheriff Luke Hennen, and Sheriff’s Captain Doug Schnurr highlighted the proposed changes from the current services provided, the potential fiscal impact to the County, and estimated costs to inmates.

Commissioner Beard moved, seconded by Commissioner Ulrich to approve Agreements with Keefe Group to provide correctional services. The motion carried on a vote of four ayes with Commissioner Weckman Brekke absent.

Committee Reports and Commissioner Updates:

A. Commissioner Wolf met with Scott County Planning staff on September 17.
B. Commissioner Wolf attended the Scott County Employee Insurance Committee meeting on September 18.
C. Commissioners Wolf and Beard attended the Scott County Township Association meeting on September 18.
D. Commissioner Wolf met with County Administrator Lezlie Vermillion on September 23.
E. Commissioner Wolf attended the ribbon cutting for the Shakopee Mdewakanton Sioux Community and City of Prior Lake joint water treatment plant on September 24.
F. Commissioners Wolf and Beer attended the Scott Watershed Management Organization/Scott Soil and Water Conservation District tour on September 24.
G. Commissioner Wolf attended the Metropolitan Mosquito Control District Executive Committee meeting on September 25.
I. Commissioners Wolf, Beard, Ulrich, and Beer attended the tour with the Savage City Council on September 30.
J. Commissioner Wolf attended a meeting on September 30 with representatives from Scott County and the Townships of New Market, Cedar Lake, and Spring Lake regarding zoning ordinance changes.
K. Commissioner Beard met with the Minnesota Inter-County Association (MICA) Executive Director on September 19.
L. Commissioner Beard announced Scott-Carver-Dakota Community Action Program Executive Director Joe Vaughan passed away on September 22.
M. Commissioner Beard met with Ms. Vermillion on September 25.
N. Commissioner Beard attended the Metropolitan Airports Commission annual meeting on September 26.
O. Commissioner Beard attended the County/Court Communication and Policy Committee meeting on September 30. Topic of discussion was the use of the courtroom in the Law Enforcement Center. This will be discussed at a future County Board workshop.
P. Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board meeting on September 18. He reported an arterial bus rapid transit category is being created for the regional solicitation which could have a negative impact on Scott County and the Trunk Highway (TH) 169 Corridor. Commissioner Ulrich recommended entities along the TH 169 Corridor be contacted to consider submitting letters to support broadening the bus rapid transit category.
Q. Commissioner Ulrich met with the MICA Executive Director on September 19.
R. Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) Outreach and Marketing Committee meeting on September 24.
S. Commissioner Ulrich attended the Minnesota Valley Transit Authority Board meeting on September 25.
T. Commissioner Beer conducted the Chair/Vice Chair planning meeting on September 24.
U. Commissioner Beer attended the FISH Board meeting on September 26.
V. Commissioner Beer participated in the New Employee Welcome on October 1.
W. Commissioner Wolf attended the Vermillion River Watershed Joint Powers Board tour on September 19.
X. Commissioner Wolf attended the Dakota-Scott Workforce Development Board meeting on September 20.

(10) County Administrator Update:

- The County Attorney’s office is reviewing the comments received from the Scott County Township Association’s attorney on the proposed Public Health Nuisance Ordinance.
- The Metropolitan Council Transportation Advisory Board Regional Solicitation Proposal is out for review and comment. A resolution will be brought to the Board to submit comments.
- The October 29 County Board strategic plan and budget work session is cancelled.
- Scott County’s application to the Minnesota Department of Justice for a grant for veterans’ court was successful. Acceptance of the grant will come to a future County Board meeting.

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the meeting adjourned at 9:58 a.m.
Background/Justification:
The purpose of this agenda item is to receive information on Scott County Delivers topic: Mental Health – Mobile Crisis and Intensive Residential Treatment Services (IRTS).

County programs support Safe, Healthy and Livable Communities. These programs are tied to Community Indicators which provide on a high level some indication of overall program effectiveness. Scott County Delivers is a discussion on the Key Performance Indicators (KPIs) for County programs and Strategic Initiatives and how they are performing. These County programs also utilize business measures to track the effectiveness of programs as well as operational efficiencies. Scott County Delivers provides staff an opportunity to discuss programs and their data and shows what is working and not working in a broader setting.
Broader discussion on this data leads to understanding program impacts and overlaps between other departments and agencies. Understanding and discussing the data provides opportunities for broader collaborations, and improving process, technology, or staffing gaps.

To view materials including an overview of the program, outcomes, and measures, click here.

**Fiscal Impact:**
None
## Background/Justification:
The purpose of this agenda item is to authorize Amendment No. 2 to the Child and Teen Checkups (C&TC) Grant Contract for 2020.

The total Grant amount for calendar year (CY) 2020 is $334,854, an increase from CY 2019 of $3,869.

The C&TC program provides outreach and administrative services to children enrolled in Medical Assistance and MinnesotaCare from birth to 21 years of age who reside in Scott County. Funding is based on estimated number of children eligible for the program.
C&TC staff determines eligibility and offers assistance to families to obtain C&TC health and dental screening or follow-up services, including home visits when needed. Staff coordinates outreach with the Women, Infant, and Children’s (WIC) program, Head Start, immunization clinics, early childhood screening, maternal and child health services, and other community partners. Outreach activities also include working closely with health providers and health plans to provide training, data collection, and educational materials. Additionally, C&TC develops and disseminates a Resource Guide for families and includes information on health, dental, housing, early childhood screening, and more.

The number of children who qualify for the program has dramatically increased over the past several years. In 2015, there were approximately 9,017 eligible children and adolescents in Scott County. This number increased to 12,534 in 2018 and has been relatively flat since then. For 2020, the estimated number of those eligible is 12,636.

The C&TC Grant Contract runs for the three year period of January 1, 2018 through December 31, 2020. The original Contract includes the funding for calendar year (CY) 2018 only in the amount of $332,151. Amendment No. 1 adds the CY 2019 grant funding amount of $330,985 for services performed in CY 2019, and Amendment No. 2 will add the CY 2020 grant funding amount of $334,854.

Fiscal Impact:

No fiscal impact. The total Grant amount for calendar year (CY) 2020 is $334,854. Child and Teen Check-Up revenue and related expenses are included in the 2020 budget.
The purpose of this agenda item is to approve the Minnesota Department of Health (MDH) Master Grant Contract (MGC) for Community Health Boards.

The MGC with MDH shall be effective from January 1, 2020 through December 31, 2024.

The MGC is designed to administratively simplify the review of grant agreements for the local public health agencies/community health boards and applies to all grants and allocations the MDH distributes to Community Health Boards. MDH will enter into agreements with Scott County for grant programs and
responsibilities that address the Local Public Health Essential Activities (M.S. 145A):

- Assure an Adequate Local Public Health Infrastructure
- Promote Healthy Communities and Healthy Behaviors
- Prevent the Spread of Infectious Disease
- Protect Against Environmental Health Hazards
- Prepare for and Respond to Disasters, and Assist Communities in Recovery
- Assure the Quality and Accessibility of Health Services

The individual County agreements may be for competitive or non-competitive grants and allocations, and will be subject to the County's Contract Policy and the Community Health Service Administrator responsibilities.

**Fiscal Impact:**
None.
Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-144, Authorizing Entering Into a Contract With the Board of Water and Soil Resources for the 2020 Natural Resources Block Grant in the Amount of $143,120.

This Block Grant from the State of Minnesota – Board of Water and Soil Resources runs from the contract execution date through December 31, 2022. The County has received this Block Grant annually for many years.
years, and covers funding for activities associated with Local Water Management, the Wetland Conservation Act, Shoreline Management, and the Septic System Program.

The Block Grant supports efforts for the Scott Soil and Water Conservation District (SWCD) and various County Departments including Natural Resources, Zoning, Environmental Health, and the Scott Watershed Management Organization. Portions of the Grant require a local match, which is provided by each Department and the Scott SWCD primarily through in-kind staff time. Portions of the Scott SWCD match are also provided by the Wetland Conservation Act related costs of the Cities and Townships.

**Fiscal Impact:**

The Block Grant provides funding for the Scott SWCD and various County Departments. It also provides funds for assisting with septic system upgrades. The amount of the grant and required match are included in the County Department and Scott SWCD budgets.
RESOLUTION NO. 2019-144; AUTHORIZING ENTERING INTO A CONTRACT WITH THE BOARD OF WATER AND SOIL RESOURCES FOR THE 2020 NATURAL RESOURCES BLOCK GRANT IN THE AMOUNT OF $143,120

WHEREAS, the Natural Resources Block Grant is a Grant from the State of Minnesota; and

WHEREAS, the grant period is from the contract execution date through December 31, 2022; and

WHEREAS, the Grant supports efforts at both the Scott Soil and Water Conservation District (SWCD) and various County Departments; and

WHEREAS, portions of the Block Grant require a local match, which is provided by each Department and the Scott SWCD primarily through in-kind staff time; and

WHEREAS, portions of the match for the Scott SWCD are also provided by Wetland Conservation Act related costs of the Cities and Townships; and

WHEREAS, the amount of the Grant and required match amounts are included in County Department and Scott SWCD budgets.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby adopts Resolution No. 2019-144, Authorizing Entering into a Contract with the Board of Water and Soil Resources for the 2020 Natural Resources Block Grant in the Amount of $143,120, subject to approval by the County Attorney’s Office as to form.

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<td>Weckman Brekke</td>
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<td>Wolf</td>
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<td>Ulrich</td>
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State of Minnesota  
County of Scott  

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 15th day of October, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 15th day of October, 2019.

________________________________________  
County Administrator

________________________________________  
Administrator's Designee
## AGENDA #7.4
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: OCTOBER 15, 2019

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<td>PRESENTER:</td>
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<td>Tony Winiecki-8008</td>
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<td>ACTION REQUESTED:</td>
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<td>Adopt Resolution No. 2019-145; Authorizing Final Payment to Egan Company for the County Highway 83 Traffic Management System Contract in the Amount of $27,612.38</td>
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### ORGANIZATIONAL VALUES:

- **✓ Stewardship**: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- **□ Partnership**: Aligning existing resources, volunteers and programs to achieve shared goals
- **□ Leadership**: Anticipating changes and managing challenges based on reliable information and citizen input
- **✓ Commitment**: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- **✓ Customer Service**: Creating a customer experience that is respectful, responsive and solution-oriented
- **□ Innovation**: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

### DEPARTMENT/DIVISION HEAD SIGNATURE:  COUNTY ADMINISTRATOR SIGNATURE:

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**Deputy Clerk:**

**Date:**

### Background/Justification:

The purpose of this request is to adopt Resolution No. 2019-145; Authorizing Final Payment to Egan Company for the County Highway 83 Traffic Management System Contract in the Amount of $27,612.38.

The project installed a traffic management system that allowed for real-time alternative route information to be posted to dynamic message signs. The system will help to relieve congestion on the transportation system, specifically at the Trunk Highway (TH) 169/County Highway (CH) 83 interchange during events. The project placed fiber along TH 169 to just past CH 69 for future instrumentation and camera placement at interchanges by the Minnesota Department of Transportation (MnDOT) Regional Traffic Management Center (RTMC) as needs occur and their funding will allow.
The contract was awarded to Egan Company on August 15, 2017 by the Board of Commissioners. This project was programmed for 2017 construction in the 2017-2026 Transportation Improvement Program (TIP). The TIP funding programmed for construction was $1,586,000. Federal funding covered 80 percent of the construction cost.

The original contract amount was $994,228.53. Additional contract changes totaled to $29,487.36 and the County Engineer approved less than 3% retainage of $24,409.50; bringing the total contract to $1,048,125.39. To date, $1,020,513.01 has been paid to the contractor, leaving a balance due of $27,612.38.

Staff recommends approval of the final contract amount. The work has been satisfactorily performed. All necessary closeout documentation has been completed by the contractor and received by the Highway Department.

Fiscal Impact:
None
RESOLUTION NO. 2019-145; AUTHORIZING FINAL PAYMENT TO EGAN COMPANY FOR THE COUNTY HIGHWAY 83 TRAFFIC MANAGEMENT SYSTEM CONTRACT IN THE AMOUNT OF $27,612.38

WHEREAS, the CP 83-20 Construction Contract was approved by the Scott County Board of Commissioners on August 15, 2017 for a Traffic Management System in the City of Shakopee; and

WHEREAS, the final contract amount is $1,048,125.39, and to date $1,020,513.01 has been paid to the contractor, leaving balance due of $27,612.38; and

WHEREAS, staff recommends approval of the final contract amount as the work has been satisfactorily performed and all necessary closeout documentation has been completed by the contractor and received by the County.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby accepts said completed project and authorizes final payment to Egan Company in the amount of $27,612.38.
The purpose of this agenda item is to adopt Resolution No. 2019-146; Authorizing Annual Agreements With Foster Appraisals, Inc. and Kelly Lindstrom for Appraisal Review Consulting Services.

The Agreements provide for appraisal and appraisal review services primarily associated with the acquisition of right-of-way for County highway or road improvement projects in Scott County. Services may include, but are not limited to, the following: appraisal services, including preparation and delivery of an appraisal report; appraisal review services; appraisal update services; and condemnation testimony and support services.
Currently, Transportation Services has annual Agreements with multiple consultants to provide an array of consulting services, as needed, upon a work order request from the County. Having the flexibility to request services through a Work Order, under the terms in a Parent Agreement, saves time when the need for services arises, while reducing risk to the County.

Work Orders state the specific tasks being completed under the approved Scope of Services in the Annual Agreement and the “not to exceed amount” for those specific tasks. The Annual Agreements do not guarantee the consultant a compensation amount and the County will only pay for actual work requested through a Work Order.

The actual expenditures, if utilized, will be funded from a Board approved funding source in the Transportation Improvement Program or Consultant/Professional Services in the departmental operating budgets.

The Agreements are written for an amount not to exceed $150,000 per year and the maximum individual contract not to exceed $100,000 within that year to allow for use of the Agreement by the Physical Development Department and other County departments as needed. The annual Agreements will remain in effect through December 31, 2022 with an option to renew for three additional one-year periods.

Fiscal Impact:
None
RESOLUTION NO. 2019-146; AUTHORIZING ANNUAL AGREEMENTS WITH FOSTER APPRAISALS, INC.
AND KELLY LINDSTROM FOR APPRAISAL REVIEW CONSULTING SERVICES

WHEREAS, the Agreements provide for appraisal and appraisal review services primarily associated with the acquisition of right-of-way for County highway or road improvement projects in Scott County; and

WHEREAS, Transportation Services has Annual Agreements with multiple consultants to provide an array of consulting services, as needed, upon a Work Order request from the County; and

WHEREAS, having the flexibility to request services through a Work Order, under the terms in a Parent Agreement, saves time when the need for services arises, while reducing risk to the County; and

WHEREAS, the actual expenditures, if utilized, will be funded from a Board approved funding source; and

WHEREAS, the Agreements are written for an amount not to exceed $150,000 per year and the maximum individual contract not to exceed $100,000 within that year to allow for use of the Agreement by the Physical Development Department and other County departments as needed; and

WHEREAS, the annual Agreements will remain in effect through December 31, 2022 with an option to renew for three additional one-year periods.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to authorize annual Agreements with Foster Appraisals, Inc. and Kelly Lindstrom.

BE IT FINALLY RESOLVED, that approvals of the Agreements are subject to approval by the County Attorney’s Office as to form.

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<td>Wolf</td>
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<td>Beard</td>
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<td>Beer</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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<tr>
<td>Ulrich</td>
<td>□ Yes □ No □ Absent □ Abstain</td>
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State of Minnesota
County of Scott

I, Lezlie Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 15th day of October, 2019 now on file in my office, and have found the same to be a true and correct copy thereof. Witness my hand and official seal at Shakopee, Minnesota, this 15th day of October, 2019.

__________________________________________
County Administrator

__________________________________________
Administrator’s Designee
**AGENDA #7.6**

**SCOTT COUNTY, MINNESOTA**

**REQUEST FOR BOARD ACTION**

**MEETING DATE:** OCTOBER 15, 2019

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<th>PRESENTER:</th>
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<tbody>
<tr>
<td>PROJECT:</td>
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<thead>
<tr>
<th>ACTION REQUESTED:</th>
<th>Approve Record of Disbursements and Approve Claims</th>
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|-----------------------|------------------------|------------------------|---------|---------------|--------------|

**ORGANIZATIONAL VALUES:**

- [✓] Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- [ ] Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- [ ] Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- [ ] Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- [ ] Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- [ ] Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

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<td>Other:</td>
<td>Deated Clerk:</td>
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<td>Date:</td>
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**Background/Justification:**

The purpose of this agenda item is to approve the Record of Disbursements and approve claims.

To comply with MN Statute 375.18 Subd. 1b, **Delegation for paying certain claims**: A list of all claims paid under the procedures established by the county board shall be presented to the board for informational purposes only at the next regularly scheduled meeting after payment of the claim.

The Record of Disbursements will be available at the meeting.

Invoices total $15,486,300.46 from September 1 through September 30, 2019.

**Fiscal Impact:** None
**AGENDA #7.7**  
**SCOTT COUNTY, MINNESOTA**  
**REQUEST FOR BOARD ACTION**  
**MEETING DATE: OCTOBER 15, 2019**

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<th>ORIGINATING DIVISION:</th>
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<td>PROJECT:</td>
<td>Lloyd’s Construction Services, Inc. 101 Transfer Facility Solid Waste License</td>
<td>ACTION REQUESTED:</td>
<td>Authorize Staff to Issue a Solid Waste License to Lloyd’s Construction Services, Inc. at 6528 County Road 101 E in Shakopee, MN 55379</td>
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**ORGANIZATIONAL VALUES:**

- ☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- ☑ Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- ☑ Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- ☑ Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- ☑ Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- ☑ Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

**DEPARTMENT/DIVISION HEAD SIGNATURE:**  
**COUNTY ADMINISTRATOR SIGNATURE:**

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<th>Deputy Clerk:</th>
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**Background/Justification:**

The purpose of this request is to authorize staff to issue a Solid Waste License to Lloyd’s Construction Services, Inc. at 6528 County Road 101 E in Shakopee, MN 55379.

Lloyd’s Construction Services, Inc. has applied for a Solid Waste Facility License in order to accept, store, sort, process, and transfer solid waste. The County’s Solid Waste Ordinance No. 2 requires that any solid waste facility, which includes transfer stations and processing facilities, must be licensed by the County Board before
operation may commence. According to Lloyd’s Solid Waste License Application for a Solid Waste Transfer Station of Demolition and Construction Debris, email correspondence between Environmental staff and Lloyd's personnel, and as indicated on their DRAFT Minnesota Pollution Control Agency (MPCA) Solid Waste Facility Permit, unprocessed construction and demolition debris on site shall not exceed 200 tons per day. Clean, unprocessed concrete, asphalt, shingles, and other materials sorted for recycling are not to exceed 100,000 tons on site per day. The facility will also be licensed to accept scrap metal, tires, appliances/white goods, electronic waste, and source separated organics (SSOM). Although the Facility does not accept Mixed Municipal Solid Waste (MMSW) or Hazardous Waste, they are licensed to remove the material when found in an incoming load and are required to properly handle and manage it.

Staff recommends approval of this License and recommends a Bond or Letter of Credit in the amount of $374,652.50 to cover mobilization, removal, transportation, and proper disposal of all permitted and licensed solid waste and recyclables for this facility.

The Facility License will not be issued until the required fees have been paid and the required insurance and financial assurance documents have been received and approved by the Environmental Services Department and Risk Management. Pending receipt of these documents and approval by the County Board, staff will issue the Solid Waste License for Lloyd’s Construction Services, Inc. for the 101 Transfer Facility for the appropriate licensing periods.

The proposed license conditions are attached.

**Fiscal Impact:**
None
Solid Waste Facility License Conditions For:

101 TRANSFER FACILITY
LLOYD'S CONSTRUCTION SERVICES, INC

To Operate a Construction and Demolition Debris Transfer Station and Recycling Facility located at:

6528 COUNTY ROAD 101 E
SHAKOPEE, MN 55379

Allowable Solid Waste and Recyclables:

1. No more than 100,000 tons of clean, sorted, unprocessed Solid Waste, to include, concrete, asphalt, shingles, clean dimensional lumber, organic material, and scrap metal for recycling can be stored on site at any time. Additional waste may be approved by Scott County on a case-by-case basis. Once this amount is reached, the material must be processed into a reusable commodity or removed from the site.

2. No more than 200 tons of unsorted Solid Waste, to include, Construction and Demolition Debris can be stored on site at any time. Additional waste may be approved by Scott County on a case-by-case basis. Once this amount is reached, the Solid Waste must be sorted, processed into a reusable commodity, or removed from the site.

3. No more than 500 Tires, 200 Major Appliances, or 10 tons of Electronic Waste shall be stored on site. Once this amount is reached, all above items shall be processed in accordance with all applicable laws, removed from the facility by a licensed recycler, or transported to a licensed facility.

4. Wastes accepted at this facility shall be limited to construction and demolition debris (C&D) and recyclables, as defined in Minnesota Statute Chapter 115A, as amended. Any wastes not meeting this definition shall be removed immediately and brought to a licensed facility for proper disposal.

Storage of Solid Waste:

5. All processed and unprocessed Solid Waste, to include shall be stored at least five feet above the water table or in accordance with the Facility's state Solid Waste Facility Permit.

6. Surface water shall be diverted from all waste and recyclable storage piles, and any drainage water from the storage piles shall be treated or retained on the licensee's property in accordance with all applicable local, state, and federal requirements.

7. Exterior storage of any solid waste should be kept at a minimum and covered storage options must be utilized when available, or required by local, state, or federal rule.

Other Waste:

8. All unacceptable wastes, such as Mixed Municipal Solid Waste (MMSW) shall be managed in accordance with applicable Minnesota Statutes, Rules and County Ordinances. If MMSW is found in a load prior to dumping, the load may be refused. If a load has been dumped at the facility and MMSW
is found, all MMSW, to include but not limited to, furniture, mattresses, and household garbage shall be removed and properly recycled or disposed of.

9. If hazardous waste is detected in a load prior to dumping, the load may be refused. If a load has been dumped at the facility and hazardous waste is found, all hazardous waste, to include but not limited to, paint, oil, batteries, aerosols, and pesticides shall be removed immediately and moved to an approved storage area and managed in accordance with the Scott County Hazardous Waste Management Ordinance No.12.

**Site Security:**

10. Access to the premises shall be controlled by the owner/licensee in a manner intended to limit unauthorized entry to the premises. The owner/licensee shall be responsible for removal and proper disposal of all unacceptable wastes left at the site. The Licensee must notify the Scott County Environmental Services Department immediately if waste other than that hereby permitted has been dumped on this site. The Licensee will be responsible for the removal and proper disposal of all such unacceptable waste and shall cooperate with Scott County in identifying and prosecuting any person who dumps solid waste on the site without permission from the Licensee.

**Reporting Criteria:**

11. A copy of Lloyd's Construction Service's Annual Report to the Minnesota Pollution Control Agency (MPCA) shall be submitted to this Office on or before January 31 of each year, which shall include the total amount of concrete and asphalt waste accepted, crushed, recycled, and stockpiled as well as the amount of all Solid Waste and recyclables accepted, stockpiled, processed, and disposed of through the facility for the previous year.

**Financial Criteria:**

12. Lloyd's Construction Service shall obtain a Bond or Letter of Credit in accordance with the adopted fee schedule to cover the removal and proper disposal of all licensed and permitted solid waste and recyclables. A current Permit Bond or Letter of Credit shall be submitted to the County yearly. The term of the Permit Bond or Letter of Credit shall coincide with the license and be available to the County to ensure these permit conditions.

13. Licensee must pay an annual license fee in accordance with the adopted Scott County Fee schedule.

14. Licensee shall provide to Scott County annually Insurance certificates of Worker's Compensation, Comprehensive General Liability, Comprehensive Automobile Liability, and Personal Injury Liability.

**General Conditions:**

15. Any modifications to the way that Solid Waste or recyclable material is accepted, processed, or stored must receive prior written documented approval from the Scott County Environmental Services Department.

16. Any nuisance conditions, as determined by Scott County Environmental Services shall be abated immediately.

17. The Licensee shall control dust from all crushing, grinding, or processing operations and manage all contact water used for dust control in accordance with local, state, and federal requirements.

18. This License is subject to any conditions set by the City of Shakopee as part of their CUP and/or Business license and any applicable City Ordinances, all state and federal requirements, as well as the Scott County Solid Waste Management Ordinance Number 2. In addition, all conditions and requirements of MPCA permit(s) shall apply equally to this license.
AGENDA #7.8
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION
MEETING DATE: OCTOBER 15, 2019

| ORIGINATING DIVISION: Planning & Res. Mgmt. Zoning Administration | CONSENT AGENDA: Yes
| ORIGINATING DEPARTMENT: Zoning Administration | No |
| PRESENTER: Greg Wagner - 8360 | ATTACHMENTS: Yes |
| PROJECT: Lake Estates Final Plat | No |
| ACTION REQUESTED: Approve the Final Plat of Lake Estates (Thompson Land, LLC, Applicant and Property Owner) Consisting of 16 Lots and 1 Outlot on 75.32 Acres in Sections 19 and 30 of Credit River Township, Three-Way Development Agreement (Developer, Township, County), and Conservation Easements | |
| CONTRACT/POLICY/GRANT: County Attorney Review | FISCAL: Finance Review |
| Risk Management Review | Budget Change |

ORGANIZATIONAL VALUES:
- Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
- Partnership: Aligning existing resources, volunteers and programs to achieve shared goals
- Leadership: Anticipating changes and managing challenges based on reliable information and citizen input
- Commitment: Developing a high quality workforce that is dedicated to advancing a safe, healthy and livable community
- Customer Service: Creating a customer experience that is respectful, responsive and solution-oriented
- Innovation: Exploring and adopting new technologies and processes with the goal of improving service and reducing the long term cost of service delivery

DEPARTMENT/DIVISION HEAD SIGNATURE: COUNTY ADMINISTRATOR SIGNATURE:

Approved:
Denied:
Tabled:
Other:
Deputy Clerk:
Date:

DISTRIBUTION/FILING INSTRUCTIONS:

Background/Justification:
The purpose of this agenda item is to approve the Final Plat of Lake Estates (Thompson Land, LLC, applicant and property owner) consisting of 16 lots and 1 outlot on 75.32 acres in Sections 19 and 30 of Credit River Township, Three-Way Development Agreement (Developer, Township, County), and Conservation Easements.

The Preliminary Plat of Lake Estates consisting of 16 lots and 2 outlots on 75.32 acres was approved on August 6, 2019 by the Scott County Board of Commissioners. The applicant, Darrel Lake, Thompson Land Development, worked with Credit River Township and Scott County staff on issues identified during the
Preliminary Plat review, which were all corrected prior to Preliminary Plat approval. One minor change was the elimination of a small outlot adjacent to the new road entering the development. The Township’s and County’s concern was this outlot would not serve a purpose so it is now incorporated into additional road right-of-way.

The Credit River Township Attorney drafted a Three-Way (Developer, Township, County) Development Agreement for Lake Estates that memorializes the approved project plan dates, required project improvements (road and storm water infrastructure), and financial sureties required to the Township and County. The Township will hold a financial security to ensure all Township infrastructure improvements are completed according to the Township specifications, and the County will hold a smaller financial security to ensure all is constructed according to the approved plans as required by Ordinance.

The Scott County Planning Advisory Commission will hear this request on October 14, 2019 and provide a recommendation in accordance with Chapters 42 and 70 of Scott County Zoning Ordinance No. 3 based on the criteria for approval listed below:

Fiscal Impact:
None

And noting that the Credit River Town Board has recommended approval of the Final Plat for Lake Estates.
SCOTT COUNTY, MINNESOTA
REQUEST FOR BOARD ACTION

Thompson Land, LLC, Applicant and Owner

Final Plat of Lake Estates

Criteria for Approval:

1. **Adequate Drainage** – the proposed plat meets all storm water drainage requirements as identified in Chapter 6 of the zoning ordinance.

2. **Adequate Potable Water Supply** – the proposed plat, utilizing individual wells, meets the requirements of the zoning and subdivision ordinances.

3. **Adequate Roads or Highways to Serve the Subdivision** – The proposed lots will have frontage and access off of the new Township roads, specifically a northern extension of Nevada Avenue, and future township roads as shown on the project plans.

4. **Adequate Waste Disposal Systems** – the proposed lots meet all requirements of the individual sewage treatment system ordinance.

5. **Consistency with the Comprehensive Plan** – the proposed plat conforms to the goals and policies in the 2040 Comprehensive Plan for the development in the Rural Residential Growth Area.

6. **Public Service Capacity** – the proposed development does not adversely impact the public service capacity of local service providers as the lots will utilize the existing Township road for access. The Township and Developer are proposing improvements to Nevada Avenue and 210th Street East.

7. **Consistency with the Minnesota Environmental Quality Board’s Policies** - the property is part of the Credit River Alternative Urban Areawide Review (AUAR). The AUAR covered developable parcels in the southern area of Credit River Township for analysis of development impacts (roads, stormwater, environmental). The County updated the AUAR in 2010 following adoption of the 2030 Comprehensive Plan but has not updated the AUAR due to the lack of development since that time. Updates to the AUAR would include compliance with any updated transportation plans and County Ordinances, which would include the aspects of the development reviewed as part of the plat.

8. **Consistency with Capital Improvement Plans** – the proposed plat is not requiring any county funded road improvements; therefore it is consistent with the County’s capital improvement plan. The County and Township will be working on road safety improvements for Texas Avenue (County Road 27), which would be done through a separate agreement.

Noting that Credit River Township recommended approval of the request at their October 7, 2019 monthly meeting.
CREDIT RIVER TOWNSHIP
SECTIONS 19 & 30
THOMPSON LAND LLC
REQUEST FOR FINAL PLAT

Kane Lake
LAKE ESTATES

KNOW ALL MEN BY THESE PRESENTS: That Thompson Land, LLC, a Minnesota limited liability company, owner of the following described property situated in the Township of Northfield, County of Scott, State of Minnesota, to wit:

Government Lot 6, Section 42, Township 144, Range 20, Scott County, Minnesota, and
Government Lot 6, Section 35, Township 144, Range 20, Scott County, Minnesota,
and
That part of the South half of the Northeast Quarter of the Northeast Quarter of Section 35, Township 144, Range 20, Scott County, Minnesota lying south of the line 200.24 feet west and north of the Range and Township lines.

Beginning at a point on the north line of said South half of the Northeast Quarter of the Northeast Quarter which bears 00° 00' 00" from the southern terminus of said line, and running northwardly 200.24 feet; thence westwardly 200.24 feet; thence southwardly 200.24 feet; thence eastwardly 200.24 feet to the place of beginning.

Has caused the same to be surveyed and staked as LAKE ESTATES and does hereby dedicate to the public for use the public ways and the drainage and utility easements as created by this plat.

In witness whereof, Thompson Land, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this day of ______________________, 2013.

THOMPSON LAND, LLC

Dean Laker, President

State of

County of

This instrument was acknowledged before me on ______________________, 2013, by Thomas G. Bornum and Sarah E. Bornum, husband and wife.

Notary Public

My Commission Expires

I, Terry D. Hauser, do hereby certify that this plat was prepared by me at my own direction and expense. This is a duly licensed Land Surveyor in the State of Minnesota, that this plat is in correct manifestation of the surveyor's certificate, that all mathematical calculations and work are correctly documented on the plat, that all necessary signatures are on the plat, and that the plat is true and correctly surveyed. This plat was submitted to the Surveyor and was accepted on the plat.

Date this the ___________ day of __________, 2013.

Terry D. Hauser, Licensed Land Surveyor

Minnesota License No. 21508

State of Minnesota

County of Hennepin

The foregoing instrument was acknowledged before me this __________ day of __________, 2013 by Terry D. Hauser, Land Surveyor.

Notary Public

My Commission Expires

STATE BOARD OF COVENANTS

The plat was approved and recorded by the State Board of Covenants of Minnesota, State of Minnesota, on the day of ______________________, 2013, and is recorded in Minnesota Statutes 504.03, Subdivision 1, as Document No. ______________________, in Volume ______________________, Pages ______________________.

The plat has been printed and approved this day of ______________________, 2013.

By: ______________________

Scott County Recorder

SCOTT COUNTY BUNNYHORN

Pursuant to Minnesota Statutes, Chapter 305.05, Subd. 1, as amended, this plat has been recorded and approved this day of ______________________, 2013.

By: ______________________

Scott County Surveyor

SCOTT COUNTY BOARD OF COMMISSIONERS

I hereby certify that the Board of Commissioners of Scott County, Minnesota, approved this plat of LAKE ESTATES, by resolution at a meeting thereof this day of ______________________, 2013.

By: ______________________

Scott County Administrator

SCOTT COUNTY AUDITOR AND TREASURER

I hereby certify that the current and delinquent taxes on the lands described within are paid and the treasurer is entitled to the day of ______________________, 2013.

By: ______________________

Scott County Treasurer

SCOTT COUNTY ATTORNEY

I hereby certify that I have examined this plat of LAKE ESTATES and do hereby recommend this plat for approval as follows: this day of ______________________, 2013.

By: ______________________

Scott County Attorney

Rehder and Associates, Inc.
Sheet 1 of 3 Sheets
**Background/Justification:**

1. Separation of employment for Annemarie Poole, FT Child Protection Worker, Health and Human Services Division, effective 10/11/19.

2. Separation of employment for Yushica Bryant, FT Eligibility Specialist, Health and Human Services Division, effective 11/01/19.

4. Separation of employment for Eunice Quade, FT Principal Accounting Technician, Transportation Services Division, effective 12/02/19.

5. Separation of employment for Sylvia Stoehr, Intermittent (34% FTE) Office Aide-Unclassified, Health and Human Services Division, effective 09/27/19.

6. FT Probationary employment for Stefanie Demeule, Administrative Specialist, Sheriff's Office, effective 09/30/19.

7. FT Probationary employment for Victoria Drohman, Senior Administrative Specialist, Sheriff's Office, effective 09/30/19.

8. FT Probationary employment for Nathan Dingler, Facility Probation Officer, Health and Human Services Division, effective 10/07/19.

9. FT Probationary employment for Alexander McDonald, Assistant County Attorney II, Attorney’s Office, effective 10/14/19.

10. PT (80% FTE) Temporary employment for Benjamin Picone, Program Delivery Seasonal, Transportation Services Division, effective 10/08/19.

11. Intermittent (34% FTE) employment for Christopher Collins, Library Aide-Unclassified, Administration Division, effective 10/08/19.

12. Promotion for Patti Stockton, FT Principal Accounting Technician, Health and Human Services Division to FT Probationary Senior Accountant, Office of Management and Budget, effective 10/14/19.

13. Promotion for Cynthia Schultz, FT Social Worker I to FT Probationary Social Work Case Manager, Health and Human Services Division, effective 10/07/19.

14. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

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<tr>
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<tr>
<td>Richard Gunderson</td>
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<td>Zachary Watermolen</td>
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<td>Amanda Mahoney</td>
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<td>Jessica Cook</td>
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Fiscal Impact: N/A
### AGENDA #8.1
**SCOTT COUNTY, MINNESOTA**
**REQUEST FOR BOARD ACTION**
**MEETING DATE: OCTOBER 15, 2019**

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<td>Chair/Vice Chair</td>
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<th>PROJECT:</th>
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<td>Recognition of Scott County Retiree Paul Nelson</td>
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### ORGANIZATIONAL VALUES:
- ☑ Stewardship: Ensuring the responsible and stable investment of taxpayer dollars and communicating its value to the public
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<th>Deputy Clerk:</th>
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### Background/Justification:

The purpose of this agenda item is to recognize retiree Paul Nelson for his years of service to Scott County.

History of employment and accomplishments with Scott County for Mr. Nelson are attached.

**Fiscal Impact:** N/A
Paul Nelson started working for Scott County in 2006. He stepped into this job with a good understanding of our geography and water resources having worked several years as the administrator for the Prior Lake Spring Lake Watershed District before moving over to the County.

Much of Paul’s career was in the private consulting world, and in his first few years on the job here at the County he quickly identified ways to focus the Natural Resources department into a data-driven, project-oriented team of professionals. He also stressed the importance of partnerships. As evidenced by the partners here in the room today, it goes to show the level of effort Paul put into building those relationships.

Paul never had a problem spending “other people’s money” and leveraged his close relationships with agencies like BWSR and MPCA to help bring in funding and technical assistance to address our natural resource challenges. One major grant Paul helped secure was the $2.2 million targeted watershed grant to fund projects in the Sand Creek watershed.

Under Paul’s watch, the County’s working relationship with the Scott Soil and Water Conservation District was strengthened to the point where Paul could say his staff could do the planning, science, and CIP projects but SWCD “are the boots on the ground.”

This close partnership with the SWCD resulted in over 800 cost-share projects completed during his tenure. Those are 800 real-world examples of landowners wanting to do the right thing to conserve the land or soils or protect the water and thankful folks like Paul and County and SWCD staff were there to lend a hand.

In addition to these 800 “touches” on the landscape, Paul also oversaw the completion of 11 capital improvement projects, ranging from 2,000 feet of ravine stabilization, 100-foot bluff stabilizations, to infiltration basins in our County parks.

One important legacy that Paul leaves us here at Scott County is the delisting of two water bodies from the state’s impaired waters list: McMahon Lake and Credit River. While Paul might be too modest to take credit for these headline-making announcements that these lakes and rivers were no longer impaired, many people who work with Paul know that it was his diligence to targeted conservation practices and long-range plans affecting these water bodies that helped move the needle toward improvement.

Anyone who knows Paul knows he is a Reluctant Regulator. Across his career, Paul recognized that rules and regulations handed down from the government would not affect change on the landscape. Rather, Paul knew that real change comes when the individual landowner is inspired into action.
Paul used his philosophy when he co-wrote a book with SWCD district manager Troy Kuphal and a UM Professor Mae Davenport titled “Inspiring Action.”

*Inspiring Action* draws upon decades of Paul’s experience with engagement in conservation management and years of applied research on conservation behavior. The book’s guiding principles for inspiring conservation action not only are backed by the latest social science, but also have been field-tested here in Scott County.

In the past five years, Paul’s role in the organization expanded to take on the management of programs and staff working on environmental health, solid waste, groundwater, septic systems, and household hazardous waste. Paul enjoyed taking on these new programs and instilling into staff his data-driven, problem solving, practical approach to these topics. Major accomplishments in this role include completing the 2019 Solid Waste Plan, overseeing the $1.5 million expansion to the HHW facility, and moving legislation that allows our County to be more flexible using solid waste grant dollars.

After 13 years here at the County, Paul is retiring. This should give him more time to do the things he enjoys, like biking, canoeing, hiking and making great maple syrup. We understand this is the longest tenured job Paul has ever held. And we are fortunate for that. We are so glad you found a place to practice your passion and instill your philosophy and conservation ethic. You have made a lasting impression on our organization, and landscape.
The purpose of agenda item is to Adopt Resolution No. 2019-148; Authorizing Acceptance of a Fiscal Year 2019 Adult Drug Court Discretionary Grant From the U.S. Department of Justice in the Amount of $500,000.

This Grant will allow Scott County to run a dedicated Veteran’s Court as part of its regular criminal justice program. The Grant is under the Department of Justice’s Bureau of Justice Assistance Program and, in part, is intended to provide financial and technical assistance to state courts and local courts in order to implement and enhance veterans’ treatment courts that effectively integrate evidence-based substance abuse treatment, mandatory drug testing, sanctions and incentives, and transitional services in a judicially supervised court.
setting with jurisdiction over substance-abusing offenders. The Grant is for a period of four years, from October 1, 2019 to September 30, 2023, and requires a match of local funds in the amount of $166,660.

The Scott County Attorney began looking at veterans' issues in 2017. Research has indicated that when veterans return to civilian life, their fight is hardly over. Many in our local communities fight internal battles because of their service for our country that spills over into the criminal justice system. Courts dedicated to considering and addressing the unique issues, circumstances, and needs of U.S. military veterans within the criminal justice system have been shown to be more effective in helping these individuals and decreasing recidivism.

In June 2018, stakeholders within the County Attorney’s Office, First Judicial District, Community Corrections, Veteran’s Service Office, and First Judicial Public Defender’s Office began meeting to discuss the implementation of a docket serving justice-involved veterans committing offenses in Scott County. After concluding several planning meetings, the County Attorney’s Office in cooperation with the First Judicial District Court Judges and a team of dedicated volunteers, implemented an informal Veteran's Court in Scott County in November 2018. Since that time, the program has been able to identify approximately 17 participants eligible for the program and hold a monthly review docket. Offenses committed range from misdemeanors to felonies including DWI, domestic assault, controlled substance, and property crimes. Project goals include reducing recidivism rates, addressing mental health, and reducing substance abuse amongst Veterans, as well as cultivating a community where participants can receive support from other participants and mentors.

The efforts made by the County have been limited by resource constraints that restrict the County’s ability to achieve the full measure of its goals, accurately assess results, and become a fully operational Veteran’s Court. For instance, under the current conditions minimal monitoring oversite and assistance is available to participants. If the participant is availing him/herself to opportunities put in place by the County, individual progress is noted; however, more involved monitoring and assistance that is needed to help those who are struggling simply is not available. With the grant funding, the County is planning to allocate a .5 full-time equivalent (FTE) probation officer to Veteran’s Court oversite; add a .5 FTE Court Coordinator position to oversee the program, identify candidates, complete screenings and reporting requirements, and coordinate ongoing training and improvement; increase dockets/meetings to two times per month; conduct additional drug testing; fund additional defense attorney assistance; and conduct research and evaluation of the program’s outcomes.

Our court expects to serve 68 veterans over the four year period of performance covered by the Grant, with a cap of 20 veterans in the program at any one time. The expected length of participation in the program is based on the nature of the offense but varies based on the progress made by individual participants. Those charged with a misdemeanor will complete the program in 12 months or fewer, gross misdemeanors will be expected to complete the program in 12-18 months, and felonies will be expected to complete the program in 18-24 months.

Fiscal Impact:
The grant match of $166,660 will be equally distributed over each year of the grant, equating to $41,665 needed in levy support annually. The $41,665 match will be included in the 2020 Budget for adoption in December.

WHEREAS, the Fiscal Year 2019 Adult Drug Court Discretionary Grant is a grant available from the U.S. Department of Justice for implementing dedicated Veteran’s Courts: and

WHEREAS, the grant period is from October 1, 2019 to September 30, 2023, and requires a match of local funds in the amount of $166,660; and

WHEREAS, research has indicated successful interventions addressing veteran’s complex issues can help reduce recidivism and increase successful outcomes for veterans and their communities; and

WHEREAS, the County supports efforts to reduce recidivism, effectively and efficiently operate the Scott County criminal justice system, and improve outcomes for the community; and

WHEREAS, stakeholders within the County Attorney’s Office, First Judicial District, Community Corrections, Veteran’s Service Office, and First Judicial Public Defender’s Office have been working to address veteran’s needs in an informal manner; and

WHEREAS, the County supports the efforts that have been made and desires implementing a formal court program with dedicated services to address veterans in the criminal justice system.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners in and for the County of Scott, Minnesota, hereby adopts Resolution No. 2019-148; authorizing acceptance of a Fiscal Year 2019 Adult Drug Court Discretionary Grant from the U.S. Department of Justice in the amount of $500,000.

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State of Minnesota
County of Scott

I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the ___ day of ____, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this ___ day of ____, 2019.

______________________________________________
County Administrator

______________________________________________
Administrator’s Designee
Background/Justification:
The purpose of this agenda item is to adopt Resolution No. 2019-147; Awarding a Contract to Sunram Construction, Inc. for the Sand Creek Near Channel Sediment Reduction Phase IV Project in Helena Township in the Amount of $180,244.00.

This streambank stabilization project includes the installation of a series of log jams to reduce erosion and sediment loading into Sand Creek. This site for this project was identified as a high sediment producer to Sand Creek in a feasibility report completed by Inter-Fluve. Sand Creek is impaired for aquatic life and several
studies have found that it carries a high sediment load. This stabilization is designed to reduce the amount of sediment entering the creek.

This project is being completed under the $2.2 million Targeted Watershed Grant awarded to the Scott Watershed Management Organization by the Minnesota Board of Water and Soil Resources (BWSR). Also, funding for the project is coming from a United States Environmental Protection Agency (USEPA) Section 319 Grant from the Minnesota Pollution Control Agency (MPCA). Between 2017 and 2018, four similar stabilization projects were constructed as part of this same effort and funding sources.

Five (5) bids were received on Thursday, October 10, 2019 and the bid from Sunram Construction, Inc. was the lowest responsible bid. The Contract amount will be $180,244.00.

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<tr>
<th>Contractor</th>
<th>Bid Amount</th>
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<tr>
<td>Sunram Construction, Inc.</td>
<td>$180,244.00</td>
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<tr>
<td>Applied Ecological Services</td>
<td>$240,772.50</td>
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<tr>
<td>Standard Contracting Inc.</td>
<td>$303,709.00</td>
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<tr>
<td>Blackstone Contractors, LLC</td>
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<tr>
<td>S.M. Hentges &amp; Sons, Inc.</td>
<td>$380,455.50</td>
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**Fiscal Impact:**
Project funding is coming from a combination of the Targeted Watershed Grant from BWSR, Environmental Protection Agency funding from MPCA and the Scott Watershed Management Organization (WMO). The Contract amount is within the amount budgeted for the project in the approved 2019 Scott WMO budget.
RESOLUTION NO. 2019-147; AWARDING A CONTRACT TO SUNRAM CONSTRUCTION, INC. FOR THE SAND CREEK NEAR CHANNEL SEDIMENT REDUCTION PHASE IV PROJECT IN HELENA TOWNSHIP IN THE AMOUNT OF $180,244.00

WHEREAS, Sand Creek is considered water quality impaired for aquatic life; and

WHEREAS, a number of studies have found that Sand Creek carries a high sediment load; and

WHEREAS, a Feasibility Study regarding the sources and solutions to the sediment loading has been completed along with the engineering design for the project; and

WHEREAS, the Scott Watershed Management Organization (WMO) applied for and received funding for construction of several stabilizations of near channel sediment sources from the Minnesota Board of Water and Soil Resources as part of a Targeted Watershed Grant; and

WHEREAS, the Scott Watershed Management Organization (WMO) applied for and received funding for construction of several stabilizations of near channel sediment sources from the Minnesota Pollution Control Agency as part of a United States Environmental Protection Agency Section 319 Grant; and

WHEREAS, between 2017 and 2018, four similar sediment reducing stabilizations were constructed; and

WHEREAS, the landowner involved is voluntarily dedicating easements for the project; and

WHEREAS, the cost is included with the approved Scott WMO Special Taxing District budget for 2019; and

WHEREAS, five (5) bids were received on October 10, 2019, and the bid of $180,244.00 by Sunram Construction, Inc. was the lowest responsible bid.
NOW THEREFORE BE IT RESOLVED that the Scott County Board of Commissioners in and for the County of Scott, Minnesota, hereby authorizes the Chairperson of the Board to award a Contract to Sunram Construction, Inc. for the Sand Creek Near Channel Sediment Reduction Phase IV Project in Helena Township in the amount $180,244.00.

BE IT FURTHER RESOLVED that approval of this Agreement is conditional upon the Environmental Services Program Manager confirming the responsibility requirements of Sunram Construction, Inc. are met.

BE IT FINALLY RESOLVED that approval of this Contract is subject to approval by the County Attorney’s Office as to form.

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State of Minnesota  
County of Scott  
I, Lezlie A. Vermillion, duly appointed qualified County Administrator for the County of Scott, State of Minnesota, do hereby certify that I have compared the foregoing copy of a resolution with the original minutes of the proceedings of the Board of County Commissioners, Scott County, Minnesota, at their session held on the 15th day of October, 2019 now on file in my office, and have found the same to be a true and correct copy thereof.
Witness my hand and official seal at Shakopee, Minnesota, this 15th day of October, 2019.

______________________________  
County Administrator

______________________________  
Administrator’s Designee