Scott County
Park Advisory Commission
December 4, 2019
5:00 PM

Scott County Government Center
Scott County Board Room
200 Fourth Avenue West
Shakopee, MN
5:00 P.M. – December 4, 2019

**NOTE MEETING TIME CHANGE**
Scot County Board Room, 200 Fourth Avenue West, Shakopee

1) Roll Call – Pat Stieg, Chair

2) Pledge of Allegiance

3) Approve Agenda

4) Approve Meeting Minutes for 11/7/2018

5) Recognition of Interested Citizens for Items Not on the Agenda (No action will be taken.)

6) 2019 Year in Review (5:05 – 6:45 PM)
   a. Maintenance - Justin Markeson, Maintenance Supervisor
   b. Facilities/Guest Services – Tom Balk and Shaun Mertes
   c. Park Service/Public Safety – Nate Hurliman, Public Safety Program Supervisor

7) Administration, Planning and Development
   a. Carver County Trail Wayfinding Pilot Project Results – Pat Stieg

8) Informational Items/Other (6:45 PM)
   a. Elections Reminder (Verbal)
   b. Advisory Commissioner Reports (Verbal)
   c. Projects/Other Updates (Verbal)
   d. Upcoming Events (Verbal)

   **Highlighted Winter Events and Programs/Volunteer Opportunities:**
   (1) Full Moon Snowshoe w/ S’mores: Dec. 13, 6 – 8 PM at Cleary Lake Regional Park
   (2) Kicksled Adventure: Jan. 25, 1 – 2:30 PM at Cleary Lake Regional Park
   (3) Geocaching to Build a Snowperson: Feb. 1 – 3 PM at Cleary Lake Regional Park
   (4) Family Snowshoeing w Hot Cocoa: Feb. 8, 4 – 5:30 PM at Cleary Lake Regional Park
   (5) Fat Bike Fun Race: Feb. 15, 9 AM – 2 PM at Cleary Lake Regional Park
   (6) Beginner Snowshoeing: Feb. 23, 3 – 4:30 PM at Cleary Lake Regional Park
   (7) Beginner Snowshoeing: Jan. 26, 1 – 2:30 PM at Murphy-Hanrehan
   (8) Winter Birding: Jan. 11, 10 – 11:30 AM FREE at The Landing
   (9) Beginner Snowshoeing: Feb. 15 1- 2:30 PM

Contact Patty Freeman at 952-496-8752 if you have an item you would like placed on the agenda.
9) Upcoming Meetings - Tentative (6:55 PM to 7:00 PM)
   a. January 8, 2019 – Elections, Kiosk and Wayfinding Update
   b. February 6, 2019 – Planning Projects – Project Strategy/Timeline

10) Adjourn
SCOTT COUNTY PARKS ADVISORY COMMISSION
MEETING MINUTES
November 6, 2019

The Scott County Parks Advisory Commission held their November meeting on November 6, 2019 at The Scott County Government Center, 200 Fourth Avenue West, Shakopee, MN 55379. Staff members present were Patty Freeman, General Manager of Scott County Parks and Trails, Alysa Delgado, Parks and Natural Resources Coordinator, and Beverly Cox-Alexander, Secretary.

Specific details and video of the entire November 6, 2019 Scott County Parks Advisory Meeting is available on the Scott County Website:
Click on the link below to view the video
https://www.youtube.com/watch?v=xbJ_4USL9YI

1) Roll Call: Chair Patrick Stieg called the meeting to order at 6:00 PM and proceeded with roll call.
   **Members present:** Kristin French, Kathy Gerlach, Barb Hedstrom, Jerry Hennen, Patrick Stieg, Mark Ewert and Commissioner Jon Ulrich.

   **Members Absent:** Eric Spieler

2) Pledge of Allegiance

3) Approval of Agenda

   Motion by Commissioner Ewert; second by Commissioner Hedstrom to approve the agenda. The motion carried unanimously.

4) Approve meeting minutes for October 2, 2019

   Motion by Commissioner Hennen; second by Commissioner Hedstrom to approve the 10/02/19 meeting minutes as written. The motion carried unanimously.

5) Recognition of Interested Citizens for Items Not on the Agenda
   No citizen comment.

6) Administration, Planning and Development

   a. 2018 Resident and Visitor Study Presentation – Guest Presenter Alyssa Olson, Three Rivers Park District Research and Evaluation Coordinator

   Alyssa Olson provided an overview of the 2018 Resident and Visitor Findings available in the packet which include:
   - 2018 Park and Trail Use Estimates from Metropolitan Council
• 2018 General Population Survey Conducted by the Morris Leatherman Company
• 2018 Park Visitor Survey Conducted By Three Rivers Park District Research Section

Commissioner Discussions:

• Commissioner Hennen commented on the survey that indicated 4% poor signage
• Commissioner Gerlach commented on conflicting surveys regarding Park User Increase Fees
• Commissioner Hedstrom commented on the Metropolitan Council Survey’s estimated number of annual visits in 2018 as it relates to Spring Lake Regional Park and Cedar Lake Farm Regional Park
• Commissioner Ewert commented on the low rankings of Playgrounds, Swim Areas and Dog Parks on the General Population Survey Conducted by the Morris Leatherman Company survey regarding “What do you like Most about Three Rivers”
• Alyssa Olson advised the visitor study surveys are conducted every 5 years

b. Scott County Parks and Trails at a Glance – Park and Conservation Land Acres and Regional Trail Presented by Alysa Delgardo, Parks and Natural Resources Coordinator

Scott County at a Glance
• Report created to help contextualize Scott County’s Parks and Trails efforts within the Metro Region
• Combines multiple datasets (with limitations)
• Provides an “at a glance” overview of Scott County’s rankings in several Parks / Trails categories

Review of and highlights of content available in the packet:
• Scott County has about 8% of county acres protected by current Regional Parkland, future Regional Parkland, and Conservation Lands (Department of Natural Resources and U.S. Fish and Wildlife Service)
• Almost 17,000 acres are currently being protected as Conservation Lands or Regional Parks within Scott County
• This report uses Met Council 2016 General Land Use Data Set using Arial imagery focusing on open spaces which includes all different park types.
• Review of where Scott County falls within the Metro Region
  o Average for Conservation Lands + Existing Regional Parks
  o Above average for Conservation Lands + Planned Regional Parks
  o Below average for both Existing Regional Trails and Existing + Planned Regional Trails
  o Above average for Existing Regional Parks + Planned Regional Parks
  o Above average for Conservation Lands
  o Below average for total parks (this includes local parks)

Conclusion:
• Scott County has room for improvement when it comes to Regional Trails
• Scott County is providing comparable parkland amounts to other implementing agencies
• Maintaining our parks is critical to keep parks a notable asset to the county

c. Resident / Non-Residential Fee Structure Concept

Presented by Patty Freeman
Purpose of agenda item:
- Parks Advisory Commissioners awareness of a concept that TRPD is considering
- Ask for feedback and questions to bring to internal working group and to County Board

Concept:
- Develop a fee structure that includes different rates for “residents” and “nonresidents”
  - **Residents** = people living within Suburban Hennepin County and Scott County
  - **Nonresidents** would pay higher fees than residents

Why?
- Park District identified budget challenges; had discussions and preparing solutions
  - Refers to Park District General Fund Budget; not the Scott-Three Rivers partnership budget; and not Scott County general fund
- Ongoing recognition of State not meeting O & M contribution promise
  - Far below 40% in Statute
  - Average of 9%
- Strong regional use, in particular for TRPD
- From TRPD Board - A budget goal: Provide value and equity to the taxpayers of Three Rivers Park District (Hennepin County)
- The concept was brought to the Three Rivers Board in October.
  - Could it be a part of the 2020 budget
  - Philosophically this makes sense
  - Leadership to create an internal working group
  - Can we make this work without a cost

Commissioner Feedback:
- Commissioner Ewert: Supports the concept
- Commissioner Hedstrom: Possibility of additional park based fees
- Commissioner French: Boarder community concerns
- Commissioner Stieg: Does this start a trend? In doing a quick search, found no evidence of park boards having residence / non-residence fees.
- Commissioner Hennen: Are there projections for revenue?

Next sets:
- Patty Freeman to talk to the county board in a workshop session and a meeting to obtain county board feedback

7) **Informational Items**

a. Advisory Commission Reports

- Commissioner Hedstrom recently had the opportunity to spend a beautiful morning in Golden Colorado visiting a park which had a river and historical buildings. This is the same concept as discussed at the Landing PAC meeting in October.
- Commissioner Ewert commented on a recent article in the paper
  - A group of people removed 20 tons of buckthorn
  - The City of Shakopee is using goats to control buckthorn
- Commissioner Stieg provided updates on the Parks and Trail Legacy Committee
  - 20K fairgoers went through the exhibit
  - Approximately 12K voted; with the question: “What connects you to the outdoors”? 
- Naturalist programs
- Skill building programs
- Ensuring a welcoming environment
- Partnerships with schools and other organizations / local clubs
  - Discussion at the meeting about the funding distribution formula through legislative action for how much goes to the DNR vs the Metropolitan Council Parks vs the Greater Minnesota Parks

b. Projects / Other Updates
   i) Update on 2020-2024 Capital Budget

   Patty Freeman reviewed items approved by the County Board
   - Well Cleary Campground – Cleary Lake
     - Install Well
   - Cleary Lake Master Plan Update – Cleary Lake
     - Complete master plan update for Cleary Lake
   - Sanitary Dump Station – Cleary Lake
     - Install a dump station
   - Fence around maintenance compound – Cleary Lake
     - Install a new fence approximately (1,050) feet long, (6) feet high, galvanized or black chain link with (2) sliding gates
   - Regional Trails Master Planning – System Wide
     - Master Plan for portion of So. Scott RT New Prague to Cedar to Doyle to Cleary including some preliminary engineering and Louisville RT

c. Upcoming Recreation and Education Programs and Events
   1) Full Moon Snow Shoes with S’mores at Clary Lake
   2) Kicksled Adventure at Cleary Lake
   3) Geocaching to Build a Snowperson at Clary Lake
   4) Family Snowshoeing with Hot Cocoa at Cleary Lake
   5) Fat Bike Fun Race at Cleary Lake
   6) Beginner Snowshoeing at Cleary Lake

8) Upcoming Meetings
   a. December 4th – (5:00 pm start time)
      - Regional Trail Kiosk and Wayfinding Project Update
      - Year in Review
      - Trail Planning / Projects Update
      - PAC Celebration / Social
   b. January 8th
      - Elections
      - 2020 Operating Budget Overview and 2021 Budget Priorities
      - Tour discussions
      - Work plans discussions

10) Adjourn

   Motion by Commissioner Gerlach; second by Commissioner French to adjourn the meeting. The motion carried unanimously.
The meeting concluded at 8:15 pm

Patrick Stieg, Chair

Beverly Cox-Alexander, Secretary
Maintenance

Parks Advisory Commission Meeting
December 4, 2019
2019 Small Projects

- Dog park entry trail rehab at Spring Lake
- Continued trail rehab at Cedar Lake
- Gates installed at Doyle
- Bike trail mile markers installed at Cleary
- Signpost replacement at Cleary
- Driving range net replacement at Cleary Golf
2019 Collaboration Projects

- Three Rivers Design –
  - Bike trail micro resurfacing – Cleary Lake

- Scott County Highway
  - Bike trail culvert replacement – Cleary Lake

- Three Rivers Project Staff, Design & Maintenance Managers
  - Drain Basin Replacement – Cleary Lake
2019 Large Projects

Cleary Campground CXT’s Installed
Collaboration Project between Three Rivers Design and Maintenance
2019 Large Projects
Maintenance Facility Build
Collaboration between Scott County and Three Rivers
2019 Maintenance

Thank You!
2019 Highlights

- Free Play Snow Day
- Fat Bike Fun Race
- Fiber line and Point of Sale system at Boat Rental
- LGF staff/liaison
- Tournament host site for MN Jr. PGA prep tour
- Cleary Jr. Club Championship
- Endless Summer Race
- Spring Lake Trailgate
- Scott County Outdoor Ed. Days
- Surf the Murph/Savage 100
FACILITIES / GUEST SERVICES STAFF

Full-Time Employees

Seasonal Employees

51 seasonal staff hired for 2019 season

**Summer**
- 24 staff hired for VC, CL Boat, CLF Boat
- 9 staff hired for Golf Instruction
- 5 staff hired for Golf/Park combo

**Winter**
- 13 staff hired for winter season

Accounted for over 8200 hours work in 2019

Cleary Visitor Center open 363 days/year
Winter Operations

Parks Advisory Commission Meeting
December 4th, 2019
Cross Country Ski Revenue 2018 vs. 2019

<table>
<thead>
<tr>
<th>Year</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>$30,112.0</td>
</tr>
<tr>
<td>2019</td>
<td>$29,941.0</td>
</tr>
</tbody>
</table>

2019 Ski Revenue

- [CATEGORY NAME], $10,094.00
- [CATEGORY NAME], $18,537
- [CATEGORY NAME], $1,310

Total - $29,941.00
Cedar Lake Farm 2017-2019
Reservation Sites & Boat Rental Sales

**Lakeside Shelter**
- 2017: $3,920.00
- 2018: $5,751.00
- 2019: $5,863.00

**Group Camp**
- 2017: $1,481.00
- 2018: $1,736.00
- 2019: $2,008.00

**Boat Rental**
- 2017: $3,919.00
- 2018: $5,573.00
- 2019: $4,877.00
Cleary Lake Regional Park

Parks Advisory Commission Meeting
December 4th, 2019
Cleary Lake 2017-2019
Boat Rental Revenue

2017: $42,664.00
2018: $53,087.00
2019: $52,801.00
High water challenges
Cleary Campground Revenue Comparison 2017-2019

2017: $47,725.00
2018: $50,463.00
2019: $49,439.00
2019 Cleary Camping Revenue

- Basswood, $19,202.00
- Norway Ridge, $2,370.00
- Birchwood, $1,782.00
- Red Pine, $4,147.00

Total = $49,439 (181 open rental days)
Cleary Lake 2017-2019
Shelter Reservation Sites


Pavilion

2017: $15,409.00
2018: $16,739.00
2019: $19,425.00

Lakeview Shelter

2017: $9,135.00
2018: $8,799.00
2019: $10,800.00
Golf Operations
Wet Spring / Early Summer Golf Conditions
Golf Revenue 2018 vs. 2019

Days Open

2018 Days Course open
190 (April 28 – Nov 4)

2019 Days Course open
208 (April 10 – Nov 4)

* Heavy rain, wet conditions = no carts.

* Winter kill on many fairways, some greens.
2019 REVENUE DOLLARS

Grand Total = $419,420
Junior Golf Program Progression Chart

- Eagle Level  Ages 12-16
- Birdie Level  Ages 11-15
- Par Level  Ages 9-12
- Hooked-on Golf (Par Level)  Ages 8-12
- Player Level  Ages 6-8
- Little Whippers  Ages 5-6
Hooked-On-Golf
2019 Golf Programs and Lesson Expenses

Total Expenses = $57,257    Total Revenue = $99,903

- Clubs/hats/travel league: $27,674
- Golf Staff: $29,583
2019 Golf Program Accomplishments

• Program participation
  – Over 1000 youth and adult registrants
  – 90 program offerings

• New - Supervised practice
  – Over $3,000 generated
  – 1 Weekday evening and 1 Sunday session
  – Popular, well received, continuing in 2020

• Youth on Course
  – 2018 : 257 YOC Rounds Played ($5.00) ---> $1,285 in Revenue
  – 2019 : 1037 YOC Rounds Played ($5.00) ---> $5,187 in Revenue
    ---> $5702 in subsidy reimbursement from MGA
Overview

- Continuum of Enforcement
- TRPD Scott County Public Safety by the numbers
- Sample of incidents from past year.
- Partnership Approach
- Park Service Education
Continuum of Enforcement

- Educate
- Verbal Warning
- Written Warning
- Citation
TRPD Public Safety by the numbers

- Over 300+ calls for service at TRPD Scott County Parks.
  - Self generated or dispatched
- 200+ Verbal and Written Warnings
- 27 Administrative Citations
  - No permit purchased
  - Dog off leash
  - Not following Provisions of Permit
- 2 County Citation resulting from failure to pay Administrative Citation.
Trends in TRPD/Scott County Public Safety

• Ordinance issues with campers at Cleary Campground decreased in 2019
  – Increased in focused patrol and training of Facility staff
• Increase in dumpings in Parks
• DOLA and Dogs off leash issues remain consistent.
• Minor vandalism consistent.
Sample of Incidents

- Medicals
  - Falls
    - Rollerblading
    - Accidental Falls
- DOLA violations
- Accidental Vehicle Lock Out Assistance
- Dogs off Leash
- Dumpster Fire at Cleary
- Park Dumpings
- Parking Assistance at Park events
  - Tractor Show
  - Surf the Murph/ Savage 100
  - Spring Lake Trailgate.
  - Endless Summer 5K at Murphy
Illegal Hunting

- In partnership with TRPD Maintenance and Minnesota DNR. We were able to locate and remove two illegal trees stands on Doyle Kennefic Property.
Justin Markeson up in tree examining tree stand for removal.
Illegal Dumpings

Murphy Hanrehan Park Reserve

Doyle Kennific
TRPD Scott County Park Service would not be possible without our partners.

Notable 2019 Public Safety Partners

- Scott County Sheriffs Office
- Department of Natural Resources
- Prior Lake Police Department
  - Savage Fire
- Allina Medical Transport
- Scott County Hazardous Works
- TRPD Maintenance Crews
  - Many more!
Future Areas of Focus

- Maintain a Strong Public Service Ethic
- Continue to streamline systems
- Continue to utilize different patrol methods such as ATV, Foot, Bike, and vehicle
- Educate and Enforce Park Ordinances with the Public
- Community Park Service pop up events.
- Pass out more Park Service give a ways.
  - Lanyards
  - Leashes
  - Wooden Nickels
    - $5.00 off day pass, equipment rental, or season pass
Any Questions?

Nathan Hurliman
Public Safety Program Supervisor
Email:Nathan.Hurliman@threeriversparks.org
Park Service Office: 763-694-7783

Call or email anytime.

If anyone is interested in a Ride long with any of the PSO’s do not hesitate to contact us to set something up!
Administration and Planning
Pat Stieg, Chair of the Parks Advisory Commissioner and Public Health Program Specialist with Carver County, will present an overview of a trail wayfinding pilot project he developed and implemented in Carver County in 2019.
Informal Items / Other
Winter Programs

**CLEARY LAKE REGIONAL PARK**
*Full Moon Snowshoe w/ S’mores*: Dec. 13, 6—8 PM
*Kicksled Adventure*: Jan. 25, 1—2:30 PM
*Geocaching to Build a Snowperson*: Feb. 1, 1—3 PM
*Family Snowshoeing w/ Hot Cocoa*: Feb. 8, 4—5:30 PM
*Fat Bike Fun Race*: Feb. 15, 9 AM—2 PM
*Beginner Snowshoeing*: Feb. 23, 3—4:30 PM

**MURPHY-HANREHAN PARK RESERVE**
*Beginner Snowshoeing*: Jan. 26, 1—2:30 PM

**THE LANDING**
*Winter Birding*: Jan. 11, 10—11:30 AM FREE
*Beginner Snowshoeing*: Feb. 15, 1—2:30 PM

*20% Discount for groups of four or more.

Visit Threeriversparks.org or call (763) 559-6700

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Fat Bike Fun Race

CLEARY LAKE REGIONAL PARK

Saturday, February 15th, 9 AM—2 PM

5K Beginner & Kids race • 10K Action race
Fat Bike Demos • Fun Family Race Atmosphere

$15 pre registration
$20 day of race

Bike Rentals available and brought on race day:
Contact Michael’s Cycles-Prior Lake: 952-447-2453.
$25—reservations required.

To register visit Threeriversparks.org or call (763) 559-6700

ThreeRiversParks.org