SCOTT COUNTY PARKS ADVISORY COMMISSION
MEETING MINUTES
January 2, 2019

The Scott County Parks Advisory Commission held their January meeting on January 2, 2019 at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, MN 55379. Staff members present were Patty Freeman, General Manager of Scott County Parks and Trails, Nathan Moe, Parks Planner, Scott Fuhrman, Parks and Natural Resources Coordinator, and Beverly Cox-Alexander, Secretary.

Specific details and video of the entire January 2, 2018 Scott County Parks Advisory Meeting is available on the Scott County Website:
Click on the link below to view the video
Scott County Parks Advisory Commission 01/02/19 Meeting Video

1) Roll Call: Chair Mark Ewert called the meeting to order at 6:02 PM and proceeded with the roll call.
   Members present: Kristin French, Kathy Gerlach, Jerry Hennen, Eric Spieler, Patrick Stieg, and Mark Ewert.
   Members Absent: Barb Hedstrom and Commissioner Jon Ulrich

2) The Pledge of Allegiance followed roll call.

3) Approval of Agenda

   Motion by Commissioner Hennen second by Commissioner French to approve the agenda. The motion carried unanimously.

4) Approval of meeting minutes for 12/05/18

   Motion by Commissioner Spieler second by Commissioner Stieg to approve the 12/05/18 meeting minutes as written. The motion carried unanimously.

5) Recognition of Interested Citizens for Items Not on Agenda
   • No citizen comment.

6) Election of Chair and Vice Chair

   Motion by Commissioner Spieler second by Commissioner French to elect Patrick Stieg as Commission Chair for 2019. The motion carried unanimously.

   Motion by Commissioner Hennen second by Commissioner French to elect Eric Spieler as Commission Vice Chair for 2019. The motion carried unanimously.
7) Year in Review
   a. 2018 Year in Review: Facility Operations

   Presented by Tom Balk, Parks Operations Supervisor

- 2018 Highlights
  - Mid-Summer Festival / Credit River Antique Tractor Show / 2500+ visitors
  - Scott County Outdoor Education Days / 1200+ students
  - Fat Bike Fun Race
  - Murphy Ski Trails
  - Murphy Ski trails / trailhead open and staffed for 1st time since 2013
  - Surf the Murph
  - Cleary Lake Junior Club Championship
  - Tournament host site for Minnesota Junior PGA Prep Tour
  - Cleary Visitor Center bathroom renovation
  - New Murphy Trail Signage

- New in 2018
  - Spring Lake Trailgate
  - Friday Morning Senior Golf League
  - Turf trails opening at Cedar Lake
  - Youth on Course

- Special Use Permits
  - All groups conducting organized events require a special use permit
  - Group sizes of (30+) are required to purchase a special use permit for events in partnership parks including: Cleary, Murphy, Spring Lake, Cedar and Doyle Kennefick

- Cedar Lake Farm Regional Park
  - Reservation Sites and Boat Rental Sales
    - Lakeside Shelter
      - 2016 Revenue: $2800.00
      - 2017 Revenue: $3920.00
      - 2018 Revenue: $571.00
    - Group Camp
      - 2016 Revenue: $1228.00
      - 2017 Revenue: $1481.00
      - 2018 Revenue: $1736.00
    - Boat Rental
      - 2016 Revenue: $5746.00
      - 2017 Revenue: $3919.00
      - 2018 Revenue: $5573.00

- Cleary Lake Regional Park
  - Boat Rental
    - 2016 Revenue: $44,857.00
    - 2017 Revenue: $42,664.00
    - 2018 Revenue: $53,087.00
  - Campground Rental (Group, Hike-in & RV)
    - 2016 Revenue: $42,043.00
    - 2017 Revenue: $47,725.00
2018 Revenue: $50,463.00
  o Camping Rental (174 open rental days)
    ▪ 2018 Revenue: $50,463.00
  o Shelter Reservation Rental – Pavilion
    ▪ 2016 Revenue: $11,975.00
    ▪ 2017 Revenue: $15,409.00
    ▪ 2018 Revenue: $16,739.00
  o Shelter Reservation Rental – Lakeview Shelter
    ▪ 2016 Revenue: $10,145.00
    ▪ 2017 Revenue: $ 9,135.00
    ▪ 2018 Revenue: $ 8,799.00

- Winter Operations
  o Cross Country Skiing
    ▪ 2017 Revenue: $ 3,806.00
    ▪ 2018 Revenue: $30,112.00

- Golf Operations
  ▪ 2017 Revenue: $424,541.00
  ▪ 2018 Revenue: $394,276.00
  ➢ Note: In 2018 had rain on all (3) major holidays (Memorial Day, July 4th & Labor Day)

8) Administration, Planning and Development

- Capital Improvement Plan
  o 2019 – 2023 Plan Adopted
  o 2020 – 2024 Process Beginning

<table>
<thead>
<tr>
<th>CIP Chapter</th>
<th>Total Cost Est ($)</th>
<th>County Funds ($)</th>
<th>% of Funds from County</th>
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</thead>
<tbody>
<tr>
<td>Parks</td>
<td>$ 5,968,358.00</td>
<td>$ 1,185,000.00</td>
<td>20%</td>
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<tr>
<td>Transportation (10 Year Plan)</td>
<td>$98,827,000.00</td>
<td>$35,160,000.00</td>
<td>36%</td>
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<tr>
<td>Buildings / Public Facilities</td>
<td>$69,462,000.00</td>
<td>$68,171,120.00</td>
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<td>Technology</td>
<td>$10,355,968.00</td>
<td>$ 7,363,005.00</td>
<td>71%</td>
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<tr>
<td>Equipment &amp; Fleet</td>
<td>$ 6,780,116.00</td>
<td>$ 5,804,362.00</td>
<td>86%</td>
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- Capital Improvement Plan
  o Parks Improvement Plan
    ▪ 5 year timeframe: 2020 – 2024
    ▪ Safety
    ▪ Preservation
    ▪ Enhancements / Expansion
    ▪ ~15 year vision

- 15 Year Vision
  o Cleary Maintenance Facility
  o Spring Lake Lakefront Development
- Doyle-Kennefick – Introduce Use
  - Cedar Lakeshore Expansion
  - Acquisitions

- 15 Year +
  - UP Rail / MN River Trail

- Enhancements, Expansion & Safety
  - Reinstall Windmill, Cedar Lake Farm
  - Shade Umbrellas at Cedar Lake Farm Beach, Cleary Lake Dog Off-Leash, and Spring Lake Dog Off-Leash
  - Recreation Programs
    - Towing and (12) Passenger Van, System Wide
  - Electric Utility Vehicle for Park Service Patrol
  - Automatic Gate
    - Group Camp and Horse Trail Head Parking (Murphy-Hanrehan)
    - Main Trailhead (Murphy-Hanrehan)
    - South Entrance (Cleary Lake)
  - Lakefront Expansion, Spring Lake
    - Equipment Needs TBD
  - Maintenance Shop Fence, Cedar Lake Farm
  - Potable Well, Cleary Lake, Off Leash Area
  - Campsite Support Infrastructure, Cleary Lake
    - Vault Latrine
    - Dump Station
    - Drinking Water

- Preservation
  - Trail Reconstruction, Cleary Lake
  - 2019 Trail Pavement Maintenance Clear Lake, Lake Loop
  - Cleary Lake Master Plan
  - Regional Trail Master Plans
  - Potential Future Project Submittals (Require Cleary Master Plan)
    - Nature Play Area at Cleary Lake
    - Updated and Expanded Play Area at Cleary Lake

- Non County Projects – 2019
  - City of Shakopee plans to replace the pedestrian bridge in Memorial Park
  - SMSC designing and constructing trail connection from Stemmer Ridge Road into Spring Lake, near Dog Off Leash Area (DOLA)

9) Informational Items
a. Camp Kici Yapi Relocation

- The proposed 221.8 acre site is located north of Elko-New Market at 8535 230th Street East, New Market Township
  - The site is currently zoned for rural residential
  - A conditional use permit would need to be approved through the County’s planning and zoning office, for this use.
  - On December 31, 2018 The YMCA submitted a Development Application/Conditional Use Permit for the facility.
o YMCA has held open houses to provide information and answer questions
o County Planning and Zoning staff are tracking the project

<table>
<thead>
<tr>
<th>Camp Kici Yapi Phase I – Proposed Amenities</th>
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<tbody>
<tr>
<td>Welcome Area &amp; Entry</td>
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<tr>
<td>Preschool Play Area</td>
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<tr>
<td>Survival Skills (Archery etc.)</td>
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<td>Open Play Fields</td>
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<tr>
<th>Camp Kici Yapi Phase II</th>
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<tbody>
<tr>
<td>Farm to Table</td>
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<tr>
<th>Camp Kici Yapi Development Timeline – Phase I</th>
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<td>Fall 2018 – Spring 2019 Planning &amp; Design</td>
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<tr>
<td>Labor Day Weekend 2019 – Opening Party</td>
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b. Advisory Commissioner Reports

- Commissioner Spieler advised the Cleary Lake Dog Park Trails are very icy.
- Commissioner Spieler commented Hyland Park has a nice ski base, whereas Cleary’s base is currently icy. Also, with no snow on Cleary Lake Trails it would be nice to groom the Lake for Cross Country Skiing.

c. Projects / Other Updates

i) 2018 Joint Meeting Three Rivers Park District and Scott County Board

- The primary purpose for the annual meeting is to adopt the annual budget for the partnership.
- Brief highlights of the year (2018) and upcoming items (2019) were discussed.
- The schedule currently reflects the next joint meeting will occur in December 2019, but there is discussion of having the joint meeting at Cedar Lake Farm in August.
  o At the Policy Committee meeting in February everyone will check their schedules and determine if they are comfortable having the joint meeting in August versus December.

d. Upcoming Events

Highlighted Winter Events and Programs / Volunteer Opportunities:
(1) Beginner Ice Fishing at Cedar Lake Farm – January 12, 12:30 to 4:30 PM
(2) Beginner Ice Fishing for Women at Cedar Lake Farm – January 12, 3:00 to 5:00 pm
(3) Fat Bike Fun Race at Cleary Lake – February 16, 1:00 pm to 4:00 pm

10) Upcoming Meetings – Tentative

a. February 6, 2019

 o Acquisition Update
 o Capital Projects Update
 o Programs Workshop
 o Kiosk / Wayfinding Project Update

b. March 6, 2019

 o Kiosk / Wayfinding Project
 o Acquisition Update
11) Adjourn

Motion by Commissioner Ewert; Second Commissioner Gerlach to adjourn the meeting. The motion carried unanimously.

The meeting was adjourned at 7:48 pm.

Patrick Stieg, Chair

Date

Beverly Cox-Alexander, Secretary