

**BOARD OF COMMISSIONERS****COUNTY OF SCOTT****JANUARY 7, 2020**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, Commissioner Beer, and Commissioner Ulrich.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Lisa Kohner, Public Affairs Coordinator
- D. Pam Selvig, Health and Human Services Director
- E. Brad Davis, Planning and Resource Management Director
- F. Lisa Brodsky, Public Health Director
- G. Perry Mulcrone, Business Relationship Director
- H. Luke Hennen, Sheriff
- I. Tony Winiiecki, County Engineer
- J. Danny Lenz, Chief Financial Officer/Deputy County Administrator
- K. Jake Grussing, Library Director
- L. Kathy Davis, Assistant Facilities Director
- M. Chad Wellner, Maintenance Worker
- N. Wanda Kane, Program Specialist
- O. Chris Harder, Quality Improvement Manager
- P. Lisa Freese, Transportation Services Director
- Q. Patty Freeman, General Manager Scott County Parks
- R. Emily Burns, Social Worker
- S. Madelyn Denhartog, 911 Dispatcher
- T. Melissa Engley, 911 Dispatcher
- U. Brianna Freeberg, Social Work Case Manager
- V. Paula Gustafson, Business Relationship Manager
- W. Ibrahim Maxamed, Eligibility Specialist
- X. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Lloyd Erbaugh, Scott County Mental Health Local Advisory Council
- B. Jake Brekke, Shakopee
- C. John Myser

(4) Reorganization for 2020:

A. Commissioner Wolf moved, seconded by Commissioner Ulrich to nominate Commissioner Beer as Chair of the Scott County Board of Commissioners for 2020. Following three calls for other nominations, Chair Weckman Brekke closed the nominations. The motion carried unanimously.

Commissioner Weckman Brekke passed the gavel to Commissioner Beer.

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Chair Beer presented Commissioner Weckman Brekke with a plaque in recognition of her service as Chair of the Scott County Board of Commissioners in 2019.

B. Commissioner Weckman Brekke moved, seconded by Commissioner Beard to nominate Commissioner Ulrich as Vice Chair of the Scott County Board of Commissioners for 2020. Following three calls for other nominations, Chair Beer closed the nominations. The motion carried unanimously.

(5) Amendments to the Agenda:

Chair Beer announced the addition of an agenda item to approve an Agreement between Scott County and the Law Enforcement Labor Services, Inc. – Sheriff Essential Employee Correctional Officers Unit.

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the amended Agenda was approved.

(6) Minutes:

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the Minutes of December 17, 2019 were approved.

(7) Recognition of Interested Citizens:

John Myser provided information regarding his recent court hearing where he was charged with failure to appear. County Attorney Ron Hocesvar provided further information regarding the proceedings and noted this issue is between Mr. Myser, the County Attorney's Office, and the Courts and not the Board of Commissioners.

(8) New Employee Welcome:

The following new employees introduced themselves: Social Worker Emily Burns, 911 Dispatcher Madelyn Denhartog, 911 Dispatcher Melissa Engley, Social Work Case Manager Brianna Freeberg, Business Relationship Manager Paula Gustafson, and Eligibility Specialist Ibrahim Maxamed.

(9) Consent Agenda:

A. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-001; Appointing Commissioners and Other County Officials to Boards and Committees for 2020. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

B. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-003; Acknowledging Receipt and Acceptance of Gifts to Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

C. Commissioner Beard moved, seconded by Commissioner Wolf to approve the renewal of the Southwest Metro Drug Task Force Joint Powers Agreement. The motion carried unanimously.

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D. Commissioner Beard moved, seconded by Commissioner Wolf to approve a new Joint Powers Agreement with the State of Minnesota for the National Incident-Based Reporting System. The motion carried unanimously.

E. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-002; Adopting the Scott County Board of Commissioners Operating Rules and Guidelines, and Rescinding Resolution No. 2019-002. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

F. Commissioner Beard moved, seconded by Commissioner Wolf to approve the 2020 County Board meeting schedule. The motion carried unanimously.

G. On the recommendation of the County Administrator, Commissioner Beard moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Matthew Larson, FT Sheriff's Deputy, Sheriff's Office, effective 01/02/20.
2. Separation of employment for Teja Lawrence, FT Probationary 911 Dispatcher, Sheriff's Office, effective 12/15/19.
3. Separation of employment for Ayman Sabry, FT Probationary Therapist, Health and Human Services Division, effective 12/23/19.
4. FT Probationary employment for Jesse Atwood, Maintenance Worker II, Planning and Resource Management Development Division, effective 12/16/19.
5. FT Probationary employment for Jessica Dalton, Principal Accounting Technician, Health and Human Services Division, effective 01/06/20.
6. FT Probationary employment for Madelyn Denhartog, 911 Dispatcher, Sheriff's Office, effective 12/30/19.
7. Intermittent (34% FTE) employment for Natalie Koepp, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 01/06/20.
8. Intermittent (34% FTE) employment for Heather Thurmes, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 12/23/19.
9. Intermittent (34% FTE) employment for Jared Anderson, Facility Probation Officer-Unclassified, Health and Human Services Division, effective 12/18/19.
10. Intermittent (34% FTE) employment for Margelyn Knoeck, Library Associate-Unclassified, Administration Division, effective 01/07/20.
11. Intermittent (34% FTE) employment for Allison Kent, Library Associate-Unclassified, Administration Division, effective 01/07/20.
12. Intermittent (34% FTE) employment for Sandra Flemming, Library Associate-Unclassified, Administration Division, effective 01/07/20.
13. Intermittent (34% FTE) employment for Kathy Dummer, Delivery Driver-Unclassified, Administration Division, effective 01/29/20.
14. Promotion for Matthew Schuldt, FT Assistant Probation Officer to FT Probationary Field Probation Officer, Health and Human Services Division, effective 01/02/10.

Motion carried unanimously.

H. Commissioner Beard moved, seconded by Commissioner Wolf to approve the Master Service Agreement with Goosebusters, Inc. for Dr. Michael R. Wilcox to serve as Scott County's Medical Director. The motion carried unanimously.

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I. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-004; Authorizing Final Payment to H&R Construction Co. in the Amount of \$1,000 for Sign Replacement Project CP 99-17. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

J. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-005; Authorizing the Use of the County's Website as an Alternative Method to the Official Newspaper to Disseminate Solicitations of Bids, Requests for Information, and Requests for Proposals for Transportation Projects, and Rescinding Resolution No. 2018-120. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

K. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-006; Authorizing Entering Into a Fiscal Year 2020 Parks and Trails Legacy Grant Agreement With the Metropolitan Council for Construction for the Cleary Maintenance Building. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

L. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-007; Authorizing Entering Into an Agreement With Stratus Building Solutions for Custodial Services for Scott County Facilities. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

M. Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-008; Approving Entering Into an Agreement With the Minnesota Pollution Control Agency for the 2020 Select Committee On Recycling and the Environment (SCORE) Grant. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(10) Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner:

Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-009; Approving a Three Year Agreement Between the County of Scott and Law Enforcement Services, Inc. – Sheriff Essential Employee Correctional Officers Unit Effective January 1, 2020 Through December 31, 2022, and Rescinding Resolution No. 2016-194. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(11) Committee Reports and Commissioner Updates:

A. Commissioners Wolf and Beard attended the Metropolitan Mosquito Control District Truth-in-Taxation meeting on December 18.

B. Commissioner Wolf attended the Sheriff's Office holiday luncheon on December 19.

C. Commissioner Wolf met with County Administrator Lezlie Vermillion on December 19.

D. Commissioner Wolf met with a Cedar Lake Town Board official on December 20 regarding snow plowing issues.

E. Commissioner Wolf attended the Prior Lake City Council meeting on January 6.

F. Commissioner Wolf attended the Cedar Lake Town Board meeting on January 6.

G. Commissioner Weckman Brekke met with Ms. Vermillion on December 17.

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H. Commissioners Weckman Brekke and Beer conducted the Chair/Vice Chair planning meeting on December 18.

I. Commissioner Weckman Brekke had a phone conversation with Metropolitan Council Chair Charlie Zelle on December 23.

J. Commissioner Weckman Brekke attended the Sand Creek Town Board meeting on January 2.

K. Commissioners Weckman Brekke and Beer participated in the New Employee Welcome on January 7.

L. Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board meeting on December 18.

M. Commissioner Ulrich attended the Live, Learn, Earn Unified Transit Management Plan meeting on December 18.

N. Commissioner Ulrich attended the Scott County-Three River Parks Partnership Policy Committee meeting on December 19.

O. Commissioner Ulrich attended a Greater MSP meeting on January 6.

P. Commissioner Beer met with middle school students from Prior Lake on December 17 regarding eliminating the use of plastic bags.

Q. Commissioner Beard reported that a flour mill in New Prague closed in December. A brief discussion followed regarding the potential effect on New Prague, the rail line, and transportation.

(12) County Administrator Update:

- County offices will be closed Monday, January 20, in observance of Martin Luther King, Jr. Day.
- Following today's County Board meeting the County Board will meet in a workshop setting to receive information on Merriam Junction, parks and trails, and the preliminary legislative platform.

On a motion by Commissioner Wolf, seconded by Commissioner Ulrich, the meeting adjourned at 9:31 a.m.

David Beer  
Chair

Lezlie A. Vermillion  
County Administrator  
Clerk of the Board

Debra K. Brazil  
Deputy Clerk to the Board