

BOARD OF COMMISSIONERS**COUNTY OF SCOTT****APRIL 7, 2020**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, and Commissioner Beard. Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Luke Hennen, Sheriff
- D. Scott Haas, Sheriff's Captain
- E. Lisa Brodsky, Public Health Director
- F. Tracy Cervenka, Acting Deputy Clerk to the Board

(3) Minutes:

On a motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf, the Minutes of March 31, 2020 were approved unanimously on a roll call vote.

(4) Recognition of Interested Citizens:

County Administrator Lezlie Vermillion reported the accident which occurred last week at the intersection of County Highway 21 and County Highway 92 is being reviewed. The usage on these two County Roads is also being reviewed and analyzed to determine the proper control at the intersection.

(5) Consent Agenda:

A. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-057; Authorizing Agreement Number 19I059 Between Scott County and the Metropolitan Council to Provide Dial-a-Ride Services as Transit Link in Scott and Carver Counties. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

B. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-058; Authorizing Entering Into a Cooperative Agreement With the City of Savage for the Design and Construction of a Traffic Signal at the County Highway 27 and Connelly Parkway Intersection. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

C. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-059; Authorizing an Amendment to the Cooperative Agreement With the City of Elko New Market for the Roundabout at the County Highway 2 and County Highway 91 Intersection. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

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D. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-061; Authorizing the Acceptance of a Bid for the Sale and Removal of a Single Family House From 16301 Texas Avenue (County Highway 27) in Credit River Township. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

E. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-062; Authorizing Final Payment to Kraemer North American, LLC for County Highway 8 Bridge #7063 County Project 08-17 in the Amount of \$1,000. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

F. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-063; Authorizing Final Payment to RAM Excavating, Inc. for County Highway 51 and County Highway 53 Culvert Replacements in the Amount of \$4,222.18. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

G. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-064; Authorizing Submittal of a Live Well at Home Grant to the Minnesota Department of Human Services. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

H. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-065; Awarding a Construction Contract to Mathiowetz Construction Company for the County Highway 42 Reconstruction Project in the Cities of Shakopee and Prior Lake. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

I. Commissioner Wolf moved, seconded by Commissioner Beard to adopt resolution No. 2020-066; Awarding a Construction Contract to Killmer Electric Co., Inc. for County Project 99-02 Phase 1 Fiber Interconnect for the County's Advanced Traffic Management System Along County Highway (CH) 16, CH 17, CH 69, and CH 101. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

J. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-070; Awarding a Construction Contract to Ryan Contracting Company for Construction of a Roundabout at the County Highway 2 and County Highway 91 Intersection in the City of Elko New Market. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

K. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-056; Approving Single Day Clean Up Agreements With the Cities of New Prague, Shakopee, Jordan, Savage, Belle Plaine, Elko New Market, and Prior Lake. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

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L. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution NO. 2020-067; Approving the City of Shakopee Surface Water Management Plan, November 2019. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

M. On the recommendation of the Cedar Lake Town Board and the Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beard to approve the request for preliminary and final plat of Hirman Addition consisting of 2 lots on 29.71 acres (Dennis Hirman, applicant and property owner) and conservation easements in Section 22 of Cedar Lake Township. This action is in accordance with Chapters 2 and 40 of Scott County Zoning Ordinance No. 3 and is based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

N. Commissioner Wolf moved, seconded by Commissioner Beard to approve Renewal Applications for Scott County 3.2 Malt Liquor at Retail Licenses for 2020 for Terence Stade dba Scott County Ag Society, Joyce L. Hennen dba Scott County Threshers Association, and Sean C. O'Neill dba Union Hill Baseball Association within Scott County Townships. The motion carried unanimously on a roll call vote.

O. Commissioner Wolf moved, seconded by Commissioner Beard to approve the Renewal Application for an Intoxicating Liquor License for 2020 for Castle Kitchens dba MN Renaissance Festival in Louisville Township. The motion carried unanimously on a roll call vote.

P. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-051; Reappointing Anthony J. Winiecki as the Scott County Highway Engineer for a Four-Year Term for the Period From May 1, 2020 Through April 30, 2024 and Rescinding Resolution No. 2016-072. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

Q. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Beard to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Jeffrey Peichel, FT Chief Information Officer, Office of Management and Budget, effective 03/13/20.
2. Separation of employment for Sarah Urbas, FT Administrative Specialist, Sheriff's Office, effective 03/17/20.
3. Separation of employment for Daniel Ekholm, FT Inspector, Planning and Resource Management Division, effective 05/01/20.
4. Separation of employment for Asha Ahmed, FT Probationary Therapist, Health and Human Services Division, effective 04/10/20.
5. Separation of employment for Rebekah Duerkop, FT Probationary 911 Dispatcher, Sheriff's Office, effective 03/19/20.
6. Separation of employment for Jesse Atwood, FT Probationary Maintenance Worker II, Planning and Resource Management Division, effective 03/23/20.
7. Separation of employment for Patricia Heil, PT (90% FTE) Public Health Nurse, Health and Human Services Division, effective 03/26/20.

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8. Separation of employment for Ludmilla Dmitrieva, PT (50%) Accounting Technician, Health and Human Services Division, effective 05/29/20.
9. Separation of employment for Jared Anderson, PT Temporary (34% FTE) Facility Probation Officer, Health and Human Services Division, effective 03/16/20.
10. FT Probationary employment for Ashlee Sames, 911 Dispatcher, Sheriff's Office, effective 03/23/20.
11. FT Probationary employment for John Monnens, Assistant County Attorney III, Attorney's Office, effective 04/13/20.
12. FT Probationary employment of Andrea Coppock, Therapist, Health and Human Services Division, effective 4/13/20.
13. FT Probationary employment of Timothy Serafina, Inspector, Planning and Resources Management Division, effective 03/26/20.
14. PT Intermittent (34%) employment of Brayden Schultz, Fleet Assistant, Transportation Services, effective 03/18/20.
15. Change in employment status for Desirae Coleman, FT to PT (50% FTE) Eligibility Specialist, Health and Human Services Division, effective 03/23/20.
16. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County: Add: Hunter Fricke, Sopheak Jelinek, Jean Martin, Ngugi Njambi.

The motion carried unanimously on a roll call vote.

- (6) Communication: We will always be clear about what we're doing and why we're doing it:

Sheriff's Captain Scott Haas and Public Health Director Lisa Brodsky presented updated information and data on the COVID-19 pandemic and the impact on Scott County. It was reported this is a long-term situation and the Minnesota Department of Health is projecting the peak will hit in six to eight weeks.

Commissioner Weckman Brekke requested information for donating items for food shelves be prominently displayed on the Scott County website and on social media.

In response to Commissioner Beard's comment, County Attorney Ron Hovevar reported law enforcement is being encouraged to educate rather than issue citations to individuals not adhering to the social distancing and stay at home guidelines.

- (7) Committee Reports and Commissioner Updates:

- A. Commissioner Weckman Brekke attended the Louisville Town Board meeting on April 2.
- B. Commissioner Weckman Brekke stated she reviewed the County Departments' Operational Service Plans and noted they are available on Scott County's website for the public to read.
- C. Commissioner Ulrich participated in Greater MSP Business Investment Task Force teleconference meetings on April 1 and 6.
- D. Commissioner Wolf and the Credit River Town Board Chair spoke with the County Engineer on April 2 regarding the County Highway 21 and County Highway 91 intersection.
- E. Commissioner Wolf participated in a Mural Committee teleconference meeting April 3.
- F. Commissioner Wolf attended the Credit River Town Board meeting on April 6.

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(8) County Administrator Update:

- A brief update was given on staff volunteering to be cross trained to assist in other departments as needed.
- Citizens were reminded to go to the County's website, www.scottcountymn.gov, or the County's Facebook page for updated COVID-19 information.
- The Department of Motor Vehicles has reopened for non-face-to-face transactions.
- Drop off boxes have been placed outside County facilities for non-face-to-face transactions.

(9) County Attorney Update:

- The Choose Not to Use Task Force Golf Tournament Fundraiser scheduled for September has been cancelled. The success of the Tournament is dependent upon support from local businesses and with many businesses shut down and the Committee felt it would not be prudent to ask for donations. Cancelling the fundraiser will not stop the work of the Choose Not to Use Task Force.
- Choose Not to Use is donating \$10,000 to Second Harvest Heartland.

On a motion by Commissioner Wolf, seconded by Commissioner Beard, the meeting adjourned at 10:12 a.m.

David Beer
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Tracy A. Cervenka
Acting Deputy Clerk to the Board