

SCOTT COUNTY LIBRARY
MINUTES OF APRIL 20, 2023

Thursday April 20, 2023

New Prague Library
400 E Main St.
New Prague, MN 56071

5:30 p.m.

Jill Kuftrin called the meeting to order.

Roll call was taken.

MEMBERS PRESENT: Jill Kuftrin, Katie Lee, Charles MacLean, Lauren Spranger, Amy Sticha,

MEMBERS ABSENT: Commissioner Weckman Brekke

OTHERS PRESENT: Jake Grussing, Sarah Geffre, Sarah Ethier, Lisa Pollard, Kristy Rieger, Lori Weldon,
Paula LaFrenierre

There was no public comment.

- ❖ Consent Agenda
 - Minutes – January 2023
 - Financial Report – January to April 2023
 - Acceptance of written reports

A MOTION WAS MADE BY LEE AND SECONDED BY SPRANGER to approve the Consent Agenda.

MOTION CARRIED

❖ **INFORMATION/DISCUSSION**

DATABASE STATISTICS

Database statistics asked for by board members at the January meeting were presented to the board. Paula LaFrenierre is the Adult Services Coordinator who oversees databases. She is on the E-Resources Team as well as the Jobs and Small Business Interest Group through MELSA. If MELSA starts cutting databases, we will notice a large difference since they fund many that we use and our local budget for databases is small. Even though the database list is relatively small overall, databases chosen are multi-functional and offer deep content to meet a variety of needs.

An increasingly common request from customers is a video streaming service. Dakota County Library has the service and Hennepin County Library is about to launch their service soon. Unfortunately, the service is extremely expensive so we will not be acquiring a similar service anytime soon.

SUMMARY OF MELSA BENEFITS

Every year, MELSA sends member libraries an overview sheet of all of the membership benefits they provide us. MELSA is unique in the benefits it can offer member libraries vs other regional systems in the state. Some benefits are collaborative across the eight-member library systems, and some are purely financial in pass through funding or expenses paid on our behalf. In addition to financial tangible benefits, MELSA also brings together staff across the region for support and interest groups which are helpful.

PREPARATION FOR JUNE 6TH JOINT COUNTY BOARD AND LIBRARY BOARD MEETING

Jake and the Library Board members spent time talking through various data points and ideas for the upcoming County Board and Library Board Joint Session in June. Jake and the Library Board Members will schedule an Executive Committee meeting in May to finish preparing their various talking points and presentation.

ORAL REPORTS

KUFRIN: The Prior Lake Friends of the Library (FOL) were recently approved for a 501c3 charitable tax-exempt status making it easier to work with other nonprofit groups and take on larger projects. Their March book sale generated around \$1,000. The Prior Lake FOL plan to hold popup book sales at the farmers market over the summer months.

LEE: No update to share

MACLEAN: Chuck has been visiting several libraries the last few months and has been enjoying seeing different Scott County Libraries.

SPRANGER: Lauren met with Mayor Williams to review construction plans for the Savage Library meeting room expansion. City leadership have requested Extended Access and additional staffed hours especially on weekends.

STICHA: Amy visited the Belle Plaine library and their new seed library that just launched. She attended a meeting with library staff and New Prague Historical Society board members to talk about large meeting room modifications.

DIRECTOR: In addition to regular tasks, Jake has been busy with various boards (MELSA Advisory board, Minneapolis College Library Information Technology, etc.) and meeting with City of Savage leadership regarding the Savage Meeting Room Expansion Project. No firm details yet for the expansion project.

COLLECTION DEVELOPMENT MANAGER: Sarah worked with Erica in Belle Plaine to get the seed library started. The project was funded by the Belle Plaine Friends of the Library for about \$100 to get everything needed to get started. Sarah is slowly expanding the yard games and board games collections. Overdrive usage continues to increase substantially, and it is hard to keep up with demand. About two years ago we added Memory Kits to our collection via grant funding; recently we were able to expand and add an additional nine kits with donated funds.

LEARNING AND OUTREACH MANAGER: Lisa and her team are busy preparing for Summer Reading. The library website has been updated with summer information, the calendar of events has been updated with over 300 events, and we are finishing recruiting teen volunteers for summer for the first time since 2019. Additionally, the Readmobile schedule is almost complete for summer with a shifting model of doing more site visits to school sponsored childcare and summer program/schools, summer camp, etc. rather than parks in the community. In total, there are 16 sites set up with over 2,600 kids each receiving at least two visits over the summer.

LIBRARY TECHNOLOGY MANAGER: New audiovisual (AV) systems have been installed in each library except for Savage (on hold while figuring out the meeting room expansion). The new AV systems give room users (staff and public) the ability to present on screens, use hearing assist/speakers, etc. The final equipment pieces (microphones, etc.) are expected to arrive this summer. Kristy continues to work with Sarah Geffre on preparation for Extended Access in New Prague. A new Library Delivery Driver, Rick Hale, was recently hired.

BRANCH MANAGER (LORI WELDON): Extended Access at Elko New Market is off to a good start and preparations to roll New Prague on by June 1 are also well underway. Lori is preparing to join staff from the Montgomery and Lonsdale libraries for a summer reading program information/library card sign up day at Tri City United High School on May 8th. Lori's written report reflects the various creative and fun programs and events her staff do regularly to enhance library and outreach services at both Elko New Market and New Prague Libraries.

MOTION BY STICHA AND SECONDED BY LEE to adjourn the meeting.

MOTION CARRIED

Jill Kufirin, President

Sarah Geffre for Katie Lee, Secretary