

BOARD OF COMMISSIONERS**COUNTY OF SCOTT****MAY 5, 2020**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:06 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, and Commissioner Beard. Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Cindy Geis, Community Services Director
- D. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Kirt Briggs, Prior Lake Mayor
- B. Annette Thompson, Prior Lake City Council Member
- C. Senator Eric Pratt (via phone)
- D. Representative Brad Tabke (via phone)

(4) Amendments to the Agenda:

Chair Beer announced the following additions to the agenda:

- Informational update from Representative Brad Tabke and Senator Eric Pratt
- Consider sending a letter to Governor Walz regarding small businesses

On a motion by Commissioner Wolf, seconded by Commissioner Beard the amended agenda was approved on a roll call vote.

(5) Minutes:

On a motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf, the Minutes of April 21, 2020 were approved on a roll call vote.

(6) Consent Agenda:

Commissioner Beard requested agenda item 5.9 recognizing the financial impact of the COVID-19 pandemic and updating the County's Financial Policy be removed from the consent agenda for separate discussion.

A. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-086; Confirming May 7, 2020 as National Day of Prayer in Scott County. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

B. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-079; Authorizing Entering Into a Cooperative Agreement With the City of Shakopee for Operation, Maintenance and Repair of the Event Traffic Management System. A

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copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

C. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-081; Rejecting All Bids for the Workforce Development Center Roof Replacement Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

D. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-082; Authorizing Submittal of a Better Utilizing Investments to Leverage Development (BUILD) Grant Application for the US Highway 169 Freight Mobility and Safety Investments in Jordan and Sand Creek Township. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

E. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-083; Authorizing Submittal of Transportation Projects to the Transportation Advisory Board for Consideration in the 2020 Regional Solicitation Process. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

F. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-080; Approving the City of Elko New Market 2040 Comprehensive Surface Water Management Plan, December 2019. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

G. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-087; Authorizing Entering Into a Three-Way Right-of-Way Contribution Agreement With Canterbury Park Entertainment LLC, the City of Shakopee, and Scott County to Facilitate Right-of-Way Needs for the County Highway 83 Modernization Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

H. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to approve an Amendment to the Master Service Agreement with Goosebusters, Inc. for Dr. Michael R. Wilcox, M.D. to establish a jail nursing contingency plan. The motion carried unanimously on a roll call vote.

I. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Amend separation for Dan Ekholm, FT Inspector, Planning and Resource Management Division, effective 04/17/20 (previously 05/01/20).

The motion carried unanimously on a roll call vote.

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- (7) Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner:

A. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-085; Recognizing the Financial Impact of the COVID-19 Pandemic Update to the County's Financial Policy to Include Modifications or Abatements of Property Tax, Penalty, and Interest; and Rescinding Resolution #94064, #2001-005, and #2008-146 and All Other Prior Policies Not Identified and Disavow All Informal Procedures in Place Up to the Current Act.

Commissioner Beard spoke of a conversation he had with a local business owner regarding payment of property taxes. Commissioner Beard requested a presentation be given regarding the discussion held during the April 21, 2020, County Board workshop and how the decision was made to set the annual tax liability of \$100,000 as being eligible for the provisions in the proposed abatement modifications. Commissioner Beard presented his philosophy on government.

Community Services Director Cindy Geis provided a brief history of the County's policy on tax abatement and the County's responsibility regarding due diligence and fairness across all the tax base. Ms. Geis gave a recap of the research done and the Commissioners' discussion in setting the threshold of an annual tax liability of \$100,000. She stressed this is an abatement of penalty only through July 15 and not an abatement or waiver of taxes due. The conditions that must be met to receive the abatement were reviewed. Taxpayers were encouraged to contact the Scott County Auditor's office if they are unable to pay the full amount of taxes due.

The motion carried unanimously on a roll call vote.

B. County Administrator Lezlie Vermillion provided a Scott County COVID-19 statistical update. Ms. Vermillion also outlined the ongoing planning for opening of the County buildings. Minnesota Department of Health, Center for Disease Control and Prevention, and Minnesota Department of Employment and Economic Development guidelines will be followed for opening the buildings to the public.

The Commissioners gave their support to opening County departments by appointment as soon as possible and reasonable. Residents were reminded that except for a few specific areas, the County is operating, answering phone calls, and responding to requests received through the mail or email. Residents were also encouraged to use the Scott County website, www.scottcountymn.gov, for information and resources available.

- (8) Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively:

A. Representative Brad Tabke and Senator Eric Pratt presented legislative updates via phone. Bills of particular interest to Scott County were reviewed.

B. Ms. Vermillion reported the Board Chair requested a letter addressed to Governor Walz be prepared for his signature in support of the City of Prior Lake's letters supporting the reopening of small businesses in Prior Lake. Ms. Vermillion asked for direction if the letter should be sent from only the Board Chair or if other Commissioners would like to sign the letter.

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Commissioner Beer stated his intent was to make the other Commissioners aware of his intention to submit the letter.

Prior Lake Mayor Kirt Briggs thanked for the Board for considering submitting the letter of support.

Considerable discussion followed regarding the following:

- Other communities are looking at action similar to Prior Lake's.
- Businesses would need to develop a business plan to safely open.
- Businesses will need to plan and market for the new reality of doing business.

Consensus was the letter would be signed by the Chair representing his District and the other Commissioners would sign in support of the letter.

Consensus was if another city comes forward asking for support of a letter and plan for reopening small businesses and the businesses have a plan in place for safely opening, a letter will be prepared for signature by the Commissioner representing the District with the other Commissioners signing in support of the letter.

(9) Committee Reports and Commissioner Updates:

- A. The Commissioners all attended the County Board workshop on April 21.
- B. Commissioner Weckman Brekke participated in the National Association of Counties Human Services and Education Steering Committee conference call on April 22.
- C. Commissioner Weckman Brekke participated in the Association of Minnesota Counties (AMC) webinar with Governor Walz on April 27.
- D. Commissioner Weckman Brekke participated in the Metro Alliance for Healthy Families Governing Board teleconference meeting on April 27.
- E. Commissioner Weckman Brekke participated in the AMC Health and Human Services Policy Committee teleconference meeting on April 27.
- F. Commissioners Weckman Brekke and Beard participated in a teleconference meeting with Senator Pratt, Representative Tabke, and Representative Tony Albright on April 30.
- G. Commissioner Weckman Brekke participated in the State Community Health Advisory Committee teleconference meeting on April 30.
- H. Commissioner Weckman Brekke participated in the Jordan Commercial Club teleconference meeting on April 30.
- I. Commissioner Weckman Brekke participated in the Minnesota Housing Partnership weekly call on May 1.
- J. Commissioner Weckman Brekke participated in the Metropolitan Library Service Agency Finance Committee teleconference meeting on May 4.
- K. Commissioners Weckman Brekke and Beer have been in contact with Representative Angie Craig's office regarding a COVID-19 local government relief bill.
- L. Commissioner Weckman Brekke thanked staff for their work in preparing the Better Utilizing Investments to Leverage Development (BUILD) Grant Application for the US Highway 169 projects in Jordan and Sand Creek Township.
- M. Commissioners Beard and Wolf participated in the Metropolitan Mosquito Control District teleconference meeting on April 22.
- N. Commissioner Beard participated in the Scott-Carver-Dakota Community Action Program Finance Committee teleconference meeting on April 28.
- O. Commissioner Beard participated in the Shakopee Chamber of Commerce teleconference event on April 28.

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P. Commissioner Beard participated at the Senate Bonding Committee teleconference meeting on April 29.

Q. Commissioners Ulrich and Beer conducted the Chair/Vice Chair planning teleconference meeting on April 28.

R. Commissioner Ulrich participated in the Minnesota Valley Transit Authority Board teleconference meeting on April 29.

S. Commissioner Ulrich participated in the Scott County Association for Leadership and Efficiency (SCALE) Executive Committee teleconference meeting on May 1.

T. Commissioner Ulrich announced the SCALE meeting on May 8 will be a teleconference meeting.

U. Commissioner Ulrich participated in the Transit Mobility Management Board teleconference meeting on May 4.

V. Commissioner Wolf participated in the Vermillion River Watershed Joint Powers Board teleconference meeting on April 23.

W. Commissioner Wolf participated in the Elko New Market City Council teleconference meeting on April 23.

X. Commissioner Wolf participated in the tree distribution at the Scott Soil and Water Conservation office on April 28.

Y. Commissioner Wolf met with Ms. Vermillion on April 27.

Z. Commissioner Wolf participated in the Scott Watershed Management Organization Planning Commission teleconference meeting on April 28.

AA. Commissioner Wolf participated in the Scott County Employee Insurance Committee teleconference meeting on April 29.

AB. Commissioner Wolf participated in the Mural Committee teleconference meeting on April 29.

AC. Commissioner Wolf spoke with Senator Eric Pratt on May 4.

AD. Commissioner Wolf spoke with a constituent on May 4 regarding County Road 87.

AE. Commissioner Wolf participated in the Prior Lake City Council teleconference workshop and meeting on May 4.

AF. Commissioner Wolf participated in the Credit River Town Board teleconference meeting on May 4.

AG. Commissioner Wolf participated in the Cedar Lake Town Board teleconference meeting on May 4.

AH. Commissioner Beer participated in a teleconference meeting with Senator Tina Smith and Representative Angie Craig on April 27.

AI. Commissioner Beer spoke with Senator Eric Pratt on April 30.

(10) County Administrator Update:

- The Shakopee City Council will be acting on the County Highway 83 Agreement which the Board approved today as well as the County Highway 42 Agreement. Shakopee City Administrator Bill Reynolds was thanked for his assistance in getting these Agreements processed.
- A meeting will be set up with representatives of Canterbury Park regarding County Highway 83.
- A brief update on grant applications for road construction projects was given.
- The County Board Budget Workshop scheduled for May 12 is cancelled.
- The Community Development Agency Elko New Market infrastructure project will be discussed at the County Board workshop today.
- 2019 year-end and 2020 first quarter financial information will be presented at the County Board workshop following today's meeting.

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On a motion by Commissioner Wolf, seconded by Commissioner Beard, the meeting adjourned at 10:58 a.m.

David Beer
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board