

BOARD OF COMMISSIONERS**COUNTY OF SCOTT****JUNE 16, 2020**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, and Commissioner Beard. Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Luke Hennen, Sheriff
- D. Doug Schnurr, Sheriff's Captain
- E. Chris Harder, Quality Improvement Manager
- F. Ellen Paulsen, Taxation Supervisor
- G. Debra Brazil, Deputy Clerk to the Board

(3) Minutes:

On a motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf, the Minutes of June 2, 2020 were approved on a roll call vote.

(4) Consent Agenda:

A. On the recommendation of the Credit River Town Board, Commissioner Wolf moved, seconded by Commissioner Beard to approve the request to extend the Preliminary Plat Rights for the Territory Development in Sections 32 and 33 of Credit River Township, zoned Rural Residential Single Family District (RR-2) an additional six months to December 31, 2020. The motion carried unanimously on a roll call vote.

B. On the recommendation of the Sand Creek Town Board and the Scott County Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beard to approve the request for Conditional Use Permit Amendment to construct an office building and other site alterations (Webb Pallet Service, applicant and KDH Properties, owner) in Section 4 of Sand Creek Township. This action is in accordance with Chapters 2, 16, and 60 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

C. On the recommendation of the Cedar Lake Town Board and the Scott County Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beard to approve the request for preliminary plat and final plat of Kabes Farm consisting of 10 lots on 101.05 acres (Randy and Chris Kubes, applicants and McCue Family Farm Partnership, property owner) in Section 29 of Cedar Lake Township, Three-Way Development Agreement (Developer, Township, County), and conservation easements. This action is in accordance with Chapter 40 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

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D. On the recommendation of the Blakeley Town Board and the Scott County Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beard to approve the request for rezoning, preliminary plat, and final plat of The Jonason Family Ridge (Mark Koepp Living Trust, applicant and property owner) consisting of 1 lot and 2 outlots on 50.12 acres in Section 27 of Blakeley Township. This action is in accordance with Chapter 27 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

E. On the recommendation of the Cedar Lake Town Board and the Scott County Planning Advisory Commission, Commissioner Wolf moved, seconded by Commissioner Beard to approve the request for rezoning, preliminary plat, and final plat of Shimota Acres (Jess Schneider, applicant and Shimota Family Trust, property owner) consisting of 11 acres and 2 outlots on 121.83 acres in Section 25 of Cedar Lake Township, Three-Way Development Agreement (Developer, Township, County), and conservation easements. The motion carried unanimously on a roll call vote.

F. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Beard, to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Virginia Casanova, FT Administrative Specialist, Community Services Division, effective 07/01/20.
2. Separation of employment for Kathy Giesen, Intermittent Library Associate (FTE 34%), Administrative Division, effective 03/06/20.
3. Separation of employment for Sarah Glockner, PT Therapist (FTE 80%), Health and Human Services Division, effective 06/05/20.
4. Separation of employment for Roselyn Menke, FT Temporary Office Assistant – Unclassified, Community Services Division, effective 06/01/20.
5. FT Probationary employment for AnneMarie Spence, 911 Dispatcher, Sheriff's Office, effective 06/01/20.
6. FT Probationary employment for Zachary Brunotte, 911 Dispatcher, Sheriff's Office, effective 06/18/20.
7. Intermittent (FTE 34%) employment of Katie Moras, Unclassified Prevention Specialist, Health and Human Services Division, effective 05/11/20.
8. Promotion for Sarah Tartaglia, FT Administrative Specialist to FT Eligibility Specialist, Health and Human Services Division, effective 06/08/20.
9. Promotion for Brandon Kmety, FT Employment and Training Counselor to FT Employment and Training Supervisor, Health and Human Services Division, effective 06/08/20.

Motion carried unanimously on a roll call vote.

G. Commissioner Wolf moved, seconded by Commissioner Beard to rescind Board action of June 2, 2020 approving grant funds for 2020-2021 and approve acceptance of Family Group Decision Making (FGDM) Grant Funds and contract with the Department of Human Services in the amount of \$322,998 for FGDM services from July 1, 2020 through June 30, 2022. The motion carried unanimously on a roll call vote.

H. Commissioner Wolf moved, seconded by Commissioner Beard to approve the Record of Disbursements and approve claims made to Scott County from May 1, 2020 through May 31, 2020 in the amount of \$45,059,493.48. A copy of the Record of Disbursements is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

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I. Commissioner Wolf moved, seconded by Commissioner Beard to approve the continuation of Service Agreements with the Belle Plaine, Jordan, New Prague, Prior Lake, and Shakopee School Districts for the provision of school-linked mental health services by the Scott County Mental Health Center. The motion carried unanimously on a roll call vote.

J. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-098; Authorizing the Conveyance of Tax Forfeit Lands Located in the City of Belle Plaine to the City of Belle Plaine, A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

K. Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2020-097; Authorizing Entering Into a Cooperative Agreement With Shakopee Public Utilities Commission on County Project 83-24 in the City of Shakopee. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

(5) Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government:

A. County Administrator Lezlie Vermillion, Sheriff Luke Hennen, and Sheriff's Captain Doug Schnurr presented the request to authorize the Jail Electronic Security System Upgrade Project in the amount of \$604,700 and authorize an amendment to the Capital Improvement Program (CIP) budget.

A third-party assessment of the existing system was performed which identified many challenges with the system. The proposed project will upgrade the security control and intercom system software as well as replace any outdated, failing hardware such as monitors, intercom speakers, and controls. It will also interface with jail cameras and provides Master Control access to all doors and relevant cameras on one system. This project was originally scheduled for 2022 and moving it forward to 2020-2021 will require a budget adjustment of \$604,700. Other projects may be delayed in order to realize the benefits of doing this upgrade with the building construction. It was noted CIP Governance has reviewed the project and recommended moving it forward for County Board approval.

Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2020-099; Authorizing the Jail Electronic Security System Upgrade Project in the Amount of \$604,700 and an Amendment of the Capital Improvement Budget in the Amount of \$604,700 to Advance Expenditure of the Project Funds. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

B. Quality Improvement Management Chris Harder presented the 2019 Scott County Annual Performance Report which reports the County's progress on the Standard Measures Program developed by the Council on Local Results and innovation. Scott County has participated in the Program since 2011 and annually receives \$0.14 per capita, or approximately \$19,000 in local government aid. To date, these funds have assisted in funding the publication of the Residents' Report, the residents' survey administered by National Research Center, purchased and launched Scott County's online public forum (Speak Up, Scott County), and covers staff training and research on performance management.

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Commissioner Beard questioned if the funds received cover the expenses of participating in the program, while acknowledging some of the activities would be necessary for other purposes.

Discussion followed regarding the data in the Report that shows a drop in the number of third graders reading at a third-grade level and lower air quality.

Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-096; Reporting Progress on the standard Measures Program Developed by the Council on Local Results and Innovation. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(6) Committee Reports and Commissioner Updates:

- A. The Commissioners all attended the budget workshop on June 2.
- B. Commissioner Weckman Brekke participated in the Metropolitan Library Service Agency Finance Committee teleconference meeting on June 8.
- C. Commissioner Weckman Brekke participated in the AFSCME Labor Management Committee teleconference meeting on June 9.
- D. Commissioner Weckman Brekke met with Ms. Vermillion on June 9.
- E. Commissioner Weckman Brekke participated in the Scott County Historical Society Board of Directors teleconference meeting on June 10.
- F. Commissioners Weckman Brekke, Ulrich, and Beer participated in the Families and Individuals Sharing Hope (FISH) teleconference meeting on June 11.
- G. Commissioner participated in an Association of Minnesota Counties Health and Human Services webinar on June 11.
- H. Commissioners Weckman Brekke, Beard, Ulrich, and Wolf participated in the Scott County Association for Leadership and Efficiency (SCALE) teleconference meeting on June 12.
- I. Commissioners Weckman Brekke and Beer participated in the Southern Valley Alliance for Battered Women virtual gala on June 12.
- J. Commissioner Weckman Brekke communicated with the local Legislators regarding the Health and Human Services waiver issue.
- K. Commissioner Beard spoke with key legislators on June 15 regarding the bonding bill.
- L. Commissioner Ulrich met with Ms. Vermillion via phone on June 4.
- M. Commissioner Ulrich participated in the SCALE Executive Committee teleconference meeting on June 5.
- N. Commissioner Ulrich participated in the Suburban Transit Association teleconference meeting on June 8.
- O. Commissioner Ulrich participated in the Minnesota Valley Transit Authority Management Committee teleconference meeting on June 8.
- P. Commissioner Ulrich participated in the FISH Programming Committee teleconference meeting on June 9.
- Q. Commissioner Ulrich participated in the Community Development Agency Board of Directors teleconference meeting on June 9.
- R. Commissioner Ulrich participated in the Minnesota Inter-County Association Board of Directors teleconference meeting on June 10.
- S. Commissioner Ulrich participated in the SCALE Regional Training Facility Board meeting on June 12.
- T. Commissioner Ulrich participated in the SCALE Service Delivery Committee teleconference meeting on June 15.

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- U. Commissioner Ulrich participated in the FISH Mayors' meeting on June 15.
- V. Commissioner Ulrich participated in the Suburban Transit Association teleconference meeting on June 15.
- W. Commissioner Wolf participated in the New Market Town Board teleconference meeting on June 2.
- X. Commissioners Wolf and Beer and Ms. Vermillion met with Prior Lake elected officials and City Manager on June 3.
- Y. Commissioner Wolf participated in the Cedar Lake Water and Sanitary Sewer District Board teleconference meeting on June 3.
- Z. Commissioner Wolf met with Senator Pratt regarding the bonding bill on June 5.
- AA. Commissioner Wolf participated in the Scott County Planning Advisory Commission teleconference meeting on June 8.
- AB. Commissioner Wolf participated in the Metropolitan Emergency Services Board teleconference meeting on June 10
- AC. Commissioner Wolf participated in the I35W Solutions Alliance teleconference meeting on June 11.
- AD. Commissioner Wolf participated in the Elko New Market City Council teleconference meeting on June 11.
- AE. Commissioner Wolf participated in the Spring Lake Town Board teleconference meeting on June 11.
- AF. Commissioner Wolf met with New Market Township landowners on June 12 regarding water issues.
- AG. Commissioner Wolf participated in the Prior Lake City Council teleconference meeting on June 15.
- AH. Commissioner Wolf met with the Prior Lake Chief of Police on June 15.
- AI. The City of Prior Lake has planned a ribbon cutting for June 27 at 10:00 a.m. for the County Highway 21/Trunk Highway 13 reconstruction project.
- AJ. Commissioner Beer attended the Prior Lake-Spring Lake Watershed District Board of Managers meeting on June 9.
- AK. Commissioner Beer participated in a White House conference call on June 10.
- AL. Commissioner Beer participated in the interviews for the Prior Lake-Spring Lake Watershed District Board of Managers on June 10.
- AM. Commissioner Beard gave an update on the State bonding bill and the CARES funding.

(7) County Administrator Update:

- The County Highway 21/Trunk Highway 13 reconstruction project ribbon cutting is scheduled for 10:00 a.m. Saturday, June 27.
- An update on the COVID-19 legislation was given. Further information will be given at a future County Board workshop.
- An update was given of items of interest to Scott County in the Senate bonding bill.
- County offices are closed July 3 in observance of Independence Day.

Chair Beer announced following the meeting the County Board will meet in a workshop setting to review proposed ordinance revisions.

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On a motion by Commissioner Wolf, seconded by Commissioner Beard, the meeting adjourned at 10:24 a.m.

David Beer
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board