SCOTT COUNTY PARKS ADVISORY COMMISSION
MEETING MINUTES
July 24, 2019

The Scott County Parks Advisory Commission held their July meeting on July 24, 2019 at the Scott County Government Center, 200 Fourth Avenue West, Shakopee, MN 55379. Staff members present were Patty Freeman, General Manager of Scott County Parks and Trails, Nathan Moe, Parks Planner, and Alysa Delgado, Parks and Natural Resources Coordinator.

1) Roll Call: Chair Patrick Stieg called the meeting to order at 6:00 PM and proceeded with roll call.
   Members present: Kristin French, Kathy Gerlach, Barb Hedstrom, Jerry Hennen, Eric Spieler, and Patrick Stieg
   
   Members Absent: Mark Ewert and Commissioner Jon Ulrich

2) Pledge of Allegiance

3) Approval of Agenda

   Motion by Commissioner French; second by Commissioner Hedstrom to approve the agenda as amended. The motion carried unanimously.

   Patty Freeman requested the following amendments to the Agenda:
   - Remove Approval of Minutes
   - Item 2 Pledge of Allegiance
   - Item 3 Approve agenda
   - Item 5 Administration Planning and Development (add)
     o 5.d Blakeley Bluffs Acquisition Update and Boundary Refinement
     o Consideration of Resolution of support from Parks Advisory Commission

4) Recognition of Interested Citizens for Items Not on Agenda
   No citizen comment

5) Administration, Planning and Development
   a. Welcome Alysa Delgado: New Parks and Natural Resources Coordinator
   A very warm welcome to Alysa Delgado we are excited to have her join the Parks Team in the capacity of Parks and Natural Resources Coordinator

   b. Work Plan 2019 – 2022
   Staff and Commissioners reviewed and discussed the 2019 to 2022 work plan of projects and initiatives

   c. Metropolitan Council Equity Grant Program and Proposed Scott County Grant Projects

   Connecting people to the outdoors
o 2019 grant program to fund **capital projects** that will "strengthen equitable usage of regional parks and trails."

o Focus for this grant cycle includes:
  ▪ Investments in welcoming underserved populations
  ▪ Accessibility to persons living with disabilities
  ▪ Racial equity
  ▪ Equitable use of regional trails

o Grants term of (2) years (with a one-year extension possible at the discretion of MC)

o Timeline
  ▪ Applications due September 1, 2019
  ▪ Approvals in December, 2019
  ▪ Grant funds available January 2020

<table>
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<th>Evaluation Criteria</th>
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<tbody>
<tr>
<td>Impact on equitable use</td>
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<td>Community partnerships</td>
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<td>Community engagement</td>
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<tr>
<td>Capacity building</td>
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<tr>
<td>Geographic impact</td>
<td>5</td>
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<td>Local match and other leveraged funds</td>
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<td>Innovation</td>
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<td>Replicability</td>
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<td>Total Possible Points</td>
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Evaluation criteria

- To be awarded, grants must meet all categories to be considered and must score at least 50 points

Recommended Grant Applications:

- Community engagement to support:
  ▪ Spring Lake Regional Lakefront Development
  ▪ Cleary Lake Regional Park Master Plan
- Brown sign enhancement and Universal Messaging

MnDOT Approved Signs

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Future Year Opportunities:
  o Outreach van
  o Archery facilities
  o Art installations
  o Holmes Street bridge enhancements
  o Adapted equipment
  o ADA improvements
  o Pop up parks

d. Blakeley Bluffs Acquisition Update and Boundary Refinement
  o July 16th County Board approved entering into purchase agreement for approximately 38 acre O'Reilly property, boundary refinement, applying for PAOF grant, and utilizing transportation dollars for source of local match to grant.
  o Approved project in 2018 Parks Improvement Program
  o O'Reilly acquisition opportunity
    ▪ 2017 and 2018
    ▪ Originally 78 acres
      ➢ Home
      ➢ 7 acres outside park boundary
      ➢ Options for structures
        ❖ Mchball, Home Rental (early 2018)
        ❖ Deconstruct, Demolish (April 2018)
    ▪ Verbal agreement to purchase; donation; placed on hold May 2018
    ▪ One of the owners passed away
    ▪ O'Reilly acquisition opportunity June 2019, 38 acres
    ▪ County and seller agreement
    ▪ May, 2019 Workshop + Tour
      ➢ Multiple benefits of acquisition
      ➢ Park Reserve
      ➢ County and Township in discussions about future of roadway
      ➢ Significant expense in maintaining; erosion, flooding
      ➢ Very low traffic road
      ➢ Removes a driveway
    ▪ Boundary Clean Up
      ➢ Add 7 acres, unintentionally left out; 1/40 area; small unusable lot
      ➢ Remove ~ 145 acres
        ❖ ~2013 MnDNR Purchase for Ney WMA (approximately 121 acres)
        ❖ 14 acre parcel
        ❖ 10 acre parcel
        ❖ Configuration not conducive to park reserve use
        ❖ Township feedback on park reserve size
        ❖ County is committed to 2,440 or fewer acres
Blakeley Bluffs Acquisition and Boundary Refinement Resolution consideration of support from Parks Advisory Commission

Recommendation for Resolution to Support Blakeley Bluffs Acquisition and Boundary Refinement

- Acquisition of 38 acre O'Reilly parcel
- Boundary refinement
  - Add 7 acres to the Park Reserve Boundary
  - Remove 145 acres from the Park Reserve Boundary
  - Total acres in new proposed boundary would be 2,407

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<th>Commissioner</th>
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Commissioner Hedstrom moved, seconded by Commissioner Gerlach to adopt Resolution of Blakeley Bluffs Acquisition and Boundary Refinement; Approving the Acquisition Purchase. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.
6) Informational Items / Other
   a. Advisory Commissioner Reports

Commissioner Spieler commented on the success of a 100 mile bike ride around Scott County that included passage through Cleary Lake and Spring Lake Regional Parks.

Chair Stieg announced there is an upcoming opportunity for Scott County Parks Commissioners and staff to volunteer at the MN DNR building during the State Fair, to communicate with fair goers about the Parks and Trails Legacy Funds.

b. 2020 Budget Update
   o Next steps:
     ➢ July 30th, proposal to Board
     ➢ September 3rd, Budget and CIP Work Session
   o Operating
     ➢ Parks operating budget request
     ❖ General wage and benefits
     ❖ Address revenue issue
     ❖ Custodian position
     ➢ Total increase ~ $127,901.00
     ➢ 2019 Operating = $2,464,635.00
     ➢ Proposed 2020 = $2,592,536.00
   o Capital
     ➢ Parks capital budget

c. State Bonding Project Request for 2020 – Merriam Junction / MN River Bluffs Extension and Scott County Connection Regional Trail (verbal)
   o Scott County applied for 2020 State Bonding for (6) projects
   o One of which one is Merriam Junction Regional Trail
     ➢ MN River Bluffs Extension and Scott County Connection Regional Trail
   o Master Plan approved 2011
   o Vision is a multi-use trail over the Minnesota River connecting the Scott and Carver County trail systems
   o Acquired the corridor in 20xx; preserved for future trail / transportation and can be used for recreational trails
   o Scott County submitted (6) applications for 2020 state bonding funds
     ➢ Merriam Junction Trail was ranked 3 of 6 by the county
     ➢ $17,300,000

d. Project Updates
   i. Cleary Maintenance Facility Project
      o At 60% design stage and is within budget of $2,281,845.00

   ii. Regional Trail Kiosk and Wayfinding Project Update (verbal)

e. Programming Update
   Summer Camps
      o (6) summer camps are filled to capacity
      o All four summer camps at Cedar Lake Farm ran with good enrollment
      o A partner camp is being planned with The Landing in August
Up and Coming
- Public paddling programs analysis to determine enhancements for increased enrollment
- Tyler is working with Shakopee Parks and Rec on new senior programming for fall
- ORS will attend Heimatfest in Jordan on September 7th with the climbing wall for Outreach
- Piloting fall and winter public programs at The Landing in Shakopee
- Visit from Tyler to the PAC in October

7) Upcoming Tentative Meeting Topics
   a. September 4: 2018 Park District Survey Results – Scott County
   b. October 2: Blakeley Acquisitions update
   c. 10 year proposed parks improvement plan for discussion

8) Adjourn

Motion by Commissioner French; second by Commissioner Spieler to adjourn the meeting. The motion carried unanimously.

- The meeting concluded at 7:30 pm

Patrick Stieg, Chair

9-4-2019

Date

Beverly Cox-Alexander, Secretary