

**BOARD OF COMMISSIONERS****COUNTY OF SCOTT****SEPTEMBER 1, 2020**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:02 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, Commissioner Wolf, and Commissioner Beard. Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Scott Haas, Sheriff's Captain
- D. Patty Freeman, General Manager Scott County Parks and Trails, via phone
- E. Luke Hennen, Sheriff, via phone
- F. Lori Huss, Employee Relations Director, via phone
- G. Cindy Geis, Community Services Director, via phone
- H. Danny Lenz, Chief Financial Officer/Deputy County Administrator
- I. Dustin Kruger, Project Manager
- J. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Joel Dunning, Wold Architects and Engineers
- B. Dustin Phillips, Kraus Anderson

(4) Minutes:

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the Minutes of August 18, 2020 were approved on a roll call vote.

(5) Consent Agenda:

A. Commissioner Ulrich moved, seconded by Commissioner Beard to approve Amendment No. 1 to School-Linked Mental Health Services Grant No. 143905 from the Minnesota Department of Human Services. The motion carried unanimously on a roll call vote.

B. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2020-129; Authorizing a Second Amendment to an Agreement With Kimley-Horn and Associates for Design Consultant Services for the County Highway 27 Reconstruction Project in Credit River Township. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

C. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2020-130; Accepting Grant Funding and Authorizing Execution of a Grant Agreement With the Metropolitan Council for Fiscal Year 2021 Metropolitan Area Regional Parks Operation and Maintenance Allocation. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

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D. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2020-131; Authorizing Submittal of Trunk Highway 169 Highway Projects Grant Applications to the Minnesota Department of Transportation for Consideration of Funding Through the Minnesota Highway Freight Program. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

E. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2020-132; Awarding the Contract to Dunham Associates, Inc. for the Commissioning of Heating, Ventilation, and Air Conditioning Service in the Justice Center, Government Center I, and Government Center II in the Amount of \$118,200. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

F. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2020-134; Authorizing Entering Into a Legal Settlement and Approving the Conveyance of Property as Part of the Settlement for the Trunk Highway 169 and Trunk Highway 41 Interchange Project Located in Jackson and Louisville Townships. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

G. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2020-135; Authorizing the Purchase of Communications Equipment in the Amount of \$325,000 Using Coronavirus Aid, Relief, and Economics Security (CARES) Act Special Revenue. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

H. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2020-136; Approving Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding to be Authorized for Use to Cover Increased Costs for Expenses Included in Operating Budgets. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

I. Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2020-137; Authorizing the Purchase of CivicOptimize Software in the Amount of \$35,085 Using Coronavirus Aid, Relief, and Economic Security (CARES) Act Special Revenue. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

J. On the recommendation of the Louisville Town Board and the Scott County Planning Advisory Commission, Commissioner Ulrich moved, seconded by Commissioner Beard to approve the request for a Conditional Use Permit Amendment for indoor commercial recreation facility, bar/restaurant, and outdoor commercial recreation facility (Shakopee Bowl, LLC, Applicant and Property Owner) in Section 22 of Louisville Township. This action is in accordance with Chapters 2, 16, and 50 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

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K. On the recommendation of the County Administrator, Commissioner Ulrich moved, seconded by Commissioner Beard to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Jessica Hoyt Rudi, FT Data and Research Analyst, Administration Division, effective 08/19/20.
2. Separation of employment for Marilyn Clemmer, PT (34% FTE) Library Aide – Unclassified, Administration Division, effective 04/30/20.
3. FT Temporary employment for Sagal Odawa, Community Health Specialist – Unclassified, Health and Human Services, effective 08/17/20.
4. FT Temporary employment for Kelly Brinker, Community Health Specialist – Unclassified, Health and Human Services, effective 08/17/20.
5. FT Probationary employment for Sarah Underdahl, Therapist, Health and Human Services, effective 09/09/20.
6. PT (90% FTE) Probationary employment for Nina Erickson, Public Health Nurse, Health and Human Services, effective 08/31/20.
7. Change in status for Greg Sorenson, FT Technology Advisor - Unclassified to FT Probationary Chief Information Officer, Office of Management and Budget, effective 02/03/20.

The motion carried unanimously on a roll call vote.

- (6) Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government:

Project Manager Dustin Kruger requested approval of the Government Center I/Justice Center renovation bid package contract awards for the Government Center Campus project. The scope of this bid package was explained. The total base bid and alternates 1, 2, and 3 for all bid scopes is \$10,299,615. Mr. Kruger gave an overall update and status report for the construction project. The budget for the project was also reviewed.

Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-133; Authorizing the Government Center I/Justice Center Renovation Bid Package Contracts Awards for the Government Center Campus Project. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

- (7) Committee Reports and Commissioner Updates:

- A. The Commissioners all participated in the County Board workshop on August 18.
- B. Commissioner Weckman Brekke attended a celebration in St. Paul on August 18 for the 100<sup>th</sup> year anniversary of the 19<sup>th</sup> Amendment which allowed women to vote.
- C. Commissioner Weckman Brekke participated in the Scott County Historical Society teleconference meeting on August 19.
- D. Commissioner Weckman Brekke met Beacon Interfaith Housing Collaborative representatives via phone on August 20.
- E. Commissioner Weckman Brekke participated in the Scott County Library Board of Advisors teleconference meeting on August 20.
- F. Commissioner Weckman Brekke participated in the Dakota-Scott Workforce Development Board meeting on August 21.
- G. Commissioner Weckman Brekke participated in the Metro Alliance for Healthy Families Board teleconference meeting on August 24.

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H. Commissioner Weckman Brekke participated in a National Association of Counties Human Services and Education Subcommittee conference call on August 26.

I. Commissioner Weckman Brekke attended a meeting with Representative Angie Craig on August 27.

J. Commissioners Weckman Brekke and Beard and County staff participated in a conference call with representatives of St. Francis Regional Medical Center on August 31.

K. Commissioner Beard participated in the Minnesota Transportation Alliance teleconference meeting on August 24.

L. Commissioners Beard and Beer participated in the Inter-Governmental Work Group teleconference meeting on August 25.

M. Commissioner Beard participated in the Scott-Carver-Dakota Community Action Program Finance Committee teleconference meeting on August 25.

N. Commissioner Beard met with County Administrator Lezlie Vermillion on August 26.

O. Commissioner Beard participated in the Association of Minnesota Counties (AMC) teleconference meeting on August 28. The fall AMC Conference scheduled for December will be held virtually and Commissioner Beard has been asked to be a panel member.

P. Commissioner Ulrich participated in the Community Development Agency Board teleconference meeting on August 18.

Q. Commissioner Ulrich participated in the Metropolitan Council Transportation Advisory Board teleconference meeting on August 19.

R. Commissioners Ulrich and Beer conducted the Chair/Vice Chair planning meeting on August 25.

S. Commissioner Ulrich participated in the Minnesota Valley Transit Authority Board meeting on August 26.

T. Commissioner Wolf participated in the Scott County Employee Insurance Committee teleconference meeting on August 19.

U. Commissioner Wolf attended a Spring Lake Town Board meeting on August 19.

V. Commissioner Wolf met with the Cedar Lake Town Board Chair on August 20.

W. Commissioner Wolf participated in the Scott Watershed Management Organization Planning Commission teleconference meeting on August 24.

X. Commissioners Wolf and Beard participated in the Metropolitan Mosquito Control District teleconference meeting on August 26.

Y. Commissioner Wolf met with Scott County Planning staff on August 26 regarding a proposed helipad in Cedar Lake Township.

Z. Commissioner Wolf met with Ms. Vermillion on August 27.

AA. Commissioner Wolf participated in the Vermillion River Watershed Joint Powers Board teleconference meeting on August 27.

AB. Commissioner Wolf attended the Elko New Market City Council meeting on August 27.

AC. Commissioner Wolf reported receiving numerous calls regarding broadband and the proposed helipad.

AD. Commissioner Beer participated in a White House conference call on August 19.

AE. Commissioner Beer participated in a teleconference meeting on August 20 regarding the SCENE and other methods of communicating with Scott County residents.

(8) County Administrator Update:

- Scott County received a National Association of Counties 2020 Achievement Award for its Readmobile program.
- Scott County received a thank you from the Hennepin County Medical Examiner's office for Scott County's partnership in their time of need.
- Updates were given on the Coronavirus Aid, Relief, and Economic Security (CARES) Act fund grants for small businesses, daycares, and farmers; housing; and broadband.

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- The solution for absentee voting for the general election was explained. The Commissioners requested they be given specific information regarding the process in order to answer questions from residents.
- The joint meeting of the Scott County Board of Commissioners and the Three Rivers Park District Board of Commissioners is Thursday, September 10, 1:00 p.m. This will be a virtual meeting.
- The ribbon cutting for the Trunk Highway 169/Trunk Highway 41/County Highway 78 interchange is Friday, September 11, at 10:30 a.m.
- The County Board will be touring the building construction project on September 15 at 8:00 a.m. The County Board meeting will follow at 9:00 a.m.
- A County Board workshop is scheduled for September 29 at 9:00 a.m.
- The ribbon cutting for the intensive residential treatment services facility in Savage is September 29 at 1:00 p.m. The ribbon cutting is by invitation only.
- County offices will be closed Monday, September 7, in observance of Labor Day.
- Public Health Director Lisa Brodsky presented an update on the COVID-19 pandemic and testing being conducted by Scott County.

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the meeting adjourned 10:41 a.m.

David Beer  
Chair

Lezlie A. Vermillion  
County Administrator  
Clerk of the Board

Debra K. Brazil  
Deputy Clerk to the Board