BOARD OF COMMISSIONERS
COUNTY OF SCOTT
SEPTEMBER 3, 2019

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Weckman Brekke, presiding, Commissioner Wolf, Commissioner Beard, Commissioner Beer and Commissioner Ulrich.

(2) County Staff Present:
   A. Lezlie Vermillion, County Administrator
   B. Jeanne Andersen, Senior Attorney
   C. Shanna Christensen, Administrative Specialist
   D. Kim Cave, Administrative Specialist
   E. Miranda Barker, Child Protection Worker
   F. Patricia Heil, Public Health Nurse
   G. Nate Rasch, Data Privacy Coordinator
   H. Tony Zappa, Building Inspector
   I. Asha Ahmed, Therapist
   J. Jennifer Schultz, Enterprise Risk Manager
   K. Pam Selvig, Health and Human Services Director
   L. Perry Mulcrone, Business Relationship Director
   M. Lori Huss, Employee Relations Director
   N. Patty Freeman, Scott County Parks General Manager
   O. Brad Davis, Planning and Resource Management Director
   P. Lisa Freese, Transportation Services Director
   Q. Danny Lenz, Chief Financial Officer/Deputy County Administrator
   R. Adam Pirri, Chief Deputy Sheriff
   S. Cindy Geis, Community Services Director
   T. Blanca Guzman, Librarian
   U. Monika Mlynarska, Associate Planner
   V. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:
   A. Jason Zemke, Three Rivers Park District
   B. Doug Berens, Three Rivers Park District
   C. Kathy Aho, Baker Tilly
   D. Paul Steinman, Baker Tilly
   E. Bill Jaffa, Scott County Community Development Agency

(4) Amendments to the Agenda:

   Chair Weckman Brekke announced the funding source on the request to award the construction contract for the Cleary Lake Regional Park Maintenance Building is bond proceeds and not County levy.

   On a motion by Commissioner Wolf, seconded by Commissioner Beard, the amended Agenda was approved.
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(5) Minutes:

On a motion by Commissioner Beard, seconded by Commissioner Ulrich, the Minutes of August 20, 2019 were approved.

(6) New Employee Welcome:

The following new employees introduced themselves: Therapist Asha Ahmed, Child Protection Worker Miranda Barker, Administrative Specialist Kim Cave, Administrative Specialist Shanna Christensen, Librarian Blanca Guzman, Public Health Nurse Patti Heil, Associate Planner Monika Mlynarska, Data Privacy Coordinator Nate Rasch, and Building Inspector Tony Zappa.

(7) Consent Agenda:

A. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-122; Authorizing Entering Into a Grant Agreement With the Minnesota Department of Veterans Affairs for an Operational Enhancement Grant. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

B. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-124; Approving the Execution of a Grant Agreement Regarding a Residential Mental Health Treatment Facility in the City of Savage and Taking Other Actions in Connection Therewith. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

C. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-126; Approving the Pledge of the General Obligation of Scott County, Minnesota to the Payment of the Governmental Development Refunding Bonds (Scott County, Minnesota Unlimited Tax General Obligation), Series 2019b, to be Issued by the Scott County Community Development Agency; Approving the Pledge of the Special Benefits Tax to the Payment of Such Bonds; and Authorizing the Execution and Delivery of Documents in Connection Therewith. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

D. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-127; Approving the Preliminary 2020 Budget and Levy of $34,000 for the Scott County Vermillion River Watershed Special Taxing District. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

E. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-128; Authorizing the Scott County Engineer to Request the Minnesota Department of Transportation, State Aid for Local Transportation, Transfer $140,945.50 From the County’s Municipal State Aid Construction Account to its Regular State Aid Construction Account. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.
F. Commissioner Wolf moved, seconded by Commissioner Ulrich to adopt Resolution No. 2019-130; Authorizing an Amendment to Agreement No. 1031080 With the State of Minnesota Department of Transportation for Work on Trunk Highway 13 Included in the County Highway 21 and Trunk Highway 13 Reconstruction Project Located in the City of Prior Lake. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

G. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve estimate of just compensation by a minimum compensation study and market value appraisal for new right-of-way for the reconstruction of County Highway 27 from County Highway 21 to County Highway 44 in Credit River Township. The motion carried unanimously.

H. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve an Addendum to the Memorandum of Understanding for network/resource sharing with Jaguar Communications, Inc. The motion carried unanimously.

I. Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the appointment of Kevin Shea of Commissioner District 2 to the Scott Watershed Management Organization Planning Commissioner for a term effective September 3, 2019 through December 31, 2020 representing the Sand Creek Watershed. The motion carried unanimously.

J. On the recommendation of the County Administrator, Commissioner Wolf moved, seconded by Commissioner Ulrich to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

2. Separation of employment for Nakhil Kaistha, FT Therapist, Health and Human Services Division, effective 08/30/19.
3. Separation of employment for Jacob Hennen, FT Temporary GIS Technician-Unclassified, Planning & Resource Management Division, effective 08/22/19.
4. Separation of employment for Jacob Wacker, FT Program Delivery Seasonal, Transportation Services Division, effective 08/15/19.
5. Separation of employment for Himani Joshi, FT Temporary Administrative Assistant-Unclassified, Administration Division, effective 08/23/19.
6. FT Probationary employment for Asha Ahmed, Therapist, Health and Human Services Division, effective 08/26/19.
7. FT Probationary employment for Ayman Sabry, Therapist, Health and Human Services Division, effective 08/26/19.
8. FT Probationary employment for Miranda Barker, Child Protection Worker, Health and Human Services Division, effective 08/26/19.
9. FT Probationary employment for Teja Lawrence, 911 Dispatcher, Sheriff’s Office, effective 08/26/19.
10. FT Temporary employment for Anthony Zappa, Building Inspector-Unclassified, Community Services Division, effective 08/26/19.
11. Intermittent (34% FTE) employment for Sophie Lee, Library Aide-Unclassified, Administration Division, effective 08/20/19.
12. Promotion for Kate Sedlacek, FT Environmental Health & Waste Programs Supervisor to FT Probationary Environmental Services Manager, Planning & Resource Management Division, effective 08/19/19.
13. Change in employment for Matelyn Flaschenriem, FT Temporary to PT (.50 FTE) Administrative Assistant, Community Services Division, effective 08/19/19.
14. Amend separation date of employment for James Burger, FT Maintenance Worker II, Planning & Resource Management Division, effective 08/28/19 (previously reported as 08/30/19).

15. The recognition of the 20 nursing students from Metro State University as volunteers for a one-time event, Project Community Connect, on Wednesday, September 11, 2019, at the Canterbury Expo Center will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County. Motion carried unanimously.

(8) Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public:

A. Scott County Parks General Manager Patty Freeman presented the request to award a Construction Contract to Klar Dig Construction, Inc. for the construction of the Cleary Lake Regional Park Maintenance Building. Ms. Freeman reported six bids were received and the bid from Klar Dig Construction, Inc. was the lowest responsible bid. The total revised project budget is $2,401,039 which is an increase of $117,039 above the approved project budget in the Parks Improvement Program. Ms. Freeman stated Three Rivers Park District has a fund balance for contingency needs that is adequate to cover the $117,039 gap. Ms. Freeman reiterated the funding source for the County’s portion of the project is bond proceeds and not County levy.

Commissioner Beard moved, seconded by Commissioner Wolf to adopt Resolution No. 2019-129; Awarding a Contract to Klar Dig Construction, Inc. for the Construction of the Cleary Lake Regional Park Maintenance Building and Amending the Budget for the Parks Improvement Program. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.

(9) Committee Reports and Commissioner Updates:

A. Commissioner Wolf attended a meeting regarding the high water levels on McMahon Lake on August 20.
B. Commissioner Wolf attended the Scott Watershed Management Organization Planning Commission meeting on August 26.
C. Commissioner Wolf met with a constituent regarding water issues on August 26.
D. The Commissioners all attended the joint workshop with the Carver County Board of Commissioners on August 27.
E. Commissioners Wolf and Beard attended the Metropolitan Mosquito Control District meeting on August 28.
F. Commissioners Wolf, Beer, Beard, and Weckman Brekke attended a tour on the Minnesota River on August 28.
G. Commissioner Wolf met with Spring Lake Township residents regarding a new development and possible boat slips on August 29.
H. Commissioner Wolf met with County Administrator Lezlie Vermillion on August 29.
I. Commissioner Wolf met with Scott County Planning and Zoning staff on August 29.
J. Commissioner Beer had several meetings and conversations with constituents regarding water and drainage issues.
K. Commissioners Beer and Weckman Brekke conducted the Chair/Vice Chair planning meeting August 27.
L. Commissioners Beer and Weckman Brekke participated in the New Employee Welcome on September 3.
M. Commissioner Beard met with Ms. Vermillion on August 28.
N. Commissioner Beard met with a constituent regarding the Trunk Highway 169 restriping on August 29.
O. Commissioner Ulrich attended the Metropolitan Council Transportation Advisory Board meeting on August 21.

P. Commissioner Ulrich and Ms. Vermillion met with the City of Savage Mayor and City Administrator on August 22.

Q. Commissioner Ulrich attended the Families and Individuals Sharing Hope (FISH) Board meeting on August 22.

R. Commissioner Ulrich led church services at the Scott County Jail on August 25.

S. Commissioner Ulrich attended the Scott County Association for Leadership and Efficiency (SCALE) Unified Transit Management Plan meeting on August 28.

T. Commissioner Ulrich attended the Minnesota Valley Transit Authority meeting on August 28.

U. Commissioner Weckman Brekke attended an Association of Minnesota Counties and the Minnesota Association of County Social Service Administrators subcommittee meeting on August 23.

V. Commissioner Weckman Brekke attended the Minnesota Alliance for Healthy Families meeting on August 26.

W. Commissioner Weckman Brekke attended the FISH Partner Relations Committee meeting on August 27.

X. Commissioner Weckman Brekke attended the Inter-Governmental Work Group meeting on August 27.

Y. Commissioner Weckman Brekke attended a meeting regarding jail health care costs on August 28.

Z. Commissioner Weckman Brekke had conversations and meetings with constituents regarding road issues.

(10) Stewardship: Ensuring the Responsible and Stable Investment of Taxpayer Dollars and Communicating its Value to the Public Continued:

B. Commissioner Beard moved, seconded by Commissioner Wolf to open the public hearing regarding the pledge of the general obligation of Scott County, Minnesota to the payment of Governmental Development Bonds (Scott County, Minnesota Unlimited Tax General Obligation – Brentwood II Project), Series 2019a to be issued by the Scott County Community Development Agency (CDA) at 9:33 a.m. The motion carried unanimously.

Chief Financial Officer/Deputy County Administrator Danny Lenz and Baker Tilly representatives Kathy Aho and Paul Steinman described the proposed Brentwood Court II Project (Project) which is an approximately 59 unit housing development project for rental to low and moderate income seniors in the City of Jordan. The Bonds will be secured primarily by a pledge of net revenues of the Project and other amounts pledged by the CDA, and secondarily by the full faith and credit of Scott County.

Hearing no public comment, Commissioner Beard moved, seconded by Commissioner Wolf to close the public hearing at 9:46 a.m. The motion carried unanimously.

Commissioner Wolf moved, seconded by Commissioner Beard to adopt Resolution No. 2019-125; Approving the Pledge of the General Obligation of Scott County, Minnesota to the Payment of the Governmental Development Bonds (Scott County, Minnesota Unlimited Tax General Obligation – Brentwood II Project), Series 2019a, to be Issued by the Scott County Community Development Agency; Approving the Pledge of the Special Benefits Tax to the Payment of Such Bonds; and Authorizing the Execution and Delivery of Documents in Connection Therewith. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously.
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(11) County Administrator Update:
- The joint tour/workshop with the Savage City Council is scheduled for Monday, September 23.
- The Star Tribune has an article in today’s edition regarding the Minnesota River sediment and pollution issues.

On a motion by Commissioner Wolf, seconded by Commissioner Beer, the meeting adjourned at 9:48 a.m.

Barb Weckman Brekke
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board