

BOARD OF COMMISSIONERS

COUNTY OF SCOTT

SEPTEMBER 15, 2020

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, and Commissioner Wolf. Commissioner Beard and Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Ron Hocevar, County Attorney
- C. Suzanne Arntson, Child Welfare Manager
- D. Nikki Hallberg, Child Protection Worker
- E. Mary Kay Stevens, Public Health Supervisor
- F. Chris Harder, Quality Improvement Manager
- G. Brad Davis, Planning and Resource Management Director
- H. Danny Lenz, Chief Financial Officer/Deputy County Administrator
- I. Pam Selvig, Health and Human Services Director
- J. Heather Wilson, Foster America Fellow (via phone)
- K. Cheryl Moriarty, Social Work Supervisor (via phone)
- L. Jake Grussing, Library Director (via phone)
- M. Lisa Brodsky, Public Health Director (via phone)
- N. Lisa Freese, Transportation Services Director (via phone)
- O. Debra Brazil, Deputy Clerk to the Board

(3) Guests Present:

- A. Pastor Korla Masters, Shepherd of the Lake Lutheran Church
- B. Tom Francis, Jordan (via phone)
- C. Tamara Severtson, St. Francis Regional Medical Center/Allina Health (via phone)
- D. Lisa Welter, Safe Families for Children (via phone)
- E. Melissa Gardner, Scott-Carver-Dakota Community Action Program (via phone)
- F. Kathy Aho, Baker Tilly Municipal Advisors, LLC (via phone)
- G. Paul Steinman, Baker Tilly Municipal Advisors, LLC (via phone)
- H. Tom Francis, Jordan (via phone)
- I. Mike Scholl, Casey Family Programs (via phone)
- J. Justin Lewandowski (via phone)
- K. Marcus Cage, Safe Families for Children (via phone)
- L. Elizabeth Beseke, Safe Families for Children (via phone)
- M. Colleen O'Keefe, Sauer Children's Renew Foundation (via phone)
- N. Bill Jaffa, Scott County Community Development Agency (CDA)
- O. Stacy Crakes, CDA First Stop Shop
- P. Julie Siegert, CDA
- Q. Adam Johnson, CDA
- R. Linda Janovsky, CDA

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(4) Amendments to the Agenda

Chair Beer announced the agenda item to accept a grant from the Department of Human Services to implement a community-based navigation model for families of young children and approve the addition of a 1.0 full-time equivalent project coordinator is being pulled from the consent agenda for presentation.

On a motion by Commissioner Wolf moved, seconded by Commissioner Weckman Brekke the amended Agenda was approved on a roll call vote.

(5) Minutes:

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the Minutes of September 1, 2020 were approved on a roll call vote.

(6) Recognition of Interested Citizens:

A. Pastor Korla Masters, Shepherd of the Lake Lutheran Church, spoke of the Church's involvement with Families Moving Forward. She spoke of the need for expanded affordable housing specifically for local families. Pastor Masters asked the County Board to fully fund Families Moving Forward and the approve a capital commitment of \$900,000 to the Prairie Point Supportive Housing Development.

B. Tom Francis spoke as an advocate for Beacon Interfaith and Families Moving Forward. Mr. Francis told of his personal experience and hardships of being unemployed. He urged the County Board to support the \$900,000 capital commitment for the Prairie Point Supportive Housing Development.

(7) Innovation: We will take informed risks to deliver services more effectively and will learn from our successes and failures:

The County Board participated in the Scott County Delivers panel discussion regarding Work to End Child Abuse and Neglect: Together WE Can.

(8) Consent Agenda:

A. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-140; Providing for the Issuance and Sale of General Obligation Law Enforcement Center Refunding Bonds, Series 2020A – Current Refunding of Series 2012A, in the Proposed Aggregate Principle Amount of \$16,900,000. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

B. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-141; Authorizing Entering Into a Purchase Agreement With Minnesota Counties Computer Cooperative for the Purchase of AdobeSign, an e-Signature Solution Using Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

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C. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-143; Authorizing the Purchase of WebEx Software Using Coronavirus Aid, Relief, and Economic Security (CARES) Act Special Revenue. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

D. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-144; Approving the Preliminary 2021 Budget and Levy of \$33,350 for the Scott County Vermillion River Watershed Special Taxing District. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

E. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-146; Authorizing the Purchase of an Imagecast Central Count to Assist in Administering the Absentee Process Using Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

F. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-149; Authorizing Advanced Systems Integration to Rescind Their Bid for the Government Center East/West and the Justice Center Audio/Visual Technology and Security Systems Bid Package. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

G. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-147; Authorizing the Government Center East/West and the Justice Center Audio/Video Technology and Security Systems Bid Package Contract be Awarded to Video Services, Inc. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

H. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-148; Awarding a Contract to JL Theis, Inc. for the Installation of a Traffic Signal System at County Highway 21/County Highway 91 in Credit River Township. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

I. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-151; Approving Coronavirus Aid, Relief, and Economic Security (CARES) Act Special Revenue Fund to be Authorized for Use to Cover Pandemic Response Costs Incurred in the County Operation Budget From No Earlier Than March 1, 2020 Through August 31, 2020. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

J. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve estimates of just compensation by market value appraisals for right-of-way for the reconstruction of County Highway 83 in the City of Shakopee. The motion carried unanimously on a roll call vote.

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K. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve estimates of just compensation by market value appraisals for right-of-way for a roundabout at County Highway 2 and County Highway 15 in Helena Township. The motion carried unanimously on a roll call vote.

L. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve estimate of just compensation by market value appraisals for right-of-way for a pedestrian bridge and trail along County Highway 17 at Trunk Highway 169 in the City of Shakopee. The motion carried unanimously on a roll call vote.

M. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the record of disbursements and approve the claims made to Scott County from July 1 through July 31, 2020 in the amount of \$22,383,402.23. A copy of the record of disbursements is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

N. Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to adopt Resolution No. 2020-145; Supporting the Proposed Incorporation of Credit River Township as a City. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

O. On the recommendation of the Cedar Lake Town Board and the Scott County Planning Advisory Commission, Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the request for a Home Extended Business Interim Use Permit to operate Advanced Exhaust Solutions (Marko Popovich, applicant and Marko and Kelly Popovich, property owners) in Section 12 of Cedar Lake Township. This action is in accordance with Chapters 2, 8, and 41 of Scott County Zoning Ordinance No. 3 based on the criteria listed for approval. The motion carried unanimously on a roll call vote.

P. On the recommendation of the County Administrator, Commissioner Weckman Brekke moved, seconded by Commissioner Wolf to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. Separation of employment for Vinh Phan, FT Principal Solutions Analyst, Office of Management and Budget, effective 09/18/20.
2. Separation of employment for James Hentges, FT County Surveyor, Community Services Division, effective 09/25/20.
3. Separation of employment for Kathleen Davis, FT Assistant Facilities Manager, Planning and Resources Management Division, effective 10/05/20.
4. Separation of employment for Mikaela Brock, FT Office Assistant – Unclassified, Community Services Division, effective 08/18/20.
5. Separation of employment for Randy Hofstad, PT Temporary (34% FTE) Deputy – Unclassified, County Sheriff's Office, effective 08/27/20.
6. FT Probationary employment for Kristen Hayashi, Therapist, Health and Human Services Division, effective 10/01/20.
7. FT Probationary employment for Pam Schiele, Therapist, Health and Human Services Division, effective 09/14/20.
8. FT Probationary employment for Amanda Mary Schmitt, 911 Dispatcher, County Sheriff's Office, effective 09/14/20.
9. FT Probationary employment for Moriah Mueller, Therapist, Health and Human Services Division, effective 08/31/20.

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10. FT Temporary employment for Daniel Lage, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
11. FT Temporary employment for Nicholas Lehman, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
12. FT Temporary employment for Mary Klein, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
13. FT Temporary employment for Laura Kvasnicka, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
14. FT Temporary employment for Elyse Haugen, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
15. FT Temporary employment for Cynthia Mc Arthur, Office Assistant – Unclassified, Community Services Division, effective 09/10/20.
16. FT Temporary employment for Teresa Manthie, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
17. FT Temporary employment for Erin Whalen, Office Assistant – Unclassified, Community Services Division, effective 09/10/20.
18. FT Temporary employment for Anthony Ratharaj, Office Assistant – Unclassified, Community Services Division, effective 09/10/20.
19. FT Temporary employment for Ann Nielsen, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
20. FT Temporary employment for Ann O'Donnell, Office Assistant – Unclassified, Community Services Division, effective 09/10/20.
21. FT Temporary employment for Joan Brosam, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
22. FT Temporary employment for Beth Fredrickson, Office Assistant – Unclassified, Community Services Division, effective 09/10/20.
23. FT Temporary employment for Alicia Kramer, Office Assistant – Unclassified, Community Services Division, effective 09/10/20.
24. FT Temporary employment for Diana Tyree, Office Assistant – Unclassified, Community Services Division, effective 09/10/20.
25. Promotion for David Schild-Mueller, FT Probationary Taxation Supervisor, Community Services Division, effective 08/31/20.
26. The recognition of the following individuals as volunteers which will enable them to be covered for liability insurance purposes in accordance with the insurance contracts currently in force with Scott County:

	<u>Add</u>	<u>Delete</u>
Heather Doll	Cynthia Hauger	Lloyd Troendle
Colin Williams	John Muir	
Kay Gamble	Lisa Sandberg-Mendes	
Nathan Keith		

Commissioner Weckman Brekke reported many of the new hires are temporary hires to assist with the election.

County Administrator Lezlie Vermillion reported County Surveyor Jim Hentges is retiring after 40 years of employment with Scott County.

The motion carried unanimously on a roll call vote.

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(9) Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government:

A. Child Welfare Manager Suzanne Arntson requested authorization to apply for and accept grant funds from the Minnesota Department of Human Services to implement a community-based navigation model for families of young children. Funding of a 1.0 full-time equivalent project coordinator would be included in the grant. If awarded, the grant funds would be in an amount not to exceed \$300,000 per year or a total of \$600,000 for two years through 2022. Ms. Arntson explained the proposed program, noting the program would not be implemented unless grant funds are received.

In response to Commissioner Beard's question, Ms. Arntson stated the intent is that when the grant expires and the project coordinator position goes away, the program would not be County supported but supported through the network of partnerships.

Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-150; Authorizing Application for and Acceptance of Grant Funds From the Minnesota Department of Human Services to Implement a Community-Based Navigation Model for Families of Young Children and the Addition of a 1.0 Full-Time Equivalent Project Coordinator. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

(10) Customer Service: We will deliver government services in a respectful, responsive, and solution-oriented manner:

Health and Human Services Director Pam Selvig presented a request to enter into a Service Agreement with Guild Incorporated to provide intensive residential treatment (IRTS) and crisis bed stabilization services. Ms. Selvig reviewed the need for, the history of planning for, and the building of the IRTS facility (Facility) in Savage. Ms. Selvig explained this Service Agreement authorizes Guild Incorporated to screen, assess, and determine an individual's eligibility for admission to the Facility. Ribbon cutting for the Facility is September 29 and the tentative opening is October 1.

Commissioner Ulrich moved, seconded by Commissioner Beard, to adopt Resolution No. 2020-142; Authorizing Entering Into a Service Agreement With Guild Incorporated to Provide Intensive Residential Treatment and Crisis Bed Stabilization Services. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

(11) Collaboration: We will work with partners - communities, schools, faith groups, private business, and non-profit agencies - to see that services are not duplicated but rather are complimentary, aligned, and provided by the partners who can deliver the service most effectively:

Scott County Community Development Agency (CDA) staff, Bill Jaffa, Stacy Crakes, and Julie Siegert reported on the CDA's involvement with the intensive residential treatment services facility, small business grants, economic growth, comprehensive housing and commercial industrial studies, COVID-19 response and recovery, and affordable housing.

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Mr. Jaffa presented a request for the County Board to approve the CDA's 2021 levy in the amount of \$3,700,035 which is an increase of 7.16%. Mr. Jaffa explained the levy is determined by using a fixed formula from the State of Minnesota.

Commissioner Ulrich moved, seconded by Commissioner Beard to adopt Resolution No. 2020-138; Approving the 2021 Budget in the Amount of \$14,161,676 and Payable Tax Levy in the Amount of \$3,700,036 of the Scott County Community Development Agency and Certifying Same to the County Auditor. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

(12) Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government continued:

B. Chief Financial Officer/Deputy County Administrator Danny Lenz presented the proposed 2021 maximum levy of \$78,877,211 less \$5,962,211 certified property tax aid for a net levy of \$72,915,000 which is a 2.52% increase over 2020. Mr. Lenz explained the current proposed budget is balanced based on a final levy increase of 1.92% which is equal to the increase in property values in the County from new construction. The budget was developed with this levy target in mind, but due to uncertainty with State funding, staff is recommending a levy increase of 2.52%. If the State does not take actions with a negative impact on County revenue by December 15, when the Board will adopt the final budget, the levy increase will be 1.92%.

In response to comments and questions from the Commissioners, Mr. Lenz reiterated staff is recommending a levy increase 2.52% which is a combination of new growth in Scott County and inflation. However, staff is hopeful that, depending on the severity of any State action, a final levy of 1.92% will be attainable.

The Commissioners thanked staff for their diligent work in balancing demands and needs with fiscal responsibility.

Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-139; Establishing a Maximum Proposed Levy of \$78,877,211 Less \$5,962,211 Certified Property Tax Aids for a Net Levy of \$72,915,000 for the Purpose of Preparing the 2021 Proposed Property Tax Statements. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

(13) Committee Reports and Commissioner Updates:

- A. The Commissioners all participated in the County Board workshop on September 1.
- B. Commissioner Weckman Brekke met with County Administrator Lezlie Vermillion on September 8.
- C. Commissioner Weckman Brekke participated in the Scott County Historical Society virtual meeting on September 9.
- D. Commissioner Weckman Brekke attended a meeting on September 9 regarding a road turnback in Jackson Township.
- E. Commissioner Weckman Brekke participated in Association of Minnesota Counties (AMC) Policy Committee seminars on September 10.
- F. Commissioners Weckman Brekke, Ulrich, Wolf, and Beer participated in the virtual meeting with the Three Rivers Park District Board of Commissioners on September 10.

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G. Commissioners Weckman Brekke, Ulrich, Wolf, and Beer participated in the Scott County Association of Leadership and Efficiency (SCALE) virtual meeting on September 11.

H. Commissioners Weckman Brekke, Ulrich, Wolf, and Beer attended the 169/41 Interchange ribbon cutting ceremony on September 11.

I. Commissioner Weckman Brekke participated in AMC Health and Human Services Committee virtual meetings on September 14.

J. Commissioner Weckman Brekke met with the Scott County Health and Human Services Director on September 15.

K. Commissioners Beard and Ulrich participated in the Scott County Transportation Committee virtual meeting on September 3.

L. Commissioner Beard participated in the Scott-Carver-Dakota Community Action Program virtual meeting on September 8.

M. Commissioner Beard participated in a virtual AMC panel discussion on September 10.

N. Commissioner Ulrich met with Ms. Vermillion via phone on September 3.

O. Commissioner Ulrich participated in the Families and Individuals Sharing Hope (FISH) Executive Committee virtual meeting on September 3.

P. Commissioner Ulrich participated in the SCALE Executive Committee virtual meeting on September 4.

Q. Commissioner Ulrich participated in the Suburban Transit Association virtual meetings on September 8 and September 14.

R. Commissioner Ulrich participated in a virtual meeting on September 9 with a member of the Governor's Blue Ribbon Commission on the Metropolitan Council.

S. Commissioners Ulrich and Beer participated in the FISH virtual meeting on September 10.

T. Commissioner Ulrich participated in the SCALE Joint Regional Training Facility Board virtual meeting on September 11.

U. Commissioner Wolf attended the Credit River Town Board meeting on September 2.

V. Commissioners Wolf and Beer met with representatives of the City of Prior Lake on September 3.

W. Commissioner Wolf attended the Prior Lake City Council meeting on September 8.

X. Commissioners Wolf and Beer participated in the Metropolitan Emergency Services Board virtual meeting on September 9.

Y. Commissioner Wolf attended the New Market Town Board meeting on September 9.

Z. Commissioner Wolf attended the Cedar Lake Town Board meeting on September 9.

AA. Commissioner Wolf attended the Credit River Town Board meeting on September 9.

AB. Commissioner Wolf participated in the I35W Solutions Alliance virtual meeting on September 10.

AC. Commissioner Wolf attended the Elko New Market City Council meeting on September 10.

AD. Commissioner Wolf attended the Spring Lake Town Board meeting on September 10.

AE. Commissioner Wolf spoke with the Elko New Market City Administrator on September 11.

AF. Commissioner Wolf spoke with the County Attorney on September 11 regarding the proposed helipad in Cedar Lake Township.

AG. Commissioner Wolf participated in the Scott County Planning Advisory Commission virtual meeting on September 14.

AH. Commissioner Beer met with Ms. Vermillion on September 2.

(14) County Administrator Update:

- The County Board tour of the new construction project is rescheduled for 7:45 a.m. on Tuesday, September 29.

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- The County Board will meet in a workshop setting on Tuesday, September 29, following the new construction project tour.
- The ribbon cutting for the intensive residential treatment services facility in Savage is 1:00 p.m. on Tuesday, September 29.
- The County Board will convene as the Scott County Regional Rail Authority following today's County Board meeting.

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke , the meeting adjourned at 1:06 p.m.

David Beer
Chair

Lezlie A. Vermillion
County Administrator
Clerk of the Board

Debra K. Brazil
Deputy Clerk to the Board