

**BOARD OF COMMISSIONERS****COUNTY OF SCOTT****OCTOBER 6, 2020**

(1) The Board of Commissioners, in and for the County of Scott, Minnesota, met in the Courthouse Board Room in the City of Shakopee, Minnesota, and convened at 9:00 a.m., with the following members present: Commissioner Beer, presiding, Commissioner Weckman Brekke, and Commissioner Wolf. Commissioner Beard and Commissioner Ulrich participated via phone. Chair Beer announced all votes will be by roll call vote.

(2) County Staff Present:

- A. Lezlie Vermillion, County Administrator
- B. Jeanne Andersen, Assistant County Attorney
- C. Pam Selvig, Health and Human Services Director (via phone)
- D. Brad Davis, Planning and Resource Management Director (via phone)
- E. Lisa Freese, Transportation Services Director
- F. Lisa Pollard, Learning and Outreach Manager (via phone)
- G. Perry Mulcrone, Business Relationship Director (via phone)
- H. Cindy Geis, Community Services Director
- I. Luke Hennen, Sheriff (via phone)
- J. Lisa Brodsky, Public Health Director
- K. Steve Jones, Principal Financial Analyst
- L. Chris Harder, Quality Improvement Manager
- M. Jake Grussing, Library Director
- N. Greg Sorenson, Chief Information Officer

(3) Guests Present:

- A. Bill Jaffa, Community Development Agency (CDA)
- B. Adam Johnson, CDA
- C. Amy Domeier, 4215 Hunters Lane, Cedar Lake Township
- D. Pastor Ben Hilding, (via phone)
- E. Justin Lewandowski (via phone)
- F. Gary Shelton, Spring Lake Township
- G. Paul Steinman, Baker Tilley

(4) Minutes:

On a motion by Commissioner Weckman Brekke, seconded by Commissioner Wolf, the Minutes of the September 10, 2020 Scott County Board of Commissioners-Three Rivers Park District Board of Commissioners Joint Board meeting were approved on a roll call vote.

On a motion by Commissioner Ulrich, seconded by Commissioner Wolf, the Minutes of September 15, 2020 were approved on a roll call vote.

October 6, 2020

(5) Recognition of Interested Citizens:

A. Gary Shelton, Spring Lake Township, presented a check to Scott County in the amount of \$20,000 on behalf of himself, Linda Shelton, Randy Herman and Peggy Herman. The donation will be used for the purchase Kindle Fire Readers to promote early literacy in Scott County. Distribution of the Kindle Fire Readers will be coordinated by the Scott County Library System.

B. Amy Domeier, 4215 Hunters Lane, Cedar Lake Township, spoke on behalf of herself and her husband, Steve, regarding their opposition to the proposed helipad in Cedar Lake Township. Ms. Domeier expressed concerns regarding flight routes, flight times, days of operation, number of trips, annual review of the operation, and the placement of the helipad. Ms. Domeier asked the Commissioners to visit the proposed site.

C. Pastor Ben Hilding of Holy Trinity Lutheran Church in New Prague addressed the Board on the Church's philosophy of participating in hope in efforts to combat homelessness. Pastor Hilding also spoke of the Church's work with Families Moving Forward. He requested the County Board commit to a capital investment of \$900,000 for the proposed Prairie Pointe Housing Development in Shakopee.

(6) Consent Agenda:

A. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-160; Authorizing the Approval of the Grant Agreement and Receipt of Funds From the Department of Human Services for the Adult Mental Health Initiative and Community Support Program. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

B. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-152; Authorizing Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding to be Used to Purchase Additional Mobile Computer Equipment and Contract Services. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

C. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-155; Approving an Amendment to the 2020-2029 Transportation Improvement Program to Add County Project CPT 169-10 and Authorizing Entering Into a Cooperative Agreement With Sand Creek Township for Participation in the Berkshire Avenue Extension Project Design. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

D. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-156; Awarding the Contract to Kraus-Anderson Construction Company for the Construction of a New Courtroom on the Third Floor of the Law Enforcement Center in the Amount of \$2,161,563.58. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

October 6, 2020

E. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-158; Authorizing the Acceptance of Grant Funds From Homeland Security Emergency Management to Fund the Initial Investment of Two Next Generation Firewalls and Authorizing Up To \$180,000 in Additional Implementation, Hardware, and Subscriptions Costs to be Covered by Coronavirus Aid, Relief, and Economic Security (CARES) Act Funds. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

F. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-159; Authorizing an Amendment to the Sub-Recipient Agreement With the Scott County Development Agency for Administration of the Mortgage and Business Support Program to Add \$64,000 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding to Develop a Consolidated Jobs Website. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

G. Commissioner Beard moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-157; Approving an Agreement With Credit River to Provide Law Enforcement Services Within Its Political Boundaries. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

H. On the recommendation of the County Administrator, Commissioner Beard moved, seconded by Commissioner Weckman Brekke to approve the payroll processing of personnel actions indicated below and certified by the Employee Relations Director and the Appointing Authority to be in compliance with provisions of Minnesota Statutes 375.56 - 375.71 and the Scott County Merit Personnel System:

1. FT Temporary employment for Chuck Roskam, Office Assistant – Unclassified, Community Services Division, effective 09/10/20.
2. FT Temporary employment for Mary Krause, Office Assistant – Unclassified, Community Services Division, effective 09/10/20.
3. FT Temporary employment for Allison Xiong, Office Assistant – Unclassified, Community Services Division, effective 09/10/20.
4. FT Temporary employment for Keigan Rantala, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
5. FT Temporary employment for Juliana Courier, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
6. FT Temporary employment for Rebecca Braun, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
7. FT Temporary employment for Pamela Caselius, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
8. FT Temporary employment for Rochel Sodetani, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
9. FT Temporary employment for Sue Schluter, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
10. FT Temporary employment for Vicki Thompson, Office Assistant – Unclassified, Community Services Division, effective 09/14/20.
11. FT Temporary employment for Steve Steuber, HHW Assistant – Unclassified, Planning and Resource Management Division, effective 09/17/20.
12. Change in status for Victoria Barnett, Intermittent (34% FTE) to PT Probationary (50% FTE) Facility Probation Officer, Health and Human Services Division, effective 10/12/20.

October 6, 2020

13. Rescind employment offer to Kristen Hayashi, FT Probationary Therapist, Health and Human Services Division, effective 10/01/20.
14. Rescind employment offer to Alicia Kramer, FT Temporary Office Assistant – Unclassified, Community Services Division, effective 09/10/20.
15. Amend separation of Vinh Phan, FT Principal Solutions Analyst, Office of Management and Budget, effective 09/25/20 (previously 09/18/20).
16. Promotion for Natalie Koepp, FT Probationary Field Probation Officer, Health and Human Services Division, effective 09/28/20.

Motion carried unanimously.

- (7) Stewardship: We will work proactively to make investments, guided by resident input, which will transform lives, communities, and government:

A. Adam Johnson, Scott County Community Development Agency (CDA), requested adoption of two resolutions approving the pledge of the County's general obligation to refund bonds for the Philipp Square Project in New Prague and to refund bonds for the Northridge Project in Shakopee. The requested actions have been affirmed by the Cities of New Prague and Shakopee for the properties located in their respective Cities.

Paul Steinman, Baker Tilley, explained the County's role in the refunding and estimated savings that could be realized by the CDA.

Commissioner Weckman Brekke moved, seconded by Commissioner Beard to adopt Resolution No. 2020-153; Approving the Pledge of the General Obligation of Scott County, Minnesota to the Payment of the Governmental Development Refunding Bonds (Scott County, Minnesota Unlimited Tax General Obligation – Northridge Court Project), Series 2020B, to be Issued by the Scott County Community Development Agency; Approving the Pledge of the Special Benefit Tax to the Payment of Such Bonds; and Authorizing the Execution and Delivery of Documents in Connection Therewith. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

B. Commissioner Wolf moved, seconded by Commissioner Weckman Brekke to adopt Resolution No. 2020-154; Approving the Pledge of the General Obligation of Scott County, Minnesota to the Payment of the Governmental Development Refunding Bonds (Scott County, Minnesota Unlimited Tax General Obligation – Philipp Square Project), Series 2020A, to be Issued by the Scott County Community Development Agency; Approving the Pledge of the Special Benefit Tax to the Payment of Such Bonds; and Authorizing the Execution and Delivery of Documents in Connection Therewith. A copy of the resolution is available in the office of the County Administrator and is made a part of this record by reference. The motion carried unanimously on a roll call vote.

C. Transportation Services Director Lisa Freese, Quality Improvement Manager Chris Harder, and Principal Financial Analyst Steve Jones provided updated information on the distribution of Scott County's Coronavirus Aid, Relief, and Economic Security (CARES) Act funding. Information was given on internal vs external spending categories; activities in the areas of small business support, housing security, schools, food supports, and nonprofits; rural broadband; and County reimbursement. Monthly updates will be given to the County Board.

October 6, 2020

(8) Communication: We will always be clear about what we're doing and why we're doing it:

A. Public Health Director Lisa Brodsky provided updated COVID-19 statistics on local, state, and national levels. Information on flu vs COVID-19 impact, community testing, case investigation, communication with employers and schools, event planning assistance, and provision of essential products was also provided.

B. Community Services Director Cindy Geis gave an update on election judge recruitment and elections statistics for the 2020 General Election. Registration and voting deadlines and voting options were explained. Protocols for the collection and tabulation of ballots as well as procedures in place to prevent duplicative voting were also explained.

(9) Committee Reports and Commissioner Updates:

A. The Commissioners all participated in the Regional Rail Authority Board meeting on September 15.

B. Commissioners Weckman Brekke and Beer participated in the Scott County Extension Committee virtual meeting on September 16.

C. Commissioner Weckman Brekke participated in the Metropolitan Library Service Agency virtual meeting on September 17.

D. Commissioner Weckman Brekke participated in Association of Minnesota Counties Health and Human Services Committee virtual meetings on September 17 and 18.

E. Commissioner Weckman Brekke participated in the Scott County Library Board of Advisors virtual meeting on September 17.

F. Commissioner Weckman Brekke participated in the Dakota-Scott Workforce Development Board virtual meeting on September 18.

G. Commissioners Weckman Brekke and Wolf attended the Scott County Farm Bureau Annual Meeting on September 18.

H. Commissioner Weckman Brekke participated in the Live, Learn, Earn Education Preparedness Committee virtual meeting on September 22.

I. Commissioner Weckman Brekke participated in the Together We Can End Child Abuse in Scott County Steering Committee virtual meeting on September 24.

J. Commissioner Weckman Brekke attended the Jordan Commercial Club meeting on September 24.

K. Commissioner Weckman Brekke and County Administrator Lezlie Vermillion met with the Belle Plaine Mayor and City Administrator on September 29.

L. Commissioners Weckman Brekke, Wolf, and Beer toured the building construction project on September 29.

M. All the Commissioners participated in the County Board workshop on September 29.

N. Commissioners Weckman Brekke, Wolf, Ulrich, and Beer attended the ribbon cutting for the intensive residential treatment services facility in Savage on September 29.

O. Commissioners Weckman Brekke and Wolf participated in the Scott County Mental Health Local Advisory Council candidate listening session on September 29.

P. Commissioner Weckman Brekke participated in the Justice Steering Committee virtual meeting on October 1.

Q. Commissioner Weckman Brekke participated in the Together We Can End Child Abuse in Scott County Subcommittee virtual meeting on October 1.

R. Commissioner Weckman Brekke participated in the Helena Town Board virtual meeting on October 1.

S. Commissioners Beard and Beer participated in a joint virtual meeting with the Credit River Town Board on September 22.

October 6, 2020

T. Commissioner Beard participated in a conference call with the Minnesota Department of Transportation on September 28.

U. Commissioners Beard and Ulrich participated in the Scott County Transportation Committee virtual meeting on October 1.

V. Commissioner Ulrich participated in the Metropolitan Council Transportation Alliance Board virtual meeting on September 16.

W. Commissioner Ulrich participated in the Greater MSP virtual meeting on September 17.

X. Commissioner Ulrich participated in the Trunk Highway 169 Corridor Coalition Executive Committee virtual meeting on September 17.

Y. Commissioner Ulrich participated in the Scott County Association for Leadership and Efficiency (SCALE) Service Delivery Committee meeting on September 21.

Z. Commissioners Ulrich and Beer conducted the Chair/Vice Chair planning meeting on September 22.

AA. Commissioner Ulrich participated in the Suburban Transit Association virtual meeting on September 22.

AB. Commissioner Ulrich participated in the Greater MSP/County Commissioner virtual meeting on September 24.

AC. Commissioner Ulrich and Ms. Vermillion met with the Savage Mayor and City Administrator on September 24.

AD. Commissioners Ulrich and Beer participated in the Families and Individuals Sharing Hope (FISH) Board of Directors meeting on September 24.

AE. Commissioner Ulrich met with Ms. Vermillion via phone on October 1.

AF. Commissioner Ulrich participated in the FISH Executive Committee virtual meeting on October 1.

AG. Commissioner Ulrich participated in the SCALE Executive Committee virtual meeting on October 2.

AH. Commissioner Wolf attended the Prior Lake City County meeting on September 21.

AI. Commissioner Wolf attended Mural Committee meetings on September 22 and October 1.

AJ. Commissioner Wolf attended the Metropolitan Mosquito Control District meeting on September 23.

AK. Commissioner Wolf met with the Elko New Market Mayor on September 23.

AL. Commissioner Wolf attended a meeting on September 24 regarding the Credit River incorporation.

AM. Commissioner Wolf attended the Elko New Market City Council meeting on September 24.

AN. Commissioner Wolf met with Ms. Vermillion on September 28.

AO. Commissioner Wolf attended the Scott Watershed Management Organization/Scott Soil and Water Conservation District tour on September 28.

AP. Commissioner Wolf attended Credit River Town Board meetings on September 28 and October 5.

AQ. Commissioner Wolf attended the Cedar Lake Town Board meeting on October 5.

AR. Commissioner Beer participated in the Scott County Prevention Coalition virtual meeting on September 23.

AS. Commissioner Beer met with the Dakota County Board Chair on September 29.

AT. Commissioner Beer attended the Prior Lake City Council meeting on October 5.

(10) County Administrator Update:

- The October 27 County Board workshop will begin at 10:00 a.m.
- The tunnel between the Law Enforcement Center and the Justice Center is fully functional as of today.

October 6, 2020

Following today's meeting the County Board will meet in a workshop setting to receive information on the mural for the new building and agenda management software.

On a motion by Commissioner Wolf, seconded by Commissioner Weckman Brekke, the meeting adjourned at 11:50 a.m.

David Beer  
Chair

Lezlie A. Vermillion  
County Administrator  
Clerk of the Board

Debra K. Brazil  
Deputy Clerk to the Board