Michelle Salmonson called the meeting to order.

Roll call was taken.

MEMBERS PRESENT: Michelle Salmonson, Ed Speiker, Lee Watson, Jill Kufrin, Joyce Bailey, Commissioner Weckman Brekke

MEMBERS ABSENT: None

OTHERS PRESENT: Jacob Grussing, Cindy Purser, Kristy Rieger, Sarah Geffre, Beth Beuch

There was no public comment.

- Consent Agenda
  - Minutes – August and September 2019
  - Activity Report – August and September 2019
  - Financial Report – August and September 2019
  - Acceptance of written reports
    - Director
    - Library Technology Manager

A MOTION WAS MADE BY KUFRIN AND SECONDED BY BAILEY to approve the Consent Agenda.

MOTION CARRIED

- INFORMATION/DISCUSSION

MLA RECAP

The MLA Conference was in September 2019 in Prior Lake. Many staff attended as well as Ed and Michelle. Next year the MLA Conference will be in Duluth.

Jake asked the staff that attended the conference to respond to two questions—What are two things you learned and what will you do to apply them? If we could implement one thing you saw or learned about, what would it be and why?—he asked via email as a follow up to the conference. Jake compiled staff responses into a document of several pages in length for the Library Board. Main topics of interest reflected in staff responses include diversity of collection, training opportunities, and going fine free. Jake will share the compiled staff responses document with staff in a directors report email. Commissioner Weckman Brekke suggested we revisit the document again in six months.

READ DOWN RESULTS

Two years ago, library staff presented for discussion a proposal to allow youth (ages 18 and under) to read down fees on their library accounts. The proposal aligned with the past few years of policy revision aimed at reducing or eliminating barriers to library service in Scott County, especially for youth.

Based on the success of 2017’s Great Summer Read Down and interest expressed by adults who wished to participate, staff recommended expanding the program to customers of all ages for 2018. The program was open to customers of all ages again in 2019.

An infographic with collected data points was presented to the Library Board. The Library Board felt the program was very successful once again.

EXTENDED ACCESS UPDATE

The Extended Access Project Teams are starting to meet. There are four teams each with unique tasks and crossover among groups:
• Facilities Team—physical space + items
• Staff Team—Training and impact to staff processes (Opening and Closing Procedures, etc.)
• Customer Team—signage, flow of space, the customer experience overall
• Systems Team—Implement the Open + Software with the ILS to ensure doors, etc. work

Jill and Ed are helping on the Customer Team. There will likely be tasks that come up that the rest of the Library Board can assist with.

We are still aiming for a March 1, 2020 launch date but our focus will be only the Jordan Library to start.

Bibliotheca has assigned a project manager from their side and Jake is the project manager representing Scott County Library. Jake presented at the Jordan City Council and they were very supportive of the project. Jake will continue to stay engaged with Jordan’s City Administrator.

Jake will be going to the Savage City Council in November to present as there currently is a bonding request for the Savage Library.

Jake will continue to provide updates to the Library Board as work progresses.

LOOKING AHEAD

Jake wanted to mention that several topics will be brought to the Library Board in upcoming months including, but not limited to:

• We will be looking at our library guidelines—Computer and Internet Guidelines, Code of Conduct, Meet Room Policy, etc.—going forward. The Library Management Team will review the guidelines with the lens of Extended Access in mind as well as any new changes that need to be implemented since it has been several years since we reviewed our guidelines.

• Lisa Pollard, Learning and Outreach Manager, will present on Summer Spotlight.

• 2020 Holiday and Closed Day Calendar

• Any requests the Library Board has for topics.

❖ ORAL REPORTS

BAILEY: The 50th Anniversary Open House events were interesting. Joyce inquired into whether there would be another submission for the Library Construction Grant for Belle Plaine Library. Jake had previously reached out to Dawn Meyer, but Dawn said the City of Belle Plaine had no plans to reapply at this time as they have yet to receive a response about why they didn’t receive the grant last year.

SPEIKER: Ed attended the 50th Anniversary Belle Plaine Library Open House. He would have liked to see the community more excited.

SALMONSON: Shakopee’s 50th Anniversary Open House fell on a night with less than desirable weather which may have impacted turn out. The slideshow and music performer for the evening were very good.

WATSON: Lee’s term ends on 12/31/2019 and is not eligible for renewal as he has served three consecutive terms. It has been a fast, but enjoyable nine years.

KUFRIN: Jill’s term is also up 12/31/2019, but she has renewed her term again. Jill asked clarifying questions regarding the Macmillan eBook embargo she has been hearing about.

COMMISSIONER WECKMAN BREKKE: The County Board is working on strategies. They review strategies every three years to help determine priorities for the county.

DIRECTOR

Jake and Kristy asked for the Library Board’s advice about a potential issue with the virtual school cards. The project with Shakopee Schools has gone so well that the school district would like to expand the program down to K-5. Currently the cards are fine free, but do allow check out of up to two items at a time that if not returned, the customers are charged for. After discussion, the board felt like it was on the school district to be clear with the parents the expectations of the library card and if they don’t agree at that time to pursue
the opt out process for their child. If it becomes a problem, let's revisit the topic, but for now, it sounds like most of the usage of the library cards is utilizing digital resources in the classroom.

ASSOCIATE LIBRARY DIRECTOR

Cindy reports that the 50th Anniversary Open House parties went very well overall and had a great variety of musicians and artists across all seven locations.

A number of staff from across all of our locations is attending a MELSA sponsored De-escalation workshop.

LIBRARY TECHNOLOGY MANAGER

The Shakopee virtual school cards continue to go well. The Shakopee Media Specialist really pushes the program, goes to classrooms, etc. Lisa Pollard is attending some of the Professional Development Sessions for teachers to inform and issue educator cards.

Autorenewal is ready to go.

BRANCH MANAGERS—BETH BEUCH

Beth continues to enjoy watching the community of Elko New Market grow. There are many young and homeschool families in the area. Beth is very excited about the opportunity to pilot some classes geared specifically toward homeschool or online school families. Elko New Market hosted the first class—Fibonacci Art—with a second class scheduled in Belle Plaine—Minnesota History Escape Room—and a third class scheduled at Savage—Writing Workshop. There is no co-op in Elko New Market for homeschool families so this presents a unique opportunity for them to meet others.

The 50th Anniversary Party was low key, but enjoyable.

MOTION BY BAILEY AND SECONDED BY KUFRIN to adjourn the meeting.

MOTION CARRIED

Michelle Salmonson, President                  Sarah Geffre for
Sarah Geffre for                                Joyce Bailey, Secretary
Joyce Bailey, Secretary

The November Library Board meeting will be held on Thursday, November 21, 2019 at the Belle Plaine Library at 5:30 p.m. The annual holiday dinner will be held after at a TBD location.