



2019 SCOTT COUNTY FEE SCHEDULE (BY DEPARTMENT)

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2019 SCOTT COUNTY FEE SCHEDULE (ALL DEPARTMENTS)

To view the homepage of a department, click on the department or division link.

** Denotes fee is taxable

ACCOUNTING/BUDGET

Fee	Amount	Comments
CAFR	\$10.00	No fee charged to political entities or candidates running for an election in Scott County.
Outstanding Check Listing	\$60.00	
Returned Check	\$30.00	Per Check
Revenue Recapture Fee	\$50.00	Per Occurrence

ADMINISTRATION/PUBLIC AFFAIRS

Fee	Amount	Comments
Meeting Room Use	\$20.00	
Copying	\$0.25	

COMMUNITY CORRECTIONS

Fee	Amount	Comments
Conversion Fee	\$25.00	Per Worksite Change
Copy Fees	\$0.25	Per Copy
Diversion Supervision (Adult)	\$100.00	Per Client Per Year
Domestic Abuse Class	\$450.00	Per 18 Week Session
Electronic Home Monitoring – House Arrest	Varies	Per Day
Electronic Home Monitoring – House Arrest, Alcohol Monitor	Varies	Per Day
Electronic Home Monitoring – AMD	Varies	Per Day
Electronic Home Monitoring – GPS	Varies	Per Day
Juvenile Boarding/Detention	\$200.00	Per Day
Juvenile Boarding/Evaluation/In-County	\$200.00	Per Day
Juvenile Boarding/Evaluation/Out-Of-County	\$225.00	Per Day
Juvenile Residential and Community Based Programs	Varies	Per Day / Per Session
Programming Materials	Actual Cost	
Restitution Study	\$53.00	Per Client/Case
Collection Fee	\$50.00	
Safe Streets Case Management	\$550.00	Per Client
Supervision/Transfer/Application Fee – Felony	\$330.00	Per Client/Case
Supervision/Transfer/Application Fee – Gross Misdemeanor	\$315.00	Per Client/Case
Supervision/Transfer/Application Fee – Misdemeanor	\$300.00	Per Client/Case
Supervision Fee - Multiple Cases	Highest Sentenced Level	Per Client if Multiple Cases
Supervision Fee – Supervised Release	\$300.00	
Transfer Fee	\$300.00	
Treatment Court Probation Fee	\$500.00	
UA Testing Fee	Varies	



COMMUNITY SERVICES

ESCROW: Wherever “escrow” is referred to in any Community Services Fee Schedule (except as it relates to ISTS pumping of a holding tank) it shall mean that the applicant shall sign an escrow agreement and pay the required escrow before the project/application request commences. Applicants shall pay the actual costs, regardless of the outcome of the project/application request. Actual costs include all County staff time and any outside consultant costs and printing, copying and mailing costs. County Staff time shall be charged at a rate equivalent to 2.1 times salary to cover fringe benefits, overhead and clerical costs. If at any time the actual costs should exceed the escrowed amount, the applicant shall remit additional funds into the escrow fund when requested by the County. If the applicant fails to replenish the escrow as requested, the County may stop reviewing the application until such time as the escrow is replenished. Any remaining funds in the escrow at the conclusion of the project shall be refunded to the applicant when all actual costs are paid and the County administration of the escrow has been completed.

COMMUNITY SERVICES

Department: **BUILDING INSPECTIONS**

ORDINANCE NO. 10 – BUILDING CODE

	Amount/Comments
1. Building Permit Fee	
Total Valuation	Fee
	Minimum Permit Fees Residential: \$75.00 plus state surcharge Commercial: \$170.00 plus state surcharge
\$1.00 to \$2,000.00	\$28.00 for the first \$500.00 plus \$3.70 for each additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$83.50 for the first \$2,000.00 plus \$16.55 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$464.15 for the first \$25,000.00 plus \$12.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$764.15 for the first \$50,000.00 plus \$8.45 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,186.65 for the first \$100,000.00 plus \$6.75 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,886.65 for the first \$500,000.00 plus \$5.50 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$6,636.65 for the first \$1,000,000.00 plus \$4.50 for each additional \$1,000.00, or fraction thereof
Other Inspections and Fees	
1.. Inspections outside of normal business hours	\$150.00 per hour (minimum charge – 1 hour)
2.. Reinspection fee Reinspection TCO (Temp. Cert. of Occupancy)	\$150.00 per hour (minimum charge – ½ hour) \$150.00 per hour (minimum charge – 1 hour)
3. Investigation Fee (for work commenced without a permit)	Whenever any work for which a permit is required by the code has been commenced without first obtaining a required permit, an investigation fee shall equal to the amount of the permit fee shall be charged, regardless if permit is issued. Investigation fees are in addition to all other required fees.
4. Additional plan review required by changes, additions or revisions to plans, after a permit has been issued.	\$ 75.00 per hour (minimum charge – ½ hour)
5. Use of outside consultants for plan checking, inspections or both	Actual Costs
6. Plan Review Fee	65% of the building permit fee
7. Building Permit State Surcharge, applied to permits as required by MN Statute 326B.148.	Applicable State Surcharge as set by the State of Minnesota Statute 326B.148



8. Permit Reactivation Fee Permit Administrative Fee: Extension Requests Reproduce Permit Documents	\$ 250.00 \$ 15.00 \$ 15.00
9. Demolition Permit Residential Commercial	\$ 75.00 plus State surcharge \$135.00 plus State surcharge
10. Manufactured Mobile Home Fee	\$150.00 plus State surcharge
11. Reroof (Residential) Reroof (Commercial)	\$ 105.00 plus State surcharge 2.5% of the contracted price plus State surcharge. Minimum fee: \$170.00 State surcharge
12. Residing (Residential) Residing (Commercial)	\$ 105.00 plus State surcharge 2.5% of the contracted price plus State surcharge. Minimum fee: \$170.00 plus State surcharge
13. Swimming Pool – Above Ground	\$ 75.00 plus State surcharge
14. Swimming Pool – Below Ground	\$325.00 plus State surcharge
15. Window Permit Fee All Sizes (Residential) Window Permit Fee All Sizes (Commercial)	\$ 105.00 plus State surcharge 2.5% of the contracted price plus State surcharge. Minimum fee: \$170.00 plus State surcharge
16. Underground Petroleum Storage Tank installation and/or removal A. Commercial B. Residential	Permit fee per project valuation / minimum \$170.00 plus State surcharge \$ 75.00 plus State surcharge



COMMUNITY SERVICES – BUILDING INSPECTIONS (continued)

Other Inspections and Fees (continued)	
17. Plumbing Permit Fees A. Residential Construction: New System B. Residential Construction: Existing System Addition C. Residential Construction: Minor Alteration or Repair D. Residential Construction: Water Heater/Water Conditioning E. Commercial Construction	\$ 170.00 plus State surcharge \$ 150.00 plus State surcharge \$75.00 plus State surcharge \$75.00 plus State surcharge 2.5% of the contracted price plus State surcharge. Minimum fee: \$ 170.00 plus State surcharge
18. Mechanical Permit Fees A. Residential Construction: New System B. Residential Construction: Existing System Addition C. Residential Construction: Minor Alteration or Repair D. Residential Construction: Furnace, Fireplace, Wood Stove, Air Conditioning, Boiler E. Commercial Construction:	\$ 170.00 plus State surcharge \$ 150.00 plus State surcharge \$ 75.00 plus State surcharge \$ 75.00 plus State surcharge 2.5% of the contracted price plus State surcharge. Minimum fee: \$ 170.00 plus State surcharge
19. 9-1-1 Address Marker Fees A. New Residential Home Marker B. Marker Repair	\$ 110.00 per address Highway Department time and material costs, not to exceed the cost of a new residential home marker.
<p>Permit Refund Policy. (All requests for refunds shall be made in writing to the Building Official with justifiable cause demonstrated. Refunds shall be repaid only to the original permit applicant.)</p> <p>A) Cancelled before issue or expired application: Once a building permit application has been accepted by County staff, the applicant shall be required to pay 100% of the plan review fee plus any applicable state surcharges as determined above for plan review services and/or processing services, whether or not the permit has been issued.</p> <p>B) Canceled after issue - The Building Official may authorize refunding of not more than 80% of the issued permit fee when no work has been commenced under a permit issued in accordance with the Minnesota State Building Code. The amount of fees that are retained shall cover all expenses incurred for services that were actually provided at the expense of Scott County. Fees collected for plan review shall not be refunded.</p> <p>C) Expired, revoked, suspended or invalid after issue: Fees shall not be refunded on permits that are expired, revoked, suspended, or invalid as defined by Minnesota State Building Code.</p> <p>D) Fraudulent applications: Fees shall not be refunded if it is found that an application was fraudulently filled out.</p>	



COMMUNITY SERVICES

Department: **ENVIRONMENTAL SERVICES**

ORDINANCE NO. 2 – SOLID WASTE MANAGEMENT

Application and License fees are nonrefundable. The license application late fee is \$200.00. The late fee for submitting an annual report after January 31st is \$100.00. A \$110.00 fee will be assessed for license and Ordinance violations that result in the need for a reinspection and when a company representative fails to notify the inspector in advance to cancel a scheduled inspection. The fee for special inspections or reviews will be \$110.00 per hour (minimum ½ hour charge). Bond amounts shall be adjusted annually, as necessary, based on the following criteria: inflation, changes in operation, and changes in the assumptions or standards used to set the original or subsequent bond amount.

Land Disposal Facility		
Fee	Amount	Comments
Bond Requirement	To be set by Board	
Application Fee		
1. Mixed municipal and special wastes such as industrial or commercial waste, incinerator ash or spill clean-up wastes	\$ 5,345.00	
2. Demolition waste	\$ 3,055.00	
3. One-time disposal (on-site disposal of agricultural buildings only)	\$ 125.00	
Annual License Fee		
1. Mixed Municipal Solid Waste	\$ 10,805.00	
2. Special Wastes such as industrial or commercial waste, incinerator ash or spill cleanup wastes	\$ 8,010.00	
3. Demolition Waste	\$ 6,675.00	
4. One-Time Disposal (on-site disposal of agricultural buildings only)	\$ 225.00	
Solid Waste Processing and Transfer Facility		
Bond Requirement	To be set by Board	
Application Fee		
1. Mixed Municipal Solid Waste/Special Wastes		
a. Greater than 200 tons per day	\$ 3,070.00	
b. 101-200 tons per day	\$ 2,205.00	
c. 50-100 tons per day	\$ 1,335.00	
d. Less than 50 tons per day	\$ 960.00	
2. Demolition and/or Construction Debris		
a. Greater than 200 tons per day	\$ 2,670.00	
b. 101-200 tons per day	\$ 1,735.00	
c. 50-100 tons per day	\$ 1,335.00	
d. Less than 50 tons per day	\$ 960.00	
Annual License Fees		
1. Mixed Municipal Solid Waste/Special Wastes		
a. Greater than 200 tons per day	\$ 7,090.00	
b. 101-200 tons per day	\$ 5,345.00	
c. 50-100 tons per day	\$ 3,560.00	
d. Less than 50 tons per day	\$ 1,735.00	
2. Demolition and/or Construction Debris		
a. Greater than 200 tons per day	\$ 5,345.00	
b. 101-200 tons per day	\$ 3,560.00	
c. 50-100 tons per day	\$ 1,735.00	



COMMUNITY SERVICES – ENVIRONMENTAL SERVICES (continued)

Solid Waste Processing and Transfer Facility (continued)		
d. Less than 50 tons per day	\$ 1,335.00	
Those exempted from transfer station bond requirements and license fees:		
1. Nonprofit recycling organizations.		
2. Persons storing solid waste generated onsite for less than 30 days.		
Source Separated Organics Processing Facility		
Bond Requirement	To be set by the Board	
Application Fee		
1. Greater than 100 cubic yards per day	\$ 1,735.00	
2. 50-100 cubic yards per day	\$ 1,335.00	
3. Less than 50 cubic yards per day	\$ 450.00	
Annual License Fee		
1. Greater than 100 cubic yards per day	\$ 2,670.00	
2. 50-100 cubic yards per day	\$ 1,700.00	
3. Less than 50 cubic yards per day	\$ 730.00	
Yard Waste or Tree Waste Collection or Processing Facility		
Bond Requirement	To be set by the Board	
Application Fee		
1. Greater than 100 cubic yards per day	\$800.00	
2. 50-100 cubic yards per day	\$650.00	
3. Less than 50 cubic yards per day	\$ 200.00	
Annual License Fee		
1. Greater than 100 cubic yards per day	\$ 1,000.00	
2. 50-100 cubic yards per day	\$ 600.00	
3. Less than 50 cubic yards per day	\$ 300.00	
4. Municipally Operated	\$ 100.00	
Waste Tire Storage/Recycling Facility (Greater than 500 tires)		
Bond Requirement	To be set by Board	
Application Fee	\$ 515.00	
Annual License Fee	\$ 1,175.00	
Recycling Facility		
Bond Requirement	To be set by Board	
Application Fee	\$ 120.00	
Annual License Fee	\$ 225.00	
Asphalt/Concrete Storage & Recycling Facility		
Bond Requirement	To be set by Board	
Application Fee	\$ 120.00	
Annual License Fee	\$ 225.00	
Major Amendments or Other Solid Waste Facility Not Listed		
Bond Requirement	To be Set by Board	
Application Fee Deposit	\$ 515.00	
*Application Fee	To be set by Board	
*Annual License Fee	To be set by Board	
*License fees shall be based on estimated staff costs. Application fee deposit will be applied to Application and License fees if facility license is approved, but is not otherwise refundable. If there is a general percentage increase in solid waste facility fees, the renewal fee for Other Solid Waste Facilities Not Listed shall increase by a similar percentage.		



Land Spreading of Petroleum Contaminated Soil Generated Offsite or Yard Waste		
Bond Requirement	To be set by Board	
Application Fee	\$ 480.00 per Site	
License Fee	\$ 775.00 per Site	
Mixed Municipal Solid Waste Collection		
Annual Vehicle License Fee	\$ 80.00/per Vehicle	
Construction and Demolition Waste Collection		
Annual License Fee	\$ 80.00/per Vehicle	
Variance Request		
Fee	\$ 345.00 + \$1,000.00 Escrow	

COMMUNITY SERVICES Department: **ENVIRONMENTAL SERVICES**
ORDINANCE NO. 4 – SUBSURFACE SEWAGE TREATMENT SYSTEM (SSTS)

Individual/Community Sewage Treatment System (ISTS/CSTS) Permit Fees		
Fee	Amount/Comments	
A. Residential Type I, Type II or Type III ISTS with or without tank		
1. Installed by a Minnesota Pollution Control Agency (MPCA) Licensed Installer	\$ 775.00	
2. Installed by Property Owner (The higher permit fee is to cover additional administrative and inspection costs)	\$ 995.00	
B. Residential Type IV and V ISTS		
1. ISTS with or without tank	\$1,545.00	
2. Tank Only	\$565.00	
C. Type I, Type II or Type III Septic Tank/Holding Tank Only	\$ 285.00	
D. Modification, Repair or Addition to a Tank or Drainfield/Soil Dispersal System (excludes complete replacement of tank or drainfield)	1/2 the full permit cost	
E. All CSTS and Non-Residential ISTS	1 – 250 gpd \$ 775.00	
1. Type I, Type II (excluding tank only) or Type III will be based on daily design flows in gallons per day (gpd).	251 – 500 gpd \$ 1,075.00	
	501 - 1,000 gpd \$ 1,470.00	
	1,001 – 5,000 gpd \$ 2,060.00	
	5,001 – 10,000 gpd \$ 3,010.00	
2. Type IV and V	1.5 times the fee in section E. 1 above	
<p>If a monitoring or management plan is required, the applicant shall pay an additional fee based on the number of inspections necessary as outlined in the plan (at \$110.00 per inspection). The applicant may also be subject to an administrative fee of \$60.00 per hour and an annual license fee (see Miscellaneous Fees). The inspector may waive any and all of these additional fees for a Type II or III system involving a holding tank, the simple replacement of an existing system with a Type III system on disturbed soil, or whenever no additional County expenses are incurred. Add \$400 to the fee for any State or Federal related permit requiring County review, such as a State Disposal System Permit (SDSP) from the MPCA. Only sewage as defined in Minnesota Rules Chapter 7080 may be disposed of in an ISTS or CSTS, unless an SDSP or similar State or Federal permit is obtained.</p> <p>The application fee for a CSTS shall be equal to one half the permit fee noted in section E above relative to system size. Staff time for reviews of CSTS designs, site visits and special meetings shall be billed to the Escrow fee established for Preliminary Plats.</p>		



COMMUNITY SERVICES – ENVIRONMENTAL SERVICES (continued)

Individual/Community Sewage Treatment System (ISTS/CSTS) Permit Fees (continued)

F. Additional Permit Related Fees:

1. Property owners who have been referred to the County Attorney's Office for prosecution and charged with failing to replace a failing system may be subject to additional fees requested of the court by the Department to cover administrative costs. In addition, all laboratory and inspection costs incurred shall be billed to the applicant at the time of permit application.
2. Applications for ISTS permits which lack sufficient soils information for approval (due to weather/seasonal soil conditions) but which the ISTS inspector believes contain sufficient information for conditional issuance of a building construction permit shall be allowed to proceed through the permit process with the condition that final ISTS permit issuance approval will not be granted until complete soil information is submitted and approved. The applicant shall pay an additional fee of \$220.00 to cover the cost of follow-up inspections and review.
3. The permit fee for an installation commenced before the Department approves the permit for the site shall be double the current permit fee amount.
4. The applicant shall pay an additional fee equal to 25 percent of the applicable current permit fee when an ISTS/CSTS permit has been issued and the installation has progressed to a point that it can no longer be adequately inspected by the Department because the Department was not given sufficient notice to inspect the system.
5. The permit fee shall be one and one-half (1.5) times the normal permit fee amount when an applicant requests the Department to approve a permit less than six working days between the dates when the complete application is received and ISTS installation will be commenced (subject to staff availability).
6. Permit applicants shall pay additional fees as follows:
 - a. 25% of the base permit fee each time a design must be reviewed more than once.
 - b. Inspection fees as provided in Miscellaneous Fees below.
 - c. 25% of the base permit fee for significant additional administration.
7. Permit Refund Policy. Permit fees will be refunded for County costs not incurred for both issued permits and for permit applications that were received but never issued. The costs incurred shall be calculated as outlined in a-d below. The maximum refund amount shall be 75% of the base permit fee. Any additional permit related fee assessed over the base permit fee is not refundable, including but not limited to permit renewal and penalty fees.
 - a. 25% of the base permit fee for a design review.
 - b. Inspection fee as provided in Miscellaneous Fees below.
 - c. 25% of the base permit fee for administration
8. An ISTS permit is valid for one year after the issuance date. The applicant shall pay an additional fee equal to 25 percent of the applicable current permit fee to renew a permit for one year (50 percent if the permit is renewed for two years). The renewal period begins on the anniversary of the initial issuance date. The permit becomes void three years after the initial issuance date or earlier if the applicant fails to pay an annual renewal fee, as required. The applicant may be subject to additional fees if there are design or location changes from the original permit or if an additional inspection(s) is necessary.
9. An owner or a representative of the owner shall obtain a signed pumping agreement (subject to approval by the Inspector) with an MPCA licensed pumper in order to occupy a new home or other structure before the ISTS is fully operational (as determined by the Inspector) and pay a fee equal to \$30.00 per month starting the month of the proposed occupancy through the forthcoming month of June. The maximum fee is \$180.00 and it is not refundable unless a refund is requested and the refund amount is \$120.00 or more as calculated on a per month basis. However, additional fees may be assessed for any violation of the pumping agreement that results in an inspection or additional administration.



COMMUNITY SERVICES – ENVIRONMENTAL SERVICES (continued)

Miscellaneous Fees			
A. Inspection Fee	\$110.00 per Visit		
<p>An Inspection fee will be assessed whenever the inspector must conduct an inspection relating to an ISTS or CSTS where the Fee Schedule does not outline a specific fee or when a reinspection is necessary. Examples include Shoreland inspections, meetings with ISTS professionals on site where a permit has not been issued, multiple site inspections to approve the site or during ISTS or CSTS construction, and other requests for site visits.</p>			
B. Annual License Fee for CSTS and Type IV and V Systems or any other SSTS that would require ongoing monitoring as determined by the Inspector based on average daily measured flow** *For single family homes, this fee can be reduced or waived after three years depending on the performance of the system. ** If the Annual License Fee or documents required for licensing or relicensing are submitted late, an additional penalty fee shall be paid as follows: 1-30 days late: 5% of the License Fee More than 30 days: 10% of the License Fee	1 – 1,000 gallons	\$ 255.00 *	
	1,001 – 5,000 gallons	\$ 435.00 *	
	5,001 – 9,999 gallons	\$ 685.00	
	10,000 – 15,000 gallons	\$ 935.00	
	Greater than 15,000 gallons	\$ 1,245.00	
C. Land Application of Septage	Application Fee	Annual License Fee	
	Less than 5,000 gallons per site	\$ 125.00 per site	\$ 255.00 per site
	5,000 – 9,999 gallons per site	\$ 180.00 per site	\$ 380.00 per site
	10,000 – 20,000 gallons per site	\$ 245.00 per site	\$ 495.00 per site
	More than 20,000 gallons per site	\$ 370.00 per site	\$ 630.00 per site
D. ISTS Permit Fee for Pumping and Maintenance Inspections			
1. Permit Fee for One Pumping	\$ 17.00		
<p>This fee shall be waived for subordinate service districts that comply with maintenance requirements in the SSTS Ordinance and that submit pumping permit information electronically in a manner that is acceptable to the County. Also, when a freezing event occurs that results in multiple pumpings, the pumper only needs to pay for and submit one permit or as otherwise directed by the Inspector.</p>			
2. Permit Fee for Multiple Pumpings (must be renewed every calendar year)	\$ 85.00 Annually		
E. Costs related to review of proposed subdivisions for ISTS/CSTS compliance such as for preliminary plat and other purposes within municipalities covered under the County's ISTS/CSTS Ordinance shall be through signing an Escrow agreement and posting of an Escrow of \$1,000.			
F. Variance Request	\$ 345.00 plus \$1,000.00 Escrow		



COMMUNITY SERVICES

Department: **ENVIRONMENTAL SERVICES**

ORDINANCE NO. 12 – HAZARDOUS WASTE MANAGEMENT

	Application Fee	License Fee	Registration Fee
Generator Fee Schedule			
Very Small Quantity Generators			
Minimal Generator (one-time only)			\$160.00
Under 56 gallons/year	\$160.00	\$165.00	
56-100 gallons/year	\$190.00	\$245.00	
Over 100 gallons/year	\$225.00	\$300.00	
Small Quantity Generators			
Under 500 gallons/year	\$320.00	\$465.00	
500-1,000 gallons/year	\$345.00	\$595.00	
Over 1,000 gallons/year	\$390.00	\$735.00	
Large Quantity Generators			
Under 10,000 gallons/year	\$510.00	\$2,005.00	
10,000-50,000 gallons/year	\$630.00	\$3,340.00	
Over 50,000 gallons/year	\$760.00	\$5,340.00	
Late Application and Payment Penalties			
Generator penalty fees for late submittal of an initial license application, initial registration, license renewal application, or license or registration fee payment shall be assessed in addition to the standard license or registration fees and to any other penalties which may be incurred.			
1-14 days late	\$25.00		
15-30 days late	\$50.00		
More than 30 days late	\$100.00		
Notes			
<p>1. The following wastes are not subject to Generator license or application fees if they are managed in accordance with the requirements of the Scott County Hazardous Waste Management Ordinance:</p> <ul style="list-style-type: none"> A. Aerosol containers. B. Compressed gas cylinders. C. Dental amalgam being recycled. D. Electronics. E. Hazardous wastes which are subject to the requirements of Minn. Rules part 7045.0255 pertaining to one-time disposal. F. Scrap metal. G. Universal Wastes listed in 40 CFR Part 273 that includes batteries, lamps, mercury containing wastes, and pesticides. H. Used film. I. Used oil and petroleum filters. J. Used oil which does not contain a hazardous waste per Minn. Rule Chapter 7045. K. Wastes generated as a result of a response action. <p>2. The license and application fees will not be assessed to those Very Small Quantity Generators (VSQG) that qualify as Minimal Generators. Minimal Generators will be assessed a one-time Registration Fee. Generators that meet the waste type and volume requirements to be a Minimum Generator but do not otherwise qualify to be a Minimal Generator shall pay the appropriate standard generator fee.</p> <p>3. For the purpose of fee calculation, 10 pounds = 1 gallon.</p> <p>4. Fees are not prorated. Generators who generate hazardous waste in any part of the license year (April 1st to March 31st) shall pay the full license fee for that license year.</p> <p>5. All generators are subject to penalty and reinspection fees.</p>			



COMMUNITY SERVICES – ENVIRONMENTAL SERVICES (continued)

Facility Fee Schedule		
	Application Fee	Annual License Fee
Storage*	\$3,805.00	\$2,615.00
Short-Term (10-day) Transfer Station*	\$715.00	\$1,500.00
Treatment and Recycling*		
Less than 10,000 gallons	\$1,900.00	\$3,915.00
10,000 gallons or more	\$3,805.00	\$7,840.00
Land Treatment/Storage*	\$2000 Escrow	To be set by the Board
Land Disposal*	\$2000 Escrow	To be set by the Board
* Facilities regulated under County Ordinance #12 that are not required to obtain a permit from the MPCA or are not otherwise regulated under Minn. Rules, parts 7045.0310 or 7045.0320.	License, registration and application fees shall be based on the anticipated number of inspections required and the number of hours to administer the license.	
Late Application and Payment Penalties		
Facility penalty fees for late submittal of an initial license application, license renewal application, or license or registration fee payment shall be assessed in addition to the standard license fees and to any other penalties which may be incurred.		
1-14 days late		2.5%, but not less than \$50.00
15-30 days late		5%, but not less than \$100.00
More than 30 days late		10%, but not less than \$200.00
Miscellaneous Generator and Facility Fees		
1. \$110.00 fee for license and Ordinance violations that result in the need for a reinspection and when a company representative fails to notify the inspector in advance to cancel a scheduled inspection. 2. \$60.00 per hour Technical Assistance Fee (subject to staff availability). 3. \$345.00 plus \$1,000.00 Escrow for Variance requests. 4. Application and License fees are nonrefundable. 5. If the facility's actions fall into more than one fee category, the facility shall be charged only the highest applicable fee. 6. In lieu of the facility fees listed above, the Board may establish different facility fees and escrow amounts on a case-by-case basis.		
VSQG Fee Schedule		
	Customer Fee	
Waste Disposal Fee	1.45 times County Cost	
Technical Assistance Fee	\$60/hour (no charge if less than 30 minutes)	
Late Fee	\$10.00 per month	



COMMUNITY SERVICES

Department: **PLANNING**

ZONING ORDINANCE NO. 3 and SUBDIVISION ORDINANCE NO. 7

Fee	Amount/Comments
1. Administrative Permits	
A. Administrative Subdivision	\$375.00
B. Administrative Use Permit/Certificate of Compliance	\$180.00
C. Erosion & Sediment Control (ESC) / Landscaping as described in the Terms of the ESC Escrow Agreement	
1. Residential Building Permit for Principal or Accessory Structure including Agricultural Buildings	\$130.00 (if the Escrow is waived, \$210.00 for a new home and \$150.00 for an accessory structure or addition)
2. Escrow	\$0.00 to \$2,000.00
3. ESC Inspection	To be set by Scott Soil & Water Conservation District
D. Grading Permit	\$330.00 plus Escrow for staff review and erosion control
2. Conditional Use Permits	
A. Conditional Use Permit (CUP)*	\$655.00 plus \$1,000.00 Escrow for permits in residential and agricultural zoning districts; plus \$2,000.00 for permits in commercial or industrial zoning districts.
B. CUP Transfer*	\$360.00
C. CUP Monitoring/Review	Escrow amount to be set by the Board as part of CUP approval
3. Interim Use Permits	
A. Interim Use Permit*	\$655.00 plus \$1,000.00 Escrow for permits in residential and agricultural zoning districts; plus \$2,000.00 for permits in commercial or industrial zoning districts.
B. Interim Use Permit Transfer*	\$360.00
4. Land Reclamation and Mining Annual License	\$430.00 plus \$1,000 Escrow plus financial guarantee or bond of \$5,000 per acre of disturbed and unreclaimed area.
5. Miscellaneous Fees	
A. Comprehensive Plan Amendment	\$1,145.00 plus \$2,000.00 Escrow
B. Development Review Team I Application	\$160.00
C. Development Review Team II Application	\$375.00 plus \$1,000.00 Escrow
D. Land Use Permit (Agricultural Building)	\$70.00
E. Radius Search (w/o County Planning Action)	\$120.00 plus \$4.00 per name over 25 names
F. Requested Zoning Information Letter	\$60.00
G. Sign Permit	\$60.00 plus \$0.50 per square foot of sign area
H. Small Building Review (greater than 120 sq. ft. up to 200 sq. ft.)	\$70.00
I. Special Meeting, as determined by the Board	\$1,245.00
6. Plat	
A. Preliminary	
1. 10 lots or less	\$950.00 plus \$1,000.00 Escrow
2. 11-25 lots	\$950.00 plus \$2,500.00 Escrow
3. 26 lots or more	\$950.00 plus \$5,000.00 Escrow
B. Final Plat	\$385.00 plus \$1,000.00 Escrow, \$120.00 per lot
1. Addressing	
2. County Park Dedication	
a. New Residential Lot	\$1,000.00 per lot
b. Commercial/ Industrial/ Institutional	\$500.00 for each gross acre of land
3. Stormwater Planning & Water Quality (gross acres shall include all platted property, including outlots)	
a. Plats with a gross density of one unit per 40 acres or less density	\$45.00 per gross acre



b. Plats with a gross density of one unit per 20 acres or less density	\$75.00 per gross acre
c. All others	\$135.00 per gross acre
4. Groundwater Planning	
a. Residential	\$135.00 per new lot
b. Commercial/ Industrial/ Institutional	\$75.00 per gross acre
7. Rezoning/Zoning Ordinance Amendment*	\$625.00 plus \$1,000.00 Escrow; \$2,000.00 for PUD with minor comp plan amendment
8. Variance* and Appeals*	\$625.00 plus \$1,000.00 Escrow
9. Large Assembly Permit/License	
a. 250-999 attendance	\$230.00 plus \$1,000 Escrow
b. 1,000-1,999 attendance	\$230.00 plus \$2,000 Escrow
c. 2,000 or more attendance	\$230.00 plus \$5,000 Escrow
*Recording Fee	\$46.00

MISCELLANEOUS FEES for PLANNING, ENVIRONMENTAL SERVICES AND BUILDING INSPECTIONS

Charges for Administrative Services	
Fee	Amount/Comments
Comprehensive Plan/Zoning Map Fee	\$5.00 up to 11x17, \$10.00 for larger than 11x17
Copying – Letter & Legal size ≤ 100 Black/White	\$0.25 per page
Copying – Letter & Legal size > 100 Black/White	\$0.25 per page plus \$60.00 per hour Administrative fee (minimum 1/4 hour)
Copying – Letter & Legal size - Color	\$1.00 per page
Copying – Larger than 11x17 including Blueprints and Custom Maps	\$60.00 per hour Administrative fee (minimum 1/4 hour) plus \$5.00 for each additional sheet over one
Electronically Scanned Images	\$0.25 per page plus \$60.00 per hour Administrative fee for > 100 Images or if Image consolidation is requested (minimum 1/4 hour, no charge if < 5 minutes)
Environmental Review	
Alternative Urban Areawide Review (AUAR)	\$360.00 plus \$10,000.00 Escrow
Environmental Assessment Worksheet (EAW)	\$345.00 plus \$10,000.00 Escrow
Environmental Site Assessment Review (written requests only)	\$110.00 per hour of staff time (minimum fee is \$110, \$110 deposit required).
File Research/Consultation of Staff & Lists Requiring Programming	Printing and Material costs plus \$60.00 per hour Administrative fee (minimum 1/4 hour)
HHW Facility	
A. Business Waste	1.45 times County Cost
B. Appliance, Computer Monitor or Television	\$10.00 per item
C. Problem Materials	1.45 times County Cost , as applicable, for Scott County residents or residents from a jurisdiction with a reciprocal use agreement with Scott County.
D. Assistance Fee	One staff person \$5.00, multiple staff or forklift \$10.00
Open Burning Inspection Requested by Permitting Authority	\$110.00
Well Water Sampling Test Kits	County Cost of Kit (includes test), plus \$5.00, plus shipping cost , if applicable



CUSTOMER SERVICES

Fee	Amount	Comments
ATV/Snowmobile/Etc.	Varies	
Auctioneer License	\$20.00	
Beer Non-Profit	\$20.00	
Beer Off Sale 3.2	\$230.00	
Beer On Sale 3.2	\$230.00	
Beer On/Off Sale 3.2	\$290.00	
Boat Titled	Varies	
Boat Non-Titled	Varies	
Candidate County Filing Fee	\$50.00	
Candidate SWCD Filing Fee	\$20.00	
Candidate State Rep Filing Fee	\$100.00	
Candidate Judicial Filing Fee	\$300.00	
Charitable Gambling	\$100.00	
Computer Screen Print	\$0.25	
Copy - Black / White	\$0.25	
Copy - Color	\$1.00	
DL Additional Fee or Part Fee	Varies	
DL Designated Parent	\$4.25	
DL Duplicate ID Card	\$14.75	
DL Duplicate Non-Photo	\$14.75	
DL Duplicate Photo	\$14.75	
DL Fast Track	\$20.00	Expedite Fee
DL ID Card	\$19.25	
DL Instruction Permit	\$13.25	
DL Provisional	\$16.25	
DL School Bus Physical Fee	\$4.00	
DL Senior ID Card	\$16.50	
DL Special Fee ID Card	\$0.50	
DLA Class A Regular	\$44.25	
DLA Class A under 21	\$24.25	
DLB Class B Regular	\$36.25	
DLC Class C Regular	\$29.25	
DLD Class D Regular	\$25.25	
DLD Class D under 21	\$25.25	
DL Enhanced Drivers' License/ID/Permit	\$15.00	
Deed Tax	Varies	
Fireworks Permit	\$40.00	
Game & Fish	Varies	
Liquor Amended	100.00	
Liquor Off Sale	\$250.00	
Liquor On Sale	\$1,500.00	
Liquor Set Up Sale	\$225.00	
Liquor Sunday Only	\$200.00	
Liquor Temporary	\$100.00	
Liquor Wine Sale	\$750.00	
MDV M V Disability Sticker	\$5.00	
MVDP M V Dup Plate/Sticker	Varies	
MVDT M V Dup Title	\$17.25	
MVR M V Registration	Varies	
MVSP Special Plate Fee	Varies	



CUSTOMER SERVICE (continued)

Fee	Amount	Comments
MVT MV Transaction/Transfer	Varies	
MV Fast Track	\$20.00	Expedite Fee
Mortgage Registration	Varies	
Notarize	\$5.00	
Precious Metal	\$71.00	
Tax Escrow Fee/ Maintenance 1 time	\$5.00	
Tax Escrow Fee Large Comp	\$3.00	
Tax Statement Duplicate	\$3.00	
Tobacco	\$250.00	
Tobacco Violation	\$400.00	
Transient Merchant	\$150.00	
V Birth Certificate Certified	\$26.00	
V Birth Certificate Non-Certified	\$13.00	
V Birth Certificate Additional	\$19.00	
V Birth / Death Report	\$15.00	
V Birth Verification	\$9.00	
V Death Certificate	\$13.00	
V Death Certificate Additional	\$6.00	
V Death Certificate Non Certified	\$13.00	
V Death Record – Fetal	\$9.00	
V Marriage Application	\$115.00	
V Marriage Application/Reduced	\$40.00	
V Marriage Certificate Certified	\$9.00	
V Notary Authentication	\$5.00	
V Notary Filing	\$20.00	
V Record Not Found - Birth	\$16.00	
V Record Not Found - Death	\$13.00	
V Record Not Found – Marriage	\$9.00	
V Search Records	Varies	



EMPLOYEE RELATIONS

Fee	Amount	Comments
Training Classes	Varying	Variable charge per type and length of class

FACILITIES

Fee	Amount	Comments
Copies	\$0.25	Per Copy

GIS DATA & GIS INFORMATION

Fee	Amount	Comments
GIS Maps	Free	Offered via PDF for free
Custom Mapping	\$62.00	Per Hour

HIGHWAY

Fee	Amount	Comments
Damaged Signs	Varies	Per Accident + Fringes & Overhead
Equipment / Vehicle Charges	Varies	
Right-Of-Way Fees		Subject to double fees for unauthorized work
Registration Fee - All Permits	\$30.00	
Access Street / Commercial	\$665.00	
Access Residential / Agricultural	\$177.00	
Utility Permit > 1 mile	\$162.00	
Utility Permit for each mile increment	\$75.00	
Excavation / Grading Permit	\$162.00	
Landscaping Permit	\$101.00	
Obstruction Permit	\$357.00	
Moving Permit	\$25.00	
Moving Permit Annual	\$125.00	
Salt Mixture	\$90.00	Per Cubic Yard / Amount may vary
Street Sign Installation	\$215.00	Flat Fee
Township Sign Maintenance	Labor	Plus Material, Fringes, Overhead
**Copies - Black/White	\$0.25	
**Copies - Color	\$1.00	
**County Maps	\$1.00	
Plans & Proposals	Varies	
Postage	Varies	
Bus Fares - Transit	Varies	



HEALTH AND HUMAN SERVICES

Fee		Amount	Comments
Mantoux Test	Disease Prevent Control	\$25.00	Per Test
Adoption Study	Court-Related Home Studies	\$65.00	Per Hour \$3,000 max
Adoption Background Study	Licensing & Resource Development	\$100.00	Per Study
Independent Adoption Court DHS Referred	Licensing & Resource Development	\$65.00	Per Hour \$3,000 max
Child Care	Background Studies	\$100.00	Per License
Child Care	Home Inspections	\$50.00	Per License
Diagnostic Assessment		\$225.00	Per Hour
Psychological Evaluation - LP		\$150.00	Per Hour
Neuropsychological Evaluation - LP		\$160.00	Per Hour
Individual/Family Therapy		\$158.00	Per Hour
Group Therapy	Non-MD	\$88.00	Per Hour
Interactive Individual Therapy		\$173.00	Per Hour
Day Treatment		\$88.00	Per Hour
Anger Evaluation		\$300.00	
Anger Management Group		\$25.00	Per Session
Medication Management		\$150.00	Per Unit
Medication Management 99204		\$200.00	Per Unit
Medication Management 99205		\$250.00	Per Unit
Interactive Medication Management		\$175.00	Per Unit
Detoxification Fees		Sliding (vary)	Not to exceed actual cost
Missed Appointment Fee		\$20.00	Per Appointment
Out of Home Placement Fee		Varies	Not to exceed actual cost
Collection Fee		\$80.00	Per Court Case
Copy Fees		\$0.25	Per Copy
Daycare Provider Training Fee		\$5.00	Per training hour
Corporate Foster Home Licensing Fee		\$500.00	Annually

INFORMATION TECHNOLOGY

Fee	Amount	Comments
Download to Tape/CD	\$0.02	Per Record
Technical Assistance	\$60.00	Per Hour



LAND RECORDS

Fee	Amount	Comments
A Additional Document No.	\$10.00	5 & Up
A Copy Conformed	\$2.00	
A Filing	\$46.00	
A Multi Assign, ParRel, Sat's (4)	\$46.00	
A Plat Filing	\$56.00	
A CIC Plat / Declaration	\$56.00	
Certified Copy	\$10.00	
Computer Listing Minimum	\$40.00	
Conservation Fee	\$5.00	
Copy - Land Records	\$1.00	
Copy Plat	\$10.00	
Fax Fee	\$3.00	
Fax Per Page	\$1.00	
MH Tax Release	\$30.00	
Passport Execution	\$35.00	
Passport Expedite Postage	\$25.50	Expedite Fee
**Passport Photo	\$10.00	
State Tax Lien Release	\$30.00	
T CECT	\$40.00	
T CIC / Declaration	\$56.00	
T Condition of Register	\$50.00	
T CIC Multi Cert. - 10	\$46.00	Up to 10
T CIC Multi Cert.	\$10.00	11 & Up
T Copy Conformed	\$2.00	
T Exchange Certificate	\$20.00	
T Residue Certificate	\$40.00	
T Memorial	\$46.00	
T Memorial Additional Certificates	\$20.00	
T Order to Register	\$46.00	
T Plat/RLS	\$56.00	
T Transfer	\$46.00	
T Copy RLS Certified	\$15.00	
Well Certificate	\$50.00	
Monthly Property Mgmt Subscription Fee	\$30.00	
Using Web Services Application External to Scott County Gov't Center	\$1.50/Document \$2.50/Certificate	
Using Web Services Application at Scott County Gov't Center	\$2.50/Document \$3.50/Certificate \$.50/Search	



LIBRARY

Fee	Amount	Comments
Audio/Visual Extended Use Fee for DVDs and videotapes	\$0.30	Per day per item, \$7.00 max
Extended Use Fee Children and Young Adult Materials (Overdues)	\$0.10	Per day per item, max \$5.00
Extended Use Fee Adult Materials (Overdues)	\$0.30	Per day per item, max \$7.00
Printing - Black and White	\$0.10	Per page
Printing - Color	\$0.50	Per page
**Copy machine – Black & White	\$0.10	Per page
**Copy machine – B & W – Law Library	\$0.10	Per page
**Copy machine - Color	\$0.50	Per page
**Copy machine – Color – Law Library	\$0.50	Per page
Library card - replacement	\$1.00	Per item
Microfilm - newspaper	Varies	Cost Recovery
Microfilm - shipping & handling	\$2.50	Per item
Microfilm - census	\$3.50	Per item
Lost/Damaged Materials	Varies	Cost recovery
Non-Resident Library Card	\$60.00	Annual fee
Restitution	Varies	Cost recovery + processing fee
**DVD / CD case - Lost or damaged	\$3.00	Per item
**DVD / CD insert - Lost or damaged	\$3.00	Per item
**Flash Drive – 1 GB	\$5.00	Per item
Barcode - Lost or damaged	\$1.00	Per Item

*Library fees are approved by the Library Board

SHERIFF

Fee	Amount	Comments
Civil Process - Certificate of Sale	\$10.00	
Civil Process - Duplicate returns	\$10.00	
Civil Process - Deputy Time / Property Standby	\$140.00	For 2 Hrs; Addt'l \$70/hr During Business Hours and \$120/hr After Hours
Civil Process - Evictions	\$140.00	For 1 Hr; Addt'l \$70/hr During Business Hours and \$120/hr After Hours
Civil Process - Execution Levy Collection	5%	
Civil Process - Mortgage Foreclosures Under Judgment & Decree	\$300.00	
Civil Process - Notice of Intent to Redeem	\$100.00	
Civil Process - Posting for Sales	\$95.00	
Civil Process - Redemptions	\$250.00	Pre-pay / non-refundable
Civil Process - Replevins/ Writ of Execution /Attachments	Varies	\$400 Deposit + Deputy Time for 1 Piece of Property; \$750 Deposit + Deputy Time for 2 Pieces of Property; \$1,000 + Deputy Time for 3 Pieces of Property; Negotiated Deposit for Greater Numbers
Civil Process - Service of Civil Process	\$70.00	Each Process up to 2 Services, \$25/ea addt'l at same address. Example of Services, Execution Levy (Wh, P, NS), Mortgage Foreclosure Sale, Order to Show Cause, Replevin, Sheriff Sale, Subpeona,
Civil Process – Eviction Summons-Unlawful Detainer	\$70.00	2 Services, \$25/ea addt'l



Civil Process – Writ of Recovery in Eviction	\$70.00	2 Services, \$25/ea add'l
Civil Process - Storage Fee on County Property	\$5.00	Per Day
Dispatch – Contracted Service	\$50.00	Per Hour
Jail - Board Inmates/Other Counties	\$60.00	Per day for agency w/o contract
Jail - Booking Fee	\$20.00	Allowed by Statute / set by Co. Board
Jail - Inmate Work Release Fee	\$20.00	Per Day
Jail - Inmate Drug Screening Fee	\$20.00	Per Test
Jail - Inmate Booking Record	\$1.00	Up to 3 pages free /\$.25/ea for 4 or more pages Add'l Fees May Apply for Extensive Research/Redacting Time
Jail - Inmate Medical Fee	\$5.00	Per Inmate - initiated service
Jail – Pay For Stay Fee	\$15.00	Per Day
Patrol - Impound Storage Fee/Criminal-Forfeiture	\$20.00	Per day/max \$100/yr per vehicle
Patrol - Security Service & Vehicle	\$90.00	Per Hour
Records - Accident/Incident Report	\$1.00	Up to 3 pages free /\$.25/ea for 4 or more pages Add'l Fees May Apply for Extensive Research/Redacting Time
Records - Conceal & Carry Replacement Fee	\$10.00	Data Change/Lost/Stolen/Destroyed
Records – Conceal & Carry Renewal Fee	\$30.00	Within 90 Days Prior to Expiration
Records – Conceal & Carry Renewal Fee	\$40.00	1-30 Days After Expiration
Records – Conceal & Carry Application Fee	\$50.00	Includes New & Renewals 31+ Days After Expiration
Records - Copy Officer Audio Tape/IC	\$15.00	Add'l Fees May Apply for Extensive Research/Redacting Time
Records - Copy Video	\$25.00	Add'l Fees May Apply for Extensive Research/Redacting Time
Records - Dispatch Tape/Transcription	\$30.00	Minimum 1/2 hr/\$30.00 ea additional 1/2 hr
Records - Photos on CD	\$10.00	Per CD
Records - Research	\$35.00	Per hr/may vary with type of request
Reserves - Non-Criminal Fingerprint/non-resident	\$25.00	Up to 2 cards, \$5.00 each additional card
Reserves - Non-Criminal Fingerprint/cty resident	\$15.00	Up to 2 cards, \$5.00 each additional card

SURVEYOR

Fee	Amount	Comments
Aerial Photography	Varies	\$100.00 per section
Plat Checking / Flat	\$200.00	Per plat, CIC plat, RLS
Plat Checking / Parcel	\$25.00	Per lot, outlot, park, unit, tract
Plat Checking / Minimum	Varies	Per plat, CIC plat, RLS



PROPERTY AND TAXATION SERVICES

Fee	Amount	Comments
Assessments Local.	\$8.00	Per Record
Audit: Town/City/School	\$190.00	Per Entity
Bonding Certificate	\$200.00	Per Entity
Bonding Certificate Pg Update	\$50.00	Per Page
Computer Screen Print - Black/White	\$0.25	Per Page
Computer Screen Print - Color and Sealed for Cert.	\$3.00	Per Page
Confession of Judgment Req	\$75.00	Per Request
Confession of Judgment Cert	\$25.00	Per Contract
Delinquent Tax Fee (1st time)	\$30.00	Per Parcel
Delinquent Tax Listing	\$50.00	Per Request
Delinquent Tax Statement	\$3.00	Per Statement
Green Acre Calculation	\$20.00	Per Parcel
NSF Fee	\$30.00	Per Check
Notice of Expiration of Redemption	\$160.00	Per Parcel
Open Space Calculation	\$30.00	Per Parcel
Repurchase Forfeit Property	\$150.00	Per Parcel
Research	\$50.00	Per Hour (\$50.00 min)
Search, Tax/Specials	\$5.00	Per Parcel
Special Assessment Setup	\$14.00	Per Code
Special Assessment Input/Del	\$3.00	Per Parcel
Tax Data - Archived	\$7.00	Per Year, Per Parcel
Tax Forfeited Land (list only)	\$15.00	Per List
Tax Forfeited Land (list & map)	\$50.00	Per Request
Ten Largest Taxpayer List	\$65.00	Per Entity
TIF District Setup	\$400.00	Per District
TIF Annual Maintenance	\$20.00	Per Parcel
TIF Knockdown	\$20.00	Per Parcel
TIF Knockout	\$20.00	Per District
TIF Decertification	\$20.00	Per District
Ag Preserve App/Expir	\$25.00	Per Application
Ag Preserve Re-Enroll	\$10.00	Per Application