



Building a Better World  
for All of Us®

May 6, 2019

RE: City of New Prague, Minnesota  
2019 Street and Utility Improvement  
Project  
SEH No. NEWPR 147772 7.00

To RESIDENTS/PROPERTY OWNERS:

This letter is being sent to inform you of the proposed construction activity on the 2019 Street and Utility Improvement Project (see enclosed map). Many of you may have attended meetings regarding this street improvement project. We have now reached the point in time where construction work is about to begin.

A preconstruction meeting with the contractor, GMH Asphalt Corporation, from Chaska, Minnesota, was held April 29, 2019. A tentative start date for construction has been set for Monday, May 13, 2019, with work beginning through much of the project area.

During construction of this project, SEH will provide a Resident Project Representative (RPR) to be on the project site. This individual will oversee construction of the project on behalf of the City, and will also be available to answer questions and address concerns of the residents.

**I want to take this opportunity to introduce you to Lee Istvanovich. Lee will be the RPR assigned to this project. Lee will be the first point of contact at the construction site.**

A periodic Project Update will be mailed to you as construction progresses. This update will provide information on construction progress and work to be completed. The first edition of the Project Update is included with this letter. This edition is being sent to all property owners abutting the project. Future notices will be sent to affected property owners only. Please note Lee's and my contact information on the left side of the newsletter. Future editions will be tri-folded and mailed; they typically will not be mailed in an envelope. Please watch your mail for them. **If you are interested in receiving future Project Updates quicker by e-mail, please send your name, property address, and e-mail address to Julie Brinkman at [jbrinkman@sehinc.com](mailto:jbrinkman@sehinc.com).** In the meantime, we have included a few Frequently Asked Questions on the next few pages.

If you have any questions or concerns, please don't hesitate to contact Lee or me.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Cavett", written over a white background.

Christopher M. Cavett, PE  
Project Manager/City Engineer  
(Lic. MN)

jb

Enclosures

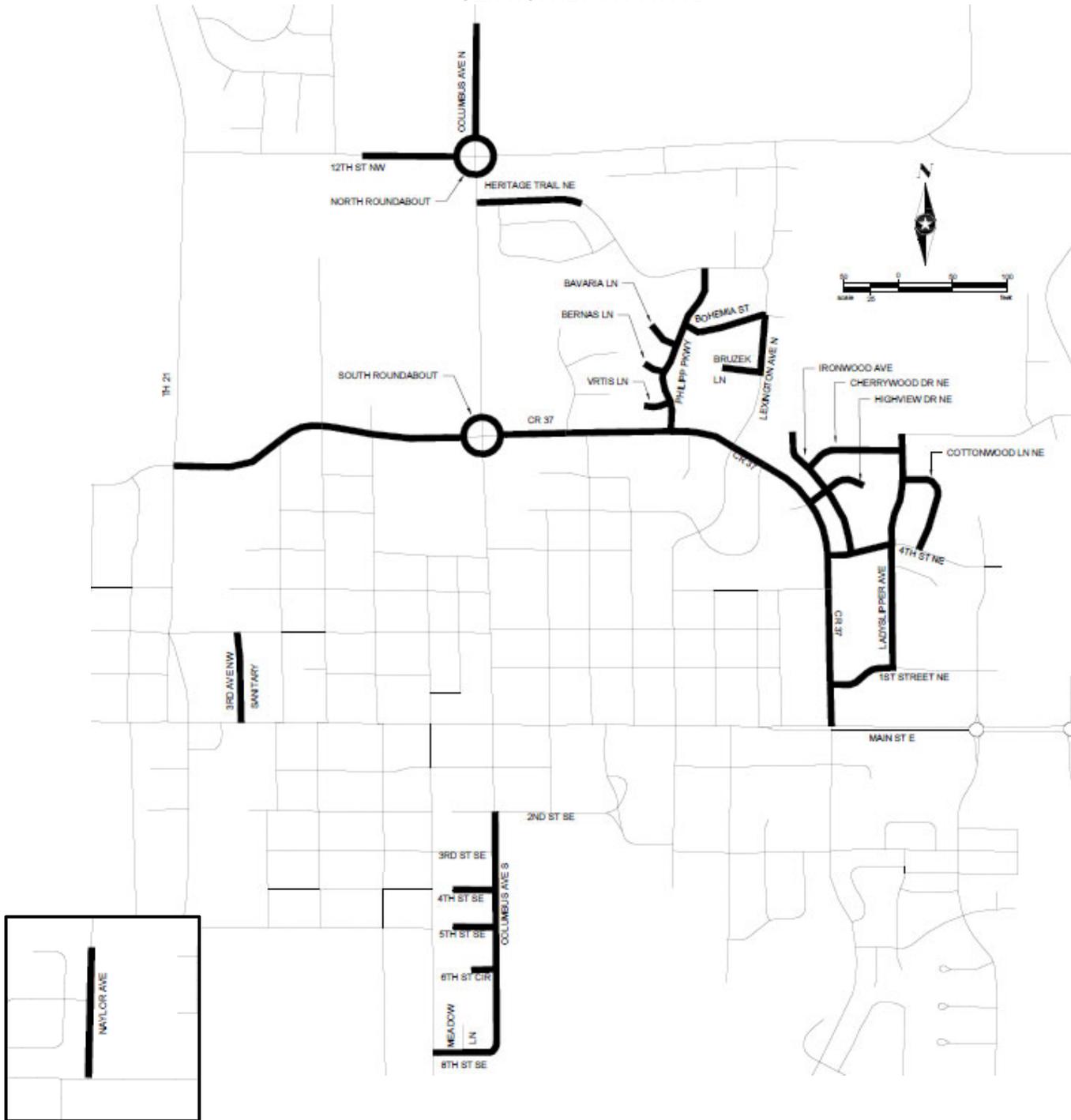
c: Mayor and Council Members  
Mike Johnson, City Administrator  
Glen Sticha, Public Works Manager  
Bruce Reimers, Utilities General Manager  
Paul Hildestad, GMH Asphalt Corp.

Engineers | Architects | Planners | Scientists

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**LOCATION MAP**  
**2019 STREET AND UTILITY IMPROVEMENT PROJECT**  
**NEW PRAGUE, MINNESOTA**  
**SEH NO. NEWPR 147772**





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## FREQUENTLY ASKED QUESTIONS

### 1. ***Where will the contractor start first?***

The contractor is expecting to begin work throughout the project area on Monday, May 13th. The exception for the May 13th start date will be the streets around the Middle School and High School. Work on those streets and the proposed roundabouts near the schools will start after school is out for the summer.

The first things to happen next week will be the lowering of manhole castings throughout the project area, followed by milling and/reclaiming of the existing street surface later that same week, and followed afterwards with removal and replacement of select curbs, sidewalks and pedestrian aprons. This project is a rehabilitation and resurfacing project and this type of project will go relatively quickly and be less disruptive than the full reconstruction projects that have taken place around town over the last 15+ years.

### 2. ***Are the streets and utilities all being replaced?***

NO, this project is NOT proposed as a full reconstruction project as has taken place throughout much of the city over the last 15+ years. Generally speaking, this is a “resurfacing” project. Most of the existing curb is being left in place. Spot repairs of the existing curb will be done to replace bad sections of curb. Most of the utilities will also be left intact with just some isolated spot repairs of the sanitary sewer, storm sewer, and water main. Much of the catch basins on County Road 37 will have rehabilitation work done on them.

The exception to the utility comment above is a 200-foot section of water main near Lexington Avenue which is in need of replacement and runs underneath the existing sidewalk. For those affected by the water main work along County Road 37, the water service line between the water main along the street and the water shut-off valve in the boulevard will be reconnected at the same time and those few homes affected will be connected to temporary water service.

### 3. ***Will I be without water during the project?***

There may be a few brief times (typically less than 4 hours) that water may be turned off to cut in the new water mains or replace valves. Those effected will receive notice of those shut-downs.

Also, during the water main repair on County Road 37 (between Philipp Parkway and Lexington Avenue), those affected residents will be connected to a temporary water line during the duration of the water main work on that block. The temporary water line will be connected to the home at the outside faucet. This will provide affected residents with city water until the new mains are completed, tested, and back in operation.

**4. How will my garbage and mail services be affected?**

Garbage: We will notify and meet with the rubbish hauler that collects in the project area. Due to the nature of the project/work, your garbage hauler should be able to pick up your garbage on the normal pickup day. If they are unable to pick up the garbage, the contractor will be responsible for its removal or to bring cans to a location that can be retrieved by the hauler and returned later to your home.

Mail: Due to the nature of a resurfacing project, it is anticipated that for most folks on the project, mail delivery will continue as normal to the current location with only some minor interruptions during days when milling or paving happens to be taking place at the same time and location the postal delivery is occurring.

We will be working with the postal service to establish a plan for those that may be affected within the project area. In a few cases, mail delivery may be moved to an alternative location during the project. In such cases, the post office will inform you of any changes.

If you have an individual mailbox at the street, it might only be moved if there happens to be curb at that same location that needs to be removed and replace. In those cases, the mailbox may be removed by the contractor and placed next to your home for storage during the project and a temporary box provided as needed. Upon completion of the project, those mailboxes which required temporary relocation will be reset and mail service to your home will resume as normal. NOTE: If it is determined that the existing mailbox support is in poor condition and will not withstand snowplowing activities, you will be notified of a need to replace the support before it will be reinstalled.

**5. What will happen with shrubs, rock gardens, and other landscaping within the street right-of-way?**

The City's rights-of-way for these neighborhood streets may vary from street to street. In most cases, the right-of-way includes the boulevard that extends approximately 10 to 15 feet beyond the edge of the curb (or 33 feet from the center of the street). **Landscaping and sprinkler systems that are within the right-of-way and within the construction limits may be at risk and may need to be removed or salvaged by the homeowner prior to construction. Please confirm with Lee if any of these items are at risk.**

**6. What about my lawn sprinkling, invisible pet fence, or yard lighting systems?**

These are considered private utilities and the property owner is responsible for locating, maintenance, protection, and relocation to accommodate street construction within the public right-of-way. **Please notify Lee of any such facility prior to construction to avoid conflicts. Such notification does not relieve you of your responsibility to locate and protect your private utility. Sprinkler heads should be flagged, marked, and relocated if necessary.**

**7. *Will there be times when I will be unable to use my driveway?***

For many in the neighborhood access issues should be relatively minor. The exceptions should be limited to instances where machinery (milling machine or paver) is passing by your driveway or where utility repairs or concrete repairs need to take place at the end of driveways.

There are some properties where the concrete curb will need to be removed and replaced at the end of a driveway. From the time the concrete curb is removed to the time it has been placed and cured (about 7 days), those affected properties will be required to park elsewhere, typically in the street or on a side street. Future Project Updates will keep you informed of those times and limitations.

**NOTE: If you have special needs, please contact us.**

**8. *How long is this project expected to take?***

For those areas started the week of May 13th, the work is expected to be completed by the end of June.

Work around the schools, which includes the milling, overlay and roundabout construction, will start after school is out and will be completed before school resumes in the fall.

# 2019 Street and Utility Improvement Project New Prague, Minnesota

# Project Update



NEWPR 147772

## Project Contacts

### SEH (Engineer)

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Mankato, MN 56001

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Project Manager  
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Cell: 507.327.3812  
[ccavett@sehinc.com](mailto:ccavett@sehinc.com)

### Contractor

GMH Asphalt Corp.  
9180 Laketown Road  
Chaska, MN 55318  
952.442.5288

### City of New Prague

118 Central Avenue North  
New Prague, MN 56071

Glen Sticha  
Public Works Director  
952.758.1144

May 6, 2019 | Project Update No. 1

This letter is being sent to inform you of the progress of construction activity on the above-referenced project. This notice is being sent to all property owners abutting the project. Future notices will be sent to affected property owners only.

A tentative start date for construction has been set for **Monday, May 13, 2019**. The exception are the streets adjacent to the Middle School and High school, which will be started in early June.

GMH Asphalt Corp. will start with lowing manhole castings, milling, reclaiming, and removals of select curb and sidewalk. There will be some select spot repairs of the storm sewer catch basins. You will still have access to your driveways and homes during the initial utility repairs. However, we ask that you do not park on the street just prior to or after the pavement surface has been milled/reclaimed.

Gas, electric, and telephone crews have already begun making minor adjustments to their facilities.

Sprinkler or pet containment systems are considered "private" facilities. Locating them and marking them in and near the right-of-way is your responsibility. It would be helpful for those of you who have sprinkler or pet containment systems to contact me so that we are made aware of them. **Any damage to those systems as a result of failing to locate and mark them will be the property owner's responsibility.**

Weekly Progress Meetings for this project will be held every Thursday at 1:00 p.m. at City Hall. The first meeting will be held Thursday, May 16, 2019. You are welcome to attend these meetings at any time during the course of the project as your schedule allows. Your attendance is not required but is more than welcome.

**If you are interested in "saving a stamp" and receiving future Project Updates quicker by e-mail, please send your name, street address, and e-mail address to Julie Brinkman at [jbrinkman@sehinc.com](mailto:jbrinkman@sehinc.com).**

If you have any question or concerns, either now or as the project progresses, feel free to contact me. I look forward to meeting you on the project.

Lee Istvanovich  
Resident Project Representative  
507.676.2202