



# Public Data Request Form

**PUBLIC DATA REQUEST — Minnesota Government Data Practices Act**

**BUILDING PLANS AND SURVEYS ARE COPYRIGHTED THEREFORE ARE NOT AVAILABLE AS PUBLIC DATA**

|           |            |              |
|-----------|------------|--------------|
| Last Name | First Name | Phone Number |
|-----------|------------|--------------|

Address

|      |       |          |
|------|-------|----------|
| City | State | Zip Code |
|------|-------|----------|

Email Address

**Note:** *If you are requesting public data, you do not need to provide the above contact information. However, if you want us to mail or email you copies of data, we will need some type of contact information. In addition, if we do not understand your request and need to get clarification from you, without contact information, we will not be able to begin processing your request.*

Date of Request:

Request for access to data in the following way:

|  |                                 |   |
|--|---------------------------------|---|
| <input type="checkbox"/> Inspection Report | <input type="checkbox"/> Copies | <input type="checkbox"/> Both inspection and copies |
|--|---------------------------------|---|

While viewing data is free of charge copies of data will be released upon payment of fees.  
(Fees per schedule)

Site Location of Data Request:

PUBLIC DATA Requested (Describe the data you are requesting, be as specific as possible)

Questions?  
Contact Building Inspections at (952)496.8160  
We will respond to your request within a reasonable time period. MNStat. 13.03, Subd 3.