



# Digital Image Inspection

## Interior Occupied Dwelling

### IMAGE SUBMITTAL INSPECTION (COVID-19 Response)

**The following permit types within occupied dwellings may also be by video submittal or live video inspection – see Live Video Inspection Setup and How to Join a Live Video Inspection**

When digital images are accepted in lieu of site inspection the images shall be clear, have the ability to zoom in without distortion, and include visibility of all required items as listed. Note: large file sizes may require multiple emails.

Images related to inspection types listed in this handout will not be accepted without first scheduling the image inspection. To schedule image inspection:

- Permit holder shall contact Inspections scheduling at 952-496-8160
- The inspection will be scheduled, and the permit holder receive the inspectors email address to forward images.
- The Permit number and project address shall be in placed the subject line of the email.
- Include images that show all required items visible within the images. Please be aware, inspections when submittals are lacking the minimum required images will be failed.

#### **Drain Tile - Interior - Items required to be visible within the images for Interior Drain Tile Inspection**

- Drain tile and rock before floor is poured and floor finish after floor is poured
- Sump basket with pump before covering and after secured
- All CO & Smoke Alarms at correct locations (may require tape measure) – close-up of the alarms and image that shows the alarms in relation to rooms/areas
- Permit card
- Front of house with address

#### **Fireplace Rough-In - Items required to be visible within the images for Fireplace Rough-In Inspection**

- Clearances of all interior venting and the fireplace unit – tape measured
- Venting requirements in manufacturer's manual
- Exterior termination clearances
- Permit card
- Front of house with address

#### **Fireplace Final - Items required to be within the images for Fireplace Final**

- Clearances of mantles and surrounds, provide manufacturer's manual page showing mantle clearances
- Gas shut off valves at fireplace and manifold
- All CO & Smoke Alarms at correct locations (may require tape measure) – close-up of the alarms and image that shows the alarms in relation to rooms/areas
- Permit card
- Front of house with address

### **Footing/Foundation – Interior - Items required to be visible within the images for Interior Footing/Foundation Repair**

- Footing depth, width, reinforcement.
- Surrounding location to ensure correct location
- Wall anchors (if required)
- Images of all CO & Smoke Alarms at correct locations (may require tape measure) – close-up of the alarms and image that shows the alarms in relation to rooms/areas
- Permit card
- Front of house with address.

### **Furnace / Unit Heater - Items required to be visible within the images for Furnace or Unit Heater**

- Gas piping
- Condensate Drains
- Vent piping interior and exterior termination
- All sides of Appliance – include make/model details for mfg. installation spec. look up
- CO Alarms at correct locations (may require tape measure) – close-up of the alarm and image that shows the alarm in relation to rooms/areas
- Permit card
- Front of house with address

### **Gas Line - Items required to be visible within the images for new or replacement Gas Lines**

- Gas piping, connections, and supports
- Vent piping and mfg. specs
- Air test gauge with date and pressure when installed
- Manifold where gas line will be installed showing all gas lines currently connected, may need to identify length of existing piping and main
- Front of House with Address
- Permit card

### **Water Heater - Items required to be visible within the images of Water Heater or Boiler**

- Hot and cold water piping
- Vent piping Interior and exterior termination
- Gas Piping connections and supports
- All sides of appliance, including energy efficiency label and make/model details for mfg. installation spec. look up
- CO Alarms at correct locations (may require tape measure) –close-up of the alarm and image that shows the alarm in relation to rooms/areas
- Permit card
- Front of house with address

### **Water Softener - Items required to be visible for Installation of Water Softener**

- Water supply connections
- Drain hose connections and air gap with measuring tape
- CO Alarms at correct locations (may require tape measure) –close-up of the alarm and image that shows the alarm in relation to rooms/areas
- Permit card
- Front of house with address.

**Window and Door - Items required to be visible for a Window and Door Inspection**

- Every window and door interior rough image showing window tape flashing and insulation  
Bay window requires live video inspections and mfg. installation specs if applicable.
- Tempered etching if applicable
- Verification of operable complaint egress window (one in each sleeping room), image shall be taken with measurements with window in fully opened position
- All CO & Smoke Alarms at correct locations (may require tape measure) – close-up of the alarms and image that shows the alarms in relation to rooms/areas
- Permit card
- Front of house with address
- Exterior inspection will be conducted on-site and will be scheduled at the same time as image inspection

We appreciate and thank you for helping prevent the spread of the Covid-19 virus. Please contact a Scott County Building inspector if you have any questions about inspections within occupied dwellings within one of the 11 Scott County Townships.

## Reroofing Inspection Requirements

**Underlayment / Ice Barrier Inspection:** Digital images (jpeg, pdf, tiff, gif) are accepted, in lieu of site inspection - if unable to submit digital image, on-site inspection shall be scheduled.

- Clear digital images (ability to zoom without distortion) No hard copies will be accepted
- Email size limits may require multiple emails
- Email images with project address in the subject line to: [buildinginspections@co.scott.mn.us](mailto:buildinginspections@co.scott.mn.us)
- Re-covering one layer of asphalt shingles, images of existing roofing conditions shall be submitted

### Minimum Image Requirements:

- Roof decking
- Existing shingles if overlay
- All underlayment
- Ice barrier
- Flashing and cricket details
- All vents
- Front of house

### Final Inspections - On Site

1. Include images that show all required items visible within.
2. Inspection automatically schedule after approval of images.
3. You will receive an email confirmation when images are received.
4. Inspection card shall be posted and available to the inspector for final inspection.
5. Do not call for inspection unless special conditions exist creating a need to be present for inspection:
  - If need to meet inspector, when submitting images, indicate need for “will meet” inspector. After receiving confirmation images have been received, call to schedule final inspection

## Re-Siding Inspection Requirements

### Water Resistive Barrier Inspection:

Digital images (jpeg, pdf, tiff, gif) are accepted, in lieu of site inspection - if unable to submit digital image, on-site inspection shall be scheduled.

- Clear digital images (ability to zoom without distortion) No hard copies will be accepted
- Email size limits may require multiple emails
- Email images with project address in the subject line to: [buildinginspections@co.scott.mn.us](mailto:buildinginspections@co.scott.mn.us)

### Minimum Image Requirements:

- Fully installed Water resistive barrier on all sides of structure
- Flashing Details
- Unique areas with extra detail

### Final Inspections - On Site

1. Include images that show all required items visible within.
2. Inspection automatically schedule after approval of images.
3. You will receive an email confirmation when images are received.
4. Inspection card shall be posted and available to the inspector for final inspection.
5. Do not call for inspection unless special conditions exist creating a need to be present for inspection:
  - If need to meet inspector, when submitting images, indicate need for “will meet” inspector. After receiving confirmation images have been received, call to schedule final inspection